

North Wildwood Planning Board  
Re-Organization & Regular Meeting:  
January 14, 2015  
7:00 p.m.

The Re-Organization & Regular Meeting of the North Wildwood Planning Board was held on the above date & time. Adequate notice of this meeting was submitted to the official newspaper of the City of North Wildwood (AC Press). An Agenda was posted on the main bulletin board at City Hall, on the bulletin board at the Planning/Zoning Office & on the City web site.

A) CALL TO ORDER

Chairman Davis called the meeting to order.

B) OPEN PUBLIC MEETING STATEMENT

Chairman Davis read the Open Public Meeting Act statement.

C) PLEDGE OF ALLEGIANCE

Chairman Davis led the audience in reciting the pledge of Allegiance to the Flag.

D) ROLL CALL

Chairman Robert Davis	Present	Mayor Patrick Rosenello'	Present
Vice Chair Ed Einhaus	Present	Chief Matt Gallagher	Present
Mr. William Green	Present	Councilman David Del Conte	Present
Mr. John Harkins	Present	Mr. Bill Auty (Alt. 1)	Present
Mr. Joseph Sevick (Alt. 2)	Absent		
	Mr. Dean Marcolongo (Board Solicitor)	Present	
	Mr. Ralph Petrella (Board Engineer)	Present	
	Ms. Brian Murphy (Board Planner)	Present	
	Eric Gundrum, (PB Secretary)	Present	

E) SWEARING IN OF PROFESSIONALS:

The Chairman & Board Solicitor did not conduct the truth swearing of the professionals of the Board, Ralph Petrella, Board Engineer & Brian Murphy, Board Planner for it's not necessary for tonight.

F) ORGANIZATION MEETING – ANNUAL APPOINTMENTS FOR 2015

Election of Chairman & Vice Chairman

Motion to re-elect Mr. Davis as Chairman: Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup> by Mr. Green, with no other nominations. To close nominations, Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup>

by Chief Gallagher. All other present members voted in the affirmative by roll-call vote on the Chairman's nomination.

Motion to re-elect Vice-Chairman Einhaus as Vice Chairperson: Motioned by Mr. Green, 2<sup>nd</sup> by Mr. Harkins, with no other nominations. To close nominations, motioned by Mr. Green, 2<sup>nd</sup> by Mr. Harkins. Vice-Chairman Einhaus abstained on the motion. All other present members voted in the affirmative by roll-call vote on the Vice-Chairman's nomination.

#### Notice Designation of Official Newspapers

The Board Secretary made announcement that the official newspaper for the City as well as the Planning Board, including notices of public meetings, shall be the Atlantic City Press newspaper. All notices of meetings of the North Wildwood Planning Board shall be posted on the bulletin board of the lobby of City Hall, on the City web site & as filed with the City Clerk.

#### Notice of Scheduled Meetings for 2015 Calendar Year.

The Board Secretary made announcement that the Planning Board passed Resolution No. PB-05-2014 on December 28, 2014 setting the 2015 Year Planning Board meeting dates. Based on the passage of the Resolution, notice was sent to area newspapers to reflect the schedule of meetings & have been certified by the Planning Board Secretary.

#### Resolution No. PB-01-2015 - Resolution appointing Board Secretary

Chairman Davis presented Planning Board Resolution No. PB-01-2015 appointing Eric Gundrum as the Planning Board Secretary for the Planning Board of the City of North Wildwood & charged with the responsibility of performing all duties of the Board Secretary to the best of his ability. The anticipated term of this service shall commence January 2, 2015 and end December 31, 2015.

Motion to elect Eric Gundrum as Planning Board Secretary: Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup> by Mr. Green, with no other nominations. All other present members voted in the affirmative by roll-call vote on the Planning Board Secretary's nomination.

#### Appointment of Board Professionals – Board Solicitor

Only one (1) Request for Proposals (RFP) was received by the Board Secretary for the position of Board Solicitor. The Board presented Dean Marcolongo as the Planning Board Solicitor nomination for the Planning Board of the City of North Wildwood and charged with the responsibility of performing all duties of Board Solicitor to the best of his ability. The anticipated term of this service shall commence January 2, 2015 and end December 31, 2015.

Motion to elect Dean Marcolongo as Planning Board Solicitor: Motioned by Chief Gallagher, 2<sup>nd</sup> by Vice-Chairman Einhaus, with no other nominations. All other present members voted in the affirmative by roll-call vote on the Planning Board Solicitor's nomination.

Appointment of Board Professionals – Board Engineer & Board Planner

The Board then convened into Executive Session – a discussion of personnel matters of all Board professionals. Chairman Davis called for Executive Session. Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup> by Chief Gallagher. The Board Secretary was requested to take notes of the Executive Session. All other present members voted in the affirmative by roll-call vote to enter Executive Session. The Board went into Executive Session at 7:22pm.

The Board returned to Open Session at 7:55pm. Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup> by Mr. Harkins. All other present members voted in the affirmative by roll-call vote.

Brian Murphy, of MV Engineering attended in the public at the meeting and is a potential candidate for the Board planner position who submitted a Request for Proposals (RFP). Chairman Davis requested if Mr. Murphy would delete his requirement of a retainer should the Board award a contract. Mr. Murphy replied “yes.” Mr. Murphy was also requested if he was fully licensed & confirmed “yes,” and also would have his second/partner Cindy Cheremys fill in should he be absent. All copies of the licenses are/will be provided in the RFP.

The Board announced to the Board for nominations pursuant to the RFP for Board Engineer & Board Planner from the Board members. Several RFP’s was received by the Board Secretary for the position of Board Engineer & Board Planner, respectively.

The Board presented Ralph Petrella of Van Note Harvey & Associates as the Planning Board Engineer for the Planning Board of the City of North Wildwood and charged with the responsibility of performing all duties of Board Engineer to the best of his ability. The anticipated term of this service shall commence January 2, 2015 and end December 31, 2015.

Motion to elect Ralph Petrella of Van Note Harvey & Associates as the Planning Board Engineer: Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup> by Chief Gallagher, with no other nominations. All other present members voted in the affirmative by roll-call vote on the Planning Board Engineer’s nomination.

The Board presented Brian Murphy of MV Engineering as the Planning Board Planner for the Planning Board of the City of North Wildwood and charged with the responsibility of performing all duties of Board Planner to the best of his ability. The anticipated term of this service shall commence January 2, 2015 and end December 31, 2015.

Motion to elect Brian Murphy of MV Engineering as the Planning Board Planner: Motioned by Vice-Chairman Einhaus, 2<sup>nd</sup> by Chief Gallagher, with no other nominations. All other present members voted in the affirmative by roll-call vote on the Planning Board Planner’s nomination.

G) MOTIONS FOR ADJOURNMENTS: – None Presented.

H) NEW BUSINESS: – None Presented.

I) PUBLIC PORTION:

Chairman Davis then opened the meeting for general public comment. No members of the public were in attendance at this time. No comment was offered. Chairman Davis closed the public portion of the meeting.

J) APPROVAL OF MINUTES – Regular: December 10, 2014

The Board Solicitor presented the approval of December 10, 2014 regular meeting minutes. The Board Solicitor called for any discussion or corrections to the minutes. The Board proposed no corrections, additions or comments to the Meeting Minutes. Motioned by Chief Gallagher, & 2<sup>nd</sup> by Councilman DelConte. All other present members voted in an affirmative roll-call vote, with Mr. Green & Mayor Rosenello abstaining due to last month's absence.

K) MEMORIALIZATIONS:

P-14-10-2 - Scott Peter  
Block 230, Lot 11  
227 East 22<sup>nd</sup> Avenue  
R-1 Zoning District  
Minor Subdivision Approval

Scott Peter residing at 745 West Montgomery Avenue, Wildwood, NJ has applied to the Board for minor subdivision approval to create two (2) conforming building lots from one (1) existing lot & to convey a 20 ft wide portion of said lot to an adjacent property owner for property located at Block 230, Lot 11, commonly known as 227 East 22<sup>nd</sup> Avenue, North Wildwood, NJ.

The Board Solicitor called for a motion to approve to memorialize the Resolution as discussed. Motioned by: Vice-Chairman Einhaus & seconded by Mr. Auty. The Board Solicitor called for any discussion or corrections to the Resolution. The Board proposed no corrections, additions or comments to the Resolution. Based on the affirmative roll-call vote of the Board members, with Board members Mr. Green & Mayor Rosenello abstaining from vote.

P-14-10-1 - 1306 Surf Avenue, LLC  
Block 269, Lot 15  
1306 Surf Avenue  
R-1.5 Zoning District  
Minor Subdivision approval, with "c" variances

1306 Surf, LLC doing business at 153 Freedom Rider Trail, Glen Mills, PA has applied to the Board for minor subdivision approval to create two (2) lots from one (1) lot & variances for lot area (3,750 sq ft proposed where 4,000 sq ft is required) & lot depth (75 ft proposed where 100 ft is required) for property located at Block 269, Lot 15, commonly known as 1306 Surf Avenue.

The Board Solicitor called for a motion to approve to memorialize the Resolution as discussed. Motioned by: Vice-Chairman Einhaus & seconded by Mr. Auty. The Board Solicitor called for any

discussion or corrections to the Resolution. The Board proposed no corrections, additions or comments to the Resolution. Based on the affirmative roll-call vote of the Board members, with Board members Mr. Green & Mayor Rosenello abstaining from vote.

L) UNFINISHED BUSINESS: – None Presented.

M) COMMUNICATION(S):

- Board member Land Use Mandatory Training Course Schedule

The Board Secretary announced on the availability of Land Use Mandatory Training Course Schedule for experience & new Board members

- Holiday Party schedule

The Board Secretary announced on the final scheduling for the Board X-mas/Holiday dinner at a local restaurant.

- NJ Permit Extension Act enacted by Governor

The Board Secretary included a newspaper article of the Governor's signing of the latest NJ Permit Extension Act.

N) REPORTS: - None Presented

O) MEETING ADJOURNED:

Meeting was adjourned at 8:05pm, on motion by Mr. Auty & seconded by Mr. Harkins, with all present members voting in the affirmative.

Vice-Chairman Einhaus thanked the Board members for his nomination.

APPROVED: \_\_\_\_\_  
Date

\_\_\_\_\_  
J. Eric Gundrum  
Board Secretary

*This is an interpretation of the action taken at the meeting by the Secretary, and not a verbatim transcript.*