

# CITY OF NORTH WILDWOOD

## NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING

FEBRUARY 21, 2023 AT 10:00 AM

**NOTE: WORK SESSION AT 9:30 AM w/ Executive Session RE: Litigation**

This is a proposed agenda which is subject to change by Mayor and Council without further notice.

**ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.**

**MINUTES:** APPROVAL OF MINUTES OF REGULAR MEETINGS OF JANUARY 17, 2023 and  
FEBRUARY 7, 2023

### **COMMUNICATIONS:**

*Receive & File:*

MIDDLE TOWNSHIP, RE: Support A646 & S2709 – Tourism Tax Fair Share Bill

MIDDLE TOWNSHIP, RE: Support A646 & S3388 – Redirecting \$300 Million for Higher Education

ACM JOINT INSURANCE FUND, RE: 2023 Safety Incentive Program

ATLANTIC CITY ELECTRIC, RE: Available Resources for Energy Bill Assistance

BOEM/ICF, RE: Offshore Wind Project Effects on Hereford Inlet Lighthouse

NEW JERSEY DEP, RE: CAFRA Permit Public Period, City of North Wildwood Beach Maintenance

CITY HISTORIAN, RE: Annual Historian Report for Year 2022

*Approve & File:*

DIRECTOR OF TOURISM, RE: Updated 2023 Form of Application for Special Events

OUTDOOR EVENT WITHIN COVID-EXPANSION AREA: Anglesea Pub, March 11 & 17-18, 2023

### **APPOINTMENTS:**

Ethics Board

Environmental Commission

Bike Path Advisory Committee

Public Works Dept.

Tax/Collector & City Clerk (shared)

### **REPORTS:**

Various Depts.

### **ORDINANCES:**

Ord. 1897 (1<sup>st</sup> Reading) – Exceed Municipal Budget Appropriation & Establish Cap Bank

Ord. 1898 (1<sup>st</sup> Reading) – Bond Ordinance Acquisition of Fire Apparatus

### **PUBLIC HEARING:**

2023 Budget of Wildwoods Boardwalk Special Improvement District (SID)

### **RESOLUTIONS:**

1. Refund for Overpayment of Real Estate Taxes
2. Adoption of 2023 Budget of Wildwoods Boardwalk Special Improvement District (SID)
3. Introduction of 2023 Municipal Budget
4. Awarding Contract for Beach Ice Cream Vending Concession
5. Awarding Contract for Beach Umbrella Stand Concession
6. Awarding Contract for Animal Control Services – Shore Animal Control
7. Awarding Professional Services Contract – Stockton University Coastal Research Center
8. Authorizing Acquisition of Cargo Truck w/ Trade-In No Longer Needed for Public Use
9. Authorizing Application and Acceptance of ARPA Infrastructure Grant

**VOUCHER LIST/FINANCE:** Authorizing payment of all approved vouchers

### **COUNCIL:**

### **PUBLIC:**

### **ADJOURNMENT:**

**Next Regular Meeting: Tuesday, March 7, 2023 @ 5:00 p.m.**

**REGULAR MEETING  
JANUARY 17, 2023  
10:00 AM**

A regular meeting of the North Wildwood City Council was held in the morning of the above date in the City Hall. The President of Council stated, *"The meeting is now open. Adequate notice of this meeting has been provided by posting a copy of the notice of the time and place of this meeting on the City Clerk's bulletin board and by mailing a copy of the same to The Press of Atlantic City and The Cape May County Herald on January 4, 2023."*

**ROLL CALL:** Present were Mayor Patrick Rosenello, President of Council Salvatore Zampirri, Councilpersons Edwin Koehler, Margaret Bishop, David Del Conte, Kellyann Tolomeo, James Kane and Joseph Rullo. Also present were City Administrator Nicholas Long, Solicitor Michael Donohue and Engineer Ralph Petrella.

**MINUTES:** On a motion by Tolomeo, seconded by Rullo, that the minutes of the regular meeting of December 20, 2022 and the Reorganization Meeting of January 3, 2023 be approved. Carried.

**COMMUNICATIONS:**

ATLANTIC COUNTY MUNICIPAL JIF

RE: 2022 State of the ACMJIF Report

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

ATLANTIC COUNTY MUNICIPAL JIF

RE: 2023 Elected Officials Training Schedule

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

CAPE MAY COUNTY MUA

RE: November 2022 Regional Pump Station Flow Report

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

CAPE MAY COUNTY MUA

RE: December 2022 Regional Pump Station Flow Report

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

MARY HENDERSON

RE: Resignation from Bike Path Advisory Commission

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received with regret and filed. Carried.

THE HYLAND GROUP

RE: NJDEP CAFRA Application, 203 N. Delaware Avenue

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

REGULAR MEETING  
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NEW JERSEY DEP

RE: NJDEP CAFRA Application, North Wildwood  
Beach Maintenance

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

CLEAN OCEAN ACTION

RE: 2023 Beach Sweeps, April 1 and October 23

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received and filed. Carried.

BILL GREEN

RE: Resignation from North Wildwood Planning  
Board

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be received with regret and filed. Carried.

**APPOINTMENTS:**

**PRESIDENT OF COUNCIL ZAMPIRRI** announced the following Council Committees for the year 2023:

**2023 Council Committees:**

Administration:	Chairman Zampirri	Tolomeo	Koehler
Finance:	Chairman Del Conte	Kane	Rullo
Public Works:	Chairman Koehler	Del Conte	Kane
Public Safety:	Chairwoman Tolomeo	Zampirri	Bishop

On a motion by Kane, seconded by Bishop, the above listed Council Committees be approved for 2023. Carried.

**Anglesea Volunteer Fire Company No. 1:**

James Sawyer Volunteer Firefighter

On a motion by Rullo, seconded by Tolomeo, the above appointment be confirmed. Carried.

**REPORTS:**

**CITY CLERK REPORT FOR DECEMBER 2022:**

Total monies collected for the Month:.....\$ 27,560.35  
Total monies turned over to the City Treasurer.....\$ 14,584.35

**CITY CLERK REPORT FOR THE YEAR 2022:**

Total monies collected for the Year:.....\$ 1,317,347.06  
Total monies turned over to the City Treasurer.....\$ 914,899.06

**REGISTRAR OF VITAL STATISTICS REPORT FOR DECEMBER 2022:**

Total monies turned over to the City Treasurer.....\$ 700.00  
Totals in NW for Month: Births -0- Marriages -3- Deaths -1-

**REGISTRAR OF VITAL STATISTICS REPORT FOR THE YEAR 2022:**

Total monies turned over to the City Treasurer.....\$ 6,807.00  
Totals in NW for Year: Deaths -28- Marriages -57- Births -0-

**FIRE DEPARMENT REPORT FOR DECEMBER 2022:**

Total monies turned over to the City Treasurer.....\$ 15,833.09  
Total Incidents and Inspections for the Month..... 402

**REGULAR MEETING  
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**FIRE DEPARTMENT REPORT FOR THE YEAR 2022:**

Total monies turned over to the City Treasurer.....	\$ 141,662.18
Total Incidents and Inspections for the Month.....	1,271

**POLICE DEPARTMENT REPORT FOR DECEMBER 2022:**

Total monies turned over to the City Clerk's Office.....	\$ 154.10
Total Incidents Handled by the Department for the Month.....	3,134

**POLICE DEPARTMENT REPORT FOR THE YEAR 2022:**

Total monies turned over to the City Clerk's Office.....	\$ 15,949.35
Total Incidents Handled by the Department for the Month.....	41,832

**RECREATION DEPARTMENT REPORT FOR OCTOBER 2022:**

Total monies turned over to the City Treasurer.....	\$3,035.00
Total # persons using Recreation Center.....	2,458

**RECREATION DEPARTMENT REPORT FOR NOVEMBER 2022:**

Total monies turned over to the City Treasurer.....	\$985.00
Total # persons using Recreation Center.....	3,801

On a motion by Bishop, seconded by Kane, that the above reports be received and filed as presented. Carried.

**ORDINANCES:**

**ORDINANCE NO. 1894** - On a motion by Tolomeo, seconded by Del Conte, that Ordinance No. 1894 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1894 by its title, known as "*An Ordinance Amending Chapter 360, Sewers, Of The Code Of The City Of North Wildwood*".

On a motion by Rullo, seconded by Koehler, that Ordinance No. 1894 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1894 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, February 7, 2023 at 5:00 PM.

**ORDINANCE NO. 1895** - On a motion by Rullo, seconded by Bishop, that Ordinance No. 1895 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1895 by its title, known as "*An Ordinance Repealing Ordinance 1417, As Amended By Ordinances 1525 And 1858, As Codified In Chapter 27 Of The Code Of The City Of North Wildwood, And Adopting Recent Regulations And Provisions Adopted By The Legislature Of The State Of New Jersey Pertaining To The Enterprise Zone Development Corporation Of The Wildwoods*".

On a motion by Tolomeo, seconded by Rullo, that Ordinance No. 1895 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1895 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, February 7, 2023 at 5:00 PM.

**ORDINANCE NO. 1896** - On a motion by Koehler, seconded by Bishop, that Ordinance No. 1896 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1896 by its title, known as "*An Ordinance Amending And Supplementing Chapter 232, Fees, Of The Code Of The City Of North Wildwood*".

On a motion by Koehler, seconded by Tolomeo, that Ordinance No. 1896 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1896 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, February 7, 2023 at 5:00 PM.

**REGULAR MEETING  
JANUARY 17, 2023**

**RESOLUTIONS:**

# 48-23

RE: Cancellation Of Real Estate Tax Lien

The above resolution was offered by Koehler, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 49-23

RE: Authorizing Return Of Balance Of Escrow Deposit

The above resolution was offered by Koehler, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 50-23

RE: Introduction Of Budget Of The Boardwalk Special Improvement District Management Corporation (SID)

The above resolution was offered by Tolomeo, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 51-23

RE: Authorizing City Clerk To Advertise For A Concession Contract For A Beach Umbrella Stand Concession

The above resolution was offered by Bishop, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 52-23

RE: Authorizing The City Clerk To Advertise For Oral Bids For A Beach Concession Consisting Of Four Vendor Licenses For The Sale Of Ice Cream For The 2023 Summer Season

The above resolution was offered by Bishop, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 53-23

RE: Authorizing Emergency Sewer Repairs On East 14<sup>th</sup> Avenue Between Central And Atlantic Avenues

The above resolution was offered by Tolomeo, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 54-23

RE: Issuance Of Amusement Game Licenses (Miller)

The above resolution was offered by Rullo, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

**REGULAR MEETING  
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# 55-23

RE: Appointing City Representative To The Cape  
May County Solid Waste Advisory Council

The above resolution was offered by Kane, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 56-23

RE: Approving Hereford Inlet Lighthouse Annual  
Report For 2022 And Authorizing Submission Of  
Same To State Of New Jersey Department Of  
Environmental Protection

The above resolution was offered by Rullo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 57-23

RE: Certifying Compliance With The United States  
Equal Employment Opportunity Commission's  
"Enforcement Guidance On The Consideration  
Of Arrest And Conviction Records In  
Employment Decisions Under Title VII Of The  
Civil Rights Act Of 1964"

The above resolution was offered by Kane, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 58-23

RE: To Affirm The City Of North Wildwood's Civil  
Rights Policy With Respect To All Officials,  
Appointees, Employees, Prospective Employees,  
Volunteers, Independent Contractors And  
Members Of The Public That Come Into Contact  
With Municipal Employees, Officials And  
Volunteers

The above resolution was offered by Kane, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 59-23

RE: Identifying Employees Assigned To State Or  
County Task Forces Or Teams And Municipal  
OEM Volunteers And CERT Team Members For  
Insurance Purposes

The above resolution was offered by Kane, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 60-23

RE: Authorizing Agreement For The Purchase Of  
Surplus Fire Apparatus From The North  
Wildwood Fire Company No. 1

The above resolution was offered by Rullo, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

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# 61-23

RE: Authorizing Execution Of A Hold Harmless  
Agreement Regarding Emergency Bulkhead  
Work

The above resolution was offered by Kane, seconded by Rullo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

**FINANCE/VOUCHER LIST:**

On a motion by Bishop, seconded by Tolomeo, authorizing payment of all approved vouchers. Carried. Pursuant to Resolution #10-23, all bills listed below be paid and warrants drawn by the proper officers for the stated amounts.

Check #	Vendor Name	Net Amount
53564	5 Horn Consulting LLC	2,000.00
53565	ABS SIGNS	125.00
53566	AT&T MOBILITY	2,337.85
53566	AT&T MOBILITY	435.64
53567	ADVANCED ENVIRO SYSTEMS	1,863.00
53568	AT & T	418.66
53569	ADP LLC	231.95
53570	BURKE MOTOR GROUP	328.73
53571	V.H. BLACKINTON & CO., INC.	992.48
53572	BARBER CONSULTING SERVICES	1,249.96
53572	BARBER CONSULTING SERVICES	260.00
53572	BARBER CONSULTING SERVICES	7,250.00
53572	BARBER CONSULTING SERVICES	3,140.00
53572	BARBER CONSULTING SERVICES	240.00
53573	Blaney, Donohue, Weinberg PC	362.50
53574	CAPE REGIONAL PHYSICIANS ASSC.	50.00
53575	CHEMICAL EQUIPMENT LABS OF DE	2,321.52
53576	CARLSEN GROUP INC, THE	195.00
53577	C.M.C.M.U.A.	14,376.10
53577	C.M.C.M.U.A.	9,552.85
53578	COMCAST	395.00
53578	COMCAST	395.00
53579	COMCAST	171.21
53579	COMCAST	186.74
53579	COMCAST	113.21
53579	COMCAST	172.21
53579	COMCAST	166.21
53579	COMCAST	82.45
53579	COMCAST	28.56
53580	ATLANTIC CITY ELECTRIC	22,032.19
53580	ATLANTIC CITY ELECTRIC	19,399.93
53580	ATLANTIC CITY ELECTRIC	1,316.93
53581	CAMDEN GLASS	1,880.00
53582	CAPE REGIONAL URGENT CARE	639.00
53583	COASTAL BROADCASTING SYSTEMS	205.40
53584	DELTA DENTAL PLAN OF NJ	9,211.92
53585	EASTERN LIFT TRUCK	527.00
53586	ELECTRONIC MEASUREMENT LABS	4,032.60
53587	EASTERN BUSINESS MACHINES	325.00
53588	EAGLE POINT GUN	7,798.32
53589	PEIRCE-EAGLE EQUIPMENT	232.28
53590	East Coast Medical Consultants	3,000.00
53591	ENTERPRISE FM TRUST	16,434.06

53591	ENTERPRISE FM TRUST	16,428.52
53592	Eastern Surplus & Equipment Co	22,700.00
53593	FIREFIGHTER ONE LLC	1,173.00
53594	GENTILINI FORD, INC.	186.32
53594	GENTILINI FORD, INC.	25.32
53595	GE MECHANICAL INC	354.63
53596	CAPE MAY COUNTY HERALD	69.70
53596	CAPE MAY COUNTY HERALD	733.16
53596	CAPE MAY COUNTY HERALD	150.15
53597	RICHARD HAAS, JR.	180.00
53598	RICHARD HAAS	100.00
53599	HR Morning	263.36
53600	IACP	190.00
53600	IACP	190.00
53601	JAMES J AMENHAUSER	100.00
53602	JOYCEMEDIA	490.00
53602	JOYCEMEDIA	79.95
53602	JOYCEMEDIA	429.45
53603	J.BYRNE AGENCY	4,945.00
53604	John M Ellsworth Company	85.37
53605	KINDLE FORD	436.00
53606	K.O. SPORTS	450.00
53607	LOMAX CONSULTING GROUP, LLC	2,687.31
53607	LOMAX CONSULTING GROUP, LLC	2,801.75
53607	LOMAX CONSULTING GROUP, LLC	5,396.35
53607	LOMAX CONSULTING GROUP, LLC	23,465.81
53607	LOMAX CONSULTING GROUP, LLC	12,331.50
53607	LOMAX CONSULTING GROUP, LLC	14,400.09
53607	LOMAX CONSULTING GROUP, LLC	3,127.00
53607	LOMAX CONSULTING GROUP, LLC	1,960.00
53608	MCCARTHY TIRE & AUTOMOTIVE CTR	864.04
53609	Mr. Tire Auto Center	108.99
53609	Mr. Tire Auto Center	108.99
53610	MICHAEL J BROWN III	82.50
53611	MARSH & MCLENNAN INC	8,500.00
53612	MUNICIPAL SAFETY SUPPLY	2,972.47
53613	NJSACOP	1,200.00
53614	NJ DEPT OF COMM. AFFAIRS	8,732.00
53615	NEW HORIZON COMMUNICATIONS	2,104.31
53616	THE POLICE AND SHERIFFS PRESS	47.95
53616	THE POLICE AND SHERIFFS PRESS	32.60
53616	THE POLICE AND SHERIFFS PRESS	63.05
53616	THE POLICE AND SHERIFFS PRESS	17.60
53616	THE POLICE AND SHERIFFS PRESS	32.55
53617	quill . com	133.98
53617	quill . com	280.99
53617	quill . com	109.99
53617	quill . com	233.78
53618	REGISTRAR'S ASSOC OF NJ	25.00
53618	REGISTRAR'S ASSOC OF NJ	25.00
53618	REGISTRAR'S ASSOC OF NJ	25.00
53619	RUTGERS UNIVERSITY	760.00
53620	SOUTH JERSEY WELDING	178.25
53620	SOUTH JERSEY WELDING	473.63
53620	SOUTH JERSEY WELDING	172.50
53620	SOUTH JERSEY WELDING	44.95
53621	SEAGEAR MARINE SUPPLY, INC.	444.00
53622	SOUTH JERSEY GAS CO	1,392.31
53622	SOUTH JERSEY GAS CO	1,177.50
53622	SOUTH JERSEY GAS CO	631.84



[illegible]

53641	BANK OF AMERICA	72.84
53641	BANK OF AMERICA	30.40
53641	BANK OF AMERICA	5.99
53641	BANK OF AMERICA	238.00
53641	BANK OF AMERICA	115.04
53641	BANK OF AMERICA	163.41
53641	BANK OF AMERICA	33.18
53641	BANK OF AMERICA	24.98
53641	BANK OF AMERICA	68.97
53641	BANK OF AMERICA	21.62
53641	BANK OF AMERICA	39.98
53641	BANK OF AMERICA	144.87
53641	BANK OF AMERICA	33.98
53641	BANK OF AMERICA	12.99
53641	BANK OF AMERICA	7.72
53641	BANK OF AMERICA	289.07
53641	BANK OF AMERICA	81.47
53641	BANK OF AMERICA	145.40
53641	BANK OF AMERICA	571.98
53641	BANK OF AMERICA	493.63
53641	BANK OF AMERICA	9,249.00
53641	BANK OF AMERICA	75.00
53641	BANK OF AMERICA	350.00
53641	BANK OF AMERICA	157.59
53641	BANK OF AMERICA	1,890.00
53641	BANK OF AMERICA	19.32
53641	BANK OF AMERICA	44.61
53641	BANK OF AMERICA	27.66
53641	BANK OF AMERICA	11.98
53641	BANK OF AMERICA	73.18
53641	BANK OF AMERICA	14.80
53641	BANK OF AMERICA	39.98
53641	BANK OF AMERICA	-55.96
53641	BANK OF AMERICA	111.92
53641	BANK OF AMERICA	312.66
53641	BANK OF AMERICA	263.36
53641	BANK OF AMERICA	173.55
53641	BANK OF AMERICA	183.19
53641	BANK OF AMERICA	24.50
53641	BANK OF AMERICA	24.50
53641	BANK OF AMERICA	28.19
53641	BANK OF AMERICA	49.01
53641	BANK OF AMERICA	123.00
53641	BANK OF AMERICA	2,900.00
53641	BANK OF AMERICA	839.85
53641	BANK OF AMERICA	50.20
53641	BANK OF AMERICA	2,280.99
53641	BANK OF AMERICA	340.00
53641	BANK OF AMERICA	371.50
53641	BANK OF AMERICA	43.50
53641	BANK OF AMERICA	188.51
53641	BANK OF AMERICA	237.12
53641	BANK OF AMERICA	152.49
53641	BANK OF AMERICA	188.70
53641	BANK OF AMERICA	196.27
53641	BANK OF AMERICA	240.00
53641	BANK OF AMERICA	1,048.98
53641	BANK OF AMERICA	46.30
53641	BANK OF AMERICA	20.72
53641	BANK OF AMERICA	52.00

53641	BANK OF AMERICA	104.00
53641	BANK OF AMERICA	1,767.66
53641	BANK OF AMERICA	7,611.95
53641	BANK OF AMERICA	71.51
53641	BANK OF AMERICA	7.00
53641	BANK OF AMERICA	32.95
53641	BANK OF AMERICA	4.39
53641	BANK OF AMERICA	41.70
53641	BANK OF AMERICA	103.32
53641	BANK OF AMERICA	194.87
53641	BANK OF AMERICA	1,240.00
53641	BANK OF AMERICA	1,240.00
53641	BANK OF AMERICA	194.87
53641	BANK OF AMERICA	-194.87
53641	BANK OF AMERICA	-1,240.00
53641	BANK OF AMERICA	289.42
53641	BANK OF AMERICA	87.56
53641	BANK OF AMERICA	42.87
53641	BANK OF AMERICA	26.82
53641	BANK OF AMERICA	300.42
53641	BANK OF AMERICA	399.20
53641	BANK OF AMERICA	252.69
53641	BANK OF AMERICA	29.98
53642	ACTION UNIFORM CO.	904.98
53642	ACTION UNIFORM CO.	913.98
53642	ACTION UNIFORM CO.	33.00
53643	ANDREW HACKETT	400.00
53644	BOARDWALK SID MGMT CORP.	15,625.00
53645	MICHAEL J BROWN SR	400.00
53646	BARBARA GEVAUDAN	40.00
53646	BARBARA GEVAUDAN	40.00
53646	BARBARA GEVAUDAN	40.00
53646	BARBARA GEVAUDAN	40.00
53646	BARBARA GEVAUDAN	40.00
53647	CHARLES KLINK	100.00
53648	DOMINIC DE MUSZ	32.23
53649	DAVE GREENLAND	400.00
53650	ROBERT DAVIS	400.00
53651	DIANE KENNY	400.00
53652	ENVIROMENTAL & TECHNICAL SERV	3,600.00
53653	FRANCIS G NOLAN	400.00
53654	DOUGLAS B FORD	400.00
53655	GEORGE J KAROLYI	400.00
53656	herbert porter	100.00
53657	Nic Long	59.99
53657	Nic Long	88.58
53657	Nic Long	24.00
53658	LESLIE CLINE	400.00
53659	JUSTIN MELO	28.21
53660	Marzulla Law, LLC	13,571.34
53661	MALEY GIVENS	1,239.00
53662	NORTH WILDWOOD BD OF EDUCATION	634,134.00
53663	ERIC NEVIL	30.00
53663	ERIC NEVIL	30.00
53664	NORTON LIFE LOCK,INC	76.33
53665	STEVE RANSOM	15.00
53666	ONE CALL CONCEPTS, INC	64.35
53667	PINELANDS CONSTRUCTION LLC	73,303.67
53667	PINELANDS CONSTRUCTION LLC	3,600.00
53668	COMFORT NOW LLC	683.00

53669	RICHARD DAVIS	400.00
53670	ROY BURNHAM	129.75
53671	Nicholas R Cripps	250.00
53672	RYAN LEWANDOWSKI	600.00
53673	RODMAN MEYER	100.00
53674	ROBERT A MATTEUCCI	400.00
53675	SHORE QUALITY CLEANING	575.00
53676	SEA BOX INC	750.00
53677	STARR GENERAL CONTRACTORS	634.00
53677	STARR GENERAL CONTRACTORS	530.00
53678	VAN NOTE-HARVEY ASSOCIATES	3,549.00
53678	VAN NOTE-HARVEY ASSOCIATES	1,164.00
53678	VAN NOTE-HARVEY ASSOCIATES	90.00
53678	VAN NOTE-HARVEY ASSOCIATES	90.00
53678	VAN NOTE-HARVEY ASSOCIATES	180.00
53678	VAN NOTE-HARVEY ASSOCIATES	1,833.75
53678	VAN NOTE-HARVEY ASSOCIATES	3,472.20
53678	VAN NOTE-HARVEY ASSOCIATES	2,884.50
53678	VAN NOTE-HARVEY ASSOCIATES	315.00
53678	VAN NOTE-HARVEY ASSOCIATES	11,606.80
53678	VAN NOTE-HARVEY ASSOCIATES	1,260.00
53678	VAN NOTE-HARVEY ASSOCIATES	270.00
53678	VAN NOTE-HARVEY ASSOCIATES	2,880.00
53678	VAN NOTE-HARVEY ASSOCIATES	928.00
53678	VAN NOTE-HARVEY ASSOCIATES	3,098.10
53678	VAN NOTE-HARVEY ASSOCIATES	104.00
53678	VAN NOTE-HARVEY ASSOCIATES	1,742.40
53678	VAN NOTE-HARVEY ASSOCIATES	1,090.50
53678	VAN NOTE-HARVEY ASSOCIATES	7,104.77
53678	VAN NOTE-HARVEY ASSOCIATES	4,248.33
53678	VAN NOTE-HARVEY ASSOCIATES	3,984.00
53678	VAN NOTE-HARVEY ASSOCIATES	35,933.60
53678	VAN NOTE-HARVEY ASSOCIATES	620.00
53678	VAN NOTE-HARVEY ASSOCIATES	312.00
53678	VAN NOTE-HARVEY ASSOCIATES	5,791.60
53679	WILLIAMS SCOTSMAN, INC	4,096.00
53679	WILLIAMS SCOTSMAN, INC	553.30
53680	WARWICK GROUP CONSULTANTS LLC	4,400.00
53680	WARWICK GROUP CONSULTANTS LLC	4,400.00
53681	Zero9 Solutions LTD	1,361.00
53682	WILLIAM F GREEN	434.00
53683	Gavin Rosenello	350.00
53684	DAVID CAMARADA	400.00
53685	CAIDEN BLACHARD	17.80

**PUBLIC:** None.

**ADJOURNMENT:**

On a motion by Koehler, seconded by Bishop, that there being no further business before Council, we do now adjourn. Carried. 10:19 AM.

**APPROVED:**

---

Patrick T. Rosenello, Mayor

**ATTEST:**

---

W. Scott Jett, City Clerk

***This is a generalization of the meeting of January 17, 2023 and not a verbatim transcript.***

**REGULAR MEETING  
FEBRUARY 7, 2023  
5:00 PM**

A regular meeting of the North Wildwood City Council was held in the evening of the above date in the City Hall. The President of Council stated, *"The meeting is now open. Adequate notice of this meeting has been provided by posting a copy of the notice of the time and place of this meeting on the City Clerk's bulletin board and by mailing a copy of the same to The Press of Atlantic City and The Cape May County Herald on January 4, 2023."*

**ROLL CALL:** Present were Mayor Patrick Rosenello, President of Council Salvatore Zampirri, Councilpersons Margaret Bishop, David Del Conte, James Kane, Kellyann Tolomeo and Joseph Rullo. Councilman Edwin Koehler was present via telephonic conference call. Also present were City Administrator Nicholas Long, Solicitor Michael Donohue and Engineer James Verna.

**COMMUNICATIONS:**

**ECONOMIC DEVELOPMENT ADMINISTRATION**

**RE:** EDA Grant – \$1.1 million for Boardwalk

On a motion by Tolomeo, seconded by Rullo, that the above correspondence be approved and filed and that the Mayor be authorized to execute the agreement which shall then be filed with the Economic Development Administration of the Federal Government. Carried.

**APPOINTMENTS:**

**Buildings, Parks & Grounds Department:**

Kenneth Gallagher	Department Head	2/8/23
-------------------	-----------------	--------

On a motion by Kane, seconded by Rullo, the roll being called with all voting in the affirmative, the above appointment was confirmed.

**ORDINANCES:**

**ORDINANCE NO. 1894** - On a motion by Tolomeo, seconded by Del Conte, that Ordinance No. 1894 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1894 by its title, as required by Law, known as *"An Ordinance Amending Chapter 360, Sewers, Of The Code Of The City Of North Wildwood."*

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1894 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Rullo, seconded by Tolomeo, that Ordinance No. 1894 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1894 duly adopted.

**ORDINANCE NO. 1895** - On a motion by Bishop, seconded by Del Conte, that Ordinance No. 1895 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1895 by its title, as required by Law, known as *"An Ordinance Repealing Ordinance 1417, As Amended By Ordinances 1525 And 1858, As Codified In Chapter 27 Of The Code Of The City Of North Wildwood, And Adopting Recent Regulations And Provisions Adopted By The Legislature Of The State Of New Jersey Pertaining To The Enterprise Zone Development Corporation Of The Wildwoods."*

**REGULAR MEETING  
FEBRUARY 7, 2023**

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1895 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Rullo, seconded by Bishop, that Ordinance No. 1895 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1895 duly adopted.

**ORDINANCE NO. 1896** - On a motion by Bishop, seconded by Rullo, that Ordinance No. 1896 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1896 by its title, as required by Law, known as "*An Ordinance Amending And Supplementing Chapter 232, Fees, Of The Code Of The City Of North Wildwood.*"

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1896 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Tolomeo, seconded by Bishop, that Ordinance No. 1896 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1896 duly adopted.

**RESOLUTIONS:**

# 62-23

RE: Issuance Of Amusement Game Licenses (Morey)

The above resolution was offered by Bishop, seconded by Kane, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 63-23

RE: Authorizing The Use Of Funds Designated For The City Of North Wildwood From Fiscal Year 2022 And 2023 Wildwood Urban Enterprise Zone Fund For The Boardwalk Reconstruction Project

The above resolution was offered by Rullo, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 64-23

RE: Authorizing Hold Harmless Agreement With The Estate Of Joanne Kane In Connection With Maintenance Dredging And Channel Improvements For Wildwood Channel Complex, Phase 1. Contract 198202302, CE 2207621, DP 23703. City Of North Wildwood, City Of Wildwood, Borough Of West Wildwood And Middle Township, Cape May County, NJ

**REGULAR MEETING  
FEBRUARY 7, 2023**

The above resolution was offered by Rullo, seconded by Tolomeo, the roll being called, all voting in the affirmative with Kane abstaining, the President of Council declared the resolution duly adopted.

**FINANCE/VOUCHER LIST:**

On a motion by Bishop, seconded by Tolomeo, authorizing payment of all approved vouchers. Carried. Pursuant to Resolution #10-23, all bills listed below be paid and warrants drawn by the proper officers for the stated amounts.

<b>Check #</b>	<b>Vendor Name</b>	<b>Net Amount</b>
53686	NJ STATE HEALTH BENEFITS PRGRM	209,921.13
53686	NJ STATE HEALTH BENEFITS PRGRM	31,361.12
53686	NJ STATE HEALTH BENEFITS PRGRM	2,951.43
53687	MOTOROLA SOLUTIONS, INC.	376,880.73
53688	ASSOC OF C.T.A. OF C.M.C.	155.00
53689	ADVANCED VIDEO & SOUND LLC	1,350.00
53690	ATLANTIC TACTICAL	3,045.00
53690	ATLANTIC TACTICAL	3,701.85
53690	ATLANTIC TACTICAL	1,302.05
53691	AT&T MOBILITY	2,062.69
53691	AT&T MOBILITY	460.00
53692	ADMINISTRATIVE ADVANTAGE	1,495.93
53692	ADMINISTRATIVE ADVANTAGE	700.53
53693	AT & T	415.58
53694	ARCHIVE SOCIAL INC	641.57
53694	ARCHIVE SOCIAL INC	641.57
53694	ARCHIVE SOCIAL INC	641.57
53694	ARCHIVE SOCIAL INC	641.57
53694	ARCHIVE SOCIAL INC	641.57
53694	ARCHIVE SOCIAL INC	641.57
53694	ARCHIVE SOCIAL INC	641.58
53695	AMERIFLEX	536.75
53696	Affordable Fire Protection Inc	17,480.27
53697	CMC LEAGUE OF MUNICIPALITIES	550.00
53698	CMC MUN CRT JUDGES' ASSOC	75.00
53699	CMC MUN CRT ADM ASSOC	100.00
53700	C.M.C.M.U.A.	837.97
53700	C.M.C.M.U.A.	11,426.04
53701	CMC ASSN OF CHIEFS OF POLICE	1,200.00
53702	COASTAL LANDSCAPING	2,505.00
53703	COMCAST	395.00
53704	COMCAST	216.39
53704	COMCAST	181.21
53704	COMCAST	82.45
53704	COMCAST	400.23
53705	CAPE REGIONAL URGENT CARE	852.00
53706	DELTA DENTAL PLAN OF NJ	9,279.22
53707	DELL COMPUTER CORP.	1,474.42
53707	DELL COMPUTER CORP.	149.99
53707	DELL COMPUTER CORP.	1,840.58
53708	DEVO & ASSOCIATES	50.76
53709	ENFORSYS FIRE SYSTEMS INC	2,440.00
53710	EAGLE POINT GUN	12,804.97
53711	FORD SCOTT & ASSOC., L.L.C.	7,000.00
53712	POWER DMS SOLUTIONS, INC	3,150.00
53713	IMPACT TECHNOLOGY SOLUTIONS	1,140.00
53714	J & B LOCKSMITHS	75.00
53715	JOYCEMEDIA	414.45

53716	J HARRIS ACADEMY OF POLICE TRA	1,785.00
53717	LAWYER'S DIARY	269.50
53718	MGL PRINTING SOLUTIONS	553.50
53718	MGL PRINTING SOLUTIONS	38.00
53719	MUNIDEX INC	5,051.20
53720	MITCHELL HUMPHREY & CO	2,025.00
53720	MITCHELL HUMPHREY & CO	1,000.00
53721	VINCENT J. MORRISON	370.00
53722	NEW JERSEY STATE LEAGUE OF MUN	491.00
53723	New Jersey Building Officials	100.00
53724	NJMVC CAIR	150.00
53725	PARKMOBILE LLC	13.95
53726	PARA PLUS INTERPRETER	288.00
53727	SHORE COUNSELING, LLC	2,080.00
53727	SHORE COUNSELING, LLC	750.00
53728	Stefankiewicz & Belasco LLC	1,474.00
53729	TAYLOR OIL COMPANY	5,109.81
53729	TAYLOR OIL COMPANY	2,639.98
53729	TAYLOR OIL COMPANY	8,070.15
53730	TDS Networks	1,072.50
53731	TABB INC	56.00
53731	TABB INC	672.00
53732	UNIFORM CONST. CODE OFC OF SJ	150.00
53733	VERIZON WIRELESS	570.15
53734	CITY OF WILDWOOD - WATER	34,527.50
53735	WB MASON CO INC	4.75
53735	WB MASON CO INC	1.90
53735	WB MASON CO INC	0.95
53736	CULLEN AND DYKMAN LLP	28,718.20
53736	CULLEN AND DYKMAN LLP	43,011.24
53737	Forerunner Industries, Inc	5,006.76
53737	Forerunner Industries, Inc	8,743.24
53738	ERIC GUNDRUM	33.96
53739	Kevin P. Cassidy	2,750.00
53740	NORTON LIFE LOCK,INC	76.33
53741	NEHMAD DAVIS & GOLDSTIEN PC	560.00
53741	NEHMAD DAVIS & GOLDSTIEN PC	53.00
53742	SHORE QUALITY CLEANING	460.00
53743	STARR GENERAL CONTRACTORS	733.00
53744	CAPE MAY COUNTY TREASURER	1,891,574.87
53744	CAPE MAY COUNTY TREASURER	274,424.98
53744	CAPE MAY COUNTY TREASURER	80,696.51
53744	CAPE MAY COUNTY TREASURER	30,640.88
53744	CAPE MAY COUNTY TREASURER	1,222.26
53744	CAPE MAY COUNTY TREASURER	9,367.19
53744	CAPE MAY COUNTY TREASURER	18,360.00
53745	VCI EMERGENCY VEHICLES	530.30
53745	VCI EMERGENCY VEHICLES	824.70
53745	VCI EMERGENCY VEHICLES	1,355.00
53745	VCI EMERGENCY VEHICLES	1,355.00
53746	SURFING PIG LLC	957.60

**COUNCIL:**

**CITY CLERK JETT** stated that Alternate Prosecutor Steven Morris, Esquire, has declined the position so another will need to be appointed. John Amenhauser, Esquire, of the DeWeese Law Firm, has communicated with the City regarding a request from the Crosstrees Condominium Association, 801 Ohio Avenue, to have a deed restriction removed from that property. Solicitor Donohue indicated that he will communicate with Mr. Amenhauser concerning the situation and what steps will need to be taken if Mayor and Council decide to act on the request.



**REGULAR MEETING  
FEBRUARY 7, 2023**

**PUBLIC:**

**LANCE MILLER**, 451 E. 24<sup>th</sup> Avenue, stated that he is a retired civil servant with 34 years' experience in State government, including NJDEP. Miller stated that the City should have stopped its illegal coastal activities when he so advised in 2020. Now the \$13 million in penalties will be paid by the taxpayers. The City should:

1. Request hearings with NJDEP to seek a settlement.
2. Withdraw the City's lawsuit.
3. Get permits for all activities.
4. Offer to do supplemental environmental projects to help offset the cost of the penalties, such as moving the Lifeguard Station to push the dune back, convert the City's vehicle fleet to all electric, replace the recreation space taken up by Seaport Pier by taking over part of Sportland Pier, make the Environmental Commission more active, provide supplemental training to the Construction Office, and negotiate a lower penalty. Miller remarked that he should have been appointed to fill a vacancy on the Environmental Commission instead of Ron Simone. Miller also requested that the Mayor withdraw his name from a letter regarding offshore wind projects. The BPU's Energy Master Plan seeks to reduce greenhouse gases; wind energy is an important part of that Plan. The Mayor should provide leadership instead of being an impediment.

**ADJOURNMENT:**

On a motion by Rullo, seconded by Tolomeo, that there being no further business before Council, we do now adjourn. Carried. 5:31 PM.

**APPROVED:**

\_\_\_\_\_  
Patrick T. Rosenello, Mayor

**ATTEST:**

\_\_\_\_\_  
W. Scott Jett, City Clerk

***This is a generalization of the meeting of February 7, 2023 and not a verbatim transcript.***

TOWNSHIP OF MIDDLE  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION  
109-23

Date: February 6, 2023

Subject: RESOLUTION SUPPORTING S-3388 – REDIRECTING \$300 MILLION IN CERTAIN FEDERAL FUNDS UNDER FY2023 APPROPRIATIONS ACT TO CREATE COMPETITIVE CAPITAL PROJECT GRANT PROGRAM IN OFFICE OF SECRETARY OF HIGHER EDUCATION

Introduced by: Committeeman Gandy                      Seconded by: Committeeman Norris

Vote – Aye: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Nay:

WHEREAS, Senator Michael L. Testa, Jr. introduced S-3388, urging Governor Murphy to redirect \$300 million in certain federal funds under FY 2023 appropriations act to create a competitive capital project grant program in the Office of Secretary of Higher Education; and

WHEREAS, the fiscal year 2023 appropriations act includes an overabundance of special appropriations that benefit specifically named public and private organizations and groups; and

WHEREAS, these special, direct appropriations are included in the appropriations act without providing similar organizations and groups across the State the opportunity to earn these public dollars; and

WHEREAS, the fiscal year 2023 appropriations act inappropriately authorizes \$300 million in federal funds to be allocated to Rutgers University for undisclosed capital needs while other institutions of higher education and postsecondary schools throughout the State have legitimate infrastructure needs that have been ignored; and

WHEREAS, these federal funds can be more fairly and efficiently allocated if the State makes them available to all institutions of higher education and other postsecondary schools on a competitive basis, which recognizes the needs of all of these educational entities and seeks regional balance in the distribution of monies; and

WHEREAS, It is altogether fitting and proper that the State redirect the \$300 million currently available only to Rutgers University for its capital needs, to create a competitive grant program that can make monies available to all institutions of higher education in the State.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Middle, County of Cape May and State of New Jersey, strongly supports Senate Bill 3388 and is hopeful that the Governor will consider reallocating these funds to a competitive, merit-based process that is open to the broader education community

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of S-3388 Senator Michael L. Testa, Jr., the Office of the Governor, the New Jersey State League of Municipalities, and all Cape May County Municipalities.

I, Kimberly D. Osmundsen, Township Clerk of the Township of Middle, Cape May County, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting of said Middle Township Committee, held on February 6, 2023 and said Resolution was adopted by not less than a two-thirds vote of the members of the Township Committee.

Witness my hand and seal of  
the Township of Middle, this  
6<sup>th</sup> day of February, 2023

  
Kimberly D. Osmundsen, Township Clerk

TOWNSHIP OF MIDDLE  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY

RESOLUTION  
110-23

Date: February 6, 2023

Subject: RESOLUTION SUPPORTING A646 & S-2079 – URGING THE PASSAGE OF TOURISM TAX  
FAIR SHARE BILL

Introduced by: Committeeman Gandy                      Seconded by: Committeeman Norris

Vote – Aye: Committeeman Gandy, Committeeman Norris, Mayor Donohue

Nay:

WHEREAS New Jersey law dictates that the Director of the Division of Taxation shall collect and administer fees imposed pursuant to section 1 of P.L.2003, c.114 (C.54:32D-1), and said fees shall be deposited to the State General Fund and allocated towards Arts, Historical Heritage, and Tourism; and

WHEREAS, the bills (A646/S2079) would increase the allocation of revenues from the hotel and motel occupancy fee towards arts, historical heritage, and tourism purposes from 40 percent to 100 percent; and

WHEREAS, the change in allocation would assure that counties like Cape May, Ocean, Monmouth, and Atlantic would retain more of their contributed tourism dollars, and in essence, could be used to improve infrastructure critical to attract more patrons and tourists along the Jersey Shore; and

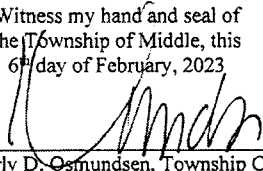
WHEREAS, in Cape May County, for example, hotel and occupancy taxes raised nearly \$16.3 million in 2021 but the county only received \$1.05 million back in Fiscal Year 2022 Arts and History Grants. By comparison, Essex County only generated about \$4.2 million in the same taxes but received \$8 million in grants funding according to figures from the state Department of Treasury.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Middle, County of Cape May, and State of New Jersey, strongly supports Senate Bill 2079 and Assembly Bill 2079 and requests the Governor's passage of the same.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the sponsor of each bill, the Office of the Governor, the New Jersey State League of Municipalities, and all Cape May County Municipalities.

I, Kimberly D. Osmundsen, Township Clerk of the Township of Middle, Cape May County, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting of said Middle Township Committee, held on February 6, 2023 and said Resolution was adopted by not less than a two-thirds vote of the members of the Township Committee.

Witness my hand and seal of  
the Township of Middle, this  
6<sup>th</sup> day of February, 2023

  
Kimberly D. Osmundsen, Township Clerk

# ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

## 2023 SAFETY INCENTIVE PROGRAM



January 1, 2023

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND  
2023 SAFETY INCENTIVE PROGRAM

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## INTRODUCTION

The 2023 Safety Incentive Program provides members of the ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND with a blueprint for success with their safety programs. Best practices and suggestions are provided through your safety consultants and within this document. As we continue to "*Change the Way We Think about Safety*," we acknowledge that health and wellness initiatives play a role in safe work practices, employee morale, and claims management.

To change behaviors and promote workplace Safety and Wellness, we need to have both a "Top Down" and "Grassroots-Led" program. We remind all members that the key to an effective safety program starts with management and the Safety Committee. Our program is based on the six essential elements required to have an effective program: Management Commitment, Controlling Hazards, Continuing Education, Communication, Coaching, and Claims Management.

Our goal is to help every member succeed with their safety program and qualify for Safety Incentive Awards. We encourage members to make full use of all the JIF and MEL services, including instructor-led and online training through the MEL Safety Institute, Safety Bulletins, Toolbox Topics, Regional Training Topics, and Law Enforcement Resources, to name a few. Please reach out to your Safety Consultants if you have any questions:

Keith Hummel Associate Public Sector Director <a href="mailto:khummel@jamontgomery.com">khummel@jamontgomery.com</a> Office: 856-552-6862	Mailing Address:  TRIAD 1828 CENTRE Cooper Street, 18 <sup>th</sup> Floor Camden, NJ 08102  P.O. Box 99106 Camden, NJ 08101	Robert Garish Assistant Director Public Sector <a href="mailto:rgarish@jamontgomery.com">rgarish@jamontgomery.com</a> Office: 856-552-4650
Chief Harry Earle (Ret.) Law Enforcement Consultant <a href="mailto:hearle@jamontgomery.com">hearle@jamontgomery.com</a> Office: 856-446-9277		John Saville Assistant Director Public Sector <a href="mailto:jsaville@jamontgomery.com">jsaville@jamontgomery.com</a> Office: 732-736-5009
Melissa Meccariello Administrative Assistant <a href="mailto:mmeccariello@jamontgomery.com">mmeccariello@jamontgomery.com</a> Office: 856-479-2070		Thomas Reilly Risk Control Consultant <a href="mailto:treilly@jamontgomery.com">treilly@jamontgomery.com</a> Office: 856-446-9205

## HOW THE PROGRAM WORKS

- JIF Safety Consultants are required to review program records. Safety Coordinators are encouraged to maintain these program records in a centrally located file. The file should contain the members' Safety Committee Minutes, Hazard Inspections, Training Records, Job Safety Observations, and any other documentation that would assist with an objective evaluation of the member's program efforts. Maintenance of this file will assist in making sure that the member receives full credit for their efforts.
- Members will qualify or not qualify (Pass or Fail). The program runs on a calendar year basis.
- Wellness suggestions have been incorporated into the program.

## 2023 SAFETY INCENTIVE PROGRAM SIZE CATEGORIES

M	Absecon
M	Avalon
L	Brigantine
S	Buena
L	Cape May City
XS	Cape May Point
XS	Commercial
XS	Corbin City
XS	Deerfield
S	Dennis
XS	Downe
XL	Egg Harbor Township
XS	Estell Manor
XS	Folsom
XL	Galloway
XL	Hamilton
M	Linwood
S	Longport
L	Lower
L	Margate

L	Middle Township
XL	Millville
S	Mullica
XS	Newfield
L	North Wildwood
M	Northfield
XL	Ocean City
XL	Pleasantville
L	Sea Isle City
M	Somers Point
M	Stone Harbor
S	Upper Deerfield
M	Upper Twp.
L	Ventnor
M	Waterford
XS	West Cape May
XS	West Wildwood
XS	Weymouth
XL	Wildwood
M	Wildwood Crest
XS	Woodbine

XS – Extra Small (12) S-Small (5) M- Medium (9) L-Large (8) XL – Extra Large (7)

41 Total Member Towns

## REQUIRED ELEMENTS TO QUALIFY

1. Submit your Safety Committee schedule (Pg. 8) by February 24, 2023
2. Send delegate to the Safety Kickoff Breakfast on March 23, 2023
3. Sign and return the 2023 Safety Contract (Pg. 6/7) by March 24, 2023
4. Send a delegate to at least one half-day JIF Annual Planning Retreat (TBD) session.
5. Show significant participation and commitment in all best practices listed on pages 9 and 10
6. Members will hold, at a minimum, quarterly Safety Committee meetings. Include representation from all departments.
7. Members must have representation at all applicable Regional Training events.
8. Complete a minimum of (1) quarterly Job Safety Observation (JSO) in each applicable department within a calendar year.
  - Police Department
  - Fire / EMS Departments
  - Public Works Department

**\* Lifeguards will complete a minimum of (4) JSOs per season\***  
**\* Administration will complete a minimum of (1) JSO within a calendar year\***
9. Complete a minimum of (12) Toolbox / Safety Talks throughout the year.
10. Complete a minimum of (6) Safety/Facility Checklists in each applicable Department / Amenity within a calendar year.
  - Administrative / Police Department
  - Fire / EMS Departments
  - Public Works Department
  - Parks/Playgrounds/Skate Park/Boardwalk/Lifeguards/Unique Exposures

## SAFETY INCENTIVE AWARDS

Level	X-Small	Small	Medium	Large	X-Large
<b>NON-QUALIFIER</b>	0	0	0	0	0
<b>MAXIMUM AWARD</b>	\$2,000.00	\$2,250.00	\$2,500.00	\$2,750.00	\$3,000.00



**2023 SAFETY CONTRACT  
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

We, the governing body of \_\_\_\_\_ recognize the important role an effective safety program plays in lowering employee injury rates, reducing lost time accidents, and cutting insurance costs, all of which contribute to greater employee safety and lower tax rates. Health and Safety must never be compromised. Employee safety, along with the safety of the public, is our number one priority. We applaud the JIF's initiative in providing many of the safety resources needed to enhance our local safety efforts, and we hereby declare our support of the JIF's safety programs. We strive to achieve an accident-free environment through a health and safety culture built on:

- **TRUST:** We respect each other's opinions and decisions and will follow through on all health and safety concerns
- **CARE:** We approach each day with the determination to care for ourselves, co-workers, and the community we serve.
- **KNOWLEDGE:** We seek the education and skills to properly fulfill our responsibilities.
- **COMMUNICATION:** We communicate with each other in a transparent, open, and honest manner.

***Because mutual respect is so important, we cannot tolerate harassment or other forms of discrimination.***

We place "Safety and Wellness" on the Council Agenda at least once a year.

We understand the Safety Best Practices and will continue to promote all elements.

We have established a Safety Committee that meets at least quarterly.

We encourage supervisors to make "daily safety contact" with employees.

We manage our claims by reporting all claims promptly, offering transitional duty, and investigating incidents and near misses.

We establish a motor vehicle fleet safety program.

We keep our regulatory training and written programs current.

We conduct periodic Hazard Inspection Surveys and Job Safety Observations.

We actively promote and support Health and Wellness activities.

**Accepted by:**

\_\_\_\_\_  
(Mayor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Administrator/Clerk/Manager)

\_\_\_\_\_  
Date

Municipality: \_\_\_\_\_

The following applicable departments participate in the Safety Incentive Program:

	Department	Department Head Signature	Date
	Public Works		
	Building & Facilities Maintenance		
	Police		
	Fire		
	EMS		
	Utility / Water & Sewer		
	Parks & Recreation		
	Administrative		
	OEM		
	Beach Patrol / Lifeguards		

To participate in the Safety Incentive Program, please sign and return the completed Safety Contract (Pg. 6/7) to the Safety Director by March 24, 2023, to:

J. A. Montgomery Consulting, Attn: Melissa Meccariello  
P.O. Box 99106  
Camden, New Jersey 08101  
E-mail: [mmeccariello@jamontgomery.com](mailto:mmeccariello@jamontgomery.com)

## 2023 Safety Incentive Program

### 2023 Safety Committee Meetings Dates:

1. Members will hold, **at a minimum, quarterly** Safety Committee meetings.
2. Please include the meeting location, date, and time.
3. Complete and return by 2/24/23.

#1 Date:  Location  Time:	#2 Date:  Location:  Time:	#3 Date:  Location:  Time:	#4 Date:  Location:  Time:
#5 Date:  Location  Time:	#6 Date:  Location:  Time:	#7 Date:  Location:  Time:	#8 Date:  Location:  Time:
#9 Date:  Location  Time:	#10 Date:  Location:  Time:	#11 Date:  Location:  Time:	#12 Date:  Location:  Time:

To participate in the Safety Incentive Program, please sign and return the completed Safety Committee Meeting dates to the Safety Director by February 24, 2023, to:

J. A. Montgomery Consulting, Attn: Melissa Meccariello  
P.O. Box 99106  
Camden, New Jersey 08101  
E-mail [mmeccariello@jamontgomery.com](mailto:mmeccariello@jamontgomery.com)

## SAFETY BEST PRACTICES

### 1. COMMITMENT AND ACCOUNTABILITY

- ☐ Understand the Atlantic JIF Loss Control Policy.
- ☐ Understand the Roles and Responsibilities of the Safety Coordinator.
- ☐ Place "Safety and Wellness" on the governing body agenda at least once a year.
- ☐ Management sets the tone - supports safety and wellness efforts.

**\*Remember to utilize the Atlantic JIF Website ([www.acmjif.org](http://www.acmjif.org)) and MEL website ([www.njmel.org](http://www.njmel.org)) for all resources**

### 2. CONTROLLING HAZARDS

- ☐ Inspect all municipal facilities, playgrounds, walkways, and public areas for safety concerns and promptly take corrective action. Maintain written records.
- ☐ Maintain the "Roadway, Sign, and Walkway" Program (RSW) that includes inspections, record keeping, and prompt correction of hazards. A log of inspection items, complaints, and corrective actions is maintained, and referrals are made to the proper authorities. This should include Boardwalks or similar if applicable to a member town.
- ☐ Conduct Job Safety Observations to identify at-risk behaviors and conditions by observing employees at work and giving immediate feedback.
- ☐ Complete all Outstanding Suggestions for Improvement promptly. Member towns should not have any "Important" SFIs that are more than two years old and no Outstanding "Urgent" SFIs that have not been addressed.
- ☐ Maintain a written fleet safety program. Conduct annual MVR checks for drivers and abide by DOT and CDL requirements.
- ☐ Maintain and update written regulatory programs, including:
  - Hazard Communication / RTK / Central File
  - Bloodborne Pathogen Exposure Control Plan
  - LockOut / TagOut
  - PPE Hazard Assessments
  - Emergency Action / Fire Protection
  - Indoor Air Quality
  - Hearing Conservation Program
  - Confined Space Entry
  - Respiratory Protection Plan
  - OSHA Logs (300/ 300A)
- ☐ Utilize Departmental Summary Reports.

### 3. CONTINUING EDUCATION AND TRAINING

- ☐ Assign a Training Administrator for the MEL Safety Institute.
- ☐ Make sure safety training is up to date. Utilize the Training Needs Assessment Guide.
- ☐ Provide new employees with safety orientation during their first month of work.
- ☐ Attend applicable Regional Training workshops.
- ☐ Make use of the safety and wellness videos from the MSI DVD / MSI NOW.
- ☐ Utilize the MEL Safety Institute - MSI LIVE, JIF Website, MEL Website, MEL Mobile App, S:ERVE, Distracted Driving Resources, and First Responder Resources.

#### 4. COMMUNICATIONS

- ☐ Promote daily safety contact. Start **every job/workday** with a pre-shift briefing.
- ☐ Use Toolbox meetings and safety videos.
- ☐ Hold regular Safety Committee meetings (at least 4 per year/quarterly) and encourage all members' full participation. Keep written agendas and minutes.
- ☐ Put "Health & Wellness" on the Safety Committee agenda.
- ☐ Maintain safety and wellness communication center and keep it current.
- ☐ Post and review Safety Director Bulletins / Messages.
- ☐ Utilize MEL Mobile App.
- ☐ Promote the concept of "Zero Harm" in everyday activity.

#### 5. COACHING

- ☐ Conduct Job Safety Observations to identify at-risk behaviors and conditions by observing employees and giving immediate feedback; Include ergonomics and proper body mechanics in the observations
- ☐ Remind one another to work safely.
- ☐ Complete or update Job Hazard Assessments and review them with crew members.
- ☐ Encourage Supervisors to attend MSI classes with their employees.

#### 6. CLAIMS MANAGEMENT

- ☐ Report all claims promptly (within three (3) days of the incident).
- ☐ Implement a Transitional Duty Program.
- ☐ Investigate incidents and "near misses" to uncover responsible conditions. Complete and submit the "Supervisors Incident Report" form on All Claims.
- ☐ Review incident reports at Safety Meetings. Fact-Finding vs. Fault Finding. Assign follow-up actions, including what to do, who will be responsible, and by when.
- ☐ Share claims summary/performance with the governing body at least annually.
- ☐ Maintain Roadway, Sign, and Walkway logs, inspection records, audits, and equipment inventories for all playgrounds.

#### 7. HEALTH & WELLNESS

- ☐ Keep Health & Wellness on the Safety Agenda.
- ☐ Create/Adopt a Wellness Policy.
- ☐ Promote / Encourage Wellness activities throughout all departments.
- ☐ Make Wellness an ongoing process throughout the year.

## W. Scott Jett

---

**From:** Davis, Marie F:(ACE) <marie.davis@atlanticcityelectric.com> on behalf of Town, Veronica A:(ACE) <veronica.town@atlanticcityelectric.com>  
**Sent:** Wednesday, February 8, 2023 10:54 AM  
**Subject:** EXTERNALAtlantic City Electric Urges Customers To Secure Available Financial Assistance To Help Pay Energy Bills

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Government Official:

This month Atlantic City Electric is reminding customers who are struggling with energy bills to take action to secure millions of dollars that remain available to help pay their energy bills. In addition to the payment arrangements and assistance Atlantic City Electric provides, the company supports customers in connecting them with federal, local and other funding that may be available to help meet their energy needs.

Atlantic City Electric will work with customers having difficulty paying their energy bill by helping enroll customers into available payment options, including:

- Flexible payment arrangements that offer tailored payment plans
- Extending payment periods for balances, where possible
- Connecting customers with energy assistance funds available across the state

Atlantic City Electric works hard to keep every customer connected by offering payment arrangements and helping customers secure grants and other support from many available energy assistance programs. In 2022 alone, Atlantic City Electric helped 35,454 customers secure more than \$88 million in energy assistance, funding that helps pay customer energy bills and money that customers do not need to pay back.

Atlantic City Electric works closely with its community partners to connect customers with grants and programs like LIHEAP, the Low-Income Home Energy Assistance Program. LIHEAP provides grants in varying amounts based on a household's income size, type of fuel and type of dwelling, with no pay back required. South Jersey customers can apply for LIHEAP energy assistance through the [Department of Community Affairs website](#), by contacting their local [LIHEAP Agency](#) or by calling 800-510-3102. Residents also can access the Department of Community Affairs [self-screening tool](#) to help determine what energy assistance benefits they may qualify for.

Other programs assisting Atlantic City Electric customers include:

- New Jersey SHARES is a nonprofit corporation that provides utility assistance to income eligible customers. The program offers everything from government grants to free conservation programs and more. Visit [njshares.org](http://njshares.org) or call 1-866-657-4273.
- The Universal Service Fund (USF) helps ensure energy bills are more affordable for eligible customers. Eligibility requirements for USF recently changed providing customers who previously may not have been eligible to now participate. The Fresh Start arrearage forgiveness portion of the program also is now open to past participants. Call 1-800-510-3102 or visit [energyassistance.nj.gov](http://energyassistance.nj.gov) for information.
- The Payment Assistance for Gas and Electric (PAGE) program provides relief on natural gas and electric bills for limited-to moderate-income customers experiencing a temporary financial crisis. Customers can call 732-982-8710 or visit [njpoweron.org](http://njpoweron.org).
- Lifeline is a utility assistance program that offers \$225 to persons who meet certain income guidelines. Utility customers as well as tenants whose utility bills are included in their rent can call 1-800-792-9745 for details.

Customers can contact Atlantic City Electric at 800-642-3780 to discuss payment arrangements or visit [atlanticcityelectric.com/EnergyAssistance](http://atlanticcityelectric.com/EnergyAssistance) to learn more about energy assistance options.

In addition to payment arrangements and energy assistance support, Atlantic City Electric has many programs that can help customers manage their monthly energy bill, including Budget Billing, which averages payments over a 12-month period. The company also offers energy efficiency programs and energy saving information to help customers reduce their energy usage. Information regarding these programs can be found at [atlanticcityelectric.com/WaysToSave](http://atlanticcityelectric.com/WaysToSave).

To learn more about Atlantic City Electric, visit The Source, Atlantic City Electric's online newsroom. Find additional information by visiting [atlanticcityelectric.com](http://atlanticcityelectric.com), on Facebook at [facebook.com/AtlanticCityElectric](https://facebook.com/AtlanticCityElectric), and on Twitter at [twitter.com/AcEleCconnect](https://twitter.com/AcEleCconnect). Atlantic City Electric's mobile app is available at [atlanticcityelectric.com/MobileApp](http://atlanticcityelectric.com/MobileApp).

Please pass this information along to your constituents if they are looking for help with their energy bills.

Sincerely,

**Ronnie Town | External Affairs Manager**

Atlantic City Electric | Governmental & External Affairs  
420 Route 9 North | Cape May Court House, NJ 08210  
o: 267-533-0825 | c: 609-425-2993  
[atlanticcityelectric.com](http://atlanticcityelectric.com)



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Thursday, February 2, 2023

Patrick Rosenello  
Mayor  
North Wildwood  
901 Atlantic Avenue  
North Wildwood, New Jersey 08260

RE: Invitation to consult on the Ocean Wind 1 Offshore Wind Farm Project Construction and Operations Plan, and Notification of Using the NEPA Process to Fulfill Section 106 Obligations; ***response requested within 30 days of receipt of this letter***

Dear Mayor Rosenello,

This letter is to notify you that the Bureau of Ocean Energy Management (BOEM), serving as lead Federal agency under Section 106 of the National Historic Preservation Act (NHPA) and the National Environmental Policy Act (NEPA), is reviewing the Construction and Operations Plan (COP) submitted by Ocean Wind LLC, proposing the Ocean Wind 1 Offshore Wind Farm Project (the Project). BOEM has determined that the Project constitutes an undertaking subject to Section 106 of the NHPA as amended (54 USC 306108) and its implementing regulations (36 CFR 800), and that the Project activities proposed under the COP have the potential to affect historic properties.

Hereford Inlet Lighthouse, located at 113 North Central Avenue in North Wildwood, New Jersey, has been determined by BOEM to be located within the Project's Visual Area of Potential Effects. BOEM determined that Hereford Inlet Lighthouse will be adversely affected as a result of the Project. As the manager of Hereford Inlet Lighthouse, BOEM invites you to be a consulting party to this Project regarding potential impacts on historic properties. BOEM had previously invited North Wildwood to be a consulting party to the Project on March 30, 2021. Due to our more recent determination that the Project has the potential to adversely affect the Hereford Inlet Lighthouse, we would like to resend our invitation to consult and confirm whether North Wildwood would want to be a consulting party.

Consulting parties have certain rights and obligations under the NHPA and its implementing regulations at 36 CFR 800 and NEPA and its implementing regulations at 40 CFR 1500–1508. The regulations at 36 CFR 800.8(c) provide for use of the NEPA substitution process to fulfill a Federal agency's NHPA Section 106 review obligations in lieu of the procedures set forth in 36 CFR 800.3 through 800.6.

BOEM intends to use the NEPA substitution process to fulfill its NHPA Section 106 review obligations in lieu of the procedures set forth in 36 CFR 800.3 through 800.6 for the Project. The Section 106 process and NEPA substitution are described at: <https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review> and [https://www.achp.gov/integrating\\_nepa\\_106](https://www.achp.gov/integrating_nepa_106), respectively.



As a part of this process, consultation will occur during preparation of the Ocean Wind 1 Offshore Wind Farm Project Environmental Impact Statement (EIS) in accordance with NEPA regulations and 36 CFR 800.8(c)(1), during NEPA scoping, environmental analysis, and the preparation of NEPA documents. To aid those Consulting Parties who may not be familiar with the NEPA substitution process, BOEM has developed a *National Environmental Policy Act (NEPA) Substitution for Section 106 Consulting Party Guide*, which is attached for your reference.

BOEM issued a Notice of Intent (NOI) to prepare an EIS for the Ocean Wind 1 Offshore Wind Farm Project Construction and Operations Plan (the Ocean Wind 1 Project) in the *Federal Register*. The NOI can be found at <https://www.boem.gov/Ocean-Wind>. You can find more information about the Project plan, as well as information regarding past scoping meetings on BOEM's website at: <https://www.boem.gov/Ocean-Wind-Scoping-Virtual-Meetings>.

If approved, the Project would consist of up to 98 wind turbines, up to three offshore substations, inter-array cables, up to three submarine export cables, up to two export cable landfalls in New Jersey, onshore export and interconnection cable routes, two onshore substations, and an onshore interconnection cable that connects to the Point of Interconnection, where power is delivered to the existing electrical grid. The Lease Area covers approximately 75,525 acres (30,564 hectares). Within the Lease Area, the wind farm development would occur in a smaller footprint of 35,353 acres (14,307 hectares). The lease area is located approximately 15.0 miles (13.0 nautical miles) southeast of Atlantic City, New Jersey. The Project location is depicted on Figure 1.

As outlined in *NEPA and NHPA: A Handbook for Integrating NEPA and Section 106* (Council on Environmental Quality and Advisory Council on Historic Preservation 2013) and the Section 106 regulations, the lead Federal agency has the authority to authorize a project applicant or consultant to initiate and facilitate the consultation process. Thus, BOEM has assigned ICF as the third-party contractor to facilitate the NHPA Section 106 consultation process. All Federal oversight and decisions will remain with BOEM. ICF's role in this NHPA Section 106 review is to coordinate communication with the consulting parties, facilitate distribution of BOEM-approved documents, provide technical assistance, and arrange and lead the facilitation of meetings, webinars, or calls with consulting parties.

By becoming a consulting party, you will be actively informed of steps in the review process, including public meetings, and your views will be actively sought. If you would like to be a consulting party to this project, please respond to January Tavel at [OceanWindSection106@icf.com](mailto:OceanWindSection106@icf.com) or (415) 677-7107.

Please submit your request to become a consulting party ***within 30 days of receipt of this letter***. While you may also request to be a consulting party at a later date, the Project may advance without your input and your opportunity to fully comment on each step of the process may be affected. If you are requesting consulting party status, please nominate one representative and alternate from your organization to receive correspondence and attend meetings. We also request that you indicate your preferred correspondence method: hard copy correspondence by mail, via email, or both.

Additionally, please review the regulations at 36 CFR 800.8(c), and contact January Tavel if you require additional information. We look forward to working with you.

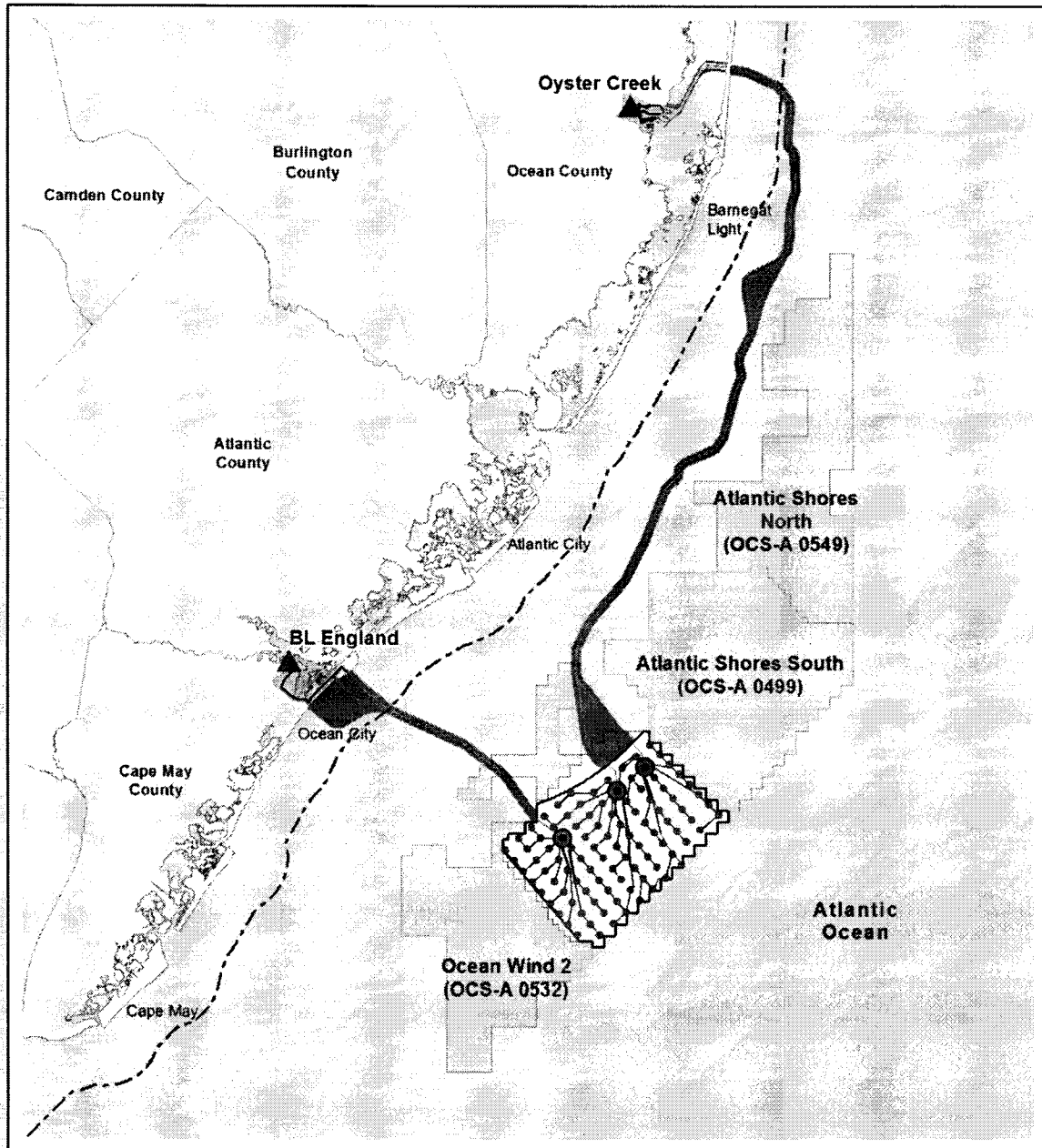
Sincerely,

A handwritten signature in cursive script that reads "January Tavel".

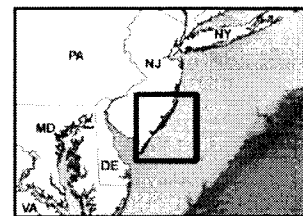
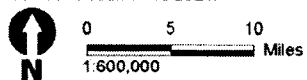
January Tavel  
Ocean Wind 1 Section 106 Lead  
ICF

Enclosures:

BOEM National Environmental Policy Act (NEPA) Substitution for Section 106 Consulting  
Party Guide



- |                                      |  |
|--------------------------------------|--|
| Wind Farm Area                       | Offshore Substation                    |
| Onshore Interconnection Point        | Potential Onshore Substation Parcel    |
| Wind Turbine                         | Onshore Study Area                     |
| Onshore Export Cable Route Options   | Inshore Study Area                     |
| Inshore Export Cable Route Corridor  | Offshore Export Cable Route Study Area |
| Offshore Export Cable Route Corridor | Ocean Wind Lease Area (OCS-A 0498)     |
| Indicative Array Cable Layout        | Other BOEM Lease Areas                 |
| Source: Ocean Wind 2021.             |  |
| State Seaward Boundary               |  |



## **I. Introduction**

The regulations at 36 Code of Federal Regulations (CFR) § 800.8 provide for use of the National Environmental Policy Act (NEPA) process to fulfill a Federal agency's National Historic Preservation Act (NHPA) Section 106 review obligations in lieu of the procedures set forth in 36 CFR § 800.3 through 800.6. This process is commonly known as "NEPA substitution for Section 106" and the Bureau of Ocean Energy Management (BOEM) plans to use the process and documentation required for the preparation of an Environmental Impact Statements (EIS) and Record of Decision (ROD) to comply with Section 106 on all future offshore wind project Construction and Operations Plans (COPs) for which you may be invited to participate as a Consulting Party.

This document is intended to act as a guide for Consulting Parties on the "NEPA substitution for Section 106" process to aid understanding of how this process works, how it compares to BOEM's traditional Section 106 process approach, and where in BOEM's NEPA substitution process you will be involved.

More information regarding integration of NEPA and Section 106 reviews can be found at:  
[https://www.achp.gov/integrating\\_nepa\\_106](https://www.achp.gov/integrating_nepa_106).

## **II. Why is BOEM implementing a NEPA substitution process?**

BOEM is using the NEPA substitution process under 36 CFR § 800.8(c) as part of a multi-faceted approach to meet the Office of Renewable Energy Program's needs. With a large number of COPs submitted for BOEM's review, there is an increased need for streamlining and efficiency in the NEPA process. In addition to efficiency, BOEM anticipates several other benefits from implementing the NEPA substitution process for its Section 106 review of COPs, including the following:

- Earlier and more direct input from Consulting Parties into the development and selection of alternatives and avoidance, minimization, or mitigation measures.
- Better integration of comments and responses, especially concerning natural and cultural resources, historic properties, visual effects, environmental justice issues, and traditional cultural practices.
- Providing a more holistic and meaningful approach to government-to-government consultation with Indian Tribes, as defined at 36 CFR § 800.16(m).

## **III. What are the major differences between the standard Section 106 and the "NEPA substitution for Section 106" approaches?**

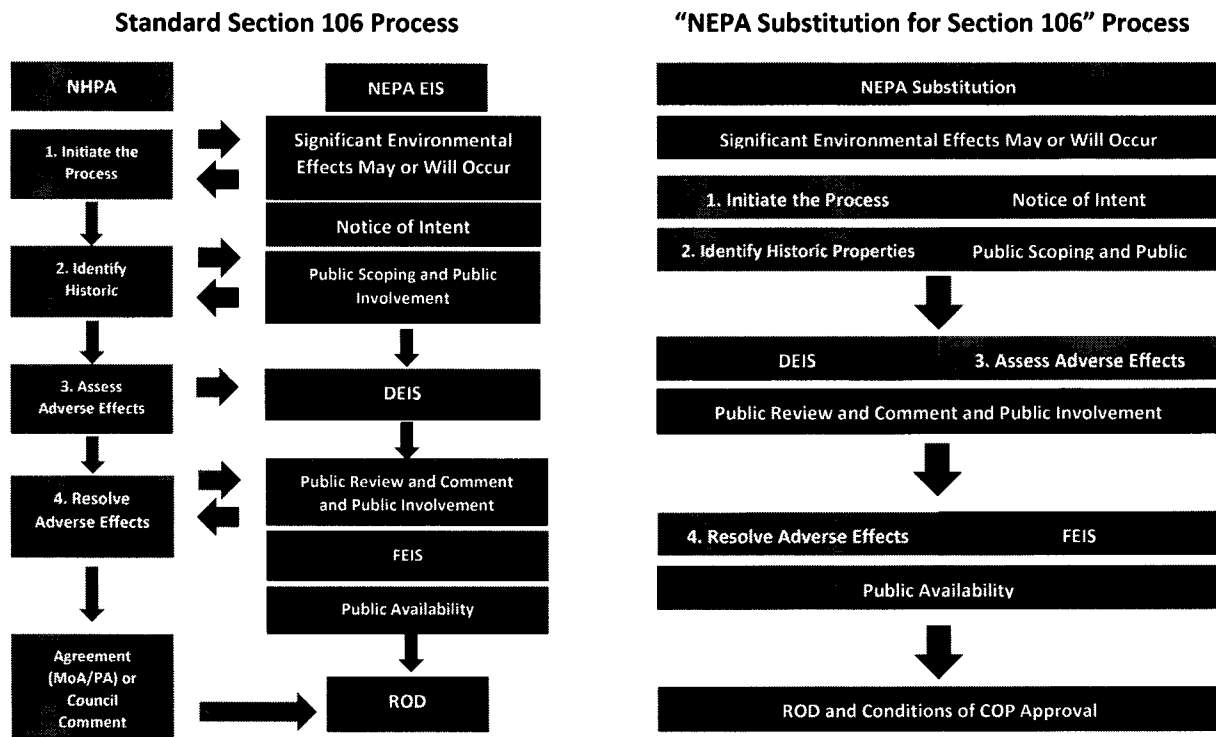
The key differences between the standard approach for Section 106 as set out in 36 CFR § 800.3 through 800.6 and how BOEM will comply with the 36 CFR § 800.8(c) approach for Section 106 review of COPs include the following:

- BOEM will seek formal consultation earlier, during significant NEPA milestones (at scoping and after publication of the Draft EIS); parties may comment throughout the development of the EIS.
- The identification of historic properties, finding of effects, and resolution of adverse effects will be documented in the Draft and Final EIS rather than in a separate Section 106 Finding

document. BOEM will provide the reports documenting the identification of historic properties along with the Draft EIS. These include:

- the Marine Archaeological Resources Assessment,
- the Terrestrial Archaeological Resources Assessment, and
- the Report of Visual Effects on Historic Properties, along with viewshed analyses and visual simulations.
- Resolution of adverse effects may be documented in a binding ROD and as conditions of COP approval. This differs from the standard Section 106 process in which a Memorandum of Agreement (MOA) is developed to resolve adverse effects. The combination of BOEM's binding ROD and application of conditions of COP approval provide effective and equivalent legal requirements on itself and on the lessee.
- BOEM's government-to-government consultation responsibilities to Federally recognized tribes remain unchanged and efforts to consult with tribes are likely to expand under NEPA substitution.

Below, the graphic on the left illustrates the standard approach to NEPA and NHPA Section 106 review, showing the major milestones in each process when executed in parallel. The graphic on the right shows the "NEPA substitution for Section 106" approach, and how these milestones will be combined.



**IV. How will BOEM meet the requirements of 36 CFR § 800.8(c) under the “NEPA substitution for Section 106” process?**

As provided in 36 CFR § 800.8(c), four standards must be met:

1. The first standard is to identify Consulting Parties and invite them to participate in the process. Under the “NEPA substitution for Section 106” process, BOEM will identify Consulting Parties for each project pursuant to 36 CFR § 800.3(f) prior to or with issuance of its Notice of Intent (NOI) to prepare an EIS. During the NEPA scoping period BOEM will send a formal letter to these parties inviting them to participate in the process. These letters will also state that BOEM intends to use the NEPA process for Section 106 purposes as laid out in 36 C.F.R. § 800.8(c) to comply with Section 106 in lieu of 36 CFR § 800.3 through § 800.8.
2. The second standard is to identify historic properties and assess the effects of the undertaking in a manner consistent with 36 CFR § 800.4 through § 800.5. Under NEPA substitution, the Draft EIS will identify historic properties and assess the effects of the undertaking using the lessee’s cultural resources reports from the COP as well as Consulting Party and public input provided during the scoping period. BOEM’s regulations require that lessees include in their COPs information about historic properties, any adverse effects from their project on these historic properties, and how they propose to resolve those adverse effects (through avoidance, minimization, and mitigation measures). This information will be sent to Consulting Parties with the Draft EIS for their review, so that final measures may be developed in consultation. The Final EIS will reflect continued consultations, as well as Consulting Party comments received on the Draft EIS.
3. The third standard is to consult with Consulting Parties during NEPA scoping, environmental analysis, and preparation of the EIS regarding the effects of the undertaking on historic properties. Under the “NEPA substitution for Section 106” process as laid out in 36 CFR § 800.8(c), formal consultation will occur during the scoping period as well as during the public comment period after publication of the Draft EIS. However, Consulting Party comments will be accepted at any point during the preparation of the EIS. Additionally, if necessary, Section 106-specific consultation meetings with Consulting Parties can be arranged. Comments submitted by Consulting Parties during NEPA comment periods will help inform the effects analysis for historic properties in the Draft and Final EIS.
4. The fourth standard is to involve the public in accordance with BOEM’s NEPA procedures and develop alternatives and proposed avoidance, mitigation, and minimization measures in consultation with Consulting Parties. Proposed measures to avoid, minimize, or mitigate any adverse effects on historic properties will be first presented in the lessee’s COP, which Consulting Parties will be able to review, as well as through consultation with Consulting Parties during scoping and the Draft EIS comment period. These measures will be further developed and refined in consultation, and those changes will be reflected in the Draft and Final EIS. Public involvement will take place during the NEPA comment periods and through standard public participation practices for the NEPA process, including posting of relevant information on BOEM’s website and through Federal Register notices.

## **V. When and How do I provide input?**

Opportunities for formal and informal consultation will occur throughout the development of the EIS. Consulting Parties will be formally invited to submit comments twice during this process: first, during the NEPA Scoping Period (so that comments can be incorporated into the Draft EIS) and second, during the Draft EIS public comment period (so that comments can be incorporated into the Final EIS). While comments can be submitted by Consulting Parties at any time, we encourage you to submit these during the scoping comment period, thus allowing BOEM to consider these comments in the development of the Draft and Final EIS.

Furthermore, BOEM is encouraging lessees to coordinate with Consulting Parties *prior to* their COP submission to request input as they develop their proposed avoidance, minimization, and mitigation measures.

## **VI. Will sensitive information regarding historic properties or traditional practices or places remain confidential under NEPA Substitution?**

All sensitive information provided during the “NEPA substitution for Section 106” process will be treated the same way it would have been under the standard Section 106 review process as set out in 36 CFR § 800.3 through 800.6. Please note that all comments submitted through the NEPA process are submitted through regulations.gov and are available for viewing by the public. However, BOEM will provide a different means for Consulting Parties to provide comments that contain sensitive information, if requested. For Indian Tribes, as defined at 36 CFR § 800.16(m), BOEM’s Tribal Liaison Officers can provide additional guidance on sharing sensitive information for Section 106 review purposes.

## **VII. What is the role of third-party contractors in the “NEPA substitution for Section 106” process?**

A third-party contractor has been contracted to aid with the preparation of each EIS assessing the environmental effects of a renewable energy COP. The lessee pays for the third-party contractor’s services, but BOEM is responsible for providing all work direction as well as reviewing all work performed by the third-party contractor. Third-party contractor support is essential so BOEM can meet deadlines for multiple projects occurring simultaneously. Throughout the “NEPA substitution for Section 106” process you can expect to be contacted by the third-party contractor. The third-party contractor will support BOEM by performing various administrative and logistical tasks, including but not limited to coordinating communication with the consulting parties; distributing BOEM-approved documents; providing technical assistance; and hosting and facilitating NEPA and/or NHPA meetings, webinars, and calls with consulting parties. It is important to note that it is BOEM’s responsibility to comply with Section 106 and all decisions and content of the Draft EIS, Final EIS, and ROD as well as other documents are determined by BOEM.

Additionally, BOEM fully recognizes that the responsibility to consult with the appropriate federally recognized tribes (as defined at 36 CFR 800.16(m)) is its own and cannot be delegated, per 36 CFR Section 800.2(c)(4). Due to the special legal relationship between BOEM and federally recognized Tribes, third party contractors will not participate in government-to-government consultations between BOEM and federally recognized Tribes.



## State of New Jersey

PHILIP D. MURPHY  
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION

SHAWN M. LATOURETTE  
Commissioner

SHEILA Y. OLIVER  
Lt. Governor

Division of Land Resource Protection  
Mail Code 501-02A  
P.O. Box 420  
Trenton, New Jersey 08625-0420  
[www.nj.gov/dep/landuse](http://www.nj.gov/dep/landuse)

January 26, 2023

North Wildwood City  
c/o Nicholas Long, Administrator  
901 Atlantic Avenue  
North Wildwood City, NJ 08260

RE: **CAFRA Individual Permit – Complete for Public Comment and Request for Additional Information**

File and Activity No.: 0507-20-0001.2, LUP220001

Applicant: City of North Wildwood

Project: Beach & Dune Maintenance

Block(s) and Lot(s): [193, 1] [193, 1.01] [193.01, 1] [223, 1] [224, 1] [251, 4] [251, 5] [253, 1] [254, 1] [255, 1] [256, 1] [282, 1] [283, 1] [284, 1] [285, 1] [287, 1] [289.03, 1] [291.01, 1] [315.02, 1] [316.02, 1] [317.02, 1] [317.02, 2] [317.03, 1] [317.03, 1.02]

Municipality: North Wildwood City; County: Cape May

Dear Mr. Long:

The Department has reviewed the above-referenced application for completeness for the public comment period in accordance with N.J.A.C. 7:7-26 et seq. Please be advised that the application and the information therein have been found to be sufficient at this time for proper consideration by the Division, and your application is hereby complete for public comment. The public comment period will begin with publication in the DEP Bulletin on **February 15, 2023**. The public comment period will continue for 30 calendar days until **March 16, 2023**.

Pursuant to N.J.A.C. 7:7-24.4, you are required to provide notice of the start of the public comment period as follows:

1. Notification, by certified mail, the clerk, the environmental commission, and the planning board of the municipality in which the development will occur.
2. Newspaper notice pursuant to N.J.A.C. 7:7-24.4(c).
3. Notification, by certified mail, to all owners of real property, including easements, as shown on current tax duplicate, within 200 feet of any proposed above ground structure that is part of the proposed development, such as a pumping station, treatment plant, groin, bulkhead, revetment or gabion, or dune walkover, etc.



Proof of notice to owners of real property, including easements as shown on the tax duplicate, and public agencies shall consist of white certified mail receipts or other written receipts. Proof shall also include a list certified by the municipality of all owners of real property, including easements as shown on the tax duplicate. The list of property owners certified by the municipality shall be no more than one year old. The certified mail notifications shall be postmarked prior to the publication date in the DEP Bulletin and shall include a copy of a site plan, notification letter and a copy of the completed DLRP Application Form. NOTE: The site plan need not include a full set of plans but must depict the proposed development and the general and site specific location.

### **Request for Additional Information**

The following information is required to be submitted for CAFRA IP applications which propose temporary seasonal structures on beaches and/or in V-zones on municipal property:

1. Submission of the following is required for the Division to determine whether the structures comply with the Beaches Rule N.J.A.C. 7:7-9.22, and Coastal High Hazard Areas Rule N.J.A.C. 7:7-9.18:
  - a. The application must contain an alternatives analysis showing no alternative location outside of a V-zone that would serve the same need;
  - b. The application must contain a detailed emergency plan for structure removal that must include the following:
    - i. A timeline showing that the removal can be accomplished within 24 hours of severe weather alert impacting the municipality;
    - ii. Identify responsible parties, along with contact information, for removal and relocation of structures (including information for the parties' chain of command). If an outside contractor will be utilized, proof of bond/copy of contract must be provided;
    - iii. Identify equipment needed and means of access to such equipment by responsible parties, addressing competing needs for the equipment during storm preparations;
    - iv. Identify the location(s) where the structures will be placed once they are removed outside of the coastal high hazard area;
    - v. Identity of party responsible for reporting to the Division when the structures have been removed; and
    - vi. The emergency plan must be certified by the mayor, business administrator, or director of public works of the municipality.
  - c. The application must include an analysis of the need for the number of structures proposed in accordance with the public trust doctrine and NJDEP Green Acres rules at N.J.A.C. 7:36-25.8(a), which states, "*A local government unit shall not construct a building on unfunded parkland unless the building directly supports the use of the parkland for recreation and conservation purposes or is to be used for public indoor recreation as defined at N.J.A.C. 7:36-2.1, and the local government unit complies with the change in use procedures at N.J.A.C. 7:36-25.6.*".
2. The following conditions are related to placement of structures:
  - a. Structures cannot have utilities or sewer connections except that, if necessary, a temporary restroom may have an above-ground water connection for flushing toilets/hand washing and above-ground electric for light/hand dryers – all wastewater must be collected in a holding tank as sewer lines are not permitted;
  - b. Placement of the structures shall not involve the excavation, grading or filling of a beach;

- c. The structure shall have no adverse impact on special areas defined at N.J.A.C. 7:7-9 (including, but not limited to wetlands, coastal bluffs, and dunes);
  - d. The structure shall be located a minimum of 50 feet landward of the mean high water line, except on beaches where the development is located on the most landward portion of the beach;
  - e. The development shall occupy a maximum of 33 percent of the total width of the beach berm area within the limits of the municipality, and is limited to the most landward one-third of the useable beach berm area;
  - f. The total area of beach coverage, including all structures and support facilities, shall not exceed one acre. The Department reserves the right to limit the coverage to a greater extent due to prevailing beach conditions, public access and safety concerns;
  - g. The structures shall not be located on a dune, coastal bluff, or in a wetland and must be located at least 50 feet from any wetland;
  - h. The structures shall not unreasonably conflict with ocean views or other beach uses, including blanket space; and
  - i. Existing public access shall remain and/or be provided in accordance with the lands and waters subject to public trust rights rule at N.J.A.C. 7:7-9.48, and the public access rule at N.J.A.C. 7:7-16.9.
3. Permit issuance will be subject to the following special conditions:
- a. Structures shall be immediately removed from the beach and relocated to a secure place at any time the National Weather Service issues a Severe Weather Alert for the municipality in which the development is located, for significant weather events, such as Coastal Flood Warning, Extreme Wind Warning, Hurricane Warning, Tornado Warning or Tropical Storm Warning, that would directly affect structures left on the beach, until the Severe Weather Alert is lifted;
  - b. Once removed, the municipality shall notify the Division in writing that the structures have been removed;
  - c. Temporary structures shall remain in place only from 5/1 thru 10/31 of each year. All temporary structures shall be removed by 10/31 of each year; and
  - d. Public access shall be maintained in accordance with the lands and waters subject to public trust rights rule at N.J.A.C. 7:7-9.48, and the public access rule at N.J.A.C. 7:7-16.9.

Should you have any questions, please contact me at [Becky.Mazzei@dep.nj.gov](mailto:Becky.Mazzei@dep.nj.gov).

Sincerely,



Becky Mazzei  
Environmental Specialist 2  
Bureau of Coastal Permitting  
Division of Land Resource Protection

CC: Agent  
Township Clerk/Construction Official



# CITY OF NORTH WILDWOOD

## Office of the City Clerk

901 Atlantic Avenue  
North Wildwood, NJ 08260  
(609)-522-2030 ext. 1400

To: Mayor and Council  
From: City Historian  
Date: Feb. 21, 2023  
RE: Annual Report

Pursuant to N.J.S.A. 40:10A-7b, I hereby present to Mayor and City Council the Annual Report of the City Historian.

During the year 2022, my office has undertaken and accomplished the following:

1. Operated the Hereford Inlet Lighthouse from May 6 to October 16, 2022.
2. Coordinated historic preservation/conservation of 1893 Borough of Anglesea Tax Duplicate.
3. Continued scanning current and historical documents on ShoreScan cloud-based backup service (To date more than 179,000 pages saved).
4. Continued using new/improved method of storing resolutions dating back to 1970.
5. Ordered new Historical Markers:
  - USLSS (Seawall at 1<sup>st</sup> & Surf)
  - 1886 Borough Hall (Walnut & NY)
  - Current City Hall (9<sup>th</sup> & Atlantic)
  - 1906 Ottens Tract Bridges (17<sup>th</sup> & Oyster Creek)
6. Held Anglesea Day on June 3:
  - a. Unveiled two new Historical Markers
    - 1<sup>st</sup> Borough Hall, Walnut & New York Avenues, 1886-1903
    - 2<sup>nd</sup> Borough Hall, 3<sup>rd</sup> & Central Avenues, 1903-1922
    -
  - b. Presentation on the current City Hall in the municipality.
8. Held National Lighthouse Day ceremony, August 7, 2022
  - a. WSJ Presentation on Lighthouse during WWII, w/ Diana DeNote/Carlyle Dennis
  - b. Guest Speaker NJ State Senator Michael Testa
  - c. Guest Speaker Patrick J. Murphy, former under-sec of Army and member of Congress

d. Unveiled two new Historical Markers

- ARR Station Spruce & NY
- WJRR Station 1<sup>st</sup> & NJ

9. Continued to meet with woodworking company representative regarding production of small plaques for Historic Building Designations in the City.
10. Continued verbatim transcription of Borough of Anglesea Council Meeting Minutes 1885-1906.
11. Prepared for submission to NJDEP the Annual 2022 Lighthouse Report and the 2023 Lighthouse Management Plan pursuant to Paragraph 18 of the Lighthouse Lease between the City of North Wildwood and the State of New Jersey.
12. Oversaw deposit and expenditure transactions for the Hereford Inlet Lighthouse Trust Fund, with balance of \$21,364.69 as of December 31, 2022.
13. "Borough of Anglesea 1885-1906," Volume 1 of the North Wildwood History Series, continues to be available on Amazon.com.
14. "Anglesea Fire Company 1897-1949," Volume 2A of the North Wildwood History Series, continues to be available on Amazon.com.
15. Work is in progress on Volume 2B of the NW History Series, "Anglesea Fire Company 1949-Present" and Volume 3, "Borough of North Wildwood 1906-1917."
16. Hosted/conducted tour of Lighthouse for MMS summer school enrichment program July 27.
17. Received and reviewed old checks & checkbooks found in Office of the Tax Collector.
18. Researched origin of bottle found on beach labeled "J. J. Sturmer Jr., Anglesea, NJ," c. 1890.



# City of North Wildwood Special Event Application Form

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Type of Event (*check one*)

- ☐ Parade / Procession      ☐ Festival ☐ 1Day ☐ multi-day      ☐ Block Party      ☐ Bonfire
- ☐ Craft Show ☐ 1Day ☐ multi-day      ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- ☐ Ceremony / Celebration / Demonstration      ☐ Polar Plunge / Water Event      ☐ Car Show
- ☐ Film / Photography      ☐ Stage Request Only      ☐ Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A “special event” is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: \_\_\_\_\_

2) Address of Organization: \_\_\_\_\_

3) Purpose of Organization: \_\_\_\_\_

4) How many members are in your organization: \_\_\_\_\_

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of <b>Event Chairperson / Organizer</b>	
Title	Cell Phone
Address / City / State / Zip	
Email	

Name of <b>Event Chairperson / Organizer</b>	
Title	Cell Phone
Address / City / State / Zip	
Email	

## SECTION 2 – APPLICATION AUTHORIZATION

I, \_\_\_\_\_, the undersigned state that I am the duly  
**Name of Applicant**

authorized representative of the \_\_\_\_\_  
**Name of Organization**

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## SECTION 3 – EVENT INFORMATION

1) Official Name of Event: \_\_\_\_\_

2) Location of Event (*please list city venue requirements by day/date*): \_\_\_\_\_

3) Describe Event Activities: \_\_\_\_\_

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES NO

5) If yes, describe in detail: \_\_\_\_\_

6) Will alcohol be served or sold by event organizers or others: YES NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: \_\_\_\_\_

D) Designated Location of open display of alcohol: \_\_\_\_\_

E) Other Conditions: \_\_\_\_\_

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

8) Rain Date or Delayed Starting Time: \_\_\_\_\_

9) Schedule Details: (*Include a copy of program schedule/timeline/description of events*)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Clean-Up (00:00 AM/PM)				

## SECTION 3 – EVENT INFORMATION CONTINUE

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10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: \_\_\_\_\_

11) Describe how you plan to provide security for the event: \_\_\_\_\_

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

### **ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

## SECTION 4 – INSURANCE REQUIREMENTS

---

1) Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

**Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”**

**A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.**



# CERTIFICATE OF INSURANCE

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Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

## I. INDIVIDUALS

A. General Liability Limit \$500,000

Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

## II. NON-PROFIT/CHARITABLE GROUPS

A. General Liability Limit (Per Occurrence) \$1,000,000

B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000

C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

**The City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

### III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as “**Additional Insured**” with Endorsement page(s) to read as follows:

**The City of North Wildwood**  
**901 Atlantic Avenue**  
**North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant’s Medical Policy.

**NAME OF ORGANIZATION/USER** \_\_\_\_\_ will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

#### **INSURANCE**

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

#### **COVID-19**

**USER** verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

[https://nj.gov/infobank/eo/056murphy/approved/eo\\_archive.html](https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html)

**USER** shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**USER (SIGNATURE)**

\_\_\_\_\_  
**CITY REPRESENTATIVE**

\_\_\_\_\_  
**USER (PRINT NAME)**

\_\_\_\_\_  
**CITY REPRESENTATIVE (PRINT)**

**BONFIRE EVENT**

### ***North Wildwood Fire Department Bonfire Permit Requirements:***

- 1) All requests must be reviewed by the Fire Prevention Office and then approved by the Fire Chief prior to issuing a permit. All approved bonfires are the sole responsibility of the fire department.
- 2) Bonfires may be cancelled or postponed when emergency fire department response activity has occurred on the same date of the scheduled event, which would preclude our ability to staff or supervise the event.
- 3) Bonfires will be cancelled during any period in which the State or County Fire Warden has established a ban on open burning.
- 4) The Chief will appoint a designated Incident Commander who will be the sole authority in command of the ignition and all other conditions affecting the actual fire.
- 5) All bonfires will utilize logs acquired by DPW for a fee of \$1,000. This will include up to 50 logs purchased and assembled into a pyramid shape and all clean up fees.
- 6) The location and preparation of the land to be used for the bonfire must be accessible to current fire department apparatus or vehicles, and free of brush, grass, or protected dunes in the immediate area.
- 7) Sufficient fire department personnel must be available and present for the duration of event including ignition and extinguishment.
- 8) The hosting agency must provide a liaison person to coordinate the event schedule and conditions with the Incident Commander. The liaison shall remain present and accessible to the IC for the duration of the event. The hosting agency may designate the individuals as needed so long as the information pertaining to the event is consistent.
- 9) The IC shall order removed any person or persons that act in an unsafe manner or that otherwise creates a hazard to their safety of civilian attendees or that interferes with the operation or authority of the fire department.
- 10) The fire department is responsible for the complete extinguishment of the fire. Upon the termination of the event, the event-hosting agency shall announce the termination of the event and begin disassembly of all personnel prior to beginning the extinguishment of the fire.
- 11) The Fire Chief or IC shall order immediate extinguishment of the fire at any time weather conditions, continuous disruption by attendees, unsafe acts, or circumstances that require the full mobilization of the fire department for an emergency situation.
- 12) No outside agency or fire department will be called or considered for operation without the consent of the Fire Chief or the IC.

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Chairperson / Organizer / Designee Signature

---

Date

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**POLAR PLUNGE / WATER EVENT**

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- 1) All Plunges/Splashes (any event that enters the ocean water) will be held at the 15<sup>th</sup> street beach or the area designated by the NWBP Chief.
- 2) The event must originate at the 15<sup>th</sup> street beach.  
(No marches or parades to the beach event)
- 3) Event organizer to provide adequate event staff in clearly marked attire. (*shirts & badges*)
- 4) **The event organizer must coordinate pre-registration amounts on a weekly basis to Police Department.**  
(Police department to disseminate information to Admin, Fire, Beach, PW & Recreation Departments)
- 5) Event organizer to notify participants and event staff of Hypothermia symptoms
- 6) Time of event cannot exceed one hour
- 7) Time in the water for all participants is not to exceed 15 Minutes
- 8) Area of the event entry to the water is to be clearly marked
- 9) Entry to the water at once (*rope drop and countdown*)
- 10) NO CONSUMPTION OF ALCOHOLIC BEVERAGES PRIOR TO THE EVENT
- 11) NO CONSUMPTION OF ALCOHOLIC BEVERAGES DURING THE EVENT
- 12) NO PARTICIPANTS ALLOWED TO PARTICIPATE IF VISIBLY INTOXICATED
- 13) Must have approved State Police application to hold a marine event
- 14) Attire of plungers must be acceptable as beachwear, at a minimum and no changing of clothes on the beach.
- 15) **Any Additional Cost to any Department involved in the event is to be borne by event organizer or the organization**
- 16) Only vehicles with city authorization are permitted on the beach during the event. (*Visible Pass*)
- 17) There will be a pre-event meeting within two weeks prior to the event to discuss all of the above

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Chairperson / Organizer / Designee Signature

---

Date

---

**PARADE / PROCESSION / CAR SHOW**

---

1) Proposed Parade Route (*include turn-by-turn directions*): \_\_\_\_\_

2) Starting Location & Ending Location (*identify on site-plan*): \_\_\_\_\_

3) Assembly Area & Disbanding Area (*identify on site-plan*): \_\_\_\_\_

4) Location of Reviewing/Judging Stands & Bleachers (*identify on site-plan*): \_\_\_\_\_

5) Number of Participants: \_\_\_\_\_ Number of Spectators: \_\_\_\_\_ Number of Animals: \_\_\_\_\_

6) Number of Bands / Musical Units: \_\_\_\_\_ Number of Floats: \_\_\_\_\_

7) Number of Cars / Trucks: \_\_\_\_\_ (*Certain height restrictions may apply due to overhead wires*)

8) Number of Buses: \_\_\_\_\_ Will you require Off-Site Bus Parking? YES NO

9) If yes, how much Off-Site Parking will you need: \_\_\_\_\_

10) Is Bollard Removal Required? YES NO  
Bollard Location: \_\_\_\_\_

Removal Time: \_\_\_\_\_

**A NW Police officer must be present on scene to authorize removal and reinstallation of bollards**

11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator	
Title	Cell Phone
Address / City / State / Zip	
Email	

12) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*): \_\_\_\_\_

**WALK / RUN (1K-5K-10K) / TRIATHLON / BIKE / MARATHON / RACE**

1) Proposed Route (*include turn-by-turn directions*): \_\_\_\_\_

---

2) List Any Street Closings (*identify on site-plan*): \_\_\_\_\_

3) Entrance Fee Charged:      YES                      NO                      Amount: \$ \_\_\_\_\_

4) Beneficiary: \_\_\_\_\_

5) Event Distance(s): \_\_\_\_\_

6) Do participants complete a registration form:      YES                      NO  
(*Please include a registration form with application*)

7) Number of Participants: \_\_\_\_\_      How many volunteers will staff the event: \_\_\_\_\_

8) Starting & Ending Location (*identify on site-plan*): \_\_\_\_\_

9) Assembly & Disbanding Area (*identify on site-plan*): \_\_\_\_\_

10) Location(s) of Water Stations (*identify on site-plan*): \_\_\_\_\_

11) Location of First Aid Tent (*identify on site-plan*): \_\_\_\_\_

12) Explain your First Aid / Medical Plan: \_\_\_\_\_

13) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*): \_\_\_\_\_

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## BLOCK PARTY

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1) Location (*site-plan*): \_\_\_\_\_

2) List any Street Closings (*site-plan*): \_\_\_\_\_

3) Purpose: \_\_\_\_\_

4) Date(s): \_\_\_\_\_ Hours: \_\_\_\_\_

5) Estimated number of people attending: \_\_\_\_\_

6) Type of Music or Entertainment: \_\_\_\_\_

7) Name of DJ or Entertainer: \_\_\_\_\_

DJ or Entertainer Contact information: \_\_\_\_\_

Names of Band(s): \_\_\_\_\_

Band Contact Information: \_\_\_\_\_

Note: The issuance of a **BLOCK PARTY** permit **DOES NOT** waive the local noise ordinance, which prevents excessive noises from 10PM to 8AM. Please include the address, name, and signature of every property owner on the street that is being proposed to shut down stating their approval for the block party.

***DISCHARGE OF FIREWORKS IS PROHIBITED.***

## **FILM / PHOTOGRAPHY**

1) Title of Production: \_\_\_\_\_

2) Type of Production (*check any that applies*):



- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Feature Film           | <input type="checkbox"/> Promotional Video          | <input type="checkbox"/> Documentary/Education    |
| <input type="checkbox"/> TV Series/Movie        | <input type="checkbox"/> TV Commercial              | <input type="checkbox"/> Student Film/Photography |
| <input type="checkbox"/> Commercial Photography | <input type="checkbox"/> Portrait/Still Photography | <input type="checkbox"/> Other: _____             |

3) Producer: \_\_\_\_\_

Cell/Email: \_\_\_\_\_

4) Director: \_\_\_\_\_

5) Location Manager: \_\_\_\_\_ Cell/Email: \_\_\_\_\_

6) Description/Summary of Scene(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7) # in Crew: \_\_\_\_\_ # in Cast/Talent: \_\_\_\_\_ # of Vehicles: \_\_\_\_\_

8) Please provide an agenda/timeline of the photo shoot and a contact list.

## STAGE / REVIEWING STAND REQUEST

Large Stage Costs:    ☐ Stage 20' x 24'    ☐ Stage 24' x 24'    ☐ Stage 24' x 24' with Banner Frame

A) Street Use - \$750.00 (*Street Venues*)      Beach Use - \$1,000.00 (*Beach Venues*)

Small Stage Costs: ☐ Reviewing Stand 8' x 14'

B) Street Use - \$250.00 (*Street Venues*) Beach Use - \$500.00 (*Beach Venues*)

C) Lights-Electricians: There is an additional \$250 for electrical set-up

D) Call In: additional \$250 charge, if workers need to be called in to break down stage and/or secure in place due to bad weather, heavy rain, winds more than 30mph, etc.

E) Special Set-up: additional \$250 charge, if workers need to come back and set-up outside of normal working hours for the Department of Public Works.

F) Banners for banner frame must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (*please attach a photo or layout*):

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G) Foul Weather, Heavy Rain, High Wind (*Over 30 MPH*)

This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator: \_\_\_\_\_ Cell #: \_\_\_\_\_

**SITE PLAN SHOULD INCLUDE LOCATION, STAGE DIRECTION, ETC.**

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY	4 <sup>TH</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Delivery/Removal (00:00AM/PM)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Break-Down (00:00 AM/PM)				

## FESTIVAL 1 DAY OR MULTIPLE DAYS

1) Location (*list any street closing*): \_\_\_\_\_

---

2) Number of Non-Food Vendor Spaces: \_\_\_\_\_ Number of Food Vendor Spaces: \_\_\_\_\_

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.

**(NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate department(s) at one time.**

**Food Vendors must meet the requirements of the Cape May County Board of Health)**

4) Location of Stages / Performance Areas (*site plan*): \_\_\_\_\_

5) Type of Entertainment / Music: \_\_\_\_\_

a program schedule—may submit draft version—final version must be turned in 1 week prior to event

\*Attach

6) Are Vendor fees charged: YES NO Amount: \$ \_\_\_\_\_

7) Purpose of the fees and beneficiary: \_\_\_\_\_

8) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.*): \_\_\_\_\_

9) These items are **PROHIBITED** in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites
- Any type of Back Packs
- Any type of Coolers

## PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested: YES NO  
Is the event organization ordering the Dumpsters: YES NO  
Number Requested: Trash- \_\_\_\_\_ Recycling can/bottles- \_\_\_\_\_ Dumpsters- \_\_\_\_\_

## VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: \_\_\_\_\_

2) Do you request the use of any portable equipment from Public Works: YES NO  
(Please write an amount next to each requested item)

Traffic Cones-\_\_\_\_\_ Fencing-\_\_\_\_\_ Trash/Recycle Cans-\_\_\_\_\_ Eating Tables-\_\_\_\_\_  
Grease Drums-\_\_\_\_\_ Ash Drums-\_\_\_\_\_ Grey Water Tanks-\_\_\_\_\_ Sinks-\_\_\_\_\_  
Additional Equipment Requested \_\_\_\_\_

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO  
Will your event use portable toilets/trailers- YES NO  
Is the event organizer ordering toilets/trailers- YES NO  
If yes, how many will be used: \_\_\_\_\_  
Cleaning schedule will be \_\_\_\_\_ cleaning(s) per day or as directed NW Officials  
Name of company: \_\_\_\_\_  
Contact Person/Cell: \_\_\_\_\_

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

4) Will your event have any temporary structures, fences, or fixtures: YES NO  
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO  
If yes, how many- \_\_\_\_\_  
Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- \_\_\_\_\_ Coolers- \_\_\_\_\_ Chairs (folding)- \_\_\_\_\_ Tables- \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- \_\_\_\_\_ Podium- \_\_\_\_\_ Tents- \_\_\_\_\_ Signs- \_\_\_\_\_  
circle one

Additional Equipment- \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

☐ Posters ☐ Website ☐ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: \_\_\_\_\_

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

## BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO

(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO

If yes, please describe in detail: \_\_\_\_\_

3) Will the boardwalk be used to secure any items (*tents, signs or any other type of structure*): YES NO

If yes, please describe in detail: \_\_\_\_\_

4) Will you have any vehicles on the boardwalk (**Weight limit of 5000 lbs.**): YES NO

(*Vehicles are restricted to the Tram Path only*)

If yes, please describe in detail: \_\_\_\_\_

5) Will your event have any electrical needs: YES NO

(*Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout*)

Will you have any sound / lighting equipment: YES NO

Will you be using a lighting or sound contractor: YES NO

Contractor Information: \_\_\_\_\_

6) Overhead banners, banner flags and/or signs installed on City property

(*Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event*)

a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width

b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind

c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)

d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (*please attach a photo/layout*): \_\_\_\_\_

8) Electrical service fees shall be paid by the vendor:

(*Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout*)

A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp  
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: \_\_\_\_\_

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- \_\_\_\_\_ Purpose: \_\_\_\_\_

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO

(If yes, please describe in detail; include dates and times)

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: \_\_\_\_\_ Number of Food Vendor Spaces: \_\_\_\_\_

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

## POLICE DEPARTMENT

1) Contact information of person in charge of event: \_\_\_\_\_

2) Contact information of person on-site of event: \_\_\_\_\_

3) Street or sidewalk closure(s): YES NO  
**Plan approved: YES NO**

4) Barricade request (*fencing/barrels/cones*) YES NO  
Plan submitted: YES NO  
**Plan approved: YES NO**

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): \_\_\_\_\_

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (*describe below*): \_\_\_\_\_ Post Time: \_\_\_\_\_

7) Equipment stored overnight: YES NO

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: YES NO  
**Police Approval: YES NO**

9) Police requested or required for event: YES NO Start time: \_\_\_\_\_  
(*Please write amount next to request*) Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: YES NO Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_  
Location: \_\_\_\_\_

11) Alcohol being served at event: YES NO Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
State ABC Approval: YES NO  
**City Approval: YES NO**

12) Staging Area: YES NO  
Plan Submitted: YES NO  
**Plan Approved: YES NO**

13) First-Aid/EMS on site: YES NO

14) Large Events: Command Post being utilized: YES NO

Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(*Please put on a separate sheet*)

## FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request.* attendance - \_\_\_\_\_

3) Purpose: \_\_\_\_\_



4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: \_\_\_\_\_

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: \_\_\_\_\_

5) Permit #: \_\_\_\_\_ (Will be issued after Mayor & Council Approval)

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

### FIRE APPLICATION PERMIT FEE

The uniform fire code states:

“Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of the process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the Fire Official.” [N.J.A.C. 5:70-2.7(a)]

**\*\*PRINT CLEARLY and FILL IN ALL BLANKS\*\***

Date of Application: \_\_\_\_\_ Date of Activity: \_\_\_\_\_ Time: \_\_\_\_\_

Location of where Activity will occur: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Phone/Fax Number: \_\_\_\_\_ Emergency Number: \_\_\_\_\_

Block/Lot: \_\_\_\_\_ Registration Number: \_\_\_\_\_

The above named applicant hereby requests permission to conduct the following activity at the above indication location: \_\_\_\_\_

And for keeping, storage, occupancy, sale, handling, or manufacture of the following: \_\_\_\_\_

(State quantities for each category to be stored, or used and the method of storage or use:) \_\_\_\_\_

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the Fire Official.

Applicant Signature \_\_\_\_\_

Fire Official Signature \_\_\_\_\_

Fee Amount \_\_\_\_\_

Permit Type \_\_\_\_\_

## PERMIT /APPROVAL / AUTHORIZATION

Event Name: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Mayor & Council: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_

Date: \_\_\_\_\_

Application Fee waived: ☐ YES ☐ NO

Service Fees waived: ☐ YES ☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Office use only:**

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EVENT CHECKLIST**

- ☐ \_\_\_\_\_ Application Fee Paid
- ☐ \_\_\_\_\_ Certificate of Insurance listing N.W. as Additionally Insured
- ☐ \_\_\_\_\_ Additional Insured Endorsement Page(s) attached
- ☐ \_\_\_\_\_ Hold Harmless completed & signed
- ☐ \_\_\_\_\_ Detailed Site Plan defining the logistics of the event
- ☐ \_\_\_\_\_ Vendor list submitted to Clerk's Office
- ☐ \_\_\_\_\_ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- ☐ \_\_\_\_\_ Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- ☐ \_\_\_\_\_ Special Event Parking Passes Paid
- ☐ \_\_\_\_\_ Miscellaneous
- ☐ \_\_\_\_\_ Ready to be placed on the DMS

**TREASURER DEPARTMENT**

\_\_\_\_\_

**BILLING**

\_\_\_\_\_

Name of Event

\_\_\_\_\_

Date of Event

Application Fee	\$ _____	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		

January 17, 2023

Dear Mayor Rosenello and City Council,

Please allow this letter to serve as a proposal to respectfully request permission to hold special events in our parking lot.

The North Wildwood Saint Patrick's Day Parade is being held on March 11, 2023. Traditionally after the parade patrons descend on the Anglesea Pub to celebrate their Irish heritage by listening to traditional Irish Music. Typically we get requests from local organizations, such as Irish Dance Studios and Bagpipe Brigades who wish to participate in the celebration and to showcase their talent. In addition to local organizations we will have a few solo and duo acts performing. We are happy to accommodate such requests and encourage the celebration of Irish Heritage. In addition to local organizations we will have a few solo and duo acts performing.

In order to do so we are requesting permission to erect a tent for the weekend of March 11, 2023 and March 17 and 18, 2023. The tent would be similar to the tent we used during the summer of 2022 and will have side flaps to cut down on sound. The tent will be open from 12 p.m. until 9 p.m and free of charge. The tent will free up congestion on the inside due to the influx of 2nd home owners who will be in town for the holiday weekends.

These events will take place on our private property and do not require any additional services or requests from the city. Please contact us with any questions or if additional information is needed. Thank you for your time and consideration.

Respectfully,

The McMullan Family  
Sean McMullan - 609-374-2420  
Deborah McMullan - 215-828-1141  
Conn McMullan - 609- 374-7669

Scott: Same Approval process  
as Seaport Music Approval!



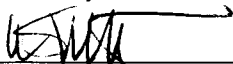
# City Clerk's Report

## January 2023

Alcoholic Beverages	.00	9-01-08-103-000
Mercantile License	.00	9-01-08-104-001
Room License	376.00	9-01-08-104-002
NW Tourism	1,788.00	-
GWTIDA	11,210.00	-
Cat License	.00	-
Dog License (City)	36.40	-
Dog License (State)	13.00	-
Pilot Clinic Fund	2.60	-
Animal Population Control	.00	-
Boardwalk Games	10,750.00	9-01-08-104-005
Legalized Bingo	.00	9-01-08-104-003
Raffle	.00	9-01-08-104-004
Street Inspection Fees	750.00	9-01-08-105-016
Street/Trench Permit	.00	9-01-08-105-016
Appliance Pick Up	40.00	9-01-08-105-001
Photo Copies	.00	9-01-16-510-004
Parking Permits	16,500.00	9-01-08-105-009
City Properties	13,000.00	9-01-08-128-001
Gun Permits	22.00	9-01-08-105-002
Beach Permits	300.00	9-01-08-105-003
Planning Board	1,680.00	9-01-08-105-004
Zoning Permits	.00	9-01-08-105-017
Zoning Board	.00	9-01-08-105-005
Assessments/Improvements	.00	9-01-16-510-003
Election Salary/Rent	.00	9-01-08-128-001
Special Events	.00	9-01-08-104-001
Late Fees	.00	9-01-16-569-001
Miscellaneous (incl/Dumpster Permits)	100.00	9-01-16-569-001
	.00	
<b>Totals</b>	<b>\$ 56,568.00</b>	

<b>Disbursements:</b>	
Ck # 1360 NJ Dept. of Health-Dogs	15.60
Ck # 1361 City of N.W. Dog Trust	36.40
Ck # 1362 N.W. Tourism	1,788.00
Ck # 1363 Treasurer	43,518.00
<b>GWTIDA</b>	11,210.00
Ck #	.00
<b>Total</b>	<b>\$ 56,568.00</b>

W. Scott Jett, City Clerk      Date: 2/1/2023



# Vital Statistics Monthly Report

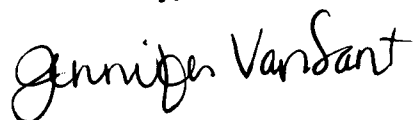
## January 2023

Birth Certificates	\$ 5.00
Marriage Certificates	\$ 20.00
Marriage License	\$ 0.00
Death Certificates	\$ 595.00
 Total	 \$ 620.00

### TOTALS IN NORTH WILDWOOD FOR MONTH

Births	Marriage	Deaths
0	0	0

Sincerely,



Jennifer VanSant, CMR



# NORTH WILDWOOD POLICE DEPARTMENT

901 ATLANTIC AVENUE  
NORTH WILDWOOD, NJ 08260



PHONE : 609.522.2411  
WEBSITE : [WWW.NWPD.ORG](http://WWW.NWPD.ORG)

The following is a report of the activities of the North Wildwood Police Department for the month of **January 2023**

**PATRICK T. ROSENELLO**  
DIRECTOR OF PUBLIC SAFETY

**JOHN A. STEVENSON**  
CHIEF OF POLICE

**WILLIAM J. ETSSELL**  
CAPTAIN

**KATHERINE C. MADDEN**  
LIEUTENANT

**JUSTIN R. ROBINSON**  
LIEUTENANT

**ADAM B. MCGRAW**  
LIEUTENANT

## CRIMES

Arson/Suspicious Fires	0
Assault - Aggravated	1
Assault - Simple	0
Burglary	0
Drug Offenses	0
Fraud	2
Murder	0
Possess Stolen Property	0
Rape	0
Robbery	0
Theft	1
Weapon Offenses	0

## DISORDERLY COMPLAINTS

Disorderly Acts/ Complaints	0
Malicious Property Damage	0

## PERSONNEL INJURY

Officer Injuries	0
------------------	---

## MOTOR VEHICLE

Drunk Driving	2
MV Accidents	4
MV Complaints, Misc	246
MV Theft	1
Summonses Issued	39

## SERVICES

Ambulance/Medical Assists	27
Assist Other Agencies	14
Beach/Boardwalk Permits	11
Residential Property Checks	618
Scheduled Business Checks	1003

## MISCELLANEOUS COMPLAINTS

Animal	6
False Burglary Alarms	4
False Fire Alarms	10

## ARRESTS

Adult	14
Juvenile	0

Total number of Incidents handled by the Department for the Month 2,973

Total Monies turned over to the City Clerk \$ 407.50

Respectfully,

 #234

John A. Stevenson  
Chief of Police

# JANUARY 2023

Police Reports: 11.50

Firearms: 36.00

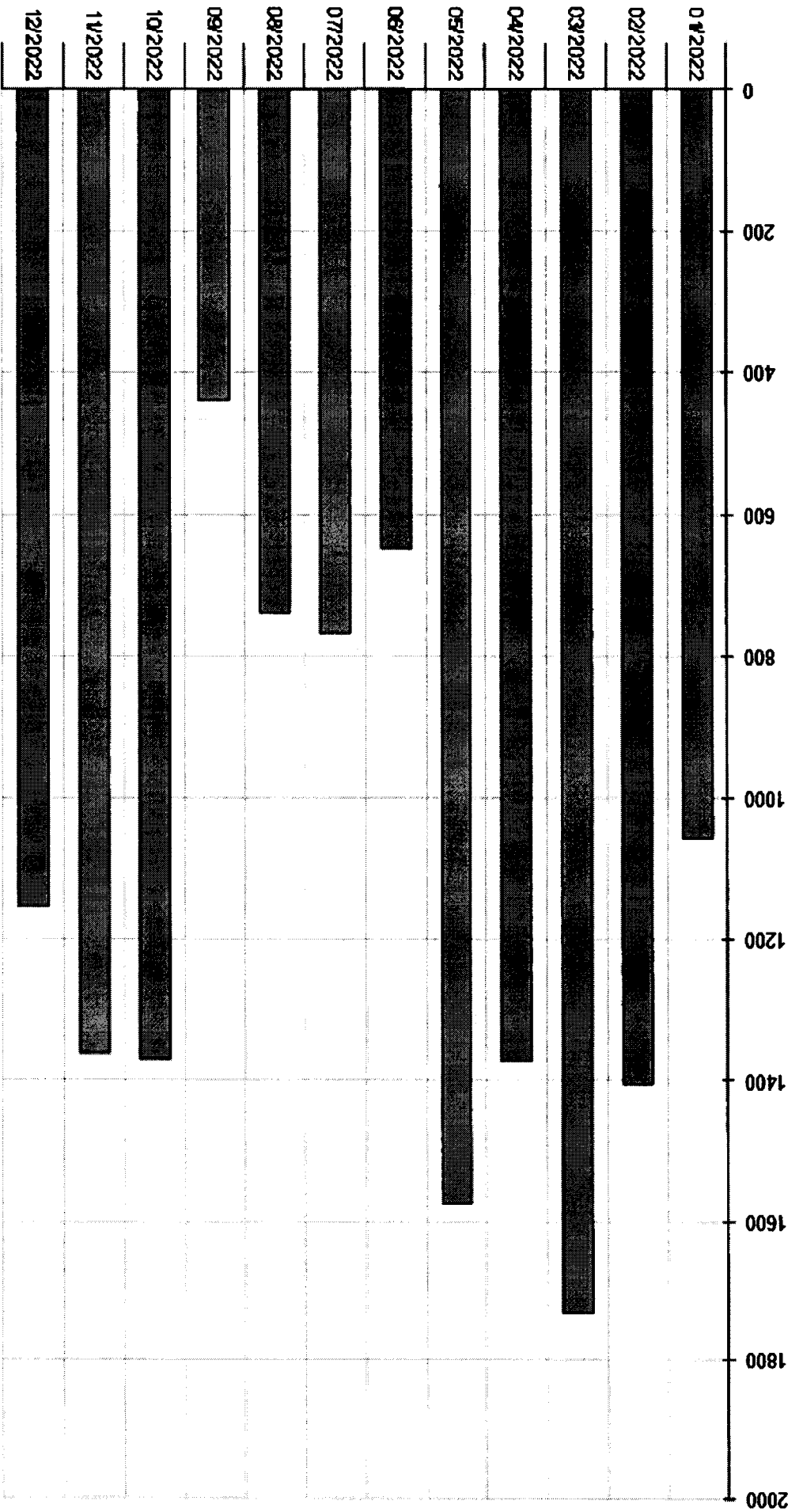
Beach/Board Permits: 360.00

Grand Total: 407.50

# Building Usage- Monthly

2022

	Adults 7:30am-2pm	Adults 2pm-7pm	Open Rec 1-6 Day	Open Rec 1-6 Friday Night	Open Rec 7-12 Day - No School	Open Rec 7-12 Evening	Adults 6pm-9pm	Bldg Tts
January	1,057	1,057	1,057	39	27	1,057	1,057	1,057
February	1,384	1,384	1,384	38	27	1,384	1,384	1,384
March	1,662	1,662	1,662	36	3	1,662	1,662	1,662
April	1,380	1,380	1,380	32	14	1,380	1,380	1,380
May	1,581	1,581	1,581	33	0	1,581	1,581	1,581
June	728	728	728	9	0	728	728	728
July	818	818	818	0	0	818	818	818
August	770	770	770	0	0	770	770	770
September	471	471	471	0	0	471	471	471
October	1,389	1,389	1,389	43	16	1,389	1,389	1,389
November	1,376	1,376	1,376	48	25	1,376	1,376	1,376
December	1,151	1,151	1,151	31	34	1,151	1,151	1,151
TOTALS:	5,529	959	4,692	288	122	975	1,202	13,767



■ Visitor - Basic Main Location



# TOTAL YEAR - 2022

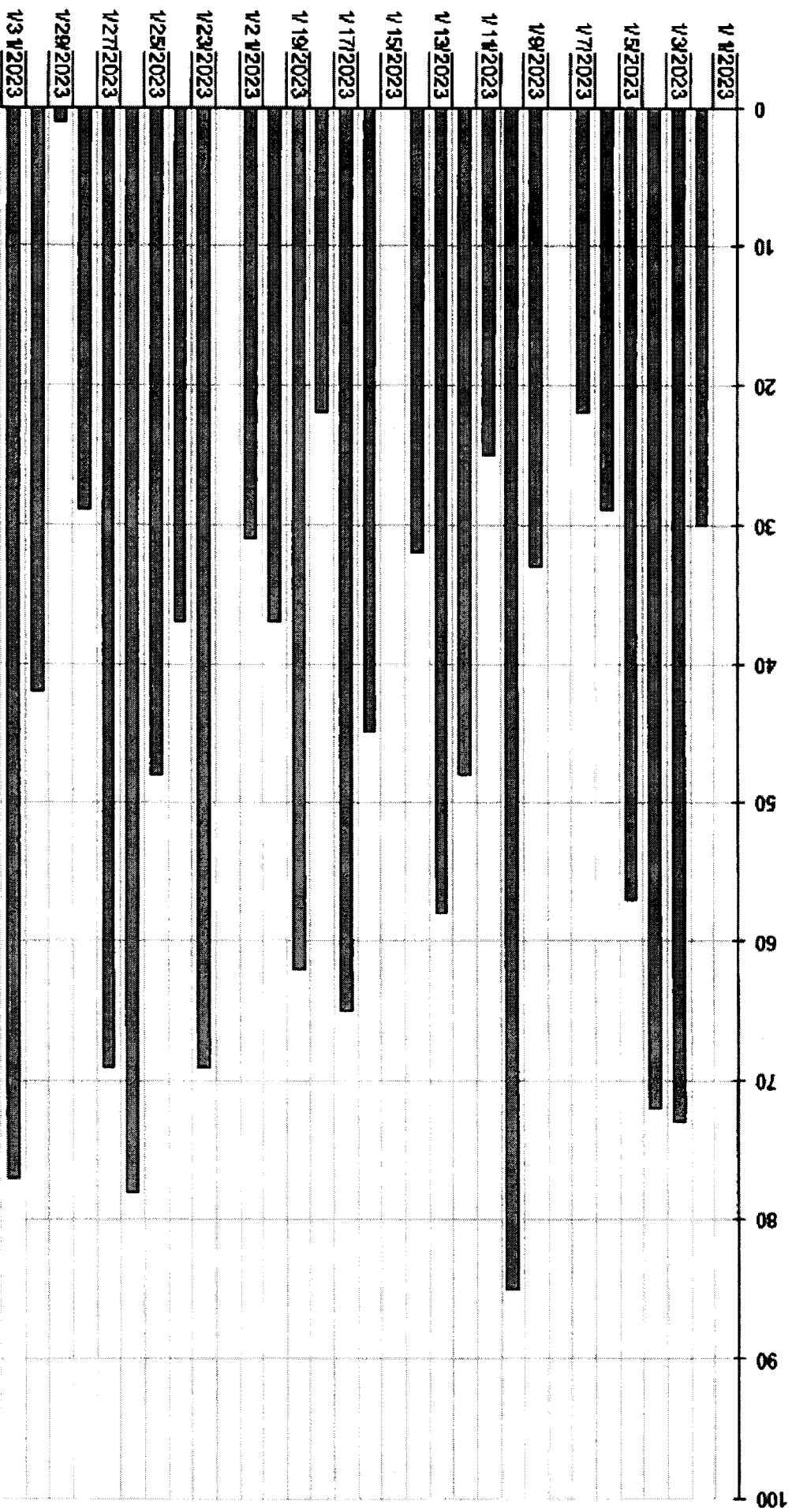
## North Wildwood Recreation Center BUILDING USAGE - OTHER 2022

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
1 AA - Friday Nights	59	68	78	95	111	130	274	131	159	62	79	111	1,377
2 All-Non	5	6	10	14	10	12	45	18	34	18	24	32	228
3 AA Special Event - ??	0	0	0	0	0	0	0	0	0	0	0	0	0
4 Buckets B-ball Clinics	76	153	0	0	0	0	0	0	0	0	0	0	229
5 B-ball (All) Leagues - SUMMER (inside)	0	0	0	0	0	0	9,068	1,531	0	0	0	0	10,599
6 B-ball Game - MMS (boys & girls)	821	996	0	0	0	0	0	0	0	0	0	0	1,777
7 B-ball Practice - MMS (boys & girls)	114	101	23	0	0	0	0	0	0	18	133	158	547
8 B-ball Practice/Game - WCA (HS/GS) (boys & girls)	54	66	13	0	0	0	0	0	43	0	117	295	588
9 B-ball Travel Girls Practices/Games (Shirts)	623	674	271	26	23	0	0	0	0	18	63	120	1,848
10 Camps - Buckets B-ball	0	0	0	0	0	0	1,315	737	0	0	0	0	2,052
11 Camps - Arts & Crafts Club	0	0	0	0	0	0	7	14	0	0	0	0	21
12 Camps - N. W. Soccer	0	0	0	0	0	383	596	0	0	0	0	0	979
13 Class - Cardio Fit	0	0	0	0	0	9	4	0	0	0	0	0	13
14 Class - Get Fit	0	0	0	0	0	9	15	4	0	0	0	0	28
15 Class - Line Dancing	27	70	59	48	12	64	38	45	52	33	45	35	528
16 Class - Cheer Class	0	0	0	0	121	76	0	0	0	0	0	0	197
17 Class - Hip Hop	0	0	0	2	2	0	0	0	0	0	0	0	4
18 Class - Meditation & Yoga	23	32	63	65	89	19	0	0	0	0	0	0	291
19 Class - Yoga	0	0	0	0	0	9	83	70	10	0	10	0	182
20 Class - Sunset Yoga	0	0	0	0	0	39	66	45	0	0	0	0	150
21 Class - Yoga Fusion	0	0	0	0	0	0	0	23	0	0	0	0	23
22 Coast Guard Foulie #83	0	7	5	0	7	9	12	11	12	9	8	0	80
23 City Department Meeting/Training - Various	47	34	18	14	19	18	0	0	0	0	0	0	130
24 Cheerleading - WCA	5	0	0	0	0	0	0	0	0	0	68	28	101
25 Cheerleading - MMS	10	0	0	0	0	0	0	0	0	0	0	0	10
26 CMC Dept. of Aging - Senior Meals	430	379	574	501	577	586	558	641	564	517	476	525	6,328
27 CONDO MEETINGS - VARIOUS	0	0	0	72	40	0	0	0	0	134	0	0	246
28 Crime Watch/Community Meetings	19	0	20	19	21	19	11	0	10	20	0	21	160
29 Department Head Meetings	0	13	14	12	12	0	11	10	12	13	12	12	121
30 Elections	0	0	0	0	0	687	0	0	0	0	1,104	0	1,791
31 EVENTS - VARIOUS	38	0	650	0	81	1,251	820	0	0	43	55	900	5,068
32 Facility Rentals - VARIOUS	144	56	2,671	441	1,158	0	77	125	154	28	57	158	5,101
33 Karate Class	91	103	161	106	115	143	53	80	94	107	113	86	1,252
34 MEETINGS - VARIOUS	0	0	0	0	0	3	0	0	0	0	8	0	19
35 Rec. Dept. Staff Meetings/Training	0	0	0	0	0	0	0	0	0	0	0	0	0
36 Recreation Commission Meeting	0	0	0	9	7	0	0	0	0	8	0	6	30
37 Republican Club	0	0	0	0	0	0	0	0	0	0	0	0	0
38 Safety Meetings	0	0	0	12	0	10	0	0	0	5	0	0	28
39 Scabble Nights	4	18	6	14	15	19	9	19	25	16	17	18	180
40 Special Event - Pre/Post Event Meetings	0	7	14	0	11	22	0	10	27	10	7	0	108
41 Tourism Development Commission Meetings	0	11	10	0	5	0	0	0	0	9	0	0	35
42 Tot-Time	65	128	118	45	0	0	0	0	0	0	29	27	412
43 Zumba	0	0	0	0	0	0	0	0	0	0	0	0	0
44 Zumbini	0	121	167	74	76	0	0	0	0	0	0	0	438
45 MISC - VARIOUS	0	0	0	0	12	0	0	0	0	0	0	64	76
MONTHLY TOTALS:	2,685	3,003	4,945	1,569	2,564	5,517	13,092	3,534	1,196	1,069	2,425	2,596	44,195

Building Usage- Monthly

2023

	Adults 7:30am-2pm	Adults 2pm-7pm	Open Rec 1-6 Day	Open Rec 1-6 Friday Night	Open Rec 7-12 Day - No School	Open Rec 7-12 Evening	Adults 6pm-9pm	Bldg Ttls
January	560	73	464	28	22	89	58	1,294
February	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0
TOTALS:	560	73	464	28	22	89	58	1,294



Visitor - Basic Main Location



**RECREATION DEPARTMENT  
MONTHLY TRANSMITTAL SUMMARY  
JANUARY 2023**

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
5th St. Park Lot							
Irish Festival	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th St. PL - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boat Ramp							
Launches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boat Ramp - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Buckets Basketball Camp Registrations							
Week 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Buckets Basketball Camp - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BUCKETS BASKETBALL CLINIC	\$0.00	\$145.00	\$25.00	\$50.00	\$0.00	\$0.00	\$220.00
Donations							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rentals							
Zumbini Anca Fabrizewski	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00
Gym Casello Basketball	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00
Karate Butch Hamer	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rental - Subtotal:	\$0.00	\$0.00	\$0.00	\$700.00	\$250.00	\$0.00	\$950.00
FISHING TOURNAMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes							
Boot Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cardio & Cut	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dance Creativity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Line Dancing	\$0.00	\$40.00	\$75.00	\$80.00	\$40.00	\$0.00	\$235.00
Meditation & Yoga	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Yoga	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumba	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumbini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes - Subtotal:	\$0.00	\$40.00	\$75.00	\$80.00	\$40.00	\$0.00	\$235.00
Hockey League Registrations							
2nd - 4th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th - 6th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hockey - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
KAYAK PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LOOMING CLASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PICKLEBALL CLINICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp Registrations							
Week 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - All Leagues							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball Registrations							
K-2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6-8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HS Boys	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel B-ball Registrations							
7-8 Girls (Sharks)	\$0.00	\$60.00	\$0.00	\$120.00	\$0.00	\$0.00	\$180.00
5-6 Girls (Sharks)	\$0.00	\$0.00	\$60.00	\$240.00	\$60.00	\$0.00	\$360.00
3-4 Girls (Sharks)	\$0.00	\$180.00	\$180.00	\$60.00	\$60.00	\$0.00	\$480.00
Sponsorships/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel B-ball - Subtotal:	\$0.00	\$240.00	\$240.00	\$420.00	\$120.00	\$0.00	\$1,020.00

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	MONTHLY
TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTAL
\$0.00	\$425.00	\$340.00	\$1,250.00	\$410.00	\$0.00	\$2,425.00

**WEEKLY TOTALS:**

JANUARY - 2023

North Wildwood Recreation Center  
BUILDING USAGE - OTHER 2023

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
1 AA - Friday Nights	0	16	11	11	19	0	57
2 Al-Anon	0	3	5	8	7	0	23
3 AA Special Event - ??	0	0	0	0	0	0	0
4 Buckets Basketball Clinics	0	71	71	71	71	0	284
5 B-Ball All Leagues Summer (Inside)	0	0	0	0	0	0	0
6 B-Ball Games - MMS (boys & girls)	0	75	205	340	305	195	1,120
7 B-Ball Practices - MMS (boys & girls)	0	35	28	23	11	14	111
8 B-Ball Practices/Games - WCA (boys & girls)	0	71	217	32	7	12	339
9 B-Ball Travel Girls Practices/Games (Sharks)	0	331	43	237	156	33	800
10 Camps - Buckets Basketball	0	0	0	0	0	0	0
11 Camps - N. W. Soccer	0	0	0	0	0	0	0
12 Camps - Marine Science	0	0	0	0	0	0	0
13 Class - Line Dancing	0	9	15	16	9	0	49
14 Class - Meditation & Yoga	0	0	0	0	0	0	0
15 Class - Zumba	0	0	0	0	0	0	0
16 Class - Zumbini	0	0	0	24	28	0	52
17 Class - ??	0	0	0	0	0	0	0
18 Coast Guard Flotilla #83	0	0	3	7	0	0	10
19 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
20 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
21 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
22 City-Dept Meeting/Training - ??	0	0	0	0	0	0	0
23 Cheerleading - WCA	0	0	0	0	0	0	0
24 Cheerleading - ??	0	0	0	0	0	0	0
25 CMC Dept. of Aging - Senior Citizen Meals	0	115	143	104	124	48	534
26 Condo Meeting - ?????	0	0	0	0	0	0	0
27 Condo Meeting - ?????	0	0	0	0	0	0	0
28 Condo Meeting - ?????	0	0	0	0	0	0	0
29 Condo Meeting - ?????	0	0	0	0	0	0	0
30 Condo Meeting - ?????	0	0	0	0	0	0	0
31 Condo Meeting - ?????	0	0	0	0	0	0	0
32 Crime Watch/Community Meeting	0	0	17	0	0	0	17
33 Department Head Meetings	0	0	0	0	0	0	0
34 ELECTIONS	0	0	0	0	0	0	0
35 Event - ??	0	0	0	0	0	0	0
36 Event - ??	0	0	0	0	0	0	0
37 Event - ??	0	0	0	0	0	0	0
38 Event - ??	0	0	0	0	0	0	0
39 Event - ??	0	0	0	0	0	0	0
40 Event - ??	0	0	0	0	0	0	0
41 Facility Rental - Casello Bball Clinic/Tournament	0	0	0	100	0	0	100
42 Facility Rental - Red Cross Blood Drive	0	0	0	0	36	0	36
43 Facility Rental - ??	0	0	0	0	0	0	0
44 Facility Rental - ??	0	0	0	0	0	0	0
45 Facility Rental - ??	0	0	0	0	0	0	0
46 Karate Class	0	16	30	36	25	17	124
47 Meeting Various - ??	0	0	0	0	0	0	0
48 Meeting Various - ??	0	0	0	0	0	0	0
49 Meeting Various - ??	0	0	0	0	0	0	0
50 Meeting Various - ??	0	0	0	0	0	0	0
51 Meeting Various - ??	0	0	0	0	0	0	0
52 Pickleball - Indoor	0	10	5	4	3	0	22
53 Rec. Department Staff Meetings/Training	0	0	0	0	0	0	0
54 Recreation Commission Meetings	0	0	0	0	0	0	0
55 Republican Club Meetings	0	0	0	0	0	0	0
56 Safety Committee Meetings	0	0	0	0	11	0	11
57 Scrabble Club	0	5	3	2	4	3	17
58 Soccer Shots - Indoor	0	17	32	32	11	21	113
59 Special Event - Pre/Post-Event Meetings	0	0	0	0	0	0	0
60 Tourism Development Commission Meetings	0	0	0	0	0	0	0
61 Tot-Time	0	15	19	20	38	0	92
62 Volleyball - Indoor	0	0	0	0	0	0	0
63 MISC - ?????	0	0	0	0	0	0	0
64 MISC - ?????	0	0	0	0	0	0	0
65 MISC - ?????	0	0	0	0	0	0	0
WEEKLY TOTALS:	0	789	847	1,067	865	343	3,911
							3,911



**CITY OF NORTH WILDWOOD  
CALENDAR YEAR 2023  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**ORDINANCE NO. 1897**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Mayor and Council of the City of North Wildwood in the County of Cape May finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Mayor and Council of the City of North Wildwood hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 761,041.74 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Mayor and Council of the City of North Wildwood hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of North Wildwood, in the County of Cape May a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the City of North Wildwood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 761,041.74 and that the CY 2023 municipal budget for the City of North Wildwood be approved and adopted in accordance with this ordinance.

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**APPROVED:**

\_\_\_\_\_  
Patrick T. Rosenello, Mayor

**ATTEST:**

\_\_\_\_\_  
W. Scott Jett, City Clerk

Introduced: February 21, 2023

Advertised: March 1, 2023

Hearing/Final: March 21, 2023

Advertised: March 29, 2023

# **CITY OF NORTH WILDWOOD COUNTY OF CAPE MAY, NEW JERSEY**

## **ORDINANCE NO. 1898**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS FIRE APPARATUS, BY AND FOR THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$989,600 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$940,120 IN BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**SECTION 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the City of North Wildwood, in the County of Cape May, State of New Jersey (the “City”). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$989,600, said sum being inclusive of \$49,480 as the amount of down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the “Local Bond Law”). The down payment is now available therefor by virtue of either provisions or a provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes or from moneys actually held by the City.

**SECTION 2.** For the financing of said improvement or purpose described in Section 3 hereof, and to meet the part of the \$989,600 appropriation not provided for by application hereunder of the down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$940,120 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in the principal amount not exceeding \$940,120 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

**SECTION 3.** (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is for the acquisition of various fire apparatus including,

but not limited to, a Rescue Pumper Fire Truck, and all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$940,120.

(c) The estimated cost of said improvement or purpose is \$989,600, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said improvement or purpose in the amount of \$49,480.

**SECTION 4.** In the event the United States of America, the State of New Jersey, the County of Cape May and/or a private entity make a contribution or grant in aid to the City, for the improvement and purpose authorized hereby and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Cape May and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Cape May and/or a private entity, shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the City shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount,

the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Capital Budget of the City is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the Office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the City may lawfully undertake as a general improvement or purpose, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 10 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$940,120 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

**SECTION 8.** The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy

*ad valorem* taxes upon all the taxable property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.100-2 or any successor provisions of federal income tax law.

**SECTION 10.** The City Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The City Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 10c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 11.** The City covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

**SECTION 12.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

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Patrick T. Rosenello, Mayor

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W. Scott Jett, City Clerk

Introduced: February 21, 2023  
Advertised: March 1, 2023  
Hearing/Final: March 21, 2023  
Advertised: March 29, 2023

(Effective April 19, 2023)



CITY OF NORTH WILDWOOD  
NOTICE OF HEARING

PLEASE TAKE NOTICE that on **Tuesday, February 21, 2023, at 10:00 AM** in the City Council Chambers at the North Wildwood City Hall, 901 Atlantic Avenue, North Wildwood, New Jersey, a public hearing, as required by N.J.S.A. 40:56-84, will be held upon the 2023 Budget of the Wildwoods Boardwalk Special Improvement District Management Corporation. The budget is set forth below and all persons having as interest therein shall be given an opportunity to be heard at the public hearing thereon.

<b><u>Wildwoods Boardwalk SID Management Corporation</u></b>		
<b><u>North Wildwood Special Assessment 2023 Budget Proposal</u></b>		
<b><u>INCOME</u></b>		<b><u>2023</u></b>
Special Assessment Levy		\$ 62,500.00
		\$
<b><i>TOTAL INCOME</i></b>		<b>\$ 62,500.00</b>
<b><u>EXPENSES</u></b>		
Boardwalk Cleaning		\$ 10,000.00
Bathroom Staffing		\$ 10,000.00
Bathroom Supplies		\$ 15,000.00
Insurance		\$ 25,000.00
Office Expenses		\$ 2,500.00
<b><i>TOTAL EXPENSE</i></b>		<b>\$ 62,500.00</b>

By Order of the Mayor and Council  
of the City of North Wildwood  
W. Scott Jett, City Clerk

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### ADOPTION OF BUDGET OF THE WILDWOODS BOARDWALK SPECIAL IMPROVEMENT DISTRICT

**WHEREAS**, City Council of the City of North Wildwood did, on January 17, 2023, approve the North Wildwood portion of the budget of the Wildwoods Boardwalk Special Improvement District Management Corporation for the fiscal year 2023; and

**WHEREAS**, Mayor and Council, at the same time, by Resolution, scheduled the date of February 21, 2023 at 10:00 AM for public hearing on the budget and such hearing has been held.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of “The City of North Wildwood, in the County of Cape May and State of New Jersey,” that the proposed and approved budget of the Wildwoods Boardwalk Special Improvement District Management Corporation for fiscal year 2023 is hereby adopted.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution and approved budget be forwarded to the Cape May County Board of Taxation.

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\*\*\*\*\*

#### STATE OF NEW JERSEY

#### COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of February 2022.

Dated: February 21, 2023

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

Approved: \_\_\_\_\_  
Kellyann Tolomeo, Council President *pro tempore*

	Aye	Naye	Abstain	Absent		Aye	Naye	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

AWARDING CONTRACT FOR BEACH ICED COFFEE SALES CONCESSION

WHEREAS, oral auction bids were received at the North Wildwood City Hall on Wednesday, February 8, 2023 by the City Clerk for a beach ice cream sales concession for the 2023 summer season; and

WHEREAS, Aladdin’s Beach Enterprises, LLC of Bellmawr, NJ was the highest bidder; and

WHEREAS, Aladdin’s Beach Enterprises, LLC has paid the deposit as required by the bid specifications; and

WHEREAS, Aladdin’s Beach Enterprises, LLC has submitted and Council has reviewed the bidder’s Federal Government-issued DD-214 of business partner Jeffrey Cunningham, the bidder’s Non-Collusion Affidavit, the bidders’ Disclosure of Investment Activities in Russia, Belarus and Iran, and the bidder’s Ownership Disclosure Statement; and

WHEREAS, the City Administrator and City Solicitor have reviewed the bid of Aladdin’s Beach Enterprises, LLC and have advised that the bidder complied with the instructions to bidders and conditions of the award; and

WHEREAS, Council is satisfied that Aladdin’s Beach Enterprises, LLC is a responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The contract for the beach iced coffee sales concession for the 2023 summer season hereby is awarded to Aladdin’s Beach Enterprises, LLC of Bellmawr, NJ for a price of \$ 140,000.00.
- 3) The Mayor and City Clerk be and they hereby are authorized and directed to sign the contract that was included with the contract bidding materials and to deliver same to Aladdin’s Beach Enterprises, LLC for execution and return.

OFFERED BY: SECONDED BY: \*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21st day of February, 2023.

Dated: February 21, 2023 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick T. Rosenello, Mayor

Aye	Naye	Abstain	Absent	Aye	Naye	Abstain	Absent
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

AWARDING CONTRACT FOR BEACH UMBRELLA STAND CONCESSION

WHEREAS, oral auction bids were received at the North Wildwood City Hall on Wednesday, February 8, 2023 by the City Clerk for a beach umbrella stand concession for the 2023 summer season; and

WHEREAS, Sunbrella, Inc of Philadelphia, Pennsylvania, was the only bidder; and

WHEREAS, Sunbrella, Inc. has paid the deposit as required by the bid specifications; and

WHEREAS, Sunbrella, Inc. timely has submitted and Council has reviewed the bidder’s Ownership Disclosure Statement, the bidder’s Non-Collusion Affidavit and the bidder’s New Jersey Business Registration Certificate; and

WHEREAS, the City Administrator and City Solicitor have reviewed the bid of Sunbrella, Inc. and have advised that the bidder complied with the instructions to bidders and conditions of the award; and

WHEREAS, based on the City’s prior experiences with the president of Sunbrella, Inc., William Kelly, Council is satisfied that Sunbrella, Inc. is a responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The contract for the beach umbrella stand concession for the 2023 summer season hereby is awarded to Sunbrella, Inc. of Philadelphia, Pennsylvania for a price of \$15,000.00.
- 3) The Mayor and City Clerk be and they hereby are authorized and directed to sign the contract that was included with the contract bidding materials and to deliver same to Sunbrella, Inc. for execution and return.

OFFERED BY: SECONDED BY:
\*\*\*\*\*
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21st day of February, 2023.

Dated: February 21, 2023 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick T. Rosenello, Mayor

Table with 2 main sections for council members. Left section: Tolomeo, Rullo, Kane, Del Conte. Right section: Koehler, Bishop, Zampirri. Headers: Aye, Naye, Abstain, Absent.

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### AUTHORIZING THE AWARD OF AN ANIMAL CONTROL AND WILDLIFE REMOVAL SERVICES CONTRACT FOR 2023 - 2024

**WHEREAS**, N.J.S.A. 4:19-15.16b requires the governing body of every municipality to appoint a Certified Animal Control Officer who shall be responsible for animal control within the jurisdiction of the municipality and, therefore, the City of North Wildwood has need to enter into an animal control and wildlife removal services contract as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Purchasing Agent for the City of North Wildwood has determined and certified in writing that the value of the acquisition of required services will be more than \$17,500 and, as a result, the provisions of N.J.S.A. 19:44A-20.5, *et. seq.*, are applicable to the subject contract; and

**WHEREAS**, the Local Public Contracts Law, at N.J.S.A. 40A:11-3, provides that when the price of a contract does not exceed the current bid threshold then it may be awarded without public advertising for bids and the Local Public Contracts Law, at N.J.S.A. 40A:11-15, allows for the award of such contracts for a period of up to 24 months; and

**WHEREAS**, Shore Animal Control Services, L.L.C. has submitted a contract proposal indicating that, for 2023 and 2024, it will provide animal control and wildlife removal services for the sum of \$32,400.00 at the rate of \$15,600.00 for 2023 and \$16,800 for 2024; and

**WHEREAS**, Shore Animal Control Services, L.L.C. has the State of New Jersey licensing and certifications and experience necessary to perform the required services under the terms and conditions of the proposed contract; and

**WHEREAS**, the price of the proposed contract will not exceed the current bid threshold and, therefore, the subject contract can be awarded without public advertising for bids; and

**WHEREAS**, Shore Animal Control Services, L.L.C. has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the City of North Wildwood in the previous one year, and that the contract will prohibit Shore Animal Control Services, L.L.C. from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of North Wildwood, in the County of Cape May and State of New Jersey, as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

2) The Mayor and City Clerk be and they hereby are authorized to execute on behalf of the City of North Wildwood a two-year contract with Shore Animal Control Services, L.L.C., the form and substance of which shall be approved by the City Solicitor.

3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 shall be incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the City is attached hereto.

5) The Business Entity Disclosure Certification, the determination of value and the New Jersey Business Registration Certificate of Shore Animal Control Services, L.L.C. shall be place on file with this resolution.

6) This Resolution only shall become effective when:

- a. A copy of the New Jersey Business Registration Certificate of Shore Animal Control Services, L.L.C. is submitted to the City of North Wildwood pursuant to the provisions of N.J.S.A. 52:32-44b(1) and a copy of that Certificate shall be placed on file with this Resolution.
- b. Shore Animal Control Services, L.L.C. completes and submits a Disclosure of Investment Activities in Iran pursuant to N.J.S.A. 40A:11-2.1 and a copy of that Disclosure shall be placed on file with this Resolution.

7) A Notice of the Letting of this contract be published in the City's official newspaper within ten (10) days of the date of this Resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the City Clerk.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
 \*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of February, 2023.

Dated: February 21, 2023

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### **AWARDING PROFESSIONAL SERVICES CONTRACT TO THE STOCKTON UNIVERSITY COASTAL RESEARCH CENTER FOR BEACH MONITORING SERVICES**

**WHEREAS**, North Wildwood's proximity to the Atlantic Ocean and its Beach historically has been and continues to be an integral part of North Wildwood's position as a vacation destination and the maintenance of the Beach is vital to the continued economic viability of the City of North Wildwood; and

**WHEREAS**, over the course of recent history, North Wildwood has suffered an enormous amount of beach erosion and storm damage; and

**WHEREAS**, from time to time, it will be necessary, as part of North Wildwood's beach maintenance program, to continue to monitor the beach for changes thereto and to gather data for use in connection with future beach projects and presentation of such data to state and federal authorities in the event of the occurrence of natural disasters; and

**WHEREAS**, the Stockton University Coastal Research Center has the professional credentials, abilities, equipment and expertise to conduct the beach monitoring activities for use in the on-going beach maintenance program that would be acceptable to governmental regulatory authorities and has submitted a proposal (Exhibit "A"), dated December 21, 2022 indicating that it will perform the required services for a sum not to exceed \$84,962.89; and

**WHEREAS**, the North Wildwood Purchasing Agent has determined and certified in writing that the value of the acquisition of the subject services will exceed \$17,500.00 and, therefore, the proposed contract would fall within the scope of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Council deems it to be in the best interests of the City of North Wildwood that the "non-fair and open" option that is set forth in N.J.S.A. 19:44A-20.5 be utilized for this matter; and

**WHEREAS**, Stockton University Coastal Research Center has completed and submitted a Business Entity Disclosure Certification that certifies that Stockton University Coastal Research Center has not made any reportable contributions to a political or candidate committee in the City of North Wildwood in the previous one year, and that the contract will prohibit Stockton University Coastal Research Center from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* provides that contracts for "Professional Services" may be awarded without public advertisement for bids.

**NOW, THEREFORE, BE IT RESOLVED**, by the members of Council in the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2) A contract hereby is awarded to the Stockton University Coastal Research Center for the services described above at a cost not to exceed \$84,962.89 as set forth in its proposal (a copy of which is annexed hereto as Exhibit "A") and the Mayor and City Clerk be and they hereby are authorized to execute a contract for said services.

3) This contract has been awarded without competitive reason for the following reasons:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

- (B) The services required are highly specialized or technical in nature;
- (C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;
- (D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;
- (E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;
- (F) The individual or entity that will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;
- (G) The services include advice to and consultation with the municipality that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the municipal officials, such that competitive bidding is not feasible or practical;
- (H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient.

4) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 are hereby incorporated into specifications and this contract by reference, and the contractor contracting with the City is bound by said language, together with the other provisions of the Anti-Discrimination Laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

5) This Resolution shall only become effective when a copy of the Certification of Availability of Funds prepared by the Chief Financial Officer of this City is attached hereto.

6) The Determination of Value be placed on file with this resolution.

7) Notice of the Letting of this contract be published in an official newspaper of the City within ten (10) days of the date of this Resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the City Clerk.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_  
\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of February, 2023.

Dated: February 21, 2023  
Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							



The Coastal Research Center

Ph. 609-652-4245

Fax 609-748-0656



30 Wilson Avenue  
Port Republic, NJ 08241

[www.stockton.edu/crc](http://www.stockton.edu/crc)

NEW JERSEY'S DISTINCTIVE PUBLIC UNIVERSITY

Mr. Nic Long, City Administrator  
City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260

December 21, 2022

Dear Mr. Long,

The Stockton University Coastal Research Center (CRC) has prepared a proposal to continue monitoring the municipal engineered beach in 2023. The proposal consists of three tasks to survey the engineered shoreline of North Wildwood in the spring and in the fall of 2023 and provide a final report at year's end to the municipality.

Each of the two surveys is designed to provide cross sectional data along the entire North Wildwood oceanfront on a 200-foot spacing. This is needed to have the detail should a storm damage the beach. Any restoration project would require this data to allow the accurate computation of the sand volume lost in support of a FEMA disaster summary report under Category "G" beach damage should one be declared during 2023.

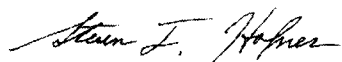
A contingency for a future Federal Disaster Declaration is included to have funding available in advance for an emergency survey in the event of a Presidential Disaster declaration so that the data would be suitable for use to document the quantity of restoration sand to be pumped onto the beach following the disaster declaration. This expense would be 75% reimbursable by FEMA under their Category "G" beach damages policy. North Wildwood would use the post-storm data to show damage losses to the beaches and/or dunes due to the storm and generate the cost necessary to restore the oceanfront to the status as of the most recent past beach nourishment with either a back-pass operation or dredge pumping from the sea floor.

All contingency funding would require municipal authorization prior to the CRC starting any work. The contingency for unanticipated meetings would also be subject to municipal requests. Contingency survey funding could also be employed to cover pre-construction should a NJ State Office of Coastal Engineering (OCE) cooperative project with the US Army Engineers come to fruition during 2023.

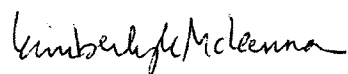
The separate segments of the work include \$62,452.97 for the two beach surveys at a 200-foot spacing for the transects; \$650.00 for the air photograph flights; and \$21,859.93 for the post-federal disaster declaration survey of the 200-foot spaced profiles to define the damage due to the storm.

Please examine this proposal and let me know if the scope and intent meet your needs. I would be happy to discuss this proposal and modify the proposal to suit the municipality's needs.

Sincerely,

A handwritten signature in cursive script, reading "Steven J. Hafner".

Steven Hafner  
Assistant Director, Coastal Research Center  
And Principal Investigator

A handwritten signature in cursive script, reading "Kimberly McKenna".

Kimberly McKenna  
Associate Director, Coastal Research Center

**STOCKTON UNIVERSITY**  
**COASTAL RESEARCH CENTER**

**NORTH WILDWOOD 2023 BEACHFILL MONITORING**

<b>TASK 1A:</b>	SURVEY OF ENGINEERED BEACH & DATA ANALYSIS – SPRING 2023	
	Salaries	\$ 19,831.11
	Travel	\$ 375.00
	Equipment Use Fee	\$ 1,625.00
	Expendable Supplies	\$ 100.00
	<b><u>Total Task 1A</u></b>	<b><u>\$ 21,931.11</u></b>
<b>TASK 1B:</b>	Letter of Findings	
	Salaries	\$ 6,969.27
	Equipment Use Fee	\$ 125.00
	<b><u>Total Task 1B</u></b>	<b><u>\$ 7,094.27</u></b>
	<b><u>TOTAL TASK 1</u></b>	<b><u>\$ 29,025.38</u></b>
<b>TASK 2:</b>	SURVEY OF ENGINEERED BEACH & DATA ANALYSIS – FALL 2023	
	Salaries	\$ 19,831.11
	Travel	\$ 375.00
	Equipment Use Fee	\$ 1,625.00
	Expendable Supplies	\$ 100.00
	<b><u>TOTAL TASK 2</u></b>	<b><u>\$ 21,931.11</u></b>
<b>TASK 3:</b>	QUARTERLY AERIAL PHOTOGRAPHY	
	Sub-Contractor	\$ 650.00
	<b><u>TOTAL TASK 3</u></b>	<b><u>\$ 650.00</u></b>
<b>TASK 4:</b>	FINAL REPORT	
	Salaries	\$ 11,371.48
	Equipment Use Fee	\$ 125.00
	<b><u>TOTAL TASK 4</u></b>	<b><u>\$ 11,496.48</u></b>
	<b><u>TOTAL TASKS 1-4</u></b>	<b><u>\$63,102.97</u></b>

*(Continued next page)*

*EMERGENCY CONTINGENCY TO CONDUCT STORM DISASTER SURVEY &  
CONTINGENCY FOR MEETINGS ON UNANTICIPATED ISSUES*

Council or the municipal official overseeing our activity would specifically authorize any and all contingency tasks prior to undertaking any such work under this section; includes survey, data analysis, & letter. The work effort would involve Dr. Farrell and/or a CRC Staff Member to attend any meetings requested by the City of North Wildwood.

Salaries	\$ 19,959.93
Travel	\$ 375.00
Equipment Use Fee	\$ 1500.00
Expendable Supplies	\$ 25.00

<i>EMERGENCY CONTINGENCY TOTAL</i>	<u><i>\$21,859.93</i></u>
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<u><i>Contingency Total with Meetings</i></u>	<u><i>\$21,859.93</i></u>
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<u><b>TOTAL PROJECT WITH CONTINGENCY</b></u>	<u><b>\$ 84,962.89</b></u>
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CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING AGREEMENT FOR THE PURCHASE OF A  
SURPLUS M939A1 6X6 CARGO TRUCK FROM EASTERN  
SURPLUS & EQUIPMENT CO. AND AUTHORIZING TRADE IN  
OF SURPLUS M923A1 TRUCK NO LONGER NEEDED FOR  
PUBLIC USE BY THE CITY OF NORTH WILDWOOD

WHEREAS, the North Wildwood Fire Department is in need of a cargo truck, of which Eastern Surplus & Equipment Company is in possession of an M939A1 6x6 Cargo Truck which would be sufficient for the needs of the Fire Department; and

WHEREAS, the City of North Wildwood has determined that an M923A1 Cargo Truck in its possession, VIN # C52302942, is of little or no value to the City and, consequently, desires to trade in said truck as part of the purchase of the M939A1 6x6 Cargo Truck from Eastern Surplus & Equipment Company; and

WHEREAS, said purchase would involve the payment of \$22,700 plus the M932A1 Cargo Truck trade in to Eastern Surplus & Equipment Company for the M939A1 6x6 Cargo Truck; and

WHEREAS, the City of North Wildwood has agreed to pay the sum of \$22,700.00 plus the trade in and the City of North Wildwood has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of North Wildwood, in the County of Cape May, State of New Jersey, as follows:

- 1. All of the statement of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. Ownership of an M923A1 Cargo Truck, along with a payment of \$22,700, is hereby approved to be transferred to Eastern Surplus & Equipment Company in exchange for an M939A1 6x6 Cargo Truck for use by the North Wildwood Fire Department.
- 3. That the appropriate officials of the City of North Wildwood be and they are hereby authorized, empowered, and directed to execute any and all required documents necessary to conclude the purchase of the M939A1 6x6 Cargo Truck, involving the payment of \$22,700 and the trade in of an M923A1 Cargo Truck, said execution to permit the physical transfer of said M923A1 Cargo Truck to Eastern Surplus & Equipment Company.

OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

STATE OF NEW JERSEY COUNTY OF CAPE MAY  
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of February, 2023.

Dated: February 21, 2023 Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

Approved: \_\_\_\_\_  
Patrick Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

RESOLUTION # \_\_\_\_\_

City of North Wildwood  
Cape May County, New Jersey

RESOLUTION

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE  
A GRANT AGREEMENT WITH THE COUNTY OF CAPE MAY FOR  
AMERICAN RESCUE PLAN ACT (ARPA) INFRASTRUCTURE  
FUNDING

WHEREAS, Cape May County is providing ARPA funding to municipalities for infrastructure improvements; and

WHEREAS, funding can be provided for a broad range of water, sewer and storm water infrastructure improvements in the amount of up to \$400,000 per municipality; and

WHEREAS, the City of North Wildwood desires to submit an application to Cape May County to take advantage of the APRA funding opportunity and to accept said funding if said application is approved.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of North Wildwood, Cape May County, New Jersey, that:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The application for the above stated ARPA Funding is hereby approved.
- 3) The Mayor and City Clerk are hereby authorized to submit said application to Cape May County on behalf of the City of North Wildwood.
- 4) The Mayor and City Clerk are hereby authorized, if said application is approved by Cape May County, to execute the grant agreement and any other appertaining documents on behalf of the City of North Wildwood and that their signatures constitute acceptance of the terms and conditions of said grant agreement.

My signature and the City Clerk’s Seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

SIGNED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

ATTEST: \_\_\_\_\_  
(SEAL) W. Scott Jett, City Clerk

OFFERED BY: \_\_\_\_\_      SECONDED BY: \_\_\_\_\_

\*\*\*\*\*  
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 21<sup>st</sup> day of February 2023.

Dated: February 21, 2023      Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

Approved: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

	Aye	Naye	Abstain	Absent		Aye	Naye	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									