

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### AUTHORIZING EXECUTION OF A HEREFORD INLET LIGHTHOUSE MANAGEMENT AGREEMENT WITH THE FRIENDS OF THE HEREFORD INLET LIGHTHOUSE, INC.

WHEREAS, the State of New Jersey is the owner of certain property commonly known as the Hereford Inlet Lighthouse ("Lighthouse") which is located in the City of North Wildwood ("North Wildwood") in the County of Cape May, State of New Jersey; and

WHEREAS, by Lease Agreement ("Lease"), dated April 2, 2009, the State of New Jersey leased the Lighthouse to North Wildwood for the purpose of restoring, preserving, developing, improving, maintaining, operating and interpreting the Lighthouse as an historic site making is available for public visitation; and

WHEREAS, the Lease provides that North Wildwood may enter into a Management Agreement with the Friends of the Hereford Inlet Lighthouse, Inc. ("Friends"), a New Jersey not-for-profit corporation, under which the Friends would undertake certain managerial obligations and assume specific obligations of North Wildwood under the Lease; and

WHEREAS, Council deems it to be in the best interests of North Wildwood that North Wildwood enter into such a Management Agreement; and

WHEREAS, the Friends and North Wildwood have negotiated the terms and conditions of a Management Agreement and that Management Agreement, dated November 21, 2011, is incorporated herein by this reference thereto;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Acting City Administrator shall submit the aforementioned Management Agreement to the New Jersey Department of Environmental Protection for its approval prior to the Management Agreement being executed on behalf of North Wildwood all in accordance with and as required by paragraph 7 of North Wildwood's lease with the New Jersey Department of Environmental Protection.
- 3) Upon approval of the Management Agreement by the New Jersey Department of Environmental Protection, the Mayor and City Clerk be and they hereby are authorized to execute the Management Agreement on behalf of the City of North Wildwood.

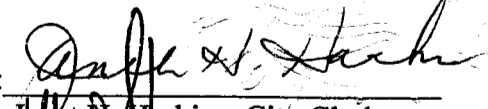
OFFERED BY: MCCULLION


SECONDED BY: TOLOMEO

\*\*\*\*\*

I, Janet H. Harkins, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 6th day of December, 2011.

Dated: December 6th, 2011

Signed:   
Janet H. Harkins, City Clerk

APPROVED:   
William J. Henfey, Mayor

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>		<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Ogen	X				Koehler	X			
Tolomeo	X				Bishop	X			
Zampirri				X	Rosenello	X			
McCullion	X								



# CITY OF NORTH WILDWOOD

901 ATLANTIC AVENUE  
~~P.O. BOX 499~~  
NORTH WILDWOOD, NJ 08260-0499

July 11, 2012

Marci D. Green, Esq.  
Administrator, Office of Leases  
Natural & Historic Resources  
NJ State DEP  
Mail Code 501-04C  
P.O. Box 420  
Trenton, NJ 08625-0404

Mr. George Chidley  
NJDEP  
Natural & Historic Resources  
Historic Preservation Office  
Offices of Leases  
P.O. Box 404  
Trenton, NJ 08625-0404

**RE: Hereford Inlet Lighthouse**

Please find enclosed for your file the executed Management Lease Agreement with the City of North Wildwood and the Friends of Hereford Inlet Lighthouse, Inc.; and, a copy of Friend's Insurance Policy.

Note:

Paragraph 10 indemnifies both the City of North Wildwood and NJDEP.  
Insurance Policy list City of North Wildwood and NJDEP as additional insured's.

Should you have any questions feel free to contact me. Thank you for your all your assistance.

Sincerely,

Louis M. Belasco  
Acting City Administrator  
(609) 522-6464  
lbelasco2@northwildwood.com

cc: Janet Harkins, NW City Clerk ✓ ORIGINAL  
Friends of HIL, Inc.



# CITY OF NORTH WILDWOOD

901 ATLANTIC AVENUE  
~~P.O. BOX 499~~  
NORTH WILDWOOD, NJ 08260-0499

December 13, 2011

Mr. George Chidley  
NJDEP  
Natural & Historic Resources  
Historic Preservation Office  
Offices of Leases  
P.O. Box 404  
Trenton, NJ 08625-0404

**RE: Hereford Inlet Lighthouse**

Dear Mr. Chidley:

Please find enclosed, for NJDEP approval, documentation concerning a Management Lease Agreement with the City of North Wildwood and the Friends of Hereford Inlet Lighthouse, Inc.

We respectfully request your review and favorable decision so that the Agreement may be executed.

Should you have any questions feel free to contact me. Thank you in advance.

Sincerely,

Louis M. Belasco  
Acting City Administrator  
(609) 522-6464  
lbelasco2@northwildwood.com

cc: Janet Harkins, NW City Clerk  
Friends of HIL, Inc.

**From:** Marci Green  
**To:** lbelasco2@northwildwood.com  
**Date:** 1/17/2012 11:58:37 AM  
**Subject:** Hereford Inlet Lighthouse

Dear Ms. Belasco:

Thank you for sending us the Management Agreement between the City of North Wildwood and the Friends of Hereford Inlet Lighthouse, Inc. (It looks like this was sent over in December to the Historic Preservation Office - - which just forwarded it to the Office of Leases - - I apologize for the delay in response.)

The Agreement looks fine, except that you will need to add language requiring the Friends to include the State of New Jersey, Department of Environmental Protection as an additional insured on the Friends' insurance policies. In addition, the Friends will need to indemnify the State as well as the City of North Wildwood in Paragraph 10.

Please call or email me if you have any questions.

- Marci

Marci D. Green, Esq.  
Administrator, Office of Leases  
Natural and Historic Resources  
Department of Environmental Protection  
501 E. State Street,  
MAIL CODE 501-04C  
P.O. Box 420  
Trenton, NJ 08625-0404  
609-633-7575  
Fax 609-984-0836

**CC:** Chidley, George

# **HEREFORD INLET LIGHTHOUSE MANAGEMENT AGREEMENT**

(Rev. 7/5/12)

**WHEREAS**, The State of New Jersey is the owner of certain property commonly known as the Hereford Inlet Lighthouse (“Lighthouse”) which is located in the City of North Wildwood (“North Wildwood”) in the County of Cape May, State of New Jersey; and

**WHEREAS**, by Lease Agreement (“Lease”), dated April 2, 2009 (annexed herein as Exhibit “A”), and a successor to the original lease dating back to 1982 the State of New Jersey leased the Lighthouse to North Wildwood for the purpose of restoring, preserving, developing, improving, maintaining, operating and interpreting the Lighthouse as a historic site making it available for public visitation; and

**WHEREAS**, the Lease provides that North Wildwood may enter into a Management Agreement with the Friends of the Hereford Inlet Lighthouse, Inc. (“Friends”), a New Jersey not-for-profit corporation, under which the Friends would undertake certain managerial obligations and assume specific obligations of North Wildwood under the Lease; and

**WHEREAS**, the Friends and North Wildwood desire to enter into such a Management Agreement on the terms and conditions set forth below;

## **NOW, THEREFORE, IN CONSIDERATION OF THE COVENANTS**

**CONTAINED HEREIN**, the Friends of the Hereford Inlet Lighthouse, Inc., a New Jersey not-for-profit corporation, having a mailing address of 414 West 16<sup>th</sup> Avenue, North Wildwood, New Jersey 08260 and the City of North Wildwood, a New Jersey municipality, with municipal offices located at 901 Atlantic Avenue, North Wildwood, New Jersey 08260, on this 31<sup>st</sup> day of January, 2011, agree as follows:

1. **Incorporation of Preamble.** All of the statements that are set forth in the preamble, by this reference thereto, are repeated, incorporated herein and are made a part hereof as if set forth at length.

2. **Engagement.** North Wildwood engages the Friends to manage the Lighthouse upon the terms and conditions that are set forth in this Agreement.

3. **Limitation on Authority.** The Friends recognize that North Wildwood is not the owner of the Lighthouse and that North Wildwood occupies the Lighthouse pursuant to the Lease and that North Wildwood's authority over the Lighthouse is limited by the terms and conditions of the Lease. Nothing in this Agreement is to be interpreted as creating a lease or sublease or landlord-tenant relationship between North Wildwood and the Friends. The Friends have no possessors interest in the Lighthouse and have no authority to enter into or sign any contract or other document on behalf of North Wildwood or to bind North Wildwood to the terms and conditions of any such contract or document.

4. **Term.** This Agreement shall be subject to its prior approval by the State of New Jersey. Upon receipt of such approval by North Wildwood, the term of this Agreement shall commence upon execution of this Agreement by the parties and, unless sooner terminated as hereinafter provided, shall expire on December 31, 2013. Thereafter, unless sooner terminated as hereinafter provided, the term of this Agreement shall be renewed automatically for successive one year terms until either party gives at least ninety (90) days written notice of cancellation in which case this Agreement shall be thereby terminated at the end of said term. Nothing contained herein shall be interpreted as allowing any term of this Agreement to extend beyond the term of the Lease which presently is set to expire on December 31, 2026.

5. **Managerial Responsibilities; Identification of Lease Terms Allocated to Friends.** Under the terms of this Agreement, the Friends shall have the following managerial duties:

- a. **Use of Lighthouse.** Except as otherwise set forth herein, the Friends shall manage the day-to-day operations of the Lighthouse and shall not use or occupy the Lighthouse for any purpose other than:

- i. The development and implementation of educational, cultural, recreational and interpretive programs, projects and activities to enhance public awareness of the historic significance of the Lighthouse and the area's natural resources;
- ii. The restoration, preservation, maintenance and interpretation of the Lighthouse; and
- iii. The conduct of such cultural, educational, social, membership or community activities as are approved by North Wildwood.

b. Annual Plan Including Budget. On or before January 1 of each year that this Agreement remains executory the Friends shall submit in writing to North Wildwood and the Friends shall obtain from the Mayor and City Council North Wildwood's written approval of a plan for the maintenance and operation of the Lighthouse ("Annual Plan"). It is the intent of this section to provide the Friends the control of income and expenses subject to the budget as approved. The Friends shall submit its first Annual Plan to North Wildwood in writing when the Friends return this Management Agreement, executed on behalf of the Friends, to North Wildwood for execution. The Annual Plan shall include, but not be limited to:

- i. Description of the educational, recreational and interpretive programs, projects and activities to be offered to the public during the calendar year;
- ii. Description of significant planned acquisitions, if any, for the Lighthouse, including estimated costs and proposed use of each;
- iii. Description and annual calendar of planned events, including dates, hours and operation, fees and type of activities to be offered as part of the

event, a statement of whether the event will be for the profit of an organization other than the Friends and the name of the organization;

iv. A description of planned fundraising activities, grant applications, solicitations and membership drives;

v. Description of number and type of staff positions required for interpretation, restoration, preservation and operation of the Lighthouse including a job description of each position, qualifications and competency for each position, and estimated cost and funding source for paid positions; (Note: All staff positions shall be employees or volunteers of the Friends and shall not be considered employees of the City of North Wildwood.)

vi. Description and schedule of the maintenance activities planned; and

vii. Description of the restoration, preservation and improvement projects, if any, proposed to be undertaken during the calendar year with an anticipated schedule for the commencement and completion of each project.

viii. A balanced operating budget of anticipated revenues and expenditures.

North Wildwood's approval of the Annual Plan shall be based upon North Wildwood's determination that it is consistent with North Wildwood's rights and obligations under the Lease, the Management Plan (described below), the historic significance of the Lighthouse and also consistent with this Management Agreement. As approved, the Annual Plan shall become an exhibit to the Annual



Plan and budget that North Wildwood is required to submit to the State of New Jersey pursuant to paragraph 8 of the Lease.

c. Audit. Within the first ninety days each year, the Friends shall submit to North Wildwood an annual financial audit report of the previous calendar year's operations presented by an independent certified public accountant, selected by and paid for by North Wildwood. In addition, the Friends shall submit an annual operational report. The report shall include, but not be limited to:

i. Description of the public visitation, interpretative programs and educational and recreational activities that were offered to meet the aims, intent and purposes hereinabove expressed and use of the Lighthouse during the year, including the number of various programs and activities with a total number of visitors served during the year;

ii. Description of the Lighthouse maintenance performed by the Friends during the year;

iii. Description of any improvements and project initiated and/or completed by the Friends during the year;

iv. Description and costs of any equipment or artifacts acquired by the Friends; and all reports, records and audits that are generated in

accordance with this paragraph of this Agreement may be appended as an exhibit to any report, record or audit that North Wildwood is required to submit to the State of New Jersey pursuant to the Lease.

d. Identification of Lease Terms Allocated to Friends. North Wildwood's Lease with the State of New Jersey requires that this Agreement identify which items of the Lease are to be the responsibility of North Wildwood and which items of the Lease are to be the responsibility of the Friends. The items in the

Lease, so long as this Agreement remains in effect, that are to be the responsibility of the Friends are as follows:

- i. Paragraph 7- Management Plan. The Friends shall develop and submit to North Wildwood the Management Plan that is described in Paragraph 7 of the Lease. Upon receipt, North Wildwood shall submit the Management Plan to the State of New Jersey..
- ii. Paragraph 9- Staff.
- iii Paragraph 15- Fees.
- iv Paragraph 16- Sale of Products.
- v Paragraph 17- Use of Revenue.
- vi Paragraph 22- Promotion & Advertisement.

All other terms of the Lease shall remain North Wildwood's obligation.

6. **Care of Premises** –

a. **Friends.** – The Friends have inspected the Lighthouse premises and are satisfied with the present physical condition thereof. The Friends agree to maintain the Lighthouse premises in as good a condition as existed at the start of this Agreement. The Friends shall:

- i. Promptly comply with all laws, orders, rules and requirements of governmental authorities, insurance carriers, board of fire underwriters or similar groups.
- ii. Maintain the Lighthouse and all equipment and fixtures in it in good repair and appearance.
- iii. Maintain the Lighthouse in a neat, clean, safe and sanitary condition, free of all trash, debris and recyclable materials.

- iv. Keep the walks, driveway, parking area, yard, entrances, exits, interior spaces and stairs clean and free from trash, debris and recyclable materials.
- v. Use all electric, plumbing and other facilities in the Lighthouse safely and in compliance with all applicable laws, ordinances and codes.
- vi. Use no more electricity than the wiring or feeders to the Lighthouse safely can carry.
- vii. Do nothing to destroy, deface, damage or remove any part of the Lighthouse.
- viii. Keep nothing in the Lighthouse which is dangerous or explosive or which might increase the danger of fire or other casualty.
- ix. Do nothing to destroy the peace and quiet of residents and persons in the neighborhood.
- x. Maintain the public areas, roof and exterior and interior walls in good condition.
- xi. Be responsible for the prompt removal or lawful disposal of any hazardous waste that has accumulated upon the Lighthouse premises as a result of any of the activities conducted upon the Lighthouse premises by the Friends and its invitees and guests.

The Friends shall pay any expenses involved in complying with the above.

b. North Wildwood. – North Wildwood shall make necessary replacements of plumbing, cooling, heating, alarm, telecommunications and electrical systems

except when made necessary by the act or neglect of the Friends or the Friend's employees, invitees and guests.

7. **Utilities** – The Friends shall pay for the following Lighthouse utilities and services:

- Fuel (gas and/or oil)
- Electricity
- Telephone, telecommunications and internet service
- Water
- Sewer
- All other utility bills incurred

North Wildwood shall not be held liable for any inconvenience or harm caused by stoppage or reduction of utilities and services beyond the control of North Wildwood. To help to offset the costs of fuel and electricity only, the City of North Wildwood agrees to reimburse the Friends \$5,000.00 annually.

8. **Signs** – The Friends shall not place or allow to be placed any signs of any kind whatsoever upon, within or about the Lighthouse premises or any part thereof, except of a design and structure and in or at such places as may be indicated and consented to by North Wildwood in writing. In case North Wildwood or its agents, employees or representatives shall deem it necessary to remove any such signs in order to make any repairs, alterations or improvements upon the premises or any part thereof said signs may be so removed by North Wildwood, but shall be replaced at North Wildwood's own expense when said repairs, alterations or improvements shall have been completed. Any signs permitted by North Wildwood, at all times, shall conform with the provisions of paragraph 21 of the Lease and with all municipal ordinances or other laws and regulations applicable thereto.

9. **Fire and Other Casualty** – In the case of fire or other casualty, the Friends shall give immediate notice thereof to North Wildwood. If the fire or other casualty and damage is the result of the intentional acts or carelessness, negligence or improper conduct of the Friends or of the Friend's members, agents, employees, guests, licensees or invitees the Friends shall be liable to North Wildwood and the State of New Jersey for any damage or loss suffered by North Wildwood or the State of New Jersey.

10. **Insurance; Indemnification and Hold Harmless Agreement** – As a condition precedent to North Wildwood's execution of this Agreement, the Friends are required to submit to North Wildwood evidence (consisting of certificates of insurance) satisfactory to North Wildwood showing that the Friends have obtained all insurance coverage required herein.

Nothing contained herein shall be construed as limiting the extent of the Friend's liability for claims or damages resulting from or related to the performance by the Friends of any covenant under the terms of this Agreement or from or related to any of the Friends activities upon the Lighthouse premises.

All insurance required hereunder shall include the interests of North Wildwood and New Jersey Department of Environmental Protection (NJDEP) which shall be listed as additional insureds on such policies. The Friends waive all rights against North Wildwood and NJDEP for all losses and damages caused by any of the perils covered by such policies and all such policies shall contain provisions to the effect that, in the event of payment of any loss or damage, the insurer will have no rights of recovery against North Wildwood and/or NJDEP.

The Friends acknowledge that North Wildwood and NJDEP have insurable interests under the Friend's insurance policies.

The Friends shall purchase and maintain, at its sole expense and with a company authorized to do business in the State of New Jersey and satisfactory to North Wildwood, insurance as follows:

a. Worker's Compensation and Employer's Liability Insurance –

Covering all of the Friends' employees directly or indirectly engaged in the performance of obligations or activity under this Agreement and this insurance shall comply with the statutory requirements of the State of New Jersey.

b. Commercial General Liability Insurance – Comprehensive general

liability insurance as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage including protection and indemnity, broad form contractual liability, and broad form property endorsements against claims for bodily injury, death or property damage occurring on, in or about the Lighthouse premises or in any manner growing out of or connected with any activity conducted by the Friends, its agents, employees, volunteers, contractors, licensees and/or invitees, express or implied. Limits of liability shall not be less than One Million (\$1,000,000.00) Dollars per occurrence as a combined single limit and for property damage liability.

c. Other Insurance.- Such other insurance and in such amounts as

may from time to time reasonably may be required by North Wildwood or the State of New Jersey against other insurable risks which at the time are commonly insured against for premises similarly situated with due regard to the type of improvements and the type of use and operations to be conducted by the Friends under this Agreement.

d. Policy Limits – Specified above are minimum and wherever the

law requires higher limits, the higher limits shall govern.

e. Periods of Coverage – All policies of insurance required under this

Agreement shall remain in full force and effect until such time as the term of this Agreement or any extensions thereof come to an end.

f. Certificates – Certificates of insurance required above must be filed with North Wildwood before this Agreement is signed on behalf of North Wildwood and thereafter upon each renewal of each policy of insurance required by this Agreement to be maintained by the Friends. All certificates of insurance must provide for thirty (30) days prior written notice to North Wildwood of policy cancellation or material change.

g. Indemnification and Hold Harmless Agreement – The Friends shall indemnify, save harmless and defend North Wildwood, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of North Wildwood, and NJDEP from and against any and all claims, losses, costs, attorney’s fees, damages, or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner growing out of or connected with the condition of the Lighthouse premises and/or the use, non-use, occupancy or conduct of activities on the Lighthouse premises, including all suits or actions of every kind or description brought against North Wildwood and NJDEP, either individually or jointly with the Friends, for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, the performance of any activity pursuant to or in connection with this Agreement, or through any negligence or alleged negligence in safeguarding the Lighthouse premises, or through any act, omission or fault or alleged act, omission or fault of the Friends, its agents, employees, volunteers, contractors, licensees and invitees and anyone claiming by or through the Friends in performance of activities under this Agreement. This indemnification and hold harmless agreement shall apply in all instances whether North Wildwood and NJDEP as well as its agents and employees is made a direct party to the initial action or claim or subsequently is made a party to the action by third-party in-pleading or is made a party to a collateral action arising, in whole or in part, from any of the issues emanating from the original cause of action or claim.

11. **Default**– It shall be considered default by the Friends whenever the Friends shall disregard or violate or fail to fully execute or perform any provision of this Agreement according to the terms of this Agreement.

In the event that there is a default by the Friends, North Wildwood shall give the Friends written notice of such default. After receipt of such written notice, the Friends shall have five (5) days in which to cure any monetary default and thirty (30) days in which to cure any non-monetary default, provided that the Friends shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and the Friends commence the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion. North Wildwood may not maintain any action or effect any remedies for default against the Friends unless and until the Friends have failed to cure the default within the time periods provided in this paragraph.

12. **North Wildwood's Rights Upon Friend's Default** – Should an event of default without cure as heretofore provided occur then North Wildwood may, at its option, and notwithstanding the fact that North Wildwood may have other remedies at law or in equity, terminate this Agreement.

If this Agreement shall be terminated as heretofore provided, North Wildwood shall have the right to do any or all of the following:

a. Re-enter the property, repossess the same and remove any persons there from so that North Wildwood may have, hold and enjoy the Lighthouse premises;

b. As agent for the Friends, take possession of any property or equipment of the Friends found upon the premises and, after taking possession thereof, to store the same at the Friends' expense or to sell the same at private or public sale and apply the proceeds to any monetary obligation incurred by the Friends in connection with this Agreement.

The Friends waive any right to notice of execution or levy in connection therewith;



c. Carry out and perform such conditions and covenants not carried out or performed by the Friends and the costs and expenses, including attorney's fees, that are incurred by North Wildwood in carrying out and performing any such conditions, covenants or obligations immediately shall be due and owing from the Friends to North Wildwood;

d. Obtain injunctive relief or specific performance to which the Friends waive any objection; and

e. Collect damages from the Friends.

13. **Damages** – Suit or suits for the recovery of any damages resulting from the Friends' breach of any obligation or covenant under this Agreement may be brought by North Wildwood at any time and from time to time at its election and nothing contained herein shall be deemed to require North Wildwood to postpone suit until the date when the term would have expired if it had not been so terminated as heretofore provided or under any provision of law or had North Wildwood not reentered the property.

14. **Compliance with Laws, Rules and Regulations** – The Friends promptly shall comply with all laws, ordinances, rules, regulations, requirements and directives of the federal, state and municipal governments or other public authorities and all of their departments, bureaus and subdivisions applicable to and affecting the Lighthouse premises, their use and occupancy, for the correction, prevention and abatement of nuisances, violations or other grievances in, upon or connected with the said Lighthouse premises and, during the term hereof, promptly shall comply with all orders, regulations, requirements and directives of any insurance company which has issued or is about to issue a policy of insurance covering the said Lighthouse premises for the prevention of casualty, damage or injury at the Friends' own cost and expense.

15. **Inspection and Repair** – The Friends agrees that the State of New Jersey and/or North Wildwood and their respective agents, employees or other representatives shall have the right to enter into and upon the Lighthouse premises or the improvements thereon or any part

thereof at any time for the purpose of examining the same or making such repairs or alterations therein as may be necessary for the safety and preservation thereof.

16. **Removal of Friend's Property** – Any equipment, fixtures, goods or other property of the Friends not removed by the Friends upon the termination of this Agreement or upon any quitting, vacating or abandonment of the Lighthouse premises by the Friends shall be considered as abandoned and North Wildwood may keep the same as its own and shall have the right, without any notice to the Friends, to sell or otherwise dispose of the same, at the expense of the Friends, and shall not be accountable to the Friends for any part of the proceeds of such sale, if any.

17. **Non-Waiver by North Wildwood** – The various rights, remedies, options and elections of North Wildwood expressed herein are cumulative and the failure of North Wildwood to enforce strict compliance by the Friends of the conditions and covenants of this Agreement or to exercise any election or option, or to resort to or have recourse to any remedy herein conferred or the acceptance by North Wildwood of performance of any term or condition after any breach by Friends, in any one or more instances, shall not be construed or deemed to be a waiver or a relinquishment for the future by North Wildwood of any such conditions and covenants, options, elections or remedies, but the same shall continue in full force and effect.

18. **Non-Performance by North Wildwood** – This Agreement and the obligations of the Friends to comply with the covenants and conditions hereof shall not be affected, curtailed, impaired or excused because of North Wildwood's inability to supply any service or material called for herein by reason of any rule, order, regulation or preemption by any governmental entity, authority, department, agency or subdivision or for any delay which may arise by reason of the negotiations for the adjustment of any fire or other casualty loss or because of strikes or other labor disputes or for any cause beyond the control of North Wildwood.

19. **Partial Invalidity of Agreement Terms** – The terms, conditions, covenants and provisions of this Agreement shall be deemed severable. If any clause or condition herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law or pre-existing aid agreement between North Wildwood and the State of New Jersey or the Lease shall in no way affect the validity of any other clause or provision and such other clause or provision shall remain in full force and effect.

20. **Waiver of Subrogation Rights** – The Friends waive all right of recovery against the State of New Jersey and/or North Wildwood and their respective agents, employees or other representatives for any loss, damages or injury of any nature whatsoever to property or persons for which the Friends are insured.

21. **Oral Agreements** – It is agreed and understood that no oral order, objection, claim or notice by any party to the other shall affect or modify any of the terms or obligations contained in this Agreement and none of the provisions of this Agreement shall be held to be waived or modified by reason of any act whatsoever other than by a specifically agreed waiver or modification thereof in writing and, in the absence thereof, no evidence shall be introduced in any proceeding of any other waiver or modification.

22. **No Assignment or Subletting** – This Agreement may not be sold, assigned, transferred by the Friends.

23. **Legal Address and Written Notices** – All notices shall be given in writing and shall be delivered personally or by regular, first class mail and by certified mail, return-receipt requested or by nationally known delivery service (e.g. Fedex, United Parcel Service [U.P.S.], etc...) as follows:

a. If to North Wildwood, address to City of North Wildwood, 901 Atlantic Avenue, NorthWildwood, New Jersey, 08260, Attention: City Clerk;

b. If to the Friends, address as listed upon the first page of this lease.

24. **Governing Law** – This Agreement and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State of New Jersey and all actions, suits and litigation arising under the terms of this Agreement to which North Wildwood is made a party shall be litigated in the Superior Court of New Jersey, Cape May County; however, nothing set forth herein shall be deemed to limit the ability of the North Wildwood to remove any litigation commenced against it in the Superior Court of New Jersey to the United States District Court if grounds for such removal are available to the North Wildwood.

25. **Navigational Aid-**

a. The light signal and other navigational aids located in, on and around the Lighthouse are active Federal Aids to Navigation (“Aids”) and are operated and maintained by the United States Coast Guard. The Friends shall not interfere, in any manner, with the Aids or the electrical system used to power the Aids without the express written permission of the United States Coast Guard.

b. The United States Coast Guard maintains the right to relocate the Aids, add additional Aids or make any changes to the power system on any portion of the Lighthouse premises.

c. The Friends shall not be responsible for the operation, installation, maintenance, repair and utility costs for the Aids which shall be the exclusive responsibility of the United States Coast Guard or its designee.

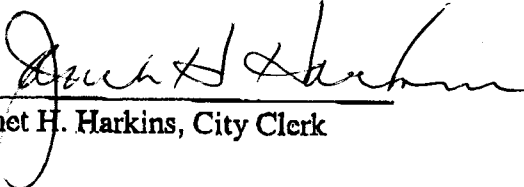
26. **Historical Artifacts-** Any historical artifacts or items appearing to be of historic nature which are uncovered or discovered during the Friends’ activities on the Lighthouse premises are the property of the State of New Jersey and shall be surrendered to the State of New Jersey. The Friends shall notify North Wildwood of the discovery of any such historical

b. North Wildwood and the Friends acknowledge that they have had adequate opportunity to review the contents of this Agreement with their respective legal counsel and have executed this Agreement with full and complete understanding of its terms. North Wildwood and the Friends further agree that no inference concerning the meaning or interpretation of this Agreement shall be drawn based upon the fact that it has been drafted by North Wildwood's legal counsel.

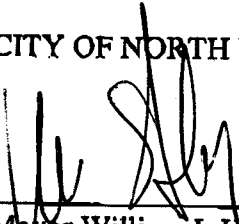
c. Upon execution of this Agreement, each party, by written notice to the other, shall designate an official who shall be responsible for the day-to-day administration of this Agreement. Either party may change the designation at any time; it being the intent of this paragraph that each party have a "point-person" responsible for the day-to-day administration of this Agreement. All written designations made hereunder shall provide a telephone number where the designee can be reached Monday through Friday between the hours of 8:30 a.m. and 4:30 p.m.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

ATTEST:


  
\_\_\_\_\_  
Janet H. Harkins, City Clerk

CITY OF NORTH WILDWOOD

By:   
\_\_\_\_\_  
Mayor William J. Henfey

FRIENDS OF HEREFORD INLET  
LIGHTHOUSE, INC.

  
\_\_\_\_\_  
Elizabeth Mugnier  
Secretary

By:   
\_\_\_\_\_  
Phyllis Catanoso  
President



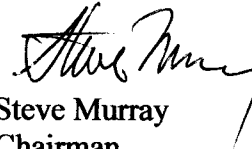
Hereford Inlet Lighthouse  
111 North Central Avenue  
North Wildwood NJ 08260

July 19, 2012

Mr. Lou Belasco,  
City Administrator  
North Wildwood

Dear Lou,

Enclosed is the Friends of Hereford Inlet Lighthouse Annual Plan 2012, balanced budget plan and other material that is required by our Management Plan. If you have any questions or need any other material please call me.



Steve Murray  
Chairman

Friends of the Hereford Inlet Lighthouse

[smurray@northwildwood.com](mailto:smurray@northwildwood.com)

609-374-0368

# *FRIENDS OF HEREFORD INLET LIGHTHOUSE*

## **Annual Plan 2012**

**GOALS** Increase visitation to the Lighthouse as well as increasing memberships to the Friends organization. This is done through an ongoing, aggressive membership drive, paid and no cost advertisements, press releases, festivals and outreach programs. Increase revenue from sales through more cautious and selective wholesale purchases.

### **DAYS AND HOURS OF OPERATION**

The Lighthouse has and will be opened as follows. May – Oct – 7 days a week 9AM – 5PM. November through April 5 days a week Wednesday through Sunday hours 10AM – 3PM, closed Monday and Tuesday. (The Lighthouse is opened during January to April on a volunteer basis by trustee Betty Mugnier) The public is advised to always call first during the winter months in case of weather conditions restoration work or scheduled meetings.

### **ADMISSION**

**FEES** Children 11 and under \$1.00. Adults 12 & over \$4.00  
Combination Tickets:  
Cape May Lighthouse/Hereford Lighthouse -\$9.00  
Cold Spring Village/Hereford Lighthouse - \$12.00  
Naval Air Station/Hereford Lighthouse - \$8.00  
No charge for active military personnel

### **STAFF**

Trustee Betty Mugnier is the historic site manager and hires and trains all staff members. Each employee must learn to conduct sales in the gift shop as well as learn a scripted tour to give to visitors. Besides the manager who is paid May – December there will be 3 employees that will work on split schedules from May – Oct. There are usually just two employees working at any given time. All employees will also work volunteer hours whenever needed throughout the year. Salaries of employees range from \$9.00 - \$11.00 per hour with the manager receiving \$17.00 per hour.

### **MEMBERSHIP**

There are approximately 750 dues paying members that receive free admission, gift shop discounts and twice yearly a 16 page Newsletter. There are four membership levels: single \$15.00/couple \$20.00/family \$25.00 Lifetime \$500.00.



## OUTREACH

The "Friends" organization owns and maintains the official web site of the Lighthouse. In 2008 a virtual tour was added, the only one of its kind for a historic lighthouse on the east coast. The site also gives a brief history, calendar of events, has printable forms for vendors, artists etc. and for those interested in purchasing a memorial brick.

Honorary Keeper of the Lighthouse, Peter Harp, upon request, will bring an educational and enjoyable program on Hereford to various fraternal organizations and school assembly programs. Mr. Harp is dressed in an authentic Keepers uniform and ends his program by playing ancient sea chantys on his antique banjo.

Notices soliciting bus trips by schools are printed in Lighthouse pamphlets. There is no admission charge for students on scheduled bus trips.

"Friends" volunteers set up informational displays about the Lighthouse at various special events throughout the state.

The Lighthouse newsletter that members receive is also given out to visitors and sent by mail to those requesting information about the Lighthouse, as an outreach tool. The newsletters also contain membership applications.

Board member and historian for the lighthouse, Steve Murray, writes a column for the local newspaper, mainly focusing on the Lighthouse and related maritime history to encourage local interest in the site. This is a "for trade" arrangement that allows a free color advertisement for Hereford in each issue.

The news media local newspapers, national and state lighthouse organizations, as well as local radio stations are informed of all newsworthy information regarding programs, special events, new museum displays and updates on the ongoing restoration.

Eight page, full color brochures are sent out in bulk to all of the primary historic sites and information centers in the county. These brochures contain a brief history of the lighthouse, photos of the interior rooms and displays as well as the award winning gardens. Contact information is included as are directions from the Garden State Parkway south and north.

## ADVERTISING

Ads will be placed in local newspapers, The Sun By The Sea, The Bright Side and the tourist booklet, This Week in Cape May

## EVENTS AND FUNDRAISERS

A **fundraising dinner/dance** will be held in May. Expected revenue based on previous years event will be approximately \$18,000.

**Oldies dance partys** will be held, one in the spring and one in the fall.

**Maritime Festival.** A two day festival will be held on the property on July 7<sup>th</sup> and 8<sup>th</sup>.

**National Lighthouse Day** – A new event to be held on August 7<sup>th</sup>. Celebrating this Lighthouse holiday. There will be State, county and local officials invited along with guest speakers, historians, authors and artists.

The **Lighthouse Challenge of New Jersey.** October 20<sup>th</sup> & 21<sup>st</sup>. This statewide festival will bring visitors from all over the country to try to visit 16 sites in the State in two days.

This is the most profitable weekend of the year with gross revenues ranging from \$5,000. -\$10,000.

**Annual Christmas tree lighting celebration.** Dec.7th – 5:30PM – 8 will feature area school bands & choirs, various singers and musicians, words from the mayor & city officials and a visit from Santa Claus on a fire engine. The decorated Lighthouse will be open free this evening with refreshments available and a big gift shop sale. This has become a much loved local tradition for over 20 years.

**Buy a Brick Campaign.** On going project that allows anyone to purchase an engraved brick in the courtyard. Small brick \$100., large brick \$225. This project has been done twice per year for the last 12 and netted approximately \$100,000

**History Book** – Steve Murray published the first book documenting the history of the Lighthouse “Guardians of the Hereford Inlet”. There will be an on going effort to promote & sell this through public signing and advertisements.

**Cookbook sales** – A committee of Friends volunteers created a book several years ago, “Cooking With Friends”. There will be a continued campaign to promote & sell this. Proceeds will eventually go to the production of a new video orientation film about the Lighthouse.

## **Planned**

**Acquisitions** Historic relics or relevant antiques are continually sought after but are usually received through donation or permanent loan.

## **Maintenance/ Restoration**

The buildings final major phase (4) of restoration was completed in June 2011 and was funded by grants from NJDOT and NJ Historic Trust. Much of the remaining work is cosmetic, including some interior painting. The refurbishing of the original kitchen floor (gift shop) was deleted from the phase 4 work due to cost overruns. Estimates for this is approximately \$10,000. This may be done depending on the cost of priority work which is the re glazing of the windows in the lantern room to stop newly found leaks as well as some metal work & painting of the exterior of the lantern room. Architect Hugh McCauley is looking for estimates. Routine maintenance of the interior and exterior is done by Steve Murray.

## **Grounds**

The grounds and gardens around the property will be maintained by trustee Steve Murray along with the help of a volunteer. Grass cutting will be done as a donated service by the Coastal Landscaping Company.

## **Grant Applications**

There are no submitted grant applications for 2012 although we will inquire about emergency funds from the NJ Historic Trust and the NJDOT for the repair of the lantern room. If available, an application may also be submitted from some source for grant runs for the year 2013, to contract the complete painting of the exterior of the building, last done in 2003. We have no estimates as yet.

## **Security**

The contracted alarm service is provided by ASG Company, account number 37-5303. Phone number 800-530-2757. Keys to door lockbox and security code numbers will be used only by authorized members of the lighthouse staff and trustees. The fire alarm alerts the local fire department directly. A lockbox containing the front door key for the fire department is located on the right side of the front steps.

## **Insurance**

The Friends hold a general liability insurance policy (GLP256748) through the J. Byrne Agency and with the Franklin Mutual Insurance Company for a max. amount of \$1,000,000.00. The City of North Wildwood (tenant) and the NJ Division of Parks and Forestry (landlord) are also named on this policy.

## **ADA Compliance**

The grounds are wheelchair accessible but the lighthouse is not. Because of the historic designation we are not bound to provide ramps, wheelchair lifts etc. There is a notice on the message board in the parking lot that a photo album "tour" of the building is available to anyone interested that is unable to climb the stairs. There is also a table top display "tour" on the 1<sup>st</sup> floor for anyone unable to climb further. A DVD video tour of the building is being planned to replace the photo album sometime in the near future.

Prepared by Steve Murray, Chairman

## Budget - Current Year

1/1/2012 through 12/31/2012 Using Friends of Hereford 2012

7/9/2012

Category Description	1/1/2012 Actual
<b>INCOME</b>	
DONATIONS	9,500.00
FUND RAISER DONATION	
BRICK CAMPAIGN	7,500.00
Raffel	360.00
SOCK HOP	3,000.00
Other FUND RAISER DONATION	23,000.00
<b>TOTAL FUND RAISER DONATION</b>	<b>33,860.00</b>
Gift Received	0.00
Gr Sales	
Cookbooks	600.00
Hoogies	0.00
Merchandise	0.00
STEVE'S BOOK	2,500.00
Other Gr Sales	0.00
<b>TOTAL Gr Sales</b>	<b>3,100.00</b>
Interest Inc	200.00
Invest Inc	0.00
LH CHALLENGE	3,500.00
MARITIME INFOWS	10,000.00
MEMBERSHIPS	7,500.00
NEWSLETTER	850.00
NJ SALES TAX	1,000.00
Non-Taxable Sales	17,200.00
Other Inc, Bus	0.00
Taxable Sales	22,000.00
TOUR SALES	25,000.00
<b>TOTAL INCOME</b>	<b>133,710.00</b>
<b>EXPENSES</b>	
Ads	7,400.00
Bank Charge	1,200.00
Charity	0.00
Commission	0.00
Computer	250.00
COOKBOOK	0.00
Dues and Subscriptions	60.00
Education	100.00
Gifts Given	0.00
Insurance, Bus	1,500.00
Interest Exp	0.00
Legal-Prof Fees	16,500.00
Licenses and Permits	0.00
MARITIME FESTIVAL	5,000.00
Office	250.00
Permits	0.00
Postage and Delivery	
Newsletter	500.00
Other Postage and Delivery	250.00
<b>TOTAL Postage and Delivery</b>	<b>750.00</b>

## Budget - Current Year

1/1/2012 through 12/31/2012 Using Friends of Hereford 2012

7/9/2012

Category Description	1/1/2012 Budget
Printing and Reproduction	
Newsletter	3,650.00
Other Printing and Reproduction	250.00
<b>TOTAL Printing and Reproduction</b>	<b>3,900.00</b>
REFUNDS	0.00
Rent on Equip	0.00
Repairs	
Bench Placques	50.00
Security System	550.00
Other Repairs	10,000.00
<b>TOTAL Repairs</b>	<b>10,600.00</b>
Returns	0.00
Subscriptions	100.00
Supplies, Bus	
Fundraising Costs	12,000.00
Hoogies	0.00
<b>MERCHANDISE FOR SALE</b>	<b>20,000.00</b>
Other Supplies, Bus	1,000.00
<b>TOTAL Supplies, Bus</b>	<b>33,000.00</b>
Tax	
Fed	5,500.00
Medicare	2,500.00
Other	0.00
SDI	0.00
Soc Sec	2,500.00
State	500.00
Other Tax	0.00
<b>TOTAL Tax</b>	<b>11,000.00</b>
Tax, Business	
Fed	0.00
Other Tax, Business	0.00
<b>TOTAL Tax, Business</b>	<b>0.00</b>
Utilities	
Cable TV	0.00
Gas & Electric	6,000.00
Internet	500.00
Water	0.00
Other Utilities	0.00
<b>TOTAL Utilities</b>	<b>6,500.00</b>
Utilities, Bus	
Telephone, Bus	600.00
Other Utilities, Bus	0.00
<b>TOTAL Utilities, Bus</b>	<b>600.00</b>
Wages	35,000.00
<b>TOTAL EXPENSES</b>	<b>133,710.00</b>
<b>OVERALL TOTAL</b>	<b>0.00</b>

**FRIENDS OF HEREFORD INLET LIGHTHOUSE  
COMMITTEES 2012**

<b>Finance</b>	Paul DiFilippo, Betty Mugnier, Steve Murray Administer budget approved by Trustees
<b>Gift Shop</b>	Betty Mugnier, Jane Johnson, Diane Maguire Choose and display items for retail sale
<b>Public Outreach</b>	Peter Harp, Betty Mugnier, Steve Murray Develop and conduct educational programs and lectures for schools, fraternal organizations and the general public
<b>Brochures</b>	Sam Black, Ronnie Black, Jerry Zdenek Keep all visitor centers, historic sites etc. in county supplied with lighthouse promotional materials and search out new venues
<b>Public Relations</b>	Diane Maguire, Steve Murray, Betty Mugnier Handle all press releases and advertising
<b>Volunteers</b>	Diane Maguire, Betty Mugnier Oversee the use of Herefords pool of volunteers and enlist new ones.
<b>Membership Drive</b>	Steve Murray, Betty Mugnier, Phyllis Catanoso Promote and solicit new memberships for the Friends
<b>Personnel</b>	Paul DiFilippo, Betty Mugnier, Steve Murray Hiring of new employees and all other personnel matters
<b>Special Events</b>	Steve Murray, Betty Mugnier, Paul DiFilippo, Diane Maguire Develop and organize new and established special events
<b>Festival Decorating</b>	Steve Murray, Jerry Zdenek, Betty Mugnier Design and install decorations for holidays and special Events
<b>Historical</b>	Steve Murray, Peter Harp Research lighthouse and related maritime history for displays, signage and tours
<b>Weddings</b>	Betty Mugnier, Paul DiFilippo, Steve Murray Develop and administer all guidelines including fees and approvals for weddings.
<b>Newsletter</b>	Steve Murray, Betty Mugnier

Design, write and edit newsletter as well as solicit sponsors

**Memberships**

Betty Mugnier, Diane Maguire  
Administer all aspects of the Friends Memberships

**Brick Campaign**

Steve Murray, Betty Mugnier  
Oversee all aspects of the ongoing Buy a Brick Campaign  
including installation

**City Liaisons**

Steve Murray, Paul DiFilippo  
To act as liaisons between the City and the Friends Trustees

**Grants**

Paul DiFilippo, Steve Murray

**Building &  
Restoration**

Steve Murray, Paul DiFilippo

**Cookbook**

Ronnie Black, Diane Maguire, Pat LePera  
Promote present & future cookbook sales

**Gardens**

Steve Murray  
Oversee surrounding park & plantings

No. GLP2562748

Renewal

COMMERCIAL GENERAL LIABILITY DECLARATIONS

ISSUE

Name and Mailing Address: THE FRIENDS OF THE HEREFORD INLET LIGHTHOUSE INC C/O PAUL DI FILLIPO 414 W 16TH AVE NORTH WILDWOOD, NJ 08260-2610

Representative: 131500 J BYRNE AGENCY INC 5200 NEW JERSEY AVE PO BOX 1409 WILDWOOD, NJ 08260-8369 609-522-3406

Policy Period: From: 02/27/2011 To: 02/27/2012 Your Business/Operations Description: CLUB You are a: OTHER - NON-PROFIT ORG



FRANKLIN MUTUAL INSURANCE COMPANY A Non Assessable Mutual Company 5 Broad St PO Box 400 Branchville, NJ 07826-0400 973-948-3120 www.fmiweb.com

Subject to all Provisions here and in Return of Premium Payment We agree to provide this insurance for the indicated Policy Term.

Schedule of Premises - Part I & II (Locations Controlled, Occupied, Owned or Rented by You)

Table with columns: Loc No., Build No., Location, County, Construction (Part I), Occupancy. Content: See Attached Commercial Lines Schedule of Premises / Locations

Limits (See Part II D 2) - Part II (N/A means no coverage)

Table listing limits: \$ 1,000,000 Each Occurrence; \$ 2,000,000 General Aggregate/Total limits - All Other Than Products/Completed Operations; \$ 1,000,000 Aggregate/Total Limits - Products/Completed Operations; \$ 15,000 Medical Payments - Per Person; \$ 50,000 Fire Legal Liability Supplemental Coverage; \$ 1,000,000 Personal Injury/Advertising Injury Supplemental Coverage

Total Advance Premiums

Table listing premiums: \$ N/A < Total Premium Part I Commercial Property Coverage; \$ 1,193 < Total Advance Premium - Part II Commercial Liability Coverage; \$ N/A < Total Premium - Inland Marine; \$ N/A < Total Premium - Crime; \$ N/A < Total Premium - Glass; \$ 1,193 < Total (Includes \$0 for Certified Terrorism Insurance Premium); \$ 15 < Surcharge - New Jersey Property-Liability Insurance Guaranty Association Surcharge

Endorsements and Forms Made Part of this Policy:

See Attached Endorsements Schedule

Countersigned: 01/18/2011

By \_\_\_\_\_ Authorized Representative

THIS POLICY CONTAINS AGGREGATE LIMITS: SEE PART II D 2 FOR DETAILS



No.GLP2562748

COMMERCIAL PACKAGE DECLARATION EXTENSION

ISSUE

Named Insured: THE FRIENDS OF THE HEREFORD

Policy Period: From: 02/27/2011 To: 02/27/2012

Forms / Endorsements / Policy Holder Notices

Forms/Endorsements and notices listed below are included in this policy

FMITPD (01/08)	Notice of Terrorism Insurance Coverage	MCM820 (10/07)	Mandatory Endorsement - New Jersey
MCL821 (06/05)	Mandatory Endorsement - New Jersey	MCLSN (06/05)	Special Notice -Liquor Liability
MCM411 (01/08)	Certified Terrorism Loss Covg.Parts	CP0404 (01/96)	Additional Interests
MCL320 (06/05)	Additional Insureds	MCL170 (06/05)	Athletic/Sports Participant
MCL010 (10/07)	General Liability Form	MCL189 (04/07)	Lead/Lead Contam & Asbestos
MCL318 (06/05)	Additional Insured - Club Members	MCM418 (01/08)	Non_Certified Acts Terrorism

rs

**No.GLP2562748**

**SCHEDULE OF PREMISES / LOCATIONS**

**PARTS I & II**

**ISSUE**

**Named Insured: THE FRIENDS OF THE HEREFORD**  
Schedule of Premises - For use With Parts I or II

**Policy Period: From: 02/27/2011 To: 02/27/2012**

**Part II: If Applicable List all Locations Controlled, Occupied, Owned or Rented by You: \***

Loc. No.	Bldg. No.	Location	County	Construction (Part I)	Applies to Part/Part(s)	Occupancy
1	0	111 NORTH CENTRAL AVE NORTH WILDWOOD, NJ 08260-5955	CAPE MAY		II	

\* As to MCL 030, List those Locations Covered Here

No.GLP2562748

COMMERCIAL PACKAGE DECLARATION EXTENSION

ISSUE

Named Insured: THE FRIENDS OF THE HEREFORD

Policy Period: From: 02/27/2011 To: 02/27/2012

ADDITIONAL INTERESTS

We cover the following as their interests are indicated below:

Location: 001  
 Interest: MCL320-Additional Insureds  
 Coverage: General Liability  
 Loan:  
 Name & Address: CITY OF NORTH WILDWOOD  
 901 ATLANTIC AVE  
 NORTH WILDWOOD, NJ 08260-5778

Location: 001  
 Interest: MCL320-Additional Insureds  
 Coverage: General Liability  
 Loan:  
 Name & Address: NJ DEPARTMENT OF  
 ENVIRONMENTAL PROTECTION  
 401 E STATE ST  
 PO BOX 418  
 TRENTON, NJ 08690-0418

No.GLP2562748

COMMERCIAL LIABILITY SCHEDULE OF COVERAGE

PART II - BASIC LIABILITY

ISSUE

Named Insured: THE FRIENDS OF THE HEREFORD

Policy Period: From: 02/27/2011 To: 02/27/2012

Classification	Code	R)	Premium Basis		Rate		Advanced Premium	
			Pr/Co	Other	Pr/Co	Other	Pr/Co	Other
Location # 01 1 Class Code Clubs - Association Exposure Only (no building)	2074	R)	U)	700	3.289	1.138	\$3	\$797
Location # 01 2 Class Code Social Gatherings - No Alcoholic Beverages	3074	R)	U)	2	10.962	77.830	\$11	\$156
Location # 01 3 Class Code Athletic Teams/Games/Contests	3920		U)			2.092		\$0
Location # 01 4 Class Code Short term Events - Parades, Picnics	7921	R)	U)	1	2.192	145.932	\$0	\$146
MCL320 Additional Insureds								\$80