

**CITY OF NORTH WILDWOOD
FIRE PREVENTION BUREAU
400 "B" NEW JERSEY AVENUE
NORTH WILDWOOD, NJ 08260
PH: 609-522-2160 FAX:609-522-1952**

ANNUAL FIRE INSPECTION REQUIREMENTS

Annual Fire Inspections will be conducted as provided in Chapter 240 and other amendments to the Ordinance and the State Fire Codes. These registered Properties include the following: Hotels, Motels, Duplexes, Rooming Houses, Condominiums, Restaurants, Coffee Shops, Retail Shops, Commercial Buildings, Bars, Night Clubs, all Boardwalk Business and the like. These are the following items that will be inspected. Use this checklist before scheduling your annual Fire Inspection.

- 1. All smoke detectors must be in working order.**
- 2. Fire Extinguishers (minimum 2A-10BC) must be certified annually:**
 - **Current year inspection sticker tagged on the Fire Extinguisher.**
 - **Mounted with mounting bracket (sign required if not visible.)**
 - **Be within 10' of kitchen area**
- 3. All units will be required to have Carbon Monoxide Detectors if there are any fuel-burning appliances in use or have an attached garage. CO detectors must be in close proximity of sleeping areas:**
 - **Battery operated, Hardwired, or Plug-in Style**
- 4. If your property has an Automatic Fire Suppression system, Water Stand Pipe System, Range Hood System, it must be inspected and certified by the licensed person or company that installed and maintains the System. All paperwork must be in your possession at the time of Inspection. These must conform to the NJ State fire Code.**
- 5. Key box (Knox Box) is required to be installed in a location on the building that is approved by the Fire Chief or the Fire Official. A Key Box means a box for storing keys to or for rooms or areas that is only accessed by the Fire Department in the event of an emergency.**
- 6. Electrical Hazards:**
 - **No extension cords allowed without internal circuit protectors/or power strip**
 - **No exposed or hanging wires**

7. All Emergency/Exit Signs:

- ***Illuminated***
- ***Annual certification by a licensed electrician***
- ***Exits must be unobstructed***

8. BBQ grills:

- ***No Propane tanks (LPG) allowed on Deck or Porch***
- ***No Propane tanks stored inside any unit, room, space, or garage***
- ***Any other types of grills must be 5' from any exterior wall and never under an overhang or awning/canopy.***

9. Kitchen/Laundry Rooms:

- ***Vents free of Obstruction (Lint, debris etc.)***
- ***Gas shut off valves required and must be operable***

10. Signage:

- ***Exterior Doors must be labeled with 3" letters/numbers***
- ***Address numbers must be clearly visible***
- ***Label all exterior utility meters (gas, electric,airconditioners) with unit number/letter.***

11. Combustibles:

- ***3' clearance is required around heater/boilers***

If these points are addressed prior to the Inspector's visit, this will expedite your inspection. Please call to schedule an inspection at your convenience.

Should you have any questions, feel free to contact this office, Monday through Friday 8:00AM to 4:00PM.