

# **CITY OF NORTH WILDWOOD**

## **NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING**

**JUNE 21, 2022 AT 10:00 AM**

**This is a proposed agenda which is subject to change by Mayor and Council without further notice.**

**ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.**

### **COMMUNICATIONS:**

*Approve & File:*

SPECIAL EVENT, RE: July 4 Family Pooch Parade, July 4

SPECIAL EVENT, RE: NJ State Barbecue & Blues Festival, July 8-10

SPECIAL EVENT, RE: Anglesea Nite Market & Food Truck Festival #2, July 14

SPECIAL EVENT, RE: Sun & Sand Police/Fire 5K, July 16

SPECIAL EVENT, RE: Anglesea Nite Market & Food Truck Festival #3, July 28

### **APPOINTMENTS:**

Police Dept.

### **REPORTS:**

Various Depts.

### **RESOLUTIONS:**

1. Return of Balance of Escrow Deposit – Cardillo
2. Return of Balance of Escrow Deposit – Bachmann
3. Return of Balance of Escrow Deposit – NW Beach House LLC
4. Return of Balance of Escrow Deposit – Seashore Storage/WMJ Partnership
5. Renewal of ABC Licenses for NW for the License Year July 1, 2022 to June 30, 2023
6. Renewal of ABC License Issued to 101 E. Walnut Business Ventures, t/a Inlet on Olde
7. Renewal of ABC License Issued to Coco's Ocean Bay Club, LLC
8. Renewal of ABC License Issued to Boyz Club & Sportzyard t/a Keenan's Irish Pub
9. Renewal of ABC License Issued to 2507 Delaware LL LLC, t/a Salty Mermaid
10. Renewal of ABC License Issued to The Morey Organization, Inc.
11. Renewal of ABC License Issued to Youschak Properties LLC, t/a Montego Bay Resort

**VOUCHER LIST/FINANCE:** Authorizing payment of all approved vouchers

### **COUNCIL:**

### **PUBLIC:**

### **ADJOURNMENT:**

**Next Regular Meeting: Tuesday, July 5, 2022 @ 5:00 PM**





# City of North Wildwood Special Event Application Form

Name of Event: July 4 Family & Park Picnic

Date of Event: Mon 7-4-22 Date of Application: 6-10-22

Type of Event (check one)

- ☒ Parade / Procession    ☐ Festival ☐ 1Day ☐ multi-day    ☐ Block Party    ☐ Bonfire  
☐ Craft Show ☐ 1Day ☐ multi-day    ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race  
☐ Ceremony / Celebration / Demonstration    ☐ Polar Plunge / Water Event    ☐ Car Show  
☐ Film / Photography    ☐ Stage Request Only    ☐ Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: N.W. Rec & Tourism Dept

2) Address of Organization: 900 Central Ave

3) Purpose of Organization: Recreation & Tourism

4) How many members are in your organization: 2

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: \_\_\_\_\_ Tax ID#: \_\_\_\_\_



## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer <i>Steve DeLong</i>	
Title	Cell Phone <i>780-7532</i>
Address / City / State / Zip	
Email	

Name of Event Chairperson / Organizer <i>Dr. Jonathan</i>	
Title	Cell Phone <i>374-0562</i>
Address / City / State / Zip	
Email	

## SECTION 2 – APPLICATION AUTHORIZATION

I, *Steve DeLong Dr.*, the undersigned state that I am the duly  
Name of Applicant

authorized representative of the *NW Rec & Tennis Dr.*  
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

*[Signature]*  
Applicant Signature

*6-6-22*  
Date



## SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: July 4<sup>th</sup> Family to Power Race
- 2) Location of Event (please list city venue requirements by day/date): Race starts at 9<sup>th</sup> & Atlantic Ave to proceed north to 1<sup>st</sup> & South St
- 3) Describe Event Activities: 8-8:45 check-in / Registration @ 9<sup>th</sup> & Atlantic St to 8<sup>th</sup> St. ; Race starts off @ 9am

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☐ NO ☒

5) If yes, describe in detail: \_\_\_\_\_

6) Will alcohol be served or sold by event organizers or others: YES ☐ NO ☒

A) Do you have a ABC/Social Affairs Permit: YES ☐ NO ☒

B) Are you requesting approval for open display of alcohol: YES ☐ NO ☒

C) Designated Hours for open display of alcohol: \_\_\_\_\_

D) Designated Location of open display of alcohol: \_\_\_\_\_

E) Other Conditions: \_\_\_\_\_

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

8) Rain Date or Delayed Starting Time: No Rain Date - 30 min Delay

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Mon			
Date (MM/DD/YY)	7-4-22			
Set-Up (00:00AM/PM)	7:30am			
Event Starts (00:00 AM/PM)	9:00am			
Event Ends (00:00 AM/PM)	10:30am			
Clean-Up (00:00 AM/PM)	11:00am			



### SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: \_\_\_\_\_

11) Describe how you plan to provide security for the event: \_\_\_\_\_

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

### **ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: JIF

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “*Additionally Insured*.”

**A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.**



Bikes - Wagons - Strollers - LSV

## PARADE / PROCESSION / CAR SHOW

- 1) Proposed Parade Route (include turn-by-turn directions): 9<sup>th</sup> to Atlanta to 1<sup>st</sup> to Sent
- 2) Starting Location & Ending Location (identify on site-plan): 9<sup>th</sup> to Atlanta - 1<sup>st</sup> to Sent
- 3) Assembly Area & Disbanding Area (identify on site-plan): 11<sup>th</sup> - 1<sup>st</sup> Ave
- 4) Location of Reviewing/Judging Stands & Bleachers (identify on site-plan): 1<sup>st</sup> to Sent
- 5) Number of Participants: 100+ Number of Spectators: 500+ Number of Animals: 2-4
- 6) Number of Bands / Musical Units: 2-3 Number of Floats: 1-2
- 7) Number of Cars / Trucks: 10-25 (Certain height restrictions may apply due to overhead wires)
- 8) Number of Buses: 0 Will you require Off-Site Bus Parking? YES ☐ NO ☒
- 9) If yes, how much Off-Site Parking will you need: \_\_\_\_\_
- 10) Is Bollard Removal Required? YES ☐ NO ☒  
Bollard Location: \_\_\_\_\_  
Removal Time: \_\_\_\_\_

**A NW Police officer must be present on scene to authorize removal and reinstallation of bollards**

- 11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator <u>Steve DeHay</u>	
Title	Cell Phone
Address / City / State / Zip	
Email	

- 12) Special Guests (i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person):

TBD



Pooches - Dess

## PARADE / PROCESSION / CAR SHOW

1) Proposed Parade Route (include turn-by-turn directions): 8th to Atlantic Ave to 1st St

2) Starting Location & Ending Location (identify on site-plan): 8th to Atlantic Ave to 1st St

3) Assembly Area & Disbanding Area (identify on site-plan): 8th St 1st St

4) Location of Reviewing/Judging Stands & Bleachers (identify on site-plan): \_\_\_\_\_

5) Number of Participants: 50+ Number of Spectators: 50+ Number of Animals: 50+

6) Number of Bands / Musical Units: 0 Number of Floats: 1-2

7) Number of Cars / Trucks: 1-2 (Certain height restrictions may apply due to overhead wires)

8) Number of Buses: 0 Will you require Off-Site Bus Parking? YES ☐ NO ☒

9) If yes, how much Off-Site Parking will you need: \_\_\_\_\_

10) Is Bollard Removal Required? YES ☐ NO ☒

Bollard Location: \_\_\_\_\_

Removal Time: \_\_\_\_\_

**A NW Police officer must be present on scene to authorize removal and reinstallation of bollards**

11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator <u>Joe Quattrone</u>	
Title	Cell Phone
Address / City / State / Zip	
Email	

12) Special Guests (i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person):

TBD



## STAGE / REVIEWING STAND REQUEST

Stage Costs: ☐ Stage 20' x 24' ☐ Stage 24' x 24' ☐ Stage 24' x 24' with Banner Frame

A) Street Use - \$750.00 (*Street Venues*) Beach Use - \$1,000.00 (*Beach Venues*)

Reviewing Stand Costs: ☒ Reviewing Stand 8' x 14'

B) Street Use - \$250.00 (*Street Venues*) Beach Use - \$500.00 (*Beach Venues*)

C) Lights-Electricians: There is an additional \$250 for electrical set-up

D) Call In: additional \$250 charge, if workers need to be called in to break down stage and/or secure in place due to bad weather, heavy rain, winds more than 30mph, etc.

E) Special Set-up: additional \$250 charge, if workers need to come back and set-up outside of normal working hours for the Department of Public Works.

F) Banners for banner frame must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (*please attach a photo or layout*):

G) Foul Weather, Heavy Rain, High Wind (*Over 30 MPH*)

This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator:

*Steve Delaney / Rick Hines*

Cell #:

*780-7532 - Steve  
374-1124*

SITE PLAN SHOULD INCLUDE LOCATION, STAGE DIRECTION, ETC.

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY	4 <sup>TH</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	<i>Mon</i>			
Date (MM/DD/YY)	<i>7-4-22</i>			
Delivery/Removal (00:00AM/PM)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)	<i>9am</i>			
Event Ends (00:00 AM/PM)	<i>10:30am</i>			
Break-Down (00:00 AM/PM)				



## PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

Is the event organization ordering the Dumpsters:

Number Requested: Trash- 2-4 Recycling can/bottles- 2-4

☒ YES

☐ NO

☒ YES

☐ NO

Dumpsters- 0

### VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: \_\_\_\_\_

2) Do you request the use of any portable equipment from Public Works:

(Please write an amount next to each requested item)

☒ YES

☐ NO

Traffic Cones- 750 Fencing- - Street Barrels- 750 Eating Tables- \_\_\_\_\_

Additional Equipment Requested Dean Johnson But to Ask

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

☒ YES

☐ NO

Will your event use portable toilets/trailers-

☒ YES

☒ NO

Is the event organizer ordering toilets/trailers-

☒ YES

☒ NO

If yes, how many will be used: \_\_\_\_\_

Name of company: \_\_\_\_\_

Contact Person/Cell: \_\_\_\_\_

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

4) Will your event have any temporary structures, fences, or fixtures:

☐ YES

☒ NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works



## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- 01

Purpose: Event

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- Bill Henley Park

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- 0 Coolers- 1-2 Chairs (folding)- 6-8 Tables- 1-3 Chairs (ceremony)- 0

Sound System (2 or 4 speakers) w/ microphone- 1 Podium- 1 Tents- 0 Signs- 0  
circle one

Additional Equipment- Major Phone - Vehicle

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>Mon</u>		
Date (MM/DD/YY)	<u>7-4-22</u>		
Equipment Requested	<u>See Above</u>		
Set-Up (00:00 AM/PM)	<u>7:30am</u>		
Break-Down (00:00 AM/PM)	<u>10:30am</u>		
Location:	<u>at 20th Ave</u> <u>1st to 5th</u>		

4) Does the publicity plan for this event include any of the below: YES NO

☒ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: \_\_\_\_\_

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out



## BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO  
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☒ NO

If yes, please describe in detail: Bill Herby Park - Ball Field

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: \_\_\_\_\_

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☒ NO  
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: \_\_\_\_\_

5) Will your event have any electrical needs: YES ☒ NO  
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☒ NO

Will you be using a lighting or sound contractor: YES ☒ NO

Contractor Information: \_\_\_\_\_

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width

b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind

c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)

d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): X/12

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp  
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.



## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: **YES** NO

If yes, how many- 1-2 Purpose: Truck w/ Boat

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO

(If yes, please describe in detail; include dates and times)

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>Mon</u>		
Date (MM/DD/YY)	<u>7-4-22</u>		
Equipment Requested	<u>Sec 14m</u>		
Set-Up (00:00 AM/PM)	<u>8am</u>		
Break-Down (00:00 AM/PM)	<u>10:30</u>		
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 6 Number of Food Vendor Spaces: 6

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES **NO**

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)



# POLICE DEPARTMENT

1) Contact information of person in charge of event: Steve Dettony

2) Contact information of person on-site of event: Steve Dettony

3) Street or sidewalk closure(s): YES NO  
Plan approved: YES NO

4) Barricade request (fencing/barrels/cones) YES NO  
Plan submitted: YES NO  
Plan approved: YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas Police, etc.): Police

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (describe below): N/A Post Time: \_\_\_\_\_

7) Equipment stored overnight: YES NO

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: YES NO  
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: 8:00am  
(Please write amount next to request) Finish time: 10:00am

Officers- TSD Traffic Posts- TSD Overnight Security- \_\_\_\_\_

10) Music: YES NO Start time: 8:00am Finish time: 10:00am  
Location: \_\_\_\_\_

11) Alcohol being served at event: YES NO Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
State ABC Approval: YES NO  
City Approval: YES NO

12) Staging Area: YES NO  
Plan Submitted: YES NO  
Plan Approved: YES NO

13) First-Aid/EMS on site: YES NO

14) Large Events: Command Post being utilized: YES NO

Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(Please put on a separate sheet)



## FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - 100+*

3) Purpose: Pool

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: Trucks + Vehicles

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: \_\_\_\_\_

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: \_\_\_\_\_

5) Permit #:                      (Will be issued after Mayor & Council Approval)

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.



# July 4th Bike & Run Road Sale Map



- + Start of Run
- Running Sid (middle of W Side-Sid (East Sid))
- P - Run line-up
- B - Bike & Run line-up

ATLANTIC OCEAN

X - Vehicle turn left  
Participants turn right

PORION OF CITY EAST OF  
NEW JERSEY AVENUE  
CITY OF NORTH WILDWOOD  
CAPE MAY COUNTY, NEW JERSEY

van note-harvey associates, p.c.  
CONSULTING ENGINEERS, PLANNERS, LAND SURVEYORS  
271 N. MAIN STREET CAPE MAY COURT HOUSE, N.J. 08204



## PERMIT / APPROVAL / AUTHORIZATION

Event Name: July 4 Family to Pouch Pond

Date(s) of Event: Mon 7-4-22

Mayor & Council: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_

Date: \_\_\_\_\_

Application Fee waived:

☒ YES

☐ NO

Service Fees waived:

☒ YES

☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

### Office use only:

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_



## FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EVENT CHECKLIST

- |                                     |                    |  |
|-------------------------------------|--------------------|--|
| <input type="checkbox"/>            | <u>N/A</u>         | Application Fee Paid   |
| <input checked="" type="checkbox"/> | <u>JIF</u> 6-10-22 | Certificate of Insurance listing N.W. as Additionally Insured                |
| <input checked="" type="checkbox"/> | <u>JIF</u> 6-10-22 | Additional Insured Endorsement Page(s) attached                              |
| <input type="checkbox"/>            | <u>N/A</u>         | Hold Harmless completed & signed   |
| <input checked="" type="checkbox"/> | <u>SAP</u> 6-10-22 | Detailed Site Plan defining the logistics of the event                       |
| <input type="checkbox"/>            | <u>V/A</u>         | Vendor list submitted to Clerk's Office                                      |
| <input type="checkbox"/>            | _____              | Copy of extra materials such as schedule, agenda, flyers, timeline, etc.     |
| <input type="checkbox"/>            | <u>N/A</u>         | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/>            | <u>N/A</u>         | Special Event Parking Passes Paid  |
| <input type="checkbox"/>            | _____              | Miscellaneous  |
| <input type="checkbox"/>            | _____              | Ready to be placed on the DMS  |



# TREASURER DEPARTMENT

## BILLING

July 4 Family to Pools Pool  
Name of Event

Mon 7-4-22  
Date of Event

Application Fee	\$ <u>0.00</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		





# City of North Wildwood Special Event Application Form

Name of Event: New Jersey State Barbecue Championship & Anglesea Blues Festival

Date of Event: 7/8-7/10, 2022 Date of Application: 3/10/2022

Type of Event (*check one*)

- ☐ Parade / Procession     ☒ Festival ☐ 1Day ☒ multi-day     ☐ Block Party     ☐ Bonfire  
☐ Craft Show ☐ 1Day ☐ multi-day     ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race  
☐ Ceremony / Celebration / Demonstration     ☐ Polar Plunge / Water Event     ☐ Car Show  
☐ Film / Photography     ☐ Stage Request Only     ☐ Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: Anglesea Volunteer Fire Company No 1
- 2) Address of Organization: 201 New Jersey Ave, North Wildwood
- 3) Purpose of Organization: Fire Protection for the City of North Wildwood
- 4) How many members are in your organization: 40
- 5) Is your organization tax exempt: (please circle) **YES** NO Is this a non-profit event **YES** NO
- 6) NJ Registered Charitable Organization#: CH0686400 Tax ID#: 21-0739217



## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer	
Eric Shenkus	
Title	Cell Phone
Chairman	609-425-8529
Address / City / State / Zip	
11 Jack Sloan Ct, Northfield, NJ 08225	
Email	
njbbq@njbbq.com	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

## SECTION 2 – APPLICATION AUTHORIZATION

I, Eric Shenkus, the undersigned state that I am the duly  
Name of Applicant

authorized representative of the Anglesea Volunteer Fire Co  
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Eric Shenkus  
Applicant Signature

3/10/2022  
Date



## SECTION 3 – EVENT INFORMATION

1) Official Name of Event: New Jersey State Barbecue Championship & Anglesea Blues Festival

2) Location of Event (please list city venue requirements by day/date): \_\_\_\_\_

Olde New Jersey Ave, 1st Street and Spruce Ave Municipal lots

3) Describe Event Activities: Celebration of all things Barbecue and Blues. Barbecue competition, continuous live entertainment, food and merchandise vendors, special displays

Primary annual fundraiser for the Anglesea Volunteer Fire Co

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO

5) If yes, describe in detail: \_\_\_\_\_

6) Will alcohol be served or sold by event organizers or others: ☒ YES NO

A) Do you have a ABC/Social Affairs Permit: ☒ YES NO

B) Are you requesting approval for open display of alcohol: ☒ YES NO

C) Designated Hours for open display of alcohol: 11am-11pm

D) Designated Location of open display of alcohol: Olde New Jersey Ave

E) Other Conditions: \_\_\_\_\_

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

8) Rain Date or Delayed Starting Time: None

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Th	F	SA	SU
Date (MM/DD/YY)	7/7/22	7/8/22	7/9/22	7/10/22
Set-Up (00:00AM/PM)	8:00AM	8:00AM		
Event Starts (00:00 AM/PM)		4:00PM	10:00AM	10:00AM
Event Ends (00:00 AM/PM)		11:00PM	11:00PM	6:00PM
Clean-Up (00:00 AM/PM)				8:00PM



### SECTION 3 – EVENT INFORMATION CONTINUE

---

- 10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: Set-up on Olde New Jersey Ave between, 1st & 2nd, and on Spruce Ave lot begins Thursday at 8:00AM Remainder of Olde New Jersey Ave begins 8:00AM Friday. Remains in place.
- 11) Describe how you plan to provide security for the event: \_\_\_\_\_  
Event Staff and contracted overnight police patrol.  
\_\_\_\_\_
- a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_  
NA  
\_\_\_\_\_
- 12) If an event management company is contracted to handle the event, please provide the following information:
- Company Name: NA
- Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_
- Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_
- Portion/s of event that the company is responsible for: \_\_\_\_\_  
\_\_\_\_\_

### **ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

---

- 1) Name of Insurance Company: ACMJIF
- Policy Number: \_\_\_\_\_
- Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

**A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.**



## **CERTIFICATE OF INSURANCE**

---

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

### **I. INDIVIDUALS**

- A. General Liability Limit \$100,000  
Evidence that the individual has personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

### **II. NON-PROFIT/CHARITABLE GROUPS**

- A. General Liability Limit \$300,000  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

### **III. COMMERCIAL (FOR PROFIT) GROUPS**

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.



## **HOLD HARMLESS**

NA Anglesea Volunteer Fire Company is an entity of the **NAME OF ORGANIZATION/USER** City of North Wildwood and insured through same ACMJIF policy will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named Facilities / Equipment, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the FACILITY(IES) / EQUIPMENT, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**.

The above **USER** shall inspect the described FACILITY (IES) / EQUIPMENT prior to the use of the FACILITY (IES) / EQUIPMENT and report any defective, hazardous or dangerous conditions found at the FACILITY (IES) / EQUIPMENT to An Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the FACILITY (IES) / EQUIPMENT until such defective, hazardous or dangerous conditions are remedied. After the use of the FACILITY(IES) / EQUIPMENT, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the FACILITY(IES) / EQUIPMENT.

### **INSURANCE**

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the FACILITY(IES) / EQUIPMENT, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable.

Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement.

The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NA Anglesea Volunteer Fire Company is an entity of the **City of North Wildwood** and insured through same ACMJIF policy

\_\_\_\_\_  
**USER (SIGNATURE)**

\_\_\_\_\_  
**CITY REPRESENTATIVE**

\_\_\_\_\_  
**USER (PRINT NAME)**

\_\_\_\_\_  
**CITY REPRESENTATIVE (PRINT)**



## STAGE / REVIEWING STAND REQUEST

Stage Costs:   ☐ Stage 20' x 24'   ☐ Stage 24' x 24'   ☒ Stage 24' x 24' with Banner Frame

A) Street Use - \$750.00 (*Street Venues*)      Beach Use - \$1,000.00 (*Beach Venues*)

Reviewing Stand Costs:      ☐ Reviewing Stand 8' x 14'

B) Street Use - \$250.00 (*Street Venues*)      Beach Use - \$500.00 (*Beach Venues*)

C) Lights-Electricians: There is an additional \$250 for electrical set-up

D) Call In: additional \$250 charge, if workers need to be called in to break down stage and/or secure in place due to bad weather, heavy rain, winds more than 30mph, etc.

E) Special Set-up: additional \$250 charge, if workers need to come back and set-up outside of normal working hours for the Department of Public Works.

F) Banners for banner frame must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (*please attach a photo or layout*):

G) Foul Weather, Heavy Rain, High Wind (*Over 30 MPH*)

This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator: Eric Shenkus

Cell #: 609-425-8529

**SITE PLAN SHOULD INCLUDE LOCATION, STAGE DIRECTION, ETC.**

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY	4 <sup>TH</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	Th	Fr	Sa	Su
Date (MM/DD/YY)	7/7/22	7/8/22	7/9/22	7/10/22
Set-Up (00:00AM/PM)	8:00AM			
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				6:00PM
Break-Down (00:00 AM/PM)				



## FESTIVAL 1 DAY OR MULTIPLE DAYS

---

1) Location (*list any street closing*): Olde New Jersey Ave, 1st Street and Spruce Ave Municipal lots

---

2) Number of Non-Food Vendor Spaces: 30 Number of Food Vendor Spaces: 13

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.  
(**NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate departments at one time.**  
**Food Vendors must meet the requirements of the Cape May County Board of Health**)

4) Location of Stages / Performance Areas (*site plan*): 2nd and Olde New Jersey Ave

---

5) Type of Entertainment / Music: Regional and National Blues Acts

---

\*Attach a program schedule—may submit draft version—final version must be turned in 1 week prior to event

6) Are Vendor fees charged: ☒ **YES** ☐ NO Amount: \$ various

7) Purpose of the fees and beneficiary: Event Production Costs and Fundraiser for Anglesea Vol Fire Co

8) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.*):

---

9) These items are **PROHIBITED** in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites
- Any type of Back Packs
- Any type of Coolers



**Doug Nordberg, Director of Public Works**



## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES ☒ NO ☐  
 If yes, how many- \_\_\_\_\_  
 Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES ☐ NO ☒  
 If yes, please describe in detail (include dates/times)- \_\_\_\_\_  
 \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment: ☒ YES ☐ NO

*(Please write an amount next to each requested item)*

Bleachers- 6 ~~Cookware~~ Chairs (folding)- \_\_\_\_\_ Tables- \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- \_\_\_\_\_ Podium- \_\_\_\_\_ Tents- \_\_\_\_\_ Signs- \_\_\_\_\_  
 Additional Equipment: \_\_\_\_\_  
 \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday		
Date (MM/DD/YY)	7/7/22		
Equipment Requested	Bleachers		
Set-Up (00:00 AM/PM)	2pm		
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: ☒ YES ☐ NO  
☒ Posters ☒ Website ☒ Social Media ☒ Radio ☒ TV ☒ Newspaper/Publication ☒ Other

5) List any planned Print/Radio/TV Advertising: Extensive advertising plan including all of the above

**Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out**



## BUILDINGS, GROUNDS & PARKS DEPARTMENT

- 1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO  
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

- 2) Will the event require the closure of any park / City area to the general public: ☒ YES NO

If yes, please describe in detail: Olde New Jersey Ave, 1st Street and Spruce Ave Municipal lots

- 3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: \_\_\_\_\_

- 4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☒ NO  
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: \_\_\_\_\_

- 5) Will your event have any electrical needs: ☒ YES NO  
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)  
Will you have any sound / lighting equipment: ☒ YES NO  
Will you be using a lighting or sound contractor: ☒ YES NO

Contractor Information: John Heinz, Concert Quality Sound

- 6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

- 7) Describe banners/signs in detail with proper wording (please attach a photo/layout): \_\_\_\_\_

Pole Banners on Olde New Jersey Ave

- 8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp                      \$50 per event for ONE thirty-amp  
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.



## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: \_\_\_\_\_

None \_\_\_\_\_

2) Do you anticipate the need for NWBP staff to support your event: YES ☒ NO ☐

If yes, how many- \_\_\_\_\_ Purpose: \_\_\_\_\_

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES ☐ NO ☒

(If yes, please describe in detail; include dates and times)

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 30 Number of Food Vendor Spaces: 13

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES ☐ NO ☒

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)



## POLICE DEPARTMENT

1) Contact information of person in charge of event: Eric Shenkus

2) Contact information of person on-site of event: Eric Shenkus

3) Street or sidewalk closure(s): ☒ YES NO  
Plan approved: YES NO

4) Barricade request (*fencing/barrels/cones*) ☒ YES NO  
Plan submitted: ☒ YES NO  
Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): Federal Fencing/Police

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (*describe below*): \_\_\_\_\_ Post Time: \_\_\_\_\_

Olde NJ 2nd to 1st, Spruce Ave and 1st Ave lots closed 6AM Th, Rest of Olde NJ closed 6AM Fr

7) Equipment stored overnight: YES ☒ NO

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: YES NO  
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: \_\_\_\_\_  
(*Please write amount next to request*) Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: ☒ YES NO Start time: 11AM Finish time: 11PM  
Location: 2nd and Olde NJ

11) Alcohol being served at event: ☒ YES NO Start Time: 11AM End Time: 11PM  
State ABC Approval: YES NO  
City Approval: YES NO

12) Staging Area: YES ☒ NO  
Plan Submitted: YES NO  
Plan Approved: YES NO

13) First-Aid/EMS on site: ☒ YES NO

14) Large Events: Command Post being utilized: ☒ YES NO

Location of Command Post: Spruce and Olde NJ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(*Please put on a separate sheet*)



## FIRE & EMS DEPARTMENT

---

1) Do you anticipate the need for Fire / EMS staff to support your event: **YES** NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request.*

Estimated Attendance - \_\_\_\_\_

2) Purpose: EMT bike patrol during peak hours and/or extreme heat

---

3) Will you require the use of Fire Dept. Facilities or portable equipment: **YES** NO

4) If yes, please describe in detail, including dates and times: Anglesea Fire Co building/property

---

5) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material **YES** NO

6) If yes, please describe in detail: food vendors and BBQ competitors

---

7) Permit #: \_\_\_\_\_ (Will be issued after Mayor & Council Approval)

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

### Food Truck / Outside Cooking Requirements

#### **1. Food Truck Vendors**

- a. (1) Class "K" Fire Extinguisher with Current Year Tag
- b. (1) 2a10bc Rated Fire Extinguisher with Current Year Tag
- c. Hood System equipped with Emergency Shut Off & a Current Year Tag
- d. Generators must be permanently mounted on the vehicle and shall utilize a "Self Fueling" System
- e. All vapor-producing appliances require a Hood System

#### **2. Outside Cooking Vendors**

- a. All cooking appliances/grills shall have a minimum "30lbs felt" paper underneath the appliance/grill
- b. If cooking under the tent, papers must be presented upon inspection identifying the tent as being constructed of fire resistant construction
- c. (1) 2a10bc Rated Fire Extinguisher with Current Year Tag
- d. (1) Class "K" Fire Extinguisher with Current Year Tag
- e. Generators are NOT PERMITTED
- f. All portable propane tanks shall be secured in a "Milk Crate" style crate



## FIRE APPLICATION PERMIT FEE

The uniform fire code states:

“Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of the process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the Fire Official.” [N.J.A.C. 5:70-2.7(a)]

**\*\*PRINT CLEARLY and FILL IN ALL BLANKS\*\***

Date of Application: 3/10/22 Date of Activity: 7/8-7/10, 2022 Time: All day

Location of where Activity will occur: Spruce Ave Municipal Lot

Name of Applicant: Anglesea Volunteer Fire Co

Address: 201 New Jersey Ave

Name of Organization: Anglesea Volunteer Fire Co

Phone/Fax Number: 609-522-5916 Emergency Number: \_\_\_\_\_

Block/Lot: \_\_\_\_\_ Registration Number: \_\_\_\_\_

The above named applicant hereby requests permission to conduct the following activity at the above indication location: \_\_\_\_\_

BBQ Competition with wood and charcoal grills, small propane appliances

And for keeping, storage, occupancy, sale, handling, or manufacture of the following:

\_\_\_\_\_  
(State quantities for each category to be stored, or used and the method of storage or use:)

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the Fire Official.

Eric Sherburn  
Applicant Signature

\_\_\_\_\_  
Fire Official Signature

\_\_\_\_\_  
Fee Amount

\_\_\_\_\_  
Permit Type



**ACORD™****CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

4/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Conner Strong &amp; Buckelew</b> <b>MEL Underwriting Unit</b> <b>PO Box 99106</b> <b>Camden, NJ 08101</b>	<b>CONTACT NAME:</b> MEL Underwriting Service Centr	
	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> MELrequest@connerstrong.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> <b>City of North Wildwood</b> <b>901 Atlantic Avenue, PO Box 499</b> <b>North Wildwood, NJ 08260</b>	<b>INSURER A :</b> Atlantic County Municipal JIF	
	<b>INSURER B :</b> Municipal Excess Liability JIF	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ATL220401-87	01/01/2022	01/01/2023	EACH OCCURRENCE \$500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER: \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ATL220401-87	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		MEL01220187	01/01/2022	01/01/2023	EACH OCCURRENCE \$4,500,000 AGGREGATE \$4,500,000 OTHER: \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	ATL220401-87	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE - EA EMPLOYEE \$2,000,000 E.L. DISEASE - POLICY LIMIT \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: BBQ & Blues Festival

The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to BBQ & Blues Festival hosted by Angelsea Volunteer Fire Company.

<b>CERTIFICATE HOLDER</b> <b>Kansas City BBQ Society</b> <b>2500 Madison Ave.</b> <b>Kansas City, MO 64108</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <b>AUTHORIZED REPRESENTATIVE</b> <i>W. Michael Thompson</i>
---	---



## Steve DeHorsey

---

**From:** Jen Vasant <jvasant@northwildwood.com>  
**Sent:** Monday, April 18, 2022 10:24 AM  
**To:** Bob Matteucci; Steve DeHorsey  
**Subject:** FW: NJBBQ COI  
**Attachments:** KC BBQ Society 4.18.22.pdf

Good Morning Bob,

Please see attached COI for the BBQ & Blues Festival.

Have a great day,

Jennifer VanSant, RMC, CMR  
Deputy City Clerk  
City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260  
609-522-2030 ext. 1410

**From:** Casey Byrne [<mailto:cbyrne@jbyrneagency.com>]  
**Sent:** Monday, April 18, 2022 10:22 AM  
**To:** Jen Vasant <[jvasant@northwildwood.com](mailto:jvasant@northwildwood.com)>  
**Subject:** RE: NJBBQ COI

Hi Jen,

Hope you had a nice easter as well!

As requested please see attached COI! Let me know if you need any revisions.

Thank you,

**Casey Byrne, ACSR**  
**President**



5200 New Jersey Ave.  
Wildwood NJ 08260  
609-522-3406 Ext. 160  
609-602-5672 Cell  
609-522-2844 Fax  
[cbyrne@jbyrneagency.com](mailto:cbyrne@jbyrneagency.com)  
[www.jbyrneagency.com](http://www.jbyrneagency.com)



**[Click HERE to check out our Agency Newsletter!](#)**

**\*\*A REFERRAL IS THE BEST COMPLIMENT\*\***



**From:** Jen Vasant <[jvasant@northwildwood.com](mailto:jvasant@northwildwood.com)>  
**Sent:** Monday, April 18, 2022 9:44 AM  
**To:** Casey Byrne <[cbyrne@jbyrneagency.com](mailto:cbyrne@jbyrneagency.com)>  
**Subject:** FW: NJBBQ COI

Good Morning Casey,

I hope you had a nice Easter!

Please see request below for a COI for the BBQ & Blues Festival hosted by Anglesea Vol Fire Co.

Thank you!

---

Jennifer VanSant, RMC, CMR  
Deputy City Clerk  
City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260  
609-522-2030 ext. 1410

**From:** Scott Jett [<mailto:sjett@northwildwood.com>]  
**Sent:** Monday, April 18, 2022 8:58 AM  
**To:** Jennifer VanSant <[jvasant@northwildwood.com](mailto:jvasant@northwildwood.com)>  
**Subject:** FW: NJBBQ COI

Do you usually ask Casey Byrne for this?

**From:** Chief Robert Matteucci (Ret.) [<mailto:rmatteucci@northwildwoodnjoem.org>]  
**Sent:** Friday, April 15, 2022 10:41 AM  
**To:** W. Scott Jett <[sjett@northwildwood.com](mailto:sjett@northwildwood.com)>  
**Subject:** NJBBQ COI

Scott,

Can you obtain and send me a certificate of insurance for the Barbecue naming the Kansas City Barbecue Society as insured as below:

Kansas City BBQ Society  
2500 Madison Ave.  
Ste. 100  
Kansas City, MO 64108

Thanks,

Bob

--



# PERMIT / APPROVAL / AUTHORIZATION

Event Name: NT S&L (BAQ) + Blues Festival

Date(s) of Event: Fri-Sun 7/8-10/22

Mayor & Council: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_

Date: \_\_\_\_\_

Application Fee waived:

☒ YES

☐ NO

Service Fees waived:

☐ YES

☒ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

## Office use only:

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_



## FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EVENT CHECKLIST

- |                                     |            |                |  |
|-------------------------------------|------------|----------------|--|
| <input checked="" type="checkbox"/> | <u>SAD</u> | <u>6-10-22</u> | Application Fee Paid   |
| <input checked="" type="checkbox"/> | <u>JTF</u> | <u>6-10-22</u> | Certificate of Insurance listing N.W. as Additionally Insured                |
| <input checked="" type="checkbox"/> | <u>JTF</u> | <u>6-10-22</u> | Additional Insured Endorsement Page(s) attached                              |
| <input checked="" type="checkbox"/> | <u>SAD</u> | <u>6-10-22</u> | Hold Harmless completed & signed   |
| <input type="checkbox"/>            | _____      | _____          | Detailed Site Plan defining the logistics of the event                       |
| <input type="checkbox"/>            | _____      | _____          | Vendor list submitted to Clerk's Office                                      |
| <input type="checkbox"/>            | _____      | _____          | Copy of extra materials such as schedule, agenda, flyers, timeline, etc.     |
| <input type="checkbox"/>            | _____      | _____          | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/>            | <u>N/A</u> | _____          | Special Event Parking Passes Paid  |
| <input type="checkbox"/>            | _____      | _____          | Miscellaneous  |
| <input type="checkbox"/>            | _____      | _____          | Ready to be placed on the DMS  |



# TREASURER DEPARTMENT

## BILLING

NTS 500 + 1000 Festival  
Name of Event

Fri-Sun 7/8-10/22  
Date of Event

Application Fee	\$ <u>0.00</u>	Non-Profit <u>\$25.00</u>	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		





# City of North Wildwood Special Event Application Form

Name of Event: Angelsea Night Market *h2*

Date of Event: 6/30 7/14 7/28, 8/11

Date of Application: 5/9/2022

Type of Event (*check one*)

- ☐ Parade / Procession      ☒ Festival ☐ 1Day ☐ multi-day      ☐ Block Party      ☐ Bonfire  
☐ Craft Show ☐ 1Day ☐ multi-day      ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race  
☐ Ceremony / Celebration / Demonstration      ☐ Polar Plunge / Water Event      ☐ Car Show  
☐ Film / Photography      ☐ Stage Request Only      ☐ Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit entities.**

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: Stallion Events
- 2) Address of Organization: 105 Vermont Avenue, Villas, NJ 08251
- 3) Purpose of Organization: Event Promotions Company
- 4) How many members are in your organization: 2
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: \_\_\_\_\_ Tax ID#: 46-4819819



## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer	
Elizabeth Brown	
Title	Cell Phone
Managing Partner	609-846-3484
Address / City / State / Zip	
105 Vermont Avenue, Villas, NJ 08251	
Email	
eliza@stallionmarketingllc.com	

Name of Event Chairperson / Organizer	
Denis Brown	
Title	Cell Phone
Owner	609-318-4504
Address / City / State / Zip	
105 Vermont Avenue, Villas, NJ 08251	
Email	
stallionmarketingllc@gmail.com	

## SECTION 2 – APPLICATION AUTHORIZATION

I, Elizabeth Brown, the undersigned state that I am the duly  
Name of Applicant

authorized representative of the Stallion Events

Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

GR  
Applicant Signature

5/9/22  
Date



## SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: Angelsea Night Market
- 2) Location of Event (please list city venue requirements by day/date): Olde New Jersey Avenue Entertainment District, North
- 3) Describe Event Activities: Food Trucks and Marketplace
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☐ NO ☒
- 5) If yes, describe in detail: \_\_\_\_\_
- 6) Will alcohol be served or sold by event organizers or others: YES ☐ NO ☒
- A) Do you have a ABC/Social Affairs Permit: YES ☐ NO ☒
- B) Are you requesting approval for open display of alcohol: YES ☒ NO ☐
- C) Designated Hours for open display of alcohol: 5-10P
- D) Designated Location of open display of alcohol: \_\_\_\_\_
- E) Other Conditions: \_\_\_\_\_
- If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**
- 8) Rain Date or Delayed Starting Time: \_\_\_\_\_

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday			
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)	2 PM			
Event Starts (00:00 AM/PM)	5 PM			
Event Ends (00:00 AM/PM)	10 PM			
Clean-Up (00:00 AM/PM)	Out by 11 PM			



### SECTION 3 – EVENT INFORMATION CONTINUE

---

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: Police supports with bike officers

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

### **ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

---

1) Name of Insurance Company: J Byrne Insurance

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.



# CERTIFICATE OF INSURANCE

---

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

## I. INDIVIDUALS

- A. General Liability Limit \$100,000  
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

## II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$1,000,000  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

## III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.



## HOLD HARMLESS

NAME OF ORGANIZATION/USER Stallion Events

will be

referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

### INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

### COVID-19

**USER** verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the Center for Disease Control, State & County Department of Health Guidelines and the State of New Jersey Governor's Executive Orders & any and all other laws or directives applicable to Covid-19 mitigation, public pools, summer camps, sports leagues, and recreation programs many of which can be reviewed at:

[https://nj.gov/infobank/eo/056murphy/approved/eo\\_archive.html](https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html)

**USER** shall be responsible for all participants or guests complying with all covid mitigation protocols, including but not limited to social distancing and masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 9 day of May, 20  .

  
USER (SIGNATURE)

Elizabeth Brown  
USER (PRINT NAME)

  
CITY REPRESENTATIVE

Steve R. Deasy  
CITY REPRESENTATIVE (PRINT)



## STAGE / REVIEWING STAND REQUEST

Stage Costs: ☐ Stage 20' x 24' ☐ Stage 24' x 24' ☐ Stage 24' x 24' with Banner Frame

A) Street Use - \$750.00 (*Street Venues*) Beach Use - \$1,000.00 (*Beach Venues*)

Reviewing Stand Costs: ☐ Reviewing Stand 8' x 14'

B) Street Use - \$250.00 (*Street Venues*) Beach Use - \$500.00 (*Beach Venues*)

C) Lights-Electricians: There is an additional \$250 for electrical set-up

D) Call In: additional \$250 charge, if workers need to be called in to break down stage and/or secure in place due to bad weather, heavy rain, winds more than 30mph, etc.

E) Special Set-up: additional \$250 charge, if workers need to come back and set-up outside of normal working hours for the Department of Public Works.

F) Banners for banner frame must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (*please attach a photo or layout*):

G) Foul Weather, Heavy Rain, High Wind (*Over 30 MPH*)

This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator: \_\_\_\_\_ Cell #: \_\_\_\_\_

SITE PLAN SHOULD INCLUDE LOCATION, STAGE DIRECTION, ETC.

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY	4 <sup>TH</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Delivery/Removal (00:00AM/PM)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Break-Down (00:00 AM/PM)				



## FESTIVAL 1 DAY OR MULTIPLE DAYS

---

1) Location (*list any street closing*): Using Current Olde New Jersey Closures per Fencing and flowered baracades

---

2) Number of Non-Food Vendor Spaces: 12 Number of Food Vendor Spaces: 16

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.  
**(NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate department(s) at one time.**

**Food Vendors must meet the requirements of the Cape May County Board of Health)**

4) Location of Stages / Performance Areas (*site plan*): \_\_\_\_\_

---

5) Type of Entertainment / Music: \_\_\_\_\_

---

program schedule—may submit draft version—final version must be turned in 1 week prior to event

\*Attach a

6) Are Vendor fees charged: YES NO Amount: \$ 300/125

7) Purpose of the fees and beneficiary: \_\_\_\_\_

---

8) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.*): \_\_\_\_\_

---

9) These items are PROHIBITED in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites
- Any type of Back Packs
- Any type of Coolers



## PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

Is the event organization ordering the Dumpsters:

Number Requested: Trash- 12 Recycling can/bottles- 12

YES  
YES

NO  
NO

Dumpsters- 1

### VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: Elizabeth Brown

2) Do you request the use of any portable equipment from Public Works:

(Please write an amount next to each requested item)

YES

NO

Traffic Cones- \_\_\_\_\_ Fencing- \_\_\_\_\_ Street Barrels- \_\_\_\_\_ Eating Tables- 12

Additional Equipment Requested \_\_\_\_\_

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

Will your event use portable toilets/trailers-

Is the event organizer ordering toilets/trailers-

If yes, how many will be used: 5

Name of company: Caproni

Contact Person/Cell: \_\_\_\_\_

YES

NO

YES

NO

YES

NO

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

4) Will your event have any temporary structures, fences, or fixtures:

YES

NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works



## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO  
 If yes, how many- \_\_\_\_\_  
 Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO  
 If yes, please describe in detail (include dates/times)- \_\_\_\_\_  
 \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment: YES NO  
 (Please write an amount next to each requested item)

Bleachers- \_\_\_\_\_ Coolers- \_\_\_\_\_ Chairs (folding)- \_\_\_\_\_ Tables- \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- \_\_\_\_\_ Podium- \_\_\_\_\_ Tents- \_\_\_\_\_ Signs- \_\_\_\_\_  
 circle one

Additional Equipment- \_\_\_\_\_  
 \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO  
☐ Posters ☐ Website ☐ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: Radio, print and Facebook & Instagram

**Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out**



## BUILDINGS, GROUNDS & PARKS DEPARTMENT

- 1) Will any object, such as tent posts or signs be driven into the ground:  
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

YES

NO

- 2) Will the event require the closure of any park / City area to the general public:

YES

NO

If yes, please describe in detail: \_\_\_\_\_

- 3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure):

YES

NO

If yes, please describe in detail: \_\_\_\_\_

- 4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.):

YES

NO

(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: \_\_\_\_\_

- 5) Will your event have any electrical needs:

YES

NO

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment:

YES

NO

Will you be using a lighting or sound contractor:

YES

NO

Contractor Information: \_\_\_\_\_

- 6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.  
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

- 7) Describe banners/signs in detail with proper wording (please attach a photo/layout): \_\_\_\_\_

- 8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

A) \$35 per event for ONE twenty-amp

\$50 per event for ONE thirty-amp

\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.



## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- \_\_\_\_\_ Purpose: \_\_\_\_\_

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO  
(If yes, please describe in detail; include dates and times)

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces:            Number of Food Vendor Spaces:           

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)



## POLICE DEPARTMENT

1) Contact information of person in charge of event: Liz Brown 846-3484

2) Contact information of person on-site of event: Liz Brown 846-3484

3) Street or sidewalk closure(s): ☒ YES ☐ NO  
Plan approved: ☒ YES ☐ NO

4) Barricade request (fencing/barrels/cones) ☒ YES ☐ NO  
Plan submitted: ☒ YES ☐ NO  
Plan approved: ☒ YES ☐ NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): Police

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (describe below): \_\_\_\_\_ Post Time: 2pm

7) Equipment stored overnight: YES ☐ NO ☐

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: YES ☐ NO ☐  
Police Approval: YES ☐ NO ☐

9) Police requested or required for event: YES ☐ NO ☐ Start time: \_\_\_\_\_  
(Please write amount next to request) Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: YES ☐ NO ☐ Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_  
Location: \_\_\_\_\_

11) Alcohol being served at event: YES ☐ NO ☐ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
State ABC Approval: YES ☐ NO ☐  
City Approval: YES ☐ NO ☐

12) Staging Area: YES ☐ NO ☐  
Plan Submitted: YES ☐ NO ☐  
Plan Approved: YES ☐ NO ☐

13) First-Aid/EMS on site: YES ☐ NO ☐

14) Large Events: Command Post being utilized: YES ☐ NO ☐

Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(Please put on a separate sheet)



## FIRE & EMS DEPARTMENT

---

- 1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - \_\_\_\_\_*

3) Purpose: Fire Permit Approvals

---

- 4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_

---

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

---

- 1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: \_\_\_\_\_

---

- 3) Permit #: \_\_\_\_\_ (Will be issued after Mayor & Council Approval)

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

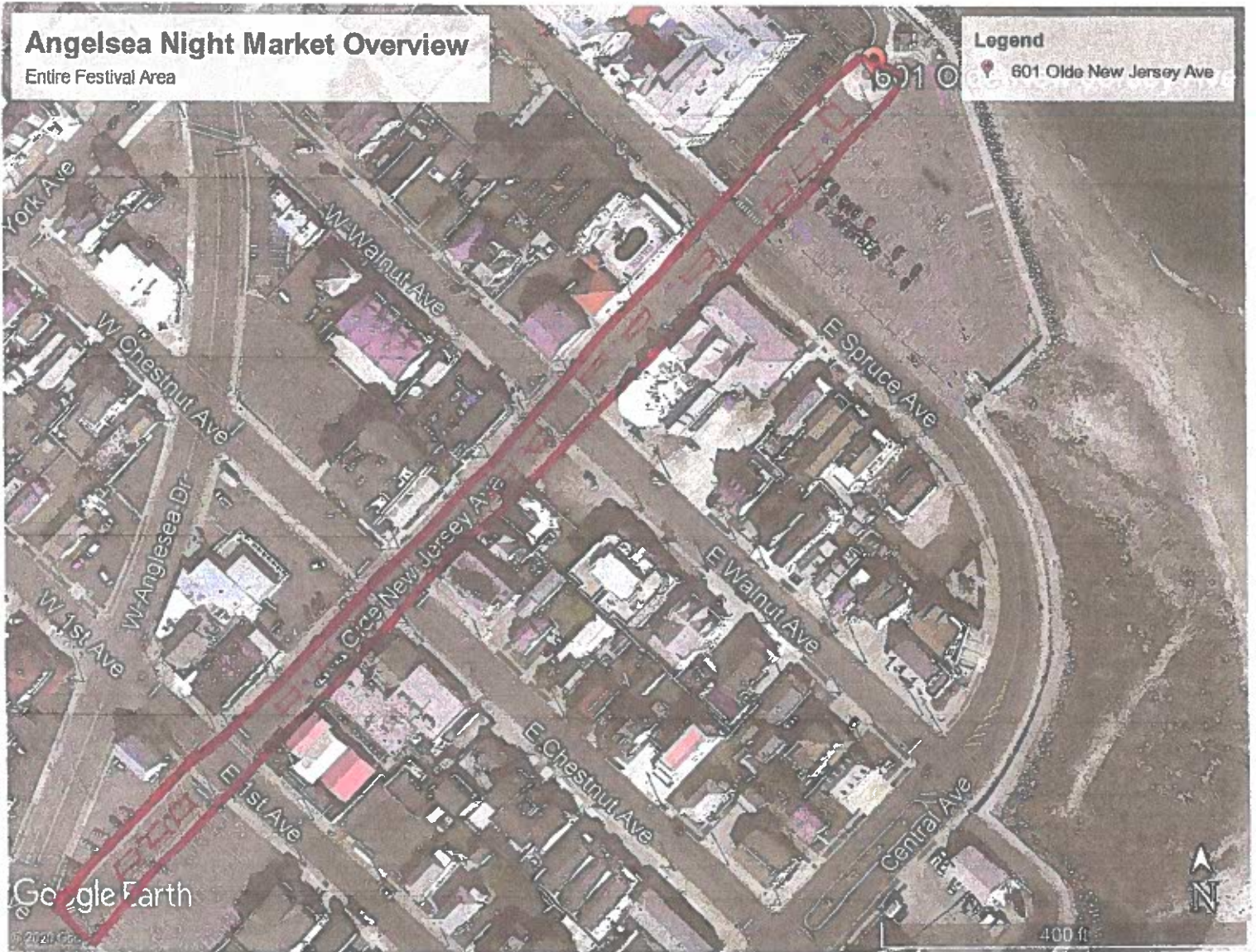


## Angelsea Night Market Overview

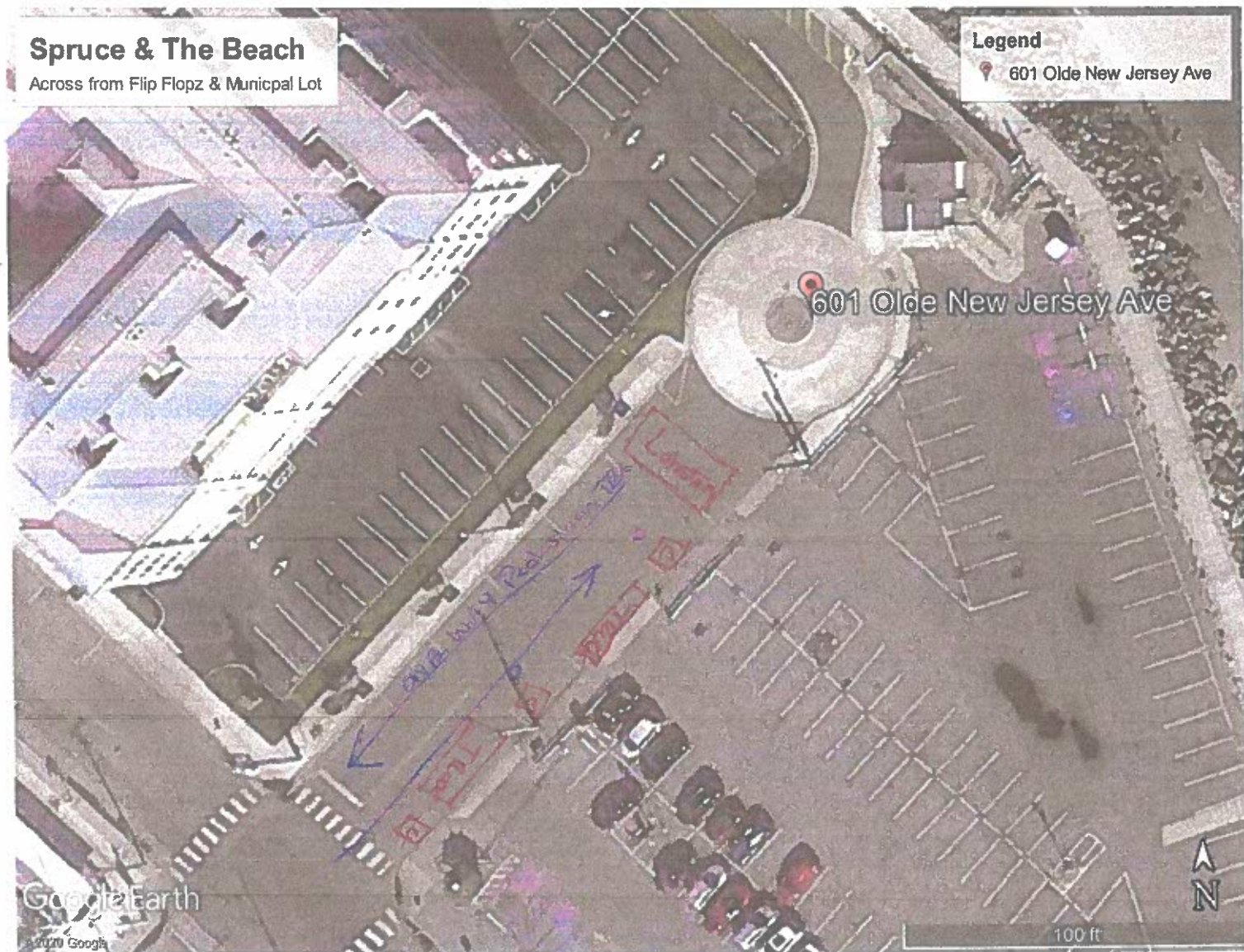
Entire Festival Area

### Legend

601 Olde New Jersey Ave

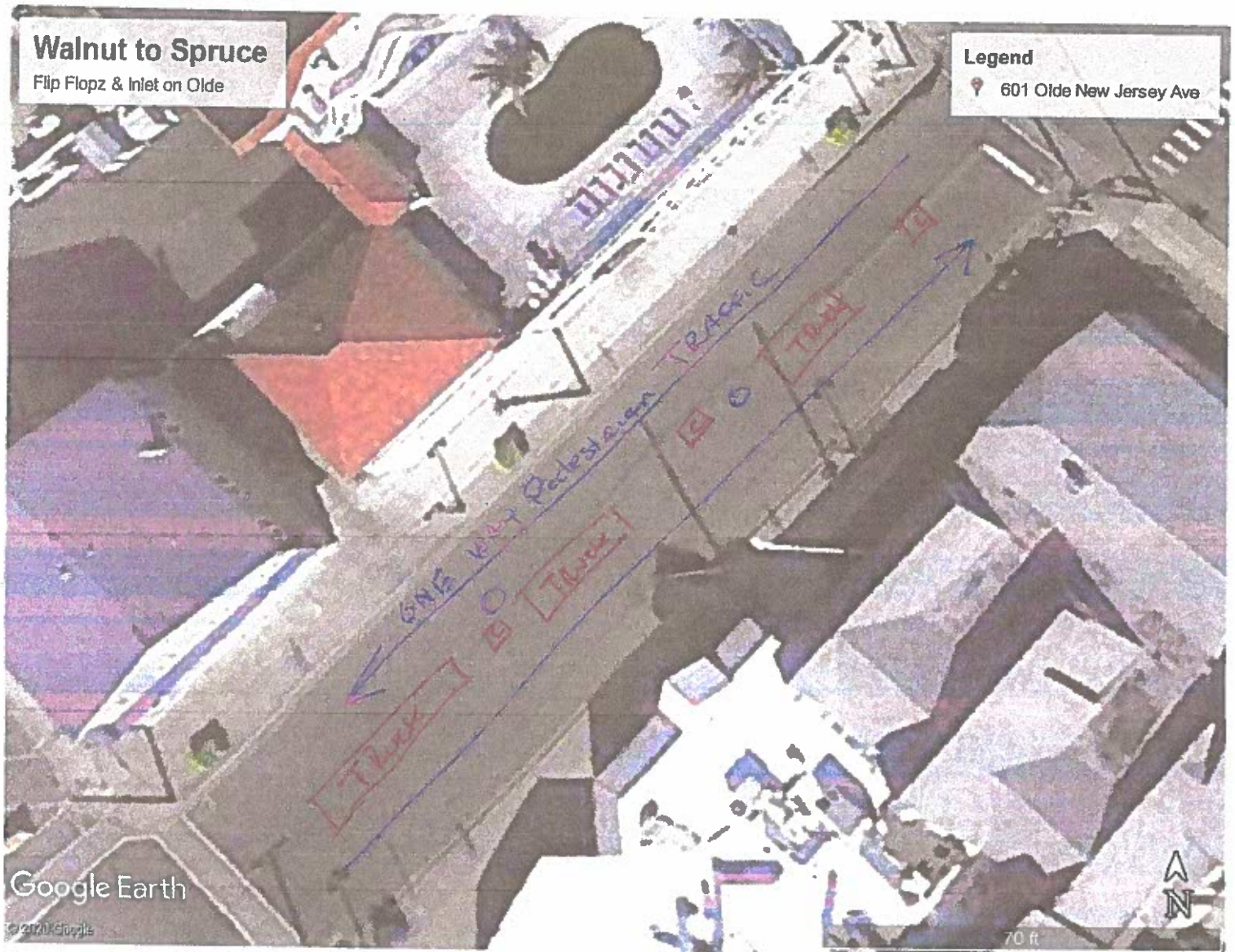






- Truck - Food Truck
- C - Chest
- O - Trash/Recycling





Truck - food Truck  
Garten - Garten  
O - Trash/Recycling



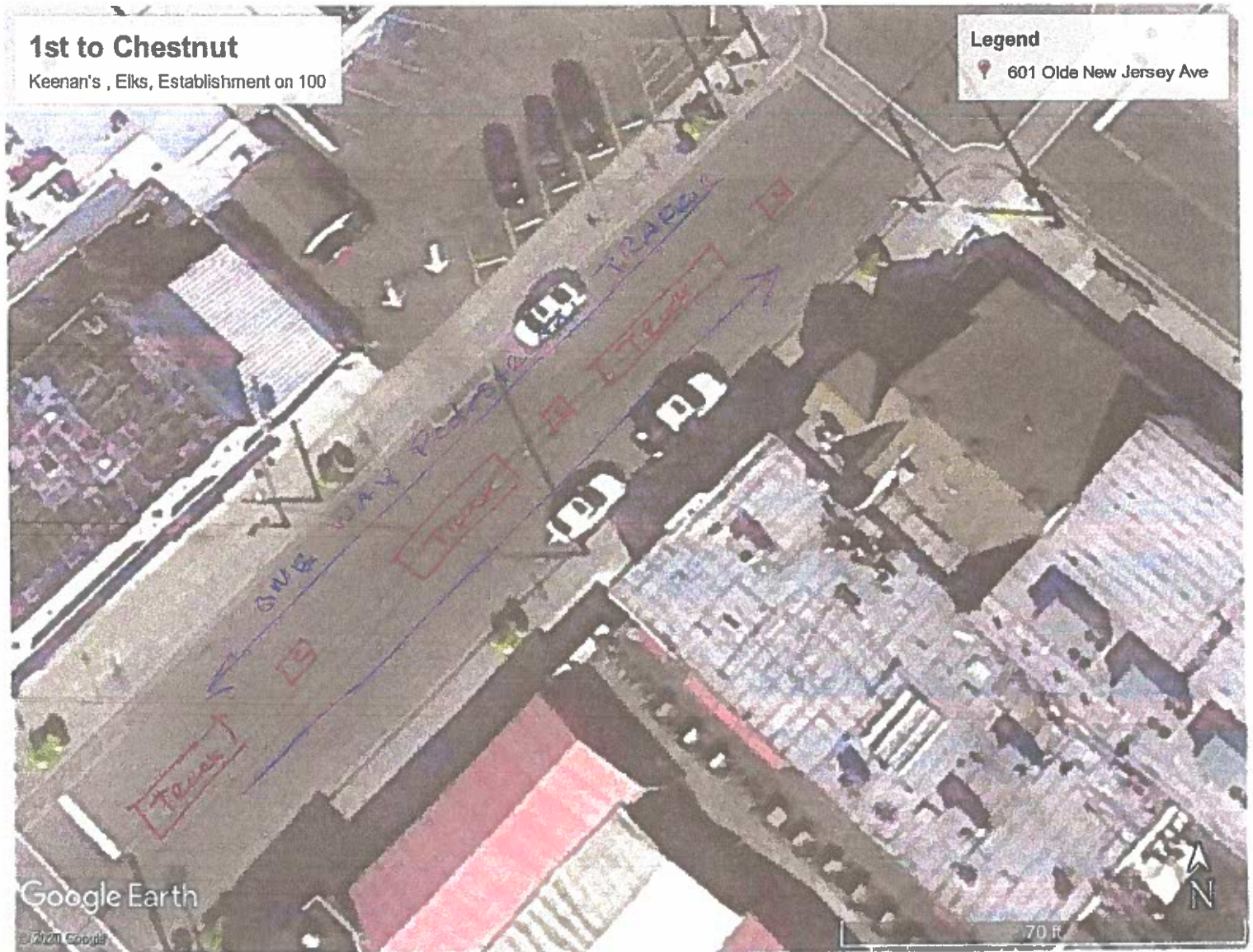


[Truck] - Food Truck

[Cracker] - Cracker

○ - Trash/Recycling



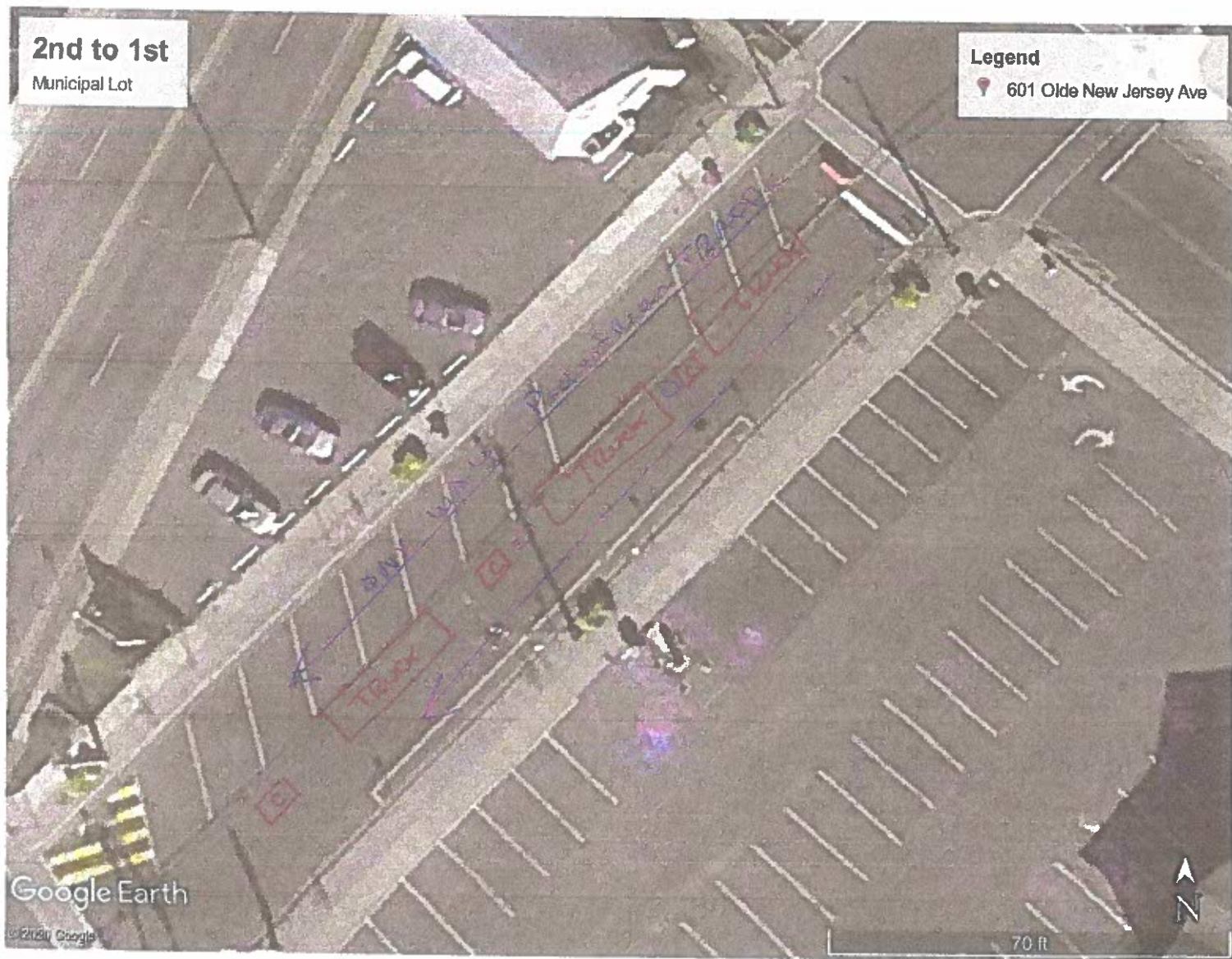


TRUCK - Food Truck

C - Carter

O - TRASH Recycling





Truck - food Truck

C - CRAFT

O - TRASH/Recycling



## PERMIT / APPROVAL / AUTHORIZATION

Event Name: Angeleno Nite Market #2

Date(s) of Event: Thu 7-14-22

Mayor & Council: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_

Date: \_\_\_\_\_

Application Fee waived: ☐ YES

☒ NO

Service Fees waived: ☐ YES

☒ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

### Office use only:

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_



## FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EVENT CHECKLIST

- |                                     |            |                |  |
|-------------------------------------|------------|----------------|--|
| <input checked="" type="checkbox"/> | <u>SMD</u> | <u>5-9-22</u>  | Application Fee Paid   |
| <input type="checkbox"/>            | _____      | _____          | Certificate of Insurance listing N.W. as Additionally Insured                |
| <input type="checkbox"/>            | _____      | _____          | Additional Insured Endorsement Page(s) attached                              |
| <input checked="" type="checkbox"/> | <u>SMD</u> | <u>6-10-22</u> | Hold Harmless completed & signed   |
| <input checked="" type="checkbox"/> | <u>SMD</u> | <u>6-10-22</u> | Detailed Site Plan defining the logistics of the event                       |
| <input type="checkbox"/>            | _____      | _____          | Vendor list submitted to Clerk's Office                                      |
| <input type="checkbox"/>            | _____      | _____          | Copy of extra materials such as schedule, agenda, flyers, timeline, etc.     |
| <input type="checkbox"/>            | _____      | _____          | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/>            | <u>N/A</u> | _____          | Special Event Parking Passes Paid  |
| <input type="checkbox"/>            | _____      | _____          | Miscellaneous  |
| <input type="checkbox"/>            | _____      | _____          | Ready to be placed on the DMS  |



# TREASURER DEPARTMENT

## BILLING

Angeleno Nite Market #2  
Name of Event

Thurs 7-14-22  
Date of Event

Application Fee	\$ <u>50.00</u> <i>pl 59.22</i>	Non-Profit \$25.00	For-Profit <u>\$50.00</u>
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		





# City of North Wildwood Special Event Application Form

Name of Event: Sun and Sand 5K Run / 1 mile Walk

Date of Event: 07/16/2022

Date of Application: 4/29/22

Type of Event (check one)

- ☐ Parade / Procession   
 ☐ Festival  
 ☐ 1Day  
 ☐ multi-day   
 ☐ Block Party   
 ☐ Bonfire  
☐ Craft Show  
 ☐ 1Day  
 ☐ multi-day   
☒ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race  
☐ Ceremony / Celebration / Demonstration   
☐ Polar Plunge / Water Event   
☐ Car Show  
☐ Film / Photography   
☐ Stage Request Only   
☐ Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit entities.**

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: North Wildwood Police Officers Association
- 2) Address of Organization: NWRP 901 Atlantic Ave N. Wildwood, NJ 08060
- 3) Purpose of Organization: Family and Community Charitable Organization
- 4) How many members are in your organization: 27
- 5) Is your organization tax exempt: (please circle) YES ☒ NO ☐ Is this a non-profit event ☒ YES ☐ NO
- 6) NJ Registered Charitable Organization#: N/A Tax ID#: 471-3-27155



## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer Vincent DeRitis	
Title Treasurer	Cell Phone 609-675-6354
Address / City / State / Zip 901 Atlantic Ave, N. Wildwood, NJ 08260	
Email 267@NWPD.org	

Name of Event Chairperson / Organizer Eric Nevil	
Title President	Cell Phone 609-780-0731
Address / City / State / Zip 901 Atlantic Ave, N. Wildwood, NJ 08260	
Email 253@NWPD.org	

## SECTION 2 – APPLICATION AUTHORIZATION

I, Vincent D. DeRitis, the undersigned state that I am the duly  
Name of Applicant

authorized representative of the NWPOA  
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

  
Applicant Signature

02/17/2022  
Date



### SECTION 3 – EVENT INFORMATION

1) Official Name of Event: Sun and Sand 5K Run/ 1 Mile Walk

2) Location of Event (please list city venue requirements by day/date): See attached

3) Describe Event Activities: Run/Walk

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☐ NO ☒

5) If yes, describe in detail: N/A

6) Will alcohol be served or sold by event organizers or others: YES ☐ NO ☒

A) Do you have a ABC/Social Affairs Permit: YES ☐ NO ☒

B) Are you requesting approval for open display of alcohol: YES ☐ NO ☒

C) Designated Hours for open display of alcohol: N/A

D) Designated Location of open display of alcohol: N/A

E) Other Conditions: N/A

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

8) Rain Date or Delayed Starting Time: 07/16/2022 @ 8:00 AM

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	SA			
Date (MM/DD/YY)	07/15/22			
Set-Up (00:00AM/PM)	6:00 AM			
Event Starts (00:00 AM/PM)	8:00 AM			
Event Ends (00:00 AM/PM)	10:00 AM			
Clean-Up (00:00 AM/PM)	11:00 AM			



### SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: N/A

11) Describe how you plan to provide security for the event: NWPD

a) Private Security Company (name/address/contact person/phone): N/A

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: N/A

Address: N/A City/ST/Zip: N/A

Contact Person: N/A Phone: N/A

Portion/s of event that the company is responsible for: N/A

### ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: J. Byrne Insurance

Policy Number: 1039122

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.



## **CERTIFICATE OF INSURANCE**

---

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ..

### **I. INDIVIDUALS**

- A. General Liability Limit \$100,000  
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

### **II. NON-PROFIT/CHARITABLE GROUPS**

- A. General Liability Limit \$1,000,000  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

### **III. COMMERCIAL (FOR PROFIT) GROUPS**

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.



## HOLD HARMLESS

NAME OF ORGANIZATION/USER NWPOA will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

### INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

### COVID-19

**USER** verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs which can be reviewed at:

[https://nj.gov/infobank/eo/056murphy/approved/eo\\_archive.html](https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html)

**USER** shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
USER (SIGNATURE)

\_\_\_\_\_  
CITY REPRESENTATIVE

\_\_\_\_\_  
USER (PRINT NAME)

\_\_\_\_\_  
CITY REPRESENTATIVE (PRINT)



## **WALK / RUN (1K-5K-10K) / TRIATHLON / BIKE / MARATHON / RACE**

1) Proposed Route (include turn-by-turn directions): See Attached

2) List Any Street Closings (identify on site-plan): See Attached

3) Entrance Fee Charged: ☒ YES NO Amount: \$ 30/35

4) Beneficiary: NWPOA

5) Event Distance(s): 5K / 1 Mile

6) Do participants complete a registration form: ☒ YES NO  
(Please include a registration form with application)

7) Number of Participants: 400 How many volunteers will staff the event: 10-15

8) Starting & Ending Location (identify on site-plan): 1st / Old NS Ave

9) Assembly & Disbanding Area (identify on site-plan): Elks Parking Lot

10) Location(s) of Water Stations (identify on site-plan): 15th / Beach

11) Location of First Aid Tent (identify on site-plan): Elks Parking Lot

12) Explain your First Aid / Medical Plan: Trained First Responders

13) Special Guests (i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person):

TBD



## PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES ☒ NO  
Is the event organization ordering the Dumpsters: YES ☒ NO  
Number Requested: Trash- \_\_\_\_\_ Recycling can/bottles- \_\_\_\_\_ Dumpsters- \_\_\_\_\_

### VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: \_\_\_\_\_

- 2) Do you request the use of any portable equipment from Public Works: ☒ YES ☐ NO  
(Please write an amount next to each requested item)

Traffic Cones- \_\_\_\_\_ Fencing- \_\_\_\_\_ Street Barrels- ☒ Eating Tables- \_\_\_\_\_

Additional Equipment Requested Blue Flower pot moved from 1111 N Ave blocking street

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- ☒ YES ☐ NO  
Will your event use portable toilets/trailers- YES ☒ NO  
Is the event organizer ordering toilets/trailers- YES ☒ NO  
If yes, how many will be used: \_\_\_\_\_  
Name of company: \_\_\_\_\_  
Contact Person/Cell: \_\_\_\_\_

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

- 4) Will your event have any temporary structures, fences, or fixtures: YES ☐ NO ☒  
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works



## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- 2

Purpose: Set up portable sound system

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- \_\_\_\_\_ Coolers- \_\_\_\_\_ Chairs (folding)- \_\_\_\_\_ Tables- \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2) or 4 speakers) w/ microphone- X Podium- \_\_\_\_\_ Tents- \_\_\_\_\_ Signs- \_\_\_\_\_  
circle one

Additional Equipment- \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	SA		
Date (MM/DD/YY)	07/15/22		
Equipment Requested	Sound system w/ Mic <u>(2)</u> stage		
Set-Up (00:00 AM/PM)	6:30 AM		
Break-Down (00:00 AM/PM)	10:30 AM		
Location:	1st / Olde NT Ave		

4) Does the publicity plan for this event include any of the below: YES NO

☒ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: \_\_\_\_\_

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out



## BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES **NO**  
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES **NO**

If yes, please describe in detail: \_\_\_\_\_

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES **NO**

If yes, please describe in detail: \_\_\_\_\_

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES **NO**  
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: \_\_\_\_\_

5) Will your event have any electrical needs: YES **NO**  
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES **NO**

Will you be using a lighting or sound contractor: YES **NO**

Contractor Information: \_\_\_\_\_

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.  
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): \_\_\_\_\_

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp      \$50 per event for ONE thirty-amp  
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.



## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: \_\_\_\_\_

Beach bike path from 5<sup>th</sup> to 15<sup>th</sup> Ave

2) Do you anticipate the need for NWBP staff to support your event: YES

NO

If yes, how many- \_\_\_\_\_ Purpose: \_\_\_\_\_

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES

NO

(If yes, please describe in detail; include dates and times)

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: \_\_\_\_\_ Number of Food Vendor Spaces: \_\_\_\_\_

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES

NO

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)



## POLICE DEPARTMENT

1) Contact information of person in charge of event: Vincent DeRitis

2) Contact information of person on-site of event: 609-675-6354

3) Street or sidewalk closure(s): ☒ YES ☐ NO

Plan approved: ☒ YES ☐ NO

4) Barricade request (fencing/barrels/cones) ☒ YES ☐ NO

Plan submitted: ☒ YES ☐ NO

Plan approved: ☒ YES ☐ NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): NWPD

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (describe below): \_\_\_\_\_ Post Time: \_\_\_\_\_

NWPD will handle

7) Equipment stored overnight: YES ☒ NO

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: ☒ YES ☐ NO

Police Approval: ☒ YES ☐ NO

9) Police requested or required for event: ☒ YES ☐ NO Start time: \_\_\_\_\_

(Please write amount next to request) Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: YES ☐ NO ☐ Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

Location: \_\_\_\_\_

11) Alcohol being served at event: YES ☒ NO ☐ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

State ABC Approval: YES ☐ NO ☐

City Approval: YES ☐ NO ☐

12) Staging Area: YES ☒ NO ☐

Plan Submitted: YES ☐ NO ☐

Plan Approved: YES ☐ NO ☐

13) First-Aid/EMS on site: ☒ YES ☐ NO

14) Large Events: Command Post being utilized: YES ☒ NO

Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:

(Please put on a separate sheet)



## FIRE & EMS DEPARTMENT

- 1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: ☒ YES ☐ NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - 400*

3) Purpose: \_\_\_\_\_

- 4) Will you require the use of Fire Dept. Facilities or portable equipment: YES ☒ NO

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

- 1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES ☒ NO

2) If yes, please describe in detail: \_\_\_\_\_

- 3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES ☒ NO

4) If yes, please describe in detail: \_\_\_\_\_

- 5) Permit #: \_\_\_\_\_ (Will be issued after Mayor & Council Approval)

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

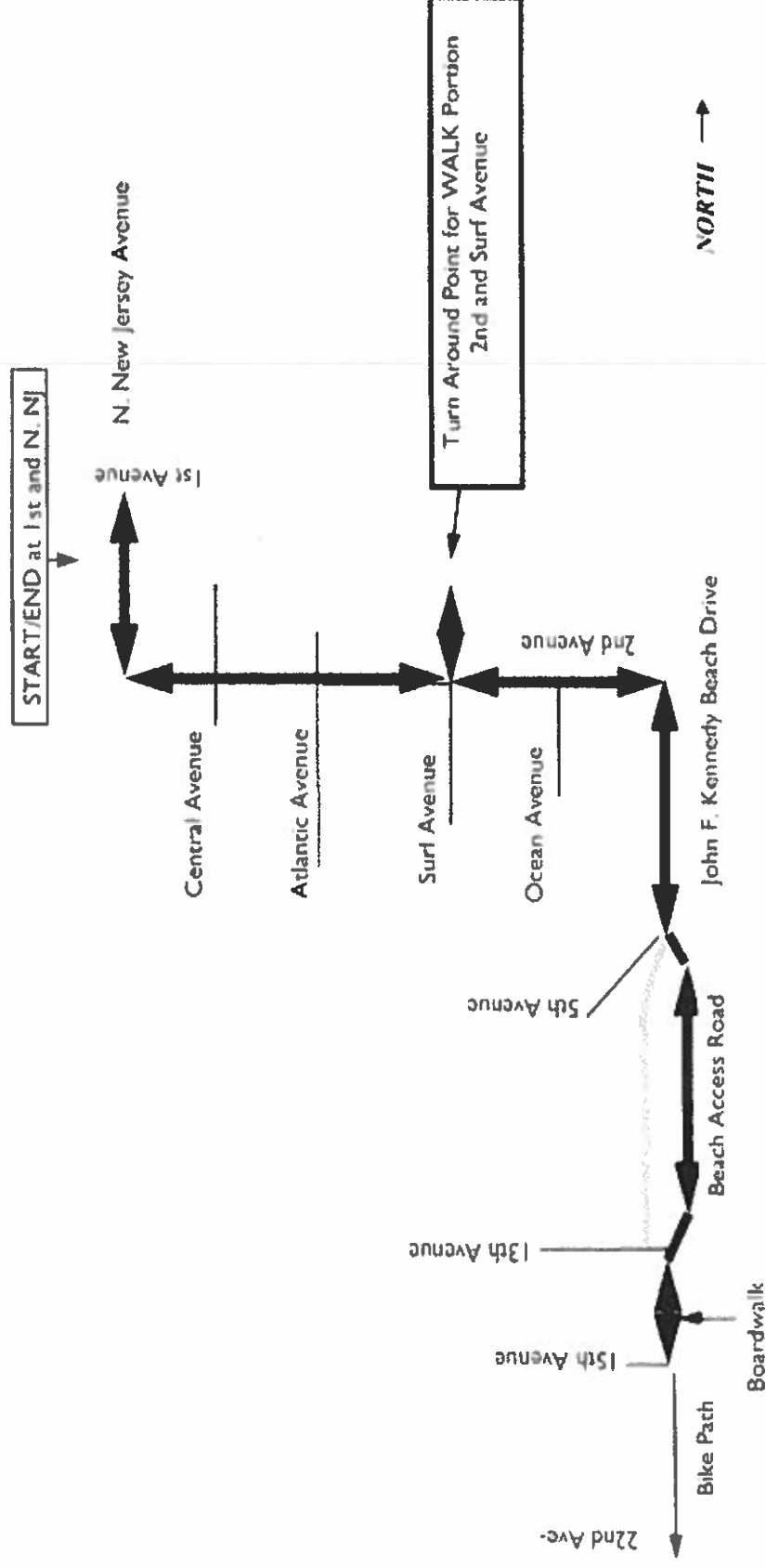
1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.



# NWPOA SUN & SAND 5K /1M

## July 16<sup>th</sup> 2022





# Sun & Sand 5K RUN & 1 Mile Walk

## SATURDAY July 16th 2022

Teams Welcome: **Police, Fire & Lifeguard Team Awards**  
5 Member minimum / Fastest 3 score

**Register ONLINE at: [sjtiming.com](http://sjtiming.com)**

For more event information contact: [SunandSand5KRun@gmail.com](mailto:SunandSand5KRun@gmail.com)

SPONSORED BY THE NORTH WILWOOD POLICE OFFICERS ASSOCIATION





## Steve DeHorsey

---

**From:** Casey Byrne <cbyrne@jbyrneagency.com>  
**Sent:** Friday, June 10, 2022 12:02 PM  
**To:** Steve DeHorsey  
**Subject:** RE: Sun & Sand 5K

Hi Steve,

Yes this is approved! Have a good weekend.

Thank you,

**Casey Byrne, ACSR  
President**



5200 New Jersey Ave.  
Wildwood NJ 08260  
609-522-3406 Ext. 160  
609-602-5672 Cell  
609-522-2844 Fax  
[cbyrne@jbyrneagency.com](mailto:cbyrne@jbyrneagency.com)  
[www.jbyrneagency.com](http://www.jbyrneagency.com)



**[Click HERE to check out our Agency Newsletter!](#)**

**\*\*A REFERRAL IS THE BEST COMPLIMENT\*\***



**From:** Steve DeHorsey <sdehorsey@northwildwood.com>  
**Sent:** Friday, June 10, 2022 11:56 AM  
**To:** Casey Byrne <cbyrne@jbyrneagency.com>  
**Subject:** Sun & Sand 5K

Good Afternoon Casey – Is this COI approved for a 5k run held by the NW Police Officers Association? Thanks.

Steve DeHorsey Jr., C.P.M., R.A.

**Assistant Superintendent of Recreation - Director of Tourism**





Client#: 79866

NORTWIL12

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>J. Byrne Agency, Inc.</b> <b>5200 New Jersey Avenue</b> <b>PO Box 1409</b> <b>Wildwood, NJ 08260</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): 609 522-3406</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> <b>PRODUCER CUSTOMER ID #:</b>																					
<b>INSURED</b> <b>North Wildwood Police Officers Assn.</b> <b>c/o Eric Nevil</b> <b>901 Atlantic Ave</b> <b>North Wildwood, NJ 08260</b>	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>United States Liability Ins.</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	United States Liability Ins.		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	United States Liability Ins.																					
INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	SE1039122	07/16/2022	07/18/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPROP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY  ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of North Wildwood  
 901 Atlantic Ave  
 North Wildwood, NJ 08260

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



©1988-2009 ACORD CORPORATION. All rights reserved.



NEW

Renewal of Number

POLICY DECLARATIONS

No. SE 1039122

**United States Liability Insurance Company**

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

NAMED INSURED AND ADDRESS:

**NORTH WILDWOOD POLICE OFFICERS**

**ASSOCIATION**

**901 ATLANTIC AVE**

**NORTH WILDWOOD, NJ 08260**

POLICY PERIOD: (MO. DAY YR.) From: 07/16/2022 To: 07/18/2022

12:01 A.M. STANDARD TIME AT YOUR  
MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Association

BUSINESS DESCRIPTION: Special Event

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE  
WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED.  
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Liability Coverage Part	\$250.00
NJGA Surcharge	\$1.50
<b>TOTAL:</b>	<b>\$251.50</b>

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue

**See Endorsement EOD (1/95)**

Agent: J. BYRNE AGENCY, INC. (1842)  
5200 New Jersey Avenue  
Wildwood, NJ 08260

Issued: 04/22/2022 7:12 AM

By:   
Authorized Representative

UPD (08-07)

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS,  
COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF,  
COMPLETE THE ABOVE NUMBERED POLICY.





J. BYRNE AGENCY, INC.  
5200 New Jersey Avenue  
Wildwood, NJ 08260

clinnington@jbyrneagency.com  
Phone: 180

MSE022M0679

Quote is valid until 7/16/2022

To: North Wildwood Police Officers Association

Please bind effective: 07/16/2022  
Insured email address: 253@nwpc.org  
Insured phone number: 609 522-2030 x1511

**Confirm optional coverages:**

- ☐ Do not include any optional coverages.  
☐ Include the following optional coverages from Section V  
(Taxes & Fees may apply to optional premium if purchased)  
☐ Option 1 - Set-up and/or Take-down Coverage  
☐ Option 2 - (add: \$50) - Rain Date Coverage  
☐ Option 3 - (add: \$100) - Banner Coverage  
☐ Option 4 - Terrorism Coverage

From: Christa Linnington

clinnington@jbyrneagency.com

## I. PREMIUM AND UNDERWRITING NOTES/REQUIREMENTS

### COMMERCIAL LIABILITY POLICY INFORMATION

Carrier:	United States Liability Insurance Company
Status:	Admitted
A.M. Best Rating:	A++ (Superior) - XII

GENERAL LIABILITY OCCURRENCE/AGGREGATE	GENERAL LIABILITY PREMIUM	ADDITIONAL COSTS	AMOUNT DUE
<input checked="" type="checkbox"/> \$1,000,000/\$2,000,000	\$250	\$1.50	\$251.50
<input type="checkbox"/> \$1,000,000/\$3,000,000	\$253	\$1.52	\$254.52
<input type="checkbox"/> \$2,000,000/\$2,000,000	\$288	\$1.73	\$289.73
<input type="checkbox"/> \$3,000,000/\$3,000,000	\$311	\$1.87	\$312.87
<input type="checkbox"/> \$4,000,000/\$4,000,000	\$560	\$3.36	\$563.36
<input type="checkbox"/> \$5,000,000/\$5,000,000	\$810	\$4.86	\$814.86

### ADDITIONAL QUOTE INFORMATION

Policy Minimum Premium: \$195

Personal & Advertising Injury: Same as the Occurrence Limit

Products Aggregate: See L-535

Damages to Premises Rented: \$100,000

Medical Payments: \$1,000

Additional Limit Combinations may be available. Please contact your underwriter.

Please contact us with any questions regarding the terminology used or the coverages provided.

\*\*Read the quote carefully, it may not match the coverages requested\*\*



MSE022M0679

Refer to Covered Events section for event dates covered

Policy Period is 7/16/2022 to 7/18/2022

**ADDITIONAL COSTS INCLUDE:**

New Jersey NJGA Surcharge

0.60%

**This account is subject to the following - Sections A, B and C:**

Underwriter receipt, review and acceptance of the fully completed application. We may modify the terms and/or premiums quoted or rescind this quote if the information provided in the completed application is different from the original submission or there is a significant change in the risk from the date it was quoted.

**A. Prior To Bind Requirements:**

- If you have not already provided the mailing address, location address and additional insured information, we will need this information in order to bind coverage.

**B. Items Required Within 21 days of the inception of coverage:**

- No 21 Day Subject to Notes

**C. Underwriting Notes:**

- Additional Insured Endorsement adds City of North Wildwood
- General Liability limits up to \$5M/\$5M may be available upon request.
- Binding order must be received prior to the start of the event or no coverage will be provided.

**II. COVERED EVENTS**

Event #1 - 1St And Olde New Jersey Ave, North Wildwood, NJ 08260

Entity Type: (5K, 8K, & 10K)

Event Coverages: General Liability

Event	Exposure	Start Date	End Date
Sporting Event / Tournament - Running Events (5K, 8K, & 10K) (applicant is the host of the event) (Liability)	200 Attendees	7/16/2022	7/16/2022

Event Coverages	Exposure	Limit	Premium
Additional Insured - Blanket - Special Events (Liability)	1 Per Additional Insured		Included
Additional Insured - Property Owner or Lessors of Premises (Liability)	1 Per Additional Insured		Included

Please contact us with any questions regarding the terminology used or the coverages provided.

**\*\*Read the quote carefully, it may not match the coverages requested\*\***



MSE022M0679

Coverage		Additional Premium
Option 2	Rain Date Coverage	\$50

**Important Information**

- If this coverage is purchased, add L-562 Rain Date Coverage for Special Events
- This pricing is per event.

Coverage		Additional Premium
Option 3	Banner Coverage	\$100

**Important Information**

- If this coverage is purchased, add L-788 Banner Coverage For Scheduled Special Events
- This pricing is per event.

Coverage		Additional Premium
Option 4	Terrorism Coverage	See notes for rate information

**Important Information**

- Terrorism coverage, per the Terrorism Risk Insurance Program Reauthorization Act of 2015, is available for an additional premium of \$100 or 5.00% of the total applicable premium, whichever is greater. When making your decision to purchase Terrorism Coverage, please be aware that coverage for "insured losses" as defined by the Act is subject to the coverage terms, conditions, amount, and limits in this policy applicable to losses arising from events other than acts of terrorism. If not desired attach TRIADN Disclosure Notice of Terrorism Insurance Coverage or add form NTE Notice of Terrorism Exclusion.
- The Terrorism premium shown above has been calculated as a percentage of the quoted coverages. If any coverages are added or removed at binding, the additional premium show above is subject to change.

Please contact us with any questions regarding the terminology used or the coverages provided.

**\*\*Read the quote carefully, it may not match the coverages requested\*\***



## II. Location Address of the Event(s) and Corresponding Classification(s)

Location #1

Address

City

State

Zip

1St And Olde New Jersey Ave

North Wildwood

NJ

08260

Years At Current Location: 2

Event	Start Date	End Date	# of Attendees:	# of Consumers:
Sporting Event / Tournament - Running Events (5K, 8K, & 10K) (applicant is the host of the event)	7/16/2022	7/16/2022	200	

What is the full mailing address of the Additional Insured?

☒ 901 Atlantic Ave, North Wildwood, NJ 08260

What is the name of the Additional Insured?

☒ City of North Wildwood

Will the event feature firearms?

☐ Yes ☒ No

Will the event feature overnight camping, or dormitory stays on the event's premises?

☐ Yes ☒ No

Will the event feature fireworks?

☐ Yes ☒ No

Will attendees be allowed on mechanical rides or devices at the event?

☐ Yes ☒ No

Will the applicant be named as additional insured on the third party ride vendor's general liability policy?

N/A ☐ Yes ☐ No

Are all rides owned and operated by a third party vendor who carries GL limits of at least \$1M/\$2M?

N/A ☐ Yes ☐ No

## III. Limit of Insurance

Please select a limit:

Limits of Liability Occurrence/Aggregate

☒ \$1,000,000/\$2,000,000

### Additional Quote Information

Personal & Advertising Injury Will match the Occurrence Limit

Products Aggregate See L-535

Damages to Premises Rented \$100,000.00

Medical Payments \$1,000.00

General Liability Limits must be equal to or greater than Liquor Liability Limits.

Classification

Additional Insured - Property Owner or Lessors of Premises - General Liability



## **POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act ("the Act"), as amended, you have a right to purchase insurance coverage for losses arising out of acts of terrorism. *As defined in Section 102(1) of the Act:* The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

You should know that any coverage for losses caused by certified acts of terrorism is partially reimbursed by the United States under a formula established by federal law. Under this formula, the United States reimburses 80% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium charged for this coverage is provided below and does not include any charges for the portion of loss covered by the federal government under the Act.

Coverage for "insured losses", as defined in the Act, is subject to the coverage terms, conditions, amounts and limits in this policy applicable to losses arising from events other than acts of terrorism.

You should know that the Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement, as well as insurers' liability, for losses resulting from certified acts of terrorism when the amount of such losses in any one calendar year exceeds \$100 billion. If the aggregate insured losses for all insurers exceed \$100 billion in any one calendar year, your coverage may be reduced.

You should also know that, under federal law, you are not required to purchase coverage for losses caused by certified acts of terrorism.

### **REJECTION OR SELECTION OF TERRORISM INSURANCE COVERAGE**

Note: In the states of California, Georgia, Hawaii, Illinois, Iowa, Maine, North Carolina, Oregon, Washington, West Virginia and Wisconsin, our terrorism exclusion makes an exception for fire losses resulting from an Act of Terrorism. In these states, if you decline to purchase Terrorism Coverage, you still have coverage for fire losses resulting from an Act of Terrorism.

Please "X" one of the boxes below and return this notice to the Company.

<input type="checkbox"/>	<b>I decline to purchase Terrorism Coverage. I understand that I will have no coverage for losses arising from acts of Terrorism.</b>
<input type="checkbox"/>	<b>I elect to purchase coverage for certified acts of Terrorism for a premium of \$ 100.00 .</b>

\_\_\_\_\_  
**Applicant Name (Print)**

\_\_\_\_\_  
**North Wildwood Police Officers Association**  
Named Insured

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date**





## Privacy Notice At Collection

We may need to collect certain personal information to provide you with our services and products. For information on how we store, use and protect personal information, please see our Privacy Policy accessible on our website, <https://www.usli.com/privacy-policy/>.





April 26, 2022

North Wildwood Police Officers Associat  
c/o Eric Nevil  
901 Atlantic Ave  
North Wildwood, NJ 08260

Re: General Liability Policy #SE1039122  
Location: 1<sup>st</sup> & Olde New Jersey Avenue, North Wildwood, NJ 08260

Dear Eric:

Thank you for choosing the J. Byrne Agency to service your insurance needs. Enclosed is your Liability policy.

Please review your policy thoroughly including exclusions and limitations. If there are any changes to your sales or business operations, please contact us so we can have the policy amended accordingly.

Thank you for the opportunity to renew this policy for you. Should you have any questions, please contact me and I will be happy to assist you.

Sincerely,

*Christa Linnington*  
Commercial Sales Associate  
609-522-3406 Ext. 135  
[clinnington@jbyrneagency.com](mailto:clinnington@jbyrneagency.com)

**RECEIVED**

**APR 28 2022**

**NORTH WILDWOOD POLICE**

5200 New Jersey Ave., P.O. Box 1409, Wildwood, NJ 08260 Phone (609) 522-3406  
1032 Route 9 South, Cape May Court House, NJ 08210 Phone (609) 465-7710  
9712 Third Avenue, Unit 5, Stone Harbor, NJ 08247 Phone (609) 368-5600  
917 Madison Ave., Cape May, NJ 08204 Phone (609) 884-3333  
200 Route 9 South, Marimora, NJ 08223 Phone (609) 390-5566  
1605 Bayshore Rd., Villas, NJ 08251 Phone (609) 886-5888  
777 South Flagler Drive, Suite 800, West Tower, West Palm Beach, FL 33401 Phone (561) 881-8808  
Website: [www.jbyrneagency.com](http://www.jbyrneagency.com) Email: [jbyrne@jbyrneagency.com](mailto:jbyrne@jbyrneagency.com) Fax: (609) 522-2844



## PERMIT / APPROVAL / AUTHORIZATION

Event Name:

Sun to Sat 5K Run / 1 mile Walk

Date(s) of Event:

Sat 7-16-22

Mayor & Council:

Date:

City Clerk:

Date:

Director of Tourism:

Date:

Application Fee waived:

☒ YES

☐ NO

Service Fees waived:

☒ YES

☐ NO

- ☐ Approved as submitted.
- ☐ Approved with the following conditions:
1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_

### Office use only:

Final Date of Approval:

Projected Total Costs for this event:

Date Permit Issued:

Permit Number:

Permit Cost:

Total City Departmental Projected Costs:



## FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EVENT CHECKLIST

☐

N/A *lead*

Application Fee Paid

☒

SM *6-10-21*

Certificate of Insurance listing N.W. as Additionally Insured

☒

SM *6-10-21*

Additional Insured Endorsement Page(s) attached

☐

N/A

Hold Harmless completed & signed

☒

SM *6-10-21*

Detailed Site Plan defining the logistics of the event

☐

N/A

Vendor list submitted to Clerk's Office

☐

Copy of extra materials such as schedule, agenda, flyers, timeline, etc.

☐

N/A

Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)

☐

N/A

Special Event Parking Passes Paid

☐

Miscellaneous

☐

Ready to be placed on the DMS



## TREASURER DEPARTMENT

### BILLING

Sen to Sand Sk Run / 1 mile Walk  
Name of Event

Sat 7-16-22  
Date of Event

Application Fee

\$ 0.00 *land*

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$ \_\_\_\_\_

Fire Dept.

\$ \_\_\_\_\_

Public Works Dept.

\$ \_\_\_\_\_

Buildings, Grounds, Electric-Parks

\$ \_\_\_\_\_

Clerk's Office

\$ \_\_\_\_\_

Construction, Fire & Housing

\$ \_\_\_\_\_

Beach Patrol

\$ \_\_\_\_\_

Recreation & Tourism Dept.

\$ \_\_\_\_\_

Stage Rental

\$ \_\_\_\_\_

Special Event Parking Passes

\$ \_\_\_\_\_

Miscellaneous Costs

\$ \_\_\_\_\_

TOTAL

\$ \_\_\_\_\_





# City of North Wildwood Special Event Application Form

Name of Event: Angelsea Night Market

# 3

Date of Event: 6/30, 7/14, 7/28, 8/11Date of Application: 5/9/2022Type of Event (*check one*)

- ☐ Parade / Procession      ☒ Festival ☐ 1Day ☐ multi-day      ☐ Block Party      ☐ Bonfire  
☐ Craft Show ☐ 1Day ☐ multi-day      ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race  
☐ Ceremony / Celebration / Demonstration      ☐ Polar Plunge / Water Event      ☐ Car Show  
☐ Film / Photography      ☐ Stage Request Only      ☐ Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit entities.**

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: Stallion Events
- 2) Address of Organization: 105 Vermont Avenue, Villas, NJ 08251
- 3) Purpose of Organization: Event Promotions Company
- 4) How many members are in your organization: 2
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: \_\_\_\_\_ Tax ID#: 46-4819819



## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer	
Elizabeth Brown	
Title	Cell Phone
Managing Partner	609-846-3484
Address / City / State / Zip	
105 Vermont Avenue, Villas, NJ 08251	
Email	
eliza@stallionmarketingllc.com	

Name of Event Chairperson / Organizer	
Denis Brown	
Title	Cell Phone
Owner	609-318-4504
Address / City / State / Zip	
105 Vermont Avenue, Villas, NJ 08251	
Email	
stallionmarketingllc@gmail.com	

## SECTION 2 – APPLICATION AUTHORIZATION

I, Elizabeth Brown, the undersigned state that I am the duly  
Name of Applicant

authorized representative of the Stallion Events

Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.



Applicant Signature

5/9/22

Date



### SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: Angelsea Night Market
- 2) Location of Event (please list city venue requirements by day/date): Olde New Jersey Avenue Entertainment District, Nor
- 3) Describe Event Activities: Food Trucks and Marketplace
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO
- 5) If yes, describe in detail: \_\_\_\_\_
- 6) Will alcohol be served or sold by event organizers or others: YES ☒ NO
- A) Do you have a ABC/Social Affairs Permit: YES ☒ NO
- B) Are you requesting approval for open display of alcohol: ☒ YES NO
- C) Designated Hours for open display of alcohol: 5-10 p
- D) Designated Location of open display of alcohol: \_\_\_\_\_
- E) Other Conditions: \_\_\_\_\_
- If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**
- 8) Rain Date or Delayed Starting Time: \_\_\_\_\_
- 9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday			
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)	2 PM			
Event Starts (00:00 AM/PM)	5 PM			
Event Ends (00:00 AM/PM)	10 PM			
Clean-Up (00:00 AM/PM)	Out by 11 PM			



### SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: Police supports with bike officers

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

### ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: J Byrne Insurance

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.



## CERTIFICATE OF INSURANCE

---

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

### I. INDIVIDUALS

- A. General Liability Limit \$100,000  
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

### II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$1,000,000  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

### III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.  
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)  
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.



## HOLD HARMLESS

NAME OF ORGANIZATION/USER Stallion Events

will be

referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

### INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

### COVID-19

**USER** verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the Center for Disease Control, State & County Department of Health Guidelines and the State of New Jersey Governor's Executive Orders & any and all other laws or directives applicable to Covid-19 mitigation, public pools, summer camps, sports leagues, and recreation programs many of which can be reviewed at:

[https://nj.gov/infobank/eo/056murphy/approved/eo\\_archive.html](https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html)

**USER** shall be responsible for all participants or guests complying with all covid mitigation protocols, including but not limited to social distancing and masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on


this 9 day of May, 2022



USER (SIGNATURE)

Elizabeth Brown

USER (PRINT NAME)



CITY REPRESENTATIVE

Steve R. DeBay

CITY REPRESENTATIVE (PRINT)



## STAGE / REVIEWING STAND REQUEST

Stage Costs:   ☐ Stage 20' x 24'   ☐ Stage 24' x 24'   ☐ Stage 24' x 24' with Banner Frame

A) Street Use - \$750.00 (*Street Venues*)      Beach Use - \$1,000.00 (*Beach Venues*)

Reviewing Stand Costs:      ☐ Reviewing Stand 8' x 14'

B) Street Use - \$250.00 (*Street Venues*)      Beach Use - \$500.00 (*Beach Venues*)

C) Lights-Electricians: There is an additional \$250 for electrical set-up

D) Call In: additional \$250 charge, if workers need to be called in to break down stage and/or secure in place due to bad weather, heavy rain, winds more than 30mph, etc.

E) Special Set-up: additional \$250 charge, if workers need to come back and set-up outside of normal working hours for the Department of Public Works.

F) Banners for banner frame must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (*please attach a photo or layout*):

---



---

G) Foul Weather, Heavy Rain, High Wind (*Over 30 MPH*)

This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator: \_\_\_\_\_ Cell #: \_\_\_\_\_

SITE PLAN SHOULD INCLUDE LOCATION, STAGE DIRECTION, ETC.

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY	4 <sup>TH</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Delivery/Removal (00:00AM/PM)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Break-Down (00:00 AM/PM)				



## FESTIVAL 1 DAY OR MULTIPLE DAYS

1) Location (*list any street closing*): Using Current Olde New Jersey Closures per Fencing and flowered baracades

2) Number of Non-Food Vendor Spaces: 12 Number of Food Vendor Spaces: 16

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.

**(NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate department(s) at one time.**

**Food Vendors must meet the requirements of the Cape May County Board of Health)**

4) Location of Stages / Performance Areas (*site plan*): \_\_\_\_\_

5) Type of Entertainment / Music: \_\_\_\_\_

\_\_\_\_\_ **\*Attach a**  
program schedule—may submit draft version—final version must be turned in 1 week prior to event

6) Are Vendor fees charged: YES NO Amount: \$ 300/125

7) Purpose of the fees and beneficiary: \_\_\_\_\_

8) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.*): \_\_\_\_\_

9) These items are PROHIBITED in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites

- Any type of Back Packs

- Any type of Coolers



## PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

Is the event organization ordering the Dumpsters:

Number Requested: Trash- 12 Recycling can/bottles- 12

YES

YES

NO

NO

Dumpsters- 1

### VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: Elizabeth Brown

2) Do you request the use of any portable equipment from Public Works:

(Please write an amount next to each requested item)

YES

NO

Traffic Cones- \_\_\_\_\_ Fencing- \_\_\_\_\_ Street Barrels- \_\_\_\_\_ Eating Tables- 12

Additional Equipment Requested \_\_\_\_\_

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

Will your event use portable toilets/trailers-

Is the event organizer ordering toilets/trailers-

If yes, how many will be used: 5

Name of company: Caproni

Contact Person/Cell: \_\_\_\_\_

YES

NO

YES

NO

YES

NO

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

4) Will your event have any temporary structures, fences, or fixtures:

YES

NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works



## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event:

YES

NO

If yes, how many- \_\_\_\_\_

Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks):

YES

NO

If yes, please describe in detail (include dates/times)- \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment:

YES

NO

(Please write an amount next to each requested item)

Bleachers- \_\_\_\_\_ Coolers- \_\_\_\_\_ Chairs (folding)- \_\_\_\_\_ Tables- \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- \_\_\_\_\_ Podium- \_\_\_\_\_ Tents- \_\_\_\_\_ Signs- \_\_\_\_\_  
circle one

Additional Equipment- \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below:

YES

NO

☐ Posters ☐ Website ☐ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: Radio, print and Facebook & Instagram

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out



## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- \_\_\_\_\_ Purpose: \_\_\_\_\_

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO

(If yes, please describe in detail; include dates and times)

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: \_\_\_\_\_ Number of Food Vendor Spaces: \_\_\_\_\_

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)



## POLICE DEPARTMENT

1) Contact information of person in charge of event: Liz Brown 846-3484

2) Contact information of person on-site of event: Liz Brown 846-3484

3) Street or sidewalk closure(s): YES NO  
Plan approved: YES NO

4) Barricade request (fencing/barrels/cones) YES NO  
Plan submitted: YES NO  
Plan approved: YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): Police

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (describe below): \_\_\_\_\_ Post Time: 2pm

7) Equipment stored overnight: YES NO

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: YES NO  
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: \_\_\_\_\_  
(Please write amount next to request) Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: YES NO Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_  
Location: \_\_\_\_\_

11) Alcohol being served at event: YES NO Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
State ABC Approval: YES NO  
City Approval: YES NO

12) Staging Area: YES NO  
Plan Submitted: YES NO  
Plan Approved: YES NO

13) First-Aid/EMS on site: YES NO

14) Large Events: Command Post being utilized: YES NO

Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(Please put on a separate sheet)



## FIRE & EMS DEPARTMENT

- 1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - \_\_\_\_\_*

3) Purpose: Fire Permit Approvals

- 4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

- 1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: \_\_\_\_\_

- 3) Permit #: \_\_\_\_\_ (Will be issued after Mayor & Council Approval)

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

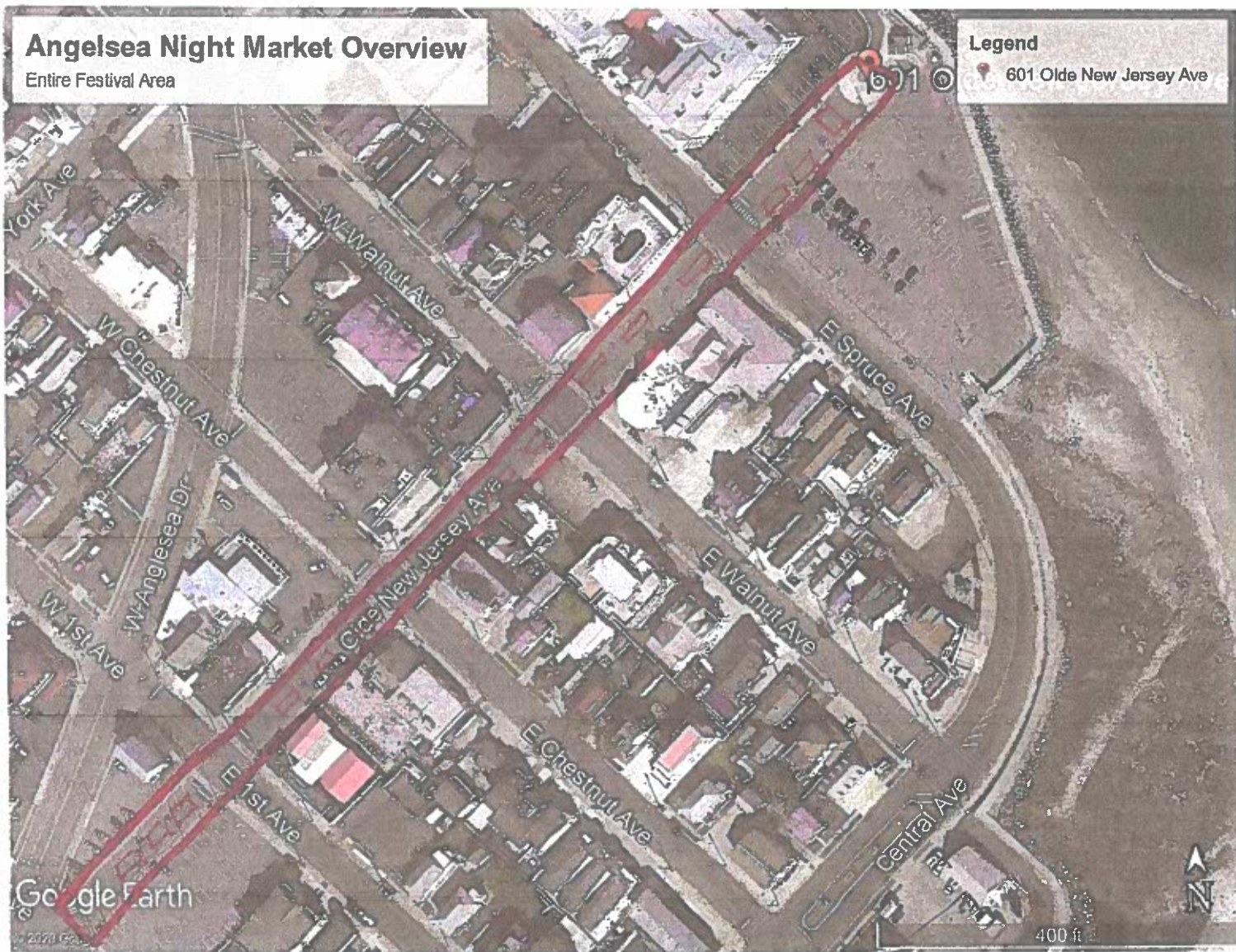


## Angelsea Night Market Overview

Entire Festival Area

### Legend

601 Olde New Jersey Ave



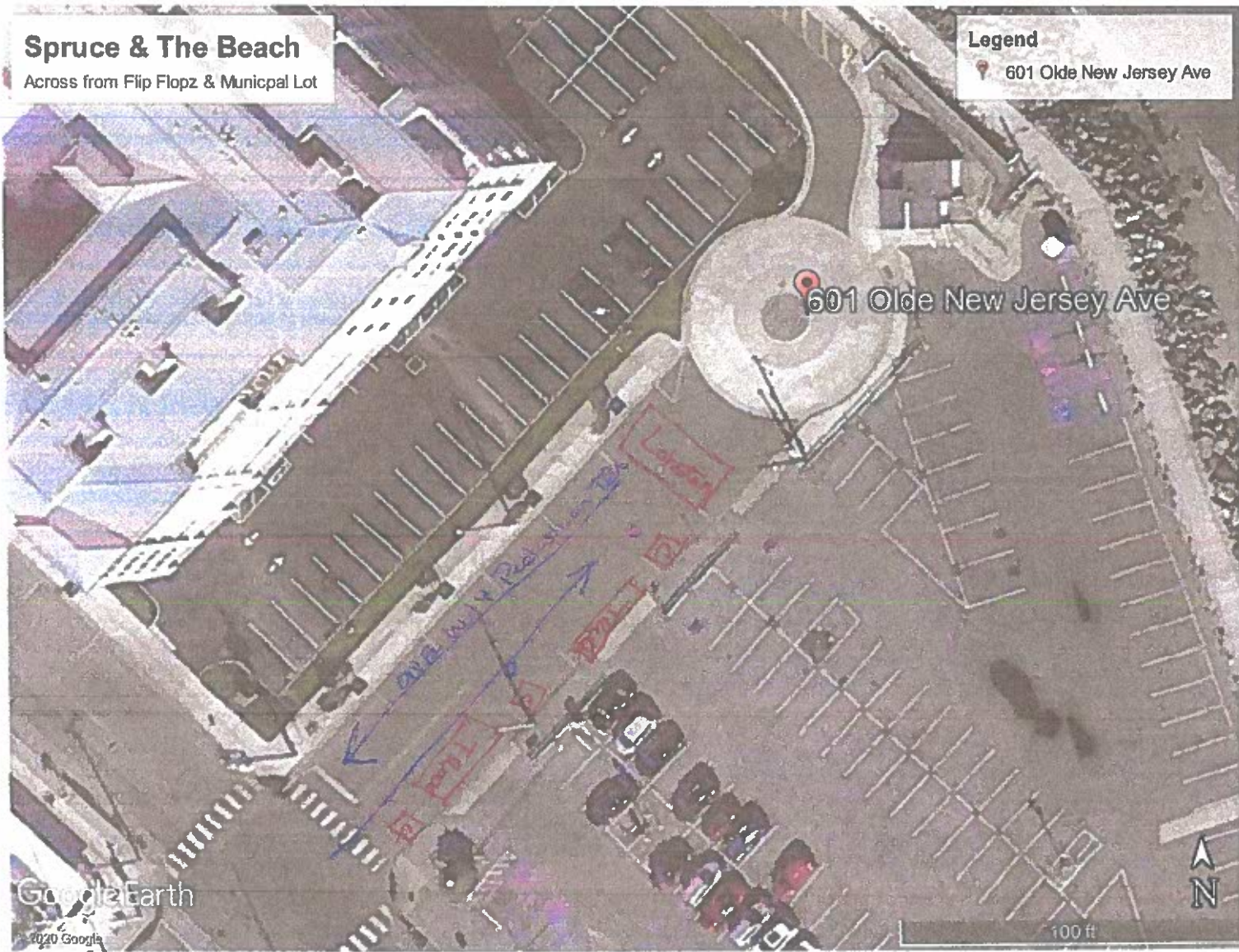


## Spruce & The Beach

Across from Flip Flopz & Municipal Lot

### Legend

601 Olde New Jersey Ave



Truck - Food Truck

□ - Crate

○ - Trash/Recycling

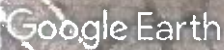


## Keenan's , Elks, Establishment on 100

Keenan's , Elks, Establishment on 100

601 Olde New Jersey Ave

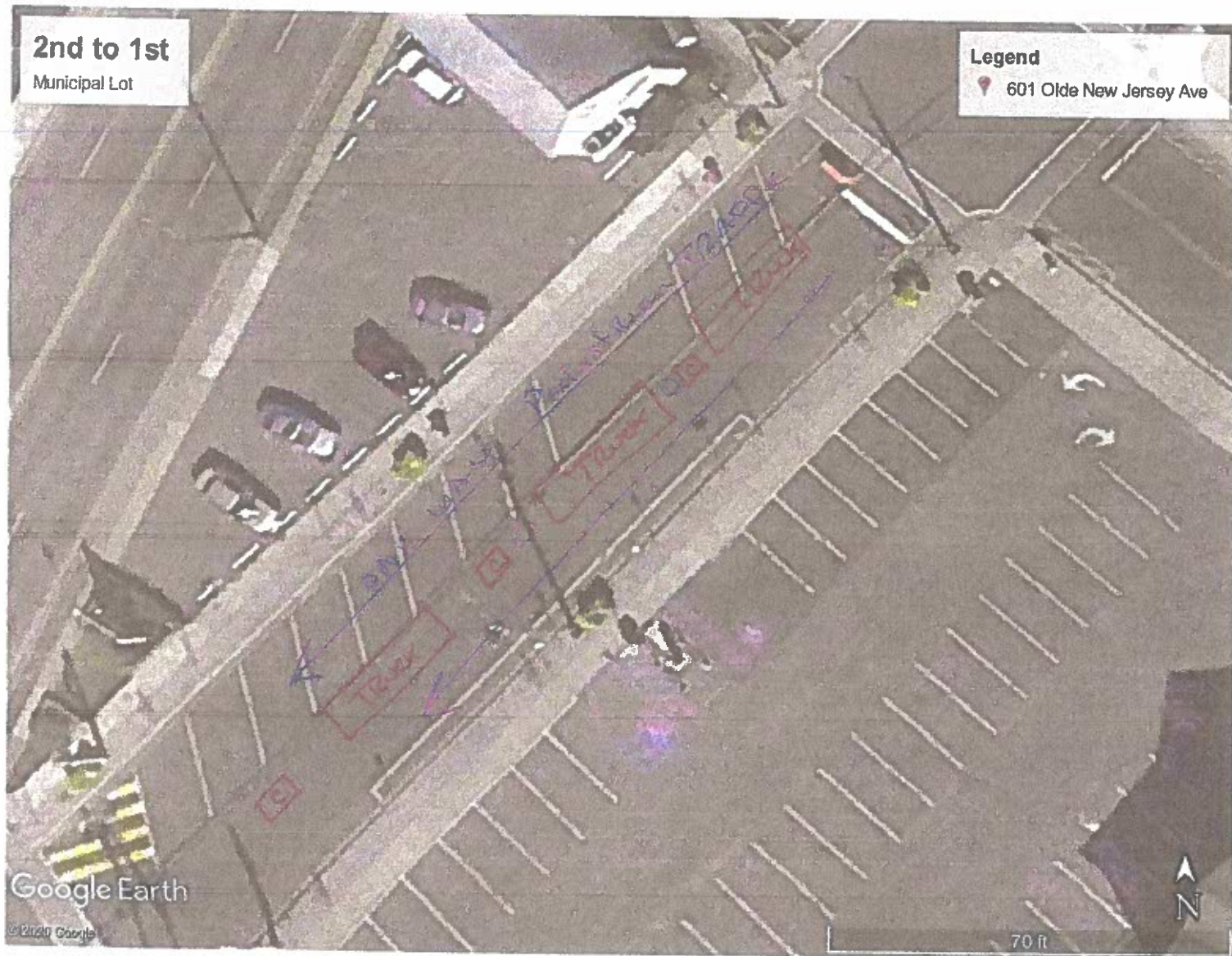
601 Olde New Jersey Ave



☐ - Caption

## O-TRASH Recycling





- Truck - Food Truck
- C - CRAFTS
- O - TRASH/Recycling



## PERMIT / APPROVAL / AUTHORIZATION

Event Name: Andersen Nite Market # 3

Date(s) of Event: Thur 7-28-22

Mayor & Council: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fee waived: ☐ YES ☒ NO

Service Fees waived: ☐ YES ☒ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

### Office use only:

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_



## FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EVENT CHECKLIST

- |                                     |            |  |
|-------------------------------------|------------|--|
| <input checked="" type="checkbox"/> | <u>Srp</u> | Application Fee Paid   |
| <input checked="" type="checkbox"/> |            | Certificate of Insurance listing N.W. as Additionally Insured                |
| <input checked="" type="checkbox"/> |            | Additional Insured Endorsement Page(s) attached                              |
| <input checked="" type="checkbox"/> | <u>Srp</u> | Hold Harmless completed & signed   |
| <input checked="" type="checkbox"/> | <u>Srp</u> | Detailed Site Plan defining the logistics of the event                       |
| <input checked="" type="checkbox"/> |            | Vendor list submitted to Clerk's Office                                      |
| <input checked="" type="checkbox"/> |            | Copy of extra materials such as schedule, agenda, flyers, timeline, etc.     |
| <input checked="" type="checkbox"/> |            | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input checked="" type="checkbox"/> | <u>V/p</u> | Special Event Parking Passes Paid  |
| <input checked="" type="checkbox"/> |            | Miscellaneous  |
| <input checked="" type="checkbox"/> |            | Ready to be placed on the DMS  |



## TREASURER DEPARTMENT

### BILLING

Angeleno Nite Market

Name of Event

Mar 7-28-22

Date of Event

Application Fee

\$

50.00

5-7-22

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$

\_\_\_\_\_

Fire Dept.

\$

\_\_\_\_\_

Public Works Dept.

\$

\_\_\_\_\_

Buildings, Grounds, Electric-Parks

\$

\_\_\_\_\_

Clerk's Office

\$

\_\_\_\_\_

Construction, Fire & Housing

\$

\_\_\_\_\_

Beach Patrol

\$

\_\_\_\_\_

Recreation & Tourism Dept.

\$

\_\_\_\_\_

Stage Rental

\$

\_\_\_\_\_

Special Event Parking Passes

\$

\_\_\_\_\_

Miscellaneous Costs

\$

\_\_\_\_\_

TOTAL

\$

\_\_\_\_\_



**CITY OF NORTH WILDWOOD  
OFFER OF EMPLOYMENT / NEW HIRE FORM**

To be completed by hiring department. Please print where applicable.

To: Personnel Department  
From: Police Dept. Date: June 13, 2022  
Chief John A. Stevenson  
Dept. Head Name/Title Signature

Employee Name: Abdiel J. Nieves Phone: 609-827-2352  
Address: 935 Myrtle Ave Add. Phone:  
City: Cape May St: NJ Zip: 08204

Position/Title: Seasonal Dispatcher Hire Date: June 22, 2022

Status: ☐ Permanent-Full Time ☐ Permanent-Part Time  
☐ Temporary ☒ Seasonal  
(Max 1040 Hours/or 11 months or less) (4 months or less)

Hours of Work: 40 hr/wk Salary: \$13.00

Council Meeting Date: June 21, 2022 ☐ Approved ☐ Declined

Payroll Info: Re-hire YES New Hire

Vacation Personal Sick Holiday

Direct Deposit

Union: ☐ CWA (clerical) ☐ CWA (blue) ☐ PBA ☐ FMBA ☐ Other

Benefits/Pension: ☐ PERS ☐ PFRS Enrollment Date:

Health Plan: Effective Date:

Dental Plan: Effective Date:

Prescription Plan: Effective Date:

Life Insurance: Effective Date:

Deferred Comp: Voluntary Effective Date:  
Voluntary



# City Clerk's Report

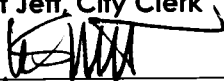
## May 2022

Alcoholic Beverages	40,150.00	9-01-08-103-000
Mercantile License	24,897.00	9-01-08-104-001
Room License	4,110.00	9-01-08-104-002
NW Tourism	11,656.00	-
GWTIDA	61,091.50	-
Cat License	2.00	-
Dog License (City)	47.60	-
Dog License (State)	17.00	-
Pilot Clinic Fund	3.40	-
Animal Population Control	6.00	-
Boardwalk Games	.00	9-01-08-104-005
Legalized Bingo	.00	9-01-08-104-003
Raffle	160.00	9-01-08-104-004
Street Inspection Fees	2,000.00	9-01-08-105-016
Street/Trench Permit	750.00	9-01-08-105-016
Appliance Pick Up	540.00	9-01-08-105-001
Photo Copies	39.95	9-01-16-510-004
Parking Permits	260,800.00	9-01-08-105-009
City Properties	2,051.00	9-01-08-128-001
Gun Permits	9.00	9-01-08-105-002
Beach Permits	370.00	9-01-08-105-003
Planning Board	2,675.00	9-01-08-105-004
Zoning Permits	100.00	9-01-08-105-017
Zoning Board	490.00	9-01-08-105-005
Assessments/Improvements	.00	9-01-16-510-003
Election Salary/Rent	.00	9-01-08-128-001
Special Events	.00	9-01-08-104-001
Late Fees	.00	9-01-16-569-001
Miscellaneous (incl/Dumpster Permits)	1,374.00	9-01-16-569-001
	.00	
<b>Totals</b>	<b>\$ 413,339.45</b>	

<b>Disbursements:</b>	
Ck # 1252 NJ Dept. of Health-Dogs	26.40
Ck # 1253 City of N.W. Dog Trust	47.60
Ck # 1254 N.W. Tourism	11,656.00
Ck # 1255 Treasurer	340,517.95
<b>GWTIDA</b>	61,091.50
Ck #	.00
Ck #	.00
<b>Total</b>	<b>\$ 413,339.45</b>

W. Scott Jeff, City Clerk

Date: 6/1/2022





# **Vital Statistics Monthly Report**

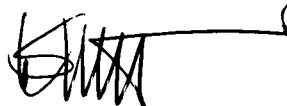
## **May 2022**

<b>Birth Certificates</b>	<b>\$ 0.00</b>
<b>Marriage Certificates</b>	<b>\$ 100.00</b>
<b>Marriage License</b>	<b>\$ 84.00</b>
<b>Death Certificates</b>	<b>\$ 280.00</b>
<b>Total</b>	<b>\$ 464.00</b>

### **TOTALS IN NORTH WILDWOOD FOR MONTH**

<b>Births</b>	<b>Marriage</b>	<b>Deaths</b>
<b>0</b>	<b>11</b>	<b>3</b>

**Sincerely,**



**W. Scott Jett, CMR**





City of North Wildwood  
Fire Department  
400-A New Jersey Ave.  
North Wildwood, NJ 08260

**Monthly Report for Fires, Emergency & Inspections  
April 2022**

**Total Incidents and Inspections**

**Monies Collected**

General Fire Alarms	11
District Fire Alarms	0
Local Fire Alarms	101
Fire Drills	3
Emergency Medical Runs	74
Officer's Meetings	1
Knox Box Installations	6
Housing Inspections	108
Overtime Hours	26
Special Assignment	1
Training Hours	5

Ambulance Billing	\$4,268.09
-------------------	------------

**Totals: 336**

**Totals to Treasurer: \$4,268.09**

**Respectfully submitted:**

*Dominick J. McClain*

**Dominick McClain, Fire Chief**





City of North Wildwood  
Fire Department  
400-A New Jersey Ave.  
North Wildwood, NJ 08260

**Monthly Report for Fires, Emergency & Inspections  
June 2022**

**Total Incidents and Inspections**

**Monies Collected**

General Fire Alarms	119
District Fire Alarms	15
Local Fire Alarms	132
Fire Drills	3
Emergency Medical Runs	113
Officer's Meetings	2
Knox Box Installations	12
Housing Inspections	305
Overtime Hours	184
Special Assignment	1
Training Hours	5

Ambulance Billing	\$10,234.39
-------------------	-------------

**Totals: 891**

**Totals to Treasurer: \$10,234.39**

**Respectfully submitted:**

*Dominick J. McClain*

**Dominick McClain, Fire Chief**



# NORTH WILDWOOD POLICE DEPARTMENT

901 ATLANTIC AVENUE  
NORTH WILDWOOD, NJ 08260



PHONE : 609.522.2411  
WEBSITE : [WWW.NWPD.ORG](http://WWW.NWPD.ORG)

The following is a report of the activities of the North Wildwood Police Department for the month of may 2022

**PATRICK T. ROSENELLO**  
DIRECTOR OF PUBLIC SAFETY

**JOHN A. STEVENSON**  
CHIEF OF POLICE

**WILLIAM J. ETSSELL**  
CAPTAIN

**KATHERINE C. MADDEN**  
LIEUTENANT

**JUSTIN R. ROBINSON**  
LIEUTENANT

**ADAM B. MCGRAW**  
LIEUTENANT

## CRIMES

Arson/Suspicious Fires	0
Assault - Aggravated	2
Assault - Simple	4
Burglary	0
Drug Offenses	1
Fraud	2
Murder	0
Possess Stolen Property	0
Rape	0
Robbery	0
Theft	13
Weapon Offenses	0

## DISORDERLY COMPLAINTS

Disorderly Acts/ Complaints	40
Malicious Property Damage	3

## PERSONNEL INJURY

Officer Injuries	0
------------------	---

## MOTOR VEHICLE

Drunk Driving	7
MV Accidents	23
MV Complaints, Misc	506
MV Theft	0
Summonses Issued	319

## SERVICES

Ambulance/Medical Assists	56
Assist Other Agencies	20
Beach/Boardwalk Permits	1
Residential Property Checks	443
Scheduled Business Checks	1152

## MISCELLANEOUS COMPLAINTS

Animal	32
False Burglary Alarms	12
False Fire Alarms	17

## ARRESTS

Adult	56
Juvenile	0

Total number of Incidents handled by the Department for the Month 4214

Total Monies turned over to the City Clerk \$ 4390.75

Respectfully,

 #234

John A. Stevenson  
Chief of Police



**MAY 2022**

**Police Reports: 41.75**

**Beach/Board Permits: 4340.00**

**Firearms: 9.00**

**GRAND TOTAL: 4390.75**

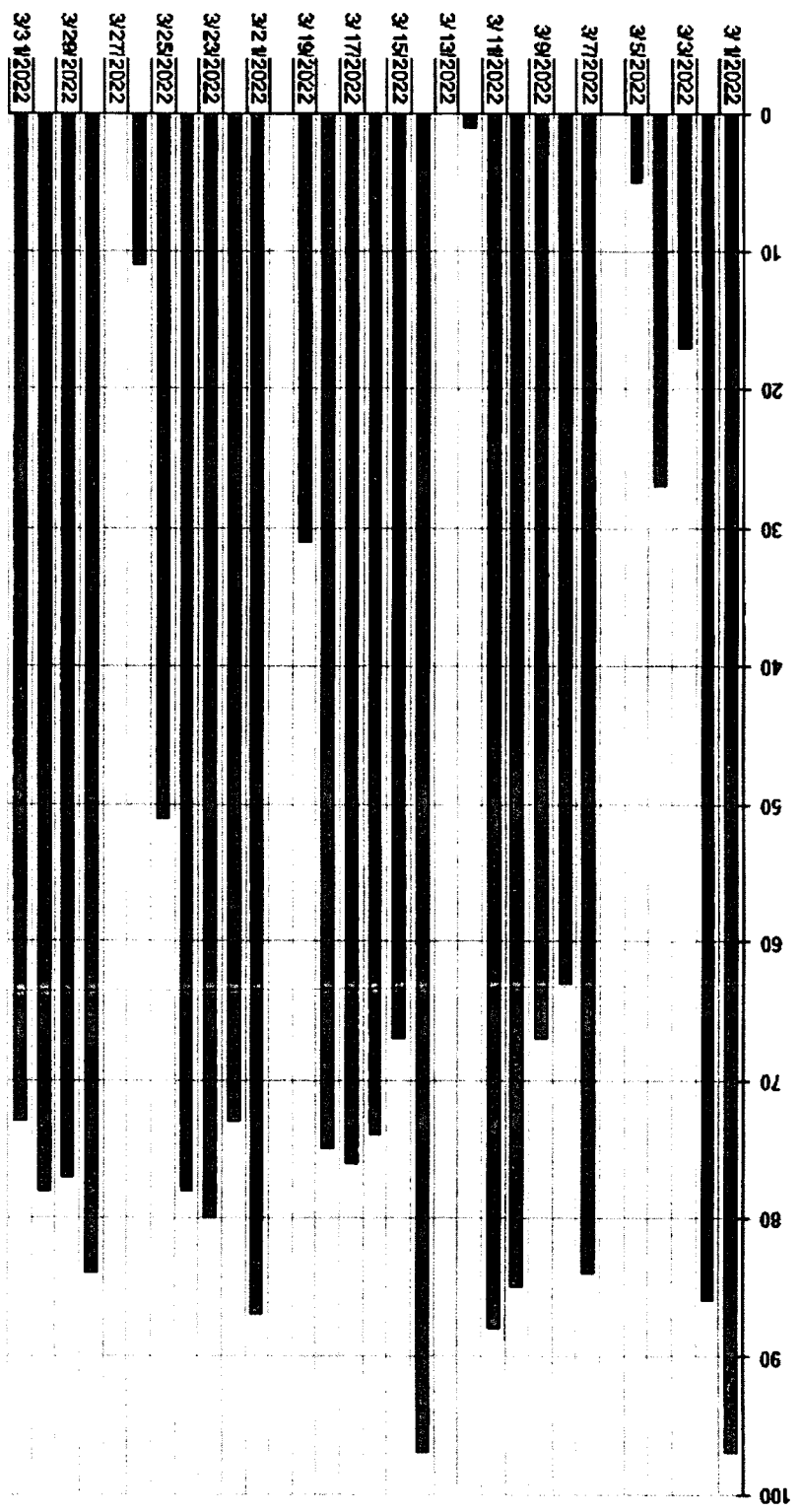


# Building Usage- Monthly

2022

	Adults 7:30am-2pm	Adults 2pm-7pm	Open Rec 1-6 Day	Open Rec 1-6 Friday Night	Open Rec 7-12 Day - No School	Open Rec 7-12 Evening	Adults 6pm-9pm	Bldg Title
January								1,057
February								1,384
March	414	77	735	36	3	227	170	1,662
April								0
May								0
June								0
July								0
August								0
September								0
October								0
November								0
December								0
TOTALS:	1,204	157	1,598	103	33	439	569	4,103





Visitor - Basic Main Location



**RECREATION DEPARTMENT  
MONTHLY TRANSMITTAL SUMMARY  
MARCH 2022**

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
5th St. Park Lot							
Irish Festival	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th St. PL - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boat Ramp							
Launches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits	\$0.00	\$200.00	\$100.00	\$100.00	\$200.00	\$0.00	\$600.00
Boat Ramp - Subtotal:	\$0.00	\$200.00	\$100.00	\$100.00	\$200.00	\$0.00	\$600.00
Buckets Basketball Camp Registrations							
Week 1	\$0.00	\$12,950.00	\$1,400.00	\$1,925.00	\$525.00	\$0.00	\$16,800.00
Week 2	\$0.00	\$16,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,800.00
Week 3	\$0.00	\$7,875.00	\$175.00	\$1,050.00	\$1,575.00	\$0.00	\$10,675.00
Buckets Basketball Camp - Subtotal:	\$0.00	\$27,625.00	\$1,575.00	\$2,975.00	\$2,100.00	\$0.00	\$44,275.00
BUCKETS BASKETBALL CLINIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rentals							
Condo Meeting	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
Condo Meeting	\$0.00	\$262.50	\$0.00	\$0.00	\$0.00	\$0.00	\$262.50
Ball Tournament	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00
Special Olympics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rental - Subtotal:	\$400.00	\$262.50	\$0.00	\$600.00	\$0.00	\$0.00	\$1,262.50
FISHING TOURNAMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes							
Cardio & Cut	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dance Creativity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Line Dancing	\$65.00	\$55.00	\$50.00	\$60.00	\$65.00	\$0.00	\$295.00
Meditation & Yoga	\$45.00	\$80.00	\$50.00	\$70.00	\$35.00	\$0.00	\$280.00
Yoga	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Zumba	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumbini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes - Subtotal:	\$110.00	\$135.00	\$130.00	\$130.00	\$100.00	\$0.00	\$605.00
Hockey League Registrations							
2nd - 4th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th - 6th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hockey - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
KAYAK PERMITS	\$6,700.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$6,900.00
Soccer Camp Registrations							
Week 1	\$0.00	\$0.00	\$0.00	\$0.00	\$22,530.00	\$0.00	\$22,530.00
Week 2	\$0.00	\$0.00	\$0.00	\$0.00	\$27,500.00	\$0.00	\$27,500.00
Soccer Camp - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$50,030.00	\$0.00	\$50,030.00
Sponsorships - All Leagues							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball Registrations							
K-2	\$0.00	\$2,160.00	\$1,120.00	\$240.00	\$160.00	\$0.00	\$3,680.00
3-5	\$0.00	\$3,200.00	\$1,040.00	\$400.00	\$0.00	\$0.00	\$4,280.00
6-8	\$0.00	\$3,480.00	\$640.00	\$0.00	\$0.00	\$0.00	\$4,120.00
HS Boys & Girls	\$0.00	\$1,200.00	\$280.00	\$280.00	\$0.00	\$0.00	\$1,760.00
Summer B-ball - Subtotal:	\$0.00	\$10,040.00	\$3,080.00	\$560.00	\$160.00	\$0.00	\$13,840.00
Winter B-ball Registrations							
7-8 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5-6 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-4 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Winter B-ball - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WEEKLY TOTALS:	Week 1 TOTALS	Week 2 TOTALS	Week 3 TOTALS	Week 4 TOTALS	Week 5 TOTALS	Week 6 TOTALS	MONTHLY TOTAL
	\$7,210.00	\$48,262.50	\$4,885.00	\$4,565.00	\$52,590.00	\$0.00	\$117,512.50



MARCH - 2022

North Wildwood Recreation Center  
BUILDING USAGE - OTHER 2022

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
1 AA - Friday Nights	19	22	22	15	0	0	78
2 Al-Anon	3	3	3	1	0	0	10
3 AA Special Event - ??	0	0	0	0	0	0	0
4 Buckets Basketball Clinics	0	0	0	0	0	0	0
5 B-Ball All Leagues Summer (Inside)	0	0	0	0	0	0	0
6 B-Ball Games - MMS (boys & girls)	0	0	0	0	0	0	0
7 B-Ball Practices - MMS (boys & girls)	23	0	0	0	0	0	23
8 B-Ball Practices/Games - WCA (boys & girls)	13	0	0	0	0	0	13
9 B-Ball Travel Girls Practices/Games (Sharks)	18	253	0	0	0	0	271
10 Camps - Buckets Basketball	0	0	0	0	0	0	0
11 Camps - Kitchen Wizards Cooking	0	0	0	0	0	0	0
12 Camps - N W Soccer	0	0	0	0	0	0	0
13 Camps - Marine Science	0	0	0	0	0	0	0
14 Class - Dance Creativity	0	0	0	0	0	0	0
15 Class - Line Dancing	13	11	10	12	13	0	59
16 Class - Looming	0	0	0	0	0	0	0
17 Class - Meditation & Yoga	7	12	18	17	9	0	63
18 Class - Taekwondo	0	0	0	0	0	0	0
19 Coast Guard Flotilla #83	0	0	5	0	0	0	5
20 City-Dept Meeting/Training - Fire Planning Mig	0	0	0	18	0	0	18
21 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
22 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
23 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
24 Cheerleading - WCA	0	0	0	0	0	0	0
25 Cheerleading - ??	0	0	0	0	0	0	0
26 CMC Dept. of Aging - Senior Citizen Meals	81	107	122	142	122	0	574
27 Condo Meeting - ????	0	0	0	0	0	0	0
28 Condo Meeting - ????	0	0	0	0	0	0	0
29 Condo Meeting - ????	0	0	0	0	0	0	0
30 Condo Meeting - ????	0	0	0	0	0	0	0
31 Condo Meeting - ????	0	0	0	0	0	0	0
32 Condo Meeting - ????	0	0	0	0	0	0	0
33 Crime Watch/Community Meeting	0	20	0	0	0	0	20
34 Daisies/Brownies/Girl Scouts	0	0	0	0	0	0	0
35 Daniel Moore	0	0	0	0	0	0	0
36 Department Head Meetings	0	14	0	0	0	0	14
37 ELECTIONS	0	0	0	0	0	0	0
38 Event - St Patrick's Day Ceremony	0	650	0	0	0	0	650
39 Event - ??	0	0	0	0	0	0	0
40 Event - ??	0	0	0	0	0	0	0
41 Event - ??	0	0	0	0	0	0	0
42 Event - ??	0	0	0	0	0	0	0
43 Event - ??	0	0	0	0	0	0	0
44 Facility Rental - Optimist Basketball Tournament	1,910	0	0	0	0	0	1,910
45 Facility Rental - Special Olympics Bball Tournament	0	0	0	661	0	0	661
46 Facility Rental - Pipes & Drums Practice	0	10	0	0	0	0	10
47 Facility Rental - Poll Workers Training	0	0	25	26	0	0	51
48 Facility Rental - Red Cross Blood Drive	0	0	0	0	39	0	39
49 Karate Class	16	36	31	41	37	0	161
50 Meeting Various - ??	0	0	0	0	0	0	0
51 Meeting Various - ??	0	0	0	0	0	0	0
52 Meeting Various - ??	0	0	0	0	0	0	0
53 Meeting Various - ??	0	0	0	0	0	0	0
54 Meeting Various - ??	0	0	0	0	0	0	0
55 Rec Department Staff Meetings/Training	0	0	0	0	0	0	0
56 Recreation Commission Meetings	0	0	0	0	0	0	0
57 Republican Club Meetings	0	0	0	0	0	0	0
58 Safety Committee Meetings	0	0	0	0	0	0	0
59 Scrabble Club	0	0	3	0	3	0	6
60 Special Event - Pre/Post-Event Meetings	0	9	5	0	0	0	14
61 Tourism Development Commission Meetings	0	0	0	10	0	0	10
62 Tot-Time	0	29	27	34	28	0	118
63 Volleyball	0	0	0	0	0	0	0
64 Zumba	47	34	32	15	39	0	167
65 Zumba	0	0	0	0	0	0	0
66 MISC - ????	0	0	0	0	0	0	0
67 MISC - ????	0	0	0	0	0	0	0
68 MISC - ????	0	0	0	0	0	0	0

WEEKLY TOTALS:

1,156 1,210 303 392 290 0

4,945

4,945

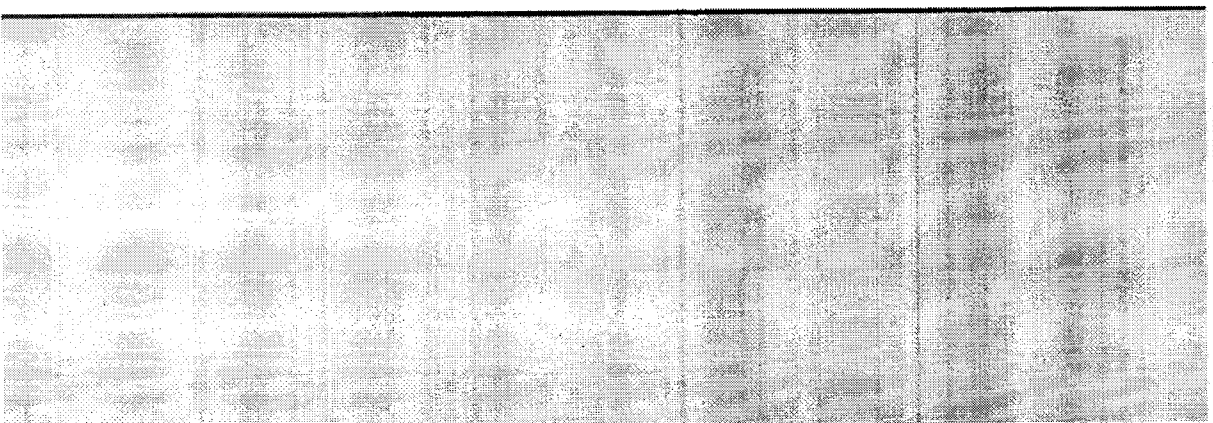
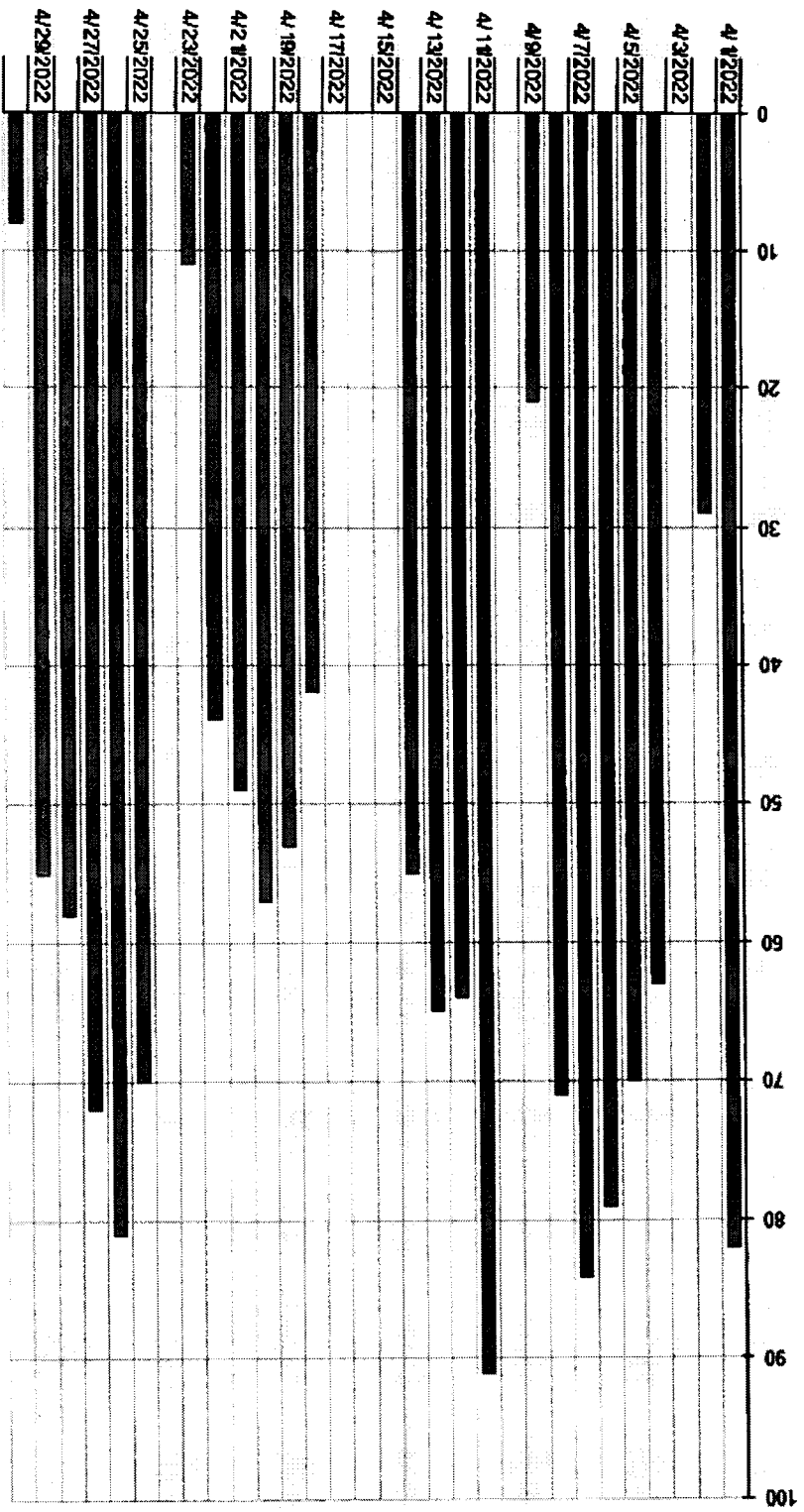


# Building Usage- Monthly

2022

	Adults 7:30am-2pm	Adults 2pm-7pm	Open Rec 1-6 Day	Open Rec 1-6 Friday Night	Open Rec 7-12 Day - No School	Open Rec 7-12 Evening	Adults 6pm-9pm	Bldg Tts
January								1,057
February								1,384
March								1,662
April	344	85	631	32	14	98	176	1,380
May								63
June								0
July								0
August								0
September								0
October								0
November								0
December								0
TOTALS:	1,563	244	2,261	135	47	544	752	5,546







**RECREATION DEPARTMENT  
MONTHLY TRANSMITTAL SUMMARY  
APRIL 2022**

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
4th St. Park Lot							
Irish Festival	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th St. Pl. - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boat Ramp							
Launches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits	\$0.00	\$0.00	\$400.00	\$0.00	\$600.00	\$0.00	\$1,000.00
Boat Ramp - Subtotal:	\$0.00	\$0.00	\$400.00	\$0.00	\$600.00	\$0.00	\$1,000.00
Buckets Basketball Camp Registrations							
Week 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 3	\$350.00	\$700.00	\$1,050.00	\$700.00	\$175.00	\$0.00	\$2,975.00
Buckets Basketball Camp - Subtotal:	\$350.00	\$700.00	\$1,050.00	\$700.00	\$175.00	\$0.00	\$2,975.00
BUCKETS BASKETBALL CLINIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations							
Hogan Family	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Facility Rentals							
Butch Haner	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$500.00
Condo Meeting	\$0.00	\$375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00
Anca Fabiszewski	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00
Condo Meeting	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Condo Meeting	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00
Condo Meeting	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00
Low Booth	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Low Booth	\$0.00	\$0.00	\$0.00	\$225.00	\$0.00	\$0.00	\$225.00
Colorguard	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Condo Meeting	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
Boys Party	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
Colorguard	\$0.00	\$0.00	\$0.00	\$0.00	\$3,579.00	\$0.00	\$3,579.00
Blacksmith - go in	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$450.00
Colorguard	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00
Colorguard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rental - Subtotal:	\$0.00	\$625.00	\$450.00	\$1,475.00	\$5,104.00	\$0.00	\$7,654.00
FISHING TOURNAMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes							
Cardio & Cut	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cheer Class	\$0.00	\$0.00	\$0.00	\$0.00	\$510.00	\$0.00	\$510.00
Dance Creativity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hip Hop Class	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00
Line Dancing	\$0.00	\$80.00	\$40.00	\$65.00	\$60.00	\$0.00	\$245.00
Mediation & Yoga	\$15.00	\$95.00	\$60.00	\$65.00	\$110.00	\$0.00	\$345.00
Yoga	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumba	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumbini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes - Subtotal:	\$15.00	\$175.00	\$100.00	\$130.00	\$690.00	\$0.00	\$1,110.00
Hockey League Registrations							
2nd - 4th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th - 6th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hockey - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
KAYAK PERMITS	\$0.00	\$400.00	\$700.00	\$300.00	\$500.00	\$0.00	\$1,900.00
Soccer Camp Registrations							
Week 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - All Leagues							
Team Sponsor	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
League Sponsor	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Team Sponsor	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
Team Sponsor	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
League Sponsor	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
League Sponsor	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Team Sponsor	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Team Sponsor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - Subtotal:	\$0.00	\$1,000.00	\$2,000.00	\$1,500.00	\$1,750.00	\$0.00	\$6,250.00
Summer B-ball Registrations							
A-2	\$40.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$240.00
3-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6-8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
High School	\$40.00	\$80.00	\$40.00	\$80.00	\$40.00	\$0.00	\$280.00
Summer B-ball - Subtotal:	\$80.00	\$80.00	\$240.00	\$80.00	\$40.00	\$0.00	\$520.00
Winter B-ball Registrations							
7-8 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5-6 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-4 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Winter B-ball - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Week 1 TOTALS	Week 2 TOTALS	Week 3 TOTALS	Week 4 TOTALS	Week 5 TOTALS	Week 6 TOTALS	MONTHLY TOTAL
\$445.00	\$2,980.00	\$4,940.00	\$4,185.00	\$8,959.00	\$0.00	\$21,509.00

**WEEKLY TOTALS:**



APRIL - 2022

# North Wildwood Recreation Center BUILDING USAGE - OTHER 2022

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
1 AA - Friday Nights	24	5	25	18	22	0	95
2 Al-Anon	1	2	4	3	4	0	14
3 AA Special Event - ??	0	0	0	0	0	0	0
4 Buckets Basketball Clinics	0	0	0	0	0	0	0
5 B-Ball All Leagues Summer (Inside)	0	0	0	0	0	0	0
6 B-Ball Games - MMS (boys & girls)	0	0	0	0	0	0	0
7 B-Ball Practices - MMS (boys & girls)	0	0	0	0	0	0	0
8 B-Ball Practices/Games - WCA (boys & girls)	0	0	0	0	0	0	0
9 B-Ball Travel Girls Practices/Games (Sharks)	0	0	0	26	0	0	26
10 Camps - Buckets Basketball	0	0	0	0	0	0	0
11 Camps - Kitchen Wizards Cooking	0	0	0	0	0	0	0
12 Camps - N.W. Soccer	0	0	0	0	0	0	0
13 Camps - Marine Science	0	0	0	0	0	0	0
14 Class - Dance Creativity	0	0	0	0	0	0	0
15 Class - Hip Hop Dance Class	0	0	0	0	2	0	2
16 Class - Line Dancing	0	16	8	13	11	0	48
17 Class - Looming	0	0	0	0	0	0	0
18 Class - Meditation & Yoga	4	14	13	16	18	0	65
19 Class - Taekwondo	0	0	0	0	0	0	0
20 Coast Guard Flotilla #83	0	0	0	0	0	0	0
21 City-Dept Meeting/Training - Ron Simone - Admin	0	10	0	0	0	0	10
22 City-Dept Meeting/Training - Pre-Construction Mtg	0	0	4	0	0	0	4
23 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
24 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
25 Cheerleading - WCA	0	0	0	0	0	0	0
26 Cheerleading - ??	0	0	0	0	0	0	0
27 CMC Dept. of Aging - Senior Citizen Meals	28	139	104	116	114	0	501
28 Condo Meeting - Oceanaire Condo Association	0	20	0	0	0	0	20
29 Condo Meeting - Commodore Condo Mtg	0	0	0	17	0	0	17
30 Condo Meeting - Ruman Holiday Condo Mtg	0	0	0	0	35	0	35
31 Condo Meeting - ????	0	0	0	0	0	0	0
32 Condo Meeting - ????	0	0	0	0	0	0	0
33 Crime Watch/Community Meeting	0	0	19	0	0	0	19
34 Daisies/Brownies/Girl Scouts	0	0	0	0	0	0	0
35 Daniel Moore	0	0	0	0	0	0	0
36 Department Head Meetings	0	0	12	0	0	0	12
37 ELECTIONS	0	0	0	0	0	0	0
38 Event - ??	0	0	0	0	0	0	0
39 Event - ??	0	0	0	0	0	0	0
40 Event - ??	0	0	0	0	0	0	0
41 Event - ??	0	0	0	0	0	0	0
42 Event - ??	0	0	0	0	0	0	0
43 Event - ??	0	0	0	0	0	0	0
44 Facility Rental - Red Cross Blood Drive	0	0	41	0	0	0	41
45 Facility Rental - Abington Indoor Guard	0	0	0	0	46	0	46
46 Facility Rental - Impact Twirlers	0	0	0	0	15	0	15
Facility Rental - Olga Garcia Bday Party	0	0	0	150	0	0	150
Facility Rental - Downingtown	0	0	0	0	30	0	30
Facility Rental - Downingtown Color Guard	0	0	0	0	20	0	20
Facility Rental - Arundel Color Guard	0	0	0	0	22	0	22
47 Facility Rental - Wildwood Catholic Post Prom	0	0	0	0	95	0	95
48 Facility Rental - Arundel Color Guard	0	0	0	0	22	0	22
49 Karate Class	2	40	25	8	31	0	106
50 Meeting Various - ??	0	0	0	0	0	0	0
51 Meeting Various - ??	0	0	0	0	0	0	0
52 Meeting Various - ??	0	0	0	0	0	0	0
53 Meeting Various - ??	0	0	0	0	0	0	0
54 Meeting Various - ??	0	0	0	0	0	0	0
55 Rec Department Staff Meetings/Training	0	0	0	0	0	0	0
56 Recreation Commission Meetings	0	0	9	0	0	0	9
57 Republican Club Meetings	0	0	0	0	0	0	0
58 Safety Committee Meetings	0	0	0	12	0	0	12
59 Scrabble Club	0	2	3	3	6	0	14
60 Special Event - Pre/Post-Event Meetings	0	0	0	0	0	0	0
61 Tourism Development Commission Meetings	0	0	0	0	0	0	0
62 Tot-Time	0	25	9	11	0	0	45
63 Volleyball	0	0	0	0	0	0	0
64 Zumbini	0	21	27	10	16	0	74
65 Zumba	0	0	0	0	0	0	0
66 MISC - ????	0	0	0	0	0	0	0
67 MISC - ????	0	0	0	0	0	0	0
68 MISC - ????	0	0	0	0	0	0	0

WEEKLY TOTALS:

1,569

1,569



DATE	TIME	OFFICER	CALLER	NUMBER	ADDRESS	MUNICIPALITY	REASON	RESOLUTION
Sunday, May 1, 2022	9:04 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to DREAD gave emergency contact info
Monday, May 2, 2022	9:03 AM	SIFFEL	DIXON, VINCE	100E	17TH AVE	NORTH WILDWOOD	WP raccoon in walls	Already completed wildlife assessment, he will call contractor to seal up holes
Monday, May 2, 2022	9:01 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Tuesday, May 3, 2022	10:10 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Wednesday, May 4, 2022	5:41 PM	GENTILE	GILL, JOHN	123W	5TH AVE	NORTH WILDWOOD	WP deceased duck mate standing guard over it	RET CALL
Wednesday, May 4, 2022	8:57 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Thursday, May 5, 2022	9:46 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Friday, May 6, 2022	7:06 AM	SBARBARO	DEHORSEY, LUCILLE	314E	4TH AVE	NORTH WILDWOOD	FOLLOW UP TNR	Will call Monday to set up trapping
Sunday, May 8, 2022	10:50 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Monday, May 9, 2022	6:42 AM	LIPPINCOTT	DEHORSE, LUCY	314E	4TH AVE	NORTH WILDWOOD	Calling for JS about TNR A about 6 or so cats	Returned call
Tuesday, May 10, 2022	9:35 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Tuesday, May 10, 2022	8:00 AM	SBARBARO	L DEHORSEY PHYLLIS	314 E	4TH AVE	NORTH WILDWOOD	SET 3 TRAPS NOTHING CAUGHT	HER HUSBAND WILL SET FOR NEXT FEW DAYS
Tuesday, May 10, 2022	9:00	SBARBARO	CROC	110 W	25TH AVE	NORTH WILDWOOD	SET 2 TRAPS	LEFT 2 TRAPS HE HAS 2
Wednesday, May 11, 2022	7:20 AM	LIPPINCOTT	DEHORSEY, LUCILLE	314E	4TH AVE	NORTH WILDWOOD	FOLLOW UP CP trapping has 3 cats 1 cat in trap	CMCAS transported JS
Thursday, May 12, 2022	9:09 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
Friday, May 13, 2022	10:19 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
Saturday, May 14, 2022	8:51 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Sunday, May 15, 2022	9:56 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to FL YNN gave emergency contact info
Monday, May 16, 2022	9:18 AM	SIFFEL	DEHORSE, LUCY	314E	4TH AVE	NORTH WILDWOOD	FOLLOW UP TNR	She is working with JS
Monday, May 16, 2022	9:18	SBARBARO	DEHORSEY L	314 E	4TH AVE	NORTH WILDWOOD	L SET TRAPS THIS WK	2SET 2 CAUGHT TRANS CMCAS
Tuesday, May 17, 2022			DEHORSEY	314	4TH AVE	NORTH WILDWOOD	3 TRAPS SET	CMCAS Transport 3 cats
Tuesday, May 17, 2022			P GROCE	21 W	25TH AVE	NORTH WILDWOOD	2 TRAPS SET	NO CATS WILL SET TOMORROW PAT HAS TRAPS
Tuesday, May 17, 2022			DEHORSEY, LUCILLE	314	4TH AVE	NORTH WILDWOOD	TNR trapping	WILL SET EVERY WEEK GOING FORWARD WILL CALL IN ON MONDAYS
Tuesday, May 17, 2022	12:31 PM	GENTILE	DIANNA	708	SURF AVE	NORTH WILDWOOD	WP In bird	CMCAS transported 3 cats for tnr
Tuesday, May 17, 2022	5:14 PM	LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to FL YNN gave emergency contact info



Wednesday, May 18, 2022		SBARBARO	L DEHORSEY JOHNSON, JEN	314 E 14TH AVE	NORTH WILDWOOD	3 TRAPS SET	CMCAS transported 1 cat
Wednesday, May 18, 2022	9:09 AM SIFFEL			20TH ATLANTIC	NORTH WILDWOOD	INJ duck in grass bad foot	JS responded does have a bad foot but flew away
Wednesday, May 18, 2022	8:34 PM SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
Friday, May 20, 2022	9:32 AM SIFFEL	SMITH, VIRGINA	213E	20TH ST	NORTH WILDWOOD	WP inj Duck has been there since yesterday	JS responded this is duck from last week can fly low. When JS approaches it flies away
Friday, May 20, 2022	11:59 PM LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Saturday, May 21, 2022	7:50 PM SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Sunday, May 22, 2022	6:25 PM LIPPINCOTT	NMW PD			NORTH WILDWOOD	FD black chi	When officer called back they found owner of Sophia Diane Fegley 215-704-9497 5002 Doe Circle Emmaus PA
Sunday, May 22, 2022	9:49 PM LIPPINCOTT	CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Sunday, May 22, 2022	6:42 AM LIPPINCOTT	CHRIS	125 SEAVEW CT		NORTH WILDWOOD	WP family of raccoons by shed	Did wildlife assessment and gave various ways to deter raccoons. Would still like someone to come out
Monday, May 23, 2022	10:11 AM GENTILE	HARTMAN, SHARON	109 DELAWARE AVE		NORTH WILDWOOD	WP large raccoon in yard when taking out trash	Wildlife assessment
Monday, May 23, 2022	6:16 PM JESSIE		CENTRAL AVE		NORTH WILDWOOD	WP inj bird with fish hook on seaboard	Returned call from JS responded and removed 2 baby raccoons and transferred to wildlife aid
Tuesday, May 24, 2022	10:52 AM GENTILE	MCQUEEN, CHRIS	125 SEAVEW COURT		NORTH WILDWOOD	WP raccoons seems mother has not come back	
Tuesday, May 24, 2022	9:12 PM LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Wednesday, May 25, 2022	8:48 AM SBARBARO	ACO JOYCE	314th	4TH ave	NORTH WILDWOOD	FOLLOW UP for trap set	Male cat did not go in trap. Will trap again next week for TNR clinic
Wednesday, May 25, 2022	8:48 AM SBARBARO	ACO JOYCE	121W	25 TH AVE	NORTH WILDWOOD	FOLLOW UP TNR	Dropped off 2 more traps he will call if any go in traps
Wednesday, May 25, 2022	10:19 AM GENTILE	MCQUEEN, CHRIS	125 SEAVEW COURT		NORTH WILDWOOD	WP baby raccoon	ACO JS responding transferred to Wild life aid
Thursday, May 26, 2022	1:46 PM GENTILE	NELSON, JOCELYN	25TH AVE		NORTH WILDWOOD	WP inj duck 25th and York saw it sitting there with broken leg	Referred to Wildlife aid
Thursday, May 26, 2022	10:49 PM GENTILE				NORTH WILDWOOD		
Friday, May 27, 2022	10:35 AM GENTILE	ROEMER, RACHEL	217W	14TH AVE	NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Friday, May 27, 2022	11:00 AM GENTILE	NMW PD	217W	14TH AVE	NORTH WILDWOOD	INJ seagull gull stuck in fence	JS removed from fence
Friday, May 27, 2022	11:40 AM GENTILE	FLETCHER, DAVID	1010 ATLANTIC AVE		NORTH WILDWOOD	INJ seagull gull stuck in fence	ACO JS responded and freed the seagull
Friday, May 27, 2022	9:11 PM LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	FOLLOW UP MC Lilly/Lulu sm tiger	Posted to FB
Saturday, May 28, 2022	8:49 PM SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to DREBB gave emergency contact info
Sunday, May 29, 2022	9:26 PM LIPPINCOTT	ACO CHELSEA			NORTH WILDWOOD	Night shift protocol	Spoke to 2005 gave emergency contact info
Monday, May 30, 2022	7:41 PM SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to #2005 gave emergency contact info







Adoptions/Reclaims/Intakes

Adoption/Reclaim	Name	Address	Town	Phone #	Canine/Feline	I.D. Number	Intake Date	Adoption/Reclaim Date
Adoption	Kathleen Milber	414 E 17th ave 2nd floor	NWW	972-1560	feline	21674	1/10/2022	3/7/2022
	Sandy Marranzini	101 W Spruce ave #313	NWW	609-553-9705	feline	21710	1/27/2022	3/24/2022

Intakes					
Monthly intake	dogs	cats			
Animal control		0		15	
Surrender		0		0	
Other		0		1	
source	address	town	feline/canine	id #	date
other	210 E 19th street	NWW	feline	21823	3/27/2022



CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, Robert Cardillo, owner of the property located at 115 East 6<sup>th</sup> Avenue, a/k/a Block 215, Lot 18, applied to the Planning Board seeking various “c2” Variance(s) to expand a single-family home, install an undersized driveway & add a front deck on an under-sized lot/property in the R-2 Zoning District, (Application #P-2022-2-1). The application was denied by the Planning Board; and

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & dis-approved by the Planning Board & the Board’s professionals on April 13, 2022; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$800.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$69.60.

.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
- 3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June 2022.

Dated: \_\_\_\_June 21, 2022\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, Lance Bachman, owner of the property located at 450 East 23<sup>rd</sup> Avenue, a/k/a Block 290, Lot 56.01, applied to the Planning Board seeking a “c2” Variance to permit an accessory structure (bar/pergola) in the B/R-1 Zoning District, (Application #P-21-9-2); and

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on November 10, 2021; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$800.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$226.50.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
- 3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June 2022.

Dated: \_\_ June 21, 2022 \_\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, NW Beach House, LLC, owner of the property located at 324 East 11<sup>th</sup> Avenue, a/k/a Block 271, Lot 9, applied to the Planning Board seeking a “c2” Variance to permit development of a new single family home in the B/R-1 Zoning District, (Application #P-2020-12-2); and

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on January 13, 2021; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$2,000.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$1093.00.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
- 3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June 2022.

Dated: \_\_ June 21, 2022 \_\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, Seashore Storage Partnership & WMJ Partnership, each doing business at P. O. Box 371, Rio Grande, NJ had applied to the North Wildwood Zoning Board of Adjustment for a Use Variance for a use not permitted in a zone (residential units (not above commercial uses in the Central Business District Zone), minor subdivision approval to realign lot lines & variances for lot depth, number of legal parking spaces & width of drive aisle to demolish an existing commercial use & construct a new residential duplex at Block 190.02, Lots 3 & 4, commonly known as 201 North New York & 101 West Chestnut Avenue(s), Application #Z-14-10-1); and

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on January 13, 2021; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$2,000.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$1169.40.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
- 3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June 2022.

Dated: \_\_\_\_June 21, 2022\_\_\_\_\_  
Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### RENEWAL OF ALCOHOLIC BEVERAGE LICENSES FOR NORTH WILDWOOD FOR THE LICENSE TERM JULY 1, 2022 TO JUNE 30, 2023

**WHEREAS**, applications have been made by the persons, firms and/or corporations set forth on the Schedule which is attached hereto and made a part hereof, for the renewal of Plenary Retail Consumption, Plenary Retail Distribution and/or Club Licenses heretofore granted by this issuing authority; and

**WHEREAS**, all things required to be done by said applicants have been done and/or are being done, including the payment of the required fees; and

**WHEREAS**, the issuing authority, having found:

- (a) The submitted application forms for renewals are complete in all respects;
- (b) The applicants are qualified to be licensees according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
- (c) The applicants have disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

**WHEREAS**, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said applications should be granted and licenses issued;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that the Plenary Retail Consumption, Plenary Retail Distribution and/or Club Licenses, as set forth on the Schedule hereinafter attached and made a part hereof, be and the same hereby are granted for the period from July 1, 2022 to June 30, 2023, unto each of the persons, firms and/or corporations therein recited, for the premises in North Wildwood, New Jersey, set opposite their respective names.

**BE IT FURTHER RESOLVED** by the Council of the City of North Wildwood, that the proper officer, to wit: W. Scott Jett, City Clerk, R.M.C., be and he hereby is authorized, empowered and directed to sign such licenses by and on behalf of the said City of North Wildwood, New Jersey, and to complete same in accordance with the directives received from the New Jersey Division of Alcoholic Beverage Control.

**BE IT FURTHER RESOLVED** that the City Clerk, be and he hereby is directed to forward a certified copy of this Resolution to the Director of the New Jersey Division of Alcoholic Beverage Control, CN-087, Trenton, New Jersey, 08625, pursuant to the statutes and the rules and regulations of that Division in such cases made and provided, and in accordance with the aforesaid directives issued by said Director.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June, 2022.

Dated: \_\_\_\_\_ June 21, 2022 \_\_\_\_\_

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



# **COMPLETE LIST - LIQUOR LICENSE RENEWALS - 07/01/22 - 06/30/23**

## **Name of Licensee and**

## **State Assigned License Number:**

## **Premises Licensed:**

## **Type**

### **Jaylbees, Inc.**

t/a North End American Grill  
0507-33-001-008

206 No. New Jersey Ave.  
North Wildwood, NJ

PRC

### **McMullan Family LLC**

t/a Anglesea Pub  
0507-33-002-007

116 W. First Avenue  
North Wildwood, NJ

PRC

### **North Wildwood Liquor Store, Inc.**

t/a Bubba's Liquor Warehouse  
0507-44-003-007

234 W. Spruce Avenue  
North Wildwood, NJ

PRD

### **Kevin & Tom Inc.**

t/a North Shore Bar  
0507-33-005-012

301 New York Avenue  
North Wildwood, NJ

PRC

### **Marquee Enterprises, Inc.**

t/a #1 Tavern  
0507-33-007-002

100 Atlantic Avenue  
North Wildwood, NJ

PRC

### **B PLUS G, LLC**

t/a Exit 6  
0507-33-008-009

100 W. Walnut Avenue  
North Wildwood, NJ

PRC

### **SPTWO LLC (Seaport Pier)**

0507-32-009-008

c/o 9310 Keystone Street  
Philadelphia, PA

PRC (INACTIVE)  
BPP (POCKET)

### **Flip Flopz LLC**

t/a Flip Flopz of North Wildwood  
0507-33-010-007

100 W. Spruce Avenue  
North Wildwood, NJ

PRC

### **BIGJOJO1, Inc.**

t/a Curran's North Wildwood  
0507-33-012-007

100 Olde New Jersey Ave.  
North Wildwood, NJ

PRC

### **North Wildwood Liquor Store, Inc.**

t/a Bubba's Liquor Store  
0507-44-014-005

1715 New York Avenue  
North Wildwood, NJ

PRD

### **The Surfing Pig LLC**

t/a The Surfing Pig  
0507-33-015-012

231 W. 10<sup>th</sup> Avenue  
North Wildwood, NJ

PRC

### **HHN, Inc.**

t/a Owen's Pub  
0507-32-016-013

119 E. 17<sup>th</sup> Avenue  
North Wildwood, NJ

PRC

### **Boardwalk Beverages, LLC**

0507-33-018-009

c/o Ron Gelzunas  
PO Box 1288  
Wildwood Crest, NJ

PRC (INACTIVE)  
(POCKET)

### **Wildwood Lodge #585**

Loyal Order of Moose  
0507-31-020-002

300 West Spruce Avenue  
North Wildwood, NJ

Club

### **Greater Wildwood Lodge #1896**

Benevolent & Protective Order of Elks, Inc.  
0507-31-021-005

109 W. First Avenue  
North Wildwood, NJ

Club

### **201 Old NJ Ave. LLC**

t/a Joe-Joe's Tacos and Tequila

201 Olde New Jersey Ave.  
North Wildwood, NJ

PRC



0507-33-022-010

<b>Aloha Tropical Drinks, LLC</b> t/a Acropolis Oceanfront Resort 0507-36-024-005	300 JFK Drive North Wildwood, NJ	Hotel/Motel
---	-------------------------------------	-------------

<b>Wildwood Knights of Columbus Home Assoc.</b> 0507-31-028-002	206 New York Ave. North Wildwood, NJ	Club
--	---	------



CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

RENEWAL OF ALCOHOLIC BEVERAGE LICENSE, STATE ASSIGNED LICENSE #0507-33-004-012, ISSUED TO 101 EAST WALNUT BUSINESS VENTURES, L.L.C. t/a THE INLET ON OLDE

WHEREAS, application has been made by 101 East Walnut Business Ventures, L.L.C. t/a The Inlet on Olde for the renewal of Plenary Retail Consumption License, State Assigned License #0507-33-004-012, heretofore granted by this issuing authority for the premises located at 101 E. Walnut Avenue, North Wildwood, New Jersey 08260, for the license term commencing July 1, 2022 and ending June 30, 2023; and

WHEREAS, all things required to be done by said applicant, insofar as said renewal is concerned, have been done and/or are being done, including the payment of the required fees; and

WHEREAS, the issuing authority having found:

- a) The submitted application for renewal is complete in all respects;
- b) The applicant is qualified to be licensed according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
- c) The applicant has disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

WHEREAS, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said application for renewal should be granted and said license issued and renewed, SUBJECT, HOWEVER, TO THE IMPOSITION OF A SPECIAL CONDITION.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that Plenary Retail Consumption License, State Assigned License Number 0507-33-004-012, held by 101 East Walnut Business Ventures, L.L.C. t/a The Inlet on Olde, for premises located at 101 E. Walnut Avenue, North Wildwood, New Jersey 08260, be and the same is hereby granted for the period from July 1, 2022 to June 30, 2023, SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITION: Any live entertainment using the stage on the outside deck must use the sound system on site and may not use their own speakers. All music, sound and audio must be transmitted through the house sound system.

BE IT FURTHER RESOLVED that the City Clerk, W. Scott Jett, R.M.C., be and he is hereby authorized, empowered and directed to endorse said license by and on behalf of the City of North Wildwood and to do whatever may be necessary from the N.J. Division of Alcoholic Beverage Control and its rules and regulations. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June, 2022.

Dated: \_\_\_\_\_ June 21, 2022 \_\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

Aye Naye Abstain Absent				Aye Naye Abstain Absent			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

RENEWAL OF ALCOHOLIC BEVERAGE LICENSE, STATE ASSIGNED LICENSE  
#0507-33-011-011, ISSUED TO COCO’S OCEAN BAY CLUB, LLC

WHEREAS, application has been made by Coco’s Ocean Bay Club, LLC for the renewal of Plenary Retail Consumption License, State Assigned License #0507-33-004-012, heretofore granted by this issuing authority for the premises located at 510-610 New York Avenue, North Wildwood, New Jersey 08260, for the license term commencing July 1, 2022 and ending June 30, 2023; and

WHEREAS, all things required to be done by said applicant, insofar as said renewal is concerned, have been done and/or are being done, including the payment of the required fees; and

WHEREAS, the issuing authority having found:

- a) The submitted application for renewal is complete in all respects;
- b) The applicant is qualified to be licensed according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
- c) The applicant has disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

WHEREAS, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said application for renewal should be granted and said license issued and renewed, SUBJECT, HOWEVER, TO THE IMPOSITION OF A SPECIAL CONDITION.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that Plenary Retail Consumption License, State Assigned License Number 0507-33-004-012, held by Coco’s Ocean Bay Club, LLC, for premises located at 510-610 New York Avenue, North Wildwood, New Jersey 08260, be and the same is hereby granted for the period from July 1, 2022 to June 30, 2023, SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITION:

As to the area(s) approved for licensure by this Resolution, no food and/or alcoholic beverage service shall take place in the absence of a Mercantile License for food and beverage service issued by the City Clerk of the City of North Wildwood for such area(s), and the Licensee shall comply with all local, County and State laws, including, but not limited to, zoning, construction and health regulations.

BE IT FURTHER RESOLVED that the City Clerk, W. Scott Jett, R.M.C., be and he is hereby authorized, empowered and directed to endorse said license by and on behalf of the City of North Wildwood and to do whatever may be necessary from the N.J. Division of Alcoholic Beverage Control and its rules and regulations. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June, 2022.

Dated: June 21, 2022 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick Rosenello, Mayor

Aye Naye Abstain Absent				Aye Naye Abstain Absent			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

**RENEWAL OF ALCOHOLIC BEVERAGE LICENSE, STATE ASSIGNED LICENSE  
#0507-33-017-007, ISSUED TO BOYZ CLUB & SPORTZYARD, INC. t/a KEENAN'S IRISH PUB**

**WHEREAS**, application has been made by Boyz Club & Sportzyard, Inc. t/a Keenan's Irish Pub for the renewal of Plenary Retail Consumption License, State Assigned License #0507-33-017-007, heretofore granted by this issuing authority for the premises located at 113 North New Jersey Avenue, North Wildwood, New Jersey 08260, for the license term commencing July 1, 2022 and ending June 30, 2023; and

**WHEREAS**, all things required to be done by said applicant, insofar as said renewal is concerned, have been done and/or are being done, including the payment of the required fees; and

**WHEREAS**, the issuing authority having found:

- a) The submitted application for renewal is complete in all respects;
- b) The applicant is qualified to be licensed according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
- c) The applicant has disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

**WHEREAS**, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said application for renewal should be granted and said license issued and renewed, **SUBJECT, HOWEVER, TO THE IMPOSITION OF SPECIAL CONDITIONS.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that Plenary Retail Consumption License, State Assigned License Number 0507-33-017-007, held by Boyz Club & Sportzyard, Inc. t/a Keenan's Irish Pub, for premises located at 113 North New Jersey Avenue, North Wildwood, New Jersey 08260, be and the same is hereby granted for the period from June 1, 2022 to June 30, 2023, **SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITIONS:**

1) In order to prevent fluids of any nature whatsoever from spilling or leaking upon private property, including the licensed premises, or upon public property all dumpsters, trash cans or receptacles of any type for trash and/or recyclables shall be lined in such a way as to prevent such spillage or leakage.

2) In order to prevent offensive odors from reaching neighboring residential properties, all dumpsters, trash cans or receptacles of any type for trash and/or recyclables that are kept on the exterior of the property shall, at all times, be covered with a lid or cover of sufficient size to cover the entire dumpster, trash can or receptacle and the lid or cover shall be attached in such a way so as to prevent it from blowing off due to the wind or other elements.

3) In order to help keep excessive noise from reaching neighboring residential properties, no bottles or cans shall be dumped into any dumpster, trash can or receptacle of any type for trash and/or recyclables between the hours of 10:00 p.m. and 8:00 a.m.

4) In order to help keep excessive noise from reaching neighboring residential properties, the main entrances/exits shall be the only doors that are to be used by patrons and employees during regular business hours and the door that opens to Chestnut Avenue shall not be used for any purpose other than as an emergency exit and it otherwise shall remain closed during regular business hours.

5) In order to help prevent environmentally sensitive areas in the vicinity of the licensed premises from contamination due to the discharge of soap or other cleaning chemicals into the City's storm drain system, any spillage of any liquid of any nature whatsoever immediately shall be cleaned up and no method of cleaning that results in the drainage of soap or other cleaning chemicals into the City's storm drainage system shall be utilized or permitted.



**BE IT FURTHER RESOLVED** that the City Clerk, W. Scott Jett, R.M.C., be and he is hereby authorized, empowered and directed to endorse said license by and on behalf of the City of North Wildwood and to do whatever may be necessary from the N.J. Division of Alcoholic Beverage Control and its rules and regulations. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June, 2022.

Dated: June 21, 2022

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

[illegible]



# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### **RENEWAL OF ALCOHOLIC BEVERAGE LICENSE, STATE ASSIGNED LICENSE #0507-33-023-015, ISSUED TO 2507 DELAWARE AVE. LL, L.L.C. t/a THE SALTY MERMAID**

**WHEREAS**, application has been made by 2507 Delaware Ave. LL, L.L.C. t/a The Salty Mermaid for the renewal of Plenary Retail Consumption License, State Assigned License #0507-33-023-015, heretofore granted by this issuing authority for the premises located at 2507 Delaware Avenue, North Wildwood, New Jersey 08260, for the license term commencing July 1, 2022 and ending June 30, 2023; and

**WHEREAS**, all things required to be done by said applicant, insofar as said renewal is concerned, have been done and/or are being done, including the payment of the required fees; and

**WHEREAS**, the issuing authority having found:

- a) The submitted application for renewal is complete in all respects;
- b) The applicant is qualified to be licensed according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
- c) The applicant has disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

**WHEREAS**, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said application for renewal should be granted and said license issued and renewed, **SUBJECT, HOWEVER, TO THE IMPOSITION OF SPECIAL CONDITIONS.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that Plenary Retail Consumption License, State Assigned License Number 0507-33-023-011, held by 2507 Delaware Ave. LL, L.L.C. t/a The Salty Mermaid, for premises located at 2507 Delaware Avenue, North Wildwood, New Jersey 08260, be and the same is hereby granted for the period from July 1, 2022 to June 30, 2023, **SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITIONS:**

1) In order to prevent fluids of any nature whatsoever from spilling or leaking upon private property, including the licensed premises, or upon public property, all dumpsters, trash cans or receptacles of any type for trash and/or recyclables shall be lined in such a way as to prevent such spillage or leakage.

2) In order to prevent offensive odors from reaching neighboring residential properties, all dumpsters, trash cans or receptacles of any type for trash and/or recyclables that are kept on the exterior of the property shall, at all times, be covered with a lid or cover of sufficient size to cover the entire dumpster, trash can or receptacle and the lid or cover shall be attached in such a way so as to prevent it from blowing off due to the wind or other elements.

3) In order to help keep excessive noise from reaching neighboring residential properties, no bottles or cans shall be dumped into any dumpster, trash can or receptacle of any type for trash and/or recyclables between the hours of 10:00 p.m. and 8:00 a.m.

4) In order to help prevent environmentally sensitive areas in the vicinity of the licensed premises from contamination due to the discharge of soap or other cleaning chemicals into the City's storm drain system, any spillage of any liquid of any nature whatsoever immediately shall be cleaned up and no method of cleaning that results in the drainage of soap or other cleaning chemicals into the City's storm drainage system shall be utilized or permitted.

5) In order to keep excessive noise from reaching neighboring residential properties, live music on the outdoor deck shall be limited to acoustical performances without amplification and seating and the service of alcoholic beverages in the outdoor deck area shall not be permitted after 10:00 p.m., prevailing time.



**BE IT FURTHER RESOLVED** that the City Clerk, W. Scott Jett, R.M.C., be and he is hereby authorized, empowered and directed to endorse said license by and on behalf of the City of North Wildwood and to do whatever may be necessary from the N.J. Division of Alcoholic Beverage Control and its rules and regulations. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June, 2022.

Dated: \_\_\_\_\_ June 21, 2022 \_\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### **RENEWAL OF ALCOHOLIC BEVERAGE LICENSE, STATE ASSIGNED LICENSE #0507-33-025-014, ISSUED TO THE MOREY ORGANIZATION, INC.**

**WHEREAS**, application has been made by The Morey Organization, Inc. for the renewal of Plenary Retail Consumption License, State Assigned License #0507-33-025-014, heretofore granted by this issuing authority for the premises located at 25<sup>th</sup> and the Boardwalk, North Wildwood, New Jersey, 08260, for the license term commencing July 1, 2022 and ending June 30, 2023; and

**WHEREAS**, all things required to be done by said applicant, insofar as said renewal is concerned, have been done and/or are being done, including the payment of the required fees; and

**WHEREAS**, the issuing authority having found:

- a) The submitted application for renewal is complete in all respects;
- b) The applicant is qualified to be licensed according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
- c) The applicant has disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

**WHEREAS**, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said application for renewal should be granted and said license issued and renewed, SUBJECT, HOWEVER, TO THE IMPOSITION OF SPECIAL CONDITIONS.

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that Plenary Retail Consumption License, State Assigned License Number 0507-33-025-014, held by The Morey Organization, Inc., for premises located at 25<sup>th</sup> and the Boardwalk, North Wildwood, New Jersey 08260, be and the same is hereby granted for a period from July 1, 2022 to June 30, 2023, SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITIONS.

- 1) The Licensee shall comply with all of the terms and conditions of the annexed "Alcoholic Beverage License Agreement." Exhibit "A."
- 2) The Licensee shall comply with all of the terms and conditions of the annexed "Ocean Oasis and Waterpark Beach Club Management Plan." Exhibit "B."
- 3) The Licensee shall comply with all of the terms and conditions of the annexed Alcoholic Beverage Service Management Plan for Joe's Fish House. Exhibit "C."
- 4) The Licensee shall not serve, sell or deliver alcoholic beverage from the service window in the Joe's Fish Company building that fronts on the Boardwalk and is used by the food service business known as Curley's Fries.
- 5) The Licensee shall not sell, serve or deliver alcoholic beverages in the portion of the licensed premises that is immediately adjacent (to the south) of the Joe's Fish Company building until:
  - a) Any issues related to land use approvals are resolved to the satisfaction of the Mayor and Police Chief; and
  - b) An amended beverage security plan for this area is approved by the Mayor and Police Chief.
- 6) The Licensee shall not sell, serve or deliver alcoholic beverages from any licensed area to individuals who are on the Boardwalk and not upon the licensed premises.
- 7) As to any area(s) that previously have been approved for licensure, but have not yet been built, no alcoholic beverages shall be served within such area(s) in the absence of a Temporary Certificate of Occupancy or a Certificate of Occupancy having been issued by the Construction Official of the City of North Wildwood for such area(s).
- 8) Alcoholic beverages are prohibited on all amusement rides.



**BE IT FURTHER RESOLVED** that the City Clerk, W. Scott Jett, R.M.C., be and he is hereby authorized, empowered and directed to endorse said license by and on behalf of the City of North Wildwood and to do whatever may be necessary from the N.J. Division of Alcoholic Beverage Control and its rules and regulations. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of June, 2022.

Dated: \_\_\_\_\_ June 21, 2022 \_\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

RENEWAL OF ALCOHOLIC BEVERAGE LICENSE, STATE ASSIGNED HOTEL/MOTEL EXCEPTION LICENSE #0507-36-029-001, ISSUED TO YOUSCHAK PROPERTIES, LLC t/a MONTEGO BAY RESORT

WHEREAS, application has been made by Youschak Properties, LLC t/a Montego Bay Resort for the renewal of Hotel/Motel Exception Plenary Retail Consumption License, State Assigned License #0507-36-029-001, heretofore granted by this issuing authority for the premises located at 1800 Boardwalk, North Wildwood, New Jersey 08260, for the license term commencing July 1, 2022 and ending June 30, 2023; and

WHEREAS, all things required to be done by said applicant, insofar as said renewal is concerned, have been done and/or are being done, including the payment of the required fees; and

WHEREAS, the issuing authority having found:

- a) The submitted application for renewal is complete in all respects;
b) The applicant is qualified to be licensed according to all statutory, regulatory and local government alcoholic beverage control laws and regulations; and
c) The applicant has disclosed and the issuing authority has reviewed any additional financing obtained in the previous license term which is required to be set forth on the application; and

WHEREAS, no objections to the issuance thereof have been filed with the City Clerk, and this body is of the opinion that said application for renewal should be granted and said license issued and renewed, SUBJECT, HOWEVER, TO THE IMPOSITION OF A SPECIAL CONDITION.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that Plenary Retail Consumption License, State Assigned License Number 0507-36-029-001, held by Youschak Properties, LLC t/a Montego Bay Resort, for premises located at 1800 Boardwalk, North Wildwood, New Jersey 08260, be and the same is hereby granted for the period from July 1, 2022 to June 30, 2023, SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITION:

- 1. This License shall only be held by a person or entity that operates a hotel or motel facility containing at least 100 guest sleeping rooms, may only be used in connection with such a facility, and may only be sold or otherwise transferred to a person or entity that operates a facility containing at least 100 guest sleeping rooms or that may hereafter construct and establish a new hotel or motel containing at least 100 guest sleeping rooms.

BE IT FURTHER RESOLVED that the City Clerk, W. Scott Jett, R.M.C., be and he is hereby authorized, empowered and directed to endorse said license by and on behalf of the City of North Wildwood and to do whatever may be necessary from the N.J. Division of Alcoholic Beverage Control and its rules and regulations. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

OFFERED BY: SECONDED BY:

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21st day of June, 2022.

Dated: June 21, 2022 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick Rosenello, Mayor

Table with 2 columns: Names (Tolomeo, Rullo, Kane, Del Conte, Koehler, Bishop, Zampirri) and Voting Options (Aye, Naye, Abstain, Absent).