

CITY OF NORTH WILDWOOD

NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING

MAY 3, 2022 AT 5:00 PM

This is a proposed agenda which is subject to change by Mayor and Council without further notice.

ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.

MINUTES: APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 19, 2022

COMMUNICATIONS:

Receive & File:

CAPE MAY COUNTY MUA, RE: Reallocation of 2021 User Charges – Wastewater Conveyance
ATLANTIC CITY ELECTRIC, RE: Benefits of Smart Energy Network
ATLANTIC CITY ELECTRIC, RE: 2022 Reference Guide
MUNICIPAL EXCESS LIABILITY JIF, RE: 2020/2021 MELJIF Annual Report
ARBOR DAY FOUNDATION, RE: Tree City USA

Approve & File:

SPECIAL EVENT, RE: VFW Memorial Day Ceremony, May 31
SPECIAL EVENT, RE: Anglesea Day, June 3
SPECIAL EVENT, RE: NJ State Elks Parade, June 4
SPECIAL EVENT, RE: ALS Bike Ride, June 11

Approve & File With State:

WILDWOOD CATHOLIC ACADEMY, RE: Application for Social Affair, May 19 Art Exhibition

APPOINTMENTS:

City Clerk (Lighthouse Staff)
Municipal Court
Public Works Dept.

ORDINANCES:

Ord. 1870 (2nd Reading) – Amending Chapter 276, Prohibiting Mechanical Car Lifts
Ord. 1873 (2nd Reading) – Amending Chapter 420, Jitneys
Ord. 1874 (2nd Reading) – 2022 Salary Ordinance
Ord. 1875 (2nd Reading) – Amending Chapter 276, Tax Map Fees
Ord. 1879 (1st Reading) – Capital Improvement Ordinance
Ord. 1880 (1st Reading) – Amending Chapter 276, Land Development

RESOLUTIONS:

1. Refund for Overpayment of Real Estate Taxes
2. Annual Professional Municipal Clerks Week
3. Authorize One-Year Extension Shared Services Agreement w/ NW Board of Education
4. Authorizing Submission & Acceptance of Grant Application – FEMA Flood Mitigation
5. Authorizing Submission & Acceptance of Grant Application – 5th Ave. Marina Project
6. Authorizing Submission & Acceptance of Grant Application – Coastal Resiliency Grant
7. Establishing Fees for Equipment, Supplies and Personnel
8. Awarding Contract to Lomax Consulting Group for Beach Species Monitoring
9. Awarding Contract – 2022-2023 Trench Restoration Contract
10. Authorizing Direct Negotiation of 2022-2023 Emergency Sewer Repair Contract
11. Establishing Rates for Paid Parking Spaces and Parking Lots
12. Authorizing Issuance of Annual Parking Permits
13. Approving Application of Seaport Pier for Events Pursuant to Ordinance 1780
14. Waiving ABC Time Restriction During Special Event – Seaport Pier
15. Approving ADA Parking Space on 1st Avenue Pursuant to Planning Board Condition

VOUCHER LIST/FINANCE: Authorizing payment of all approved vouchers

COUNCIL:
PUBLIC:
ADJOURNMENT:

Next Regular Meeting: Tuesday, May 17, 2022 @ 10:00 AM

REGULAR MEETING
APRIL 19, 2022
10:00 AM

A regular meeting of the North Wildwood City Council was held in the morning of the above date in the City Hall. The President of Council stated, "*The meeting is now open. Adequate notice of this meeting has been provided by posting a copy of the notice of the time and place of this meeting on the City Clerk's bulletin board and by mailing a copy of the same to The Herald, The Press and Wildwood Leader on January 5, 2022.*"

ROLL CALL: Present were President of Council Salvatore Zampirri and Councilpersons Edwin Koehler, Margaret Bishop, David Del Conte and Kellyann Tolomeo. Mayor Patrick Rosenello and Councilmen James Kane and Joseph Rullo were not present. Also present were City Administrator Ronald Simone, Solicitor Michael Donohue and Engineer Ralph Petrella.

MINUTES: On a motion by Tolomeo, seconded by Koehler, that the minutes of the regular meeting of April 5, 2022 be approved. Carried.

COMMUNICATIONS:

NEW JERSEY DEP

RE: Seaport Pier CAFRA Application, Beach Bar Project

On a motion by Tolomeo, seconded by Bishop, that the above correspondence be received and filed. Carried.

NEW JERSEY DEP

RE: CAFRA Permit, Robert & Dana Panetta, 1303 Hoffman Canal

On a motion by Tolomeo, seconded by Bishop, that the above correspondence be received and filed. Carried.

US DEPARTMENT OF THE INTERIOR

RE: US Fish & Wildlife Seabeach Amaranth Protection Update

On a motion by Tolomeo, seconded by Bishop, that the above correspondence be received and filed. Carried.

ATLANTIC CITY ELECTRIC COMPANY

RE: Arbor Day Free Tree Distribution

On a motion by Tolomeo, seconded by Bishop, that the above correspondence be received and filed. Carried.

SPECIAL EVENT

RE: US Coast Guard Community Festival (Stage Request Only), May 7

On a motion by Koehler, seconded by Tolomeo, that the above special events application be approved. Carried.

SPECIAL EVENT

RE: SRR Racing Five Mile Beach Half Marathon, May 7

On a motion by Koehler, seconded by Tolomeo, that the above special events application be approved. Carried.

**REGULAR MEETING
APRIL 19, 2022**

SPECIAL EVENT

RE: Capt. Kidd Pirate Day, May 14

On a motion by Koehler, seconded by Tolomeo, that the above special events application be approved. Carried.

SPECIAL EVENT

RE: Capt. Kidd Pirate Bonfire, May 14

On a motion by Koehler, seconded by Tolomeo, that the above special events application be approved. Carried.

ANGLESEA FIRE COMPANY

RE: Application for Social Affair Permit, NJ BBQ
& Blues Festival, July 8-10

On a motion by Bishop, seconded by Tolomeo, that the above application be approved and filed with the State. Carried.

APPOINTMENTS:

RECREATION DEPARTMENT:

Ronald Golden	Boat Ramp Attendant	4/30/22
Joseph Boraski	Boat Ramp Attendant	4/30/22
Edward Sweeney	Boat Ramp Attendant	4/30/22
Joseph Donohue	Boat Ramp Attendant	4/30/22

BUILDINGS, PARKS & GROUNDS DEPARTMENT:

Edward Duckenfield	Laborer/Carpenter	5/2/22
William Wilson	Laborer	5/2/22
William Brady	Laborer	5/2/22
Michael Ginley	Laborer	5/2/22
James Reddin	Laborer	5/2/22

PUBLIC WORKS DEPARTMENT:

Thomas Raimo	Laborer	5/2/22
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POLICE DEPARTMENT:

Thomas Tran	SLEO II Recruit	4/30/22
Brandon Knapp	SLEO II Recruit	4/30/22
Paige Dooley	SLEO II Recruit	4/30/22
Dominic Haid	SLEO II Recruit	4/30/22
Noah Clark	SLEO II Recruit	4/30/22
Mitchell Calloway	SLEO II Recruit	4/30/22
Thomas Ray	SLEO II Recruit	4/30/22
Matthew Wilke	SLEO II Recruit	4/30/22
Christopher Johnson	SLEO II Recruit	4/30/22
Sean Silvernagle	SLEO II Recruit	4/30/22
Destin Owens	SLEO II Recruit	4/30/22
Dominick Palino	SLEO II Recruit	4/30/22
Aaron Romano	SLEO II Recruit	4/30/22
Shamir Sharrock	SLEO II Recruit	4/30/22
Jonathan Hoffman	SLEO II Recruit	4/30/22
Inderpreet Singh	SLEO II	4/30/22
Trevor Brenner	SLEO II	4/30/22
Sean O'Donnell	SLEO II	4/30/22

**REGULAR MEETING
APRIL 19, 2022**

On a motion by Tolomeo, seconded by Del Conte, the above seasonal appointments be confirmed. Carried.

FIRE DEPARTMENT:

Gary Clark	Firefighter/EMT	4/14/22
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On a motion by Tolomeo, seconded by Del Conte, the above part-time, temporary appointment be confirmed. Carried.

REPORTS:

CITY CLERK REPORT FOR MARCH 2022:

Total monies collected for the Month:.....	\$ 187,255.11
Total monies turned over to the City Treasurer.....	\$ 139,678.11

REGISTRAR OF VITAL STATISTICS REPORT FOR MARCH 2022:

Total monies turned over to the City Treasurer.....	\$ 577.00
Totals in NW for Month: Deaths -3- Marriages -0- Births -0-	

FIRE DEPARTMENT REPORT FOR FEBRUARY 2022:

Total monies turned over to the City Treasurer.....	\$ 11,983.06
Total Incidents and Inspections for the Month.....	374

POLICE DEPARTMENT REPORT FOR MARCH 2022:

Total monies turned over to the City Clerk's Office.....	\$ 302.90
Total Incidents Handled by the Department for the Month.....	3,298

SHORE ANIMAL CONTROL REPORT FOR MARCH 2022:

Total NW Calls for Month.....	52
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On a motion by Koehler, seconded by Tolomeo, that the above reports be received and filed as presented. Carried.

ORDINANCES:

ORDINANCE NO. 1876 - On a motion by Koehler, seconded by Tolomeo, that Ordinance No. 1876 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1876 by its title, as required by Law, known as "*Ordinance Authorizing The Acquisition Of Dual Band Radios To Improve Emergency Response And Interdepartmental Communication For The City Of North Wildwood, In The County Of Cape May, New Jersey, Appropriating \$415,291.55 Including 393,553.76 In Grants Therefor From The State And Local Fiscal Recovery Funds Program And \$21,737.79 From The Capital Improvement Fund For The Financing Thereof.*"

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1876 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Koehler, seconded by Bishop, that Ordinance No. 1876 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1876 duly adopted.

**REGULAR MEETING
APRIL 19, 2022**

ORDINANCE NO. 1870 – City Clerk Jett stated that at the April 5, 2022 Council Meeting, Mayor Rosenello indicated that some wording needed to be adjusted in this Ordinance so as to reflect the desire of the City to allow Mechanical Car Lifts inside residential or commercial garages as long as said lifts are not counted toward any parking requirement in the City’s Land Development Ordinance or by any decision of the Planning Board. The new language in the Ordinance is proposed to read:

Mechanical Parking Lifts. Mechanical parking lifts shall be prohibited in all zoning districts, other than a lift in a licensed automobile service station, or a lift located within the interior of a residential or commercial garage. Mechanical parking lifts located within a permitted garage shall not count towards the number of off-street parking spaces required by City Ordinance or decision of the City Planning Board.

On a motion by Tolomeo, seconded by Koehler, that Ordinance No. 1870, known as “*An Ordinance Amending Ordinance 1177, As Amended*” be amended to include the changes as outlined by the City Clerk and advertised according to law, with a new public hearing scheduled for May 3, 2022 at 5:00 PM. Carried.

ORDINANCE NO. 1877 - On a motion by Koehler, seconded by Bishop, that Ordinance No. 1877 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1877 by its title, known as “*An Ordinance Amending And Supplementing Chapter 418, Vehicles And Traffic, Of The Code Of The City Of North Wildwood*”.

On a motion by Tolomeo, seconded by Koehler, that Ordinance No. 1877 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1877 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 17, 2022 at 10:00 AM.

ORDINANCE NO. 1878 - On a motion by Tolomeo, seconded by Koehler, that Ordinance No. 1878 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1878 by its title, known as “*An Ordinance Amending And Supplementing Ordinance 1177, As Amended*”.

On a motion by Tolomeo, seconded by Koehler, that Ordinance No. 1878 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1878 passed on its first reading. This ordinance will now be forwarded to the North Wildwood Planning Board for the statutory 35-day review period.

RESOLUTIONS:

125-22

RE: Celebrating Arbor Day

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted. Administrator Simone stated that this will be the first year since the world-wide COVID-19 pandemic occurred that the City will be visiting Margaret Mace School and Wildwood Catholic Academy to distribute seedlings to students.

126-22

RE: Refund For Overpayment Of Real Estate Taxes

The above resolution was offered by Bishop, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

**REGULAR MEETING
APRIL 19, 2022**

127-22

RE: Refund For Overpayment Of Sewer Taxes

The above resolution was offered by Bishop, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

128-22

RE: Authorizing Refund Of Construction Permit Fees

The above resolution was offered by Bishop, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

129-22

RE: Authorizing The Sale Of Surplus Property No Longer Needed For Public Use On An Online Auction Website

The above resolution was offered by Bishop, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

130-22

RE: Authorizing City Clerk To Re-Advertise Public Bid For Exterior Renovations To The North Wildwood Fire Department

The above resolution was offered by Tolomeo, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

131-22

RE: Authorizing City Clerk To Advertise For Bids For A Beach Concession For An Ocean Surf And Water Safety Instruction Camp

The above resolution was offered by Tolomeo, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

132-22

RE: Rejecting Bid Received On Seaport Pier Fire Suppression System Contract And Authorizing Advertisement For New Bid

The above resolution was offered by Tolomeo, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

133-22

RE: Approving Updated Flood Insurance Promotion Activity With The Atlantic-Cape Multi-Jurisdictional Program For Public Information

The above resolution was offered by Koehler, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted. Administrator Simone stated that the City participates in the Flood Insurance Program for Public Information with other municipalities in Atlantic and Cape May Counties. Through the program, information regarding flood insurance is disseminated to property owners.

**REGULAR MEETING
APRIL 19, 2022**

134-22

RE: Amending Resolution #46-22 – Identifying Employees Assigned To State Or County Task Forces Or Teams And Municipal OEM Volunteers And CERT Team Members For Insurance Purposes

The above resolution was offered by Bishop, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

135-22

RE: Authorizing A Shared Services Agreement Between The City Of North Wildwood, The City Of Wildwood And The Borough Of West Wildwood For The Purpose Of Consolidation Of Solid Waste Tipping Disposal

The above resolution was offered by Koehler, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted. Administrator Simone explained that North Wildwood, Wildwood and West Wildwood all have the same solid waste and recyclables collection contractor, but under separate contracts the trucks must leave the island to dump at the CMCMUA with trucks sometimes only half full. Consolidating under a Shared Services Agreement will allow the contractor to pick up in each municipality and then go offshore to dispose of the loads, thus saving money. This could lead to savings for the municipalities as well.

FINANCE/VOUCHER LIST:

On a motion by Koehler, seconded by Tolomeo, authorizing payment of all approved vouchers. Carried. As per Resolution #10-22, all bills listed below be paid and warrants drawn by the proper officers for the stated amounts.

Check #	Vendor Name	Net Amount
52036	ACE PLUMBING, HEATING & ELEC.	4,665.20
52037	ADVANCED VIDEO & SOUND LLC	1,350.00
52038	AT&T MOBILITY	558.47
52038	AT&T MOBILITY	2,015.60
52039	ADVANCED ENVIRO SYSTEMS	7,452.00
52040	AMERIFLEX	489.25
52040	AMERIFLEX	475.00
52040	AMERIFLEX	475.00
52041	ADP LLC	208.55
52041	ADP LLC	211.15
52042	BURLEIGH STORAGE	4,200.00
52043	GOLD MEDAL ENVIORMENTAL NJINC	3,450.00
52044	Blaney, Donohue, Weinberg PC	18,750.00
52044	Blaney, Donohue, Weinberg PC	377.00
52044	Blaney, Donohue, Weinberg PC	1,015.00
52044	Blaney, Donohue, Weinberg PC	1,508.00
52045	CAMDEN COUNTY COLLEGE	465.00
52046	CMC MUNICIPAL CLERK'S ASSOC	500.00
52047	CARLSEN GROUP INC, THE	87.00
52047	CARLSEN GROUP INC, THE	87.00
52048	C.M.C.M.U.A.	15,240.04
52049	COMCAST	1,026.58
52049	COMCAST	379.78
52049	COMCAST	209.70
52049	COMCAST	397.88

52049	COMCAST	379.78
52049	COMCAST	1,274.57
52050	ATLANTIC CITY ELECTRIC	15,007.60
52050	ATLANTIC CITY ELECTRIC	683.91
52050	ATLANTIC CITY ELECTRIC	13,826.18
52050	ATLANTIC CITY ELECTRIC	1,294.03
52050	ATLANTIC CITY ELECTRIC	200.63
52051	CMC COAST GUARD COMMUNITY	1,000.00
52052	CORELOGIC	520.00
52052	CORELOGIC	496.31
52053	CIVIL SERVICE COMMISSION	318.00
52053	CIVIL SERVICE COMMISSION	159.00
52054	C.M.C. FIRE TRAINING ACADEMY	250.00
52055	DELTA DENTAL PLAN OF NJ	8,791.11
52056	DEVO & ASSOCIATES	210.00
52057	DEP-Office of Natural Lands Mg	70.00
52058	EAGLE POINT GUN	11,016.00
52059	ENTERPRISE FM TRUST	14,385.44
52059	ENTERPRISE FM TRUST	14,316.39
52060	FORD SCOTT & ASSOC., L.L.C.	9,500.00
52061	GLOUCESTER CTY POLICE ACADEMY	40.00
52062	GOVDEALS	2,290.99
52063	GREAT AMERICAN FINANCIAL SERV	324.00
52064	JOYCEMEDIA	166.25
52064	JOYCEMEDIA	105.00
52065	JAMES M RUTALA ASSOCIATES LLC	225.00
52066	LEADER PRINTERS	205.00
52067	LINCOLN NATIONAL LIFE INS CO	44,410.31
52068	MID-ATLANTIC CTR FOR THE ARTS	1,200.00
52069	MAACO AUTO PAINTING	1,010.00
52070	NEW JERSEY STATE LEAGUE OF MUN	481.00
52070	NEW JERSEY STATE LEAGUE OF MUN	90.00
52071	NJ DEPT OF COMM. AFFAIRS	5,432.00
52072	NEW HORIZON COMMUNICATIONS	2,059.22
52073	NJ SHADE TREE FEDERATION	95.00
52074	ALLEGRA PRINTING	1,391.28
52075	GRUCCIO,PEPPER,DESANTO & RUTH	210.00
52075	GRUCCIO,PEPPER,DESANTO & RUTH	196.00
52076	THE POLICE AND SHERIFFS PRESS	92.95
52077	REGISTRAR'S ASSOC OF NJ	25.00
52078	SHORE VETERINARIANS ANIMAL	100.00
52078	SHORE VETERINARIANS ANIMAL	3,300.00
52079	SOUTH JERSEY FASTENERS	449.96
52080	SOUTH JERSEY GAS CO	3,248.07
52080	SOUTH JERSEY GAS CO	2,543.27
52080	SOUTH JERSEY GAS CO	351.90
52080	SOUTH JERSEY GAS CO	677.50
52080	SOUTH JERSEY GAS CO	49.47
52080	SOUTH JERSEY GAS CO	1,064.18
52080	SOUTH JERSEY GAS CO	2,682.83
52080	SOUTH JERSEY GAS CO	45.70
52080	SOUTH JERSEY GAS CO	361.13
52081	Stefankiewicz & Belasco LLC	933.82
52081	Stefankiewicz & Belasco LLC	490.00
52082	TITLE COMPANY OF NEW JERSEY	1,182.13
52083	TRIAD ASSOCIATES	3,206.25
52083	TRIAD ASSOCIATES	831.25
52083	TRIAD ASSOCIATES	287.50
52084	TREASURER, STATE OF NEW JERSEY	0.00
52084	TREASURER, STATE OF NEW JERSEY	1,050.00

52085	TAYLOR OIL COMPANY	4,942.40
52085	TAYLOR OIL COMPANY	2,990.12
52085	TAYLOR OIL COMPANY	999.37
52085	TAYLOR OIL COMPANY	1,930.00
52086	UNIVERSAL COMPUTING SERVICE	938.16
52087	VITAL SERVICES GROUP	1,471.68
52088	WEST PAYMENT CENTER	200.52
52089	WB MASON CO INC	15.20
52090	CHRISTOPHER J.WINTER SR.	450.00
52091	XEROX CORPORATION	1,447.13
52092	ZIPPY'S BIKE EXCHANGE	6,111.78
52097	BANK OF AMERICA	1,950.00
52097	BANK OF AMERICA	742.94
52097	BANK OF AMERICA	22.71
52097	BANK OF AMERICA	309.27
52097	BANK OF AMERICA	500.00
52097	BANK OF AMERICA	500.00
52097	BANK OF AMERICA	99.99
52097	BANK OF AMERICA	28.93
52097	BANK OF AMERICA	165.00
52097	BANK OF AMERICA	112.95
52097	BANK OF AMERICA	83.75
52097	BANK OF AMERICA	185.93
52097	BANK OF AMERICA	26.97
52097	BANK OF AMERICA	17.90
52097	BANK OF AMERICA	55.99
52097	BANK OF AMERICA	121.32
52097	BANK OF AMERICA	149.95
52097	BANK OF AMERICA	24.13
52097	BANK OF AMERICA	55.96
52097	BANK OF AMERICA	14.99
52097	BANK OF AMERICA	42.37
52097	BANK OF AMERICA	89.97
52097	BANK OF AMERICA	24.95
52097	BANK OF AMERICA	36.99
52097	BANK OF AMERICA	70.00
52097	BANK OF AMERICA	85.00
52097	BANK OF AMERICA	6.92
52097	BANK OF AMERICA	138.30
52097	BANK OF AMERICA	1,383.00
52097	BANK OF AMERICA	34.46
52097	BANK OF AMERICA	103.38
52097	BANK OF AMERICA	59.25
52097	BANK OF AMERICA	124.28
52097	BANK OF AMERICA	69.15
52097	BANK OF AMERICA	50.31
52097	BANK OF AMERICA	95.76
52097	BANK OF AMERICA	542.00
52097	BANK OF AMERICA	68.48
52097	BANK OF AMERICA	71.25
52097	BANK OF AMERICA	111.00
52097	BANK OF AMERICA	306.00
52097	BANK OF AMERICA	126.50
52097	BANK OF AMERICA	283.39
52097	BANK OF AMERICA	439.48
52097	BANK OF AMERICA	25.97
52097	BANK OF AMERICA	134.93
52097	BANK OF AMERICA	359.90
52097	BANK OF AMERICA	69.91
52097	BANK OF AMERICA	67.79

52097	BANK OF AMERICA	19.31
52097	BANK OF AMERICA	37.52
52097	BANK OF AMERICA	123.84
52097	BANK OF AMERICA	15.56
52097	BANK OF AMERICA	8.47
52097	BANK OF AMERICA	65.89
52097	BANK OF AMERICA	38.52
52097	BANK OF AMERICA	19.30
52097	BANK OF AMERICA	6.28
52097	BANK OF AMERICA	-6.28
52097	BANK OF AMERICA	25.12
52097	BANK OF AMERICA	103.77
52097	BANK OF AMERICA	19.83
52097	BANK OF AMERICA	1,551.49
52097	BANK OF AMERICA	277.75
52097	BANK OF AMERICA	500.00
52097	BANK OF AMERICA	375.23
52097	BANK OF AMERICA	183.30
52097	BANK OF AMERICA	975.00
52097	BANK OF AMERICA	1,600.00
52097	BANK OF AMERICA	835.00
52097	BANK OF AMERICA	295.00
52097	BANK OF AMERICA	1,190.00
52097	BANK OF AMERICA	40.49
52097	BANK OF AMERICA	172.26
52097	BANK OF AMERICA	30.24
52097	BANK OF AMERICA	34.67
52097	BANK OF AMERICA	75.00
52097	BANK OF AMERICA	30.00
52097	BANK OF AMERICA	25.00
52097	BANK OF AMERICA	100.00
52097	BANK OF AMERICA	125.00
52097	BANK OF AMERICA	189.00
52097	BANK OF AMERICA	150.00
52097	BANK OF AMERICA	66.19
52097	BANK OF AMERICA	140.62
52097	BANK OF AMERICA	17.58
52097	BANK OF AMERICA	1,381.51
52097	BANK OF AMERICA	37.80
52097	BANK OF AMERICA	34.05
52097	BANK OF AMERICA	152.93
52097	BANK OF AMERICA	50.04
52097	BANK OF AMERICA	129.97
52097	BANK OF AMERICA	199.96
52097	BANK OF AMERICA	149.27
52097	BANK OF AMERICA	89.63
52097	BANK OF AMERICA	146.88
52097	BANK OF AMERICA	265.00
52097	BANK OF AMERICA	265.00
52097	BANK OF AMERICA	656.25
52097	BANK OF AMERICA	287.97
52097	BANK OF AMERICA	1,578.98
52097	BANK OF AMERICA	61.53
52097	BANK OF AMERICA	11.92
52097	BANK OF AMERICA	54.37
52097	BANK OF AMERICA	127.95
52097	BANK OF AMERICA	368.50
52097	BANK OF AMERICA	21.98
52097	BANK OF AMERICA	75.73
52097	BANK OF AMERICA	148.08

52097	BANK OF AMERICA	106.11
52097	BANK OF AMERICA	-615.92
52097	BANK OF AMERICA	1,886.62
52097	BANK OF AMERICA	42.04
52097	BANK OF AMERICA	70.98
52097	BANK OF AMERICA	-42.04
52097	BANK OF AMERICA	615.92
52097	BANK OF AMERICA	40.23
52097	BANK OF AMERICA	615.92
52097	BANK OF AMERICA	-615.92
52097	BANK OF AMERICA	4.75
52097	BANK OF AMERICA	36.14
52097	BANK OF AMERICA	54.08
52097	BANK OF AMERICA	44.70
52097	BANK OF AMERICA	29.98
52097	BANK OF AMERICA	99.20
52097	BANK OF AMERICA	54.35
52098	ANDREW HACKETT	113.00
52099	ANTHONY STEFANELLI	63.00
52100	BOARDWALK SID MGMT CORP.	15,625.00
52101	MICHAEL J BROWN SR	439.00
52102	BRIAN M ONUSKANYCH	13.00
52103	BARBARA GEVAUDAN	35.00
52103	BARBARA GEVAUDAN	35.00
52103	BARBARA GEVAUDAN	35.00
52103	BARBARA GEVAUDAN	35.00
52103	BARBARA GEVAUDAN	35.00
52104	CAPE PROFESSIONAL BILLING, INC	683.16
52105	C. ABBONIZIO CONTRACTORS	561,040.94
52106	CHRIS ALTOMARI	439.00
52107	CME ASSOCIATES	3,948.00
52107	CME ASSOCIATES	840.00
52107	CME ASSOCIATES	294.00
52107	CME ASSOCIATES	2,772.00
52107	CME ASSOCIATES	378.00
52108	CULLEN AND DYKMAN LLP	530.00
52109	CHARLES KLINK	126.00
52110	CAPE MAY CREATIVE LLC	300.00
52111	DAVE GREENLAND	400.00
52111	DAVE GREENLAND	1,500.00
52112	ROBERT DAVIS	413.00
52113	ZACHARY DEVOE	739.00
52114	DIANE KENNY	139.00
52115	DILLON J MOLE	50.00
52116	EMERALD SOCIETY OF CMC	50.00
52117	ENVIROMENTAL & TECHNICAL SERV	3,600.00
52118	JAMES FLYNN	60.00
52119	SETH FUSCELLARO	4,400.00
52120	FRANCIS G NOLAN	426.00
52121	DOUGLAS B FORD	89.00
52122	RONALD GELZUNAS	9,929.00
52123	GEORGE J KAROLYI	439.00
52124	GUARANTEED LANDSCAPING INC	5,910.00
52125	James A Munda	939.00
52125	James A Munda	113.00
52126	JESSICA DONAHUE	35.00
52126	JESSICA DONAHUE	35.00
52126	JESSICA DONAHUE	35.00
52126	JESSICA DONAHUE	35.00
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52126	JESSICA DONAHUE	35.00
52126	JESSICA DONAHUE	35.00
52126	JESSICA DONAHUE	35.00
52127	JOHN AUGUSTINO	439.00
52128	LESLIE CLINE	439.00
52129	JUSTIN MELO	15.00
52130	MICHAEL J BROWN III	39.00
52131	MATTHEW J MCCRORY JR	426.00
52132	MICHAEL WIEL	39.00
52133	THE LAWNMOWER MAN	278.60
52133	THE LAWNMOWER MAN	755.90
52134	NORTH WILDWOOD BD OF EDUCATION	30,438.03
52135	ERIC NEVIL	15.00
52136	NEHMAD DAVIS & GOLDSTIEN PC	157.50
52136	NEHMAD DAVIS & GOLDSTIEN PC	371.00
52136	NEHMAD DAVIS & GOLDSTIEN PC	3,325.00
52137	JOE QUATTRONE	4,350.00
52138	RICHARD DAVIS	426.00
52139	ROY BURNHAM	439.00
52140	Nicholas R Cripps	936.00
52141	RYAN LEWANDOWSKI	739.00
52142	RODMAN MEYER	113.00
52143	ROBERT J NOCELLA	113.00
52144	TRAVIS MOLE	100.00
52145	ROBERT A MATTEUCCI	439.00
52146	SHORE QUALITY CLEANING	575.00
52147	SEA BOX INC	2,610.00
52147	SEA BOX INC	435.00
52149	VAN NOTE-HARVEY ASSOCIATES	6,684.10
52149	VAN NOTE-HARVEY ASSOCIATES	38,116.17
52149	VAN NOTE-HARVEY ASSOCIATES	734.70
52149	VAN NOTE-HARVEY ASSOCIATES	457.00
52149	VAN NOTE-HARVEY ASSOCIATES	90.00
52149	VAN NOTE-HARVEY ASSOCIATES	4,677.40
52149	VAN NOTE-HARVEY ASSOCIATES	270.00
52149	VAN NOTE-HARVEY ASSOCIATES	1,211.50
52149	VAN NOTE-HARVEY ASSOCIATES	11,606.15
52149	VAN NOTE-HARVEY ASSOCIATES	2,099.20
52149	VAN NOTE-HARVEY ASSOCIATES	20,707.60
52149	VAN NOTE-HARVEY ASSOCIATES	289.50
52149	VAN NOTE-HARVEY ASSOCIATES	0.00
52149	VAN NOTE-HARVEY ASSOCIATES	3,906.60
52149	VAN NOTE-HARVEY ASSOCIATES	22,177.60
52149	VAN NOTE-HARVEY ASSOCIATES	3,231.86
52149	VAN NOTE-HARVEY ASSOCIATES	1,080.00
52149	VAN NOTE-HARVEY ASSOCIATES	6,224.75
52149	VAN NOTE-HARVEY ASSOCIATES	4,125.25
52149	VAN NOTE-HARVEY ASSOCIATES	450.00
52149	VAN NOTE-HARVEY ASSOCIATES	3,015.70
52149	VAN NOTE-HARVEY ASSOCIATES	24.60
52149	VAN NOTE-HARVEY ASSOCIATES	5,449.91
52149	VAN NOTE-HARVEY ASSOCIATES	90.00
52149	VAN NOTE-HARVEY ASSOCIATES	4,039.65

52149	VAN NOTE-HARVEY ASSOCIATES	90.00
52149	VAN NOTE-HARVEY ASSOCIATES	2,679.77
52149	VAN NOTE-HARVEY ASSOCIATES	1,620.80
52149	VAN NOTE-HARVEY ASSOCIATES	1,418.77
52149	VAN NOTE-HARVEY ASSOCIATES	270.00
52149	VAN NOTE-HARVEY ASSOCIATES	595.00
52149	VAN NOTE-HARVEY ASSOCIATES	41,025.79
52149	VAN NOTE-HARVEY ASSOCIATES	270.00
52149	VAN NOTE-HARVEY ASSOCIATES	1,639.50
52149	VAN NOTE-HARVEY ASSOCIATES	180.00
52149	VAN NOTE-HARVEY ASSOCIATES	17,984.78
52149	VAN NOTE-HARVEY ASSOCIATES	8,619.32
52149	VAN NOTE-HARVEY ASSOCIATES	8,059.13
52149	VAN NOTE-HARVEY ASSOCIATES	3,470.00
52149	VAN NOTE-HARVEY ASSOCIATES	2,296.00
52149	VAN NOTE-HARVEY ASSOCIATES	1,407.50
52149	VAN NOTE-HARVEY ASSOCIATES	334.50
52150	WILLIAMS SCOTSMAN, INC	4,096.00
52151	WARWICK GROUP CONSULTANTS LLC	4,400.00
52151	WARWICK GROUP CONSULTANTS LLC	4,400.00
52151	WARWICK GROUP CONSULTANTS LLC	4,400.00
52152	WILLIAM F GREEN	39.00
52153	Gavin Rosenello	489.00
52154	JAMES bAEHR	61.62
52155	DAVID CAMARADA	413.00
52156	NJ STATE HEALTH BENEFITS PRGRM	170,446.45
52156	NJ STATE HEALTH BENEFITS PRGRM	31,468.28
52156	NJ STATE HEALTH BENEFITS PRGRM	2,975.20

COUNCIL:

ADMINISTRATOR SIMONE stated that the beach took a beating during the latest Nor'easter. The beach sand back pass project is continuing.

PUBLIC: None.

ADJOURNMENT:

On a motion by Koehler, seconded by Tolomeo, that there being no further business before Council, we do now adjourn. Carried. 10:17 AM.

APPROVED:

Kellyann Tolomeo, President *pro tempore* of Council

ATTEST:

W. Scott Jett, City Clerk

This is a generalization of the meeting of April 19, 2022 and not a verbatim transcript.

Joseph V. Rizzuto, Executive Director



George W. Betts, Chairman
Richard Rixey, Vice Chairman
William G. Burns, Jr.
Patricia A. Callinan
Carl H. Groon
Carol A. Heenan
Carol L. Saduk

Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

April 14, 2022

RE: Reallocation of 2021 User Charges for
Regional Wastewater Conveyance and Treatment Services

Dear Mayor/Participant:

The user charge methodology adopted for the Cape May County Municipal Utilities Authority's (Authority and/or CMCMUA) regional wastewater conveyance and treatment system, and the Service Agreements previously executed between the CMCMUA and the Participants in this system, requires an annual adjustment of the estimated user charges to reflect the Authority's actual audited expenses and revenues, as well as, a reallocation of those charges based on the actual measured flow contribution received from each Participant.

The Authority typically adjusts the annual charges billed to each Participant for regional wastewater services in April of the succeeding year, based upon actual flow delivered from each Participant, and audited expenditures from the previous calendar year. The Authority prepared and distributed preliminary estimates of the adjustments to the 2021 User Charges in November 2021 for consideration in the municipal budget process.

The Authority's 2021 Annual Financial Audit has yet to be finalized at this time. In an effort to be consistent with the Service Agreement, and to issue timely first quarter 2022 invoices to the Participants, the Authority is issuing adjustments to 2021 User Charges utilizing the actual flow delivered from each Participant only. Upon the completion of the 2021 Annual Financial Audit, the Authority will notify each Participant of any difference between the estimated adjustment and the actual adjustment and will recognize the difference in the immediate following quarterly invoice. It should be noted that historically the estimated reallocations values are very close to the actual values that result after the Financial Audit.

The enclosed tables outline the calculation of the reallocated 2021 User Charges for regional wastewater services to be billing along with the 2022 first quarter invoices.

Table I - Estimated vs. Actual Flows

Table I compares the estimated flows, from the 2021 User Charge System Rate Setting Report, to the actual flows as measured from each Participant during 2021. The proportion of the total flow (expressed as a percentage of the total flow) contributed to the CMCMUA's regional system by each Participant, as originally estimated and as actually measured, is also shown on this table.

Cape May County Municipal Utilities Authority

April 14, 2022

Page 2

Table III - Estimated vs. Audited User Charges (Based on Actual Flows and Audited Expenses)

Table III adjusts the estimated annual user charges for each Participant to reflect flows on Table I. This table also indicates the amount previously billed to each Participant last year (2021) and calculates the difference (additional payment or credit) for each Participant.

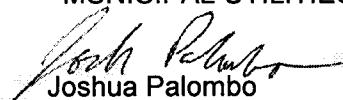
Table II - Estimated vs. Audited Expenses and Revenues is not included at this time.

Upon the completion of the 2021 Annual Financial Audit, Table II as well as updated Table I and Table III, and documentation recognizing the change in 2021 User Charges (reduction or increase) will be distributed to all Participants.

Please do not hesitate to contact Mr. Robert P. Donato, CPA, the Authority's Chief Financial Officer, Mr. Joseph V. Rizzuto, the Authority's Executive Director, or me directly if you have any questions regarding the use of the 2021 estimated adjustments for the first quarter 2022 invoices.

Very truly yours,

CAPE MAY COUNTY
MUNICIPAL UTILITIES AUTHORITY



Joshua Palombo
Wastewater Program Manager

JP:amm

Enclosures

cc: Mr. Joseph V. Rizzuto
Mr. Robert P. Donato, CPA

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
 USER CHARGE SYSTEM -- REALLOCATION OF ACTUAL COSTS
 FISCAL YEAR 2021 - ESTIMATED VS ACTUAL FLOWS
 TABLE I *

USER	SUMMER (Fixed) FLOW:		YEARLY (Variable) FLOW:		TOTAL SUMMER (Fixed) FLOW:				TOTAL YEARLY (Variable) FLOW:			
	estimated	actual	estimated	actual	estimated	actual			estimated	actual		
	(Million Gallons per Day)		(Million Gallons per Day)		(Million Gallons)	% (1)	(Million Gallons)	% (2)	(Million Gallons)	% (3)	(Million Gallons)	% (4)
OCEAN CITY	4.642	4.931	3.204	3.069	417.780	25.66%	443.809	28.35%	1,169.460	25.70%	1,120.179	27.31%
CITY OF CAPE MAY	1.538	1.248	1.149	0.890	138.420	8.50%	112.301	7.17%	419.385	9.22%	324.860	7.92%
WEST CAPE MAY	0.226	0.212	0.202	0.166	20.340	1.25%	19.113	1.22%	73.730	1.62%	60.704	1.48%
CAPE MAY POINT	0.118	0.098	0.087	0.067	10.620	0.65%	8.838	0.56%	31.755	0.70%	24.561	0.60%
STONE HARBOR	0.814	0.741	0.476	0.421	73.260	4.50%	66.672	4.26%	173.810	3.82%	153.698	3.75%
SEA ISLE CITY	1.874	1.682	1.085	0.990	168.661	10.36%	151.378	9.67%	395.850	8.70%	361.489	8.81%
AVALON	1.782	1.617	1.247	1.056	160.358	9.85%	145.573	9.30%	455.000	10.00%	385.487	9.40%
CREST HAVEN	0.094	0.070	0.092	0.068	8.466	0.52%	6.282	0.40%	33.670	0.74%	24.899	0.61%
RIO GRANDE	0.425	0.412	0.480	0.411	38.258	2.35%	37.093	2.37%	175.175	3.85%	149.948	3.66%
COURT HOUSE	0.398	0.397	0.474	0.424	35.816	2.20%	35.728	2.28%	172.900	3.80%	154.727	3.77%
AVALON MANOR	0.040	0.038	0.031	0.026	3.582	0.22%	3.458	0.22%	11.375	0.25%	9.355	0.23%
STONE HARBOR BOULEVARD	0.047	0.048	0.035	0.034	4.233	0.26%	4.321	0.28%	12.740	0.28%	12.580	0.31%
COURT HOUSE SOUTH	0.217	0.186	0.212	0.187	19.536	1.20%	16.704	1.07%	77.950	1.70%	68.288	1.66%
HARBOR BAY CENTER	0.004	0.002	0.002	0.001	0.326	0.02%	0.172	0.01%	0.910	0.02%	0.544	0.01%
MIDDLE TOWNSHIP TOTAL	1.131	1.083	1.234	1.083	101.750	6.25%	97.475	6.23%	450.450	9.90%	395.442	9.64%
OCEANVIEW SERVICE AREA	0.004	0.003	0.004	0.002	0.326	0.02%	0.304	0.02%	1.365	0.03%	0.817	0.02%
WILDWOOD	1.885	1.806	1.166	1.105	169.638	10.42%	162.502	10.38%	425.425	9.35%	403.238	9.83%
WILDWOOD CREST	1.827	1.722	1.056	0.985	164.428	10.10%	154.971	9.90%	385.385	8.47%	359.597	8.77%
WEST WILDWOOD	0.212	0.254	0.187	0.201	19.048	1.17%	22.905	1.46%	68.250	1.50%	73.212	1.78%
NORTH WILDWOOD	1.854	1.852	1.208	1.080	166.870	10.25%	166.723	10.65%	440.895	9.69%	394.196	9.61%
LTMUA (SHAWCREST)	0.090	0.071	0.070	0.053	8.140	0.50%	6.400	0.41%	25.480	0.56%	19.431	0.47%
TOTALS					1,628.103	100.00%	1,565.246	100.00%	4,550.910	100.00%	4,101.809	100.00%

NOTE:
 * REFERENCE TABLE 7 OF THE 2021 CMCMUA USER CHARGE SYSTEM RATE SETTING REPORT
 (1) % OF TOTAL SUMMER FLOW (ESTIMATED) FOR FIXED CHARGES
 (2) % OF TOTAL SUMMER FLOW (ACTUAL) FOR FIXED CHARGES
 (3) % OF TOTAL YEARLY FLOW (ESTIMATED) FOR VARIABLE CHARGES
 (4) % OF TOTAL YEARLY FLOW (ACTUAL) FOR VARIABLE CHARGES

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
 USER CHARGE SYSTEM -- REALLOCATION OF ACTUAL COSTS -- FISCAL YEAR 2021
 TABLE III *

	2021 ESTIMATED USER CHARGES:			REALLOCATION USING ACTUAL FLOWS AND AUDITED COSTS:			BALANCE DUE: Payable/(Credit)
	Fixed Charges	Variable Charges	Total	Fixed Charges	Variable Charges	Total	
OCEAN CITY	\$ 7,879,126	\$ 1,278,900	\$ 9,158,026	\$ 8,706,150	\$ 1,358,833	\$ 10,064,983	\$ 906,957
CITY OF CAPE MAY	\$ 2,610,533	\$ 458,632	\$ 3,069,165	\$ 2,202,993	\$ 394,072	\$ 2,597,065	\$ (472,100)
WEST CAPE MAY	\$ 383,602	\$ 80,630	\$ 464,232	\$ 374,941	\$ 73,637	\$ 448,578	\$ (15,654)
CAPE MAY POINT	\$ 200,288	\$ 34,727	\$ 235,015	\$ 173,383	\$ 29,794	\$ 203,177	\$ (31,838)
STONE HARBOR	\$ 1,381,648	\$ 190,075	\$ 1,571,723	\$ 1,307,894	\$ 186,444	\$ 1,494,338	\$ (77,385)
SEA ISLE CITY	\$ 3,180,860	\$ 432,894	\$ 3,613,754	\$ 2,969,562	\$ 438,504	\$ 3,408,066	\$ (205,688)
AVALON	\$ 3,024,273	\$ 497,580	\$ 3,521,853	\$ 2,855,685	\$ 467,615	\$ 3,323,301	\$ (198,552)
CREST HAVEN	\$ 159,657	\$ 36,821	\$ 196,478	\$ 123,241	\$ 30,204	\$ 153,445	\$ (43,033)
RIO GRANDE	\$ 721,527	\$ 191,568	\$ 913,095	\$ 727,649	\$ 181,894	\$ 909,543	\$ (3,552)
COURT HOUSE	\$ 675,472	\$ 189,080	\$ 864,553	\$ 700,873	\$ 187,691	\$ 888,565	\$ 24,012
AVALON MANOR	\$ 67,547	\$ 12,439	\$ 79,987	\$ 67,828	\$ 11,349	\$ 79,176	\$ (810)
STONE HARBOR BOULEVARD	\$ 79,829	\$ 13,932	\$ 93,761	\$ 84,757	\$ 15,260	\$ 100,017	\$ 6,256
COURT HOUSE SOUTH	\$ 368,439	\$ 84,589	\$ 453,028	\$ 327,680	\$ 82,837	\$ 410,517	\$ (42,512)
HARBOR BAY CENTER	\$ 6,141	\$ 995	\$ 7,136	\$ 3,365	\$ 659	\$ 4,025	\$ (3,111)
MIDDLE TOWNSHIP TOTAL:	\$ 1,918,956	\$ 492,604	\$ 2,411,560	\$ 1,912,152	\$ 479,691	\$ 2,391,843	\$ (19,717)
OCEANVIEW SERVICE AREA	\$ 6,141	\$ 1,493	\$ 7,633	\$ 5,958	\$ 991	\$ 6,949	\$ (685)
WILDWOOD	\$ 3,199,282	\$ 465,237	\$ 3,664,519	\$ 3,187,780	\$ 489,147	\$ 3,676,928	\$ 12,409
WILDWOOD CREST	\$ 3,101,031	\$ 421,450	\$ 3,522,482	\$ 3,040,046	\$ 436,209	\$ 3,476,255	\$ (46,227)
WEST WILDWOOD	\$ 359,228	\$ 74,637	\$ 433,865	\$ 449,321	\$ 88,809	\$ 538,131	\$ 104,265
NORTH WILDWOOD	\$ 3,147,086	\$ 482,155	\$ 3,629,241	\$ 3,270,583	\$ 478,179	\$ 3,748,762	\$ 119,521
LTMUA (SHAWCREST)	\$ 153,516	\$ 27,864	\$ 181,381	\$ 125,538	\$ 23,570	\$ 149,108	\$ (32,273)
TOTALS	\$ 30,705,228	\$ 4,975,700	\$ 35,680,928	\$ 30,705,228	\$ 4,975,700	\$ 35,680,928	\$ -
2021 BUDGET FIGURES	\$30,705,228	\$4,975,700	\$ 35,680,928	\$ 30,705,228	\$ 4,975,700	\$ 35,680,928	

NOTE:

* REFERENCE TABLE 1 OF THE 2021 CMCMUA USER CHARGE SYSTEM RATE SETTING REPORT



**atlantic city
electric**SM

AN EXELON COMPANY

Your Service Address
1411 CENTRAL AVE
NORTH WILDWOOD NJ 08260
S15129

RECEIVED

April 19, 2022

APR 20 2022

Dear Customer,

Atlantic City Electric is building a new Smart Energy Network throughout our service area, to better serve our customers. This initiative will enhance reliability of your energy service, improve your customer experience, and support new tools and programs to help you save money and energy. A key element of the network is installing new smart meters for our customers over the next three years.

No action is required from you to complete the upgrade. You will receive additional communications leading up to your smart meter upgrade. If we need to arrange for access to your home or business for installation, someone from Atlantic City Electric will contact you prior to installation.

Benefits of the Smart Energy Network

When fully installed and operational, our Smart Energy Network provides a number of benefits, including:

- **Enhanced reliability** with faster and more efficient power restoration efforts for customer homes and businesses following more frequent severe weather events driven by climate change.
- **Improved bill management tools** and new online features that will enable customers to view their daily and hourly energy usage trends to help save money and use energy more efficiently.
- **Better customer experience** through upgraded technology improving energy usage reading and billing operations, and nearly eliminating the need for estimated billing.
- **Better integration of new clean energy technologies**, including solar, battery storage and transportation.

To learn more about how the Smart Energy Network is upgrading the grid and enhancing your energy service, please visit atlanticcityelectric.com/SEN. Thank you in advance for your patience and cooperation. We appreciate the opportunity to provide you with safe and reliable service.

Sincerely,

Atlantic City Electric



Atlantic City Electric **Reference Guide**



atlantic city
electricSM

AN EXELON COMPANY

March 2022

Introduction

At Atlantic City Electric, we are committed to providing safe, reliable, affordable and clean energy service for our customers and communities. As part of this effort we are providing you with our Reference Guide for New Jersey Public Officials. This guide was developed to provide you with key information on energy topics that impact all southern New Jersey residents and provides information that may be of interest or value for your constituents.

Atlantic City Electric continues to take innovative steps to strengthen our services for customers. Through reduced energy consumption, the modernization of our energy grid, the implementation of innovative rate structures, and support for renewable energy, we are helping customers make more informed decisions about their energy use, helping them save money and minimize their carbon footprint.

This manual will assist you and your staff in addressing energy questions that may arise during the year; however, because there are many complex and rapidly evolving energy topics that affect our customers and your constituents, our Governmental and External Affairs Team is always available to answer your questions. Please feel free to reach out to our team members for assistance.

Do you have concerns or questions related to your community or constituents? If so, our external affairs managers are available to assist.

CITY AND COUNTY CONTACTS

Cumberland, Gloucester, Salem counties:

Bert Lopez, bert.lopez@atlanticcityelectric.com

Atlantic, Burlington and Ocean counties:

Ken Mosca, ken.mosca@atlanticcityelectric.com

Camden, Burlington, Gloucester and Atlantic counties:

Alexandria C. Likanchuk, alexandria.likanchuk@atlanticcityelectric.com

Cape May County:

Ronnie Town, veronica.town@atlanticcityelectric.com

STATE CONTACT

Mike Wallace, michael.wallace@exeloncorp.com

Stay up to date with Atlantic City Electric by following [@ACElecConnect](#) on Twitter, liking [@AtlanticCityElectric](#) on Facebook, or visiting *The Source*, our online hub for stories and updates located at thesource.pepcoholdings.com/atlantic-city-electric.

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Customer Assistance



Frequently Used Numbers

Outages and Emergencies

Electric Service

Contact us to report your emergency 24/7

Emergencies/Power Outages/Downed Lines 800-833-7476

Call Before You Dig

NJ One Call 811, 800-272-1000

Customer Service

Representatives are available to assist customers with account inquiries
7 a.m. to 7 p.m., Monday through Friday.

Customer Service 800-642-3780

TTY English 800-852-7899

TTY Spanish 800-642-3780

Renewable Energy

Green Power Connection

Green Power Connection provides resources to Atlantic City Electric customers interested in generating their own electricity and connecting to the local energy grid. Contact our Green Power Connection Team:

By phone: 866-634-5571

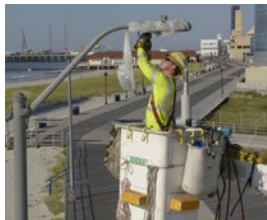
Online: atlanticcityelectric.com/GreenPowerConnection

By email: gpc-north@pepcoholdings.com

Streetlight Maintenance

To Report a Streetlight Outage

Customers can report streetlight issues by contacting Atlantic City Electric's Customer Care Center, through our streetlight reporting system—a self-service, online map that enables customers to report a streetlight issue directly to Atlantic City Electric—or by downloading our mobile app at atlanticcityelectric.com/MobileApp.



By Phone: 800-833-7476

Online: atlanticcityelectric.streetlightoutages.com

Always assume downed power lines are energized and stay away. To report a downed wire, call 800-833-7476.

Customer Resources

Atlantic City Electric Customer Care is available to assist customers with bill payment, budget billing, payment assistance, and more.



My Account

Atlantic City Electric is committed to providing customers with new and innovative ways to manage their energy use. My Account is our free online tool that allows customers to proactively compare and analyze their personal energy use, pay their bills, and find ways to save.

By tracking energy use, comparing usage trends, and discovering the results of energy-saving practices, customers can manage their energy more efficiently.

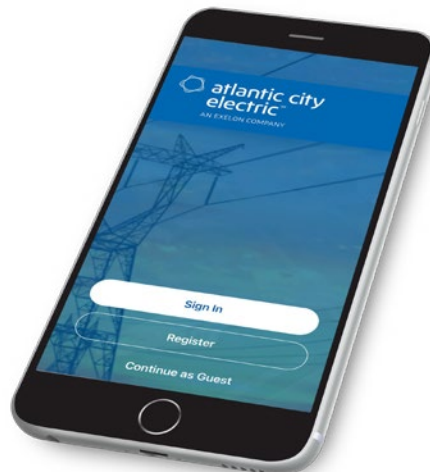
Customers interested in signing up for My Account can visit atlanticcityelectric.com/myaccount to enroll.

Customer Care representatives are available to assist customers with account inquiries from 7 a.m. to 7 p.m., Monday through Friday at 800-642-3780.

Mobile App

Atlantic City Electric also offers a mobile app that makes getting information quick and easy. The mobile app can be downloaded at atlanticcityelectric.com/mobileapp. Customers who have My Account can log into the app to:

- Report outages
- Receive notifications for outage restoration progress
- Use an interactive outage map to check the status of outages in their area
- Report streetlight issues
- View and pay their bill
- Set up Budget Billing
- Monitor their energy use



Budget Billing

With Atlantic City Electric's Budget Billing option, customers can avoid seasonal peaks in their electric bills by dividing their payments evenly over the course of the year. This plan makes it easier for customers to budget and pay their energy bill each month. The budget installment amount is based off past energy usage patterns at the location where the customer receives service and is reviewed and adjusted periodically based on their actual energy use.

Customers can sign up for Budget Billing through the My Account portal at atlanticcityelectric.com or by calling customer service at 800-642-3780.



Energy Assistance Programs

Atlantic City Electric offers programs and services to help those in need, including energy assistance, help for customers with special needs, and ways for neighbors to help neighbors. Our Customer Advocacy team works directly with customers at a community level to assist them in identifying resources that can help them with their energy needs. Our team also serves as a liaison between Atlantic City Electric and the community partners that serve our limited-income customers.

Federal and state energy assistance programs are available to eligible New Jersey residents who need help paying their bills.

The Low-Income Home Energy Assistance Program (LIHEAP) is administered by the New Jersey Department of Community Affairs and assists residents in paying for heating costs and certain medically necessary cooling expenses. Applications are accepted during the program year, October 1st – June 30th. For more information, call **800-510-3102** or visit **energyassistance.nj.gov**.

The Universal Service Fund (USF) helps ensure energy bills are more affordable for eligible customers. Call **800-510-3102** or visit **energyassistance.nj.gov** for details.

New Jersey SHARES is a nonprofit corporation that provides assistance to income eligible New Jersey households with energy, telephone and water bills. Visit **njshares.org** or call **866-657-4273** for details.

The Payment Assistance for Gas and Electric (PAGE) program provides relief on natural gas and electric bills for limited- to moderate-income New Jersey households that are experiencing a temporary financial crisis. For more information, call **732-982-8710** or visit **njpoweron.org**.

Lifeline is a utility assistance program that offers \$225 to persons who meet certain income guidelines. This benefit includes utility customers as well as tenants whose utility bills are included in their rent. Call **800-792-9745** or visit **aging.nj.gov** for details.

Emergency Rental Assistance (ERA) provides New Jersey households with temporary rental and utility assistance to limited and moderate-income households that have had a substantial reduction in income due to the COVID-19 pandemic. Visit **<https://njaa.com/covid19rentalassistanceprograms/>** or call **609-490-4550**.

For more information about energy assistance programs, visit **atlanticcityelectric.com/EnergyAssistance**.

Atlantic City Electric payment options that can help you manage your bills.

Budget Billing: You can avoid seasonal peaks in your electric bills by dividing your payments evenly over the course of the entire year. This plan makes it easier for you to budget and pay your bill each month, because you'll know your regular payment amount.

Payment Arrangements: We offer a variety of individually tailored payment arrangements aimed at bringing the account up-to-date over a mutually agreeable period of time.

Extended Payment Date Plan: If your main source of household income is from government or other low-income entitlement programs, you may qualify for a regular extension of your bill due date without incurring a late charge.

For additional information about payment options, call **800-642-3780** or visit **atlanticcityelectric.com**.

Income eligibility for most programs is based on 30-days prior to application. If you have recently become unemployed or underemployed, your eligibility may have changed.



For a complete list of energy assistance programs, visit **atlanticcityelectric.com/Help**.

Energy Efficiency

We are committed to providing customers with innovative solutions to meet their energy needs, enhancing customer experience, and developing new tools and programs to help customers save money and energy. We have a strong track record delivering effective energy efficiency programs and work throughout the year to connect customers to available offerings in New Jersey.

Quick Home Energy Check-Up Program

Quick Home Energy Check-up is a fast and easy program available to customers that provides customized recommendations to reduce energy use in a home. This free program is provided at no additional cost by Atlantic City Electric. Atlantic City Electric customers are eligible to participate in a free home evaluation conducted by one of our expert energy analysts to identify opportunities to save money and energy.

During a Quick Home Energy Check-up, a trained energy analyst will:

- Assess a home's energy use
- Recommend energy-saving improvements
- Help residents save right away through the installation of energy-saving products

Atlantic City Electric customers can schedule a free Quick Home Energy Check-up by calling 855-861-0151.

Customer Assistance



Residential Programs

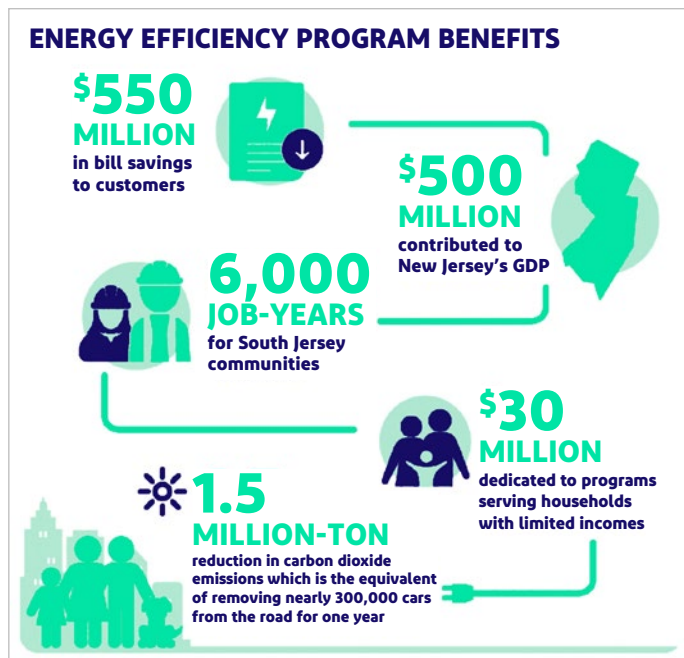
Save energy and money by taking advantage of these additional solutions for your home.

- **Appliance Rebate Program** – Get rebates up to \$750 when you purchase qualifying ENERGY STAR® certified products.
- **Appliance Recycling Program** – Recycle your old, working refrigerator or freezer and get \$50 – plus pickup and disposal at no cost. Receive an additional \$25 for recycling a working room air conditioner or dehumidifier at the same time.
- **Home Performance with ENERGY STAR® Program** – Get up to \$5,000 in rebates for making energy efficient home upgrades. A Participating Contractor will perform a comprehensive Home Energy Assessment, install no-cost energy savings products and provide details on potential improvements.
- **Home Weatherization Program** – Income qualified customers can receive energy efficient upgrades such as insulation, air-sealing and other energy saving measures at no additional cost. Call 866-353-0007 to learn more and schedule an appointment.
- **HVAC Efficiency Program** – Get up to \$1,000 in rebates when you upgrade to energy efficient heating and cooling equipment. A properly installed and maintained system can reduce energy use, improve comfort, and help you save money.
- **Lighting Program** – Get instant in-store discounts on your purchase of select ENERGY STAR certified LED bulbs.
- **Multifamily Program** – Property owners and managers can receive incentives for improving the energy efficiency of their building. Email EnergyEfficiency@atlanticcityelectric.com for more information on the ways to participate and receive energy efficiency upgrades.

For a complete list of energy efficiency offerings, visit homeenergysavings.atlanticcityelectric.com.

Business Offerings

- **Small Business Install** – Energy assessment, incentives and financing for small business, non-profit organizations, municipalities, schools, and faith-based organizations.
- **Prescriptive and Custom** – Incentives for commercial and industrial customers to install high-efficiency equipment and controls.



- **Engineered Solutions** – No-cost, in-depth facility audit, tailored incentives, and interest-free financing to help medium to large commercial customers undertake large energy efficiency projects.
- **Energy Management** – Incentives to assist medium to large commercial and industrial customers optimize equipment and processes.



For a complete list of business energy efficiency offerings, visit homeenergysavings.atlanticcityelectric.com/business.

Electric Vehicle Programs & Services

Atlantic City Electric is committed to meeting the growing demand for electric vehicles (EVs) and helping position New Jersey as a leader in this rapidly growing industry by expanding charging infrastructure, offering rebates, incentives and innovative rates, and electrifying public transportation—delivering convenient, affordable and equally accessible, clean transportation options for South Jersey.

Atlantic City Electric has received approval from the New Jersey Board of Public Utilities (BPU) to implement a suite of programs that will significantly expand clean electric transportation options in southern New Jersey and help make the transition to electric vehicles (EVs) more convenient and affordable. The company's programs will help develop new public EV charging infrastructure in the region and support customers



interested in clean transportation options with new rebates and incentives to help cover the cost of installing EV charging ports at homes and businesses.

Atlantic City Electric's new programs include:

- **Public Charging** – Provide incentives to cover a portion of the installation costs for 1,100 privately owned/operated Smart Level 2 (L2) and direct current fast charging (DCFC) ports in locations available to the public 24/7.
- **Residential EV Charging Program** – Offer 50 percent rebates (up to \$1,000) to cover the installation of Smart L2 EV charging equipment in homes and offer a new EV rate option for residential customers that encourages them to charge their vehicles during “off-peak” hours, helping make charging a vehicle at home even more affordable.
- **Multifamily Building EV Charger Rebates** – Offer rebates to cover a portion of installation costs for 200 Smart L2 EV charging ports in multifamily buildings.

Customer Assistance



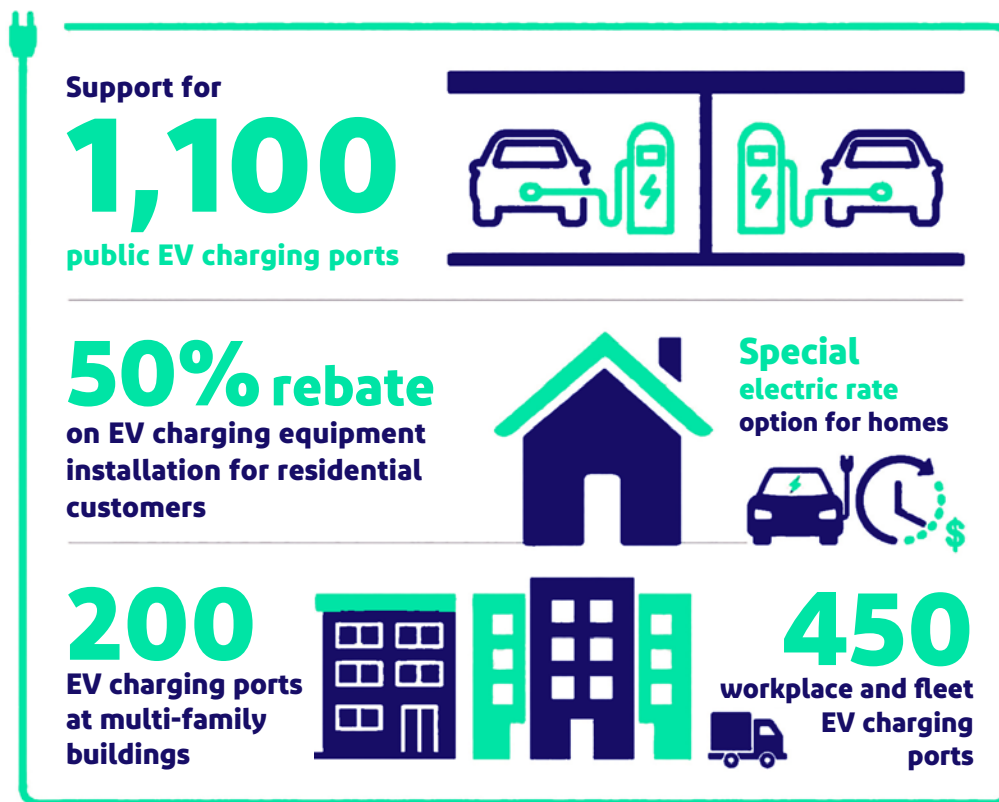
- **Workplace and Fleet EV Charger Rebates** – Offer 50 percent rebates to cover a portion of installation costs for 450 Smart L2 EV charging ports for employee parking lots and company vehicle fleets at businesses across South Jersey.
- **New EV Fast Charging Station Rate** – New rate option for owners of public EV fast charging stations that will help attract private investment in fast chargers and support the continued expansion of charging infrastructure in South Jersey.

“The programs that will be offered by Atlantic City Electric are a crucial part of the puzzle to electrify the transportation sector in New Jersey,” said Pam Frank, CEO of ChargeEV-NJ.

Expanding public EV charging infrastructure will make clean transportation more convenient in South Jersey. Atlantic City Electric’s new programs will support New Jersey in its goals of putting 330,000 EVs on the road by 2025 and reducing GHG emissions 80 percent below 2006 levels by 2050.

Learn more about our programs to expand clean transportation options in southern New Jersey at atlanticcityelectric.com/ElectricVehicles.

HERE’S HOW OUR ELECTRIC VEHICLE PROGRAMS WILL HELP YOU SKIP THE GAS PUMP



Scams & Imposters

Nothing is more important than the safety of our customers, communities and our employees, and we are committed to equipping our customers with the information and resources they need to protect themselves from scammers.



Scams occur throughout the year, however there is typically an increase in reports during the holiday season. In many instances customers will receive an unsolicited phone call from someone who falsely claims to be a representative from Atlantic City Electric, warning that the customer's service will be terminated if they fail to make a payment – usually within a short timeframe through a prepaid debit card or other direct payment method. Scammers continue to evolve and have grown more sophisticated, even duplicating the telephone number of Atlantic City Electric, or using caller ID “spoofing” to replicate the company's phone number.

Customers can avoid being scammed and protect themselves by taking note of a few precautions.

1. Never provide your social security number or personal information to anyone initiating contact with you claiming to be a company representative or requesting you to send money to another person or entity other than Atlantic City Electric.
2. Always ask to see a company photo ID before allowing any Atlantic City Electric worker into your home or business.
3. Never make a payment for services to anyone coming to your door.
4. Atlantic City Electric representatives will never ask or require a customer with a past due balance to purchase a prepaid debit card or cryptocurrency to avoid disconnection.
5. Customers can make payments online, by phone, automatic bank withdrawal or by mail.
6. Customers with a past due balance will receive multiple shut off notifications – never a single notification one hour before disconnection.
7. If a customer ever questions the legitimacy of the call, hang up and call Atlantic City Electric at 800-642-3780.





Construction & Remodeling

When residents and businesses are planning new construction or increasing energy service needs, we are ready to work with them.

This includes providing new service for homes or business, upgrading service when needed, and de-energizing and grounding overhead lines when work is being performed near them. Customers and contractors can visit atlanticcityelectric.com/MyAccount/MyService/Pages/ServiceRequests to review our services and determine which type is needed. Our construction offices can also be reached at:

Cape May	609-463-3823
Glassboro	856-863-7906
Bridgeton	856-863-7926
Pleasantville/Atlantic City	609-645-4667
West Creek/Long Beach Island	609-294-6727
Winslow	856-753-2808



Supply and Delivery Charges

Providing affordable energy service is part of our core commitment to our customers. The charges on Atlantic City Electric's bills are broken into two separate sections 1) supply, which pays for the actual electricity used by the customer and 2) delivery, which pays for our efforts to maintain and enhance the local energy grid, and other costs such as technology upgrades and operational improvements. Rates are established through a transparent regulatory rate review process overseen by the New Jersey Board of Public Utilities.



To learn more visit,
[atlanticcityelectric.com/
Rates101](https://atlanticcityelectric.com/Rates101).

Supply

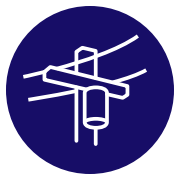
- The “supply” portion of a customer’s bill represents the actual electricity used by customers.
- With respect to electricity, customers have a choice – they can either have the electricity included in our default service or they can choose a competitive retail electric supplier.
 - A list of active retail electric suppliers is maintained by the New Jersey Board of Public Utilities and can be found at nj.gov/bpu/commercial/shopping.html.
- We purchase electricity for our customers who do not choose a competitive retail electric supplier—these costs are passed along directly to customers at the price that Atlantic City Electric pays.
- Electricity supply for customers who do not choose a competitive retail electric supplier is known as Basic Generation Service (BGS). Atlantic City Electric conducts competitive “descending clock auction” each year and the lowest bidders win contracts to provide our customers with electric BGS. Those BGS bids are carefully reviewed by the New Jersey Board of Public Utilities each year to ensure the electric BGS prices are reflective of the market.

Rates are established through a transparent regulatory rate review process overseen by the New Jersey Board of Public Utilities.

Delivery

- Delivery charges represent the cost of delivering the electricity to a customer’s home or business.
- Work to modernize, maintain, and enhance the local energy grid requires ongoing investment. We recover the cost for these necessary investments through delivery charges.
- A few examples of costs that go into delivery charges include the cost of poles, wires, transformers, substations and customer service systems, as well as reliability improvements, inspections, regular maintenance, and the employees and personnel needed to operate the company.

Infrastructure Investment & Reliability



Electric Grid Investment & Reliability

Atlantic City Electric is committed to providing our 565,000 customers in South Jersey with safe, reliable, affordable, and clean energy service. Delivering the safe and reliable service our customers have come to expect requires ongoing investment in the local energy grid. Like bridges and roads, significant and ongoing investment in the energy delivery system is critically important to our customers and the state.

To learn more, visit
[atlanticcityelectric.com/
Reliability](https://atlanticcityelectric.com/Reliability).

Reliability Investments

Atlantic City Electric recognizes the critical importance that a reliable electric grid plays in the security, quality of life, and economic future of both our customers and the state of New Jersey. A reliable electric grid is essential to meet the rapidly-evolving needs of an increasingly digital society and we have developed a multifaceted reliability program designed to provide the service our customers need, both now and into the future.



Over the last five years, we have completed many critical projects across southern New Jersey to modernize the local electric distribution system and enhance reliability for customers. This work includes inspecting existing infrastructure, trimming trees that impact the system, building new substations, strengthening the transmission system, and installing stronger, tree-resistant aerial cable. We are also using innovative technologies to improve system reliability, such as specialized equipment that can automatically restore service more quickly or isolate damage.

Atlantic City Electric customers continue to benefit from the enhancements we have made to the local energy grid, which have resulted in record service reliability in 2021.

Given the growing threats from severe weather and powerful storms driven by climate change, we are making strategic upgrades to modernize our energy infrastructure to make it smarter, stronger and cleaner across our service area. In recent years, we have completed several key projects to help modernize the local energy grid and enhance reliability for customers.

Atlantic City Electric Customers Experience Most Reliable Service Ever in 2021

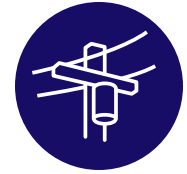
Our customers across South Jersey experienced the lowest frequency of electric outages ever in 2021, a result of our ongoing efforts to modernize the local energy. The frequency of outages decreased from the previous low, set just last year, by more than 14 percent. Even when service was interrupted, crews were able to safely restore service in just 77 minutes, on average. That's faster than ever before.

Over the last ten years, ongoing investments in the local energy grid have reduced the frequency of electric outages by 60 percent for Atlantic City Electric customers.

Infrastructure Investment & Reliability

Atlantic City Electric is performing work on several major projects as part of the company's ongoing efforts to enhance reliability and modernize the local energy grid. Some of these projects include:

- **Atlantic City/Brigantine Community Reliability Project** – Modernizing an existing substation and rebuilding two critical transmission lines between Atlantic City and Brigantine to strengthen the local energy infrastructure against more extreme weather and improve reliability for local customers.
- **Cape May Substation Reliability Project** – Modernizing an existing substation that serves more than 7,100 customers and is critical to customer reliability in Cape May, West Cape May and Cape May Point.
- **Greater Gloucester and Camden Counties Reliability Project** – Upgrading 10 miles of transmission line between Monroe Township and Pine Hill to improve reliability for 13,600 customers in Gloucester and Camden counties.
- **Salem County Reliability Project** – Rebuilding 3.5 miles of transmission line, that primarily runs along Route 130 between Penns Grove and Pennsville, to enhance the quality of energy service for thousands of local customers.
- **Washington/Gloucester Reliability Project** – Modernizing an existing substation to improve energy service reliability for more than 10,000 existing customers in Washington Township and about 1,300 customers in Gloucester Township.



To learn more, visit atlanticcityelectric.com/Reliability.

Tree Trimming & Vegetation Management

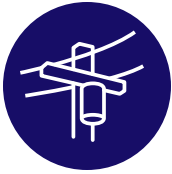
Each year, trees cause about 18 percent of customer power outages. To prevent these types of outages and maintain safe and reliable service for our customers, we trim trees to maintain a safe distance from our power lines.

Routine Tree Trimming And Maintenance

We perform routine tree and vegetation maintenance on regular cycles to limit the vegetation that could potentially contact our power lines or other electrical equipment. Each distribution line receives maintenance on a four-year cycle. Our contractors will remove tree limbs and debris during tree maintenance work. Note, we are not responsible for removing trees, branches or limbs that fall or damage power lines as a result of a storm or outside of scheduled vegetation management projects. In addition to routine maintenance, we do perform some off-cycle work when preventative maintenance is needed, including assisting property owners with the removal of unsafe trees near power lines. To see if we will be working in your area please visit atlanticcityelectric.com/TreeTrimming.



Infrastructure Investment & Reliability



Our tree trimming crews are licensed professionals who take great care and pride in the work they do with the trees in our communities. They are trained in arboricultural techniques as defined in the American National Standards Institute (ANSI) A300 Standard. This standard considers the type and location of the tree, its relation to overhead equipment, and overall health of the tree. When pruning trees, crews use directional pruning techniques, whenever possible, to help direct tree growth away from equipment while also maintaining the health of the vegetation.

For right of ways below high voltage transmission lines, we generally mow and treat the land every four years to prevent trees and other vegetation from growing into the equipment. Depending on the voltage, these may fall under the guidelines of the Federal Energy Regulatory Commission (FERC) or the North American Electric Reliability Corporation (NERC), which means that they are subject to strict standards and may be maintained annually..

Storm Restoration

During storms, tree trimming crews play a crucial role in our restoration efforts. Often, trees on customers' property fall or are damaged, impacting our equipment and causing power outages. To restore power and ensure continued safe electric service, we will remove customer-owned trees from our equipment. Once removed from our equipment, all storm debris will be left behind and are the responsibility of the property owner.

For work that occurs as a result of a storm or outside of scheduled vegetation management projects, Atlantic City Electric and its contractors are not responsible for removing debris.

Permitting Structures on Atlantic City Electric's Easements and Rights-of-Way

As a part of our commitment to maintaining safe and reliable service, we must ensure that the local energy grid meets all regulations and safety requirements. Municipalities are critical partners in maintaining these safety standards. Before a municipality issues a permit for new structures, decision makers must consider how it may impact or conflict with nearby Atlantic City Electric transmission or distribution system facilities and land rights.

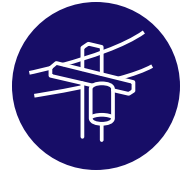
The requirements for minimum clearance distances between our transmission line equipment and structures, vegetation or other obstructions, are established by the National Electric Safety Code and enforced by the North American Electric Reliability Corporation (NERC). NERC is responsible for ensuring the reliability of the power system in the United States and is certified by the Federal Energy Regulatory Commission.

Infrastructure Investment & Reliability

Some examples of issues that code and construction officials should be aware of include:

- Structures such as sheds, decks, playsets and swimming pools that are proposed to be built near power lines or within our easements may violate NERC clearance requirements and are often in violation of the easement rights granted to Atlantic City Electric.
- Under the terms of our easements, in most cases, the land owner may not erect structures that violate NERC clearance requirements, or which otherwise interfere with Atlantic City Electric's use of the easement. Atlantic City Electric may have the legal authority to require removal of structures found to be in violation of these standards.
- Atlantic City Electric also manages the rights required to trim or remove trees or other vegetation that violate applicable clearance requirements.

When considering a permit application, decision makers must remember that customer-owned structures may not be permitted in Atlantic City Electric's easements. At the municipality's request, we will review a permit application for a structure in or near our easement to ensure compliance of all clearance standards and terms of the easement.



For more tips and to view a video on our storm restoration process, visit atlanticcityelectric.com/Storm.

Outage & Restoration Information

We are committed to providing safe and reliable electric service; however, from time to time customers will experience power outages caused by severe weather, motor vehicle accidents, wildlife contact, or other factors. Our personnel are trained to respond to these events as quickly and safely as possible.

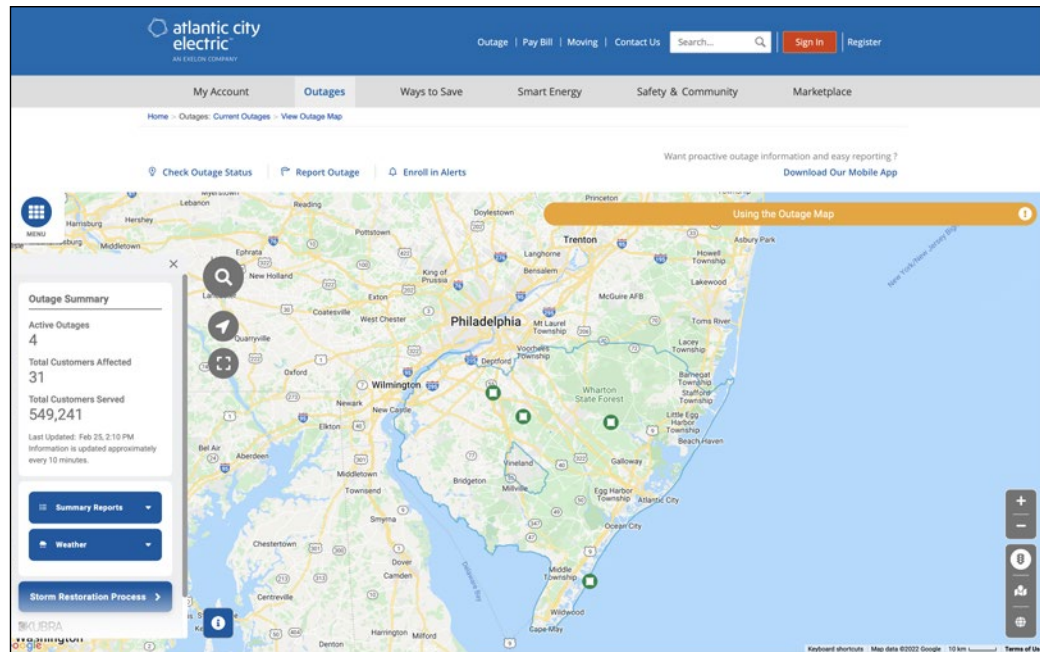
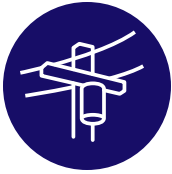
Reporting an Outage

Customers' reports are important to our restoration efforts. We recommend that when reporting an outage, customers should request an automated call when their power is restored.

If you see downed power lines, leave the area immediately and then call Atlantic City Electric. Representatives are available 24 hours a day, 7 days a week.

- **Phone:** To report an electrical emergency, power outage or downed line by phone, please call 800-833-7476.
- **Mobile App:** Visit atlanticcityelectric.com/MobileApp to download our free mobile app. The app can be used to report an outage, access our outage maps, get an estimated time for when power will be restored, and more.
- **Online:** Electric outages can be reported online by visiting atlanticcityelectric.com/Outages. Customers can use their service address or account number to report an outage, view our outage map, or check on the status of an existing outage.

Infrastructure Investment & Reliability



Storm Safety

• Stay Safe

- Always stay away from any storm damaged electrical equipment, especially downed power lines and tree limbs that may come into contact with power lines.
- Assemble an emergency storm kit. Include battery-powered radio, flashlight, a first-aid kit, battery-powered or windup clock, extra batteries, medications, multi-purpose tool, cell phones with chargers, and list of important and emergency phone numbers.
- Have a supply of bottled water and easy-to-prepare, non-perishable foods available.
- Identify a safe alternate location in case of an extended outage.
- Don't use a gas cooking range for emergency heating; it could build up deadly carbon monoxide fumes.
- Turn off or unplug electronic equipment and appliances.
- Customers who need power for critical medical equipment should be prepared to relocate to a facility with electricity in case there is a power outage.
- Check on elderly neighbors and relatives.

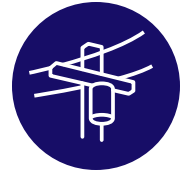
• Clear Snow and Ice

- Clear ice and snow from ventilation pipes for direct-vent furnaces and water heaters.
- Customers with electric heat pumps should clear snow and ice away from their units so that it can function properly.
- Keep dryer vents clear of snow and ice.
- Use a broom or brush to remove ice and snow from outside meters and attached equipment to keep them from potentially malfunctioning or interfering with service.

Infrastructure Investment & Reliability

- **Use Generators Properly**

- Review the manufacturer's instructions for safe operations of your generator.
- Do not connect a generator directly to your home's wiring.
- Never use a generator indoors or in any enclosed or partially enclosed area.



The Restoration Process

When extensive damage across the region occurs, we mobilize our entire Emergency Response Organization. Crews and back office support personnel work around-the-clock until all damage has been repaired and all service has been restored. During these severe weather events, safety is our top priority. Our damage assessment and restoration process begins once the storm has cleared and it's safe for our personnel to work. We assess our restoration process in the order shown in the graphic to the right.

Estimated Restoration Times

When customers call to report a power outage, we provide an estimate for restoration based on current reported field conditions. Several considerations come into play when estimating restoration times:

- Weather severity.
- Accessibility to damaged areas.
- Coordination with other agencies working on storm restoration, such as public works and tree removal, and changing public safety and health priorities.
- Discovery of additional or more complex problems that require additional time, equipment, or crews.
- Note that a crew may leave a neighborhood before power is restored for many reasons, including:
 - They were fixing a power line that does not serve all homes.
 - They may need specialized equipment to finish repairs.
 - They were securing downed wires for follow-up by repair crews.
 - There could be more than one location on the power line that is damaged.
 - Another area may need repairs to activate service.

RESTORING POWER



1. Downed live wires or potentially life-threatening situations and public health and safety facilities without power.
2. Transmission lines serving thousands of customers.
3. Substation equipment.
4. Main distribution lines serving large numbers of customers.
5. Secondary lines serving neighborhoods.
6. Service lines to individual homes and businesses.

To learn more, visit
[atlanticcityelectric.com/
Reliability](http://atlanticcityelectric.com/Reliability).



Renewable Energy



Customer Generation

We believe renewables are an important part of our national transition to a clean energy future and are working to enable the transition to a low-carbon future that protects the long-term health of our communities. This work includes supporting our customers who want their own renewable energy system by helping them interconnect their system into Atlantic City Electric's local energy grid.

Our Green Power Connection (GPC) team is a one-stop resource to help guide customers through the process of safely and reliably connecting their generating system to the grid. Our team of consultants and account coordinators manage the customer's experience—from processing applications to resolving issues—for residential and smaller commercial interconnection projects.



Atlantic City Electric's GPC team offers resources to help customers and contractors understand the complex interconnection process. From estimating customers' potential savings, to educational materials and the requirements we must follow when connecting customers to the grid, the GPC team is available to work directly with customers as they navigate the process. Customers can visit atlanticcityelectric.com/MyGPC for more information.

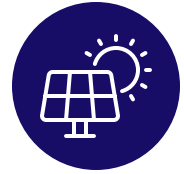
We support the growth of solar energy and are working to create new opportunities for solar in areas where the grid no longer has the available capacity to accommodate more solar installations. We continue to invest in and adopt new grid modeling tools and grid automation technologies as they become available, which allow us to optimize the system and make us better able to accommodate increasing amounts of solar. As a result of our efforts, we have been able to expand interconnection opportunities for solar and continue to notify interested customers of these opportunities as they occur. However, even with more sophisticated technologies and tools, physical upgrades to increase the capacity of the local energy grid will be required to accommodate the significant growth of solar we expect to see in the coming years.

Climate Commitment

Driving South Jersey's clean energy economy for our company, our customers and our communities

Atlantic City Electric has launched a multi-faceted plan as an essential component to helping New Jersey achieve its greenhouse gas and climate goals. Collectively, and in support of the state's goals, we will focus on actionable measures to reduce our greenhouse gas footprint, deliver innovative solutions that will empower

To learn more, visit
[atlanticcityelectric.com/
Climate](https://atlanticcityelectric.com/Climate).



customers to meet their climate change objectives and drive collaborative efforts with stakeholder and community partners to help achieve greater greenhouse gas reduction across South Jersey. As a result of these actions, Atlantic City Electric aims to cut its operationally-driven emissions in half by 2030 and achieving net-zero operations by 2050, and support the readiness of the grid to both enable increasing amounts clean and renewable energy resources and withstand future climate-related events.

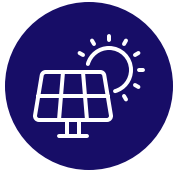
Key Atlantic City Electric commitments include:

- **Transitioning to clean energy use for its buildings**, including purchasing 50 percent carbon-free electricity by 2025, and supporting the 100 percent clean energy goal of New Jersey by 2050.
- **Converting to energy efficient lighting** at all Atlantic City Electric office buildings and substation facilities by 2025.
- **Completing energy audits to identify additional energy savings opportunities** at its major facilities, including the Atlantic Regional Office in Mays Landing.
- **Electrifying 50 percent** of the company's passenger vehicles and medium-duty fleet by 2030.
- **Installing additional workplace electric vehicle charging infrastructure.**
- **Reducing SF6 impacts** by using non SF6 containment equipment wherever possible and enhance monitoring and equipment modernization to help reduce SF6 emissions from existing equipment.
- **Activating company employees** to encourage the use of public transportation and rideshare, and to measure and improve their own individual GHG footprint.
- **Enhancing the overall resilience of company infrastructure** and continuing to assess impacts of climate change on the electric system.

In addition to the steps Atlantic City Electric is taking to enhance its operations, the company has committed to helping its customers achieve their climate change goals by empowering them to manage their energy use, take advantage of clean and renewable technologies and reduce emissions through a number of innovative products and programs the company plans to offer, including:

- **New energy efficiency programs** were recently launched providing a series of services and tools, including specific opportunities for limited-and moderate-income households, to take control of their energy use and save money.
- **Launching a new Energy Marketplace** to provide quick and easy access to discounted energy efficient products like LED bulbs, thermostats, advanced power strips, and more.
- **Simplifying the switch to solar** by improving the interconnection processes and enhancing the customer solar toolkit to provide a one-stop shop for solar applications as well as the company's online solar hosting capacity map.
- **Providing off-peak rates and other incentives** to encourage customers to make the switch to cleaner, more efficient electric vehicles.
- **Making the local energy grid smarter** through our Smart Energy Network program providing numerous benefits for customers such as restoring service faster and more efficiently, avoiding power outages in some cases all together, and enabling new tools and information to help customers have more control and make more informed decisions about their energy usage.

Renewable Energy



As part of this initiative Atlantic City Electric also will continue to collaborate with government, community, civic, and non-profit partners across New Jersey on innovative actions to reduce greenhouse gas emissions, save money and energy, and build resilience.

The initiatives Atlantic City Electric plans to engage in with partners across New Jersey include:

- **Enabling solar for income-limited customers** by participating in a pilot program that will help advance a more robust community solar program across South Jersey.
- **Creating shade and planting energy saving trees** through continuous partnership with the National Arbor Day Foundation to provide free trees for Atlantic City Electric customers and communities
- **Advancing solar, storage and other non-wires solutions** by working with the New Jersey Board of Public Utilities and other stakeholders to facilitate the interconnection of additional clean and renewable energy sources and technologies, like battery storage and smart inverters, to enhance grid operations.
- **Supporting New Jersey's offshore wind development** by working with offshore wind developers to facilitate interconnections to Atlantic City Electric's transmission system and participating in PJM's process to build transmission to support offshore wind development.
- **Awarding \$75,000 in grants annually through Atlantic City Electric's Sustainable Community Grants** program to help communities preserve open space and build resilience.
- **Growing the local clean energy workforce** by expanding curriculum associated with company workforce development programs to include energy efficiency and clean energy technology, like solar and wind.
- **Engaging and educating students on climate change** through the N.J. Student Climate Challenge, a partnership between Atlantic City Electric, the Drumthwacket Foundation and Sustainable Jersey, where we are fostering the growing role young people have in addressing the climate crisis.
- **Readying the local energy grid for future clean energy resources** through an ongoing analysis and modeling to understand the investments needed to support the growth of distributed energy resources like solar, electric vehicles, and battery storage.

Leading By Example

We are committed to shrinking our own carbon footprint as quickly and efficiently as possible.



Energy Efficient Lighting

- We will install LED lighting at all Atlantic City Electric office buildings and substation as we work to modernize our facilities through 2025.



Measuring Our Electricity Usage to Eliminate Energy Waste

- This year, a comprehensive energy audit will be conducted at our Atlantic Regional Office to identify energy saving and greenhouse gas reduction opportunities and take action to implement opportunities by 2025.



Reducing Our SF₆ Use

- We will use non SF₆ containing equipment wherever possible and enhance monitoring and equipment modernization to help reduce SF₆ emissions from existing equipment.



Transitioning to 100 Percent Clean Energy

- We will accelerate the transition to clean energy use at buildings, purchasing 50 percent carbon-free electricity by 2025.



Electrifying Our Fleet

- We have committed to converting 30 percent of our passenger vehicles and compact SUVs to all electric and medium and heavy-duty trucks to Plug-in Hybrid models by 2025; increase conversions to 50 percent by 2030.



Enabling Our Employees

- We are creating an Eco-Team Employee Resource Group and encouraging the use of public transit, delivering information on ways in which employees' can reduce their personal GHG footprint, and providing energy saving tips for home and work.

The Future of Energy Service & Proposed Programs

Smart Energy Network

In July 2021, we received approval from the New Jersey Board of Public Utilities (BPU) to build our Smart Energy Network, which will include upgrading the local energy grid and installing smart meters, also referred to as advanced metering infrastructure. This initiative will enhance reliability and resiliency, improve the customer experience and further advance a clean energy future for New Jersey.



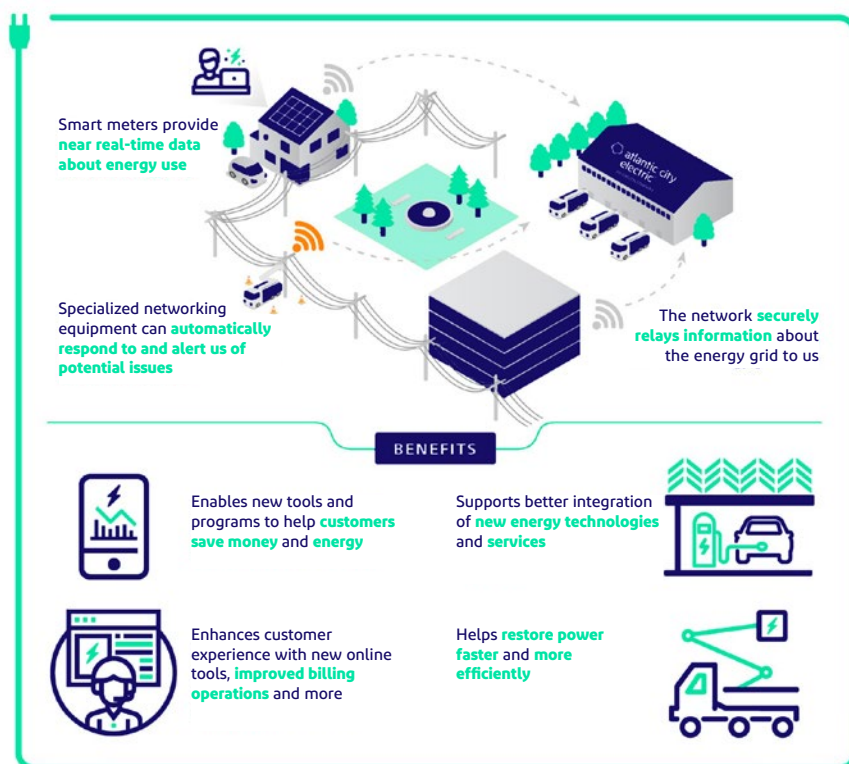
The Smart Energy Network will enhance the reliability of our energy service, including faster restoration efforts following increasingly common severe weather events driven by climate change. The Smart Energy Network will also improve customer service and support new tools and programs to help customers save money and energy.

Learn more about our Smart Energy Network initiative by visiting atlanticcityelectric.com/SmartEnergyNetwork.

Building the Smart Energy Network

To build the Smart Energy Network, we will replace all the existing traditional electric meters in our service area with smart meters that can securely communicate with our central operations facility, providing more detailed information about energy service. We are also upgrading the local energy grid with more specialized networking equipment to create smart energy infrastructure that can automatically respond and alert us to potential issues.

THE SMART ENERGY NETWORK AND ITS BENEFITS



The Future of Energy Service & Proposed Programs



Advancing a Clean Energy Future

The Smart Energy Network is a critical step in advancing a clean energy future for South Jersey. As customers' energy needs evolve, it helps upgrade the grid into a common platform connecting customers to new energy services and more choices. For example, smart meters will enable more efficient integration of new energy technologies and connect more customers to a variety of clean energy choices, including installing solar energy, participating in robust energy efficiency programs and accessing charging infrastructure for electric vehicles.



By building the Smart Energy Network and providing more detailed data about the energy grid, we can enhance reliability of energy service, maintain affordable service for customers, and improve the overall customer experience, while also supporting New Jersey's environmental goals and helping power the state's economic recovery by creating jobs. We anticipate building the Smart Energy Network starting in late 2022 and ending in early 2024.

Read more about our role in advancing new Jersey's clean energy future at thesource.pepcoholdings.com/atlantic-city-electric.



Community Impact

At Atlantic City Electric, we believe in giving back to the communities in which we live and work. We power our local communities through our employee volunteer network, charitable giving program, and our commitment to community initiatives. We invest in organizations that support four focus areas that deliver measurable and sustainable improvements in the communities we serve.



We are proud to support our community partners and have a proven track record of success in addressing key community needs. Each year, we contribute more than \$1 million to local nonprofits in New Jersey. These contributions are part of our commitment to community involvement and to being a good corporate citizen.

- **Building Exelon's Future Workforce:** Atlantic City Electric wants to encourage and ensure the industry's future workforce by focusing on educational opportunities at pivotal moments in a person's lifetime starting from middle school to adulthood. With an emphasis on underserved and underrepresented youth, we support middle and high school programs that teach the fundamentals of energy and sparks interest and pursuit of careers in the energy industry. We also support scholarship programs and vocational programs for adult learners.
- **Energy Empowerment in Our Communities:** Atlantic City Electric supports our customers and the larger community by providing the tools, programs and resources needed to enable greater resilience when facing future severe weather/emergencies. We support environmental organizations and initiatives to address climate change and improve air quality in our communities such as the Sustainable Communities Grant Program. The Sustainable Communities Grant Program provides grants annually to fund open space and environmental projects and resiliency projects across New Jersey. Our programs also support community members facing the most significant financial instability with energy assistance and other related activities.
- **Enrichment Through Local Vitality:** We support programs that educate all customers about the energy industry and science as well as B2B organizations necessary to the vibrancy of the communities we serve (ex. small business and economic development). We partner with many chambers of commerce and economic development organizations critical to the growth of job and income equity in our local communities. We also support community anchor organizations that educate all customers about the energy industry and science.
- **Equal Access to Arts and Culture:** Arts and Culture is a vital part of the Atlantic City Electric region that encourages rich and diverse engagement. Atlantic City Electric supports programs that increase access to the arts for underrepresented communities, especially low-income students, individuals and families, senior citizens and people with disabilities.

Each year, we contribute more than \$1 million to local nonprofits in New Jersey. Visit atlanticcityelectric.com/SafetyCommunity/Community.

Commitment to Community



Sustainable Communities

Atlantic City Electric is committed to powering a cleaner and brighter future for our customers and communities and we have a strong commitment to protecting and preserving the environment in the communities we serve. Through our Sustainable Communities Grant Program, we are helping our communities conserve critical open space, support recreational opportunities and build resilience in the face of a changing climate.

Atlantic City Electric's Sustainable Communities Grant Program provides \$75,000 in grants annually to fund open space and environmental projects and resiliency projects across the company's New Jersey service area. The program provides \$50,000 in grants of up to \$10,000 each for projects focusing on open space preservation, improvements to parks and recreation resources, and environmental conservation. Projects include the development of recreation trails, the purchase of open space, and the planting of trees and other vegetation. The program also provides grants, totaling \$25,000, to support resiliency projects that demonstrate innovation in providing a safe and reliable resource for a community during a time of emergency.



Municipalities in the Atlantic City Electric service area can apply for a Sustainable Communities grant each year. A committee with representatives from Atlantic City Electric and Sustainable Jersey reviews each application and selects the projects to receive funding.

Student Climate Challenge

The Drumthwacket Foundation is working with Sustainable Jersey, the program facilitator, to use the \$500,000 grant from Atlantic City Electric and its parent company Exelon to develop an exciting new contest that encourages students to explore and address the local impacts of climate change and develop solutions to help their communities become more resilient to a changing environment.

Atlantic City Electric, Exelon, Sustainable Jersey and the Drumthwacket Foundation partnered to launch the New Jersey Student Climate Challenge, a pilot program to highlight the role youth can play in addressing the climate crisis. In 2021, the program engaged more than 500 students in a Climate Summit and initiated a Climate Contest that will provide support and recognition to teams of middle and high school students in Atlantic City Electric's service area as they implement local projects to address the climate crisis. The initiative builds on New Jersey's efforts to increase climate literacy among young people across the state, including its first-in-the-nation effort to incorporate climate change education across all K-12 state academic standards.

Diversity, Equity & Inclusion

Diversity, equity, and inclusion are core values at Atlantic City Electric, leading to greater innovation, market competitiveness and better solutions for our customers. Our employees don't just work in the communities we serve – we are part of them. We strive to hire, retain, and promote employees from a variety of backgrounds and to create an equitable and inclusive culture throughout the company.



As part of Exelon, Atlantic City Electric is proud that the company has been recognized by the Human Rights Campaign and Indeed.com as a “Best Place to Work” and as a sustainable community partner. Exelon has also been recognized by Diversity Inc as a Top 50 company for diverse leadership and for hiring, retaining, and promoting women, minorities, LGBT, veterans, and people with disabilities. In addition, Exelon has also received recognition from The Military Times for its commitment to providing opportunities to America’s veterans.

Atlantic City Electric encourages our employees to grow both personally and professionally through our Employee Resource Groups. These groups were initiated by employees volunteering their time and effort to promote groups that serve as diverse forums for professional development, cultural education, and community involvement.

Annually, Atlantic City Electric’s employees volunteer more than 10,000 hours to help hundreds of organizations throughout New Jersey.

Employee Volunteerism

Our employee volunteer program, “Powering Communities,” engages employees from all parts of the company. The program recognizes the importance of our employee’s efforts to build lasting and impactful relationships with our customers and communities.

Each year, hundreds of Atlantic City Electric employees volunteer thousands of hours supporting initiatives that make New Jersey’s communities better places to live and work.

Through the Powering Communities program, Atlantic City Electric’s employees work side by side with our partners to support arts and culture, community development, environmental sustainability, and education initiatives that align with the company’s purpose of powering a cleaner and brighter future for customers and communities. In 2021, Atlantic City Electric employees volunteered over 10,000 hours supporting countless non-profit organizations both virtually and in-person.

Individually, employees engage in various opportunities including reading to students, researching historical records to aid the Smithsonian Institute, crocheting scarves for deployed soldiers, making dog toys for local shelters to name a few. Employees also fundraise to promote awareness and support the March of Dimes, American Heart Association, the Cancer Society, and more.

Commitment to Community



Economic & Workforce Development

Atlantic City Electric is committed to supporting innovative workforce development programs in the communities where we live and work. In addition to building up our own workforce, our infrastructure investments are helping drive economic development and job creation in local economies.

We play a vital role in New Jersey's economy. Investments in our energy infrastructure improve service to our customers while also driving economic development and job creation in the local economy. In total, nearly 1,000 Exelon and Atlantic City Electric employees are based in New Jersey.

Throughout the year, we use hundreds of contract crews and services from other businesses around the state to supplement our own workforce. The money spent on wages and equipment supports the local economy and creates good jobs for New Jersey families. We also place considerable emphasis on hiring diverse, local businesses..

Workforce Development Program

As part of the merger with Exelon, we also dedicated \$6 million to workforce development programs in New Jersey, focusing on providing a pipeline of "job ready" New Jerseyans in the energy field. This commitment is helping to prepare the state's future workforce.



Atlantic City Electric's workforce development program is being implemented through a partnership with Atlantic County Institute of Technology, Cape May Vocational School, Cumberland County TEC, and each of the four workforce development boards across the Atlantic City Electric service area. The initiative, which began in early 2019 and will continue through 2025, includes these programs:

- **Get into Energy Math and Boot Camp** provides education on applied math skills specific to the energy industry and teaches concepts that are critical to success for energy industry job opportunities. The workshop provides individuals with the necessary math concepts required to successfully complete employment testing for jobs in the energy industry.
- **Workers in Sustainable Employment (WISE) Pathway** is designed for candidates to explore non-traditional, in-demand jobs in the construction, gas, water, electric, and energy industries. The program is a 40-hour curriculum that provides women the opportunity to learn about career paths in these related fields.
- **Atlantic City Electric Line School** is a four-week program offering hands-on instruction to students seeking a career in the energy industry as a line worker. The course covers the fundamentals of line work and provides class participants with training in the areas of bucket truck and equipment operations.

Commitment to Community

Competitive Edge Program

Atlantic City Electric has partnered with Jingoli Power, the contract company working on the Atlantic City/Brigantine Community Reliability Project, to orient and train young adults residing in Atlantic City to support numerous areas of the project through various positions as part of Jingoli Power's Competitive Edge program.



Energy Discounts For Growing Enterprises (EDGE)

To help promote economic growth and job creation in South Jersey, Atlantic City Electric (ACE) offers its Energy Discounts for Growing Enterprises (EDGE) Program, designed to help retain local businesses, attract new business to the area and encourage business expansion.

The EDGE Program offers new and existing businesses, small and large, a 20 percent discount off the electric delivery distribution portion of their rate based on certain qualifications. The discount would be effective for a five-year period as long as a business continues to meet eligibility requirements. A business must also be located in one of the eight counties served by Atlantic City Electric.

To qualify for either the small or large commercial business programs, an applicant must construct a new building, purchase or lease an existing building that's been vacant or expand an existing space. For a small business, the new space should be at least 2,500 square feet and the company must hire at least one additional fulltime employee. For a large business, the new space should be at least 8,000 square feet and the company must hire at least two additional fulltime employees. Other qualifications apply.

For more information about the EDGE Program visit atlanticcityelectric.com/Edge.

Atlantic City Electric is proud of the connection we have to our customers and communities we serve. Learn more by visiting atlanticcityelectric.com/AboutUs/Pages/WhatDrivesUs.aspx.

Lobbying Policy and Compliance Standards

Atlantic City Electric is committed to the highest standards of integrity and ethical behavior and took action to strengthen our compliance governance. We have substantially increased oversight of our interactions with public officials, implemented a series of new controls, and enhanced our guidance and training.

Increased Oversight

We have significantly increased the number and diversity of officials who must review and approve sensitive interactions, including by requiring:

All requests, referrals, and recommendations from public officials for anything of value, or relating to hiring or the use of vendors, must be logged and routed to senior business officials and Compliance for review and approval. Only exceptions are routine requests for constituent assistance or information.

Prompt reporting and tracking of anything of value provided to public officials, which includes but is not limited to cash or other monetary payments, entertainment, meals, benefits to public officials' family members, employment and directed charitable contributions.

Detailed tracking of all gifts, entertainment and other things of value provided at the request of public officials.

Detailed twice-yearly reviews of the activity of each lobbyist and political consultants requires approval of senior business leadership and Compliance and must be reviewed annually.

Disposition of requests is tracked and reported to operating company and Exelon Boards.

Activity relating to public officials, including disposition of public official requests, must be regularly reported to Exelon and operating company Boards.

Strengthened Controls

We have added multiple controls to reduce the risk of inappropriate conduct, including:

Requiring new and existing lobbyists and political consultants to undergo a thorough due diligence process, which must be reviewed and approved by Compliance and senior business officials and refreshed annually.

Establishing a process to identify and provide special scrutiny of vendors affiliated with public officials.

Prohibiting the subcontracting of lobbying and political consulting work.

Requiring detailed written contracts for lobbyists and political consultants, which specify the scope of work and require compliance with all applicable legal and ethics obligations.

Requiring that lobbyists and political consultants provide detailed invoices describing their work, which must be reviewed and certified as appropriate before payment may be issued.







MUNICIPAL
EXCESS
LIABILITY



JOINT
INSURANCE
FUND

ANNUAL REPORT

2020
2021

THE OF COLLABORATION

PRODUCING RESOURCES AND RESULTS

THE

MEL

MEMBERSHIP

Health and safety must never be compromised. Your health and safety along with the health and safety of the public is our number one priority. We will achieve an accident-free environment through a health and safety culture built on the following core values:

RESPECT

We respect each other's opinions and decisions and will follow through on all health and safety concerns.

VALUES

We approach each day with the determination to care for ourselves, co-workers and the community we serve.

EDUCATION

We seek the education and skills to properly fulfill our responsibilities.

COMMUNICATION

We communicate with each other in a clear, open and honest manner.

Because mutual respect is so important we cannot tolerate abuse, harassment or any other form of discrimination.



MUNICIPAL
EXCESS
LIABILITY



JOINT
INSURANCE
FUND

THE

MEL

MISSION

PROVIDE leadership in the financing and management of risk.

DELIVER essential coverages and loss control techniques required to improve operational practices.

PROVIDE the support to create a community-wide focus on safety at the workplace, on our streets and in our recreation areas and homes.

THE

MEL

MEMBERSHIP

Current membership includes
the following entities including:

- 100 Municipalities
- 10 Planning Authorities
- 12 Jersey Utility Authorities
- 34 Fire/First Aid Districts
- 1 Health Commissions
- 1 County
- 1 Rating Authority

THE

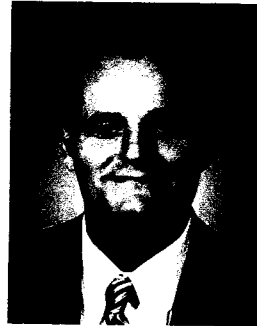
MESSAGE



DAVID GRUBB
EXECUTIVE DIRECTOR
MEL



THOMAS MERCHEL
CFO/DEPUTY
TOWNSHIP MANAGER



JOSEPH HRUBASH
MEL
EXECUTIVE DIRECTOR
AND RCF
EXECUTIVE DIRECTOR



GREGORY FRANZ
RCF
CHAIRPERSON

THE POWER OF COLLABORATION

PRODUCING RESOURCES AND RESULTS

Since its inception in 1987, the MEL and its affiliated local JIFs have reduced the accident rate by over 70% and saved the taxpayers \$3.4 billion.

The ability of the MEL to respond to a crisis was tested again this year.

- The COVID and other state mandated changes dramatically increased workers compensation claims.
- Court decisions and recent

legislation have increased liability cost by 5% to 10% a year.

- The continuing series of natural disasters have caused property insurance rates to increase by almost 20%.
- Cyber-attacks have doubled cyber liability claims.

The MEL is meeting these challenges with greater emphasis on risk management and using its strong

surplus to spread these increases over several years.

The MEL website has become the most comprehensive resource for COVID related local government information.

When COVID restrictions prohibited classroom training, the safety program was completely redesigned to make available a comprehensive array of instructor led online classes. We received over 63,000 registrations



CHARLES S. CUCCIA
CFO, MAYWOOD
ADMINISTRATOR
LITTLE FALLS

The MEL consistently supports or develops innovative programs like Police Accreditation and minimum standards for Cyber Liability coverage. Combined with the new Fire Department Certification developed by the Bergen and South Bergen JIFs, they ensure safety for employees working every day to protect our members.

”

THE

OF COLLABORATION

CONTINUED FROM PAGE 1

to participate in these new programs – an increase of 17% from the previous year’s classroom attendance – and the numbers continue to grow. Details regarding this remarkable accomplishment are included in this report.

The MEL dramatically increased its focus on law enforcement risk control and now has four retired police command officers to assist agencies around the state. A new Fire Department policies and practices manual was also published.

The MEL model employment practices program was completely rewritten and new anti-harassment training programs were released. Risk management training was also provided to elected officials.

In addition to training, the MEL published *The Power of Collaboration*, a reference manual that provides an explanation of the full range of issues public officials face in carrying out their responsibilities.

The cyber risk control program was also updated and made available online.

To help ensure the financial stability of its members, the MEL established a Joint Cash Management and Investment Program that purchased \$150 million in debt securities issued by MEL members, a major factor in stabilizing the bond market for local governments.

RESULTS

Since its inception, MEL and its affiliated local JIFs have generated savings of over \$3.4 billion including \$322 million in dividends paid directly to JIF members. Of that total, \$1.9 billion is due to improved safety resulting from training and risk management, and the remainder from lower non-claim costs. The average benefit to each MEL/JIF member is \$5.7 million.

This is what we mean by the Power of Collaboration.

RISK MANAGEMENT FOR LOCAL OFFICIALS

This reference book provides a general understanding of the legal principles pertaining to governmental operations, a history of risk management and recommendations on how to organize and manage a local risk management program. The manual provides essential information regarding the following major areas of concern:

- Employee Accidents
- Liability against Public Entities, Officials and Employees
- Insurance and Management of a Joint Insurance Fund
- Management of Environmental and Cyber Risks
- Responding to Crises and Emergencies
- Community Safety
- Local Official Ethics Act
- Open Public Records Act (OPRA)

**FOR A COPY OF THE
POWER OF COLLABORATION –
RISK MANAGEMENT
FOR LOCAL OFFICIALS,
CONTACT YOUR LOCAL
JIF EXECUTIVE DIRECTOR.**

DAVID GRUBB

THOMAS MERCHEL

JOSEPH HRUBASH

GREGORY FRANZ

THE

ACTION STEPS

TO IMPROVE LOCAL GOVERNMENT RISK MANAGEMENT

Secure Training for Managers and Supervisors

Implement an Employee Safety Program

Implement an Employment Practices Compliance Program

Implement Title 59 Risk Protections

Encourage Police Department Accreditation

Implement the Protection and Safety Treatment of Minors Program

Reevaluate Cyber Security Plan Every Year

Implement an Environmental Loss Control Program

Implement a Community Safety Program

Consult and Listen to Your Municipal Professionals

THE

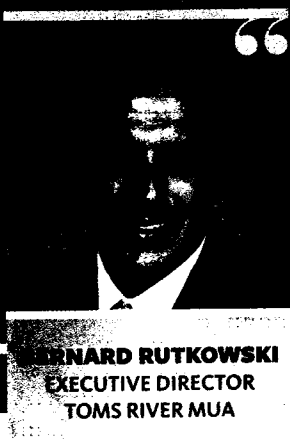
MEL WEBSITE: ACCESS TO ESSENTIAL INFORMATION

The NJ MEL website – njmel.org – provides convenient connection to the online **MEL Resource Center**, including timely information on essential subjects of interest to public officials and municipal managers. The **MSI Tool Kit** includes webinars, videos, bulletins, briefings and the full range of information available from the Law Enforcement Initiative.

MEL professional leadership consistently provides industry leading expertise and resources that has made our MEL/JIF collaboration so successful in reducing workplace injuries and improving community safety.



THOMAS MERCIER
CFO/DEPUTY
TOWNSHIP MANAGER



“MSI safety training is a major factor in the successful reduction of workplace accidents by MEL/JIF members. In addition, safety director bulletins, special initiatives for law enforcement, and online training tools make MSI an unparalleled training resource.”

THE SAFETY INSTITUTE

PROVIDING ESSENTIAL TRAINING AND TOOLS

The MEL Safety Institute – MSI — has been transformed into a powerful online training resource available to MEL/JIF members.

To preserve member access to safety training despite the restrictions caused by COVID-19, the MEL Safety Institute converted its entire curriculum to virtual instructor-led programs.

The challenge was significant and included the need to modify the courses to online formats, and secure continuing education credit approvals (CEUs). The MSI team focused its total resources on ensuring training would continue – regardless of restrictions and closures.

TRAINING PARTICIPATION INCREASED AND ACCIDENTS DECREASED

The result: over 63,000 registrations for training in 2020. Safety training participation increased 16% despite

the pandemic – and it continued to grow another 19% in 2021.

Most importantly, the accident frequency rate decreased below its pre-pandemic rate to its lowest level since the inception of the MEL – 1.50 per 100 employees.

The reduction demonstrates the importance of high quality, accessible training– and the benefit it provides to members.

MSI LIVE: A MAJOR SOURCE OF ONLINE SAFETY TRAINING

MSI LIVE includes over 63 online safety courses, most of them approved for a variety of CEU credits. Many of the online classes are virtual webinars which feature real-time, instructor-led, in-person classes. These experienced instructors provide an interactive opportunity for participants on a broad spectrum of safety and risk control topics.

A major achievement was the development of a webinar to

provide state mandated training regarding the protection of children from abuse. The webinar was made available in the evenings to accommodate work schedules. Over 4,500 employees have completed the program.

The Elected Officials Risk Management Seminar on employment practices liability was also made available. A webinar titled *Public Officials – What You Need to Know* was developed to provide a regulatory and safety overview for newly appointed public officials and JIF leaders.

MSI NOW: ONLINE VIDEOS AVAILABLE 24/7

MSI NOW – an online video streaming library including 220 videos was developed and is available 24/7.

As an added benefit, these programs were developed by the MSI staff so they can be conducted and adopted to meet member needs.

BULLETINS FOR SAFETY DIRECTORS

Over 100 bulletins have been issued to Safety Directors and Law Enforcement Risk Control staff. These bulletins provide essential information regarding reopening requirements, best practices for EMS workers, and use of force risk analysis — all available on the MEL website.

LAW ENFORCEMENT INITIATIVE WEBPAGE

MSI also continues to offer the popular Law Enforcement Initiative program. The MEL website now includes a dedicated Law Enforcement webpage. Access to law enforcement video briefings, bulletins on a variety of essential topics and information regarding risk analysis are available on the website. In addition, mandatory police command training continues and resources and training support have been provided in-person wherever possible.

EASY ACCESS

THE MSI TOOLKIT AND MEL APP

To ensure easy access, an MSI Toolkit is now available on the MEL website. The Toolkit provides one click entry to the MSI videos, bulletins, briefings, law enforcement initiatives and model policies.

The MEL App has been updated and is now a primary source of up to date information on a wide variety of topics and alerts. Members can designate their area of interest and receive timely information on issues affecting safety, employment practices and public policies affecting their communities. Push notifications are sent to alert members immediately regarding issues that are of vital importance.

THE MSI LEADERSHIP ACADEMY

Available free to MEL members, the MSI Leadership Academy was developed to provide a comprehensive training curriculum addressing the issues facing public

sector managers. Enrollment begins in February, 2022.

Four mandatory courses reviewing risk management and workplace challenges, ethics and basic leadership skills are included in the curriculum. An extensive selection of elective courses offers training on a broad range of subjects addressing operational issues.

Participants who complete the mandatory courses and four electives within two years will be honored as MSI Leadership Academy graduates and receive a plaque commemorating their achievement.

**FOR MORE INFORMATION
CONTACT THE MEL SAFETY
INSTITUTE 856-552-4746.**

“

The MSI Leadership Academy provides comprehensive training and teaches best practices that address real time issues facing public sector managers every day – a major benefit for our members.

**JOHN CLARK
EXECUTIVE DIRECTOR
NEW BRUNSWICK
HOUSING AUTHORITY**

TAXPAYER SAVINGS**How does MEL save taxpayers?****1985 – 2020**

LOWER PREMIUMS	\$972,200,005
RETAINED SURPLUS	\$205,488,371
DIVIDENDS PAID	\$321,925,667
TOTAL	\$1,499,614,042

Safety generated savings:
\$1,896,360,163

MEL saved its members a total
of \$3,395,974,206.

COST OF CLAIMS MANAGEMENT**How does MEL compare with commercial insurance?**

COST PER \$100 IN CLAIMS	COMMERCIAL INSURANCE	MEL/JIF
CLAIMS	\$100.00	\$100.00
ADMINISTRATION	31.60	15.50
ACQUISITION	22.70	7.70
ASSESSMENTS	12.50	0.00
TAXES	9.00	0.00
TOTAL	\$175.80	\$125.20

MEL claims management costs are 29%
less than commercial insurance.

DECEMBER 31, 2020**Balance Sheet Summary**

	MEL/JIF	MEL/RCF
ASSETS		
CASH & CASH EQUIVALENTS, INVESTMENTS AND ACCRUED INTEREST RECEIVABLE	\$69,682,775	\$83,444,471
ASSESSMENTS RECEIVABLE	\$5,615,920	\$26,892,725
RECEIVABLES: OTHER	\$1,532,341	\$4,135,959
INVESTMENT IN JOINT VENTURE	\$5,963,912	
NOTES RECEIVABLE	\$2,806,196	
PRE-PAID EXPENSES		
OTHER ASSETS		
TOTAL ASSETS	\$85,601,144	\$114,473,155
LIABILITIES		
ACCOUNT PAYABLE & OTHER LIABILITIES	\$12,193,431	\$48,946
FUND EQUITY DIVIDENDS PAYABLE		\$657,570
LOSS RESERVES	\$57,156,056	\$101,125,897
TOTAL LIABILITIES	\$69,349,487	\$101,832,413
NET POSITION (UNRESTRICTED)	\$16,251,657	\$12,640,742

LOST TIME ACCIDENT RATES**How does MEL compare per 100 employees?**

INDUSTRY	CASES
FINANCE AND INSURANCE	0.30
MEL MEMBERS	1.50
WHOLESALE, RETAIL TRADE	2.30
MANUFACTURING	2.60
MINING	2.80
CONSTRUCTION	3.10
TRANSPORTATION	4.00
STATE GOVERNMENT	4.30
ALL NJ EMPLOYEES	2.61

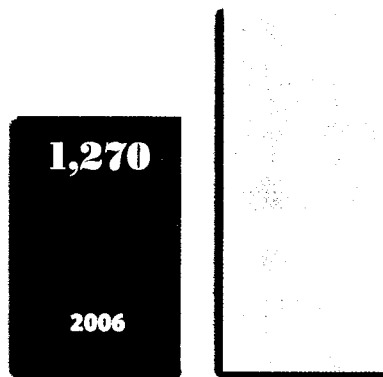
MEL members' rate was 1.50
compared with all NJ employees
rate of 2.61.

COMMUNITY SAFETY LEADERSHIP**Officials Trained**

MEL provides the training and information elected officials need to support their efforts to reduce accident rates and provide the leadership needed to create a safety culture in their communities.

THE RESULT ■ INFORMED LEADERSHIP

■ LESS INJURIES ■ LOWER COST

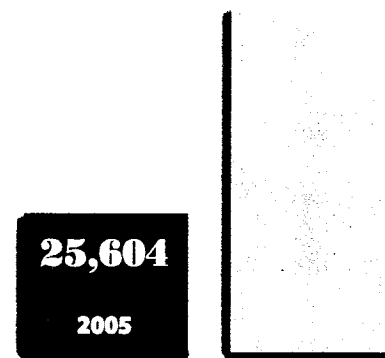
**MEL SAFETY INSTITUTE****Annual Enrollment**

Since 2003, MEL has provided training that has radically reduced injury rates and met PEOSHA requirements. Since 2013, training has been available online as well as in classrooms state-wide.

THE RESULT ■ ONLINE AVAILABILITY DRAMATICALLY

INCREASED ACCESS ■ REDUCED COST ■ MADE

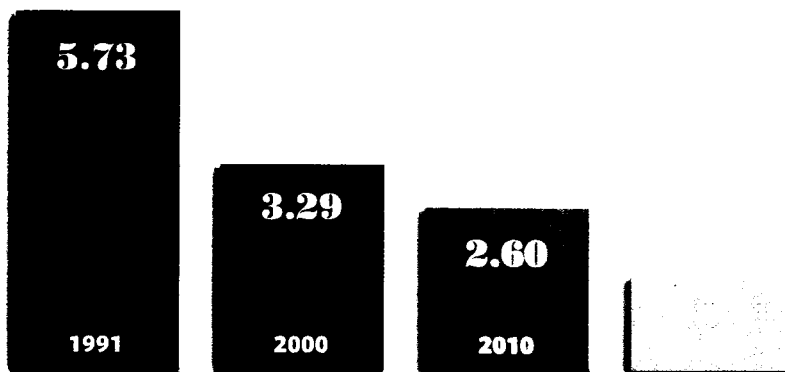
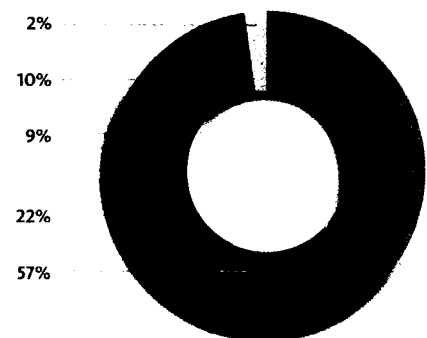
TRAINING CONVENIENT AND AVAILABLE LOCALLY

**MEL EMPLOYEES LOST TIME ACCIDENTS****Rates per 100 Employees**

MEL programs have reduced lost time injuries 69% since 1991, and 33% in the past seven years. Employees in MEL member communities experience injury rates lower than the average for all NJ employees.

THE RESULT ■ LESS LOST WORK TIME ■ LOWER COST

■ SAFER WORKPLACES

**SOURCES OF JIF CLAIM COSTS****Where does the money go?**

■ WORKERS COMPENSATION	57%
■ LIABILITY	22%
■ PROPERTY	9%
■ PUBLIC OFFICIALS/ EMPLOYMENT PRACTICES	10%
ENVIRONMENTAL LIABILITY	2%



CHERRY SIMS
EXECUTIVE DIRECTOR
BOONTON
HOUSING AUTHORITY

*The individuals serving as Board members for MEL affiliated JIFs
deserve thanks for providing the leadership that generates momentum
and collaborative power for our efforts to achieve safe workplaces
and communities.*

99

FUND

PROFESSIONALS



DAVID N. GRUBB
EXECUTIVE DIRECTOR
PERMA RISK
MANAGEMENT SERVICES



JOSEPH HRUBASH
EXECUTIVE DIRECTOR
PERMA RISK
MANAGEMENT SERVICES



FRED SEMRAU
FUND ATTORNEY
DORSEY & SEMRAU



MICHAEL ZAMBITO, CPA
FUND TREASURER



FRANCIS BUD JONES
FUND AUDITOR
NISIVOCIA LLC



KYLE MROTEK
ACTUARY
ACTUARIAL ADVANTAGE



EDWARD COONEY
UNDERWRITING
MANAGER
CONNER STRONG
& BUCKELEW



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LOCAL EXECUTIVE
DIRECTOR
RISK PROGRAM
ADMINISTRATORS (RPA)



CHARLES HARTSOE
LOCAL EXECUTIVE
DIRECTOR
PEGAS



CATHLEEN KIERNAN
LOCAL EXECUTIVE
DIRECTOR
PERMA RISK
MANAGEMENT SERVICES



PAUL J. MIOLA
LOCAL EXECUTIVE
DIRECTOR
RISK PROGRAM
ADMINISTRATORS (RPA)



BARBARA MURPHY
LOCAL EXECUTIVE
DIRECTOR
RISK & LOSS MANAGERS



STEPHEN SACCO
LOCAL EXECUTIVE
DIRECTOR
PERMA RISK
MANAGEMENT SERVICES



PAUL SHIVES
MEL SAFETY
DIRECTOR
J.A. MONTGOMERY
RISK CONTROL



BRADFORD STOKES
LOCAL EXECUTIVE
DIRECTOR
PERMA RISK
MANAGEMENT SERVICES



WILLARD YOUNG
LOCAL EXECUTIVE
DIRECTOR
PEGAS

MEL**BOARD OF COMMISSIONERS**

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CHAIRMAN
CFO/DEPUTY
TOWNSHIP MANAGER
ALSO ON THE RCF BOARD



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SECRETARY
BUSINESS ADMINISTRATOR
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ROBBINSVILLE
MID-JERSEY JIF



STEVEN SCHOLEY
CHIEF
BORDENTOWN
MISSION FIRE
COMPANY - DISTRICT #1
FIRST RESPONDERS JIF



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TOWNSHIP OF
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(FORMERLY SUBURBAN ESSEX JIF)
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NEW JERSEY
SELF INSURER'S JIF



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ADMINISTRATOR
COUNTY OF HUNTERDON
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BOROUGH OF LONGPORT
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TOWNSHIP OF RIVERSIDE
BURLCO JIF



VERONICA LAUREIGH
CLERK/ADMINISTRATOR
LACEY TOWNSHIP
OCEAN JIF
ALSO ON THE RCF BOARD



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CFO/TREASURER
CITY OF WOODBURY
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ALSO ON THE RCF BOARD



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BRIELLE BOROUGH
MONMOUTH JIF
ALSO ON THE RCF BOARD



WILLIAM NORTHGRAVE
TOWNSHIP ATTORNEY
TOWNSHIP OF EDISON
CENTRAL JIF
ALSO ON THE RCF BOARD



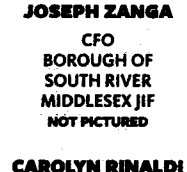
BERNARD RUTKOWSKI
EXECUTIVE DIRECTOR
TOMS RIVER MUA
NJUA JIF



PAUL TOMASKO
MAYOR
BOROUGH OF ALPINE
BERGEN JIF
ALSO ON THE RCF BOARD



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MAYOR
BOROUGH OF
MOUNT EPHRAIM
CAMDEN JIF
ALSO ON THE RCF BOARD



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CFO
BOROUGH OF
SOUTH RIVER
MIDDLESEX JIF
NOT PICTURED

CAROLYN RINALDI
TOWNSHIP
ADMINISTRATOR
BOROUGH OF
MOUNT ARLINGTON
SPECIAL FUND
COMMISSIONER
NOT PICTURED

RCF**BOARD OF COMMISSIONERS**

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RESIDUAL CLAIMS FUND
ADMINISTRATOR
BOROUGH OF EDGEWATER
SOUTH BERGEN JIF
ALSO ON THE MEL BOARD



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HOUSING AUTHORITY
NJPHA JIF
ALSO ON THE MEL BOARD



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EXECUTIVE DIRECTOR
SECAUCUS MUA
NJUA JIF



DAVID MATCHETT
TOWNSHIP OF
SHAMONG
BURLCO JIF



SHERRY SIMS
EXECUTIVE DIRECTOR
BOONTON
HOUSING AUTHORITY
NJPHA JIF

**2021**

MEMBERSHIP

The MEL membership includes

590 local entities including: ■ 391 Municipalities ■ 72 Sewer/Utility Authorities

Atlantic County Municipal JIF

41 TOWNS

Absecon
Avalon
Brigantine
Buena
Cape May
Cape May Point
Commercial Twp.
Corbin City
Deerfield
Dennis Twp.
Downe
Egg Harbor Twp.
Estell Manor
Folsom
Galloway
Hamilton
Linwood
Longport
Lower Twp.
Margate
Middle Twp.
Millville
Mullica
Newfield
Northfield
North Wildwood
Ocean City
Pleasantville
Sea Isle City
Somers Point
Stone Harbor
Upper Deerfield
Upper Twp.
Ventnor
Waterford
West Cape May
West Wildwood
Weymouth
Wildwood City
Wildwood Crest
Woodbine

Bergen County Municipal JIF

38 TOWNS

Allendale
Alpine

Bergenfield
Closter
Cresskill
Demarest
Dumont
Emerson
Fair Lawn
Franklin Lakes
Glen Rock
Harrington Park
Haworth
Hillsdale
Ho-Ho-Kus
Leonia
Mahwah
Midland Park
Montvale
New Milford
Northvale
Norwood
Oakland
Old Tappan
Oradell
Park Ridge
Ramsey
Ridgewood
River Edge
River Vale
Saddle River
Tenafly
Upper Saddle River
Waldwick
Washington Twp.
Westwood
Woodcliff Lake
Wyckoff

Burlington County Municipal JIF

28 TOWNS

Bass River
Beverly
Bordentown City
Bordentown Twp.
Chesterfield
Delanco
Delran Twp.
Fieldsboro
Florence
Edgewater Park
Hainesport Twp.
Lumberton Twp.

Mansfield Twp.
Medford Twp.
Mount Laurel
New Hanover
North Hanover
Palmyra
Pemberton
Pemberton Borough
Riverside Twp.
Shamong Twp.
Southampton
Springfield
Tabernacle Twp.
Westampton
Wrightstown
Woodland

Camden County Municipal JIF

38 MEMBERS

Audubon
Audubon Park
Barrington
Bellmawr
Berlin
Berlin Twp.
Brooklawn
Camden County
Parking Auth
Cherry Hill
Cherry Hill Fire D
Chesilhurst
City of Camden
Clementon
Collingswood
Gibbsboro
Gloucester City
Gloucester Township
Haddon
Haddon Heights
Haddonfield
Hi Nella
Laurel Springs
Lawnside
Lindenwold
Magnolia
Medford Lakes
Merchantville
Mt Ephriam
Oaklyn
Pine Hill
Pine Valley

Runnemede
Somerdale
Tavistock
Voorhees
Winslow
Winslow Fire District #1
Woodlynne

Central Jersey JIF

13 TOWNS

Belmar
Dunellen
East Brunswick
Edison
Franklin
Hillsborough
Metuchen
Middlesex
Piscataway
Sayreville
South Amboy
South Brunswick
Woodbridge

Gloucester, Salem, Cumberland Counties Municipal JIF

38 TOWNS

Alloway Twp.
Carneys Point
Clayton
Deptford
East Greenwich
Elk Twp.
Elsinboro
Fairfield
Franklin Twp.
Glassboro
Greenwich
Harrison Twp.
Hopewell
Logan Twp.
Lower Alloways Creek
Mannington
Mantua Twp.
Monroe
Oldmans Twp.

Paulsboro
Penns Grove
Pennsville
Pilesgrove
Pitman
Quinton
South Harrison
Shiloh
Swedesboro Boro
Upper Pittsgrove
Washington Twp.
Wenonah
West Deptford
Westville
Woodbury City
Woodbury Heights
Woodstown
Woolwich
Vineland City

Mid Jersey Municipal JIF

12 TOWNS

Colts Neck
Cranbury Twp.
Fair Haven
Helmetta
Hopewell
Montgomery Twp.
Pennington
Plainsboro
Princeton
Robbinsville
Twp. Of Ocean
West Windsor

Monmouth Municipal JIF

41 TOWNS

Allenhurst
Allentown
Atlantic Highlands
Avon By The Sea
Bradley Beach
Brielle
Deal
Eatontown
Englishtown
Farmingdale
Freehold Twp.

■ 89 Housing Authorities ■ 34 Fire/First Aid Districts ■ 2 Health Commission ■ 1 County ■ 1 Parking Authority

Hazlet
Highlands
Interlaken
Keyport
Lake Como
Little Silver
Loch Arbour
Manalapan
Manasquan
Marlboro
Matawan Borough
Middletown Twp.
Millstone
Monmouth Beach
Neptune City
Oceanport
Red Bank
Roosevelt
Rumson
Sea Bright
Sea Girt
Shrewsbury
Shrewsbury Twp.
Spring Lake
Spring Lake Heights
Tinton Falls
Union Beach
Upper Freehold
Wall Twp.
West Long Branch

Morris County Municipal JIF

45 TOWNS

Andover
Bloomingdale
Boonton Town
Boonton Twp.
Butler
Chatham Borough
Chatham Twp.
Chester
Denville
Dover Town
East Hanover
Essex Fells
Florham Park
Frelinghuysen
Hanover
Hawthorne
Hopatcong
Kinnelon

Lincoln Park
Long Hill
Madison
Mendham Borough
Mendham Township
Millburn
Montville
Morris Plains
Mount Arlington
Mountain Lakes
Mount Olive
Netcong
North Caldwell
Pequannock
Pompton Lakes
Randolph
Ringwood
Riverdale
Rockaway
Rockaway Twp.
Sparta
South Orange Village
Stanhope
Washington Twp.
West Caldwell
West Milford
Wharton

Ocean County Municipal JIF

31 TOWNS

Barneget
Barneget Light
Bay Head
Beach Haven
Beachwood
Brick Twp.
Eagleswood
Harvey Cedars
Island Heights
Jackson
Lacey
Lakehurst
Lakewood
Lavallette
Little Egg Harbor
Long Beach
Manchester
Ocean
Ocean Gate
Pine Beach
Plumsted

Point Pleasant
Point Pleasant Beach
Seaside Heights
Seaside Park
Ship Bottom
South Toms River
Stafford
Surf City
Toms River
Tuckerton

Public Alliance Insurance Coverage Fund

20 TOWNS, 1 COUNTY

Alpha
Belvidere
Bethlehem
Bloomsbury
East Amwell
Frankford Twp.
Franklin Twp. (Warren)
Glen Ridge
Greenwich
Hardwick
Hope
Hunterdon County
Lambertville City
Liberty

Milford
Pohatcong Twp.
Readington
Ridgefield
Union Twp.
White Twp.
Winfield

Professional Municipal Management JIF

4 TOWNS

Evesham
Maple Shade
Moorestown
Willingboro

NJ Municipal Self Insurer's JIF

5 MEMBERS

Burlington Twp.
Burlington City
Clark
North Hudson Reg'l
Fire & Rescue
Paramus

Suburban Municipal JIF

10 TOWNS

Bedminster
Bernards Twp.
Bernardsville
Far Hills
Harding Twp.
Mountainside
Scotch Plains
Summit
Watchung
Westfield

NJ Utility Authorities JIF

72 MEMBERS

Bayshore Regional SA
Beachwood Twp. S.A.
Berkeley Twp. MUA
Berkeley Twp. SA
Bernards Twp. SA
Bordentown SA
Brick Twp. UA
Buena Borough MUA
Cape May County MUA
Carlstadt SA

“

*MEL produces results that ensure
safe workplaces while reducing
taxpayer cost. The risk management
training MEL provides is unmatched
as an authoritative source of vital
information for public officials.*



JOSEPH W. MAYORS
MAYOR
BOROUGH OF
MOUNT EPHRAIM



PAUL TOMASKO
MAYOR
BOROUGH OF ALPINE

Despite the hardest insurance market since MEL was created, we are fortunate to have high quality professional leadership and exceptional Board members committed to deliver positive results and ongoing value for our membership.

MEL/JIF MEMBERSHIP CONTINUED

Carneys Point SA
Cinnaminson SA
Clinton SA
Deptford Twp. MUA
East Windsor MUA
Eatontown MUA
Egg Harbor Twp. MUA
Evesham MUA
Franklin Twp. S.A.
Hackettstown MUA
Hamilton MUA
Hanover Twp. S.A.
Hillsborough MUA
Jackson Twp. MUA
Jersey City MUA
Kearny MUA
Lacey MUA
Lakewood MUA
Lambertville MUA
Linden-Roselle
Sewerage Authority
Little Egg Harbor MUA
Logan Twp. MUA
Long Branch
Sewerage Authority
Lower Twp. MUA
Manasquan River Reg'l SA
Mantua Twp. MUA
Merchantville-Pennskn WC
Monmouth Bayshore Outfall
Monroe MUA
Mount Holly MUA
Musconetcong SA
N. Arlington-Lyndhurst Jt Mtg
North Bergen MUA
Northwest Bergen County UA
Passaic Valley Water Comm
Pennsauken SA
Penns Grove SA
Pennsville SA
Pine Hill Borough MUA
Plainfield Area Reg'l SA
Plainfield MUA
Pompton Lakes MUA
Raritan Township MUA
Readington-Lebanon SA
Riverside SA
Rockaway Valley Reg'l SA
Secaucus MUA
Somerset Raritan Valley RSA
South Mon Reg'l SA
Stony Brook Reg'l SA
Toms River MUA

Twp. Of Middletown SA
Twp. Of Ocean SA
Two Rivers Water Recl Auth
Union County UA
Wanaque Valley Reg'l SA
Warren County MUA
Washington Twp. MUA (Morris)
Washington Twp. MUA (Gloucester)
Western Monmouth UA
Woodstown SA
Wrightstown MUA

South Bergen JIF 23 TOWNS

Bogota
Carlstadt
East Rutherford
Edgewater
Elmwood Park
Englewood Cliffs
Fort Lee
Fairview
Hackensack
Little Ferry
Lodi
Lyndhurst
Maywood
Moonachie
North Arlington
Palisades Park
Ridgefield Park
Rochelle Park
Rutherford
Saddle Brook
South Hackensack
Wallington
Wood-Ridge

Suburban-Metro JIF 10 ENTITIES

Belleville
Essex Reg'l
Health Commission

Fairfield
Garfield
Haledon
Hudson Reg'l
Health Commission
Little Falls
Nutley
Prospect Park
Secaucus

NJ Public Housing Authority JIF 89 AUTHORITIES

A-Home, Inc.
Atlantic City
Bayonne Housing Authority
Bergen County
Berkeley
Beverly
Boonton
Brick
Bridgeton
Bridgeview Manor
Buena
Burlington
Camden
Cape May
Carteret
Cedar Crossing Housing Assn
Cliffside Park Housing Authority
Collingswood
Cooks Pond, Llp
Dover
East Orange
Edgewater
Edgewater Neigh Aff
Edgewater Urban Renewal
Edison
Englewood
Englewood Hsg Mgmt Ser
Englewood Westmoor
F.L.A.S.H. Corp
Florence
Fort Lee
Freehold
Garfield
Glassboro
Guttenberg
Hackensack

Haddon Twp.
Highland Park
Highlands
Hoboken
Irvington
Jersey City
Keansburg
Lakewood
Linden
Linden Housing Corp.
Lodi
Long Branch
Madison
HQM Properties
Millville
Morris County
Morris Cnty Aff Hsing
Morristown
Neptune
Neptune City
New Brunswick
North Bergen
North Bergen Renaissance Corp.
North Bergen
Renaissance I
Ocean City Housing Authority
Old Bridge
Orange
Passaic
Penns Grove
Perth Amboy
Phillipsburg
Plainfield
Pleasantville
Princeton
Rahway
Red Bank
Salem
Sayreville
Sayreville Senior Housing
Secaucus
South Amboy
South Amboy Rensce Corp.
Summit
Trenton
Twp. Of Middletown
Union City
Vineland
Weehawken
Weehawken Senior

Weehawken Senior Rehab
West New York
Wildwood
Woodbridge

First Responders JIF 31 MEMBERS

Berlin BOFC #1
Beverly City BOFC
Bordentown BOFC #1
Brick Twp. BOFC #2
Brick Twp. BOFC #3
Brick Twp. Joint BOFC
Bordentown Twp.
Fire District #2
Chesterfield Twp.
BOFC #2
Cinnaminson Fire District #1
Commercial Twp.
BOFC #3
Delran Twp. BOFC #1
Englishtown BOFT #1
Florence Twp. BOFC #1
Gloucester Twp. BOFC #1
Gloucester Twp. BOFC #5
Gloucester Twp. BOFC #6
Haddon Twp. BOFC #1
Haddon Twp. District #4
Hopewell Twp. BOFC
Jamesburg BOFC
Fd#1/Vol Fire Co
Lindenwold BOFC
District #1
Manalapan Twp. BOFC
District #2
Manasquan BOFC #1
Marlboro BOFC #3
Millstone Twp.
Fire District #1
Monroe Twp. BOFC #3
Monroe Twp. BOFC
District #2
Monroe Twp. BOFC
FD#1/Fire Co #1
Mt. Laurel Board Of
Fire Commissioners
Pine Hill Fire District #1
Plainsboro BOFC #1

THE

MOBILE APP

SERVING YOU
AND YOUR
COMMUNITY



Enjoy easy access to the resources and information you need about safety, risk management, training, special events and more to keep you informed, compliant, safe and secure.

Whether you are on the road, on-site dealing with a claim, or just need information quickly, the NJ MEL App puts access to information and resources at your fingertips.

FEATURES OF THE NJ MEL APP

- Free and available on both Apple and Android platforms
- Can be customized based on your role to link you to the information you need
- Provides immediate access to up to date essential information
- Delivers push notifications regarding emergencies, regulatory updates, classes, and specialized information
- Allows easy access to local MEL contact information

TO INSTALL THE NJ MEL APP

- Type NJ (space) MEL App in the search bar and hit enter
- Tap on the NJ MEL App icon
- Press INSTALL
- When download is complete, tap the NJ MEL App icon to open
- Tap the MENU icon
- Select REGISTER tab and complete the required fields (name, municipality, JIF)
- Tap SUBMIT

TO SET UP PUSH NOTIFICATIONS AND SUBSCRIPTIONS

- Tap the MAILBOX/INBOX icon in the upper right corner
- Then Tap the GEAR icon in the upper right corner
- Select your SUBSCRIPTIONS for PUSH NOTIFICATIONS (Green means "on," White means "off")
- SAVE selections and begin using the App

The MEL App is the ideal source for immediate access to essential information. Combined with the MEL website, members can secure the training and resources needed to address workplace and community safety challenges.

JOY TOZZI
BUSINESS ADMINISTRATOR
TOWNSHIP OF
ROBBINSVILLE

The MEL JIF System Provides the Following Benefits

RESPONSIVE PROFESSIONAL SERVICE

EFFECTIVE LOSS CONTROL

STABLE, SECURE COVERAGE AT LOW COST

PROACTIVE RISK MANAGEMENT

**ONLINE SAFETY EDUCATION
FOCUSED ON PREVENTION AND CLAIM REDUCTION**

MEMBER CONTROL AND OWNERSHIP

**ONLINE MANAGEMENT OF TRAINING RECORDS,
REGISTRATION AND ENROLLMENT**

ENHANCED PERSONAL ACCESS TO NEEDED INFORMATION

Specialized Member Programs

RESIDUAL CLAIMS FUND ENVIRONMENTAL JIF

MEL SAFETY INSTITUTE AND LEARNING MANAGEMENT SYSTEM



FOR MORE INFORMATION OR TO APPLY FOR MEMBERSHIP IN A LOCAL
JOINT INSURANCE FUND THAT PARTICIPATES IN MEL, VISIT OR CALL:

Municipal Excess Liability Joint Insurance Fund

9 Campus Drive – Suite 216

Parsippany, NJ 07054-4412

Phone: 201-881-7632 Fax: 201-881-7633

Email: mel@permainc.com

FOR MORE INFORMATION VISIT THE MEL WEBSITE:



FOR IMMEDIATE RELEASE

Contact:

Arbor Day Foundation

Lauren Weyers

lweyers@arborday.org

Arbor Day Foundation Recognizes North Wildwood as a Tree City USA®
North Wildwood earns the Tree City USA recognition for their commitment to urban forestry

LINCOLN, Nebraska (3/18/2022) – North Wildwood was named a 2021 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

North Wildwood achieved Tree City USA recognition by meeting the program's four requirements: forming a tree board or department, creating a tree-care ordinance, having an annual community forestry budget of at least \$2 per capita, and an Arbor Day observance and proclamation. The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

"Tree City USA communities benefit from the positive effects that an urban tree canopy has year after year," said Dan Lambe, chief executive of the Arbor Day Foundation. "The trees being planted and cared for by North Wildwood ensure that generations to come will enjoy a better quality of life. Additionally, participation in this program helps cultivate a sense of stewardship and pride for the trees the community plants and cares for."

Planting trees in an urban space comes with a myriad of benefits past the recognition of this program. Urban tree plantings help reduce energy consumption by up to 25%, which will reduce general energy costs and help with the overall cooling of the city as well. In addition, members of the community benefit from properly placed trees as they increase property values from 7–20%. Trees also positively affect the local ecosystem by helping to clean water and create animal habitats to encourage biodiversity.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.



Mayor Patrick Rosenello
901 Atlantic Avenue
North Wildwood, NJ 08260

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I congratulate North Wildwood on earning recognition as a 2021 Tree City USA. We are so thrilled that North Wildwood takes pride in creating a community that places unique value on the planting and caring of trees.

North Wildwood is part of an incredible network of more than 3,600 Tree City USA's, with a combined total population of 155 million. The Tree City USA program is one of the Arbor Day Foundation's earliest programs. We are proud to partner with the U.S. Forest Service and the National Association of State Foresters to maintain this community.

Over the last few years, it has become increasingly clear of the value and importance that trees hold for our future. Cities and towns across the globe are facing challenges when it comes to air quality, water resources, personal health and well-being, and energy use. North Wildwood shows its residents and peers that they are forward-thinking and eager to combat these issues. By showing your dedication to urban forestry, you demonstrate a commitment to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

State foresters will receive the Tree City USA recognition materials and coordinate on how to distribute them. We will forward information about your awards to your state forester's office to facilitate the presentation. Your community's Arbor Day ceremony would be the best time to mention the Tree City USA award.

Again, we are excited to celebrate your commitment to the people and trees of North Wildwood and thank you for helping us plant, nurture and celebrate trees.

Best Regards,

A handwritten signature in black ink, appearing to read 'DL' or 'Dan Lambe'.

Dan Lambe
Arbor Day Foundation Chief Executive



City of North Wildwood Special Event Application Form

Name of Event: MEMORIAL DAY SERVICE

Date of Event: MAY 30, 2022 Date of Application: 2-15-2022

Type of Event (check one)

- ☐ Parade / Procession ☐ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
☒ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit entities.**

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: VETERANS OF FOREIGN WARS NORTH Wildwood Post 5941
- 2) Address of Organization: WALNUT & NEW YORK AVES. NORTH Wildwood, NJ
- 3) Purpose of Organization: SUPPORT OF VETERANS, CURRENT MILITARY, WIDOWS (ERS) & THEIR FAMILIES
- 4) How many members are in your organization: 160 (LOCAL) 48,000 (STATE)
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: CH-331800 Tax ID#: 22078545

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer <u>JOSEPH A. ORLANDO</u>	
Title <u>COMMANDER VFW Post 5941</u>	Cell Phone <u>609-602-4230</u>
Address / City / State / Zip <u>105 W. ROCHESTER AVE, WILDWOOD CREST, N.J. 08260</u>	
Email <u>ORLANDODAISY@COMCAST.NET</u>	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, JOSEPH A. ORLANDO, the undersigned state that I am the duly
Name of Applicant
authorized representative of the NORTH Wildwood V.F.W. Post 5941
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Joseph A. Orlando
Applicant Signature

2-15-2022
Date

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: MEMORIAL DAY SERVICE

2) Location of Event (please list city venue requirements by day/date):
VETERAN'S MONUMENT SPRUCE AVENUE

3) Describe Event Activities: SERVICES

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES ☒ NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: will be moved to Knights of Columbus MEETING HALL

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Monday			
Date (MM/DD/YY)	5-30-2022			
Set-Up (00:00AM/PM)	0915 AM			
Event Starts (00:00 AM/PM)	10 AM			
Event Ends (00:00 AM/PM)	11 AM			
Clean-Up (00:00 AM/PM)	11 AM			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: SELF / MEMBERS

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: CITY OF NORTH WILDWOOD

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an "Additionally Insured."

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$100,000
Evidence that the individual has personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$300,000
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

HOLD HARMLESS

NAME OF ORGANIZATION/USER

NORTH Wildwood VFW Post 5941

will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named Facilities / Equipment, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES) / EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**.

The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY (IES) / EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY (IES) / EQUIPMENT** to An Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY (IES) / EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES) / EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable.

Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement.

The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 15 day of FEB

, 20 22

Joseph A. Orlando

USER (SIGNATURE)

JOSEPH A ORLANDO

USER (PRINT NAME)

[Signature]

CITY REPRESENTATIVE

Steve R. Delaney Jr.

CITY REPRESENTATIVE (PRINT)

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested:
Is the event organization ordering the Dumpsters:

YES
YES

NO
NO

Number Requested: Trash-_____ Recycling can/bottles-_____ Dumpsters-_____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
 - Walkways behind vendors must be kept clear of all obstructions at all times.
 - In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
 - Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
 - Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
 - Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.
- Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works:
(Please write an amount next to each requested item)

YES

NO

Traffic Cones-_____ Fencing-_____ Street Barrels-_____ Eating Tables-_____

Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-
Will your event use portable toilets/trailers-
Is the event organizer ordering toilets/trailers-
If yes, how many will be used: _____
Name of company: _____
Contact Person/Cell: _____

YES

NO

YES

NO

YES

NO

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures:

YES

NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: SET UP

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- 75 Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- X Podium- X Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>Monday</u>		
Date (MM/DD/YY)	<u>5.30.2022</u>		
Equipment Requested	<u>CHAIRS SOUND PODIUM</u>		
Set-Up (00:00 AM/PM)	<u>0915 AM</u>		
Break-Down (00:00 AM/PM)	<u>11 AM</u>		
Location:	<u>VETERANS MONUMENT</u>		

4) Does the publicity plan for this event include any of the below: YES NO

☐ Posters ☐ Website ☐ Social Media ☐ Radio ☐ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: PRESS OF AC, HERALD, Brightside

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: _____

NONE

2) Do you anticipate the need for NWBP staff to support your event: _____

YES

NO

If yes, how many- _____

Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: _____

YES

NO

(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0

Number of Food Vendor Spaces: 0

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: _____

YES

NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____

List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

BUILDINGS, GROUNDS & PARKS DEPARTMENT

- 1) Will any object, such as tent posts or signs be driven into the ground:
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

YES ☐ NO ☒

- 2) Will the event require the closure of any park / City area to the general public:

YES ☐ NO ☒

If yes, please describe in detail: _____

- 3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure):

YES ☐ NO ☒

If yes, please describe in detail: _____

- 4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.):
(Vehicles are restricted to the Tram Path only)

YES ☐ NO ☐

If yes, please describe in detail: _____

- 5) Will your event have any electrical needs:

YES ☐

NO ☒

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment:

YES ☐

NO ☒

Will you be using a lighting or sound contractor:

YES ☐

NO ☒

Contractor Information: _____

- 6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

- 7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

- 8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp
\$75 per event for ONE fifty-amp

\$50 per event for ONE thirty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

POLICE DEPARTMENT

- 1) Contact information of person in charge of event: JOSEPH A. ORLANDO
- 2) Contact information of person on-site of event: (H) 609-729-5832 @ 609-602-4230
- 3) Street or sidewalk closure(s): YES NO NORTH OF MONUMENT
Plan approved: YES NO
- 4) Barricade request (fencing/barrels/cones) YES NO
Plan submitted: YES NO
Plan approved: YES NO
- 5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): _____
Contact information: _____
- 6) Signage requested "NO PARKING", Other (describe below): _____ Post Time: _____
- 7) Equipment stored overnight: YES NO
Location: _____ Contact Info: _____
- 8) Site Plan – Detour/Traffic plan submitted: YES NO
Police Approval: YES NO
- 9) Police requested or required for event: YES NO Start time: 0945
(Please write amount next to request) Finish time: 1045
Officers- _____ Traffic Posts- _____ Overnight Security- _____
- 10) Music: YES NO Start time: _____ Finish time: _____
Location: _____
- 11) Alcohol being served at event: YES NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO
- 12) Staging Area: YES NO
Plan Submitted: YES NO
Plan Approved: YES NO
- 13) First-Aid/EMS on site: YES NO
- 14) Large Events: Command Post being utilized: YES NO
Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - 100 +

3) Purpose: SUPPORT SERVICE
LADDER TRUCK W/ FLAG IF POSSIBLE

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

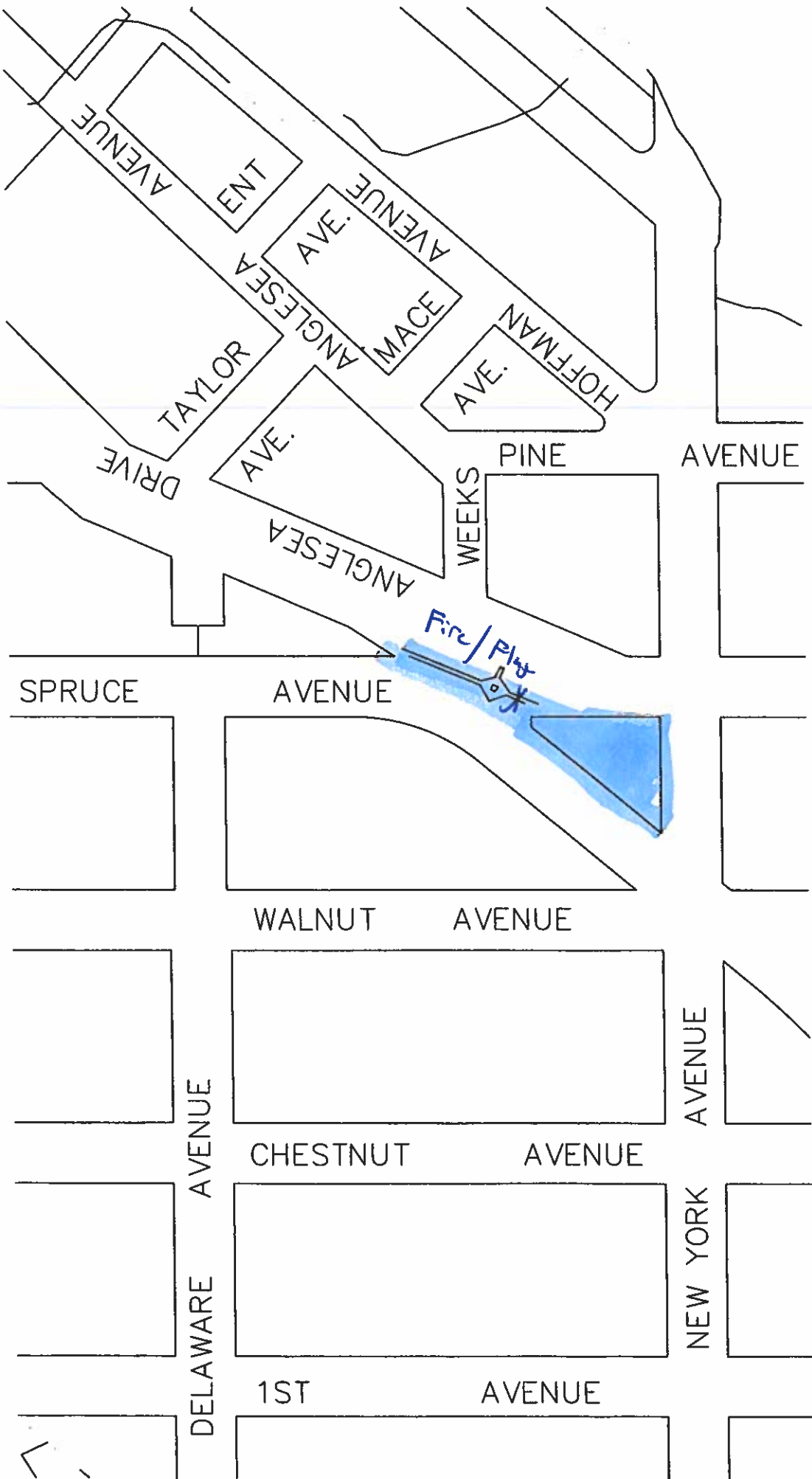
b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

Memorial Day

Service - St John



X - Nic & Padam

Memorial Day Services

10 AM

Welcome to our Memorial Day Services and thank you for attending .

Today we honor our deceased veterans from all our wars since our War of Independence .

We will start our service by saluting our flag and our Pledge of Allegiance . Comrade Color Guard Captain order hand salute .

Comrade Chaplin you will now lead us in prayer .

Dolly Magee will now lead us in song . (O Say Can You See)

We will now remember our departed comrades by the lowering of our flag , playing of Taps , and placement of our memorial wreath .

We acknowledge our honored guests .

Mayor /City Council

NWW ,Police, Fire , Depart. of Recreation Parks /City Services

Veterans groups –Marine Corp League , American Legion ,

VVA , AOH , Emerald Society any I missed

Words from guests and Commander

Dolly Magee closing song . (God Bless America)

Comrade Chaplin our closing prayer .

Comrade Color Guard Captain order hand salute .

10⁴⁵
AM

Thank you for attending our Memorial Day Services , may God bless America and all who support her .

PERMIT / APPROVAL / AUTHORIZATION

Event Name: VFW Memorial Day Ceremony

Date(s) of Event: Mon 5-31-22

Mayor & Council: _____

Date: _____

City Clerk: _____

Date: _____

Director of Tourism: _____

Date: _____

Application Fee waived: ☒ YES ☐ NO

Service Fees waived: ☒ YES ☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- ☐ N/A Application Fee Paid
- ☒ JIF 4-28-22 Certificate of Insurance listing N.W. as Additionally Insured
- ☒ JIF 4-28-22 Additional Insured Endorsement Page(s) attached
- ☒ SAD 4-28-22 Hold Harmless completed & signed
- ☒ SAD 4-28-22 Detailed Site Plan defining the logistics of the event
- ☐ N/A Vendor list submitted to Clerk's Office
- ☒ SAD 4-28-22 Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- ☐ N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- ☐ N/A Special Event Parking Passes Paid
- ☐ _____ Miscellaneous
- ☐ _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

VFW Memorial Day Ceremony
Name of Event

Mon 5-31-22
Date of Event

Application Fee	\$ <u>0.00</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0.00</u>		



City of North Wildwood Special Event Application Form

Name of Event: Anglesea Day
 Date of Event: June 3, 2022 Date of Application: April 25, 2022

Type of Event (*check one*)

- ☐ Parade / Procession ☐ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
☒ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: City of North Wildwood
 2) Address of Organization: 901 Atlantic Avenue
 3) Purpose of Organization: Municipal Gov't
 4) How many members are in your organization: _____
 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
 6) NJ Registered Charitable Organization#: _____ Tax ID#: _____

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer W. Scott Jett	
Title City Clerk	Cell Phone 609-780-3768
Address / City / State / Zip 901 Atlantic Avenue	
Email sjett@northwildwood.com	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, W. Scott Jett, the undersigned state that I am the duly
Name of Applicant

authorized representative of the City of North Wildwood
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.


Applicant Signature

April 25, 2022
Date

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: Angeleno Day

2) Location of Event (please list city venue requirements by day/date): City Hall -
Council Chambers.

3) Describe Event Activities: Presentation on current City Hall.
unveiling of new Historical Markers in the City

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES ☒ NO

A) Do you have a ABC/Social Affairs Permit: YES ☒ NO

B) Are you requesting approval for open display of alcohol: YES ☒ NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: _____

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Friday			
Date (MM/DD/YY)	06/03/22			
Set-Up (00:00AM/PM)	9 Am			
Event Starts (00:00 AM/PM)	10 Am			
Event Ends (00:00 AM/PM)	12 Noon			
Clean-Up (00:00 AM/PM)	1 PM			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NONE

11) Describe how you plan to provide security for the event: NONE

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: ACMJIF

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **"Additionally Insured."**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$100,000
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$1,000,000
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES NO
Is the event organization ordering the Dumpsters: YES NO
Number Requested: Trash-_____ Recycling can/bottles-_____ Dumpsters-_____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works: YES NO
(Please write an amount next to each requested item)

Traffic Cones-_____ Fencing-_____ Street Barrels-_____ Eating Tables-_____

Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
Will your event use portable toilets/trailers- YES NO
Is the event organizer ordering toilets/trailers- YES NO
If yes, how many will be used: _____
Name of company: _____
Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES NO
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

☒ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: CMC Herald

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☒ NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☒ NO
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES ☒ NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☒ NO

Will you be using a lighting or sound contractor: YES ☒ NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: _____

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO
FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**
(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: _____

2) Contact information of person on-site of event: _____

3) Street or sidewalk closure(s): YES ☒ NO
Plan approved: YES NO

4) Barricade request (*fencing/barrels/cones*) YES ☒ NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): _____

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: _____

7) Equipment stored overnight: YES NO

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES ☒ NO
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: _____
(*Please write amount next to request*) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES ☒ NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: YES ☒ NO

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(*Please put on a separate sheet*)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Anglesca Day

Date(s) of Event: Fri 6/3/22

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: ☒ YES ☐ NO

Service Fees waived: ☒ YES ☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | |
|-------------------------------------|--------------------|--|
| <input type="checkbox"/> | <u>N/A</u> | Application Fee Paid |
| <input checked="" type="checkbox"/> | <u>JIF</u> 4-28-21 | Certificate of Insurance listing N.W. as Additionally Insured |
| <input checked="" type="checkbox"/> | <u>JIF</u> 4-28-21 | Additional Insured Endorsement Page(s) attached |
| <input type="checkbox"/> | <u>N/A</u> | Hold Harmless completed & signed |
| <input type="checkbox"/> | _____ | Detailed Site Plan defining the logistics of the event |
| <input type="checkbox"/> | <u>N/A</u> | Vendor list submitted to Clerk's Office |
| <input type="checkbox"/> | _____ | Copy of extra materials such as schedule, agenda, flyers, timeline, etc. |
| <input type="checkbox"/> | <u>N/A</u> | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/> | <u>N/A</u> | Special Event Parking Passes Paid |
| <input type="checkbox"/> | _____ | Miscellaneous |
| <input type="checkbox"/> | _____ | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

Angeleno Day
Name of Event

Fri 6-3-22
Date of Event

Application Fee	\$ <u>0.00</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0.00</u>		



City of North Wildwood Special Event Application Form

Name of Event: NJ State Elks Convention Parade
 Date of Event: June 4, 2022 Date of Application: April 4, 2022

Type of Event (check one)

- ☒ Parade / Procession ☐ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
- ☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- ☐ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
- ☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: NJ State Elks Association
- 2) Address of Organization: 4 Stinson Place, Little Falls, NJ 07042
- 3) Purpose of Organization: Fraternial/Charitable
- 4) How many members are in your organization: 43,000 +
- 5) Is your organization tax exempt: (please circle) (YES) NO Is this a non-profit event (YES) NO
- 6) NJ Registered Charitable Organization#: _____ Tax ID# 22-2838051

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Stephen Holler	
Title Parade Chair	Cell Phone 609-425-5273
Address / City / State / Zip 12 Rita Ave., Cape May Court House, NJ 08210	
Email poo booth 2@gmail.com	

Name of Event Chairperson / Organizer Doug Pearson	
Title Region Chair Person	Cell Phone 732-925-9829
Address / City / State / Zip 285 Grandview Avenue, Edison, NJ 08837	
Email dough5161@gmail.com	

SECTION 2 – APPLICATION AUTHORIZATION

I, Stephen Holler, the undersigned state that I am the duly
Name of Applicant

authorized representative of the NJ State EKS Organization
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Stephen Holler
Applicant Signature

4-4-22
Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: NJ State ELKS convention Parade
- 2) Location of Event (please list city venue requirements by day/date): Line up from 18th-26th Aves. Parade on Atlantic Ave to Andrews Avenue.
- 3) Describe Event Activities: Line up at 11:15am in North Wildwood. Proceed South to Andrews Ave. 1st Group through is Motorcycles at 11:45am. Reviewing Stand is located at American Legion Post 184.
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO
- 5) If yes, describe in detail: N/A

6) Will alcohol be served or sold by event organizers or others: YES ☒ NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: 2 hours max.

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	F	SA		
Date (MM/DD/YY)	6/3/22	6/4/22		
Set-Up (00:00AM/PM)	* 5:00 pm	11:15 am		
Event Starts (00:00 AM/PM)	place no parking signs along route	11:45 am		
Event Ends (00:00 AM/PM)		4:30 pm		
Clean-Up (00:00 AM/PM)				

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NO, Stage remains in Wildwood.

11) Describe how you plan to provide security for the event: Requesting Routine police patrols.

a) Private Security Company (name/address/contact person/phone): N/A

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: N/A

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: TO be provided once obtained.

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an "Additionally Insured."

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

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Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

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Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

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B. City of North Wildwood, N.J. named as "Additional Insured" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
B. City of North Wildwood, N.J. named as "Additional Insured" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

HOLD HARMLESS

NAME OF ORGANIZATION/USER NJ State EKS Association will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 4 day of APRIL 2022



USER (SIGNATURE)

STEPHEN HOLLER

USER (PRINT NAME)



CITY REPRESENTATIVE

Stephen DeHay Jr.

CITY REPRESENTATIVE (PRINT)

PARADE / PROCESSION / CAR SHOW

- 1) Proposed Parade Route (include turn-by-turn directions): Atlantic Ave. from 19th Ave. Proceeding South to Andrews Ave.
- 2) Starting Location & Ending Location (identify on site-plan): Atlantic Ave. from 19th - 26th Ave.
- 3) Assembly Area & Disbanding Area (identify on site-plan): Disband at Andrews Avenue.
- 4) Location of Reviewing/Judging Stands & Bleachers (identify on site-plan): American Legion Post 184 in Wildwood
- 5) Number of Participants: 2,000 Number of Spectators: N/A Number of Animals: 0
- 6) Number of Bands / Musical Units: 12 Number of Floats: 10
- 7) Number of Cars / Trucks: TBD (Certain height restrictions may apply due to overhead wires)
- 8) Number of Buses: 1/2 Will you require Off-Site Bus Parking? YES ☒ NO
- 9) If yes, how much Off-Site Parking will you need: _____
- 10) Is Bollard Removal Required? YES ☒ NO
Bollard Location: _____
Removal Time: _____

A NW Police officer must be present on scene to authorize removal and reinstallation of bollards

- 11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator <u>Stephen Holler</u>	
Title <u>Parade Chair</u>	Cell Phone <u>609-425-5273</u>
Address / City / State / Zip <u>12 Rita Ave., Cape May Court House, NJ 08210</u>	
Email <u>poobah2@gmail.com</u>	

- 12) Special Guests (i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person):

NONE known at this time.

PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

YES

~~NO~~
~~NO~~

Is the event organization ordering the Dumpsters:

YES

Number Requested: Trash- _____ Recycling can/bottles- _____

Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

2) Do you request the use of any portable equipment from Public Works:

YES

~~NO~~

(Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Street Barrels- _____ Eating Tables- _____

Additional Equipment Requested _____

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

~~YES~~

NO

Will your event use portable toilets/trailers-

~~YES~~

NO

Is the event organizer ordering toilets/trailers-

~~YES~~

NO

If yes, how many will be used: 4

Name of company: Stall General

Contact Person/Cell: 856-1694-1101

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures:

YES

~~NO~~

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested	/		
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

☐ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: N/A

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO

(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO

Will you be using a lighting or sound contractor: YES NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width

b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind

c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)

d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/A

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

A) \$35 per event for ONE twenty-amp

\$50 per event for ONE thirty-amp

\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: None

2) Do you anticipate the need for NWBP staff to support your event: YES NO
 If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
 (If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 4 Number of Food Vendor Spaces: 4
 (Final Vendor list must be turned in 1 week prior to event date)
 (Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO
FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____
***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**
 (Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Stephen Holler 609-425-5273

2) Contact information of person on-site of event: Doug Pearson 732-925-9829

3) Street or sidewalk closure(s): ☒ YES NO
Plan approved: YES NO

4) Barricade request (fencing/barrels/cones) ☒ YES NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): _____

Contact information: _____

6) Signage requested "NO PARKING", Other (describe below): Post Time: 5:00 pm 6/3/02

"NO parking" signs along parade route

7) Equipment stored overnight: YES ☒ NO

Location: _____ Contact Info: _____

8) Site Plan - Detour/Traffic plan submitted: ☒ YES NO
Police Approval: YES NO

9) Police requested or required for event: ☒ YES NO Start time: _____
(Please write amount next to request) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES ☒ NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: ☒ YES NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: YES ☒ NO

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES ☒ NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES ☒ NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES ☒ NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES ☒ NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

NJ STATE ELKS CONVENTION PARADE ROUTE / SITE PLAN

Parade Assembly

Line Up @ 11:15 am Step OFF @ 11:30 am

Reviewing Stand @ American Legion Post 184 Roberts Ave

4200 Atlantic Ave, Wildwood, NJ 08260

Disembark / End : East Andrews Ave

Portable Potty location :

Trash/Recycle Can:

WEST

W 17th Ave	
W 18th Ave	Bus Drop off
W 19th Ave	Lodge
W 20th Ave	Lodge
W 21st Ave	Lodge
W 22nd Ave	No Line up Bus Drop off
W 23rd Ave	Lodge
W 24th Ave	Lodge
W 25th Ave	Lodge
W 26th Ave	No Line Up
W Juniper Ave	Lodge
W Poplar Ave	
W Magnolia Ave	
W Glenwood Ave	
W Maple Ave	
W Pine Ave	
W Wildwood Ave	
W Oak Ave	
W Schellenger Ave	
W Lincoln Ave	
W Garfield Ave	
W Spicer Ave	
W Spencer Ave	
W Youngs Ave	
W Roberts Ave	Reviewing Stand & Flying American Flag
W Baker Ave	
W Montgomery ave	
W Davis Ave	
W Burk Ave	
W Andrews Ave	
W Taylor Ave	

NORTH

LINE UP



Police Escort

Atlantic Ave.



Disembark / END

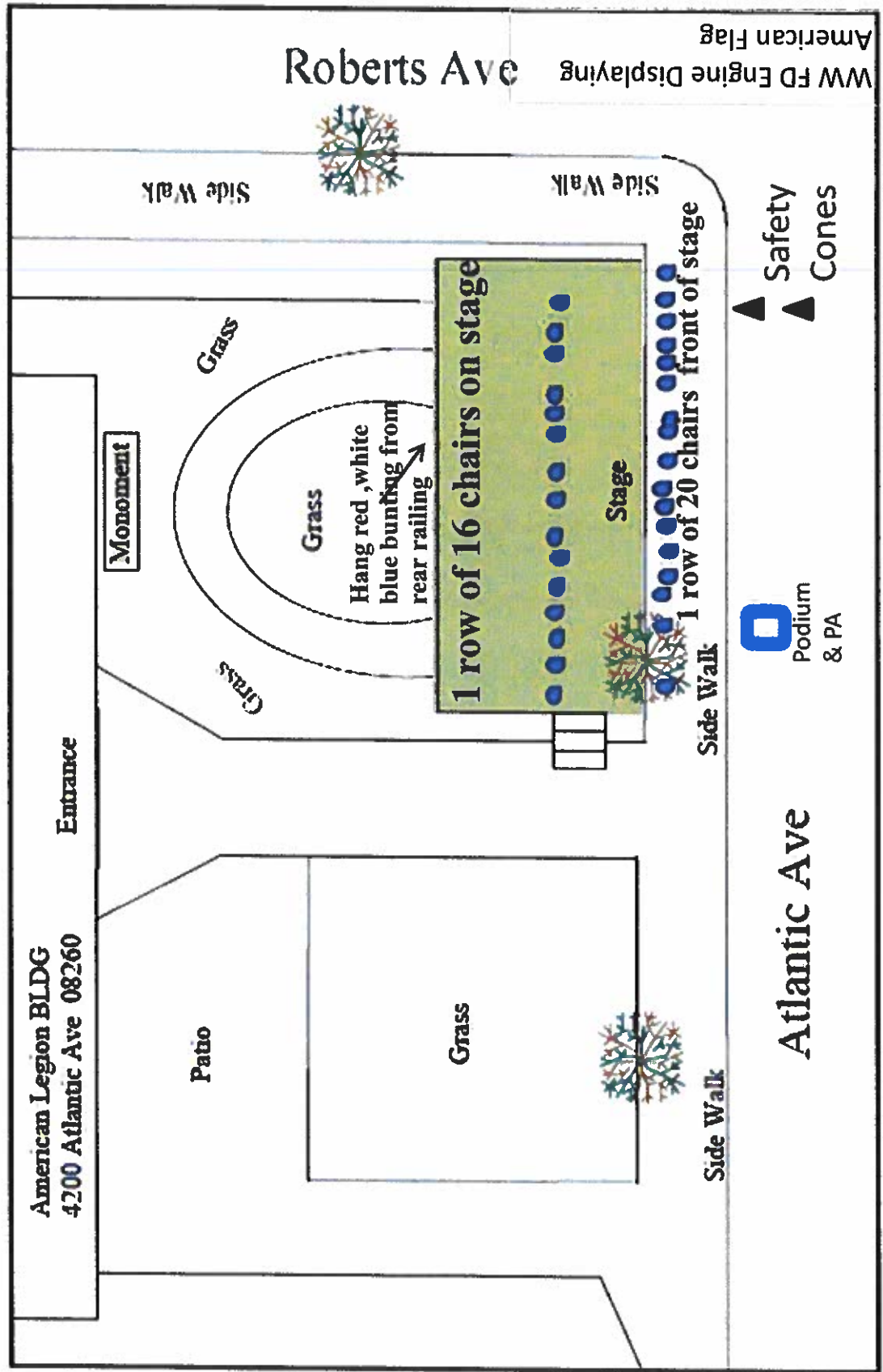
Police Barricade traffic @ Taylor Ave

EAST

	E 17th Ave
Bus Drop off	E 18th Ave
Lodge	E 19th Ave
Lodge	E 20th Ave
Lodge	E 21st Ave
Bus Drop off NO Line Up	E 22nd Ave
Lodge	E 23rd Ave
Lodge	E 24th Ave
Lodge	E 25th Ave
No Line Up	E 26th Ave
Lodge	E Juniper ave
	E Poplar Ave
	E Magnolia Ave
	E Glenwood Ave
	E Maple Ave
	E Pine Ave
	E Wildwood Ave
	E Oak Ave
	E Schellenger Ave
	E Lincoln Ave
	E Garfield Ave
	E Spicer Ave
	E Spencer Ave
	E Youngs Ave
	E Roberts Ave **
	E Baker Ave
	E Montgomery ave
	E Davis Ave
	E Burk Ave
	E Andrews Ave
	E Taylor Ave

****WW Police Dept. please do not allow traffic to cross Atlantic Ave. at Roberts Ave.
Please place extra barricades at Roberts Ave.****

NJ STATE ELKS CONVENTION PARADE



Steve DeHorsey

From: Megan Dougherty <mdougherty@wildwoodsny.com>
Sent: Tuesday, April 12, 2022 2:52 PM
To: Alicia Deluca; Doug Nordberg; Lt. Etsell
Cc: Joseph Murphy; rharronsr@wildwoodnj.org; sdehorsey@northwildwood.com
Subject: Updated Elks Parade Site Plan
Attachments: Elks Convention Parade Site Plan 2022 R 4 12.pdf

Good Afternoon All:

Thank you for attending the annual Elks Convention Parade meeting. It was great seeing everyone!

Attached is the updated site map reflecting the changes discussed today:

- 1.) Addition of trash/recycling receptacles at parade line up
- 2.) Location change of WWFD displaying the American Flag

Please let me know if you have any questions!

Looking forward to seeing you all next Tuesday for the American Legion Convention Parade meeting!

Megan Dougherty
GWTIDA
Events Coordinator
Wildwoods Convention Center
4501 Boardwalk
Wildwood, NJ 08260
609.846.2653 - office
609.410.5544 - cell
609.846.2710 - fax
[Events Calendar](#)

**"LOVE THOSE
WILDWOOD
DAYS!"**

PERMIT / APPROVAL / AUTHORIZATION

Event Name: NS State Bikes Parade

Date(s) of Event: 6-4-22

Mayor & Council: _____

Date: _____

City Clerk: _____

Date: _____

Director of Tourism: _____

Date: _____

Application Fee waived: ☒ YES ☐ NO

Service Fees waived: ☒ YES ☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | |
|-------------------------------------|--------------------|--|
| <input type="checkbox"/> | <u>N/A</u> | Application Fee Paid |
| <input type="checkbox"/> | _____ | Certificate of Insurance listing N.W. as Additionally Insured |
| <input type="checkbox"/> | _____ | Additional Insured Endorsement Page(s) attached |
| <input checked="" type="checkbox"/> | <u>SMD</u> 4-28-22 | Hold Harmless completed & signed |
| <input checked="" type="checkbox"/> | <u>SMD</u> 4-28-21 | Detailed Site Plan defining the logistics of the event |
| <input type="checkbox"/> | <u>N/A</u> | Vendor list submitted to Clerk's Office |
| <input checked="" type="checkbox"/> | <u>SMD</u> 4-28-22 | Copy of extra materials such as schedule, agenda, flyers, timeline, etc. |
| <input type="checkbox"/> | <u>N/A</u> | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/> | <u>N/A</u> | Special Event Parking Passes Paid |
| <input type="checkbox"/> | _____ | Miscellaneous |
| <input type="checkbox"/> | _____ | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

NS State Elks Parade
Name of Event

Sat 6-4-22
Date of Event

Application Fee	\$ <u>0.00</u> <i>waived</i>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		



City of North Wildwood Special Event Application Form

Name of Event: Ride to Defeat ALS

Date of Event: June 11, 2022 Date of Application: 2/16/2022

Type of Event (*check one*)

- ☐ Parade / Procession ☐ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
- ☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- ☐ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
- ☐ Film / Photography ☐ Stage Request Only ☒ Other: Charity Bike Ride

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: ALS Association - Great Philadelphia Chapter
- 2) Address of Organization: 321 Norristown Road Ambler Pa 19002
- 3) Purpose of Organization: Raise funds to provide services to people with ALS and their families.
- 4) How many members are in your organization: 40
- 5) Is your organization tax exempt: (please circle) **YES** NO Is this a non-profit event **YES** NO
- 6) NJ Registered Charitable Organization#: CH1807900 Tax ID#: EIN: 23-2387205

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Glenn Morton	
Title Director - Venue Development g4 Productions	Cell Phone 484 843 6503
Address / City / State / Zip 17 Sutton Road Lebanon New Jersey 08833	
Email glenn@g4events.com	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, Glenn Morton, the undersigned state that I am the duly
Name of Applicant

authorized representative of the ALS Association - Great Philadelphia Chapter
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.



Applicant Signature

2/21/2022

Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: Ride to Defeat ALS
- 2) Location of Event (please list city venue requirements by day/date): Start/End boardwalk in Wildwood and the roads in North Wildwood
- 3) Describe Event Activities: Multiple distance Charity Bike
will pass through North Wildwood between the hours of 7:00 am and 3:00 pm
details of route to be provided separately
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO
- 5) If yes, describe in detail: _____
- 6) Will alcohol be served or sold by event organizers or others: YES ☒ NO
- A) Do you have a ABC/Social Affairs Permit: YES NO
- B) Are you requesting approval for open display of alcohol: YES NO
- C) Designated Hours for open display of alcohol: _____
- D) Designated Location of open display of alcohol: _____
- E) Other Conditions: _____
If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.
- 8) Rain Date or Delayed Starting Time: N/A

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Saturday			
Date (MM/DD/YY)	06/11/22			
Set-Up (00:00AM/PM)	N/A			
Event Starts (00:00 AM/PM)	7:00 am			
Event Ends (00:00 AM/PM)	3:00 pm			
Clean-Up (00:00 AM/PM)	N/A			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night
(partially or completely) Explain: N/A

11) Describe how you plan to provide security for the event: N/A

a) Private Security Company (name/address/contact person/phone): N/A

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: g4 Productions

Address: 17 Sutton Road City/ST/Zip: Lebanon New Jersey 08833

Contact Person: Glenn Morton Phone: 908 832 6909

Portion/s of event that the company is responsible for: all logistics for day of event, pre-planning, permitting, coordination, communications

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: Hanover Insurance

Policy Number: ZDY949968806

Limits of Liability: \$1,000,000

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$100,000
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$1,000,000
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

HOLD HARMLESS

NAME OF ORGANIZATION/USER ALS Association - Great Philadelphia Chapter will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 24 day of February, 2022.

Taylor Montgomery

USER (SIGNATURE)

Taylor Montgomery

USER (PRINT NAME)

[Signature]
CITY REPRESENTATIVE

Steve DeLong

CITY REPRESENTATIVE (PRINT)

WALK / RUN (1K-5K-10K) / TRIATHLON / BIKE / MARATHON / RACE

1) Proposed Route (*include turn-by-turn directions*): Details provided separately

2) List Any Street Closings (*identify on site-plan*): No street closings requested

3) Entrance Fee Charged: YES ☒ NO ☐ Amount: \$

4) Beneficiary: ALS Association - Great Philadelphia Chapter

5) Event Distance(s): 10, 25, 50, 75, 100 miles

6) Do participants complete a registration form: YES ☐ NO ☐
(*Please include a registration form with application*)

7) Number of Participants: 450 How many volunteers will staff the event: 30

8) Starting & Ending Location (*identify on site-plan*): Adventure Pier on the boardwalk in Wildwood

9) Assembly & Disbanding Area (*identify on site-plan*): Adventure Pier on the boardwalk in Wildwood

10) Location(s) of Water Stations (*identify on site-plan*): N/A

11) Location of First Aid Tent (*identify on site-plan*): in Wildwood

12) Explain your First Aid / Medical Plan: Wildwood EMS

13) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

N/A

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES ☒ NO
Is the event organization ordering the Dumpsters: YES ☒ NO
Number Requested: Trash-_____ Recycling can/bottles-_____ Dumpsters-_____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: N/A

- 2) Do you request the use of any portable equipment from Public Works: YES ☒ NO
(Please write an amount next to each requested item)

Traffic Cones-_____ Fencing-_____ Street Barrels-_____ Eating Tables-_____

Additional Equipment Requested N/A

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES ☒
Will your event use portable toilets/trailers- YES ☒
Is the event organizer ordering toilets/trailers- YES ☒
If yes, how many will be used: _____
Name of company: _____
Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES ☒
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES ☒ NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES ☒ NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES ☒ NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES ☒ NO

☐ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: N/A _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☐ NO ☐
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☐ NO ☐

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☐ NO ☐

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☐ NO ☐
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES ☐ NO ☐
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☐ NO ☐

Will you be using a lighting or sound contractor: YES ☐ NO ☐

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/A _____

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES ☒ NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES ☒ NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: N/A Number of Food Vendor Spaces: N/A

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES ☒ NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Robin Morton

2) Contact information of person on-site of event: Glenn Morton

3) Street or sidewalk closure(s): YES ☒ NO
Plan approved: YES ☒ NO

4) Barricade request (*fencing/barrels/cones*) YES ☒ NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): _____

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: _____

N/A

7) Equipment stored overnight: YES ☒ NO

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: ☒ YES NO
Police Approval: YES NO

9) Police requested or required for event: ☒ YES NO Start time: _____
(*Please write amount next to request*) Finish time: _____

Officers- 2 Traffic Posts- _____ Overnight Security- _____

10) Music: YES ☒ NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES ☒ NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: ☒ YES NO

Location of Command Post: Adventure Pier on the boardwalk in Wildwood

Phone #: 484 843 6503
or 484 643 3534

List of Department representatives and contact numbers:
(*Please put on a separate sheet*)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: ☒ YES ☐ NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: Traffic Control for two intersections (details provided separately)

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES ☒ NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES ☒ NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES ☒ NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

Steve DeHorsey

From: Casey Byrne <cbyrne@jbyrneagency.com>
Sent: Thursday, April 7, 2022 8:20 AM
To: Steve DeHorsey
Subject: Re: 2022 Ride to Defeat ALS

Hi Steve - this COI is approved!

Thanks,

Casey

Get [Outlook for iOS](#)

From: Steve DeHorsey <sdehorsey@northwildwood.com>
Sent: Thursday, April 7, 2022 7:56:41 AM
To: Casey Byrne <cbyrne@jbyrneagency.com>
Subject: FW: 2022 Ride to Defeat ALS

Good Morning Casey – Is this COI approved for a bike ride on June 11? Thanks.

Steve DeHorsey Jr., C.P.M., R.A.

Assistant Superintendent of Recreation - Director of Tourism



CONFIDENTIALITY NOTICE: This email may contain privileged and confidential information intended only for the use of the individual(s) or entity(s) named above. If you are not the intended recipient you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you receive this message in error, please notify N.W.R.T.D. by telephone at 609.522.2955. Thank you!

From: glenn morton [mailto:glenn@g4events.com]
Sent: Wednesday, April 6, 2022 2:21 PM
To: Steve DeHorsey <sdehorsey@northwildwood.com>
Cc: Ann Devlin <adevlin@northwildwood.com>
Subject: Re: 2022 Ride to Defeat ALS

Hello Steve,

Please find attached the COI for our event on June 11.

Let me know if you need anything else from me.

Regards,



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/5/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wharton/Lyon & Lyon PO Box 1660 Livingston NJ 07039	CONTACT NAME: Margret Demikoff	
	PHONE (A/C, No, Ext): 973-863-2817 FAX (A/C, No):	
	E-MAIL ADDRESS: mdemikoff@whartoninsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
License#: BR-787709	INSURER A: Philadelphia Indemnity Ins Co	18058
INSURED Amyotrophic Lateral Sclerosis Assoc. & Chapters 1300 Wilson Blvd, Suite 600 Arlington VA 22209	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 34219380**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y		PHPK2398733	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2398733	4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB809602	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Coverage is subject to policy terms, conditions, and exclusions.

NOTE: General Liability includes Host Liquor Liability coverage as long as a Liquor License is not required and no charge is made for Liquor. If a license is required the Chapter must hire someone with a Liquor License and request evidence from them that they have added ALS Chapter as Additional Insured to their policy and will Hold them Harmless.

Special Event Limitation Endorsement : THE FOLLOWING ARE NOT COVERED BY OUR POLICY:

See Attached...

CERTIFICATE HOLDER**CANCELLATION**

City of North Wildwood 901 Atlantic Avenue North Wildwood NJ 08260	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Wharton/Lyon & Lyon		NAMED INSURED Amyotrophic Lateral Sclerosis Assoc. & Chapters 1300 Wilson Blvd, Suite 600 Arlington VA 22209
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Parades sponsored by the Insured
 Shooting activities
 Fireworks
 Carnivals and fairs with mechanical rides sponsored by the Insured
 Hip-Hop or Rap concerts
 Events including contact sports
 Rodeos sponsored by the Insured
 Political Rallies
 Any event with greater than 2,500 people at any one time (including otherwise acceptable events)
 Any event with liquor provided by the Insured if a license is required for such activity
 - Any Activities by Third Parties

Re: Ride to Defeat ALS on 6/11/22 at the Roads of N. Wildwood for the ALS Association Greater Philadelphia Chapter.

City of North Wildwood is included as additional insured for Commercial General Liability if required by written contract prior to loss Per policy form PI-GGLD-HS VA (10/11)

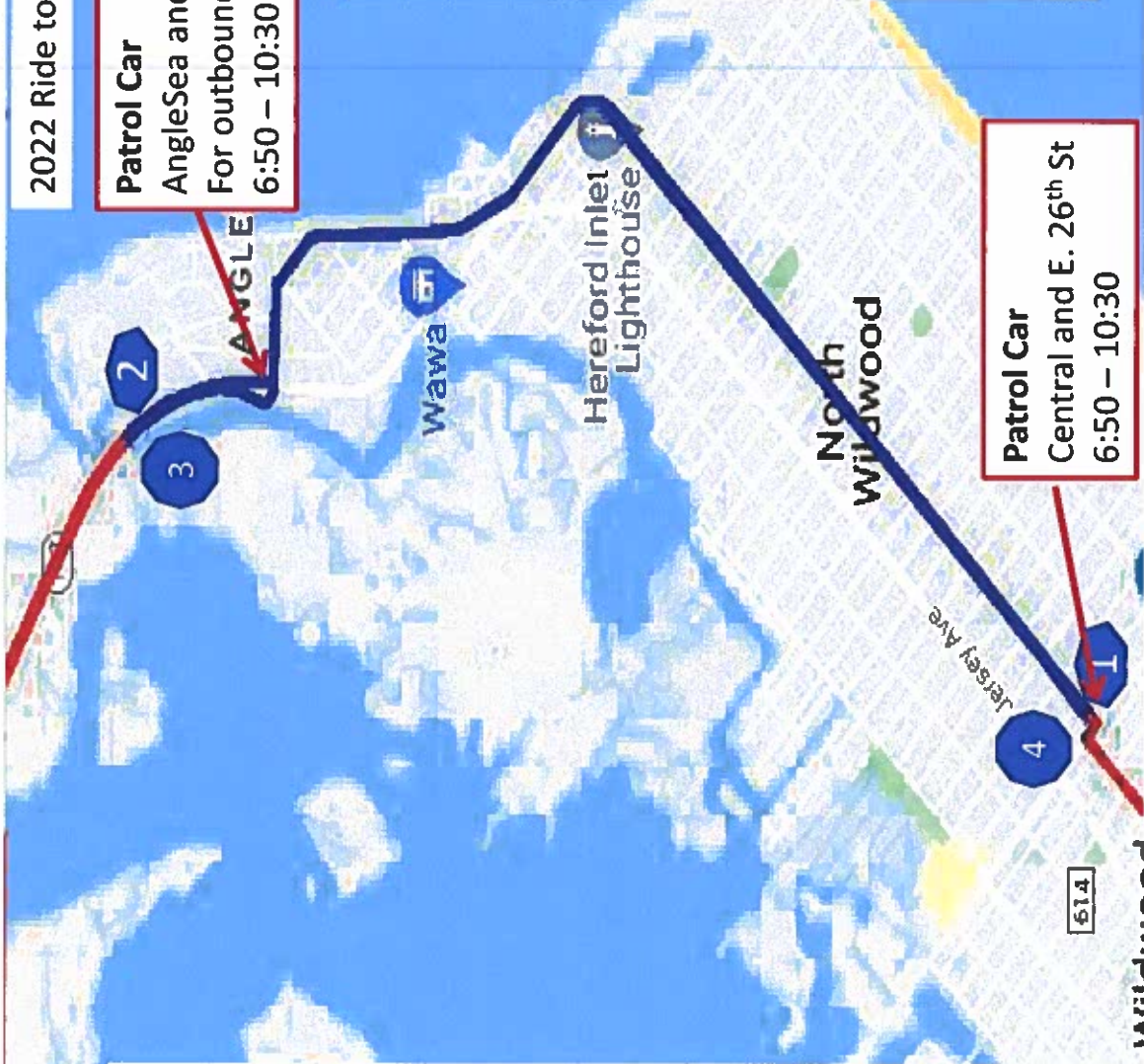
2022 Ride to Defeat ALS – North Wildwood

Continue onto N Wildwood Blvd	43.9 mi
ENTER N. WILDWOOD	47.1 mi
right turn to continue onto AngleSea Drive	47.4 mi
cross W. Spruce Avenue to continue on Anglesea Drive	47.5 mi
Turn right to stay on Anglesea Dr	47.6 mi
Continue onto W Spruce Ave	48.1 mi
Continue onto Central Ave	48.4 mi
EXIT N. WILDWOOD	49.8 mi
Turn right onto E 26th Ave	49.8 mi

Patrol Car
AngleSea and W. Spruce
For outbound riders turning right
6:50 – 10:30

Patrol Car
Central and E. 26th St
6:50 – 10:30

ENTER N. WILDWOOD	1
Continue onto E Spruce Ave	2.4 mi
Continue onto Anglesea Dr	2.6 mi
Turn left to stay on Anglesea Dr	3.1 mi
Turn right onto W Spruce Ave	3.2 mi
W Spruce Ave turns slightly left and becomes NJ-147	3.4 mi
W/Beach Creek Bridge	
EXIT N. WILDWOOD	2



Steve DeHorsey

From: glenn morton <glenn@g4events.com>
Sent: Wednesday, February 23, 2022 1:35 PM
To: Steve DeHorsey
Cc: Robin Morton
Subject: Re: Wildwoods Calendar of Events 2022
Attachments: N Wildwood Special Event Application - Athletic - Race 2022.pdf; North Wildwood Map.pptx

Hi Steve,

Please find attached the special events form and a slide with the route and cue sheet and the police support requested.

It is not clear to me what fees are due so if you could let me know that would be great.

Regards,

Glenn



On Mon, Feb 14, 2022 at 12:18 PM Steve DeHorsey <sdehorsey@northwildwood.com> wrote:

Good Afternoon Glenn – I hope all is well. Attached is our Special Event Application for 2022. Let me know if you have any questions. Enjoy the rest of your week.

Steve DeHorsey Jr., C.P.M., R.A.

Assistant Superintendent of Recreation - Director of Tourism



PERMIT / APPROVAL / AUTHORIZATION

Event Name: Ride to Defeat ALS

Date(s) of Event: Sat 6-11-22

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: ☐ YES ☒ NO

Service Fees waived: ☒ YES ☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | |
|-------------------------------------|--------------------|--|
| <input checked="" type="checkbox"/> | <u>SMD 4-26-22</u> | Application Fee Paid |
| <input checked="" type="checkbox"/> | <u>SMD 4-7-22</u> | Certificate of Insurance listing N.W. as Additionally Insured |
| <input checked="" type="checkbox"/> | <u>SMD 4-7-22</u> | Additional Insured Endorsement Page(s) attached |
| <input checked="" type="checkbox"/> | <u>SMD 4-7-22</u> | Hold Harmless completed & signed |
| <input checked="" type="checkbox"/> | <u>SMD 4-28-22</u> | Detailed Site Plan defining the logistics of the event |
| <input type="checkbox"/> | <u>N/A</u> | Vendor list submitted to Clerk's Office |
| <input type="checkbox"/> | _____ | Copy of extra materials such as schedule, agenda, flyers, timeline, etc. |
| <input type="checkbox"/> | _____ | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/> | <u>N/A</u> | Special Event Parking Passes Paid |
| <input type="checkbox"/> | _____ | Miscellaneous |
| <input type="checkbox"/> | _____ | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

Bride to Defeat ALS
Name of Event

Sent 6-11-22
Date of Event

Application Fee

\$ 25.00

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$ _____

Fire Dept.

\$ _____

Public Works Dept.

\$ _____

Buildings, Grounds, Electric-Parks

\$ _____

Clerk's Office

\$ _____

Construction, Fire & Housing

\$ _____

Beach Patrol

\$ _____

Recreation & Tourism Dept.

\$ _____

Stage Rental

\$ _____

Special Event Parking Passes

\$ _____

Miscellaneous Costs

\$ _____

TOTAL

\$ _____

Scott Jett

From: ABCDoNotReply@njoag.gov
Sent: Wednesday, April 27, 2022 6:57 AM
To: sjett@northwildwood.com
Subject: NJ ABC - Permit Application for an event in your municipality.
Attachments: Scanned_from_a_Xerox_Multifunction_Printer_(62).pdf



State of New Jersey
Office of the Attorney General
Division of Alcoholic Beverage Control

**Municipal Notification Regarding
Application of Event Type Permit**

P.O. Box 087, 140 East Front Street, Trenton, NJ 08625-0087 • 609-984-2830 • www.nj.gov/oag/abc

FOR ALL APPLICANTS: You are receiving a courtesy copy of your application.

FOR APPLICANTS OF COVID 19 EXPANSION OF PREMISES PERMIT : You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the expanded premises that is the subject of this application is located.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT PERMITS FOR EVENTS TO BE HELD ON MUNICIPAL OR PRIVATE PROPERTY: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality in which the event that is the subject of this application.

FOR APPLICANTS OF TEMPORARY STORAGE PERMITS: You are responsible for ensuring that your application has been endorsed by the Chief of Police and the Clerk of the municipality that is the subject of this application.

FOR MUNICIPAL ISSUING AUTHORITIES: A Special Permit (Social Affair or Catering or Extension of Premises or Limited Brewery Off-Premises or COVID-19 EXPANSION OF PREMISES) has been applied for in your jurisdiction. Please login to the Division website to review the Permit Application and provide your Endorsement of the application by the noted due date. If you have any questions regarding the application, please contact the Division at 609-984-2830, and request to speak with a representative of the Permit Unit.

FOR APPLICANTS OF SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISE AND LIMITED BREWERY OFF-PREMISES PERMITS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES THAT ARE OWNED BY OR

UNDER THE CONTROL OF A STATE OR COUNTY ENTITY: You are responsible for obtaining the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property or premises on which the event that is the subject of this application will be held. For instructions on obtaining the required Endorsements, please scroll down to the end of this Notification.

FAILURE TO OBTAIN THE REQUIRED ENDORSEMENTS WILL RESULT IN DENIAL OF YOUR APPLICATION.

This notification is being sent to the following email addresses:

- 256@NWPD.ORG
- j.cray@wildwoodcatholic.org
- sjett@northwildwood.com

Permit Type: Social Affair

File Number: 510600

Permittee: WILDWOOD CATHOLIC HIGH SCHOOL A MISSION OF NOTRE DAME DE LA PARISH

License Number: N/A

Mailing Address: 1500 CENTRAL AVE
N WILDWOOD NJ 08260

Physical Address:

Contact: JULIE ROCHE
(609) 522-2704

Applicant Email: j.cray@wildwoodcatholic.org

Additional Permit Information

County: 05 - CAPE MAY COUNTY

Municipality: 07 - NORTH WILDWOOD CITY

Was the Non-Profit Group/Organization formed as a Religious, Civic or Educational Entity?

Yes

Location

Location Description:

Wildwood Catholic Academy

Address:

1500 CENTRAL AVE.

NORTH WILDWOOD, NJ 08260

USA

WILDWOOD CATHOLIC ACADEMY 1500 CENTRAL AVENUE

Event Details

What is the specific event being held?

Art/Music Exhibition

Event Dates

May 19, 2022 from 5:00 PM to 7:00 PM

Application Questions

Question 1:

Please supply the person's name and phone number to contact should there be any questions related to this application. NAME PHONE NUMBER

Response:

JOE CRAY (609)522-7257

Question 2:

Is the event premise owned by or under the control of a A) municipality, B) county, C) State or D) other? Please Identify the owner by one of the aforementioned codes. Provide the name of the owner, as well as a phone number for the owner and for what the premise is normally used.

Response:

OTHER. IT IS A SCHOOL BUILDING

Question 3:

By checking yes, the applicant is stating that they are in good standing and do not currently have their non-profit status revoked.

Yes / No Response:

Yes

Question 4:

Has the organization been issued a Social Affair Permit during the past three (3) years?

Yes / No Response:

Yes

Question 5:	Does the event premise hold an alcoholic beverage license or Winery Salesroom/Outlet issued by the New Jersey Division of Alcoholic Beverage Control?
Yes / No Response:	No
Question 6:	For what purpose is the premise normally used for?
Response:	EDUCATION
Question 7:	Does the premise conduct mercantile business?
Yes / No Response:	No
Question 8:	How is a charge assessed? Ticket, contribution or other; please specify.
Response:	CONTRIBUTION/DONATION
Question 9:	Who is the recipient of the proceeds?
Response:	WILDWOOD CATHOLIC ACADEMY
Question 10:	Will you be dispensing Wine?
Yes / No Response:	Yes
	What is the cup size?
Response:	4 OZ.
Question 11:	Will you be dispensing Malt Alcoholic Beverages(Beer)?
Yes / No Response:	No
Question 12:	Will you be dispensing Distilled Spirits?
Yes / No Response:	No
Question 13:	How is the alcohol being obtained? Is it being donated or are you purchasing? Please explain:
Response:	WE ARE PURCHASING
Question 14:	Who will be pouring the alcoholic beverages at the event?

Response:	SCHOOL STAFF MEMBER
Question 15:	How many people are expected to attend the event on a daily basis?
Response:	200
Question 16:	What is the approximate age group of the attendees?
Response:	PARENTS 40-60
Question 17:	Will persons under the legal age to consume alcohol be in attendance?
Response:	YES
Question 18:	Explain in DETAIL the security plans for the event. The plans should include the number of people checking for ID's, plans to prevent pass-offs to minors, the type of security at the event, the limit of alcoholic beverages per transaction, and any other relevant information pertaining to the event.
Response:	ONE SMALL SERVING TABLE, ONCE SERVER. TWO ADDITIONAL STAFF MEMBERS HELPING. GUESTS WILL BE LIMITED TO 2 BEVERAGES PER TRANSACTION
Question 19:	Is the event being handled by a third party, promoter, production company, or other entity?
Yes / No Response:	No
Question 20:	By selecting yes, you understand that gambling, mock gambling and gambling paraphernalia are not permitted on the premise licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Control Commission. Contact the Commission at (973) 273-8000
Yes / No Response:	Yes
Question 21:	Has this organization exceeded their limit of 12 Social Affair Permits for this calendar year?
Yes / No Response:	No

Question 22: The Division must be notified for cancellation or rescheduling prior to the date of the event. Refunds will not be issued if cancellation is provided after the event date. Do you acknowledge the above statement and wish to submit your application.

Yes / No Response: Yes

Question 23: By checking "yes" to this question, you are stating that you have obtained the necessary consent from the person so authorized at the premises where the affair is to be held, including property under the control of a unit of government, municipality, county or State, a church; or premises under license or other privately owned facility.

Yes / No Response: Yes

Question 24: Provide the full name, title, phone number and e-mail address of the person who provided the applicant with approval for the event being held at the location specified.

Response: JOE CRAY, PRINCIPAL, (609) 522-7257,
J.CRAY@WILDWOODCATHOLICACADEMY.ORG

Question 25: For verification purposes, please supply the mailing address of the non-profit organization.

Response: 1500 CENTRAL AVENUE NORTH WILDWOOD NEW JERSEY
08260

Documents

See below for a list of documents attached to this email.

Document Type	File Name	Upload Date
Site Plan/Sketch of Premise	Scanned from a Xerox Multifunction Printer (62).pdf	Apr 26, 2022

SPECIAL NOTE TO ALL SOCIAL AFFAIR, CATERING, EXTENSION OF PREMISES AND LIMITED BREWERY OFF-PREMISES EVENT APPLICANTS FOR EVENTS TO BE HELD ON PROPERTY OR PREMISES OWNED BY OR UNDER THE CONTROL OF A STATE OR COUNTY ENTITY

1) If you identified in question two (2) above that the event will be held on property or at a premises which is either owned by or under the control of a County or State entity, you are required to obtain the Endorsements of the Chief Law Enforcement Officer and Chief Administrative Official with jurisdiction over the property on which the event is to be held.

2) This notification and all documents identified above must be submitted to the appropriate officials;

3) If the Chief Law Enforcement Officer or Chief Administrative Official objects to the application or seeks to impose Special Conditions on the requested permit, they shall provide, in writing, the reason(s) for the objections or Special Conditions.

4) The Endorsements required herein must be returned to the Division via email (NJABCPermits@njoag.gov) by no later than five business days prior to the date of the event. Counterparts of the Endorsements may be submitted, provided that both Endorsements are received by the Division no later than five business days prior to the date of the event.

THIS SECTION IS TO BE COMPLETED BY THE OFFICIALS OF THE COUNTY OR STATE ENTITY WITH JURISDICTION OVER THE PREMISES OR PROPERTY ON WHICH THE EVENT IS TO BE HELD

CERTIFICATION OF CHIEF ADMINISTRATIVE OFFICIAL AND CHIEF LAW ENFORCEMENT OFFICER:

I hereby certify that:

1. I have the authority to act on behalf of the State or County entity in this matter;
2. I have reviewed the application submitted;
3. I have considered any objections made to this application; and
4. I have concluded that there are not more than 25 permits issued for the premises designated in this application for this calendar year.

I further certify that the statements provided herein are accurate. If any of the foregoing statements are willfully false, I am subject to punishment.

Print Name: _____ Title: _____

Chief Administrative Official

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

Print Name: _____ Title: _____

Chief Law Enforcement Officer

Signature: _____ Date: _____

Name of State or County Entity: _____

Contact Phone: _____

Email Address: _____

If there are any questions regarding the Certification section above, please contact the Division at 609-984-2830 and request to speak with a representative of the Permit Unit.

Thank you,

NJABC Permit Unit

Please note: Upon the request by the Division, original signatures must be provided.

CONFIDENTIALITY NOTICE The information contained in this communication from the Office of the New Jersey Attorney General is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the Office of the Attorney General at (609) 292-4925 to arrange for the return of this information.

CITY OF NORTH WILDWOOD
OFFER OF EMPLOYMENT / NEW HIRE FORM

To be completed by hiring department. Please print where applicable.

To: Personnel Department
From: City Clerk Dept. Date: April 27, 2022
W. Scott Jett
Dept. Head Name/Title Signature

Employee Name: Diane Maguire Phone: 609-522-8538
Address: 123 W. 4th Avenue Add. Phone:
City: North Wildwood St. NJ Zip: 08260

Position/Title: Seasonal Clerk-Lighthouse Hire Date: May 4, 2022

Status Permanent-Full Time ☐ Permanent-Part Time
☐ Temporary (Max 1040 Hours/or 11 months or less) ☒ Seasonal (6 months or less)

Hours of Work: 25-35 hours / week Salary: \$20.00 / hour

Council Meeting Date: May 3, 2022 ☐ Approved ☐ Declined

Payroll Info: ☒ Re-hire ☐ New Hire

Vacation _____ Personal _____ Sick _____ Holiday _____

Direct Deposit _____ Start Date _____

Union: ☐ CWA (clerical) ☐ CWA (blue) ☐ PBA ☐ FMBA ☐ Other

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date: _____

Health Plan: _____ Effective Date: _____

Dental Plan: _____ Effective Date: _____

Prescription Plan: _____ Effective Date: _____

Life Insurance: _____ Effective Date: _____
Voluntary

Deferred Comp: _____ Effective Date: _____
Voluntary

CITY OF NORTH WILDWOOD
OFFER OF EMPLOYMENT / NEW HIRE FORM

To be completed by hiring department. Please print where applicable.

To: Personnel Department
From: City Clerk Dept. Date: April 27, 2022
W. Scott Jett
Dept. Head Name/Title Signature

Employee Name: Deborah Gereaghty Phone: 856-974-4615
Address: 340 1st Avenue Add. Phone:
City: Beesley's Point St. NJ Zip: 08223

Position/Title: Seasonal Clerk-Lighthouse Hire Date: May 6, 2022

Status Permanent-Full Time ☐ Permanent-Part Time
☐ Temporary ☒ Seasonal
(Max 1040 Hours/or 11 months or less) (6 months or less)

Hours of Work: 25-35 hours / week Salary: \$16.00 / hour

Council Meeting Date: May 3, 2022 ☐ Approved ☐ Declined

Payroll Info: ☒ Re-hire ☐ New Hire

Vacation Personal Sick Holiday

Direct Deposit Start Date

Union: ☐ CWA (clerical) ☐ CWA (blue) ☐ PBA ☐ FMBA ☐ Other

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date:

Health Plan: Effective Date

Dental Plan: Effective Date

Prescription Plan: Effective Date

Life Insurance: Effective Date

Deferred Comp: Voluntary Effective Date
Voluntary

CITY OF NORTH WILDWOOD
OFFER OF EMPLOYMENT / NEW HIRE FORM

To be completed by hiring department. Please print where applicable.

To: Personnel Department
From: City Clerk Dept. Date: April 27, 2022
W. Scott Jett
Dept. Head Name/Title Signature

Employee Name: Carol Kehoe Phone: _____
Address: 4233 Chalfont Place Add. Phone: _____
City: Philadelphia St. PA Zip: 19154

Position/Title: Seasonal Clerk-Lighthouse Hire Date: May 6, 2022

Status Permanent-Full Time ☐ Permanent-Part Time
☐ Temporary (Max 1040 Hours/or 11 months or less) ☒ Seasonal (6 months or less)

Hours of Work: 25-35 hours / week Salary: \$16.00 / hour

Council Meeting Date: May 3, 2022 ☐ Approved ☐ Declined

Payroll Info: ☒ Re-hire ☐ New Hire

Vacation _____ Personal _____ Sick _____ Holiday _____

Direct Deposit _____ Start Date _____

Union: ☐ CWA (clerical) ☐ CWA (blue) ☐ PBA ☐ FMBA ☐ Other

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date: _____

Health Plan: _____ Effective Date: _____

Dental Plan: _____ Effective Date: _____

Prescription Plan: _____ Effective Date: _____

Life Insurance: _____ Effective Date: _____

Deferred Comp: Voluntary _____ Effective Date: _____
Voluntary

CITY OF NORTH WILDWOOD

OFFER OF EMPLOYMENT / NEW HIRE FORM

To be completed by hiring department. Please print where applicable.

To: Personnel Department
From: Municipal Court Dept. Date: 4/5/2022
Angela DeRitis, C.M.C.A Angela DeRitis
Dept. Head Name/Title Signature

Employee Name: Tami LoMonaco Phone: 609-827-0106
Address: 1602 Star Avenue Add. Phone: _____
City: Villas St. NJ Zip: 08251

Position/Title: Clerk (Seasonal) Hire Date: 5/16/2022

Status ☐ Permanent-Full Time ☒ Permanent-Part Time
☐ Temporary Seasonal
(Max 1040 Hours/or 11 months or less) (6 months or less)

Hours of Work: Mon-Thur 8:30 -4:00 PM Salary \$15.00

Council Meeting Date: _____ ☐ Approved ☐ Declined

Payroll Info: Re-hire New Hire

Vacation _____ Personal _____ Sick _____ Holiday _____

Direct Deposit _____ Start Date _____

Union: ☐ CWA (clerical) ☐ CWA (blue) ☐ PBA ☐ FMBA ☐ Other

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date: _____

Health Plan: _____ Effective Date _____

Dental Plan: _____ Effective Date _____

Prescription Plan: _____ Effective Date _____

Life Insurance: _____ Effective Date _____

Deferred Comp: Voluntary Effective Date _____
Voluntary

**CITY OF NORTH WILDWOOD
OFFER OF EMPLOYMENT / NEW HIRE FORM**

To be completed by hiring department. Please print where applicable.

To: Personnel Department

From: PUBLIC WORKS Dept. Date: 4-22-22

DAN G. NORDBERG, SUPERINTENDENT [Signature]
Dept. Head Name/Title Signature

Employee Name: YOUNG, PAUL S Phone: 217-205-7269

Address: 209 W MAPLE AVE Add. Phone: _____

City: WILDWOOD St: NJ Zip: 08216

Position/Title: SEASONAL LABORER Hire Date: 5-2-22

Status: ☐ Permanent-Full Time

☐ Permanent-Part Time

☐ Temporary

☒ Seasonal

(Max 1040 Hours/or 11 months or less)

(6 months or less)

Hours of Work: 7AM-2:30PM Salary: \$15.00 HR

Council Committee (meets Wednesday prior to Council Meeting): ☐ Approved ☐ Declined

Council Meeting Date: 5-3-22 ☐ Approved ☐ Declined

Payroll Info: _____ Re-hire ☒ New Hire

Vacation _____ Personal _____ Sick _____ Holiday _____

Direct Deposit _____

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date: _____

Health Plan: _____ Effective Date: _____

Dental Plan: _____ Effective Date: _____

Prescription Plan: _____ Effective Date: _____

Life Insurance: _____ Effective Date: _____

Deferred Comp: _____ Effective Date: _____

Voluntary

Voluntary

CITY OF NORTH WILDWOOD
OFFER OF EMPLOYMENT / NEW HIRE FORM

To be completed by hiring department. Please print where applicable.

To: Personnel Department

From: PUBLIC WORKS Dept. Date: 4-22-22

Doug Nordberg SUPERINTENDENT [Signature]
Dept. Head Name/Title Signature

Employee Name: HUGHES, CHARLES Phone: 202 275-1881

Address: 1900 SURE AVE #310 Add. Phone: _____

City: NORTH WILDWOOD St: NJ Zip: 08210

Position/Title: SEASONAL LABORER Hire Date: 5-2-22

Status: ☐ Permanent-Full Time

☐ Permanent-Part Time

☐ Temporary

☒ Seasonal

(Max 1040 Hours/or 11 months or less)

(6 months or less)

Hours of Work: 7:00 AM 2:30 PM Salary: \$15.00 HR

Council Committee (meets Wednesday prior to Council Meeting): ☐ Approved ☐ Declined

Council Meeting Date: 5-3-22 ☐ Approved ☐ Declined

Payroll Info: _____ Re-hire ☒ New Hire

Vacation _____ Personal _____ Sick _____ Holiday _____

Direct Deposit _____

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date: _____

Health Plan: _____ Effective Date: _____

Dental Plan: _____ Effective Date: _____

Prescription Plan: _____ Effective Date: _____

Life Insurance: _____ Effective Date: _____

Deferred Comp: Voluntary _____ Effective Date: _____
Voluntary

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1870

AN ORDINANCE AMENDING ORDINANCE 1177, AS AMENDED

BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-7 is hereby supplemented to the extent that an additional definition shall be included in §276-7 which shall read as follows:

MECHANICAL PARKING LIFT - any device, including an elevating device such as a vertical lift or automated vehicle storage system, that allows for the provision of parking of any motor vehicle by elevating it off of the ground with or without the use of ramping.

Section Two. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35 is hereby supplemented by an additional paragraph, which shall be codified as §276-35G, and which shall read as follows:

G. Mechanical Parking Lifts. Mechanical parking lifts shall be prohibited in all zoning districts, other than a lift in a licensed automobile service station, or a lift located within the interior of a residential or commercial garage. Mechanical parking lifts located within a permitted garage shall not count towards the number of off-street parking spaces required by City Ordinance or decision of the City Planning Board.

Section Three. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Four. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Five. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: March 1, 2022
PB Recommendation: March 11, 2022
Advertised: March 23, 2022
Tabled: April 5, 2022
Amended: April 19, 2022
Advertised: April 27, 2022
Hearing/Final: May 3, 2022
Advertised: May 11, 2022

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1873

**AN ORDINANCE AMENDING ORDINANCE NO. 1716 REGULATING
THE OPERATION OF JITNEYS IN THE CITY OF NORTH WILDWOOD**

Section One. The portion of Ordinance No. 1716, adopted June 7, 2017, that has been codified in §420-2B of the Code of the City of North Wildwood is hereby amended to the extent that the reference to the date “on January 2,” in §420-2B shall be changed to “on January 1 or the first business day thereafter...”

Section Two. The portion of Ordinance No. 1716, adopted June 7, 2017, that has been codified in §420-2C of the Code of the City of North Wildwood is hereby repealed and replaced with the following:

C. Requirements for Licensing: No person shall operate a jitney within the City of North Wildwood unless the owner of the jitney has obtained the consent of City Council as required by N.J.S.A. 48:16-24.

(1) The fulfillment of the following conditions, by providing the required items to the Licensing Clerk, shall constitute municipal consent:

- a) A Resolution of the City of North Wildwood approving the jitney operator or proof of a valid jitney license issued by any municipality in either Cape May County or Atlantic County in the State of New Jersey;
- b) Proof of membership in an approved association;
- c) Proof of insurance as required by this article;
- d) Execution of the power of attorney as required by N.J.S.A. 48:16-24.

(2) Said municipal consent may be revoked for the reasons enumerated in this article and may also be revoked if any jitney operator has had his/her license revoked by any municipality in Cape May County or Atlantic County.

Section Three. The portion of Ordinance No. 1716, adopted June 7, 2017, that has been codified in §420-10A of the Code of the City of North Wildwood is hereby amended to the extent that §420-10A shall henceforth read as follows:

A. License Term. The term of a jitney license shall be from January 1 through December 31. Any license issued during the calendar year shall expire on December 31 and no license fee shall be prorated for that year.

Section Four. The portion of Ordinance No. 1716, adopted June 7, 2017, that has been codified in §420-13 of the Code of the City of North Wildwood is hereby amended to the extent that §420-13 shall henceforth read as follows:

§420-13. Fares.

On all authorized jitney routes in the City of North Wildwood there shall be charged a cash fare identical to the cash fare charged in the municipality where the operator’s license was issued.

Section Five. The portion of Ordinance No. 1716, adopted June 7, 2017, that has been codified in §420-16A(7) of the Code of the City of North Wildwood is hereby amended to the extent that §420-16A(7) shall henceforth read as follows:

(7) Revocation by a municipality of the jitney license issued by that municipality.

Section Six. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Seven. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Eight. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced:	April 5, 2022
Advertised:	April 13, 2022
Hearing/Final:	May 3, 2022
Advertised:	May 11, 2022

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1874

AN ORDINANCE TO BE KNOWN AS THE “SALARY ORDINANCE” FIXING AND DETERMINING THE SALARY AND COMPENSATION RANGES TO BE PAID TO THE ELECTIVE AND APPOINTIVE OFFICERS OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY AND STATE OF NEW JERSEY PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND PROVIDING FOR THE TIME AND MEETING OF PAYMENT THEREOF

BE IT ORDAINED by Members of Council of the City of North Wildwood in the County of Cape May and State of New Jersey as follows:

Section 1. The salaries and compensation to be paid to the elective and appointive officers and employees of the City of North Wildwood, in the county of Cape May and the State of New Jersey, for the year 2022, shall be within the ranges specified herein; said salary or compensation shall be paid bi-weekly; said amount; shall be audited by the Chief Financial Officer and presented to Mayor and Council for approval.

Section 2. The salary or compensation of any such officer shall be in full for all services performed by them; however, some employees may be entitled to overtime pay as set forth by agreement with City Council. Except as otherwise provided for or excluded under the terms of a collective bargaining agreement or personal services contract, all full-time officers or employees hired prior to March 3, 1998 shall be entitled to longevity pay, based upon a rate of two percent (2%) for each four (4) years of service, to a maximum rate of ten percent (10%) after twenty (20) years of service. Longevity will be paid bi-weekly, and shall be included for pension purposes.

Section 3. Full-time Public Safety Telecommunicators, including Trainees, shall receive a \$350.00 annual clothing allowance to maintain uniform clothing requirements to be paid the first pay in December. All leave (vacation, sick, personal and bereavement) for Public Safety Telecommunicators, as determined by City of North Wildwood ordinances or the Mayor and City Council, shall be converted into hours utilizing an eight (8) hour day. Public Safety Telecommunicators shall also receive an additional one hundred and four (104) hours of paid leave, above and beyond other paid leaves, as a result of their scheduled workweek and work shifts (known as the 42 hour day).

Section 4. The salary or compensation ranges to be paid to the below titled officer or employees shall be as follows:

Account Clerk/Clerk 2	25,000-50,000
Assistant Superintendent Recreation	40,000-85,000
Assistant Supervisor Recreation	25,000-50,000
Assistant Tax Assessor	25,000-40,000
Assistant Violations Clerk	22,000-40,000
Beach Patrol Chief	40,000-85,000
Beach Supervisor/Maintenance	40,000-85,000
Building Maintenance Worker	20,000-41,500
Carpenter	27,000-60,000
Carpenter’s Helper	26,000-50,000
Chief Financial Officer	55,000-95,000
Clerk-Hourly	12.00-32.00/hr.
Clerk 1	20,000-65,000
Clerk 2	22,000-65,000
Clerk 3	22,000-65,000
Clerk 4	22,000-65,000
Clerk/Typist	22,000-43,000
Code Enforcement	10.00-18.00/hr.
Community Rating System Coordinator	10,000-20,000
Confidential Assistant to the Mayor	25,000-95,000
Confidential Secretary	25,000-58,000
Construction/Fire/Zoning Official	95,000-120,000
Council Members	8,500-14,000
Deputy CFO(CMFO)/Purchasing Agent	70,000-110,000
Deputy Fire Chief	75,000-126,000
Deputy Municipal Clerk (RMC)	40,000-70,000
Deputy Municipal Court Administrator	30,000-60,000
Deputy Police Chief	80,000-155,000
Deputy Tax Assessor (CTA)	40,000-60,000

Deputy Tax Collector (CTC)	35,000-60,000
Electrician	29,000-65,000
Electrician/Traffic Maintenance	29,000-65,000
Electrician's Helper	26,000-50,000
Equipment Operator	29,000-65,000
Field Representative Property Improvement	12.00-120.00/hr.
Fire Chief	85,000-170,000
Fire Captain	60,000-108,000
Fire Fighter and/or EMT-Hourly	12.00-20.00/hr.
Fire Fighter/EMT	35,000-102,000
Fire Official/Housing Inspector	40,000-80,000
Fire Safety Inspector-Hourly	12.00-30.00/hr.
Heavy Equipment Operator	33,500-70,000
Housing and Zoning Inspector (PT)	2,000-10,000
Laborer-Hourly	12.00-20.00/hr.
Laborer 1	24,000-45,000
Laborer 2	25,000-48,000
Maintenance Repairer	26,000-50,000
Maintenance Repairer (Grounds)	23,000-50,000
Mayor	25,000-45,000
Mechanic	22,000-65,000
Mechanic's Helper	20,000-50,000
Municipal Administrator	80,000-125,000
Municipal Clerk	65,000-120,000
Municipal Court Administrator	45,000-88,000
Municipal Magistrate	30,000-85,000
Municipal Parks Superintendent	45,000-110,000
Municipal Prosecutor	20,000-45,000
Emergency Management Coordinator	3,500-11,000
Payroll Clerk	22,000-50,000
Police Captain	75,000-155,000
Police Chief	90,000-175,000
Police Guard Courts-Hourly	12.00-20.00/ hr.
Police Lieutenant	70,000-145,000
Police Officer	30,000-110,000
Police Sergeant	65,000-120,000
Principal Planner	45,000-70,000
Public Safety Telecommunicator Trainee-Hourly	12.00-20.00/hr.
Public Safety Telecommunicator Trainee	20,000-25,000
Public Safety Telecommunicator	25,000-60,000
Public Works Repairer	26,000-50,000
Purchasing Agent	25,000-75,000
Reassessment Coordinator	25,000-50,000
Reassessment Field Inspector	3.00 - 16.00 per inspection
Reassessment Sr. Field Inspector	5.00 - 40.00 per inspection
Recreation Aide-Hourly	12.00-20.00/hr.
Recreation Aide	20,000-40,000
Recreation Commission Secretary	1,000-2,500
Recreation Leader Sports	20,000-50,000
Recreation Program Coordinator	35,000-60,000
Recreation Leader/Clerk 1	20,000-50,000
Recreation Supervisor	45,000-75,000
School Traffic Guard	12.00-20.00/hr.
Seasonal Inspector	12.00-20.00/hr.
Seasonal Lifeguard	12.00-25.00/hr.
Seasonal Police Officer (SLEO-1 & SLEO-2)	12.00-20.00/hr.
Senior Carpenter	32,000-70,000
Senior Electrician/Traffic Maintenance	34,000-70,000
Senior Mechanic	32,000-70,000
Senior Police Records Clerk, Typing	22,000-42,000
Senior Public Works Repairer	27,000-60,000
Senior Sewer Repairer	32,000-70,000
Supervisor Recreation Maintenance	30,000-70,000
Senior Tax Clerk	30,000-45,000
Sewer Maintenance Inspector	25,000-50,000
Sewer Repairer	27,000-75,000

Superintendent of Public Works	60,000-125,000
Superintendent Recreation	50,000-100,000
Supervising Equipment Operator	40,000-80,000
Supervising Mechanic	40,000-70,000
Supervisor Landscaper	25,000-110,000
Supervisor Public Works	40,000-85,000
Supervisor Sewer	35,000-64,000
Supervisor Traffic Maintenance	30,000-64,000
Tax Assessor	40,000-90,000
Tax Clerk 1	23,000-42,000
Tax Clerk 2	25,000-44,000
Tax Collector	55,000-90,000
Tax Collector/CFO	55,000-140,000
Tax Searcher	25,000-45,000
Technical Assistant to the Construction Official	27,500-50,000
Timekeeper	20,000-40,000
Traffic Maintenance Worker	22,750-50,000
Traffic Maintenance Worker/Electrician	27,500-65,000
Truck Driver	25,000-55,000
Violations Clerk	25,000-45,000
Zoning Officer	25,000-55,000

Section 5. The members of City Council of the City of North Wildwood are hereby directed to include in the Annual Appropriation Ordinance the sum necessary to be raised to pay the said salaries and compensations, and they shall be raised in the same manner and at the same time as other taxes are levied, a tax upon all taxable property in the City of North Wildwood, in the County of Cape May and State of New Jersey, sufficient to produce the said amounts.

Section 6. All preceding Salary Ordinances are hereby superseded and repealed.

Section 7. This Ordinance shall be known as the “Salary Ordinance” and shall remain in full force and effect unless repealed or amended according to law.

Section 8. This Ordinance shall be in effect upon its final passage and publication as provided by law and shall govern salaries for the **year 2022**.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced:	April 5, 2022
Advertised:	April 13, 2022
Hearing/Final:	May 3, 2022
Advertised:	May 11, 2022

**CITY OF NORTH WILDWOOD
CAPE MAY COUNTY
NEW JERSEY**

ORDINANCE NO. 1875

**AN ORDINANCE SUPPLEMENTING CHAPTER 276 OF THE CODE OF
THE CITY OF NORTH WILDWOOD, LAND DEVELOPMENT
ORDINANCE, TO CREATE AN ADMINISTRATIVE TAX MAP
MAINTENANCE FEE**

WHEREAS, Chapter 276 of the Code of the City of North Wildwood, Land Development Ordinance, does not currently provide for a fee for applications or procedures that may require modifications to the municipal Tax Map; and

WHEREAS, in an effort to offset the cost of said modifications, Council deems it prudent and appropriate to add an Administrative Tax Map Maintenance Fee for such applications or procedures that may require modifications to said Tax Map.

NOW, THEREFORE, BE IT ORDAINED, by Mayor and City Council of the City of North Wildwood, County of Cape May and State of New Jersey, as follows:

Section One: The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-67 is hereby supplemented to the extent that an additional paragraph shall be added in §276-67, which shall be codified as §276-67H and which shall read as follows:

H. For all applications for major or minor subdivisions, and for all procedures such as lot consolidations, condominium conversions, removal or addition of easements or any other action that may require a modification to the municipal Tax Map, an Administrative Tax Map Maintenance Fee shall be paid by separate check, submitted to the City Clerk, in the amount of \$100 per lot.

Section Two. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Three. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Four. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: April 5, 2022
PB Recommendation: April 14, 2022
Advertised: April 20, 2022
Hearing/Final: May 3, 2022
Advertised: May 11, 2022

CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1879

ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$1,000,000 THEREFOR FROM CAPITAL RESERVE TO PAY DEBT SERVICE FOR THE FINANCING THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 2 of this ordinance is hereby authorized to be undertaken by the City of North Wildwood, in the County of Cape May, New Jersey (the “City”) as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$1,000,000 from the City of North Wildwood Capital Reserve to pay debt, said sum being inclusive of all appropriations heretofore made therefor.

Section 2. The several improvements hereby authorized and the purpose of the appropriations are as follows:

- Providing for the improvement of various buildings, public property and Beach Replenishment in the City of North Wildwood including all work and materials necessary therefor and incidental thereto for an amount not to exceed \$1,000,000.

Section 3. The following matters are hereby determined, declared, recited and stated:

The improvement or purpose described in Section 2 of this bond ordinance is not a current expense. It is an improvement or purpose that the City may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

Section 4. The capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 5. This bond ordinance shall take effect upon its publication and passage in the manner provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: May 3, 2022
Advertised: May 4, 2022
Hearing/Final: May 17, 2022
Advertised: May 25, 2022

CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY
ORDINANCE NO. 1880

**AN ORDINANCE AMENDING AND SUPPLEMENTING
ORDINANCE 1177, AS AMENDED**

BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-15(C)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Two. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-15.1(E)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Three. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-16(E)(1)(a)[1] is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Four. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-17(D)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Five. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-18(C)(1)(a)[1][a] and 18(C)(2)(a)[1][a] are hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Six. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-18.1(D)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Seven. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-19(C)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Eight. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-20(D)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Nine. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-20.1(E) is hereby revised in order to delete references to “Mechanical Rooms and other roof structures for housing of stairways, tanks, ventilating fans, HVAC equipment or similar equipment required to operate and maintain the building” as it relates to detached single-family dwelling units; single-family semidetached (duplex) dwelling units; two-family stacked (duplex) dwelling units; triplex dwelling units.

Section Ten. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-21(D)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Eleven. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-22(B)(5)(b)[1][a] is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Twelve. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-22(D)(1)(a) is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Thirteen. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-22.1(B)(5)(a)[2][a][i] is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Fourteen. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-22.1(B)(5)(b)[1] – Note 2, is hereby revised in order to delete references to “Mechanical Rooms and other roof structures for housing of

stairways, tanks, ventilating fans, HVAC equipment or similar equipment required to operate and maintain the building” as it relates to detached single-family dwelling units; single-family semidetached (duplex) dwelling units; two-family stacked (duplex) dwelling units; triplex dwelling units.

Section Fifteen. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-22.1(D) – Note 3 is hereby amended so as to read as follows:

- (a) Decks; however, in no case shall a deck be permitted to be constructed higher than the floor of the existing top floor of a structure.

Section Sixteen. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-23(D) – Note 3 is hereby amended so as to read as follows:

Height limits. The following structures may be erected above the heights prescribed by this chapter, but in no case shall the height of any of these appurtenances exceed a height equal to 10% more than the maximum height permitted for the particular use in the zoning district: skylights, spires, cupolas, flagpoles, chimneys or similar structures; and safety enclosures of rooftop areas of hotels and motels used for sun decks and other recreational purposes. Cellular telephone antennas and/or associated equipment are expressly excluded from this provision.

Section Seventeen. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Eighteen. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Nineteen. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: May 3, 2022

PB Recommendation:

Advertised:

Hearing/Final:

Advertised:

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

REFUND FOR OVERPAYMENT OF REAL ESTATE TAXES

WHEREAS, the Tax Collector reports that the following persons or associations of persons have overpaid and/or paid in error real estate taxes as set forth on the schedule below.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that refunds be given to the following persons or associations of persons in the amounts set forth:

PROPERTY	PAYEE	AMOUNT
BLK 198 LT 10 QUAL C0001 2022 QTR 2	CORELOGIC ATTN: REFUNDS DEPT 3001 HACKBERRY RD IRVING, TX 75063	\$326.78
BLK 198 LT 10 QUAL C0003 2022 QTR 2	CORELOGIC ATTN: REFUNDS DEPT 3001 HACKBERRY RD IRVING, TX 75063	\$210.15
TOTAL		\$536.93

BE IT FURTHER RESOLVED that the Tax Collector be and he is hereby authorized, empowered and directed to make the necessary corrections in his records and to see to the payment of these refunds.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

RESOLUTION #

CITY OF NORTH WILDWOOD
Cape May County, New Jersey
RESOLUTION

PROCLAIMING WEEK OF MAY 1-MAY 7, 2022
AS MUNICIPAL CLERKS WEEK

WHEREAS, the Office of Municipal Clerk, a time-honored and vital part of local government, exists throughout the world; and

WHEREAS, the Office of Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Office of Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their county, state, and international professional organizations; and

WHEREAS, it is most appropriate that the City of North Wildwood recognize the accomplishments of the Office of Municipal Clerk.

NOW THEREFORE BE IT RESOLVED that the Mayor and City Council of the City of North Wildwood does hereby recognize and proclaim the Week of May 1 through May 7, 2022 as Municipal Clerks Week.

BE IT FURTHER RESOLVED that appreciation be extended to the City Clerk and staff of the City of North Wildwood and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

OFFERED BY: SECONDED BY:

STATE OF NEW JERSEY COUNTY OF CAPE MAY
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022 Signed: W. Scott Jett, City Clerk

Approved: Patrick T. Rosenello, Mayor

Table with 10 columns: Name, Aye, Nay, Abstain, Absent, Name, Aye, Nay, Abstain, Absent. Rows include Tolomeo, Koehler, Rullo, Bishop, Kane, Zampirri, Del Conte.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey
RESOLUTION

EXERCISING OPTION TO EXTEND FOR ONE-YEAR SHARED SERVICES
AGREEMENT WITH THE NORTH WILDWOOD BOARD OF EDUCATION
REGARDING A SPECIAL LAW ENFORCEMENT OFFICER IN THE MARGARET
MACE ELEMENTARY SCHOOL

WHEREAS, by Resolution #126-16, adopted May 17, 2016, the City Council of the City of North Wildwood authorized the Mayor and City Clerk to enter into a Shared Services Agreement with the North Wildwood Board of Education regarding a Special Law Enforcement Officer in the Margaret Mace Elementary School; and

WHEREAS, the aforementioned Agreement expired on July 1, 2018; and

WHEREAS, the aforementioned Agreement provides for extensions from year-to-year by mutual agreement and resolution of both the City and the Board of Education, with the last renewal to expire no later than July 1, 2026; and

WHEREAS, on June 7, 2018, via Resolution #138-18, Council authorized a one-year extension of the aforementioned Agreement, which will expire on July 1, 2019; and

WHEREAS, on May 7, 2019, via Resolution #124-19, Council authorized a one-year extension of the aforementioned Agreement, which will expire on July 1, 2020; and

WHEREAS, on May 5, 2020, via Resolution #139-20, Council authorized a one-year extension of the aforementioned Agreement, which will expire on July 1, 2021; and

WHEREAS, on May 4, 2021, via Resolution #137-21, Council authorized a one-year extension of the aforementioned Agreement, which will expire on July 1, 2022; and

WHEREAS, Council now deems it to be in the best interests of the City of North Wildwood to exercise another one-year extension, to expire on July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of North Wildwood, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are repeated and incorporated herein by this reference thereto as though the same were set forth at length.
2) By this Resolution, the City of North Wildwood hereby does exercise a one-year extension in the aforementioned Agreement, to expire on July 1, 2023.
4) The Mayor and City Clerk be and they are hereby authorized to execute any and all necessary documents pertaining to said extension.
5) The one-year extension authorized by this Resolution is contingent upon the North Wildwood Board of Education adopting a corresponding resolution in accordance with law at a public meeting held in compliance with the Open Public Meetings Act and the Uniform Shared Services and Consolidation Act.

OFFERED BY: SECONDED BY:

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick T. Rosenello, Mayor

Table with 2 columns of names and 4 sub-columns: Aye, Naye, Abstain, Absent. Names include Tolomeo, Rullo, Kane, Del Conte, Koehler, Bishop, and Zampirri.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey
RESOLUTION

**AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A FEMA GRANT
FOR ELEVATION OF UP TO TEN HOMES UNDER FLOOD MITIGATION
ASSISTANCE GRANT PROGRAM**

WHEREAS, the City of North Wildwood desires to apply for and obtain a grant from the Federal Emergency Management Agency Flood Mitigation Assistance Program for the elevation of up to ten homes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of North Wildwood, County of Cape May, State of New Jersey:

1. That the City of North Wildwood does hereby authorize the application for a grant from the Federal Emergency Management Agency Flood Mitigation Assistance Program for the elevation of up to ten homes.
2. That the City of North Wildwood recognizes that the Agency may award this grant to the City and therefore, upon receipt of a grant agreement from the Federal Emergency Management Agency, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Agency, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of North Wildwood and the Federal Emergency Management Agency.
3. That the City of North Wildwood does hereby authorize the City’s Grant Coordinator, Triad Associates, to proceed with the submission of the application for said grant as evidenced by an Authorization to Proceed, which the Mayor and City Clerk are hereby authorized and directed to execute, and which shall be annexed to and made part of this Resolution.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles, are authorized to sign the agreement, and any other documents necessary in connection therewith:

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

OFFERED BY: _____ **SECONDED BY:** _____
STATE OF NEW JERSEY COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									



March 24, 2022

Ronald Simone
City Administrator
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

RE: Authorization to Proceed – City of North Wildwood
FEMA Flood Mitigation Assistance (FMA) Grant Application 2022
Elevation of up to ten (10) homes

Dear Mr. Simone,

Please allow this letter to confirm that City of North Wildwood has authorized TRIAD Associates to prepare and process a FEMA Flood Mitigation Assistance (FMA) Grant Application as an authorized project under the existing Professional Service Agreement (FY2022 General Services Agreement).

It is agreed that for all services rendered by TRIAD Associates in connection with the application, including those set forth on Exhibit "A" hereto, TRIAD will be paid on an hourly basis with an estimated budget of \$12,500.00 as set forth on Exhibit "B" hereto.

Please indicate your confirmation of the foregoing by signing both copies of this letter where indicated. Please retain one copy for your records and return the other signed copy for our files.

Sincerely,

Carolyn Zumpino
President
CZ/mm

Agreed to this ____ day of _____, 20____

CITY OF NORTH WILDWOOD

By: _____
Patrick Rosenello, Mayor

Witness/Attest

EXHIBIT A

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Attached to and made a part of the Agreement dated March 8, 2022 between **TRIAD ASSOCIATES** ("Consultant"), and **CITY OF NORTH WILDWOOD** ("Principal").

For the following project, Principal agrees to retain Consultant to provide these services:

PROJECT DESCRIPTION: Preparation of a FEMA Flood Mitigation Assistance (FMA) Grant Application for the elevation of up to ten (10) homes.

SCOPE OF SERVICES: The Consultant shall, as authorized, undertake the necessary analyses, applications and related activities to accomplish the following:

1. Homeowner Development: Triad will assist the homeowner in securing the following documents:
 - a. HMA Affidavit
 - b. Model Acknowledgments of Conditions
 - c. Notice of Voluntary Interest
 - d. Home Elevation Cost Estimate
2. Complete FEMA Benefit Cost Analysis (BCA) (based on 9 to 10 homes)
 - a. Analyze historical and/or analytical data for cost loss model
 - b. Map locations of flood insured locations within impact area
 - c. Analyze storm frequency data and statistical information
 - d. Analyze information relating to project life and costs for maintenance
3. Project Application (FEMA eGrants System)
 - a. Applicant Information
 - b. Contact Information
 - c. Community Information
 - d. Mitigation Plan
 - e. Scope of Work
 - i. Hazard Sources
 - ii. Proposed Activity(ies) Narratives
 - f. Project Schedule
 - g. Budget
 - h. Cost Share
 - i. Cost Effectiveness (BCA)
 - j. Environmental
 - i. Issue SHPO Letter
 - ii. Issue Endangered Species Letter
 - iii. Issue Wetlands and Water Aquifer Letters
 - k. Evaluation Information
 - l. Comments and Attachments
 - m. Assurances and Certifications

DATA TO BE FURNISHED TO CONSULTANT: The Principal shall provide the Consultant information and documentation, which the Consultant may require to properly render the services provided for in this Agreement.

TIME OF PERFORMANCE: The application shall be completed and submitted on behalf of the Principal on or before the deadline to be determined by USDA.

RIGHT OF FIRST REFUSAL: Upon funding approval of the FEMA FMA application, Principal agrees to grant Triad Associates right of first refusal to provide grant administration and implementation services.

NOTIFICATION OF FUNDING APPROVAL/AWARD: Principal shall provide Consultant with a copy of any notification of funding approval / award and any related documentation.

EXHIBIT B

COMPENSATION AND METHOD OF PAYMENT

Attached to and made a part of the Agreement dated March 24, 2022 between **TRIAD ASSOCIATES** ("Consultant"), and **CITY OF NORTH WILDWOOD** ("Principal").

Principal agrees to pay the Consultant as follows:

COMPENSATION: Principal shall provide compensation on an hourly basis with an estimated budget of \$12,500.00 for services provided in accordance with Exhibit A and the fee structure as follows:

1. Homeowner Development - \$4,500
2. Benefit Cost Analysis (BCA) - \$3,500
3. Preparation and submission of a FEMA Flood Mitigation Assistance(FMA) Grant Application - \$4,500

METHOD OF PAYMENT: Principal agrees to pay Consultant in accordance with the following billing schedule:

- \$4,500 will be invoiced upon completion of the Homeowner Development activities
- \$3,500 will be invoiced upon completion of the Benefit Cost Analysis (BCA)
- \$4,500 will be invoiced upon submission of the completed of the FEMA FMA grant application
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Bldg. 3A, Vineland, NJ 08360

POST APPROVAL/IMPLEMENTATION: Services which are a part of this engagement shall be authorized to proceed by the municipality at such time that the budget has been established and funding for said services identified in the budget.

UNSPECIFIED TECHNICAL SERVICES: For services outside the scope of this contract, Consultant shall invoice at the hourly rates per Exhibit C of the existing Professional Service Agreement (FY2022 General Services Agreement) which is incorporated herein by reference. These rates include all clerical and related services. Unspecified technical services will be performed upon prior authorization from the Principal and/or Principal's staff.

OVERNIGHT DELIVERY AND CERTIFIED MAIL SERVICES: Consultant's compensation excludes charges for sending items via overnight delivery services (e.g., UPS, FedEx, USPS Express Mail Service, USPS Certified mail, or other similar services) to the Principal or on behalf of the Principal to other parties. Consultant will charge the Principal the actual cost of these services.

COPIES: Consultant shall provide the appropriate number of copies of work product necessary to meet submission requirements of the funding source. Consultant will also provide one (1) complimentary hard copy and one (1) electronic copy of final work product for the Principal's file.

PROFESSIONAL SERVICE AGREEMENT

This Professional Service Agreement ("Agreement") made March 24, 2022 between **TRIAD ADVISORY SERVICES, INC.** (trading as **TRIAD ASSOCIATES**), 1301 W. Forest Grove Road, Vineland, New Jersey 08360 ("Consultant") and **CITY OF NORTH WILDWOOD**, 901 Atlantic Avenue, North Wildwood, New Jersey 08260 ("Principal").

The Principal desires to engage the professional services of Consultant as described in "Exhibit A – Project Description and Scope of Services" (the "Services"), attached and made a part of this Agreement, and

The Consultant is willing to perform the Services for the Principal upon the terms and conditions stated below.

In consideration of the mutual covenants and agreements set forth below, Consultant and Principal agree as follows:

1. The Principal shall provide to the Consultant information and documentation that the Consultant may require to render properly the services provided for in this Agreement. Such information or documentation may include planning, economic and engineering studies, reports or analyses, codes and ordinances, environmental assessments, property appraisals, capital improvement and other development plans and programs, data on housing conditions and current community development activities, maps, correspondence and other pertinent materials.
2. Performance of the Services in a timely manner by Consultant is expressly conditioned upon the furnishing to Consultant by the Principal of information and documentation pursuant to Paragraph 1 of this Agreement and the timely performance of all other obligations required of the Principal in this Agreement. Notwithstanding anything elsewhere to the contrary in this Agreement, the Consultant shall not be responsible for any delays in performance of the Services caused by the failure or delay of the Principal in performance of its obligations under this Agreement, actions or inaction of any governmental agency, or any other cause beyond the control of the Consultant.
3. The Principal and Consultant each agree at all times to exert their best efforts to complete the Services (as described in Exhibit A) in a professional and timely manner.
4. In the event that the Consultant is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the Consultant to the Principal shall be suspended without liability for the period during which the Consultant is so prevented.
5. In the event that the Principal claims that Consultant is in default of this Agreement or has failed to fulfill in a timely and proper manner its obligations under this Agreement, then the Principal agrees that it will not exercise any right or remedy for default unless it shall have first given written notice thereof to Consultant, and Consultant shall have failed, within fifteen (15) days thereafter to actively and diligently, in good faith, proceed with the Contract and the correction of the default. Consultant reserves the right to terminate this Agreement at any time by providing Principal with 30 days written notice.

6. This Agreement constitutes the entire Agreement between parties and supersedes all prior or contemporaneous agreements and understandings (either oral or written).
7. No covenant or condition not expressed in this Agreement shall be effective to interpret, change or restrict this Agreement.
8. Except as otherwise provided in this Agreement, no change, termination or attempted waiver of any of the provisions of this Agreement shall be binding on their respective heirs, administrators, executors, personal representatives, successors and assigns.
9. Nothing in this Agreement, expressed or implied, shall be construed to confer upon or to give to any person or entity, other than the Principal and the Consultant, their respective heirs, administrators, executors, personal representatives, successors and assigns, and their respective shareholders, or any of them, any rights or remedies under this Agreement.
10. This Agreement shall be construed and interpreted according to the laws of the **STATE OF NEW JERSEY**.
11. Consultant shall comply with all federal, state, county and municipal laws, regulations and ordinances applicable to Consultant or the work in the states and municipalities where the work is to be performed.
12. As compensation for the Services to be performed under this Agreement, Principal agrees to pay Consultant and Consultant agrees to accept for the Services, the compensation outlined in "Exhibit B – Compensation and Method of Payment" that is attached and made a part of this Agreement.
13. This contract may not be assigned by the Principal in whole or in part, without the prior written consent of Consultant.
14. Consultant reserves the right to cease performance under this Agreement due to:
 - a. Principal's nonpayment of compensation as required by Exhibit B;
 - b. Principal's failure to pay invoices within 45 days of receipt;
 - c. Failure of Principal to provide information and documentation outlined in Section 1 of the Professional Services Agreements.
15. Except for the non-payment of Consultant's compensation under this Agreement, Principal and Consultant agree to submit any dispute under this Agreement to binding arbitration. Principal and Consultant shall bear their own costs for presentation of their case to the arbitration.
16. Consultant reserves the right to institute legal proceedings to collect unpaid compensation for services rendered under this Agreement. In the event that Consultant is successful in obtaining a judgment against Principal, the Principal shall also be responsible for the Consultant's legal fees and costs related to the collection action.
17. Except to the extent caused by the negligence or willful misconduct of Consultant, Principal shall indemnify, defend and hold Consultant, its principals, officers, directors, employees and agents harmless against and from all losses which may be imposed upon, incurred by or asserted against

Consultant by any third party and arising out of or in connection with bodily injury or property damage resulting from (a) force majeure, (b) acts of third parties, (c) the acts or omissions (including violations of Law) of Principal, or (d) any matter not within the reasonable control of Consultant.


18. The chief financial officer (or equivalent) of the government entity shall certify that the funds are available to pay the compensation of this Agreement.
19. A resolution approving this Agreement from the governing body shall be attached to this Agreement as the next lettered Exhibit.
20. All subsequent modifications or amendments to this Agreement shall be attached to this Agreement as the next lettered Exhibit. In the event that the Principal is the state, county or municipal government, or a state, county or municipally created entity, a resolution approving the amendment or modification to this Agreement from the governing body shall be attached to this Agreement as the next lettered Exhibit. The chief financial officer of the applicable government entity shall also certify that funds are available to pay the compensation required by the modification or amendment to this Agreement.
21. Failure of Consultant to enforce any provision of this Agreement is not a waiver by Consultant of that provision in the Agreement.
22. Notices and payments pursuant to this Agreement shall be given in writing by ordinary mail to the parties of the following addresses:

To the Consultant:	To the Principal(s):
TRIAD ASSOCIATES 1301 W. Forest Grove Road Vineland, New Jersey 08360	CITY OF NORTH WILDWOOD 901 Atlantic Avenue North Wildwood, NJ 08260
Attention: Carolyn P. Zumpino President	Attention: Ronald Simone City Administrator

or to such other address as the parties may hereafter designate by notice given in accordance with the terms of this Paragraph. Notice or payments sent through courier service, or private overnight delivery service also comply with the terms of this paragraph.

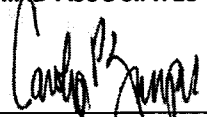
[SIGNATURE PAGE FOLLOWS]

The Consultant and Principal executed this Agreement as of the date first above written.



Witness/Attest

TRIAD ASSOCIATES



Carolyn P. Zumpino
President

Date: March 24, 2022

CITY OF NORTH WILDWOOD

Witness/Attest

By:

Date:

BILLING CONTACT INFORMATION:

Triad Associates will submit all invoices associated with this Agreement to the Principal's designated department staff member identified below.

Please Print

Name/Title: _____

Billing Address: _____

Email Address: _____

Phone No. _____

Fax No. _____

CERTIFICATION OF FUNDS

I am the Chief Financial Officer (or equivalent) for the Principal and I certify that funds are available and set aside to pay for the services under this Agreement.

Signature

Date

Print Name & Title

EXHIBIT A

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Attached to and made a part of the Agreement dated March 24, 2022 between **TRIAD ASSOCIATES** ("Consultant"), and **CITY OF NORTH WILDWOOD** ("Principal").

For the following project, Principal agrees to retain Consultant to provide these services:

PROJECT DESCRIPTION: FEMA Flood Mitigation Assistance (FMA) 2019 Grant Administration and Project Implementation for the elevation of ten (10) homes.

Program Activities-Post Grant Award Scope of Work

- Coordinate with City Departments -Purchasing, Accounting, Legal
- Permitting, Planning and Code Enforcement to facilitate grant execution and compliance with grant regulations
- Oversee schedule, scope, and budget of the grant award
- Meet all grant requirements (record keeping, financial reporting, performance reporting
- Comply with all grant program mandates and documentation requirements
- Conduct financial tracking of program funds and homeowner payments
- Prepare quarterly progress reports for City to submit to GOHSEP
- Provide reports and updates as required to keep City informed of project progress and issues
- Prepare closeout reports and gather documentation required by FEMA and GOHSEP
- Monitor compliance with insurance coverage requirements
- Prepare extension requests or budget amendments if necessary
- Coordinate with City personnel to prepare and file the AW-501 with FEMA

Parcel Activities -Post Grant Award

- Establish files for each property in the grant award
- Review and approve bids
- Conduct pre-construction planning for compliance with building codes and coordinate with the building safety department for any specialized design issues
- Review architectural plans, soil tests, foundation designs, construction details, elevation certificates and other specifications for elevation projects
- Make project eligibility determinations
- Develop construction contracts between homeowner and general contractor
- Conduct contract closings between homeowners and contractors
- Communicate and coordinate with homeowner and contractor throughout the entire process as required
- Inspect construction for compliance with program requirements

- Review and approve milestone payment requests from contractors
- Take progress photos
- Coordinate change orders requested by homeowners
- Conduct final inspection, make adjustments (if required) and provide final elevation certificate to homeowner and City

EXHIBIT B

COMPENSATION AND METHOD OF PAYMENT

Attached to and made a part of the Agreement dated March 24, 2022 between **TRIAD ASSOCIATES** ("Consultant"), and **CITY OF NORTH WILDWOOD** ("Principal").

Principal agrees to pay the Consultant as follows:

COMPENSATION: Principal shall provide compensation of \$9,800 per case – fixed fee - plus third-party inspection fees not to exceed \$1,600 per case for FEMA FMA Grant Administration and Project Implementation Services as specified in accordance with the Scope of Service described in Exhibit A. Our current hourly rates are shown on Exhibit C.

If a household withdraws from program – fees will be charged to the extent work was completed but not less than 50% of case fee (\$4,900) plus inspection fees incurred to date.

METHOD OF PAYMENT

- Monthly progress invoices will be submitted for the term of the project.
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Bldg. 3A, Vineland, NJ 08360

UNSPECIFIED TECHNICAL SERVICES: For services outside the scope of this contract, Consultant shall invoice at the hourly rate effective at the time of service. These rates include all clerical and related services. Unspecified technical services will be performed upon prior authorization from the Principal and/or Principal's staff. Our current hourly rates are shown on Exhibit C.

OVERNIGHT DELIVERY AND CERTIFIED MAIL SERVICES: Consultant's compensation excludes charges for sending items via overnight delivery services (e.g., UPS, FedEx, USPS Express Mail Service, USPS Certified mail, or other similar services) to the Principal or on behalf of the Principal to other parties. Consultant will charge the Principal the actual cost of these services.

COPIES: Consultant shall provide the appropriate number of copies of applications/study/ work product necessary to meet submission requirements of the funding source. Consultant will also provide one (1) complimentary hard copy and one (1) PDF copy of final application, study or final work product for the Principal's file.

EXHIBIT C HOURLY RATE CHART

HOURLY RATES: The following chart includes the hourly rates that are effective as of the signing of this Agreement. These rates are subject to change annually. Services provided on an hourly basis will be invoiced at the hourly rate effective at the time of service. These rates include all clerical and related expenses.

STAFF CATEGORY	RATE
Chief Executive Officer	\$225 per hour
President/Vice President/COO/Technical Specialist	\$200 per hour
Senior Associate	\$175 per hour
Associate	\$150 per hour
Housing Technician	\$135 per hour
Junior Associate	\$100 per hour

This includes all expenses for which the Consultant will seek reimbursement for the tasks as outlined in this Agreement.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey
RESOLUTION

**AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A
CONGRESSIONALLY DIRECTED SPENDING FOR FY2023 – BOOKER
APPLICATION FOR THE 5TH AVENUE MARINA PROJECT**

WHEREAS, the City of North Wildwood desires to apply for and obtain a grant from the Federal Congressionally Directed Spending for FY2023 – Booker Application for the 5th Avenue Marina Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of North Wildwood, County of Cape May, State of New Jersey:

1. That the City of North Wildwood does hereby authorize the application for a grant from the Federal Congressionally Directed Spending for FY2023 – Booker Application for the 5th Avenue Marina Project.
2. That the City of North Wildwood recognizes that the Agency may award this grant to the City and therefore, upon receipt of a grant agreement from the Federal Congressionally Directed Spending for FY2023 – Booker Application, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Agency, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of North Wildwood and the Federal Congressionally Directed Spending for FY2023 – Booker Application.
3. That the City of North Wildwood does hereby authorize the City's Grant Coordinator, Triad Associates, to proceed with the submission of the application for said grant as evidenced by an Authorization to Proceed, which the Mayor and City Clerk are hereby authorized and directed to execute, and which shall be annexed to and made part of this Resolution.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles, are authorized to sign the agreement, and any other documents necessary in connection therewith:

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

OFFERED BY: _____ **SECONDED BY:** _____
STATE OF NEW JERSEY COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									



April 18, 2022

Ronald Simone
City Administrator
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

**RE: Authorization to Proceed – City of North Wildwood
Congressionally Directed Spending for FY2023 – Booker Application
5th Avenue Marina Project**

Dear Mr. Simone,

Please allow this letter to confirm that City of Wildwood has authorized TRIAD Associates to prepare and process a Congressionally Directed Spending – Booker Application as an authorized project under the existing Professional Service Agreement (FY2022 General Services Agreement).

It is agreed that for all services rendered by TRIAD Associates in connection with the application, including those set forth on Exhibit "A" hereto, TRIAD will be paid a total compensation on an hourly basis not to exceed 30 hours as set forth on Exhibit "B" hereto.

Please indicate your confirmation of the foregoing by signing letter where indicated. Please retain one copy for your records and return the other signed copy for our files.

Sincerely,

Carolyn P. Zumpino, President

CZ/mm

Agreed to this ____ day of _____, 2022

CITY OF NOTRH WILDWOOD

By: _____
Patrick T. Rosenello/Mayor

Witness/Attest

EXHIBIT A

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Attached to and made a part of the Agreement dated April 18, 2022, between **TRIAD ASSOCIATES** (“Consultant”), and **CITY OF NORTH WILDWOOD** (“Principal”).

For the following project, Principal agrees to retain Consultant to provide these services:

PROJECT DESCRIPTION: Prepare and submit a Congressionally Directed Spending FY2023 – Booker Application for the 5th Avenue Marina Project

SCOPE OF SERVICES: The Consultant shall, as authorized, undertake the necessary analyses, applications and related activities and activities:

1. Organization Information
2. Head of Organization Contact Info
3. Staff Contact at Organization (for application)
4. Additional Information:
 - Name of Lobbying Firm and Contact Info
 - Disclose any funding requested from any other member of Congress
5. Project Description
 - Name of project and location
 - Project Prioritization
 - Project Purpose
 - Detailed Project Description
 - Project benefit
 - Population served
 - Job creation
 - Justification / Value
 - Community Equity
 - Project location
 - Use of Funds and Budget Categories
 - Minimum amount needed for project
 - Anticipated funding sources
 - Amount raised to date
 - Work that is already completed
 - Please specify the applicable Appropriations bill you are seeking funding through.
 - Associated Sub-Account
6. Funding History
 - Year
 - Amount
 - Appropriations
 - Other funding
 - competitively awarded grant funding
7. Abstract: Description of proposed activity and objectives.
8. Supporting documentation

POST-SUBMISSION TECHNICAL ASSISTANCE: Upon Principal's request, Consultant will provide technical assistance as needed to address in-house staff questions, follow up discussions with government officials, follow up with other issues associated with application, etc. Post-Submission Technical Assistance services to be pre-approved by Principal.

DATA TO BE FURNISHED TO CONSULTANT: The Principal shall provide the Consultant information and documentation, which the Consultant may require to properly render the services provided for in this Agreement. Such information or documentation may include planning, reports or analyses, descriptions and specifications for equipment to be purchased, cost estimates and other pertinent materials.

TIME OF PERFORMANCE: The Application shall be completed and submitted on behalf of the Principal on or before April 20, 2022.

RIGHT OF FIRST REFUSAL: Upon funding approval of the Congressionally Directed Spending application, Principal agrees to grant Triad Associates right of first refusal to provide grant administration and implementation services.

NOTIFICATION OF FUNDING APPROVAL/AWARD: Principal shall provide Consultant with a copy of any notification of funding approval / award and any related documentation.

EXHIBIT B

COMPENSATION AND METHOD OF PAYMENT

Attached to and made a part of the Agreement dated April 18, 2022, between **TRIAD ASSOCIATES** (“Consultant”), and **CITY OF NORTH WILDWOOD** (“Principal”).

Principal agrees to pay the Consultant as follows:

COMPENSATION: Principal shall provide compensation on an hourly basis not to exceed 30 hours for services provided in accordance with Exhibit A as follows:

- Preparation and submission of a Congressionally Directed Spending FY2023 – Booker Application
- Post-Submission Technical Assistance provided upon Principal’s request and billed on an hourly basis.

METHOD OF PAYMENT: Principal agrees to pay Consultant in accordance with the following billing schedule:

- Consultant will provide an invoice upon submission of the completed Application.
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Bldg. 3A, Vineland, NJ 08360

UNSPECIFIED TECHNICAL SERVICES: For services outside the scope of this contract, Consultant shall invoice at the hourly rates per Exhibit C of the existing Professional Service Agreement (FY2022 General Services Agreement) which is incorporated herein by reference. These rates include all clerical and related services. Unspecified technical services will be performed upon prior authorization from the Principal and/or Principal’s staff.

OVERNIGHT DELIVERY AND CERTIFIED MAIL SERVICES: Consultant’s compensation excludes charges for sending items via overnight delivery services (e.g., UPS, FedEx, USPS Express Mail Service, USPS Certified mail, or other similar services) to the Principal or on behalf of the Principal to other parties. Consultant will charge the Principal the actual cost of these services.

COPIES: Consultant shall provide the appropriate number of copies of applications/study/ work product necessary to meet submission requirements of the funding source. Consultant will also provide one (1) complimentary hard copy and one (1) PDF copy of final application, study or final work product for the Principal’s file.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey
RESOLUTION

**AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A PRO-NJ
GRANTOR TRUST EXPRESSION OF INTEREST APPLICATION FOR A
COASTAL RESILIENCY GRANT**

WHEREAS, the City of North Wildwood desires to apply for and obtain a grant from the Pro-NJ Grantor Trust Expression of Interest Application for a Coastal Resiliency Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of North Wildwood, County of Cape May, State of New Jersey:

1. That the City of North Wildwood does hereby authorize the application for a grant from the Pro-NJ Grantor Trust Expression of Interest Application for a Coastal Resiliency Grant.
2. That the City of North Wildwood recognizes that the Agency may award this grant to the City and therefore, upon receipt of a grant agreement from the Pro-NJ Grantor Trust Expression of Interest Application for a Coastal Resiliency Grant, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Agency, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of North Wildwood and the Pro-NJ Grantor Trust Expression of Interest Application for a Coastal Resiliency Grant.
3. That the City of North Wildwood does hereby authorize the City's Grant Coordinator, Triad Associates, to proceed with the submission of the application for said grant as evidenced by an Authorization to Proceed, which the Mayor and City Clerk are hereby authorized and directed to execute, and which shall be annexed to and made part of this Resolution.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles, are authorized to sign the agreement, and any other documents necessary in connection therewith:

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

OFFERED BY: _____ SECONDED BY: _____
STATE OF NEW JERSEY COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									



April 19, 2022

Ronald Simone
City Administrator
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

**RE: Authorization to Proceed – City of North Wildwood
Pro-NJ Grantor Trust Expression of Interest Application Package for a Coastal Resiliency Grant**

Dear Mr. Simone,

Please allow this letter to confirm that City of North Wildwood has authorized TRIAD Associates to prepare and process a Pro-NJ Grantor Trust Expression of Interest Application Package as an authorized project under the existing Professional Service Agreement (FY2022 General Services Agreement).

It is agreed that for all services rendered by TRIAD Associates in connection with the application, including those set forth on Exhibit "A" hereto, TRIAD will be paid a total compensation not to exceed \$2,100.00 as set forth on Exhibit "B" hereto.

Please indicate your confirmation of the foregoing by signing both copies of this letter where indicated. Please retain one copy for your records and return the other signed copy for our files.

Sincerely,

Carolyn P. Zumpino, President

CZ/mm

Agreed to this ____ day of _____, 2022

CITY OF NORTH WILDWOOD

By: _____
Name, Title

Witness/Attest

EXHIBIT A

PROJECT DESCRIPTION AND SCOPE OF SERVICES

Attached to and made a part of the Agreement dated April 19, 2022 between **TRIAD ASSOCIATES** ("Consultant"), and **CITY OF NORTH WILDWOOD** ("Principal").

For the following project, Principal agrees to retain Consultant to provide these services:

PROJECT DESCRIPTION: Submission of a Pro-NJ Grantor Trust Expression of Interest Application Package for a Coastal Resiliency Grant

SCOPE OF SERVICES: The Consultant shall, as authorized, undertake the necessary analyses, applications and related tasks to accomplish the following activities:

- Applicant Identification and Contact Information
- Type of Entity (County or Municipality)
- Project Description
- Proposed Use of Trust Funds
- Proof of financial stability
- Budget for the current fiscal year
- Executed Release and Waiver of Liability

DATA TO BE FURNISHED TO CONSULTANT: The Principal shall provide the Consultant information and documentation, which the Consultant may require to properly render the services provided for in this Agreement. Such information or documentation may include planning, reports or analyses, descriptions and specifications for equipment to be purchased, cost estimates and other pertinent materials.

TIME OF PERFORMANCE: The Expression of Interest Application shall be completed and submitted on behalf of the Principal on or before May 3, 2022.

RIGHT OF FIRST REFUSAL: Upon funding approval of the Pro-NJ Grantor Trust application, Principal agrees to grant Triad Associates right of first refusal to provide grant administration and implementation services.

NOTIFICATION OF FUNDING APPROVAL/AWARD: Principal shall provide Consultant with a copy of any notification of funding approval / award and any related documentation.

EXHIBIT B

COMPENSATION AND METHOD OF PAYMENT

Attached to and made a part of the Agreement dated April 19, 2022 between **TRIAD ASSOCIATES** ("Consultant"), and **CITY OF NORTH WILDWOOD** ("Principal").

Principal agrees to pay the Consultant as follows:

COMPENSATION: Principal shall provide compensation billed hourly not to exceed \$2,100.00 for services provided in accordance with Exhibit A as follows:

- Preparation and submission of a Pro-NJ Grantor Trust Expression of Interest Application Package

METHOD OF PAYMENT: Principal agrees to pay Consultant in accordance with the following billing schedule:

- Not to exceed \$2,100.00 will be invoiced upon submission of the completed application.
- Principal shall process all invoices for payment upon receipt.
- **Payment Address:** All payments must be remitted to Triad Associates, 1301 W. Forest Grove Road, Bldg. 3A, Vineland, NJ 08360

POST APPROVAL/IMPLEMENTATION: Services which are a part of this engagement shall be authorized to proceed by the municipality at such time that the budget has been established and funding for said services identified in the budget.

UNSPECIFIED TECHNICAL SERVICES: For services outside the scope of this contract, Consultant shall invoice at the hourly rates per Exhibit C of the existing Professional Service Agreement (FY2021 General Services Agreement) which is incorporated herein by reference. These rates include all clerical and related services. Unspecified technical services will be performed upon prior authorization from the Principal and/or Principal's staff.

OVERNIGHT DELIVERY AND CERTIFIED MAIL SERVICES: Consultant's compensation excludes charges for sending items via overnight delivery services (e.g., UPS, FedEx, USPS Express Mail Service, USPS Certified mail, or other similar services) to the Principal or on behalf of the Principal to other parties. Consultant will charge the Principal the actual cost of these services.

COPIES: Consultant shall provide the appropriate number of copies of applications/study/ work product necessary to meet submission requirements of the funding source. Consultant will also provide one (1) complimentary hard copy and one (1) PDF copy of final application, study or final work product for the Principal's file.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

ESTABLISHING FEES FOR ITEMS OF EQUIPMENT, SUPPLIES
AND PERSONNEL PURSUANT TO ORDINANCE 1775

WHEREAS, various governmental departments of the City of North Wildwood, from time to time, perform tasks or rent out equipment, the costs of which are paid by the general public; and

WHEREAS, the rates charged by the City for numerous items of equipment, supplies and personnel are enumerated in lists developed by the Federal Emergency Management Agency (FEMA); and

WHEREAS, the rates for many other items of equipment, supplies and personnel are not included on any FEMA lists; and

WHEREAS, Ordinance 1775, adopted April 16, 2019, provides that the rates to be charged by the City for items of equipment, supplies and personnel not established by FEMA or included on any FEMA lists shall be established by resolution of Council.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, County of Cape May, State of New Jersey, that:

- 1. Items of equipment, supplies and personnel, used by and subject to charge to the general public, and the charges to be paid for such items of equipment, supplies and personnel, are hereby established as follows:

ITEM:	CHARGE:
Galvanized Fencing	\$4.50 per section, per event or per week
Sand/Snow Fencing	\$4.50 per section, per event or per week
White Fencing	\$4.50 per section, per event or per week
Trash/Recycling Cans	\$2.00 per event
Beach Mats, roll-up	\$50 per event
Beach Mats, rectangular	\$20 per event
Reviewing Stand	\$250 street/\$500 beach
Portable Stage large or small	\$750 street/\$1,000 beach
Traffic Cones	\$1 each per event
Traffic Barrels	\$5 each per event
Barricades	\$4.50 per section, per event
Coolers	\$5 each per event
Bleachers	\$50 each per event
Chairs	\$1 each per event
Tables	\$5 each per event
Tents	\$25 each per event
Sound System	\$100 per day
Signs	\$10 each
Flotation Devices	\$10 each per hour
Recreation Employee	\$38 – 47 per hour
Lifeguard	\$24 – 27 per hour
Public Works Laborer	\$30 – 35 per hour
Firefighter/EMT	\$25 – 75 per hour
Police Officer	\$70 – 100 per hour

- 2. The addition of any items of equipment, supplies or personnel not listed herein or a change in rates shall be approved by resolution of Council.

- 3. Any persons or entities to be responsible for payment of the charges enumerated herein shall be informed of said charges prior to the use of said items of equipment, supplies and personnel.
- 4. A certified copy of this resolution shall be filed with and attached to Ordinance 1775 until such time as amended by subsequent resolution.
- 5. The City Clerk shall forward a copy of this resolution to the Chief Financial Officer, the City Administrator and all Department Heads.

OFFERED BY: _____ **SECONDED BY:** _____

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: May 3, 2022 Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

RESOLUTION # _____

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE LOMAX CONSULTING GROUP

WHEREAS, City of North Wildwood has a need to engage the services of a Consultant with sufficient experience in the area of Beach Species Monitoring Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Lomax Consulting Group has the credentials and abilities and personnel to perform the required Services and has submitted an Environmental Consulting Services proposal and Agreement dated April 8, 2022 that is annexed hereto as Exhibit "A"; and

WHEREAS, the Lomax Consulting Group has completed and submitted a Business Entity Disclosure Certification that certifies that the Lomax Consulting Group has not made any reportable contributions to a political or candidate committee in the City of North Wildwood in the previous one year, and that the contract will prohibit the Lomax Consulting Group from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, provides that contracts for professional services and contracts the price of which are less than the current bid threshold may be awarded without public advertisement therefore; and

WHEREAS, under the Local Public Contracts Law, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual or entity providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual or entity and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the municipality that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the municipal officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but, rather, require a flexibility and discretion that render competitive bidding impractical and inefficient; and

WHEREAS, under the Local Public Contracts Law the value of the subject contract is less than the current bid threshold.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey, as follows:

1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2) The Mayor and City Clerk be and they hereby are authorized to execute the professional services agreement, annexed hereto as Exhibit A, in an amount not to exceed \$32,150.

3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

4) This Resolution shall only be effective when a copy of a certification of availability of funds prepared by the Chief Financial Officer of the City is attached hereto.

- 5) The Business Entity Disclosure Certification and the determination of value shall be placed on file with this Resolution.
- 6) A notice of the letting of this contract shall be published in the City’s official newspaper within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the City Clerk.
- 7) This Resolution only shall become effective when a copy of the New Jersey Business Registration Certificate of Lomax Consulting Group is submitted to the City of North Wildwood pursuant to the provisions of N.J.S.A. 52:32-44b(1) and a copy of that New Jersey Business Registration Certificate shall be placed on file with this Resolution.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: May 3, 2022 Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



P. O. BOX 9 (MAILING)
1435 ROUTE 9 NORTH (DELIVERY)
CAPE MAY COURT HOUSE, NJ 08210, USA

609-465-9857 (P)
609-465-2449 (F)
WWW.LOMAXCONSULTING.COM

Joseph L. Lomax, Executive Vice President
(609) 465-6700 ext. 17
jlomax@lomaxconsulting.com

PROPOSAL - *CONFIDENTIAL*

April 8, 2022

City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
Attn: Ronald Simone, MPA

RE: **Proposal:** Consulting Services – Beach Species Monitoring
Sand Backpassing and Beach Fill Project
Cities of Wildwood and North Wildwood, Cape May County, NJ
TLCG File #: 22-1093.2

Dear Mr. Simone:

The Lomax Consulting Group, LLC (hereafter "**TLCG**") welcomes the continued opportunity to provide consulting services pursuant to a Request for Proposal by you on behalf of the City of North Wildwood (hereafter "**Client**") consistent with standards established by the New Jersey Department of Environmental Protection (NJDEP), U.S. Army Corps of Engineers (USACE) and U.S. Fish and Wildlife Service (USFWS) for monitoring of beach species during the beachfront sand harvesting, stockpiling, transport and filling activities, as depicted on the "2022 Emergency Beach Fill Project" plan sheets 2-3 and 18-20, prepared by Van Note-Harvey, Inc., dated January 21, 2022. The Environmental Consulting Services Proposal (hereafter "**Agreement**") is submitted subsequent to a request from the City and its engineer and a review of the project information, including plans and excerpts of correspondence with the USACE and USFWS as outlined below.

SCOPE: It is expected that the scope of work of our firm will include the following:

PART 1. BEACHFRONT MONITORING FOR CANDIDATE AVIAN & PLANT SPECIES

Visual survey/monitoring for piping plover, red knot and seabeach amaranth will be conducted consistent with the USFWS comments forwarded by the USACE via email, dated March 31, 2022. Monitoring will follow the USFWS-referenced "Summary of December 2005 Programmatic Biological Opinion (PBO) Between the USFWS and USACE for Beach Nourishment Activities Along the Atlantic Coast of New Jersey for Piping Plover and Seabeach Amaranth", as well as the USFWS protocol modifying comments and extension of PBO piping plover protocols to red knot in the aforementioned USFWS email. The study area limit was established by USFWS as the entire action area including borrowing and trucking areas. The scope also includes a summary of findings for submission to USACE/USFWS.

Tasks under Part 1 include:

- 1) Coordination with USFWS staff regarding the scope, study area limits, and requirements of visual survey/monitoring for the candidate species.
- 2) Prepare visual survey protocols/mapping that identify survey methodologies for the candidate species based upon accepted field survey methods, species habitat requirements and experience.
- 3) Submission of visual survey protocols/mapping to USACE/USFWS for review and approval.
- 4) Site investigation to survey/monitor for candidate avian species within the study area during the project duration from mid-April through mid-June.

- 5) Site investigation to survey for candidate plant species in the study area during the project duration from May 1st through mid-June.
- 6) Preparation and submission of a summary of findings to City and its engineer reporting the results of the visual survey/monitoring for piping plover, red knot and seabeach amaranth.

Notes: Should USACE/USFWS require species buffer zones/protection services due to a candidate species sighting within the study/work area, additional studies, or mitigation, beyond that specified herein, these services will be provided as an additional service. A revised scope and professional fee estimate will be provided at that time, if required.

FEES

Consulting Services, as described herein, for Part 1 will be invoiced on a time and materials not to exceed fee basis consistent with TLCG Standard Rates.

Part 1. Consulting Fee Not to Exceed: \$32,150.00

TLCG Standard Hourly Rates

Title	Rate
Managing Principal	\$155.00/hour
Principal Consultant	\$135.00/hour
Senior Consultant	\$125.00/hour
Consultant II	\$115.00/hour
Consultant I	\$100.00/hour
Consultant (IT)	\$95.00/hour
Environmental Analyst	\$90.00/hour
Environmental Analyst (IT)	\$85.00/hour
Research Assistant II	\$77.50/hour
Research Assistant I	\$72.50/hour
Environmental Technician	\$67.50/hour
Word Processing Specialist	\$62.50/hour

TERMS

The Client hereby agrees to the following terms:

- 1) Retainer: Waived.
- 2) Direct expenses (e.g., site investigation equipment/supplies, reproduction/printing, etc.) for Part 1 are included in the Consulting Fee. Any direct expenses associated with the scope of services will be invoiced monthly with Consulting Fee for reimbursement.
- 3) Billing based on services rendered for time and materials, as applicable.
- 4) Payment is due upon receipt of invoice.
- 5) Interest is charged at a monthly rate of 1.0% on accounts beyond 30 days past due.
- 6) The Client further agrees that any costs borne by TLCG for collection of invoices over 30 days, including but not limited to attorney's fees and court costs, will be paid by the Client. Both parties agree that any invoices 30 days past due are cause for cessation of any on-going professional services, and suspension of any agreed due date for the Scope of Services.
- 7) Any additional requests from regulatory agencies/governmental entities, not previously and specifically identified during pre-application communication(s), issues resulting from newly adopted and/or emerging regulation(s) that impact project design/permitting, or request(s) beyond the scope of required information for an administratively complete application will be billed on a time and materials basis consistent with TLCG standard rates.
- 8) Any additional consulting services not specifically identified in the above Parts are considered "out of scope" and will be billed on a time and materials basis consistent with TLCG standard rates.

CONDITIONS

It will be the Client's responsibility to provide to TLCG the following information:

- 1) Any standard fees required for regulatory agency applications will be the responsibility of the Client. These fees are established by the agencies for application processing; an itemized fee schedule will be provided by TLCG if/when applicable.
- 2) Surveying/Engineering services, if needed.
- 3) Copies of pertinent application support documents, including submissions to and correspondence with regulatory agencies, other consultants and interested parties, including permits, approvals, plans, reports and letters.


While TLCG will diligently pursue the scope of services on behalf of the Client, TLCG is not responsible for any agency schedules and/or delays, nor does TLCG assure the issuance of a permit by any regulatory agency, or the feasibility of a project as defined by the Client. If the progress of this work is impeded by public controversy or agency inefficiency or loss of documents/file, the additional time required in dealing with these issues would be billed on a time and material basis. If the scope of the project or new/revised regulations requires significant changes in the scope or standards or report content, the additional cost to complete the work will be billed on a time and material basis.

If suspension of work on this project occurs for a significant time period (greater than 6 months), we reserve the right to revise the uncompleted portions of this proposal based on any change to our rate structure, which may have occurred. TLCG reserves the right to adjust its standard rates on a one-time annual basis.

Failure to meet Terms and Conditions, stated herein, represent cause to terminate this Agreement. Should our work on the project or the project itself be terminated prior to completion, we shall be paid for the work completed to the time of termination. This Agreement is valid for a period of thirty days (30) from the above date. In order to authorize commencement of TLCG consulting services on the project, the attached *Authorization Statement* must be completed and returned with an original signature, date, name, title and company to TLCG accompanied by the referenced retainer.

If you have any questions or wish to discuss the scope of services and/or fee or payment arrangements, please do not hesitate to contact our office.

Very truly yours,
THE LOMAX CONSULTING GROUP, LLC



Joseph L. Lomax
Executive Vice President

AUTHORIZATION STATEMENT

I, _____ authorized representative for the City of North Wildwood ("**Client**"), have read the above Agreement and understand its Scope, Fees, Terms and Conditions, and authorize The Lomax Consulting Group, LLC ("**TLCG**") to proceed with the Scope of Services as outlined in the above Agreement, Proposal dated April 8, 2022. The Client, its/his successors and/or assignees agree to pay TLCG for environmental consulting services as indicated in the Fees, Terms and Conditions sections above.

The below signed hereby certifies that he/she represents the Client and is authorized to enter into this Agreement and agrees to abide by the Proposal Fees, Terms and Conditions set forth above herein.

Authorized by:

Name:

Title:

City of North Wildwood

Date

Attest:

Joseph L. Lomax

Executive Vice President, TLCG

Date

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AWARDING 2022-2023 TRENCH RESTORATION CONTRACT TO PAVING PLUS, LLC

WHEREAS, bids were advertised to be received by the City of North Wildwood on April 20, 2022 in connection with the 2022-2023 Trench Restoration contract; and

WHEREAS, Paving Plus, LLC of Franklinville, NJ, was the only bidder; and

WHEREAS, the City Engineer and the City Solicitor have reviewed the bid of Paving Plus, LLC and are satisfied that the bidder complied with the instructions to bidders and conditions of the award and have filed their respective reports with the City Administrator; and

WHEREAS, the City Engineer is satisfied that Paving Plus, LLC is a qualified bidder and contractor; and

WHEREAS, the City Administrator has recommended award of the subject contract to Paving Plus, LLC of Franklinville, New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The 2022-2023 Trench Restoration contract hereby is awarded to Paving Plus, LLC of Franklinville, New Jersey for a cost not to exceed \$92,500.00 with set unit prices of \$17.90 per square feet for trench restoration and \$12.00 per square feet for infrared restoration.
- 3) On behalf of the City of North Wildwood, the Mayor and City Clerk be and they hereby are authorized and directed to sign the contract that was included with the bidding materials and to deliver same to Paving Plus, LLC of Franklinville, New Jersey for execution and return.
- 4) This award of contract is contingent upon receipt of a certification of funds from the City Chief Financial Officer.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: ____ May 3, 2022 _____ Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

AUTHORIZING DIRECT NEGOTIATION OF
2022-2023 EMERGENCY SEWER REPAIR CONTRACT

WHEREAS, City Council previously authorized the preparation of specifications and contract documents for the 2022-2023 Emergency Sewer Repair Contract; and

WHEREAS, the contract on two occasions duly and properly was advertised for receipt of bids; and

WHEREAS, on both occasions no bids were received; and

WHEREAS, N.J.S.A. 40A:11-5 provides: "Any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if:...(3) Bids have been advertised pursuant to [N.J.S.A. 40A:11-4] on two occasions and...no bids have been received on both occasions in response to the advertisement...;"

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) As authorized by N.J.S.A. 40A:11-5(3)(a), the City Engineer, along with such other municipal official as may be proper and necessary, be and they hereby are authorized to negotiate the 2022-2023 Emergency Sewer Repair Contract which, upon negotiation, only may be awarded "upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership" (N.J.S.A. 40A:11-5(3)) of City Council so long as a reasonable effort first is made to determine that the services sought are not available at a lower cost than directly negotiated from the United States, the State of New Jersey or any municipality in close proximity to the City of North Wildwood and so long as the terms, conditions, restrictions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of competitive bidding pursuant to N.J.S.A. 40A:11-4.

OFFERED BY: SECONDED BY: *****

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: May 3, 2022 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick T. Rosenello, Mayor

Table with 2 rows and 4 columns: Aye, Naye, Abstain, Absent. Row 1: Tolomeo, Koehler. Row 2: Rullo, Bishop, Kane, Zampirri, Del Conte.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

**AUTHORIZING THE ISSUANCE OF YEARLY PARKING PERMITS
PURSUANT TO ORDINANCE 1595**

WHEREAS, Ordinance 1595 was adopted by City Council on May 3, 3011, which allows the Mayor to issue municipal parking permits to various individuals, including City employees, officials, volunteers, and members of departments, boards, commissions and authorities; and

WHEREAS, Ordinance 1595 states that these permits may be issued upon consent of Council.

NOW, THEREFORE BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that the following municipal parking permits may be issued by the Mayor for the year 2022:

1. Elected Officials
2. Department Heads & Staff as deemed necessary to conduct City business
3. Firefighters, Police & Security Officers
4. Members of Planning Board
5. Medical, Lighthouse & Historian/Photographer Volunteers
6. Environmental Commission
7. GWTIDA Board
8. Lifeguard Pension Commission
9. Recreation Commission
10. Tourists Development & Historical Commissions
11. Health, Ethics & UEZ Boards
12. Bike Path & Municipal Alliance Committees
13. Recreation Dept. Program Instructors & Tourist/Welcome
Center Aides

OFFERED BY: _____ **SECONDED BY:** _____

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May 2022.

Dated: May 3, 2022 Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Zampirri									

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

APPROVING EVENT APPLICATION FOR LICENSED PREMISES IN SEAPORT PIER REDEVELOPMENT AREA PURSUANT TO ORD. 1780

WHEREAS, Ordinance 1780, adopted on April 16, 2019, amended the provisions of §308-2N(3) of the Code of the City of North Wildwood which pertains to noise and sound emanating from alcoholic beverage licensed premises; and

WHEREAS, Ordinance 1780 allows for the owners of licensed premises in the Pier Zoning District and in the Seaport Pier Redevelopment Area to make application to City Council for approval of events that might otherwise constitute a violation of §308-2N; and

WHEREAS, BG Capital, LLC, operating in the Seaport Pier Redevelopment Area, has submitted to the City Clerk an application for events on every Thursday, Friday, Saturday and Sunday night from May 26, 2022 through September 25, 2022, which events would not end until 12 Midnight; and

WHEREAS, the City Clerk has forwarded the applications to all City officials enumerated in Ord. 1780 for comment and has annexed said applications to this resolution as "Exhibit A"; and

WHEREAS, Council deems it appropriate that the proposed event application be approved; however, Council deems it appropriate to impose the condition that the events described in said applications must cease at 11:00 pm on Thursdays and Sundays. Events may continue until 12 Midnight on Fridays, Saturdays and holidays.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the allegations of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The event applications annexed hereto as Exhibit "A" be and it hereby are approved, with the condition that the event activities described in said applications must cease at 11:00 pm on Thursdays and Sundays.
- 3) Events may continue until 12 Midnight on Fridays, Saturdays and holidays.
- 4) The City Clerk be and he hereby is authorized to forward written approval of the annexed event application to the applicant.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: ___ May 3, 2022 ___

Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>		<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Tolomeo				Koehler				
Rullo				Bishop				
Kane				Zampirri				
Del Conte								

Anthony P. Monzo
(LLM Taxation)
Andrew D. Catanese
F. Thomas Hillegass
Louis A. DeLolliis



Daniel S. Reeves
Lyndsy M. Newcomb
Kathryn A. Monzo
Rachel A. Sandman
Douglas A. Burke
(Of Counsel)

April 8, 2022

VIA EMAIL AND REGULAR MAIL

W. Scott Jett, R.M.C., C.M.R., City Clerk
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

RE: Seaport Pier Live Music Application
Our File No. 4887-C01

Dear Mr. Jett:

Please find enclosed an application to permit live music until midnight at Seaport Pier. This application covers Thursday, Friday, Saturday and Sunday from May 26, 2022 through September 25, 2022. Please do not hesitate to contact me should you need any further information.

Very truly yours,

A handwritten signature in black ink, appearing to read "Lyndsy M. Newcomb", is written over the typed name and email address.

LYNDSY M. NEWCOMB
lnewcomb@mchlegal.com

LMN/hco
Enclosures



City of North Wildwood Event Application Form For Licensed Premises Located in P-Pier Zoning District or SPRA - Seaport Pier Redevelopment Area Per Ordinance 1780

Date of Event: Thursday, Friday, Saturday, Sunday beginning May 26, 2022 through September 25, 2022

Date of Application: 4/7/2021

APPLICANT INFORMATION

- 1) Name of Applicant: BG Capital, LLC d/b/a Seaport Pier
- 2) Address of Applicant: 1516 North 5th Street, Suite 507, Philadelphia PA
- 3) Address of Licensed Premises: 2203 Boardwalk, North Wildwood, NJ 08260
- 4) Applicant's Email: jnewcomb@mchlegal.com Phone: 609-463-4601
- 5) Zoning District (P or SPRA): SPRA

EVENT INFORMATION

- 1) Name of Event: Live music until midnight Thursday, Friday, Saturday and Sunday beginning on May 26, 2022 through September 25, 2022.
- 2) Description of Event: Live entertainment such as band, acoustic music or DJ.
- 3) Will the event include live entertainment? x Yes ☐ No
- 4) If yes, describe in detail: Live music will be performed by various bands.
- 5) Will the event include amplified prerecorded music or visual media that produces sound? x Yes ☐ No
- 6) If yes, describe in detail: DJ
- 7) Describe Event Activities (Include copy of program schedules): Schedule of bands to be uploaded to Seaport Pier website as available.

Date and time of Event: See above

Rain Dates: N/A

8) Describe how you plan to provide security for the event? Security will be handled by a dedicated security staff

consisting of a Chief of Security and other Security Personnel as set forth in Security Plan approved by ABC.

a. Private Security Company (name/address/phone) N/A

b. Request Police Security Detail (Certain police details may require reimbursement for services provided, e.g.,
overnight site security): N/A

REQUIRED MEETINGS

In addition to the filing this event application, applicants may be required to attend a meeting with the City of North Wildwood officials for review of the application. A second meeting, approximately one week prior to the date of the event, may also be required to accommodate last minute changes and additions.

I, Lyndsy M. Newcomb, Esq., the undersigned state that I am the duly authorized

Representative of BG Capital, LLC and the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

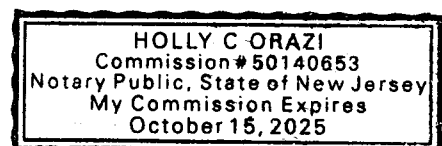
Lyndsy M. Newcomb
Applicant Signature

4/8/22
Date

Holly C. Orazi
Notary Signature

4/8/2022
Date

Notary Seal



For City Clerk's Use
Do Not Write Below This Line

Copies Transmitted to
Council Members: _____(date)

Mayor: _____(date)

Date of Resolution Approving or Denying Application: _____

Resolution No. _____

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

WAIVING TIME RESTRICTION ON THE SALE, SERVICE AND CONSUMPTION OF ALCOHOLIC BEVERAGES FOR LICENSED PREMISES IN SEAPORT PIER REDEVELOPMENT AREA FOR SPECIAL EVENT PURSUANT TO SPECIAL CONDITIONS AMENDED BY THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL OF THE STATE OF NEW JERSEY

WHEREAS, SPTWO, LLC, operates in the Seaport Pier Redevelopment Area under Concessionaire Permit #61894 issued by the Division of Alcoholic Beverage Control of the State of New Jersey; and

WHEREAS, said Permit contains a special condition mandating that the sale, service and consumption of alcohol must cease by 1:00 a.m.; and

WHEREAS, SPTWO, LLC has submitted to the City Clerk a request that during a special event on the Boardwalk on June 16, 17, 18 and 19, 2022, the sale, service and consumption of alcohol be permitted until 3:00 a.m.; and

WHEREAS, certain sections of the Code of the City of North Wildwood state that the sale, service and consumption of alcohol in zones on the Boardwalk must cease by 1:00 a.m. and

WHEREAS, Mayor and Council are of the opinion that the City of North Wildwood does not have the authority to allow the sale, service and consumption of alcohol in the Seaport Pier Redevelopment Area until 3:00 a.m. unless and until the Division of Alcoholic Beverage Control of the State of New Jersey amends the special conditions attached to Concessionaire Permit #61894, due to the fact that SPTWO, LLC is not operating under an alcoholic beverage license issued by the City of North Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the allegations of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) In the event that the Division of Alcoholic Beverage Control of the State of New Jersey temporarily amends the special conditions attached to Concessionaire Permit #61894 to allow the sale, service and consumption of alcoholic beverages until 3:00 a.m. on the aforementioned dates, the following shall apply:
 - a. Any and all sections of the Code of the City of North Wildwood prohibiting the sale, service and consumption of alcohol in zones on the Boardwalk after 1:00 a.m. are hereby waived for the dates of June 16, 17, 18 and 19, 2022.
 - b. The application of SPTWO, LLC seeking permission for the sale, service and consumption of alcoholic beverages in the Seaport Pier Redevelopment Area until 3:00 a.m. on June 16, 17, 18 and 19, 2022 is hereby approved.
 - c. SPTWO, LLC shall provide to the City Clerk a copy of Concessionaire Permit #61894 and its temporarily amended special conditions.
 - d. In addition to any special conditions imposed upon Concessionaire Permit #61894 by the Division of Alcoholic Beverage Control of the State of New Jersey, and in the event that all conditions desired by the City of North Wildwood are not imposed on said Permit by the Division of Alcoholic Beverage Control of the State of New Jersey, the City of North Wildwood shall also require that, for June 16, 17, 18 and 19, 2022:
 - i. Live outdoor music shall cease by 11:00 p.m. on Thursday, June 16 and Sunday, June 19, 2022.
 - ii. Live outdoor music shall cease by 12 Midnight on Friday, June 17 and Saturday, June 18, 2022.
 - iii. The outdoor sale and service of alcohol shall cease by 12:30 a.m.
 - iv. The outdoor consumption of alcohol shall cease by 1:00 a.m.
 - v. Any and all activity in the Seaport Pier Redevelopment Area from 1:00 a.m. until 3:00 a.m. shall take place indoors.

3) In the event that the Division of Alcoholic Beverage Control of the State of New Jersey does not temporarily amend the special conditions attached to Concessionaire Permit #61894 to allow the sale, service and consumption of alcoholic beverages until 3:00 a.m. on the aforementioned dates, this Resolution shall be null and void and all sections of the Code of the City of North Wildwood prohibiting the sale, service and consumption of alcohol in zones on the Boardwalk after 1:00 a.m. shall remain in effect.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: ____ May 3, 2022 _____ Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

APPROVING THE LOCATION OF AN ADA PARKING SPACE IN THE 1ST AVENUE RIGHT-OF-WAY PURSUANT TO A CONDITION IMPOSED BY THE NORTH WILDWOOD PLANNING BOARD

WHEREAS, Largy Road, LLC of 116 W. 1st Avenue, submitted an application to the North Wildwood Planning Board (Application P-21-12-1) seeking preliminary and final site plan approval for the construction of an elevated outdoor wooden deck at the business operating as the Anglesea Pub; and

WHEREAS, said application requested certain variances in connection with the construction of said deck; and

WHEREAS, Largy Road, LLC complied with all of the requirements of the Municipal Land Use Act and Planning Board procedures in connection with said application; and

WHEREAS, via Planning Board Resolution P-2021-12-1, dated March 10, 2022, the North Wildwood Planning Board granted approval of said application subject to certain terms and conditions; and

WHEREAS, one of the conditions imposed by the Planning Board, listed at Paragraph 7d of Planning Board Resolution P-2021-12-1, states that “the applicant will petition City Council for approval in order to locate an ADA parking space in the public right-of-way;” and

WHEREAS, pursuant to said condition, Largy Road, LLC, aka Sean & Debbie McMullan, have petitioned City Council, via correspondence from their project engineer, for approval to locate an ADA parking space in the 1st Avenue right-of-way, immediately north of and adjacent to the Anglesea Pub, which parking space is outlined on the updated proposed minor site plan dated of April 7, 2022.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, County of Cape May, State of New Jersey, that:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. Pursuant to the condition set forth in Paragraph 7d of Planning Board Resolution P-2021-12-1, approval is hereby granted for the location of an ADA parking space in the public right-of-way of 1st Avenue on the north side of the Anglesea Pub, in a location specified in the updated proposed minor site plan dated of April 7, 2022.
3. Planning Board Resolution P-2021-12-1 shall be annexed to and made a part of this Resolution.
4. The City Clerk shall forward a certified copy of this Resolution to the North Wildwood Planning Board and to Largy Road, LLC, AKA Sean & Debbie McMullan.

5. The appropriate City officials and employees are hereby empowered and directed to take such actions as may be necessary in order to carry out the intent and purpose of this Resolution.

OFFERED BY: _____ **SECONDED BY:** _____
STATE OF NEW JERSEY **COUNTY OF CAPE MAY**

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 3rd day of May, 2022.

Dated: May 3, 2022

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

RESOLUTION # _____



CITY OF NORTH WILDWOOD

PLANNING BOARD

City Hall, 901 Atlantic Avenue
North Wildwood, NJ 08260
609-522-2030, ext. 1280

21-399

March 10, 2022

Mr. Cory Gilman
Josephson, Wilkinson & Gilman, PA
2699 Dune Drive
Avalon, NJ 08202

RE: Largy Road, LLC
Application: P-21-12-1
116 W. 1st Avenue
Block 188.02; Lot 9
CBD Zoning District

Dear Mr. Gilman:

Enclosed please find a copy of the above referenced memorialized Resolution, for your records.

Should you need additional information or assistance, please contact our office at (609) 522-2030, x1280 or at email egundrum@northwildwood.com.

Thank you for your attention on this matter.

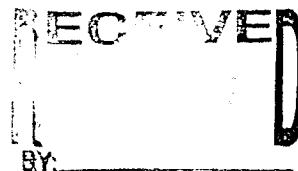
Sincerely,

A handwritten signature in black ink, appearing to read "J. Eric Gundrum".

J. Eric Gundrum
Secretary to the Boards

Enclosure

C: Dan Speigel, Construction/Zoning Official
SNS Engineers, Siteplanner
Joe Garramone, Architect
Largy Road, LLC, Applicant



**CITY OF NORTH WILDWOOD
PLANNING BOARD
RESOLUTION P-2021-12-1**

WHEREAS, the North Wildwood Planning Board conducted a regular meeting on February 9, 2022; and

WHEREAS, at that meeting the North Wildwood Planning Board heard and considered the application of Largy Road, LLC ("Applicant"), owner of the property located at 116 W. 1st Avenue, a/k/a Block 188.02, Lot 9 ("Subject Property"), seeking preliminary and final site plan approval, and 'C' variance relief in relation to off-street parking for two (2) parking spaces, minimum parking stall length (18ft. is required whereas 16.5ft. is proposed), minimum drive aisle width (24ft. is required whereas 21.7ft. is proposed), maximum lot coverage (80% is permitted whereas 100% is existing and proposed), minimum side yard setback to existing accessory structures (4ft. is required whereas .2ft. is existing and proposed), and required buffer to an adjoining property, in order to construct an elevated wooden deck in the area of existing parking lot adjacent to New Jersey Avenue to provide a total of fifty (50) outdoor seats; and

WHEREAS, the Applicant has complied with all of the requirements of the Municipal Land Use Act and the City of North Wildwood Planning Board procedural requirements in order to prosecute this application; and

WHEREAS, at said meeting, the North Wildwood Planning Board carefully considered the application submitted as well as the following testimony and evidence presented:

1. Cory Gilman, Esquire appeared on behalf of the Applicant and outlined the nature of the application and the relief sought in connection with same.
2. Mr. Gilman informed the Board that the subject property is developed with a bar/restaurant known as the Anglesea Pub and it is located in the City's CBD zone.

will be constructed above the deck and the main entrance to the pub and awnings will be incorporated as well.

12. Mr. Garramone advised the Board that access to the deck will be provided by a set of stairs located along the façade of the building or from inside the pub itself.
13. He indicated that a refrigeration/walk-in box, an HVAC unit and restrooms will also be incorporated on the deck.
14. Mr. Garramone testified that the existing parking lot located adjacent to New Jersey Avenue encroaches into the City right-of-way; however, the proposed deck provides a 2.5ft. buffer and he indicated that the Applicant is proposing to further reduce the size of the deck by an additional 2.5ft. in order to provide a 5ft. buffer to New Jersey Avenue despite the fact that a 0ft. buffer is permitted. As a condition of approval, the Applicant will submit revised plans depicting a 5ft. buffer between the deck and the public right-of-way.
15. A discussion ensued in relation to proposed landscaping within the buffer area. As a condition of approval, the Applicant will submit a landscaping plan to be reviewed and approved by the Board Engineer.
16. In response to a question posed by the Board, Mr. Garramone testified that a total of fifty (50) seats will be located on the deck, consisting of seven (7) tables containing a total of twenty-eight (28) seats and twenty-two (22) additional seats at a proposed bar.
17. Mr. Garramone opined that the proposed construction will promote a desirable visual environment which will be aesthetically pleasing and compliment the main thoroughfare leading into the City of North Wildwood.
18. Andrew Schaeffer, P.E., P.P. with Schaeffer Nassar Scheidigg Consulting Engineers, LLC appeared before the Board on behalf of the Applicant. Mr. Schaeffer was accepted as an expert in the field of engineering and planning, and he was placed under oath and testified from the proposed site plan consisting of four (4) sheets,

25. Mr. Schaeffer informed the Board that an ADA parking space is proposed on the corner of 1st Avenue in the public right-of-way. He indicated that there are no other locations on site which can meet ADA requirements aside from this location. As a condition of approval, the Applicant will petition City Council for approval in order to locate the ADA parking space in the public right-of-way.
26. Mr. Schaeffer testified that depressed curbing located along New Jersey Avenue will be eliminated in connection with this project, and curbing will also be replaced along New Jersey Avenue.
27. Mr. Schaeffer reviewed the proposed lighting plan associated with the deck and front entranceway. He confirmed that proposed lights will be appropriately shielded and will not spill on to neighboring properties.
28. Mr. Schaeffer opined that several of the purposes of zoning, outlined within N.J.S.A. 40:55D-2, are advanced in connection with this application and support the relief sought by the Applicant as it:
- a. Encourages municipal action to guide the appropriate use or development of all lands in this State, in a manner which will promote the public health, safety, morals, and general welfare;
 - g. Provides sufficient space in appropriate locations for a variety of agricultural, residential, recreational, commercial and industrial uses and open space, both public and private, according to their respective environmental requirements in order to meet the needs of all New Jersey citizens; and
 - i. Promotes a desirable visual environment through creative development techniques and good civic design and arrangement.
29. Mr. Schaeffer further opined that the application can be granted as there are no substantial detriments to the public good and the application does not substantially impair the intent or purpose of the zone plan and zoning ordinance. The application

100 outdoor seats and reducing that number to 50 should only further improve the operation.

38. Mr. McMullan advised the Board that the Covid-19 pandemic has created a high demand for outdoor seating and he indicated that outdoor seating is now a necessity to operate a successful restaurant.
39. Board members raised issues associated with noise and outdoor entertainment that have arisen in connection with the existing temporary outdoor seating area.
40. Mr. McMullan testified that the 'beer garden' is generally closed by 10pm and DJ's and bands performing outdoors are also usually shutdown by 10pm.
41. Board members questioned whether or not the Applicant intended to close the proposed deck by 10pm. Mr. McMullan testified that he would prefer to maintain the option to operate the deck until normal closing time. As a condition of approval, the deck will be closed by 12am.
42. Board members expressed concerns about the impact that bands performing on the proposed deck would have on the surrounding residential neighborhoods. As a condition of approval, no amplified DJ or live music will be permitted on the outside deck and no music will be permitted after 10pm.
43. Mr. McMullan indicated that any house music or sound would be controlled on site and would be contained on site so as to not impact the surrounding neighborhood.
44. The Board was in receipt of a review memorandum prepared by Board Engineer Ralph Petrella, P.E. P.P., P.L.S. of Van Note-Harvey Associates, Inc., dated February 1, 2022, which was received by the Board and which is incorporated herein as fact. Mr. Petrella reviewed and confirmed the relief sought by the Applicant for the benefit of the Board.
45. At the conclusion of the Applicant's presentation the Meeting was opened to the public for comment. No members of the public spoke out in favor or against the application. Accordingly, the public portion of this application was closed.

9. Mr. Garramone reviewed the existing and proposed floor plans and architectural elevations for the benefit of the Board. He reviewed the dimensions associated the proposed outdoor deck. The Board found Mr. Garramone's testimony to be credible and persuasive.
10. The Board is also in receipt of a proposed site plan consisting of four (4) sheets, dated September 20, 2021, and revised January 18, 2022, which is incorporated herein as fact. The site plan was prepared by Andrew Schaeffer, P.E., P.P. with Schaeffer Nassar Scheidigg Consulting Engineers, LLC. Mr. Schaeffer appeared before the Board, he was accepted as expert in the field of engineering and planning, and he testified on behalf of the Applicant.
11. Mr. Schaeffer reviewed the existing and proposed site conditions for the benefit of the Board. He identified the variance relief sought in connection with this Application and he addressed the positive and negative criteria which he opined supports the relief sought by the Applicant.
12. Mr. Schaeffer reviewed proposed modifications to the rear yard parking lot which he indicated improve the safety and functionality of the site.
13. Mr. Schaeffer identified several of purposes of zoning that are advanced in connection with this Application.
14. Mr. Schaeffer opined that there are no substantial detriments to the intent or purpose of the zone plan or zoning ordinance nor is there a detriment to the public good or surrounding community in connection with the proposed project. The Board found Mr. Schaeffer's testimony to be credible and persuasive.
15. The Board received testimony from Sean McMullan, the owner of the subject property. Mr. McMullan reviewed the history of the subject property and he provided the Board with an overview of the operation of the bar/restaurant.

parking lot adjacent to New Jersey Avenue to provide a total of fifty (50) outdoor seats, be and hereby is granted subject to the following terms and conditions:

1. All development shall be in accordance with the floor plans and architectural elevations, consisting of two (2) sheets, dated January 18, 2022, prepared by Joseph Garramone, R.A., which were received by the Board, and which are incorporated herein as fact, and the proposed site plan consisting of four (4) sheets, dated September 20, 2021, and revised January 18, 2022, which was prepared by Andrew Schaeffer, P.E., P.P., which was received by the Board, and which is incorporated herein as fact
2. If applicable, the Condominium Documents shall reflect that the storm water management system shall be maintained by the Condominium Association.
3. All permitted fences shall be situated on a lot in such a manner that the finished side of the fence shall face adjacent properties. All poles, posts, etc. shall be erected on the inside of the fence. All fences shall be erected within the property lines of the property. Height of fences shall meet the requirements of Section 276-30 as measured from existing grade.
4. If applicable, the Condominium Documents and any subsequent rental agreements shall reflect the condition that the use/rental of any unit will include the parking and storage area of the unit and provide that the garage is to be used exclusively for parking purposes.
5. If applicable, the Condominium Documents will include a restriction preventing the partial rental of a unit.
6. The Applicant shall comply with and obtain any and all other governmental approvals required in connection with this project including, but not limited to, local, county, state and federal approvals.
7. The Applicant shall comply with following conditions of approval:

12. All plans, exhibits and testimony presented to the Board in support of this application are hereby incorporated by the Board and relied upon in the entry of this decision.
13. Agreement by the Applicant to specific items not contained within the Resolution, which are otherwise set forth in the application, or which are contained within the record of the hearing of the application, are adopted by reference even though not set forth herein at length.

April 29, 2022
09:30 AM

CITY OF NORTH WILDWOOD
Check Payment Batch Verification Listing

Page No: 1

Batch Id: NPL Batch Type: C Batch Date: 05/03/22 Checking Account: CREST G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
<hr/>									
	05/03/22	01050 ATLANTIC CTY MUNICIPAL JIF		C/O JOHN HANSEN, ACTING TREAS.					
22-00901	04/27/22	1 LIABILITY	58,067.93	2-01-23-210-010	Budget	Aprv	35	1	
				INSURANCE - LIABILITY					
22-00901	04/27/22	2 WORKERS COMP	134,165.03	2-01-23-215-010	Budget	Aprv	36	1	
				WORKERS COMPENSATION INSURANCE					
22-00901	04/27/22	3 PROPERTY AND AUTO	20,626.04	2-01-23-210-090	Budget	Aprv	37	1	
				PROPERTY AND AUTO LIABILITY					
			212,859.00						
<hr/>									
	05/03/22	01446 ADVANCED VIDEO & SOUND LLC		333 BLOSSOM CIRCLE					
22-00909	04/27/22	1 Maintenance Contract	126.25	2-01-25-240-029	Budget	Aprv	43	1	
				POLICE-CONTRACTUAL SERVICES					
22-00910	04/27/22	1 Annual Contract	1,250.00	2-01-25-240-029	Budget	Aprv	44	1	
				POLICE-CONTRACTUAL SERVICES					
			1,376.25						
<hr/>									
	05/03/22	01458 ATLANTIC TACTICAL		3319 anvil place					
22-00416	02/23/22	1 Sling for Dovetails	788.40	2-01-25-240-030	Budget	Aprv	3	1	
				POLICE-AMMO & WEAPONS					
			788.40						
<hr/>									
	05/03/22	01685 AT & T		PO BOX 5019					
22-00882	04/19/22	1 ELECTRIC	416.11	2-01-31-440-010	Budget	Aprv	20	1	
				TELEPHONE COSTS					
			416.11						
<hr/>									
	05/03/22	01964 AMERIFLEX		PO BOX 871655					
22-00884	04/21/22	1 HSA & Fsa	508.75	2-01-23-220-096	Budget	Aprv	21	1	
				INSURANCE CONSULTANT COMMISSION					
			508.75						
<hr/>									
	05/03/22	01993 ADP LLC		PO BOX 842875					
22-00896	04/27/22	1 TIME AND ATTENDANCE	211.15	2-01-20-100-036	Budget	Aprv	31	1	
				GEN ADM - OFFICE SUPPLIES					
			211.15						
<hr/>									
	05/03/22	02243 GOLD MEDAL ENVIRONMENTAL NJ INC		309 SALINA RD					
22-00879	04/19/22	1 TRASH COLLECTION	43,453.66	2-01-32-465-099	Budget	Aprv	18	1	
				GARBAGE COLLECTION COSTS					
			43,453.66						
<hr/>									
	05/03/22	02408 BTS CLEANING SERVICES LLC		PO BOX 943					
22-00922	04/28/22	1 LIGHTHOUSE CLEANING	975.00	T-03-56-195-011	Budget	Aprv	53	1	
				HEREFORD LIGHTHOUSE TRUST					
			975.00						
<hr/>									
	05/03/22	03050 C.M.C.M.U.A.		1523 route 9 north					
22-00887	04/21/22	1 TIPPING FEE	1,029,201.75	2-01-43-456-010	Budget	Aprv	23	1	
				SEWER TREATMENT CHARGES					

April 29, 2022
09:30 AM

CITY OF NORTH WILDWOOD
Check Payment Batch Verification Listing

Page No: 2

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
			1,029,201.75						
22-00904	05/03/22	03159 COASTAL LANDSCAPING		102-D N, RAILROAD AVE					
04/27/22	1	Healthy Lawn Prog 1st Install	125.03	2-01-26-310-021	Budget	Aprv	39	1	
			125.03	BLDGS & GRNDS - CONTR SVCS					
22-00880	05/03/22	03383 ATLANTIC CITY ELECTRIC		P.O.BOX 13610					
04/19/22	1	ELECTRIC	38.41	2-01-31-430-010	Budget	Aprv	19	1	
			38.41	ELECTRICITY COSTS					
22-00911	05/03/22	03729 CAPE REGIONAL URGENT CARE		po box 57680					
04/27/22	1	Physical Exams	2,407.00	2-01-25-240-093	Budget	Aprv	45	1	
			2,407.00	POLICE - MEDICAL EXPENSES					
22-00918	05/03/22	039002 CORELOGIC		refund unit					
04/28/22	1	blk 198 lt 10 qual c0001	326.78	2-01-55-100-002	Budget	Aprv	49	1	
22-00918	04/28/22	2	blk 198 lt 10 qual c0003	210.15	REAL ESTATE TAX REFUNDS	Budget	Aprv	50	1
			536.93	2-01-55-100-002	Budget	Aprv	50	1	
				REAL ESTATE TAX REFUNDS					
22-00888	05/03/22	04385 DOCUTREND INC		575 8TH ave fl 10					
04/21/22	1	CONTRACT JAN 2022	2,520.00	2-01-20-100-036	Budget	Aprv	24	1	
22-00888	04/21/22	2	CONTRACT JAN 2022	2,651.94	GEN ADM - OFFICE SUPPLIES	Budget	Aprv	25	1
22-00894	04/22/22	1	Contract	2,520.00	GEN ADM - OFFICE SUPPLIES	Budget	Aprv	29	1
			7,691.94	FIN ADM - OFFICE SUPPLIES					
22-00893	05/03/22	05011 EDMUNDS & ASSOCIATES		301 A TILTON ROAD					
04/22/22	1	SUBSCRIPTION - PARKS & REC	5,351.00	2-01-28-370-053	Budget	Aprv	28	1	
			5,351.00	REC CTR - OFFICE EQUIPMENT					
22-00898	05/03/22	06053 FORD SCOTT & ASSOC., L.L.C.		1535 HAVEN AVENUE					
04/27/22	1	2ND QUARTER	1,000.00	2-01-20-135-099	Budget	Aprv	33	1	
22-00899	01/04/22	1	2ND QUARTER	21,000.00	AUDIT FEES	Budget	Aprv	34	1
			22,000.00	2-01-20-135-099	Budget	Aprv	34	1	
				AUDIT FEES					
22-00923	05/03/22	07317 GREAT AMERICAN FINANCIAL SERV		PO BOX 660831					
04/28/22	1	POSTAGE MACHINE LEASE	621.00	2-01-20-120-022	Budget	Aprv	54	1	
			621.00	MUN CLK - POSTAGE					
22-00873	05/03/22	08267 HUNTINGTON BUSINESS SYSTEMS		P.O. BOX 343					
04/19/22	1	7/21-12/21 & 1/22-6/22	2,988.00	2-01-26-290-099	Budget	Aprv	11	1	

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CITY OF NORTH WILDWOOD
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Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
					PUB WKS DATA PROCESSING					
				2,988.00						
22-00912	05/03/22	09080	INST. FOR FORENSIC PSYCHOLOGY		5 FIR COURT					
	04/27/22	1	Psy Exams	7,125.00	2-01-25-240-093	Budget	Aprv	46	1	
				7,125.00	POLICE - MEDICAL EXPENSES					
22-00876	05/03/22	10073	JONACH ELECTRONICS, INC		15 MERRY LANE					
	04/19/22	1	Service Contract	4,000.00	2-01-25-252-058	Budget	Aprv	17	1	
				4,000.00	EM MGT -OTHER EQUIP & SUPPLIES					
22-00712	05/03/22	10077	JOYCEMEDIA		41 PARK DRIVE					
	04/06/22	1	LIGHTHOUSE WEBSITE	29.95	T-03-56-195-011	Budget	Aprv	7	1	
				29.95	HEREFORD LIGHTHOUSE TRUST					
22-00586	05/03/22	10643	J HARRIS ACADEMY OF POLICE TRA		1435 white spruce dr					
	03/16/22	1	Search & Seizure	975.00	2-01-25-240-042	Budget	Aprv	4	1	
22-00590	03/16/22	1	Search & Seizure	195.00	POLICE - EDUCATION & TRAINING	Budget	Aprv	5	1	
				1,170.00	POLICE - EDUCATION & TRAINING					
22-00891	05/03/22	13012	MUNICIPAL RECORD SERVICE		106 W ATLANTIC AVENUE					
	04/22/22	1		1,671.00	2-01-43-490-023	Budget	Aprv	27	1	
				1,671.00	MUN CT - PRINTING					
22-00926	05/03/22	13912	MUNIDEX INC		11-43 raymond plaza WEST					
	04/28/22	1	MUNIDEX ANNUAL CONTRACT	4,952.00	2-01-20-120-059	Budget	Aprv	57	1	
				4,952.00	MUN CLK - DATA PROC EQUIPMENT					
22-00875	05/03/22	13993	MITCHELL HUMPHREY & CO		1285 FERN RIDGE PARKWAY					
	04/19/22	1	Mitchell Humphrey Programs	2,025.00	2-01-22-195-061	Budget	Aprv	16	1	
				1,000.00	INSP OF CONSTR - SOFTWARE SUPPORT	Budget			2	
				3,025.00	2-01-21-185-036	Budget				
					PLANNING & ZONING- OFFICE SUPPLIES					
22-00886	05/03/22	15371	PARKMOBILE LLC		ATT A/R					
	04/21/22	1	PARKING	6,082.30	2-01-55-100-033	Budget	Aprv	22	1	
				6,082.30	PARK MOBILE TRANSACTION FEES					
22-00925	05/03/22	18030	REGISTRAR'S ASSOC OF NJ		C/O MARYANN ORAPELLO					
	04/28/22	1	2022 NJ REGISTRAR WSJ	25.00	2-01-20-120-044	Budget	Aprv	56	1	
				25.00	MUN CLK - PROF ASSOC DUES					

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Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
22-00753	05/03/22 01/04/22	190009 SHORE COUNSELING, LLC 1 2ND QUARTER	746.32 746.32	601 south rt 9	2-01-20-100-028	Budget	Aprv	10	1
				GEN ADM - PROF/ CONSULTANT					
22-00908	05/03/22 04/27/22	19059 SEASHORE SIGN 1 Lettering and Strip of CE Car	955.00 955.00	20-b S MAIN STREET	2-01-25-240-051	Budget	Aprv	42	1
				POLICE - PURCH OF VEHICLES					
22-00710	05/03/22 04/06/22	19515 STALKER RADIO APPLIED CONCEPTS 1 Tahoe Cable Kit	262.00 262.00	PO BOX 972943	2-01-25-240-026	Budget	Aprv	6	1
				POLICE - MAINT OF OTHER EQUIP					
22-00903	05/03/22 04/27/22	19534 SCHULER SECURITY INC 1 System troubleReplace smokeDet	290.00	PO BOX 727	2-01-26-310-021	Budget	Aprv	38	1
22-00905	04/27/22	1 Insp. Fire alarm 104- 4th Ave	195.00 485.00	BLDGS & GRNDS - CONTR SVCS	2-01-26-310-021	Budget	Aprv	40	1
				BLDGS & GRNDS - CONTR SVCS					
22-00874	05/03/22 04/19/22	19664 Stefankiewicz & Belasco LLC 1 PB Solicitor escrow	126.00	111 e 17th st suite 100	P-22-3-3	Project	Aprv	12	1
22-00874	04/19/22	2 PB Solicitor escrow	70.00	1308 DELAWARE AVENUE	P-22-2-2	Project	Aprv	13	1
22-00874	04/19/22	3 PB Solicitor escrow	70.00	1501 NEW YORK AVENUE	P-22-2-4	Project	Aprv	14	1
22-00874	04/19/22	4 PB Solicitor escrow	84.00	615 W SPRUCE	P-22-2-1	Project	Aprv	15	1
22-00916	04/27/22	1 PB Solicitor escrow	182.00	115 EAST 6 AVENUE	P-22-2-3	Project	Aprv	47	1
22-00916	04/27/22	2 PB Solicitor escrow	140.00 672.00	431 E 25TH AVENUE	P-22-1-2	Project	Aprv	48	1
				1411 HOFFMAN CANAL AVENUE					
22-00897	05/03/22 04/27/22	20194 TREAS.,STATE OF NJ 1 0507.02.0002.2	100.00 100.00	NJDEP/NATURAL LANDS MANAGMENT	2-01-20-100-028	Budget	Aprv	32	1
				GEN ADM - PROF/ CONSULTANT					
22-00895	05/03/22 04/22/22	20246 TREASURER, STATE OF NEW JERSEY 1	100.00 100.00	DIVISION OF REVENUE	2-01-20-100-044	Budget	Aprv	30	1
				GEN ADM - PROF ASSOC DUES					
22-00327	05/03/22 02/10/22	20271 TACTICAL PUBLIC SAFETY 1 Installation	1,575.00	1036 INDUSTRIAL DRIVE	2-01-26-290-025	Budget	Aprv	2	1
22-00907	04/27/22	1 Quarterly Maintenance	4,992.00	PUB WKS-MAINT OF VEHICLES UNDER 1 TON	2-01-25-240-029	Budget	Aprv	41	1
				POLICE-CONTRACTUAL SERVICES					

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CITY OF NORTH WILDWOOD
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Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
			6,567.00						
05/03/22 20273 TRINITY CODE INSPECTIONS LLC				735 SHUNPIKE ROAD					
22-00729	04/11/22	1 MARCH ELECTRICAL INSPECTIONS	3,215.00	T-03-56-150-011	Budget	Aprv	8	1	
				UCC-THIRD PARTY					
22-00729	04/11/22	2 MARCH PLUMBING INSPECTIONS	4,022.00	T-03-56-150-011	Budget	Aprv	9	1	
				UCC-THIRD PARTY					
			7,237.00						
05/03/22 22002 VITAL SERVICES GROUP				Po Box 74008484					
22-00890	04/22/22	1 VITAL INSTALLATION	250.00	2-01-20-150-059	Budget	Aprv	26	1	
				ASMT OF TX - DATA PROC EQUIP					
			250.00						
05/03/22 23001 WEST PAYMENT CENTER				P.O. BOX 6292					
22-00924	04/28/22	1 WEST ONLINE	204.53	2-01-20-120-033	Budget	Aprv	55	1	
				MUN CLK - BOOKS AND PUB					
			204.53						
05/03/22 23007 TED KINGSTON, INC.				5 E. WILLARD RD.					
21-02781	12/06/21	1 Repeater Conversion to RACES	1,901.06	1-01-25-252-058	Budget	Aprv	1	1	
				EM MGT -OTHER EQUIP & SUPPLIES					
			1,901.06						
05/03/22 23026 CITY OF WILDWOOD - WATER				4400 NEW JERSEY AVENUE					
22-00920	04/28/22	1 City water	34,131.80	2-01-31-445-010	Budget	Aprv	51	1	
				WATER COSTS					
			34,131.80						
05/03/22 35262 Richard Lohwasser				3433 pine rd					
22-00921	04/28/22	1 found Money case 21-14803	106.00	2-01-55-100-015	Budget	Aprv	52	1	
				REFUND MRNA					
			106.00						

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	41	57	1,413,347.34

There are NO errors or warnings in this listing.

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CITY OF NORTH WILDWOOD
Check Payment Batch Verification Listing

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	1-01	1,901.06	0.00	0.00	1,901.06
	2-01	1,402,532.33	0.00	0.00	1,402,532.33
	T-03	8,241.95	0.00	0.00	8,241.95
Total of All Funds:		<u>1,412,675.34</u>	<u>0.00</u>	<u>0.00</u>	<u>1,412,675.34</u>

Project Description	Project No.	Project Total
1411 HOFFMAN CANAL AVENUE	P-22-1-2	140.00
115 EAST 6 AVENUE	P-22-2-1	84.00
1501 NEW YORK AVENUE	P-22-2-2	70.00
431 E 25TH AVENUE	P-22-2-3	182.00
615 W SPRUCE	P-22-2-4	70.00
1308 DELAWARE AVENUE	P-22-3-3	126.00
Total of All Projects:		<u>672.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-100-011	CASH-CURRENT FUND	0.00	1,404,433.39
2-01-192-08-000-000	ANTICIPATED REVENUES	6,082.30	0.00
2-01-194-16-000-000	MISC REVENUE NOT ANTICIPATED	106.00	0.00
2-01-201-20-000-000	CURRENT YEAR APPROPRIATIONS	1,395,807.10	0.00
2-01-203-20-000-000	APPROPRIATION RESERVES	1,901.06	0.00
2-01-205-55-101-002	TAX OVERPAYMENTS	<u>536.93</u>	<u>0.00</u>
	Totals for Fund 2-01 :	1,404,433.39	1,404,433.39
2-03-101-01-000-009	CASH - UCC -THIRD PARTY	0.00	7,237.00
2-03-101-01-000-012	CASH-DEVELOPER DEPOSITS	0.00	672.00
2-03-101-01-000-026	CASH - HEREFORD LIGHTHOUSE FD	0.00	1,004.95
2-03-286-56-854-802	RES FOR UCC - THIRD PARTY	7,237.00	0.00
2-03-286-56-856-801	RESERVE FOR DEVELOPERS DEPOSIT	672.00	0.00
2-03-286-56-863-801	RESERVE FOR HEREFORD LIGHTHSE	<u>1,004.95</u>	<u>0.00</u>
	Totals for Fund 2-03 :	8,913.95	8,913.95
	Grand Total:	<u>1,413,347.34</u>	<u>1,413,347.34</u>

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CITY OF NORTH WILDWOOD
Check Payment Batch Verification Listing

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Batch Id: NPL 1 Batch Type: C Batch Date: 05/03/22 Checking Account: CREST
Generate Direct Deposit: Y

G/L Credit: Budget G/L Credit

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
Dir Dep	05/03/22	01445	ACTION UNIFORM CO.		3164 FIRE RD					
22-00913	04/27/22	1	Uniforms,Patches	1,868.00	2-01-25-240-032	Budget	Aprv	10	1	
				1,868.00	POLICE - CLOTHING & UNIFORMS					
Dir Dep	05/03/22	04387	DAVE GREENLAND		412 W GLENWOOD AVE					
22-00870	04/19/22	1	Repairs	1,396.00	2-01-26-290-028	Budget	Aprv	3	1	
				1,396.00	PUB WKS MAINTOF CITY FLEET OVER 1 TON					
Dir Dep	05/03/22	06274	LAURA LOFTUS							
22-00706	04/06/22	1	Lunch Reimbursement	97.64	2-01-25-240-042	Budget	Aprv	1	1	
				97.64	POLICE - EDUCATION & TRAINING					
Dir Dep	05/03/22	10431	JESSICA DONAHUE		116 E HEATHER RD					
22-00915	04/27/22	1	MEDITATION AND YOGA INSTRUCTOR	35.00	T-03-56-190-011	Budget	Aprv	11	1	
					RECREATION CENTER					
22-00915	04/27/22	2	MEDITATION AND YOGA INSTRUCTOR	35.00	T-03-56-190-011	Budget	Aprv	12	1	
					RECREATION CENTER					
22-00915	04/27/22	3	MEDITATION AND YOGA INSTRUCTOR	35.00	T-03-56-190-011	Budget	Aprv	13	1	
					RECREATION CENTER					
22-00915	04/27/22	4	MEDITATION AND YOGA INSTRUCTOR	35.00	T-03-56-190-011	Budget	Aprv	14	1	
					RECREATION CENTER					
22-00915	04/27/22	5	MEDITATION AND YOGA INSTRUCTOR	35.00	T-03-56-190-011	Budget	Aprv	15	1	
				175.00	RECREATION CENTER					
Dir Dep	05/03/22	14121	NORTH WILDWOOD BD OF EDUCATION		1201 ATLANTIC AVENUE					
22-00885	04/21/22	1	SCHOOL TAX- MAY AND JUNE 2022	1,260,167.66	2-01-55-100-006	Budget	Aprv	7	1	
				1,260,167.66	LOCAL SCHOOL TAX					
Dir Dep	05/03/22	14399	NJAFM		ATTN TREASURER					
22-00878	04/19/22	1	NJAFM Membership	80.00	2-01-21-185-041	Budget	Aprv	6	1	
				80.00	PLANNING & ZONING - CONF & MEETINGS					
Dir Dep	05/03/22	15245	ONE CALL CONCEPTS, INC		7223 PARKWAY DRIVE					
22-00871	04/19/22	1	Voice	2.50	2-01-26-290-058	Budget	Aprv	4	1	
					PUB WKS - OTHER EQUIP & SUPPL					
22-00871	04/19/22	2	Locates	151.58	2-01-26-290-058	Budget	Aprv	5	1	
				154.08	PUB WKS - OTHER EQUIP & SUPPL					
Dir Dep	05/03/22	20032	CAPE MAY COUNTY TREASURER		4 MOORE ROAD					
22-00919	04/28/22	1	DPW Traffic Signal Shared Serv	18,360.00	2-01-26-310-021	Budget	Aprv	16	1	
				18,360.00	BLDGS & GRNDS - CONTR SVCS					

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Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
Dir Dep	05/03/22	23071	WILLIAMS SCOTSMAN, INC		901 S BOND STREET					
22-00889	04/21/22	1	TRAILERS	4,096.00	2-01-26-315-025	Budget	Aprv	8	1	
					FLEET MAINT - LEASE PAYMENTS					
22-00900	04/27/22	1	Trailers	553.30	2-01-26-315-025	Budget	Aprv	9	1	
					FLEET MAINT - LEASE PAYMENTS					
				4,649.30						
Dir Dep	05/03/22	6244	PATRICK M FLYNN		2004 NEW YORK AVENUE					
22-00722	04/06/22	1	Lunch Reimbursement	145.12	2-01-25-240-042	Budget	Aprv	2	1	
					POLICE - EDUCATION & TRAINING					
				145.12						

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Direct Deposit:	10	16	1,287,092.80

There are NO errors or warnings in this listing.

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CITY OF NORTH WILDWOOD
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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	1,286,917.80	0.00	0.00	1,286,917.80
	T-03	175.00	0.00	0.00	175.00
Total of All Funds:		<u>1,287,092.80</u>	<u>0.00</u>	<u>0.00</u>	<u>1,287,092.80</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-100-011	CASH-CURRENT FUND	0.00	1,286,917.80
2-01-201-20-000-000	CURRENT YEAR APPROPRIATIONS	26,750.14	0.00
2-01-207-55-000-000	SCHOOL TAX PAYABLE	<u>1,260,167.66</u>	<u>0.00</u>
	Totals for Fund 2-01 :	<u>1,286,917.80</u>	<u>1,286,917.80</u>
2-03-101-01-000-024	CASH - RECREATION CTR TRUST FD	0.00	175.00
2-03-286-56-862-801	RESERVE FOR RECREATION CTR	<u>175.00</u>	<u>0.00</u>
	Totals for Fund 2-03 :	<u>175.00</u>	<u>175.00</u>
	Grand Total:	<u>1,287,092.80</u>	<u>1,287,092.80</u>