

CITY OF NORTH WILDWOOD

NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING

MAY 16, 2023 AT 10:00 AM

This is a proposed agenda which is subject to change by Mayor and Council without further notice.

ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.

PRESENTATION: Cape May County American Recovery Plan Act Grant (\$400K)

MINUTES: APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 2, 2023

COMMUNICATIONS:

Receive & File:

NEW JERSEY DEP, RE: CAFRA Permit Application, Virginia Blair, 424 W. 15th Avenue
ATLANTIC CITY ELECTRIC, RE: Notice of Public Hearing, May 23

Approve & File:

SPECIAL EVENT, RE: Corcoran Run To Remember, May 28
SPECIAL EVENT, RE: Sunrise on Sundays, Every Sunday May 28 through September 3
SPECIAL EVENT, RE: VFW Memorial Day Service, May 29
SPECIAL EVENT, RE: NJ State Elks Parade, June 3
SPECIAL EVENT, RE: Anglesea Day Ceremony, June 9
SPECIAL EVENT, RE: Ride to Defeat ALS, June 10

Approve & File With State:

ANGLESEA FIRE COMPANY, RE: Social Affair Permit Application, NJ BBQ Festival, July 14-16

APPOINTMENTS:

Municipal Court
Beach Patrol
Recreation Dept.
Finance Dept.
City Clerk (Lighthouse Staff)
Police Dept.
Fire Dept.

REPORTS:

Various Depts.

ORDINANCES:

Ord. 1899 (2nd Reading) – Amending Chapter 276, Land Development Parking Regulations
Ord. 1901 (2nd Reading) – Amending Chapter 296 Mobile Home Parking
Ord. 1902 (2nd Reading) – Bond Ordinance Capital Improvements
Ord. 1903 (2nd Reading) – Authorizing Encroachment Easement – 23rd & Boardwalk
Ord. 1906 (1st Reading) – Amending Chapter 360, Sewer Board of Review

RESOLUTIONS:

1. Refund for Overpayment of Real Estate Taxes
2. Cancelling Amounts on Sewer Accounts (Leaks)
3. Cancelling Amounts on Sewer Accounts (Sewer Committee)
4. Accepting Completion of Project – USDA Lucas Devices North Wildwood Fire Dept.
5. Tonnage Grant Application
6. Designating Areas Subject to Protection by NW Beach Patrol for 2023 Season
7. Approving Application of Seaport Pier for Events Pursuant to Ordinance 1780
8. Waiving ABC Time Restriction During Special Event – Seaport Pier
9. Acceptance of County American Rescue Plan Act Grant for 5th Ave. Reconstruction Project
10. Approving Items of Revenue & Appropriation – American Rescue Plan Act Funds (\$400K)

VOUCHER LIST/FINANCE: Authorizing payment of all approved vouchers

COUNCIL:

PUBLIC:

ADJOURNMENT:

Next Regular Meeting: Wednesday, June 7, 2023 @ 5:00 p.m.

WORK SESSION
APRIL 18, 2023
9:45 AM

Members Present: Present were Mayor Patrick Rosenello, President of Council Salvatore Zampirri, Councilpersons Edwin Koehler, Margaret Bishop, David Del Conte and Kellyann Tolomeo. Councilmen James Kane and Joseph Rullo were not present. Also present were City Administrator Nicholas Long, Solicitor Nicole Curio and Engineer Ralph Petrella.

ADMINISTRATOR LONG stated that in an effort to increase revenues for the City, the parking meter rates for the summer should be increased. It will be proposed by resolution at the next meeting that, generally, the areas closest to beach be increased to \$5 per hour, Surf Avenue \$4 per hour, and back farther from the beach \$3 per hour.

CITY CLERK JETT stated that the rate for all meters in the City has been \$2 per hour for approximately 15 years.

MAYOR ROSENELLO stated that private parking lots on the island have rates of up to \$6 per hour, so our parking meters are well below what the fair rate is for the island.

CITY CLERK JETT distributed to Mayor and Council a draft ordinance restricting access to various office areas of public buildings, and stated that Council may wish to consider such an ordinance in the near future. It would make unauthorized entry to certain areas in public buildings a criminal trespass offense. A number of nearby municipalities have or are considering the adoption of such an ordinance.

On a motion by Tolomeo, seconded by Koehler, that the work session be adjourned. Carried. 9:55 AM

REGULAR MEETING
APRIL 18, 2023
10:00 AM

A regular meeting of the North Wildwood City Council was held in the morning of the above date in the City Hall. The President of Council stated, *"The meeting is now open. Adequate notice of this meeting has been provided by posting a copy of the notice of the time and place of this meeting on the City Clerk's bulletin board and by mailing a copy of the same to The Press of Atlantic City and The Cape May County Herald on January 4, 2023."*

ROLL CALL: Present were Mayor Patrick Rosenello, President of Council Salvatore Zampirri, Councilpersons Edwin Koehler, Margaret Bishop, David Del Conte and Kellyann Tolomeo. Councilmen James Kane and Joseph Rullo were not present. Also present were City Administrator Nicholas Long, Solicitor Nicole Curio and Engineer Ralph Petrella.

MINUTES: On a motion by Bishop, seconded by Tolomeo, that the minutes of the regular meeting of April 4, 2023 be approved. Carried.

COMMUNICATIONS:

ATLANTIC CITY ELECTRIC

RE: Arbor Day "Tree-Mendous" Free Tree Program

On a motion by Tolomeo, seconded by Koehler, that the above correspondence be received and filed. Carried.

THE HYLAND GROUP

RE: CAFRA Permit Application, 615 W. Spruce Avenue

On a motion by Tolomeo, seconded by Koehler, that the above correspondence be received and filed. Carried.

REGULAR MEETING
APRIL 18, 2023

CAPE MAY COUNTY MUA
RE:

March 2023 Regional Pump Station Flow
Report

On a motion by Tolomeo, seconded by Koehler, that the above correspondence be received and filed. Carried.

APPOINTMENTS:

Fire Department:

Edward Wagner	Firefighter/EMT	Start Work Date: 5/16/23
---------------	-----------------	--------------------------

Police Department:

Christopher Johnson	SLEO II	Start Work Date: 5/5/23
Thomas Tran	SLEO II	Start Work Date: 5/5/23
Brandon Knapp	SLEO II	Start Work Date: 5/5/23
Frank Britsch	SLEO I	Start Work Date: 5/30/23
Aidan Spillman	SLEO I	Start Work Date: 5/30/23
Raffaele Sebastian	SLEO I	Start Work Date: 5/30/23
Daniel Gill	SLEO II	Start Work Date: 4/29/23
Patrick Kelsey	SLEO II	Start Work Date: 4/29/23
Amir Quandeel	SLEO II	Start Work Date: 4/29/23
Anthony Zugaib	SLEO II	Start Work Date: 4/29/23
Jared Cruz	SLEO II	Start Work Date: 4/29/23
Joshua Dechnik	SLEO II	Start Work Date: 4/29/23
Alexander D’Attilio	SLEO II	Start Work Date: 4/29/23
Philip Klose	SLEO II	Start Work Date: 4/29/23
Thomas Hoffman	SLEO II	Start Work Date: 4/29/23
Edward Miller	SLEO II	Start Work Date: 4/29/23
Scott Jaffe	SLEO II	Start Work Date: 4/29/23
Cole McCafferty	SLEO II	Start Work Date: 4/29/23
Zachary Myrtetus	SLEO II	Start Work Date: 4/29/23
Justin Ortiz	SLEO II	Start Work Date: 4/29/23
Derron Cooney	SLEO II	Start Work Date: 4/29/23
Paige Dooley	SLEO II	Start Work Date: 4/29/23

Recreation Department:

Ronald Golden	Boat Ramp Attendant	Start Work Date: 4/29/23
Edward Sweeney	Boat Ramp Attendant	Start Work Date: 4/29/23
George Monahan	Boat Ramp Attendant	Start Work Date: 4/29/23
Joseph Boraski	Boat Ramp Attendant	Start Work Date: 4/29/23

On a motion by Koehler, seconded by Tolomeo, the above seasonal appointments be confirmed. Carried.

Anglesea Volunteer Fire Company:

Carmella Fullerton	Fire Police
Tom Fullerton	Fire Police
Jim McGinty	Fire Police

North Wildwood Volunteer Fire Company:

William S. Jett	Fire Police
-----------------	-------------

On a motion by Koehler, seconded by Tolomeo, the above appointments be confirmed. Carried.

REGULAR MEETING
APRIL 18, 2023

REPORTS:

CITY CLERK REPORT FOR MARCH 2023:

Total monies collected for the Month:.....\$ 212,477.95
Total monies turned over to the City Treasurer.....\$ 174,570.95

REGISTRAR OF VITAL STATISTICS REPORT FOR MARCH 2023:

Total monies turned over to the City Treasurer.....\$ 140.00
Totals in NW for Month: Deaths -7- Marriages -2- Births -0-

POLICE DEPARTMENT REPORT FOR MARCH 2023:

Total monies turned over to the City Clerk’s Office.....\$ 151.95
Total Incidents Handled by the Department for the Month..... 2,999

SHORE ANIMAL CONTROL REPORT FOR MARCH 2023:

Total NW Calls for Month.....45

On a motion by Bishop, seconded by Koehler, that the above reports be received and filed as presented. Carried.

ORDINANCES:

ORDINANCE NO. 1901 - On a motion by Koehler, seconded by Bishop, that Ordinance No. 1901 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1901 by its title, known as “*An Ordinance Amending And Supplementing Chapter 296, Mobile Home Trailers, Of The Code Of The City Of North Wildwood.*”

On a motion by Tolomeo, seconded by Koehler, that Ordinance No. 1901 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1901 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 16, 2023 at 10:00 AM.

ORDINANCE NO. 1902 - On a motion by Koehler, seconded by Del Conte, that Ordinance No. 1902 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1902 by its title, known as “*Bond Ordinance Providing For Various Improvements To Buildings, Grounds And Beaches, By And For The City Of North Wildwood, In The County Of Cape May, State Of New Jersey; Appropriating \$3,500,000 Therefor And Authorizing The Issuance Of \$3,325,000 In Bonds Or Notes To Finance Part Of The Cost Thereof.*”

MAYOR ROSENELLO stated that this Ordinance will appropriate funds for seawall extension and repairs.

On a motion by Koehler, seconded by Bishop, that Ordinance No. 1902 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1902 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 16, 2023 at 10:00 AM.

ORDINANCE NO. 1903 - On a motion by Koehler, seconded by Del Conte, that Ordinance No. 1903 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1903 by its title, known as “*An Ordinance Authorizing The Grant Of An Encroachment Easement For Valuable Consideration To SSN Wildwood, LLC And Repealing Ordinance 1889.*”

**REGULAR MEETING
APRIL 18, 2023**

CITY CLERK JETT stated that this encroachment has existed for years and this Ordinance will legalize the situation and allow the owner to make appropriate repairs. This encroachment was originally approved by Ordinance No. 1889 but a number of amendments were needed in the encroachment agreement and in the Ordinance, so it has been deemed prudent to introduce and adopt a new Ordinance.

On a motion by Koehler, seconded by Tolomeo, that Ordinance No. 1903 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1903 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 16, 2023 at 10:00 AM.

RESOLUTIONS:

105-23

RE: Celebrating Arbor Day

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

106-23

RE: Proclaiming Week Of April 30 – May 6, 2023 As
Municipal Clerks Week

The above resolution was offered by Koehler, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

107-23

RE: Supporting *RevolutionNJ* In Preparation For 250th
Anniversary Of The Independence Of The United
States Of America In The Year 2026

CITY CLERK JETT read the Resolution:

WHEREAS, the Governor and Legislature created *RevolutionNJ* in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the founding of the United States of America, the pivotal role played by New Jersey in the Revolutionary War, and the contributions of its citizens to our nation's past, present and future; and

WHEREAS, *RevolutionNJ* was established to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey; and

WHEREAS, *RevolutionNJ* will engage New Jersey's citizens in all 21 counties and 564 municipalities through its official programs, initiatives and events; and

WHEREAS, Council deems it appropriate that the City recognize and celebrate the beginning of our nation and the role that New Jersey has played over the past 250 years as well as its present and future role as part of the United States of America, with particular focus on the individuals, ideas and events that shaped the United States, the State of New Jersey, Cape May County and the City of North Wildwood; and

WHEREAS, *RevolutionNJ* will consider the role that New Jersey played in the Revolutionary War, during which more battles and skirmishes occurred here than in any other colony, truly making it the crossroads of the American Revolution; and

**REGULAR MEETING
APRIL 18, 2023**

WHEREAS, *RevolutionNJ* will also highlight the role that the citizens of New Jersey played in fighting for the rights of life, liberty and the pursuit of happiness, and beyond the battlefield, contributing to the development of New Jersey and the nation in various ways; and

WHEREAS, preserving, studying and enjoying the history of the State of New Jersey can strengthen communities and build bonds between New Jersey residents as all work together to maintain and defend the Constitution of the United States of America.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The City of North Wildwood hereby expresses support of *RevolutionNJ* to assist in celebrating and commemorating the 250th anniversary of the founding of the United States of America.
- 3) The City hereby expresses support of the efforts of the North Wildwood Historical Commission and its previously-formed USA250 Subcommittee in planning and carrying out events to celebrate and commemorate the 250th anniversary of the founding of the United States of America, up to and including the Year 2026.
- 4) All residents and visitors of the City of North Wildwood are hereby urged to reflect upon the significant role that the State of New Jersey and its citizens have played in the history and development of our nation.
- 5) All residents and visitors of the City of North Wildwood are hereby urged to participate in the important events of the 250th anniversary of the United States of America and endeavor to understand the revolutionary ideals contained in the God-inspired documents relating to the founding of our nation.

The above resolution was offered by Tolomeo, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted. Mayor Rosenello stated that he has asked Reverend Deb Moore to head the Historical Commission's subcommittee for the semiquincentennial celebration and events.

108-23

RE:

Rescinding Acceptance Of New Jersey
Department Of Environmental Protection
Climate And Flood Resiliency Flood Hazard
Risk Reduction Grant For Hereford Inlet Storm
Water Pump Station Project

The above resolution was offered by Koehler, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted. Mayor Rosenello stated that this grant was in the amount of \$10 million but the cost of the total project was close to \$30 million. The City could not bear the burden of the excessive cost of the project. Congressman Van Drew has obtained \$10 million for the extension of the City's seawall to 7th Avenue, and NJDEP will contribute \$7 million.

**REGULAR MEETING
APRIL 18, 2023**

109-23

RE: Authorizing Approval Of Items Of Revenue And
Appropriation – 2023 UEZ Grant For The
Administrative Budget Pursuant To N.J.S.A.
40A:4-87

The above resolution was offered by Bishop, seconded by Koehler, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

110-23

RE: Issuance Of Amusement Games Licenses (Coxe)

The above resolution was offered by Koehler, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

111-23

RE: Authorizing Approval Of Change Order #1 –
Final & Payment Certificate #5 – Final – Seaport
Pier Fire Suppression System

The above resolution was offered by Koehler, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

FINANCE/VOUCHER LIST:

On a motion by Bishop, seconded by Tolomeo, authorizing payment of all approved vouchers. Carried. Pursuant to Resolution #10-23, all bills listed below be paid and warrants drawn by the proper officers for the stated amounts.

Check #	Vendor Name	Net Amount
54043	NJ STATE HEALTH BENEFITS PRGRM	217,729.84
54043	NJ STATE HEALTH BENEFITS PRGRM	32,148.82
54043	NJ STATE HEALTH BENEFITS PRGRM	2,951.43
54044	ADVANCED VIDEO & SOUND LLC	700.00
54045	AT&T MOBILITY	2,106.43
54045	AT&T MOBILITY	435.78
54046	ADMINISTRATIVE ADVANTAGE	923.94
54047	ADVANCED ENVIRO SYSTEMS	1,863.00
54048	AMERIFLEX	546.25
54049	Affordable Fire Protection Inc	40,729.42
54050	Blaney, Donohue, Weinberg PC	1,203.50
54051	Bloodgood Law Enforcement	596.00
54052	CMC MUNICIPAL CLERK'S ASSOC	500.00
54053	CARLSEN GROUP INC, THE	95.00
54053	CARLSEN GROUP INC, THE	95.00
54054	COMCAST	186.21
54054	COMCAST	180.21
54054	COMCAST	193.09
54054	COMCAST	315.04
54054	COMCAST	20.02
54054	COMCAST	4.49
54054	COMCAST	181.33
54055	ATLANTIC CITY ELECTRIC	15,550.46
54055	ATLANTIC CITY ELECTRIC	1,123.77
54055	ATLANTIC CITY ELECTRIC	21,999.85

54056	DELL COMPUTER CORP.	1,620.45
54057	DOCUTREND INC	709.58
54058	DEVO & ASSOCIATES	3,915.00
54058	DEVO & ASSOCIATES	20.76
54059	EAGLE POINT GUN	6,036.80
54060	EMR POWER SYSTEMS, LLC	330.44
54060	EMR POWER SYSTEMS, LLC	370.44
54060	EMR POWER SYSTEMS, LLC	245.00
54060	EMR POWER SYSTEMS, LLC	475.22
54060	EMR POWER SYSTEMS, LLC	485.44
54060	EMR POWER SYSTEMS, LLC	300.00
54060	EMR POWER SYSTEMS, LLC	381.47
54060	EMR POWER SYSTEMS, LLC	447.80
54061	ENTERPRISE FM TRUST	18,840.06
54062	GREAT AMERICAN FINANCIAL SERV	127.50
54063	Georgia Golf Construction, Inc	3,000.00
54064	INST. FOR PROFESSIONAL DEV.	50.00
54065	INST. FOR FORENSIC PSYCHOLOGY	1,900.00
54066	JAMES J AMENHAUSER	556.00
54067	JOYCEMEDIA	493.20
54067	JOYCEMEDIA	29.95
54068	Lake Shore Industries, Inc.	169.55
54069	LEADER PRINTERS	110.65
54070	LINCOLN NATIONAL LIFE INS CO	42,921.84
54071	MID-ATLANTIC CTR FOR THE ARTS	1,200.00
54072	MICHAEL J BROWN III	239.00
54073	NJ DEPT OF COMM. AFFAIRS	7,549.00
54074	NEW HORIZON COMMUNICATIONS	2,103.77
54075	NJ SHADE TREE FEDERATION	95.00
54076	ALLEGRA MARKETING,PRINT & MAIL	1,357.00
54076	ALLEGRA MARKETING,PRINT & MAIL	560.00
54076	ALLEGRA MARKETING,PRINT & MAIL	185.00
54077	PARKMOBILE LLC	60.30
54078	PRESS OF ATLANTIC CITY	228.80
54079	Quill	75.89
54079	Quill	151.74
54079	Quill	37.18
54080	SOUTH JERSEY GAS CO	1,561.27
54080	SOUTH JERSEY GAS CO	922.00
54080	SOUTH JERSEY GAS CO	552.86
54080	SOUTH JERSEY GAS CO	245.39
54080	SOUTH JERSEY GAS CO	42.47
54080	SOUTH JERSEY GAS CO	2,281.10
54080	SOUTH JERSEY GAS CO	1,016.10
54080	SOUTH JERSEY GAS CO	504.17
54080	SOUTH JERSEY GAS CO	1,389.59
54080	SOUTH JERSEY GAS CO	2,291.10
54080	SOUTH JERSEY GAS CO	441.10
54080	SOUTH JERSEY GAS CO	502.76
54081	STATE TOXICOLOGY LABORATORY	90.00
54082	SCHULER SECURITY INC	1,285.00
54083	SONITROL SECURITY OF DE VALLEY	3,908.00
54084	Stefankiewicz & Belasco LLC	532.00
54084	Stefankiewicz & Belasco LLC	126.00
54084	Stefankiewicz & Belasco LLC	154.00
54084	Stefankiewicz & Belasco LLC	126.00
54084	Stefankiewicz & Belasco LLC	182.00
54084	Stefankiewicz & Belasco LLC	70.00
54085	Simon Says LLC	1,500.00
54086	TAYLOR OIL COMPANY	4,530.49

54087	TRINITY CODE INSPECTIONS LLC	4,720.00
54087	TRINITY CODE INSPECTIONS LLC	5,572.00
54088	TABB INC	1,206.00
54089	U.S. POSTAL SERVICE (CMRS-FP)	10,000.00
54090	THOMSON REUTERS	210.01
54097	BANK OF AMERICA	1,950.00
54097	BANK OF AMERICA	17.75
54097	BANK OF AMERICA	336.00
54097	BANK OF AMERICA	69.99
54097	BANK OF AMERICA	-62.91
54097	BANK OF AMERICA	-66.92
54097	BANK OF AMERICA	11.80
54097	BANK OF AMERICA	39.97
54097	BANK OF AMERICA	66.27
54097	BANK OF AMERICA	17.97
54097	BANK OF AMERICA	11.46
54097	BANK OF AMERICA	100.18
54097	BANK OF AMERICA	61.90
54097	BANK OF AMERICA	81.39
54097	BANK OF AMERICA	199.00
54097	BANK OF AMERICA	11.91
54097	BANK OF AMERICA	15.98
54097	BANK OF AMERICA	24.99
54097	BANK OF AMERICA	195.02
54097	BANK OF AMERICA	345.15
54097	BANK OF AMERICA	146.54
54097	BANK OF AMERICA	9.68
54097	BANK OF AMERICA	34.98
54097	BANK OF AMERICA	85.00
54097	BANK OF AMERICA	40.00
54097	BANK OF AMERICA	175.00
54097	BANK OF AMERICA	175.00
54097	BANK OF AMERICA	2,952.36
54097	BANK OF AMERICA	14.20
54097	BANK OF AMERICA	133.76
54097	BANK OF AMERICA	104.85
54097	BANK OF AMERICA	140.37
54097	BANK OF AMERICA	103.83
54097	BANK OF AMERICA	210.60
54097	BANK OF AMERICA	149.34
54097	BANK OF AMERICA	165.40
54097	BANK OF AMERICA	76.77
54097	BANK OF AMERICA	49.67
54097	BANK OF AMERICA	892.09
54097	BANK OF AMERICA	4,842.58
54097	BANK OF AMERICA	4,269.58
54097	BANK OF AMERICA	31.55
54097	BANK OF AMERICA	11.99
54097	BANK OF AMERICA	1,207.80
54097	BANK OF AMERICA	187.52
54097	BANK OF AMERICA	15.00
54097	BANK OF AMERICA	111.00
54097	BANK OF AMERICA	111.00
54097	BANK OF AMERICA	111.00
54097	BANK OF AMERICA	-111.00
54097	BANK OF AMERICA	716.63
54097	BANK OF AMERICA	187.00
54097	BANK OF AMERICA	753.77
54097	BANK OF AMERICA	52.47
54097	BANK OF AMERICA	580.23

54097	BANK OF AMERICA	39.97
54097	BANK OF AMERICA	49.21
54097	BANK OF AMERICA	39.85
54097	BANK OF AMERICA	55.42
54097	BANK OF AMERICA	98.44
54097	BANK OF AMERICA	53.96
54097	BANK OF AMERICA	77.22
54097	BANK OF AMERICA	54.59
54097	BANK OF AMERICA	19.84
54097	BANK OF AMERICA	427.45
54097	BANK OF AMERICA	7.43
54097	BANK OF AMERICA	-29.12
54097	BANK OF AMERICA	54.43
54097	BANK OF AMERICA	29.12
54097	BANK OF AMERICA	41.00
54097	BANK OF AMERICA	4.24
54097	BANK OF AMERICA	18.50
54097	BANK OF AMERICA	56.94
54097	BANK OF AMERICA	102.54
54097	BANK OF AMERICA	34.28
54097	BANK OF AMERICA	20.92
54097	BANK OF AMERICA	23.20
54097	BANK OF AMERICA	29.96
54097	BANK OF AMERICA	164.80
54097	BANK OF AMERICA	19.44
54097	BANK OF AMERICA	16.97
54097	BANK OF AMERICA	484.75
54097	BANK OF AMERICA	209.91
54097	BANK OF AMERICA	112.27
54097	BANK OF AMERICA	291.03
54097	BANK OF AMERICA	145.00
54097	BANK OF AMERICA	148.00
54097	BANK OF AMERICA	140.95
54097	BANK OF AMERICA	1,038.00
54097	BANK OF AMERICA	64.00
54097	BANK OF AMERICA	90.49
54097	BANK OF AMERICA	9,112.47
54097	BANK OF AMERICA	190.40
54097	BANK OF AMERICA	115.48
54097	BANK OF AMERICA	288.00
54097	BANK OF AMERICA	29.47
54097	BANK OF AMERICA	30.00
54097	BANK OF AMERICA	200.00
54097	BANK OF AMERICA	117.49
54097	BANK OF AMERICA	25.00
54097	BANK OF AMERICA	25.00
54097	BANK OF AMERICA	25.00
54097	BANK OF AMERICA	105.19
54097	BANK OF AMERICA	217.92
54097	BANK OF AMERICA	1,565.72
54097	BANK OF AMERICA	-839.85
54097	BANK OF AMERICA	66.98
54097	BANK OF AMERICA	248.41
54097	BANK OF AMERICA	193.14
54097	BANK OF AMERICA	136.35
54097	BANK OF AMERICA	2,083.28
54097	BANK OF AMERICA	40.60
54097	BANK OF AMERICA	339.25
54097	BANK OF AMERICA	202.46
54097	BANK OF AMERICA	2,027.61

54097	BANK OF AMERICA	189.80
54097	BANK OF AMERICA	9.79
54097	BANK OF AMERICA	61.28
54097	BANK OF AMERICA	1,104.92
54097	BANK OF AMERICA	196.27
54097	BANK OF AMERICA	27.04
54097	BANK OF AMERICA	56.93
54097	BANK OF AMERICA	53.99
54097	BANK OF AMERICA	61.83
54097	BANK OF AMERICA	255.31
54097	BANK OF AMERICA	13.01
54097	BANK OF AMERICA	116.50
54097	BANK OF AMERICA	10.52
54097	BANK OF AMERICA	53.68
54097	BANK OF AMERICA	8.69
54097	BANK OF AMERICA	137.86
54097	BANK OF AMERICA	62.08
54097	BANK OF AMERICA	35.76
54097	BANK OF AMERICA	5.33
54097	BANK OF AMERICA	39.88
54097	BANK OF AMERICA	151.89
54097	BANK OF AMERICA	-246.62
54097	BANK OF AMERICA	4.13
54097	BANK OF AMERICA	28.99
54097	BANK OF AMERICA	24.81
54097	BANK OF AMERICA	16.17
54097	BANK OF AMERICA	9.48
54097	BANK OF AMERICA	122.75
54097	BANK OF AMERICA	328.14
54097	BANK OF AMERICA	23.77
54097	BANK OF AMERICA	39.75
54097	BANK OF AMERICA	1,234.98
54097	BANK OF AMERICA	35.00
54097	BANK OF AMERICA	53.15
54097	BANK OF AMERICA	26.65
54097	BANK OF AMERICA	280.46
54097	BANK OF AMERICA	5.33
54097	BANK OF AMERICA	-90.00
54097	BANK OF AMERICA	108.37
54097	BANK OF AMERICA	19.56
54097	BANK OF AMERICA	193.26
54097	BANK OF AMERICA	368.50
54097	BANK OF AMERICA	235.66
54097	BANK OF AMERICA	12.95
54097	BANK OF AMERICA	248.00
54097	BANK OF AMERICA	98.70
54097	BANK OF AMERICA	318.02
54097	BANK OF AMERICA	111.01
54097	BANK OF AMERICA	-26.82
54097	BANK OF AMERICA	26.82
54097	BANK OF AMERICA	-18.00
54097	BANK OF AMERICA	-66.00
54097	BANK OF AMERICA	65.20
54097	BANK OF AMERICA	3,000.00
54097	BANK OF AMERICA	31.98
54097	BANK OF AMERICA	431.50
54097	BANK OF AMERICA	302.90
54098	BOARDWALK SID MGMT CORP.	15,625.00
54099	MICHAEL J BROWN SR	400.00
54100	BARBARA GEVAUDAN	40.00

54100	BARBARA GEVAUDAN	40.00
54100	BARBARA GEVAUDAN	40.00
54100	BARBARA GEVAUDAN	40.00
54101	Cape May Car Wash LLC	11.00
54101	Cape May Car Wash LLC	11.00
54101	Cape May Car Wash LLC	11.00
54101	Cape May Car Wash LLC	11.00
54102	CULLEN AND DYKMAN LLP	60,567.23
54102	CULLEN AND DYKMAN LLP	37,748.18
54102	CULLEN AND DYKMAN LLP	41,271.85
54103	ROBERT DAVIS	400.00
54104	ZACHARY DEVOE	150.00
54105	FRANCIS G NOLAN	400.00
54106	DOUGLAS B FORD	439.00
54107	JERALD GARRIOTT	21.50
54108	RONALD GELZUNAS	10,226.75
54109	GEORGE J KAROLYI	400.00
54109	GEORGE J KAROLYI	400.00
54110	Herbert Porter	100.00
54111	James A Munda	900.00
54112	James J Sawyer	559.00
54113	LESLIE CLINE	400.00
54114	Andrew Ludman	700.00
54115	JUSTIN MELO	128.87
54116	MATTHEW J MCCRORY JR	100.00
54117	BRIAN MCDOWELL	100.00
54118	ONE CALL CONCEPTS, INC	121.55
54118	ONE CALL CONCEPTS, INC	2.50
54119	PINELANDS CONSTRUCTION LLC	67,399.17
54119	PINELANDS CONSTRUCTION LLC	4,500.00
54120	RICHARD DAVIS	400.00
54121	ROY BURNHAM	400.00
54122	RYAN LEWANDOWSKI	369.00
54123	ROBERT J NOCELLA	100.00
54124	ROBERT A MATTEUCCI	400.00
54125	SHORE QUALITY CLEANING	460.00
54126	SEA BOX INC	750.00
54127	STARR GENERAL CONTRACTORS	642.50
54128	VAN NOTE-HARVEY ASSOCIATES	5,571.95
54128	VAN NOTE-HARVEY ASSOCIATES	6,496.35
54128	VAN NOTE-HARVEY ASSOCIATES	472.50
54128	VAN NOTE-HARVEY ASSOCIATES	1,541.64
54128	VAN NOTE-HARVEY ASSOCIATES	189.00
54128	VAN NOTE-HARVEY ASSOCIATES	1,134.00
54128	VAN NOTE-HARVEY ASSOCIATES	3,324.75
54128	VAN NOTE-HARVEY ASSOCIATES	2,690.49
54128	VAN NOTE-HARVEY ASSOCIATES	5,471.71
54128	VAN NOTE-HARVEY ASSOCIATES	378.00
54128	VAN NOTE-HARVEY ASSOCIATES	4,033.75
54128	VAN NOTE-HARVEY ASSOCIATES	5,174.55
54128	VAN NOTE-HARVEY ASSOCIATES	5,409.98
54128	VAN NOTE-HARVEY ASSOCIATES	32,220.25
54128	VAN NOTE-HARVEY ASSOCIATES	17,064.86
54128	VAN NOTE-HARVEY ASSOCIATES	3,075.75
54128	VAN NOTE-HARVEY ASSOCIATES	3,121.91
54128	VAN NOTE-HARVEY ASSOCIATES	16,165.42
54128	VAN NOTE-HARVEY ASSOCIATES	2,053.66
54128	VAN NOTE-HARVEY ASSOCIATES	4,613.50
54129	WARWICK GROUP CONSULTANTS LLC	4,400.00

REGULAR MEETING
APRIL 18, 2023

PUBLIC: None.

ADJOURNMENT:

On a motion by Koehler, seconded by Tolomeo, that there being no further business before Council, we do now adjourn. Carried. 10:22 AM.

APPROVED:

Patrick T. Rosenello, Mayor

ATTEST:

W. Scott Jett, City Clerk

This is a generalization of the meeting of April 18, 2023 and not a verbatim transcript.



City of North Wildwood Special Event Application Form

Please issue copy 2024
for completion

Name of Event: Sunrise On Sunday

Date of Event: May 28 - Sept 5

Date of Application: March 26, 2023

Type of Event (check one)

- ☐ Parade / Procession ☐ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
- ☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- ☒ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
- ☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: Deborah Moore Ministries
- 2) Address of Organization: 40 PO Box 1171 Wildwood, NJ 08260
- 3) Purpose of Organization: Veteran & Family & NPF work
- 4) How many members are in your organization: Volunteers
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: same Tax ID#: same

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Deborah Moore	
Title President	Cell Phone 610-823-2829
Address / City / State / Zip c/o PO Box 1171 Wildwood, NY 08260	

Name of Event Chairperson / Organizer Deb Moore	
Title President	Cell Phone 610-823-2829
Address / City / State / Zip Same	
Email same DebMooreMinistries@comcast.net	

SECTION 2 – APPLICATION AUTHORIZATION

I, Deborah Moore, the undersigned state that I am the duly
Name of Applicant

authorized representative of the Deb Moore Ministries
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Deborah Moore
Applicant Signature

March 26, 2023
Date

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: Seaside on Sunday

2) Location of Event (please list city venue requirements by day/date): Lin Booth Camp

3) Describe Event Activities: Veteran Flag Raising

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☐ NO ☒

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES ☐ NO ☒

A) Do you have a ABC/Social Affairs Permit: YES ☐ NO ☒

B) Are you requesting approval for open display of alcohol: YES ☐ NO ☒

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: Per Steve & Deborahann

9) Schedule Details: (Include a copy of program schedule/timeline/description of events) @ Rec Center

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Clean-Up (00:00 AM/PM)				

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: use of shed as before

11) Describe how you plan to provide security for the event: _____

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

Same as Last Year

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: none

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$500,000
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.
- B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit (Per Occurrence) \$1,000,000
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:
The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as **"Additional Insured"** with Endorsement page(s) to read as follows:

The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

HOLD HARMLESS

NAME OF ORGANIZATION/USER Deborah Moore Ministries will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 26 day of March, 2023

Deborah L. Moore

USER (SIGNATURE)

Deborah Moore

USER (PRINT NAME)

[Signature]

CITY REPRESENTATIVE

Steve DeLong

CITY REPRESENTATIVE (PRINT)

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES ☒ NO
Is the event organization ordering the Dumpsters: YES ☒ NO
Number Requested: Trash- _____ Recycling can/bottles- _____ Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works: YES ☒ NO
(Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____
Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____
Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
Will your event use portable toilets/trailers- YES NO
Is the event organizer ordering toilets/trailers- YES NO
If yes, how many will be used: _____
Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
Name of company: _____
Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES ☒ NO
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES ☒ NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES ☒ NO

If yes, please describe in detail (include dates/times)- See Booth Camp

Storage @ site as last yr.

3) Will you require the use of Recreation Dept. portable equipment: YES ☒ NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES ☒ NO

☒ Posters ☒ Website ☒ Social Media ☒ Radio ☒ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☒ NO

If yes, please describe in detail: Iron Bath Camp.

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☒ NO
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)
Will you have any sound / lighting equipment: YES NO
Will you be using a lighting or sound contractor: YES NO

Contractor Information: Volunteers

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo layout): _____

same as before

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: _____

placing flags and poles on beach
in area of amphitheater

2) Do you anticipate the need for NWBP staff to support your event: YES ☒ NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES ☒ NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES ☒ NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Deborah Moore

2) Contact information of person on-site of event: Deborah Moore

3) Street or sidewalk closure(s): YES ☒ NO
Plan approved: YES ☒ NO

4) Barricade request (fencing/barrels/cones) ☒ YES NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): Dmm

Contact information: Same

6) Signage requested "NO PARKING", Other (describe below): _____ Post Time: _____

7) Equipment stored overnight: ☒ YES NO

Location: Shed on Site - as last year Contact Info: Deb Moore

8) Site Plan – Detour/Traffic plan submitted: YES ☒ NO
Police Approval: YES NO

9) Police requested or required for event: YES ☒ Start time: _____
(Please write amount next to request) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES ☒ NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES ☒ NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: YES ☒ NO

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES ☒ NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES ☒ NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES ☒ NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES ☒ NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type I Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

Sunrise On Sunday – Veteran Flag Ceremony - 2023 Season – As of March 23, 2023

Ceremony begins appx 10 minutes AFTER sunrise - Lou Booth Amphitheater NW, NJ

May 28 5:37am 5:45am	Host: City of North Wildwood - Mayor Patrick Rosenello Veteran To Be Honored: Veteran TBA Ceremony Begins
June 4 5:37am 5:45am	Host: NW VFW #5941 Commander Joe Orlando Veteran To Be Honored: Vincent DePrinzio, U.S. Marines Ceremony Begins
June 11 5:33am 5:45am	Host: CVAC - Johnnie Walker, Founder Veteran To Be Honored: Veteran TBA Ceremony Begins
June 18 5:34am 5:45am	Host: Veteran Family – Fathers’ Day – Cathy DelCicotto Veteran To Be Honored: Nicholas M. DelCicotto, U.S. Army Ceremony Begins
June 25 5:35am 5:45am	Host: U S Department of Veteran Affairs – Jax Hinker Veteran To Be Honored: Veteran TBA Ceremony Begins
July 2 5:39am 5:45am	Special Event: Flags of Liberty – Independence Day – Veteran Awareness and Benefit Unfurling 50 Plus Veteran Flags on the Anglesea Seawall at Sunrise Arrival 5:30am Ceremony Begins 5:45am Flags of Liberty - Unfurled on the Seawall 6:00am
July 9 5:43am 6:00am	Host: Native American Leni-Lenape Tribal Nation – Sharon Ponzetti Ridgeway Veteran To Be Honored: Ralph Pierce, U.S. Army Ceremony Begins
July 16 5:48am 6:00am	Host: Greater Wildwood Elks Lodge #1896 James Prendergast, Chair VC - Deb Sweeney, ER Veteran To Be Honored: Veteran TBA Ceremony Begins
July 23 5:53am 6:00am	Host: Gold Star Mothers of New Jersey “Parents Day” Veteran To Be Honored: Veteran TBA Ceremony Begins
July 30 6:15am	Host: Cape May Coast Guard TRACEN – 233rd Anniversary Aug 4th Ceremony Begins Veteran: U.S. Coast Guard
Aug 6 6:05am 6:15am	Host: Duffinetti’s Restaurant - Trish Asselta, Owner Veteran To Be Honored: Kevin Bickel, U.S. Army Ceremony Begins
Aug 13 6:12am 6:30am	Host: Stone Harbor/Avalon Sons of the American Legion Post #331 Com Mike Dumsha Veteran To Be Honored: Veteran TBA Ceremony Begins
Aug 20 6:18am 6:30am	Host: Awaiting Confirmation Veteran To Be Honored: TBA Ceremony Begins
Aug 27 6:24am 6:45am	Host: Long and Foster Real Estate – The Beach Home Team - Brian Reed Veteran To Be Honored: John Clifford Reed, U.S. Navy Ceremony Begins
Sept 4 6:31am 6:45am	Host: Awaiting Confirmation Veteran To Be Honored: TBA Ceremony Begins

**SPECIAL THANKS
TO OUR HOSTS FOR
SUPPORTING OUR VETERANS
AND KEEPING THE SPIRIT OF
FREEDOM ALIVE!**

Spirit of Freedom Sponsor: Greater Wildwood Elks Lodge #1896 – Veterans Comm
Spirit of Liberty Sponsor: City of North Wildwood New Jersey
Spirit of Liberty Sponsor: Sons of the American Legion Squadron #331 SH/A
Fellow Patriots: NW VFW Post #5941, CVAC, Greater Cape May Elks #2839, Living Waters Veterans Memorial Chapel and the many Friends of the Flags sponsors.
Social Media - Facebook LIVE courtesy of Watch the Tramcar Please

Sunrise On Sunday
Flag Raising Service – Summer Season 2023
Lou Booth Amphitheatre, North Wildwood, NJ
Contact Information and Military Service of Veteran

We are honored to help serve the remembrance of your Veteran. The Veteran Flag Raising Service will *begin appx 10 minutes AFTER sunrise* on the Sunday designated for your Veterans recognition and last appx 20 minutes. You will need to arrive no less than *10 minutes before* the Flag Raising Service and bring your loved ones Veterans Casket Flag with you. Their Veteran Casket Flag will be raised on Sunday during the ceremony and be taken down, properly folded by fellow Veterans and returned to you prior to leaving. Another flag will be flown all day honoring your loved one and all who have served.

For more information and times for Sunrise On Sunday go to www.SunriseOnSunday.com
Please provide *the name of your Veteran and military branch no later than May 1, 2023!*

Follow up by submitting the information requested below and email to SunriseOnSunday@comcast.net no later than 3 weeks prior to your scheduled Flag Raising Ceremony along with a military photo of your Veteran to post.

A reporter from Watch the Tramcar Please will be airing your Veterans Flag Ceremony via Live Stream on Facebook to thousands of viewers and followers. If you have any questions please contact Officiant, Deb Moore, 610-823-7879.

Veteran Flag Ceremony DATE:

Name of Host Organization or Family Member:

Address:

Email:

Mobile Phone of Primary Contact:

Name of Veteran being honored:

Military Branch and Rank:

Dates and Locations of Service/Deployments/Active Duty during Wartime:

Accommodations/Service Awards:

Please share a short story about your Veterans Military Service, highlights of their family life and other information to share:

List Family Members/Organizations/Church that will be present for the Flag Raising:

~We encourage you to invite family, friends, neighbors, organization members and military comrades~

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Smore on Sunday

Date(s) of Event: Every Sunday May 28 to Sept 5

Mayor & Council: _____

Date: _____

City Clerk: _____

Date: _____

Director of Tourism: _____

Date: _____

Application Fee waived:

☒ YES

☐ NO

Service Fees waived:

☒ YES

☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- ☐ N/A land 5-8-22 Application Fee Paid
- ☒ JIF 5-8-22 Certificate of Insurance listing N.W. as Additionally Insured
- ☒ JIF 5-8-22 Additional Insured Endorsement Page(s) attached
- ☒ SM 5-8-22 Hold Harmless completed & signed
- ☐ _____ Detailed Site Plan defining the logistics of the event
- ☐ N/A Vendor list submitted to Clerk's Office
- ☒ SM 5-8-22 Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- ☐ N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- ☐ N/A Special Event Parking Passes Paid
- ☐ _____ Miscellaneous
- ☐ _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

Service on Senley
Name of Event

May Senley 5/28-9/5
Date of Event

Application Fee

\$ 0.00

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$ _____

Fire Dept.

\$ _____

Public Works Dept.

\$ _____

Buildings, Grounds, Electric-Parks

\$ _____

Clerk's Office

\$ _____

Construction, Fire & Housing

\$ _____

Beach Patrol

\$ _____

Recreation & Tourism Dept.

\$ _____

Stage Rental

\$ _____

Special Event Parking Passes

\$ _____

Miscellaneous Costs

\$ _____

TOTAL

\$ 0.00



City of North Wildwood Special Event Application Form

Name of Event: Ride to Defeat ALS

Date of Event: Saturday, June 10, 2023 Date of Application: March 9, 2023

Type of Event (*check one*)

- ☐ Parade / Procession ☐ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
☐ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
☐ Film / Photography ☐ Stage Request Only ☒ Other: Charity Bike Ride

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: ALS Association - Great Philadelphia Chapter
- 2) Address of Organization: 321 Norristown Road Ambler Pa 19002
- 3) Purpose of Organization: Raise funds to provide services to people with ALS and their families.
- 4) How many members are in your organization: 40
- 5) Is your organization tax exempt: (please circle) **YES** NO Is this a non-profit event **YES** NO
- 6) NJ Registered Charitable Organization#: CH1807900 Tax ID#: EIN: 23-2387205

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer glenn morton	
Title Director - Venue Development g4 Productions	Cell Phone 484 843 6503
Address / City / State / Zip 17 Sutton Road Lebanon New Jersey 08833	
Email glenn@g4events.com	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, glenn morton, the undersigned state that I am the duly
Name of Applicant

authorized representative of the ALS Association - Great Philadelphia Chapter
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.



Applicant Signature

March 9, 2023

Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: Ride to Defeat ALS
- 2) Location of Event (please list city venue requirements by day/date): Start/End boardwalk in Wildwood and the roads in North Wildwood
- 3) Describe Event Activities: Multiple distance Charity Bike
will pass through North Wildwood between the hours of 7:00 am and 3:00 pm
details of route to be provided separately

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☐ NO ☒

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES ☐ NO ☒

A) Do you have a ABC/Social Affairs Permit: YES ☐ NO ☐

B) Are you requesting approval for open display of alcohol: YES ☐ NO ☐

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: N/A

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Saturday			
Date (MM/DD/YY)	6/10/2023			
Set-Up (00:00AM/PM)	N/A			
Event Starts (00:00 AM/PM)	7:00 am			
Event Ends (00:00 AM/PM)	3:00 pm			
Clean-Up (00:00 AM/PM)	N/A			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night
(partially or completely) Explain: N/A

11) Describe how you plan to provide security for the event: N/A

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: g4 Productions LLC

Address: 17 Sutton Road City/ST/Zip: Lebanon New Jersey 08833

Contact Person: Glenn Morton Phone: 908 832 6909

Portion/s of event that the company is responsible for: all logistics for day of event, pre-planning, permitting, coordination, communications

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: Hanover Insurance

Policy Number: ZDY949968806

Limits of Liability: \$1,000,000

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$500,000
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.
- B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit (Per Occurrence) \$1,000,000
B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as **"Additional Insured"** with Endorsement page(s) to read as follows:

The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

HOLD HARMLESS

NAME OF ORGANIZATION/USER ALS Association - Great Philadelphia Chapter will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 8 day of May, 2022.

Taylor Montgomery
Taylor Montgomery, Inc. 2022-05-11

USER (SIGNATURE)

Taylor Montgomery

USER (PRINT NAME)

[Signature]
CITY REPRESENTATIVE

Steve DeHag

CITY REPRESENTATIVE (PRINT)

WALK / RUN (1K-5K-10K) / TRIATHLON / BIKE / MARATHON / RACE

1) Proposed Route (*include turn-by-turn directions*): Details provided separately

2) List Any Street Closings (*identify on site-plan*): No closures required.

3) Entrance Fee Charged: YES ☒ NO ☐ Amount: \$

4) Beneficiary: ALS Association - Great Philadelphia Chapter

5) Event Distance(s): 6, 16, 32 and 62 miles

6) Do participants complete a registration form: ☒ YES ☐ NO
(*Please include a registration form with application*)

7) Number of Participants: 450 How many volunteers will staff the event: 30

8) Starting & Ending Location (*identify on site-plan*): Adventure Pier on the boardwalk in Wildwood

9) Assembly & Disbanding Area (*identify on site-plan*): Adventure Pier on the boardwalk in Wildwood

10) Location(s) of Water Stations (*identify on site-plan*): N/A

11) Location of First Aid Tent (*identify on site-plan*): in Wildwood

12) Explain your First Aid / Medical Plan: Wildwood EMS

13) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

N/A

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES ☒ NO
Is the event organization ordering the Dumpsters: YES ☒ NO
Number Requested: Trash- _____ Recycling can/bottles- _____ Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYCYNG/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works: YES ☒
(Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____
Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____
Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES ☒
Will your event use portable toilets/trailers- YES ☒
Is the event organizer ordering toilets/trailers- YES ☒
If yes, how many will be used: _____
Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
Name of company: _____
Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES ☒
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES ☐ NO ☒

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES ☐ NO ☒

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES ☐ NO ☒

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES ☒ NO ☐

☒ Posters ☒ Website ☐ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: N/A

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☐ NO ☐
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☐ NO ☐

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☐ NO ☐

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☐ NO ☐
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES ☐ NO ☐
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☐ NO ☐

Will you be using a lighting or sound contractor: YES ☐ NO ☐

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/A

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES ☐ NO ☒

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES ☐ NO ☒

(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 6 Number of Food Vendor Spaces: 6

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES ☐ NO ☒

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Robin Morton

2) Contact information of person on-site of event: 484 643 3534

3) Street or sidewalk closure(s): YES ☒ NO
Plan approved: YES NO

4) Barricade request (fencing/barrels/cones) YES ☒ NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): _____

Contact information: _____

6) Signage requested "NO PARKING", Other (describe below): _____ Post Time: _____

7) Equipment stored overnight: YES ☒ NO

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES ☒ NO
Police Approval: YES NO

9) Police requested or required for event: ☒ YES NO Start time: _____
(Please write amount next to request) Finish time: _____

Officers- 2 Traffic Posts- _____ Overnight Security- _____

10) Music: YES NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES ☒ NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: ☒ YES NO

Location of Command Post: Adventure Pier on the boardwalk in Wildwood Phone #: 484 843 6503 or 484 643 3534

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: ☒ YES ☐ NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: Traffic Control for two intersections (details provided separately)

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES ☒ NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES ☒ NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES ☒ NO

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

Stephen DeHorsey

From: glenn morton <glenn@g4events.com>
Sent: Thursday, March 9, 2023 3:39 PM
To: Stephen DeHorsey
Cc: Ann Devlin
Subject: EXTERNALRe: N. Wildwood Special Event App & Fees page
Attachments: signed North Wildwood - Special Event Application - Athletic - Race - Walk 2023 _encrypted_.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Steve,

Attached is the completed permit application.

I will follow-up with the route map, location and time for police support, if available and the COI.

Let me know if you accept on-line or over the phone payment for the fee.

Regards,

Glenn



Glenn Morton
Venue Development
O: 908.832.6909
M: 484.843.6503
www.g4events.com

On Fri, Feb 24, 2023 at 11:36 AM Stephen DeHorsey <sdehorsey@northwildwood.com> wrote:

Good Morning Glen – I hope all is well. Attached is our Special Event Application and fees page for your bike ride on June 10. Please let me know if you have any questions or concerns. Have a wonderful weekend.

Steve DeHorsey Jr., C.P.M., R.A.

Assistant Superintendent of Recreation - Director of Tourism

900 Central Ave

N. Wildwood, NJ 08260

PERMIT / APPROVAL / AUTHORIZATION

Event Name:

~~XXXX~~ Ride to Defeat ALS

Date(s) of Event:

Sat 6-10-23

Mayor & Council:

Date:

City Clerk:

Date:

Director of Tourism:

Date:

Application Fee waived:

☐

YES

☒ NO

Service Fees waived:

☐

YES

☒ NO

☐

Approved as submitted.

☐

Approved with the following conditions:

1.

2.

3.

4.

Office use only:

Final Date of Approval:

Projected Total Costs for this event:

Date Permit Issued:

Permit Number:

Permit Cost:

Total City Departmental Projected Costs:

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | | |
|---|--------------------------|----------|--|
| ✓ | <input type="checkbox"/> | _____ | Application Fee Paid |
| ✓ | <input type="checkbox"/> | _____ | Certificate of Insurance listing N.W. as Additionally Insured |
| ✓ | <input type="checkbox"/> | _____ | Additional Insured Endorsement Page(s) attached |
| | <input type="checkbox"/> | SM 5-8-2 | Hold Harmless completed & signed |
| ✓ | <input type="checkbox"/> | _____ | Detailed Site Plan defining the logistics of the event |
| ✓ | <input type="checkbox"/> | N/A | Vendor list submitted to Clerk's Office |
| | <input type="checkbox"/> | _____ | Copy of extra materials such as schedule, agenda, flyers, timeline, etc. |
| | <input type="checkbox"/> | _____ | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| | <input type="checkbox"/> | N/A | Special Event Parking Passes Paid |
| | <input type="checkbox"/> | _____ | Miscellaneous |
| | <input type="checkbox"/> | _____ | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

Ride to Debt ALS

Name of Event

Sat 6-10-23

Date of Event

Application Fee

\$ 25.00

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$ _____

Fire Dept.

\$ _____

Public Works Dept.

\$ _____

Buildings, Grounds, Electric-Parks

\$ _____

Clerk's Office

\$ _____

Construction, Fire & Housing

\$ _____

Beach Patrol

\$ _____

Recreation & Tourism Dept.

\$ _____

Stage Rental

\$ _____

Special Event Parking Passes

\$ _____

Miscellaneous Costs

\$ _____

TOTAL

\$ _____



City of North Wildwood Special Event Application Form

Name of Event: NJ State Elks Convention Parade

Date of Event: June 3, 2023 Date of Application: March 24, 2023

Type of Event (*check one*)

- ☒ **Parade / Procession** ☐ Festival ☐ 1 Day ☐ multi-day ☐ Block Party ☐ Bonfire
- ☐ Craft Show ☐ 1 Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- ☐ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
- ☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: NJ State Elks Association
- 2) Address of Organization: 4 Stinson Place, Little Falls, NJ 07042
- 3) Purpose of Organization: Fraternal/Charitable
- 4) How many members are in your organization: 50,000+
- 5) Is your organization tax exempt: (please circle) **YES** NO Is this a non-profit event **YES** NO
- 6) NJ Registered Charitable Organization#: _____ Tax ID#: 22-2838051

SECTION 2 – APPLICATION AUTHORIZATION

Date _____

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: NJ State Elks Convention Parade
- 2) Location of Event (*please list city venue requirements by day/date*): Line up from 18th - 26th Avenues.
Parade on Atlantic Ave to Andrews Ave.
- 3) Describe Event Activities: Line up at 11:15 an in North Wildwood. Proceed south to Andrews Ave. First
group through is motorcycles at 11:45 a.m. Reviewing stand is located at American Legion Post 184.

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES **NO**

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES **NO**

A) Do you have a ABC/Social Affairs Permit: YES **NO**

B) Are you requesting approval for open display of alcohol: YES **NO**

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: Two hours max.

9) Schedule Details: (*Include a copy of program schedule/timeline/description of events*)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	F	SA		
Date (MM/DD/YY)	06/02/23	06/03/23		
Set-Up (00:00AM/PM)	5:00 pm *Place no parking signs along	11:15 am		
Event Starts (00:00 AM/PM)	parade route*	11:45 am		
Event Ends (00:00 AM/PM)		4:00 pm		
Clean-Up (00:00 AM/PM)				

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: No. Stage remains in Wildwood for the next two convention parades.

11) Describe how you plan to provide security for the event: Requesting routine police patrols.

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: N/A

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: To be provided once obtained. J Byrne Insurance.

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

HOLD HARMLESS

NAME OF ORGANIZATION/USER NJ State Elks Association will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

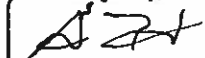
USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on this 31 day of March, 2023.

DocuSigned by:



F0447E42EPAB420

USER (SIGNATURE)

Stephen Holler

USER (PRINT NAME)**CITY REPRESENTATIVE**

Steve R. DeHay

CITY REPRESENTATIVE (PRINT)

PARADE / PROCESSION / CAR SHOW

1) Proposed Parade Route (*include turn-by-turn directions*): Atlantic Ave. from 18th Ave. proceeding south to Andrews Ave. in Wildwood.

2) Starting Location & Ending Location (*identify on site-plan*): Atlantic Ave. from 18th - 26th Avenues.

3) Assembly Area & Disbanding Area (*identify on site-plan*): Parade disbands at Andrews Avenue.

4) Location of Reviewing/Judging Stands & Bleachers (*identify on site-plan*): American Legion Post 184

5) Number of Participants: 2,000 Number of Spectators: N/A Number of Animals: 0

6) Number of Bands / Musical Units: 19/20 Number of Floats: 12

7) Number of Cars / Trucks: TBD (*Certain height restrictions may apply due to overhead wires*)

8) Number of Buses: 1/2 Will you require Off-Site Bus Parking? YES **NO**

9) If yes, how much Off-Site Parking will you need: _____

10) Is Bollard Removal Required? YES **NO**

Bollard Location: _____

Removal Time: _____

A NW Police officer must be present on scene to authorize removal and reinstallation of bollards

11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator Stephen Holler	
Title Parade Chair	Cell Phone 609-425-5273
Address / City / State / Zip 12 Rita Ave., Cape May Court House, NJ 08210	
Email poobahh20@gmail.com	

12) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

63rd Army Band will lead the parade in 2023.

1) Are NW trash/recycling receptacles and removal requested: **YES** **NO**
Is the event organization ordering the Dumpsters: **YES** **NO**
Number Requested: Trash- 2 Recycling can/bottles- 2 Dumpsters-

VENDOR COORDINATOR PLEASE ATTACH A RECYCLING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (*including grey water, trash, garbage, and recyclables*) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: N/A

2) Do you request the use of any portable equipment from Public Works: YES NO
(Please write an amount next to each requested item)

Traffic Cones-_____ Fencing-_____ Trash/Recycle Cans- 2/2 _____ Eating Tables-_____

Grease Drums-_____ Ash Drums-_____ Grey Water Tanks-_____ Sinks-_____

Additional Equipment Requested _____

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
Will your event use portable toilets/trailers- YES NO
Is the event organizer ordering toilets/trailers- YES NO
If yes, how many will be used: 2
Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
Name of company: Starr General
Contact Person/Cell: 856-694-1101

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures: YES NO
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES **NO**

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES **NO**

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES **NO**

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES **NO**

☐ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☐ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: _____ N/A

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (*Weight limit of 5000 lbs.*): YES NO

(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO

Will you be using a lighting or sound contractor: YES NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (*please attach a photo/layout*): _____ N/A

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES **NO**

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES **NO**

(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 5 Number of Food Vendor Spaces: 0

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES **NO**

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT1) Contact information of person in charge of event: Stephen Holler 609-425-52732) Contact information of person on-site of event: Doug Pearson 732-925-98293) Street or sidewalk closure(s): **YES** NO
Plan approved: **YES** NO4) Barricade request (*fencing/barrels/cones*) **YES** NO
Plan submitted: YES NO
Plan approved: YES NO5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): North Wildwood Police Department

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): Post Time: 5:00 pm on Fri. 6/2/23"No parking" signs placed along parade route Friday night before Saturday parade.7) Equipment stored overnight: YES **NO**

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: **YES** NO
Police Approval: YES NO9) Police requested or required for event: **YES** NO Start time: _____
(Please write amount next to request) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES **NO** Start time: _____ Finish time: _____
Location: _____11) Alcohol being served at event: YES **NO** Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO12) Staging Area: **YES** NO
Plan Submitted: YES NO
Plan Approved: YES NO13) First-Aid/EMS on site: YES **NO**14) Large Events: Command Post being utilized: YES **NO**

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

THE WILDWOODS CONVENTION CENTER 2023 CONVENTION PARADE SCHEDULE

June 3, 2023	<u>New Jersey State Elks</u>	Step off time 12:00 Noon
@ 25th and Atlantic Avenues, proceeds south on Atlantic to Andrews Avenue		
Approximate time 3 ½ hours Rain delay is up to two hours		
Reviewing stand – American Legion Post 184-Atlantic and Roberts Avenues, Wildwood		
June 10, 2023	<u>American Legion</u>	Step off time 2:00 PM
@ 18th and Atlantic Avenues, proceeds south on Atlantic to Andrews Avenue		
Approximate time 2 hours Rain delay one hour - 3:00 PM		
Reviewing stand – American Legion Post 184-Atlantic & Roberts Avenues, Wildwood.		
June 17, 2023	<u>Veterans of Foreign Wars</u>	Step off time 1:30 PM
@ 21st & Atlantic Avenues, proceeds south on Atlantic to Andrews Avenue		
Approximate time 1 hr. Rain delay to be determined		
Reviewing Stand – American Legion Post 184 -Atlantic & Roberts Avenues, Wildwood.		
September 16, 2023	<u>New Jersey State Firemen</u>	Step off time 2:00 PM
@ Cresse & NJ Aves in Wildwood Crest and proceeds north to 20 th Ave.		
Approximate time unknown		
Reviewing Stand - 17th & New Jersey Aves.		

Revised 10/3/22 md

NJ State Elks Convention Parade Route / Site Plan

June 3, 2023

Line Up @ 11:15 am Step OFF @ 11:45 am

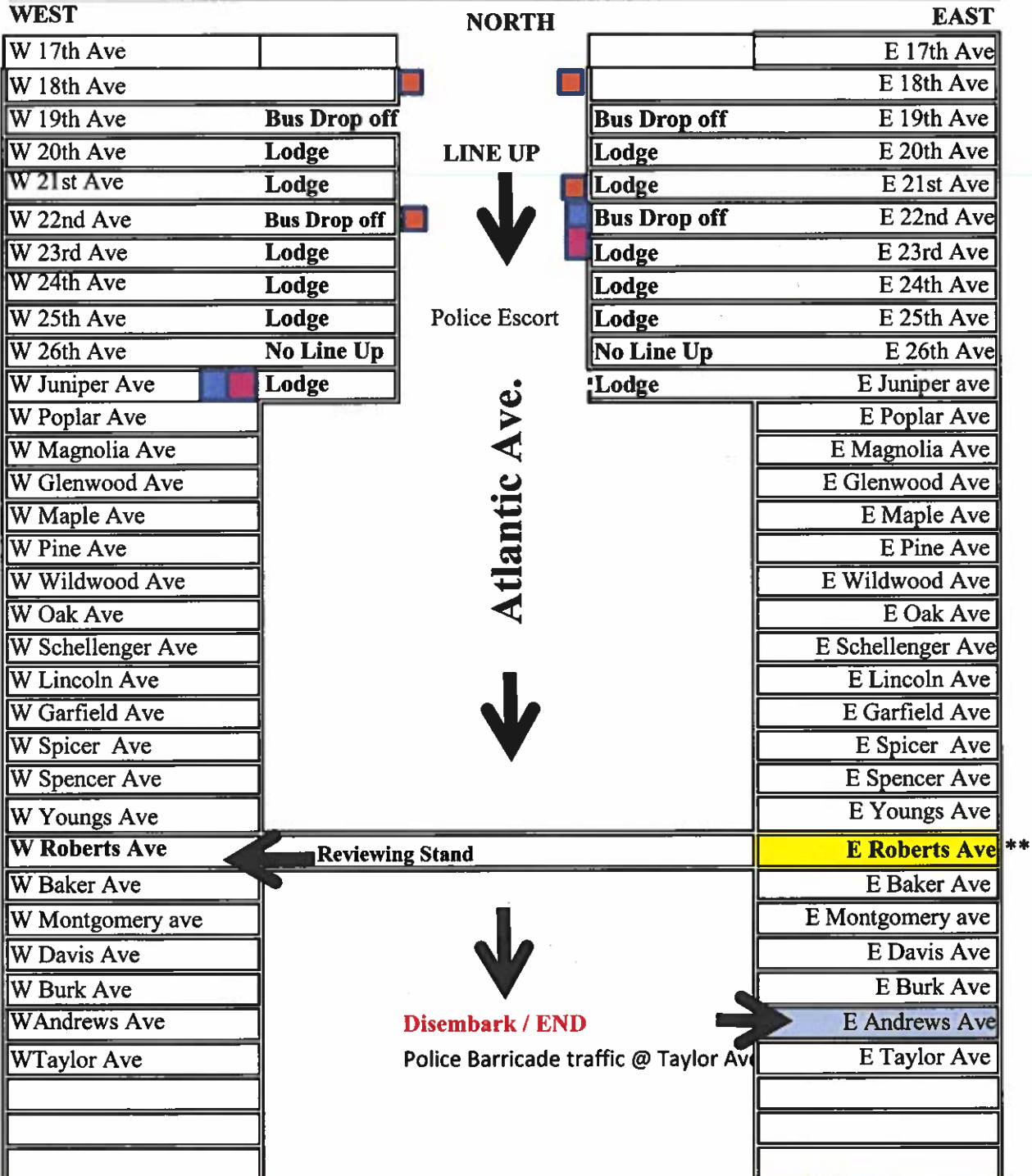
Reviewing Stand @ American Legion Post 184 Roberts Ave

4200 Atlantic Ave, Wildwood, NJ 08260

Disembark / End : East Andrews Ave

Portable Potty location :

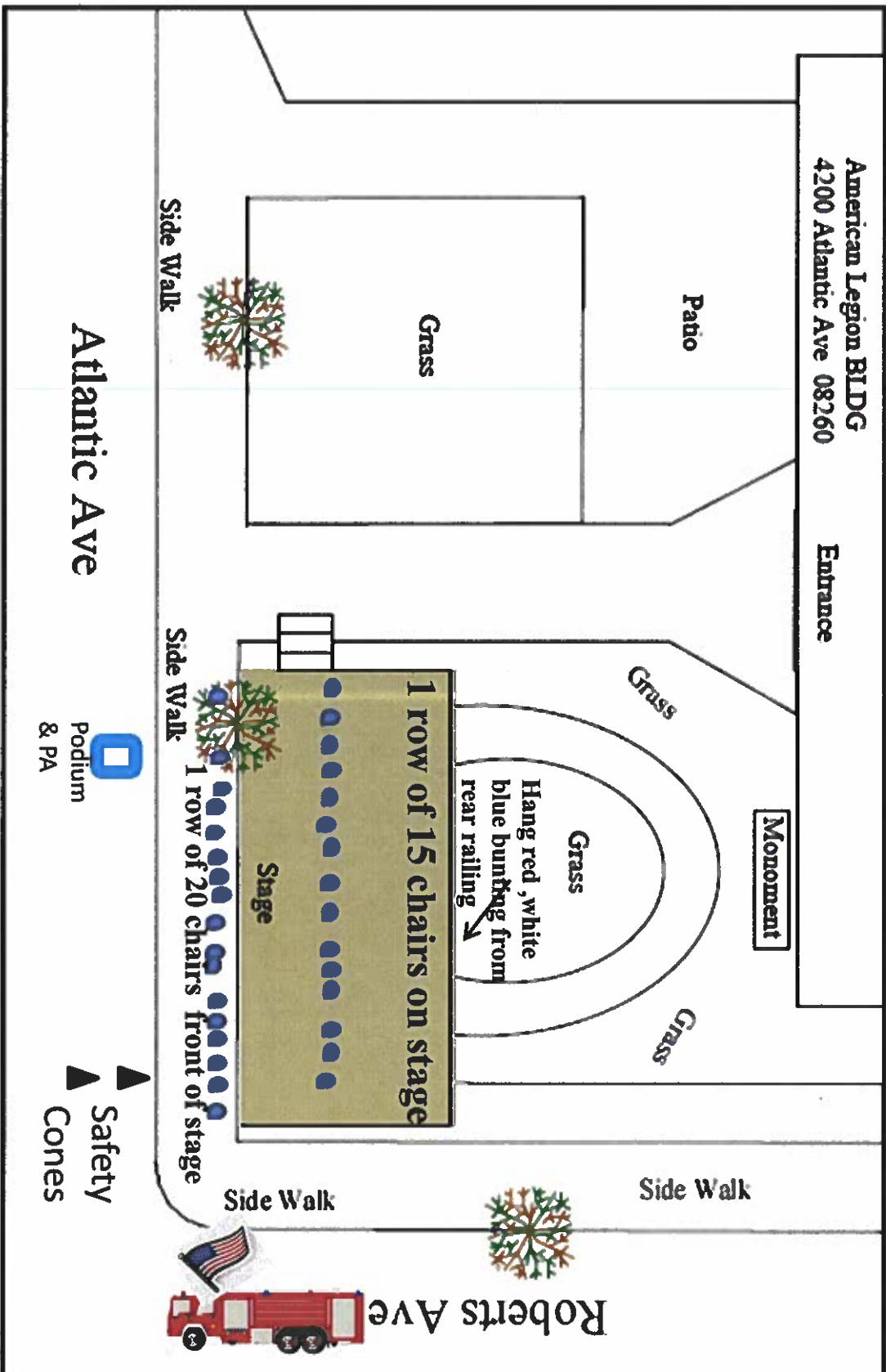
Trash/Recycle Can:



**WWPD, Place sign @ Ocean & Roberts Ave. for "local traffic"

**No parking signs on East 300 block of Andrews

NJ STATE ELKS CONVENTION PARADE



WW PW, Place extra trash cans by reviewing stand

NJ STATE ELKS PARADE REQUIREMENTS - 2023

Parade Chairman: Steve Holler 609.425.5273
Doug Pearson 732.925.9829
Dick Tabbachino 201.921.0339

Parade Date: Saturday, June 3, 2023

Parade Route: 25th & Atlantic Ave. in North Wildwood proceeds south on Atlantic Ave. to Andrews Avenue in Wildwood. Police please close Atlantic Ave to E. Taylor to allow safe disbursement of vehicles and floats.

Parade Time: 12:00 PM - 3:30 PM Rain Delay: No MORE than 2 HOURS!!!

Reviewing Stand: set by City of Wildwood Public Works Dept. (with canopy and front railing) is to be located at the American Legion Post 184, Atlantic Avenue & Roberts Ave, Wildwood. Need 42 chairs (16 on stage, 20 on the sidewalk in front of stage, and 6 with two skirted tables in street) at the reviewing stand. (provided by the WWCC)

Elks are requesting two (2) long extension cords from the convention center and power strip. Plug into front of American Legion Post and lay on ground to front of reviewing stand for use in Facebook Live video.

P.A. System: The portable P.A. system with one microphone and a goose neck will be used at the announcer's stand. (WWCC will provide).

Judging Table: Consists of two 6' skirted tables and six chairs dropped off on Atlantic Avenue between Youngs and Roberts Avenues (provided by the WWCC)

Float Judging: This will take place in the Andrews Avenue parking lot at the Wildwoods Convention Center prior to actual parade from 7:30 A.M. to 9:30 A.M. on Saturday, June 3, 2023. They will need 8 chairs and 3 – 8 ft. tables and power at Burke Ave hook up. (provided by the WWCC)

Porta-Potties: 4 total (to be ordered by Megan) – 2 to be placed on the North West corner of Atlantic Avenue and Juniper at store in Wildwood, and 2 on the SE corner of 22nd & Atlantic Avenue in North Wildwood.

City of Wildwood Public Works and Public Safety- Please barricade Roberts Ave @ Ocean.

Yellow = convention center staff obligations

Blue = City of Wildwood PW obligations

New Jersey State Elks Association
106th Annual Reunion Parade
Saturday June 2nd, 2023

District Line-up

REGION 2

NORTH DISTRICT

Line Up on Atlantic Ave. From 23rd St. Back To 21st St. @11:30 am

NORTH CENTRAL DISTRICT

Line Up on 20th St. East & West of Atlantic Ave @ 11:45 am

EAST DISTRICT

Line up on 21st St. East & West of Atlantic Ave. @ 11:55 am

NORTHWEST DISTRICT

Line Up on 23rd St. East & West of Atlantic Ave @ 12:10 pm

NORTHEAST DISTRICT

Line Up on 24th St., East & West of Atlantic Ave @ 12:25 pm

EAST CENTRAL DISTRICT

Line Up on 25th St. East and West of Atlantic Ave @ 12:40 pm

REGION 1

SOUTHEAST DISTRICT

Line Up on Atlantic Ave, from 24th St. to 23rd St. @ 12:55 pm

WEST CENTRAL DISTRICT

Line Up on 22th East & West of Atlantic @ 1:10 pm

CENTRAL DISTRICT

Line Up on 21st St. East & West of Atlantic @ 1:25pm

SOUTH CENTRAL DISTRICT

Line Up on 23rd St. East & West of Atlantic Ave @ 1:40 pm

SOUTHWEST DISTRICT

Line Up on 24th St. East & West of Atlantic Ave @ 1:55 pm

SOUTH DISTRICT

Line Up on 25th St. East & West of Atlantic Ave @ 2:05 pm

Stephen DeHorsey

From: Megan Dougherty <mdougherty@wildwoodsnj.com>
Sent: Thursday, January 19, 2023 11:07 AM
To: Lt. Etsell; Doug Nordberg
Cc: jstevenson@nwpd.org; Stephen DeHorsey
Subject: EXTERNALElks Parade meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Doug and Lt. Etsell,

I hope you are well and having a good start to the New year! The NJ Sate Elks Parade Committee have requested to schedule their annual parade meeting for April 4, 2023 at 11:00 a.m. at the Wildwoods Convention Center. Can you confirm your availability for this date and time? Representatives from Wildwood's Police Department and Public Works Department will also be attending the meeting.

Let me know if you have any questions or need more information at this time.

Thank you,
Megan Dougherty
GWTIDA
Events Coordinator
Wildwoods Convention Center
4501 Boardwalk
Wildwood, NJ 08260
609.846.2653 (o)
609.846.2710 (f)
[Events Calendar](#)

"LOVE THOSE
WILDWOOD
DAYS!"

PERMIT / APPROVAL / AUTHORIZATION

Event Name: NY State Etk Per

Date(s) of Event: Sat 6-3-23

Mayor & Council: _____

Date: _____

City Clerk: _____

Date: _____

Director of Tourism: _____

Date: _____

Application Fee waived:

☒ YES

☐ NO

Service Fees waived:

☒ YES

☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

☐

N/A *last 5-22*

Application Fee Paid

led

☐

Certificate of Insurance listing N.W. as Additionally Insured

M

☐

Additional Insured Endorsement Page(s) attached

☒

SM 5-22

Hold Harmless completed & signed

☒

SM 5-22

Detailed Site Plan defining the logistics of the event

☐

N/A

Vendor list submitted to Clerk's Office

☒

SM 5-22

Copy of extra materials such as schedule, agenda, flyers, timeline, etc.

☐

N/A

Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)

☐

N/A

Special Event Parking Passes Paid

☐

Miscellaneous

☐

Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

NTS Set BTK Park
Name of Event

Set 6-3-23
Date of Event

Application Fee	\$ <u>0.00</u> <i>lead 5875</i>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0</u>		



City of North Wildwood Special Event Application Form

Name of Event: MEMORIAL DAY SERVICE

Date of Event: MAY 29, 2023 Date of Application: 2-27-2023

Type of Event (check one)

- ☐ Parade / Procession
 ☐ Festival ☐ 1 Day ☐ multi-day
 ☐ Block Party
 ☐ Bonfire
☐ Craft Show ☐ 1 Day ☐ multi-day
 ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
☒ Ceremony / Celebration / Demonstration
 ☐ Polar Plunge / Water Event
 ☐ Car Show
☐ Film / Photography
 ☐ Stage Request Only
 ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: VETERANS OF FOREIGN WARS POST 5941 NORTH WILDWOOD
- 2) Address of Organization: WALNUT & NEW YORK AVES. NORTH WILDWOOD
- 3) Purpose of Organization: SUPPORT OF VETERANS, CURRENT MILITARY, WIDOWS(ERS) & FAMILIES
- 4) How many members are in your organization: 190 LOCAL, 48,000 STATE, 4 million NATIONAL
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: CH-331800 Tax ID#: 22-878545

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer <u>JOSEPH A. ORLANDO</u>	
Title <u>COMMANDER VFW 5941</u>	Cell Phone <u>609-602-4230</u>
Address / City / State / Zip <u>105 W. ROCHESTER AVE. WILDWOOD CREST, NJ 08260</u>	
Email <u>ORLANDODAISY@COMCAST.NET</u>	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, JOSEPH A. ORLANDO, the undersigned state that I am the duly
Name of Applicant
authorized representative of the NORTH WILDWOOD VFW Post 5941
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Joseph A Orlando
Applicant Signature

Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: MEMORIAL DAY SERVICE
- 2) Location of Event (please list city venue requirements by day/date): NWW VETERANS PARK

- 3) Describe Event Activities: SERVICES - PATRIOTIC

- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES NO

- 5) If yes, describe in detail: _____

- 6) Will alcohol be served or sold by event organizers or others: YES NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

- 8) Rain Date or Delayed Starting Time: will be moved to KNIGHTS OF COLUMBUS HALL

- 9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>Monday</u>			
Date (MM/DD/YY)	<u>05/29/23</u>			
Set-Up (00:00AM/PM)	<u>0900</u>			
Event Starts (00:00 AM/PM)	<u>1000</u>			
Event Ends (00:00 AM/PM)	<u>1100</u>			
Clean-Up (00:00 AM/PM)	<u>1100</u>			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night
(partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: SELF / MEMBERSHIP

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: CITY OF NORTH WILDWOOD

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

HOLD HARMLESS

NAME OF ORGANIZATION/USER NORTH Wildwood VFW Post 5941 will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this 27 day of FEB, 20 23.

Joseph A. Orlando
USER (SIGNATURE)

JOSEPH A. ORLANDO
USER (PRINT NAME)

[Signature]
CITY REPRESENTATIVE

Steve DeBary Jr
CITY REPRESENTATIVE (PRINT)

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$100,000
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$1,000,000
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
B. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

YES

☒ NO

Is the event organization ordering the Dumpsters:

YES

☐ NO

Number Requested: Trash-_____ Recycling can/bottles-_____

Dumpsters-_____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

2) Do you request the use of any portable equipment from Public Works:

YES

☒ NO

(Please write an amount next to each requested item)

Traffic Cones-_____ Fencing-_____ Street Barrels-_____ Eating Tables-_____

Additional Equipment Requested _____

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

YES

☒ NO

Will your event use portable toilets/trailers-

YES

☒ NO

Is the event organizer ordering toilets/trailers-

YES

☒ NO

If yes, how many will be used: _____

Name of company: _____

Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures:

YES

☒ NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: SET UP

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- 70 Tables- _____ Chairs (ceremony)- _____

Sound System 2 or 4 speakers) w/ microphone- X Podium- X Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>Monday</u>		
Date (MM/DD/YY)	<u>05/29/23</u>		
Equipment Requested	<u>Podium Sound SEATING</u>		
Set-Up (00:00 AM/PM)	<u>0900</u>		
Break-Down (00:00 AM/PM)	<u>1100</u>		
Location:	<u>NWW VETERANS PARK</u>		

4) Does the publicity plan for this event include any of the below: YES NO

☐ Posters ☐ Website ☐ Social Media ☐ Radio ☐ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: PRESS OF AC, HERALD, BRIGHTSIDE, NWW/WW
EVENTS CALENDARS

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☒ NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO

(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES ☒ NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☒ NO

Will you be using a lighting or sound contractor: YES ☒ NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: NONE

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: _____ Number of Food Vendor Spaces: _____
(Final Vendor list must be turned in 1 week prior to event date)
(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO
FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____
***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**
(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

- 1) Contact information of person in charge of event: JOSEPH A. ORLANDO
- 2) Contact information of person on-site of event: (H) 609-729-5832 @ 609-602-4230
- 3) Street or sidewalk closure(s): (YES) NO NORTH OF MONUMENT
Plan approved: YES NO
- 4) Barricade request (fencing/barrels/cones) YES NO (NO)
Plan submitted: YES NO
Plan approved: YES NO
- 5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): _____
Contact information: _____
- 6) Signage requested "NO PARKING", Other (describe below): _____ Post Time: _____
- 7) Equipment stored overnight: YES (NO)
Location: _____ Contact Info: _____
- 8) Site Plan -- Detour/Traffic plan submitted: YES (NO)
Police Approval: YES NO
- 9) Police requested or required for event: (YES) NO Start time: 0930
(Please write amount next to request) Finish time: 1100
Officers- _____ Traffic Posts- _____ Overnight Security- _____
- 10) Music: YES (NO) Start time: _____ Finish time: _____
Location: _____
- 11) Alcohol being served at event: YES (NO) Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO
- 12) Staging Area: YES (NO)
Plan Submitted: YES NO
Plan Approved: YES NO
- 13) First-Aid/EMS on site: YES (NO)
- 14) Large Events: Command Post being utilized: YES NO
Location of Command Post: _____ Phone #: _____
List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - 100 +

3) Purpose: SUPPORT SERVICE
LADDER TRUCK W/ FLAG IF POSSIBLE

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

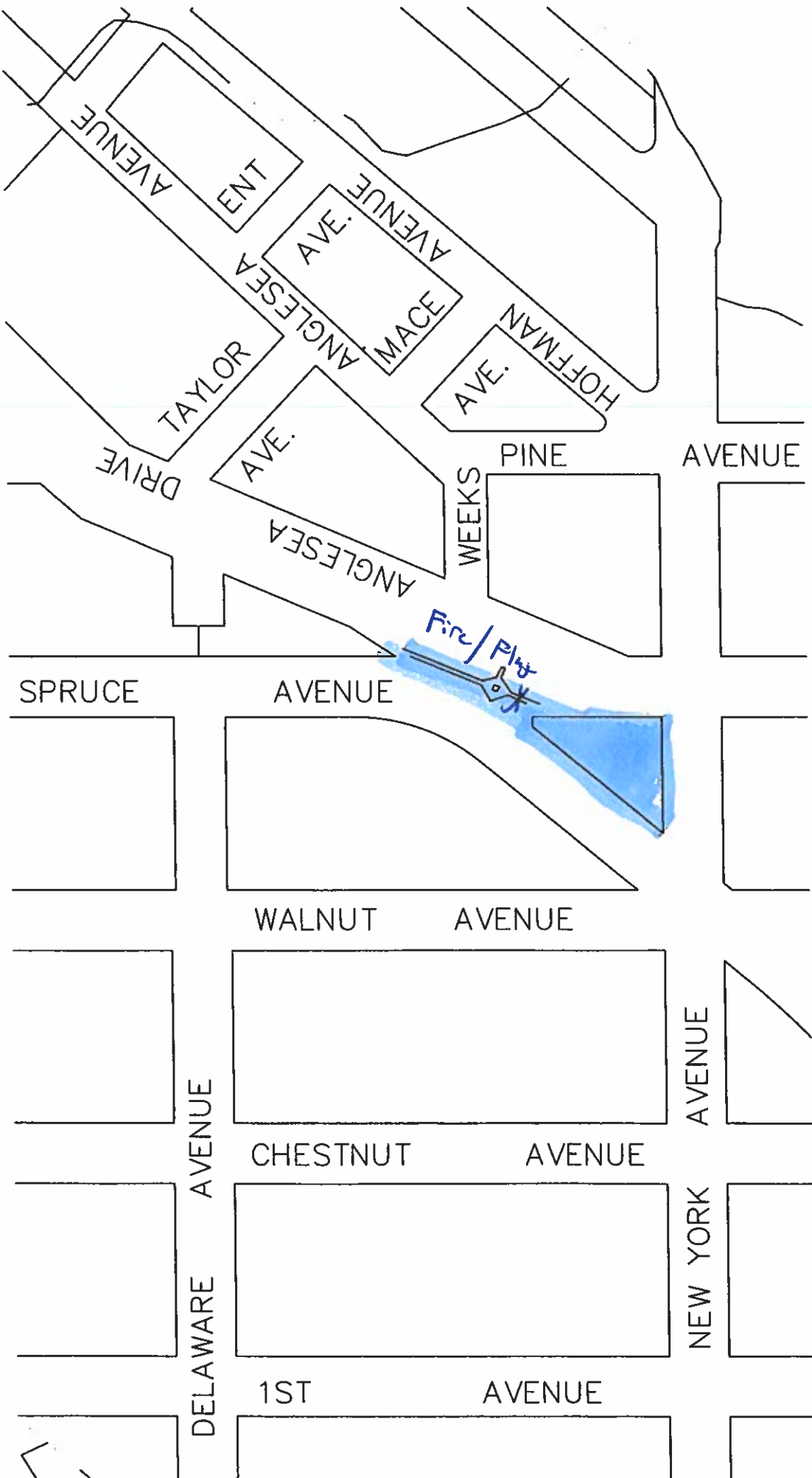
2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

Memorial Day

Service - St John



2017



X - Mic & Padam



Memorial Day Services

10 AM

Welcome to our Memorial Day Services and thank you for attending .

Today we honor our deceased veterans from all our wars since our War of Independence .

We will start our service by saluting our flag and our Pledge of Allegiance . Comrade Color Guard Captain order hand salute .

Comrade Chaplin you will now lead us in prayer .

Dolly Magee will now lead us in song . (O Say Can You See)

We will now remember our departed comrades by the lowering of our flag , playing of Taps , and placement of our memorial wreath .

We acknowledge our honored guests .

Mayor /City Council

**NWW ,Police, Fire , Depart. of Recreation Parks /City Services
Veterans groups –Marine Corp League , American Legion ,
VVA , AOH , Emerald Society any I missed**

Words from guests and Commander

Dolly Magee closing song . (God Bless America)

Comrade Chaplin our closing prayer .

Comrade Color Guard Captain order hand salute .

10 45 AM

Thank you for attending our Memorial Day Services , may God bless America and all who support her .

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Memorial Day Service VFW

Date(s) of Event: Mon 5-29-23

Mayor & Council: _____

Date: _____

City Clerk: _____

Date: _____

Director of Tourism: _____

Date: _____

Application Fee waived: ☒ YES ☐ NO

Service Fees waived: ☒ YES ☐ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | | |
|-------------------------------------|-----|----------|--|
| <input type="checkbox"/> | N/A | www/5877 | Application Fee Paid |
| <input checked="" type="checkbox"/> | JIF | 5-8-13 | Certificate of Insurance listing N.W. as Additionally Insured |
| <input checked="" type="checkbox"/> | JIF | 5-8-13 | Additional Insured Endorsement Page(s) attached |
| <input checked="" type="checkbox"/> | SND | 2-7-13 | Hold Harmless completed & signed |
| <input checked="" type="checkbox"/> | SND | 5-8-13 | Detailed Site Plan defining the logistics of the event |
| <input type="checkbox"/> | N/A | | Vendor list submitted to Clerk's Office |
| <input checked="" type="checkbox"/> | SND | 5-8-13 | Copy of extra materials such as schedule, <u>agenda</u> , flyers, timeline, etc. |
| <input type="checkbox"/> | N/A | | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/> | N/A | | Special Event Parking Passes Paid |
| <input type="checkbox"/> | | | Miscellaneous |
| <input type="checkbox"/> | | | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

Memorial Day Service VFL
Name of Event

May 5-25-23
Date of Event

Application Fee

\$ 0 ^{Low 5-12}

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$ _____

Fire Dept.

\$ _____

Public Works Dept.

\$ _____

Buildings, Grounds, Electric-Parks

\$ _____

Clerk's Office

\$ _____

Construction, Fire & Housing

\$ _____

Beach Patrol

\$ _____

Recreation & Tourism Dept.

\$ _____

Stage Rental

\$ _____

Special Event Parking Passes

\$ _____

Miscellaneous Costs

\$ _____

TOTAL

\$ 0

W. Scott Jett

From: njdeponlinesupport@dep.nj.gov
Sent: Wednesday, April 26, 2023 8:41 AM
To: W. Scott Jett
Subject: EXTERNALLU eSubmission Received 0507-23-0002.1 BLAIR VIRGINIA LUP230001
Attachments: 1018920_LUP230001_33314038_submittal_pdf.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

A NJ Department of Environmental Protection (DEP) Land Use permit application has been received via DEP Online for the following project within your municipality: BLOCK: LOT: 92.01 4 SERVICE ID: 1547787 PROGRAM INTEREST ID: 0507-23-0002.1 PROJECT NAME: BLAIR VIRGINIA ACTIVITY NUMBER: LUP230001 For all Land Use individual permits and general permits (except Flood Hazard general permit 1), the applicant is required to provide a copy of the entire application to the municipal

clerk in each municipality in which the site is located no more than 30 calendar days prior to submitting the application and no later than the date the application is submitted to the DEP. You should have received a project description and copies of all attachments

that were included with this application, including site plans, from the applicant under separate cover. Attached you will find a PDF copy of the Land Use IP-GP Application Submittal Summary, which should complete the public notice for this application. The

submittal summary includes the specific permit(s)/authorization(s) for which the applicant has applied as well as more specific site information, contact information for the applicant and agent (if applicable), and a list of all submitted attachments. You

must have a PDF file reader to open the attachment. If you are unable to retrieve the attached file(s) or have any questions concerning this message, please contact the Land Resource Protection Program's Technical Support Center at (609) 777-0454.

Service Information

Service ID: 1547787

Service Type: Apply for a Land Use Authorization or Permit - Land Use Authorization or Permit

Service Name/PI Name: BLAIR VIRGINIA

Service Comments:

Created On: 04/26/2023

Project Description

Do you know what permit you are applying for? **Yes**

Is this permit/authorization application filed as a follow-up to an Emergency Authorization issued by the Division of Land Resource Protection? **No**

Is the proposed project for linear development? **No**

Is this application for aquaculture, dredging, or an offshore energy project, and is located exclusively in one of the following waterbodies? **No**

Arthur Kill River
Atlantic Ocean
Delaware Bay
Delaware River including Logan Twp (Gloucester County) and points south
Hudson River
Kill Van Kull River
Raritan Bay
Sandy Hook Bay
Upper New York Bay

Project Description:

Briefly describe the proposed activities to be conducted within areas regulated by the Division of Land Use Regulation (DLUR).

The application involves a Waterfront Development Permit and Coastal Wetlands Permit for the construction of a new retaining wall, new dock structures, and associated site improvements.

Have any Land Use permits been issued for this site? **No**

Is the proposed project located in the Meadowlands District, the Highlands, or the Pinelands? **No**

Site Information

Location Address: 424 W 15th Avenue
North Wildwood City,NJ 08260

Location Description: No location description provided.

County: Cape May

Municipality: North Wildwood City

Coordinates: 404480.19,62259.92 - 01 - NJ State Plane (NAD83) - USFEET

Block	Lot	County	Municipality
92.01	4	Cape May	North Wildwood City

Permit Scope - General

Is the applicant or co-applicant a public entity? **No**

Stormwater

Does the entire proposed project meet the definition of a "major development" pursuant to the Stormwater Management rules at N.J.A.C. 7:8-1.2? **No**

Permit Type Selection

Are you applying for a Coastal Permit? **Yes**

Are you applying for a Flood Hazard Permit and/or Verification? **No**

Are you applying for a Freshwater Wetlands Permit? **No**

Permit Details - General

Is the applicant the sole owner of all properties, including easements and rights-of-way, where the project is proposed? **Yes**

Gas Pipeline:

Does the proposed project include the construction of a gas pipeline? **No**

Watershed Management Area:

Enter the Watershed information for all watershed area(s) where the proposed project is located:

Watershed Management Area	Watershed	Sub-Watershed	Name	Class	Type
Cape May Watersheds	Cape May Bays & Tribs East	Cape May Bays (Rt 47 to Reubens Wharf)	Beach Creek		

Riparian Zone

Is the proposed project located within 300 ft. of a regulated water body? **Yes**

Is the proposed project located in a riparian zone as defined in the Flood Hazard Area Control Act Rules (N.J.A.C 7:13) or the Coastal Zone Management Rules (N.J.A.C 7:7)? **No**

Site Plans Requiring Elevation Measurements

Do the site plans reference the National Geodetic Vertical Datum of 1929 (NGVD29)? **No**

What is the conversion factor from NAVD88 to NGVD29 in feet? **1.3**

Endangered and Threatened Species Evaluations

Has an NJDEP, Office of Natural Lands Management, Natural Heritage Database data request response for endangered or threatened species of flora or fauna, including a landscape map report, been obtained for the proposed project? **No**

Provide the page #(s) of the report that documents the required evaluation of the proposed project with respect to endangered and threatened species:

Name of Report	Page #(s) In Report
Statement of Compliance	App C #1-3

Mitigation

Does the proposed project require mitigation? **No**

Conservation Restrictions

Is any portion of the site subject to an existing conservation restriction? **No**

Permit Scope - Coastal

Select all Permit Types that apply:

Permit Type	Fee (before fee cap applied)
Individual Permit-WFD SFH/Duplex (Waterward MHWL)	\$2,000
Individual Permit-Coastal Wetlands SFH/Duplex	\$2,000
Coastal Group Fee Description	Fee
All CAFRA Individual Permits (not SFH/Duplex) (Fee cap, \$30,000)	\$0
All Waterfront Development (WFD) Landward Permits (not SFH/Duplex) (Fee cap, \$30,000)	\$0
All Waterfront Development (WFD) Waterward MHWL Permits (not SFH/Duplex) (Fee cap, \$30,000)	\$0

Permit Details - Coastal

All Coastal Applications (Both IPs and GPs)

Does the proposed project site contain any areas of mapped coastal wetlands? **Yes**

Are you proposing activities below the mean high water line (MHWL) or in areas formerly flowed by the tide? **No**

Coastal GP16, GP27, GP28, GP29, and Waterfront Development Individual Permits (Waterward MHWL)

Will the proposed project result in dredging activities? **No**

Contacts

Name: Virginia Blair
Title: owner
Contact Type: Applicant
Organization Name: n/a
Organization Type: Homeowner
E-Mail: ginmath@me.com
Phone: (610) 742-6592 (Home Phone Number)
Contact Address: 421 West 16th Avenue
North Wildwood City (Cape May), New Jersey 08260

Name: Virignia Blair
Title: owner
Contact Type: Property Owner
Organization Name: n/a
Organization Type: Homeowner
E-Mail: ginmath@me.com
Phone: (610) 742-6592 (Home Phone Number)
Contact Address: 421 West 16th Avenue
North Wildwood City (Cape May), New Jersey 08260

Name: W. Scott Jett
Title: Municipal Clerk
Contact Type: Municipal Clerk
Organization Name: Municipal Clerk
Organization Type: Municipal
E-Mail: sjett@northwildwood.com
Phone: (609) 522-2030 x1400 (Work Phone Number)
Contact Address: 901 Atlantic Avenue
North Wildwood City (Cape May), New Jersey 08260

Name: Rita Rothberg
Title: County Clerk
Contact Type: County Clerk
Organization Name: Cape May County
Organization Type: County
E-Mail: coclerk@co.cape-may.nj.us
Phone: (609) 465-1010 (Work Phone Number)
Contact Address: 7 N Main Street
PO Box 5000
Cape May Court House (Cape May), New Jersey 08210

Name: Faith Midgarden
Title: Director, Environmental Services
Contact Type: Agent
Organization Name: The Hyland Group
Organization Type: Private
E-Mail: fmidgarden@thehylandgroupnj.com
Phone: (609) 398-4477 (Work Phone Number)
Contact Address: 701 West Avenue
Suite 301
Ocean City (Cape May), New Jersey 08226



Uploaded Attachments

Attachment Type	Attachment Description	File Name
Environmental Report with Site Location Maps Site Plans	Environmental Report with Site Location Maps Site Plans	23-4-25 THG WFD SOC 33328.pdf
Color Photos and Photo Location Map Public Notice Form	Color Photos and Photo Location Map Public Notice Form	33328.01-GE101(1) 03-28-23.pdf
Property Owners Certification Form	Property Owners Certification Form	23-4-25 THG WFD SOC 33328.pdf
		33328 NJDEP PUBLIC NOTICE PACKET TO UPLOAD 2023.4.26.pdf
		SIGNED LURP and PROP OWNER CERT FORM 33328 2023.4.19.pdf

Certification

Certifier: Alicia Calkins
Certifier ID: ACALKINSTHG
Challenge/Response Question: What is your father's middle name?
Challenge/Response Answer: *****
Certification PIN: *****
Date/Time of Certification: 04/26/2023 08:36

"I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."

Alicia Calkins
General

04/26/2023
Date

Fee Summary

Service ID: 1547787
Service Type: Apply for a Land Use Authorization or Permit
Created Date: 04/26/2023

Coastal

Other Coastal Permits	Fee
Individual Permit-WFD SFH/Duplex (Waterward MHWL)	\$2,000
Individual Permit-Coastal Wetlands SFH/Duplex	\$2,000
Other Coastal Permits Total:	\$4,000

Total Coastal Fees: \$4,000

Total Fees: \$4,000

Payment Information

Status: Paid

Confirmation Number(s): 220299

Total Payment Amount: \$4,000.00

Payment Date: 04/26/2023

Payment Method: Pay via Credit Card

Credit Card Service Fee: \$92.50

Total Amount Charged: \$4,092.50



April 25, 2023

Faith Midgarden, Director of Environmental Services
fmidgarden@thehylandgroupnj.com
609.398.4477

City of North Wildwood, Municipal Clerk

W. Scott Jett, Municipal Clerk
901 Atlantic Avenue
North Wildwood, NJ 08260

RE: **Waterfront Development**
424 West 15th Avenue
Block 92.01, Lot 4
City of North Wildwood, Cape May Co., NJ
Project No. 33328.01

Dear Mr. Jett:

Enclosed please find one copy of a complete application package that will be submitted to the New Jersey Department of Environmental Protection, Division of Land Use Regulation for a Waterfront Development Individual Permit and Coastal Wetlands Permit application for the construction of a new retaining wall, new dock structures and associated site improvements.

Please do not hesitate to contact us if you should have any questions or require additional information.

Sincerely,

Faith Midgarden, Director of Environmental Services
The Hyland Group

Reply To:
The Hyland Group
701 West Avenue, Suite 301
Ocean City, NJ 08226
609.398.4477
www.TheHylandGroupNJ.com

ai⁵
STUDIOS
Architecture + Interiors

hdg
ENGINEERING
Surveying + Environmental

Philip J. Passanante
Assistant General Counsel



92DC42
PO Box 6066
Newark DE 19714-6066

667.313.0418 - Telephone
302.429.3801 - Facsimile
philip.passanante@pepcoholdings.com

500 N. Wakefield Drive
Newark DE 19702

atlanticcityelectric.com

May 3, 2023

Municipal Clerk
City of North Wildwood
901 Atlantic Avenue
P.O. Box 499
North Wildwood, NJ 08260

RE: In the Matter of the Petition of Atlantic City Electric Company to Reconcile and Update the Level of Its Non-Utility Generation Charge and Its Societal Benefits Charge (2023)
BPU Docket No. ER23020057

Notice of Filing and Public Hearing

Dear Sir/Madame:

On behalf of Atlantic City Electric Company ("ACE") and pursuant to N.J.A.C. 14:1-5.12, enclosed please find a copy of the Notice of Filing and Public Hearing (the "Notice") in connection with the above-captioned matter.

Please be advised that this Notice has been – or will soon be – published in local newspapers serving ACE's entire service territory.

Interested parties can also file written comments with the Acting Secretary of the Board of Public Utilities (44 South Clinton Avenue, 1st Floor, Trenton, New Jersey 08625) and can e-mail them to board.secretary@bpu.nj.gov. Please include the name of the Petition on which comments are being filed and the docket number in the subject line. Copies should also be sent to Heather Hall, Manager of Regulatory Affairs, Atlantic City Electric Company, 500 N. Wakefield Drive, P.O. Box 6066, Newark, Delaware 19714-6066.

Thank you for your time and attention to the above.

Very truly yours,

A handwritten signature in black ink, appearing to read "Passanante", written over a horizontal line.

Philip J. Passanante
An Attorney at Law of the
State of New Jersey

Enclosure

**NOTICE
TO CUSTOMERS OF
ATLANTIC CITY ELECTRIC COMPANY**

**In the Matter of the Petition of Atlantic City Electric Company to Reconcile
and Update the Level of Its Non-Utility Generation Charge and Its Societal
Benefits Charge (2023)
BPU Docket No. ER23020057**

PLEASE TAKE NOTICE that, on or about February 1, 2023, Atlantic City Electric Company (“ACE” or the “Company”) filed a Petition (the “Petition”) with the New Jersey Board of Public Utilities (the “Board” or “BPU”) to reconcile, update, and approve proposed changes to the Company’s Non-Utility Generation Charge (“NGC”) and Societal Benefits Charge (“SBC”). ACE’s NGC provides for recovery of the above-market portion of payments made under the Company’s now restructured non-utility generation (“NUG”) contracts and certain costs associated with such commitments. ACE’s SBC was established by the Board pursuant to the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq., to recover costs related to the Universal Service Fund and Lifeline social programs, the Board’s Clean Energy Program (“CEP”), and the Company’s Uncollectible Accounts Charges (“UNC”).

As filed, the Petition proposed to reset the NGC for the period June 1, 2023 through May 31, 2024, based upon a projected deferred balance on March 31, 2023, inclusive of projected customer revenue through May 31, 2023, and associated NUG contract restructuring payments for the period April 1, 2023 through March 31, 2024. The Company has also proposed to modify specific cost components of the SBC by adjusting the UNC and CEP components of the SBC based upon projected deferred balances as of March 31, 2023, inclusive of projected customer revenue through May 31, 2023, and the projected expenses for the period April 1, 2023 through March 31, 2024.

As set forth in the Stipulation of Settlement and confirmed by Order of the Board issued in connection with BPU Docket No. ER20010088, the Company has provided periodic formal updates to the Board, Board Staff, and the New Jersey Division of Rate Counsel (“Rate Counsel”) with respect to the balances in the NGC and SBC. The Company’s latest quarterly report, which highlighted the deferred balances as of March 31, 2023, inclusive of projected customer revenue through May 31, 2023, was submitted on or about January 31, 2023.

The NGC component is based on the schedule of annual contract restructuring payments as determined by the Board’s Restructuring Order dated March 23, 2022 in Docket No. EM21121253 for the period ending March 31, 2023 and continuing through March 31, 2024. The effect of the change in the NGC component for this period results in a \$4.944 million decrease to be returned to customers over the period June 1, 2023 through May 31, 2024.

The UNC component is based on actual expenditures through March 31, 2023 and projected data through March 31, 2024. Also included in the UNC component is the commencement of a partial recovery of deferred uncollectible expenses associated with the recently concluded COVID-19 Pandemic, which the Company proposes to recover over a three-year period. The effect of the change in the UNC component for this period results in an increase of \$7.431 million to be recovered over the period June 1, 2023 through May 31, 2024. The Board has not made a final determination regarding the allowable amount of recoverable arrearages and recovery mechanism in the pending COVID-19 Arrearage Proceedings.

The Company's Petition also included ACE's proposed adjustments to the CEP component of the SBC based upon actual expenditures as of March 31, 2023, and projected data through March 31, 2024. The effect of the change in the CEP component for this period results in an increase of \$1.797 million to be recovered over the period June 1, 2023 through May 31, 2024.

The net effect of all proposed changes to the NGC and SBC charges is an annual increase of \$4.284 million.

The following table demonstrates the Company's proposed rates based upon actual data as of March 31, 2023, and forecasted data through March 2024:

Rate Schedule	NGC	SBC (CEP & UNC)
Residential	\$0.009250	\$0.006031
MGS Secondary	\$0.009250	\$0.006031
MGS Primary	\$0.009008	\$0.006031
AGS Secondary	\$0.009250	\$0.006031
AGS Primary	\$0.009008	\$0.006031
TGS	\$0.008819	\$0.006031
SPL/CSL	\$0.009250	\$0.006031
DDC	\$0.009250	\$0.006031

The effect of the changes in the NGC and SBC charges on a typical residential customer's monthly electric bill using 680 kWh represents an increase of approximately \$0.34 or 0.24 percent. Residential customers using other monthly usage amounts, based on the Company's proposed rates, are illustrated below:

Monthly kWh Use	Present Bill	Proposed Bill	Increase (\$)	Increase (%)
100	\$26.56	\$26.61	\$0.05	0.19%
300	\$67.16	\$67.31	\$0.15	0.22%
500	\$107.76	\$108.01	\$0.25	0.23%
750	\$158.53	\$158.90	\$0.37	0.23%
1000	\$211.18	\$211.67	\$0.49	0.23%
2000	\$421.78	\$422.77	\$0.99	0.23%
2500	\$527.09	\$528.31	\$1.22	0.23%
3000	\$632.38	\$633.85	\$1.47	0.23%

The resolution of this Petition and the reconciliation of these accounts will not result in any profit to the Company.

The percentage increases noted above are based upon a comparison with current rates. Any final rate adjustments found by the Board to be just and reasonable may be modified and/or allocated

by the Board in accordance with the provisions of *N.J.S.A. 48:3-4*, and for other good and legally sufficient reasons, to any class or classes of customers of the Company. Therefore, the rates set out above may increase or decrease based upon the Board's decision.

A copy of this Notice of Filing and Public Hearings on the Petition is being served upon the clerk, executive or administrator of each municipality and county within the Company's service territory. The Petition and this Notice have been posted on ACE's website at www.atlanticcityelectric.com/PublicPostings and has also been sent to the New Jersey Division of Rate Counsel ("Rate Counsel"), who will represent the interests of all ACE customers in this proceeding. The Petition is also available to review online through the Board's website, <https://publicaccess.bpu.state.nj.us>, where you can search by the above-captioned docket number. The Petition and Board file may also be reviewed at the Board located at 44 South Clinton Avenue, 1st Floor, Trenton, NJ, with an appointment. To make an appointment, please call (609) 913-6298.

PLEASE TAKE FURTHER NOTICE that due to the COVID-19 pandemic, virtual public hearings are scheduled for the following dates and times so that members of the public may present their views on the Company's Petition:

Date: Tuesday, May 23, 2023	Date: Tuesday, May 23, 2023
Time: 4:30 P.M.	Time: 5:30 P.M.
VIRTUAL WEBINAR To join the meeting directly, enter https://tinyurl.com/58tjvrs To join through a prompt for VTC conference ID, enter exelon@m.webex.com and then the VTC conference ID 1192514155 followed by # Dial-In Number: 1-443-529-0267 Phone Conference ID: 190 170 457#	VIRTUAL WEBINAR To join meeting directly, enter https://tinyurl.com/58tjvrs To join through a prompt for VTC conference ID, enter exelon@m.webex.com and then the VTC conference ID 1192514155 followed by # Dial-In Number: 1-443-529-0267 Phone Conference ID: 190 170 457#

Representatives from the Company, the New Jersey Division of Rate Counsel, and Board's Staff will participate in the virtual public hearings. Members of the public may participate by utilizing the link or Dial-In number set forth above, to express their views regarding the filing. To encourage full participation in this opportunity for public comment, please submit any requests for needed accommodations, such as interpreters and/or listening assistance, 48 hours prior to the above hearings to the Secretary at board.secretary@bpu.nj.gov.

The Board is also accepting written comments. Comments may be submitted directly to the specific docket listed above using the "Post Comments" button on the Board's [Public Document Search tool](#). Comments are public documents for purposes of the State's Open Public Records Act. Only public documents should be submitted using the "Post Comments" button on the Board's Public Document Search tool. Any confidential information should be submitted in accordance with the procedures set forth in N.J.A.C. 14:1-12.3.

Due to the COVID-19 pandemic, certain rules requiring paper submissions have been temporarily waived. In addition to hard copy submissions, confidential information may also be filed electronically via the Board's e-filing system or by email to the Secretary of the Board. Please include "Confidential Information" in the subject line of any email. Instructions for confidential e-filing are found on the Board's webpage. <https://www.nj.gov/bpu/agenda/efiling/>.

Emailed and/or written comments may also be submitted to:

Secretary of the Board

44 South Clinton Ave., 1st Floor

PO Box 350

Trenton, NJ 08625-0350

Email: board.secretary@bpu.nj.gov

All emailed or mailed comments should include the name of the Petition and the Docket Number.

Dated: May 3, 2023

ATLANTIC CITY ELECTRIC COMPANY

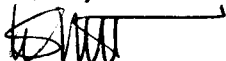
City Clerk's Report

April 2023

Alcoholic Beverages	.00	9-01-08-103-000
Mercantile License	18,020.50	9-01-08-104-001
Room License	14,188.00	9-01-08-104-002
NW Tourism	13,108.00	-
GWTIDA	138,605.50	-
Cat License	.00	-
Dog License (City)	25.20	-
Dog License (State)	9.00	-
Pilot Clinic Fund	1.80	-
Animal Population Control	3.00	-
Boardwalk Games	1,000.00	9-01-08-104-005
Legalized Bingo	.00	9-01-08-104-003
Raffle	.00	9-01-08-104-004
Street Inspection Fees	.00	9-01-08-105-016
Street/Trench Permit	.00	9-01-08-105-016
Appliance Pick Up	180.00	9-01-08-105-001
Photo Copies	17.95	9-01-16-510-004
Parking Permits	108,800.00	9-01-08-105-009
City Properties	.00	9-01-08-128-001
Gun Permits	325.00	9-01-08-105-002
Beach Permits	490.00	9-01-08-105-003
Planning Board	910.00	9-01-08-105-004
Zoning Permits	.00	9-01-08-105-017
Zoning Board	10.00	9-01-08-105-005
Assessments/Improvements	.00	9-01-16-510-003
Election Salary/Rent	.00	9-01-08-128-001
Special Events	.00	9-01-08-104-001
Late Fees	.00	9-01-16-569-001
Miscellaneous (incl/Dumpster Permits)	191.50	9-01-16-569-001
	.00	
Totals	\$ 295,885.45	

Disbursements:	
Ck # 1375 NJ Dept. of Health-Dogs	13.80
Ck # 1376 City of N.W. Dog Trust	25.20
Ck # 1377 N.W. Tourism	13,108.00
Ck # 1378 Treasurer	143,732.95
GWTIDA	138,605.50
Ck # 1373 Barbara Haas Refund Parking Permit T-27. April 26, 2023	400.00
Ck # 1374 VOID	
Total	\$ 295,885.45

W. Scott Jett, City Clerk Date: 5/11/2023



Vital Statistics Monthly Report

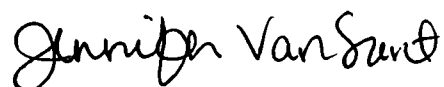
April 2023

Birth Certificates	\$	0.00
Marriage Certificates	\$	180.00
Marriage License	\$	0.00
Death Certificates	\$	295.00
Total	\$	475.00

TOTALS IN NORTH WILDWOOD FOR MONTH

Births	Marriage	Deaths
0	2	4

Sincerely,



Jennifer VanSant, CMR



City of North Wildwood
Fire Department
400-A New Jersey Ave.
North Wildwood, NJ 08260

Monthly Report for Fires, Emergency & Inspections

March 2023

Incidents and Inspections

Local Fire Alarms	95
General Fire Alarms	4
Company Fire Drills	3
Emergency Medical Runs	64
Knox Box Installations	3
Housing Inspections	21

Additional Man Hours in Service

Overtime Hours	88
Training Hours	10

Monies Collected

Ambulance Billing	\$1,527.54
2023 Qtr SLCHIP Rebates	\$0.00
Totals to Treasurer:	\$1,527.54

Breakdown of EMS Incidents

Altered Mental Status/Mental Eval	7
Cardiac Emergency/Chest Pain	4
Fall Victims	5
Respiratory Emergency	5
Sick Person (unclassified)	7
Motor Vehicle Accidents	2
Unconscious/ Unresponsive	2
Patient Assists	6
Opiate Overdose	1
Traumatic Injury	3
Other EMS Responses	22

Breakdown of Fire Calls

Fires	5
Carbon Monoxide Incident	3
Removal of Victim from Stalled Elevator	1
Low Hanging/Downed Electrical Wires	10
Watercraft Rescue	1
Medical Assist	15
Motor Vehicle Accidents with Injuries	3
Unintentional Alarm System Activation	15
Elementary School Fire Drill	1
Other Fire Responses	34

Respectfully submitted:

Dominick McClain, Fire Chief

NORTH WILDWOOD POLICE DEPARTMENT

901 ATLANTIC AVENUE
NORTH WILDWOOD, NJ 08260



PHONE : 609.522.2411
WEBSITE : WWW.NWPD.ORG

The following is a report of the activities of the North Wildwood Police Department for the month of APRIL 2023

CRIMES

PATRICK T. ROSENELLO
DIRECTOR OF PUBLIC SAFETY

JOHN A. STEVENSON
CHIEF OF POLICE

WILLIAM J. ETSSELL
CAPTAIN

KATHERINE C. MADDEN
LIEUTENANT

JUSTIN R. ROBINSON
LIEUTENANT

ADAM B. MCGRAW
LIEUTENANT

Arson/Suspicious Fires 0

Assault - Aggravated 0

Assault - Simple 0

Burglary 0

Drug Offenses 0

Fraud 3

Murder 0

Possess Stolen Property 0

Rape 0

Robbery 0

Theft 1

Weapon Offenses 0

DISORDERLY COMPLAINTS

Disorderly Acts/ Complaints 3

Malicious Property Damage 2

PERSONNEL INJURY

Officer Injuries 1

MOTOR VEHICLE

Drunk Driving 4

MV Accidents 9

MV Complaints, Misc 369

MV Theft 0

Summonses Issued 210

SERVICES

Ambulance/Medical Assists 44

Assist Other Agencies 16

Beach/Boardwalk Permits 9

Residential Property Checks 426

Scheduled Business Checks 972

MISCELLANEOUS COMPLAINTS

Animal 9

False Burglary Alarms 11

False Fire Alarms 44

ARRESTS

Adult 18

Juvenile 0

Total number of Incidents handled by the Department for the Month 3020

Total Monies turned over to the City Clerk \$ 853.95

Respectfully,

 #234

John A. Stevenson
Chief of Police

APRIL 2023

Police Reports: 18.95

Beach/Board Permits: 510.00

Firearms: 325.00

Grand Total: 853.95

MARCH - 2023

North Wildwood Recreation Center
BUILDING USAGE - OTHER 2023

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
1 AA - Friday Nights	15	18	12	11	30	0	86
2 Al-Anon	5	4	5	5	7	0	26
3 AA Special Event - "	0	0	0	0	0	0	0
4 Buckets Basketball Clinics	0	0	0	0	0	0	0
5 B-Ball All Leagues Summer (Inside)	0	0	0	0	0	0	0
6 B-Ball Games - MMS (boys & girls)	0	0	0	0	0	0	0
7 B-Ball Practices - MMS (boys & girls)	9	0	0	0	0	0	9
8 B-Ball Practices/Games - WCA (boys & girls)	0	0	0	0	0	0	0
9 B-Ball Travel Girls Practices/Games (Sharks)	75	202	0	0	0	0	277
10 Camps - Buckets Basketball	0	0	0	0	0	0	0
11 Camps - N W Soccer	0	0	0	0	0	0	0
12 Camps - Marine Science	0	0	0	0	0	0	0
13 Class - Line Dancing	12	12	12	14	12	0	62
14 Class - Meditation & Yoga	0	0	0	0	0	0	0
15 Class - Zumba	0	0	0	0	0	0	0
16 Class - Zumbini	25	0	0	0	0	0	25
17 Class - "	0	0	0	0	0	0	0
18 Coast Guard Flotilla #83	0	0	0	8	0	0	8
19 City-Dept Meeting/Training - NW PWD Mtg	0	0	0	14	0	0	14
20 City-Dept Meeting/Training - "	0	0	0	0	0	0	0
21 City-Dept Meeting/Training - "	0	0	0	0	0	0	0
22 City-Dept Meeting/Training - "	0	0	0	0	0	0	0
23 Cheerleading - WCA	0	0	0	0	0	0	0
24 Cheerleading - "	0	0	0	0	0	0	0
25 CMC Dept. of Aging - Senior Citizen Meals	77	125	138	139	140	0	619
26 Condo Meeting - "	0	0	0	0	0	0	0
27 Condo Meeting - "	0	0	0	0	0	0	0
28 Condo Meeting - "	0	0	0	0	0	0	0
29 Condo Meeting - "	0	0	0	0	0	0	0
30 Condo Meeting - "	0	0	0	0	0	0	0
31 Condo Meeting - "	0	0	0	0	0	0	0
32 Crime Watch/Community Meeting	0	0	17	0	0	0	17
33 Department Head Meetings	0	0	11	0	0	0	11
34 ELECTIONS	0	0	0	0	0	0	0
35 Event - SJ Future Stars Bball Game (B-C)	0	190	0	0	0	0	190
36 Event - St. Patrick's Celebration	0	300	0	0	0	0	300
37 Event - Sharks 3-4 Grade Pizza Party	0	0	22	0	0	0	22
38 Event - "	0	0	0	0	0	0	0
39 Event - "	0	0	0	0	0	0	0
40 Event - "	0	0	0	0	0	0	0
41 Facility Rental - Optimist Basketball Tournament	2,087	0	0	0	0	0	2,087
42 Facility Rental - Special Olympics Bball Tournament	0	0	0	702	0	0	702
43 Facility Rental - Red Cross Blood Drive	0	0	0	0	36	0	36
44 Facility Rental - "	0	0	0	0	0	0	0
45 Facility Rental - "	0	0	0	0	0	0	0
46 Karate Class	12	22	26	39	29	0	128
47 Meeting Various - Democratic Club	0	0	11	0	0	0	11
48 Meeting Various - Kevin Muller Class	0	0	0	30	0	0	30
49 Meeting Various - "	0	0	0	0	0	0	0
50 Meeting Various - "	0	0	0	0	0	0	0
51 Meeting Various - "	0	0	0	0	0	0	0
52 Pickleball - Indoor	0	0	10	8	5	0	23
53 Rec Department Staff Meetings/Training	0	0	0	0	0	0	0
54 Recreation Commission Meetings	0	0	0	0	0	0	0
55 Republican Club Meetings	0	0	0	0	0	0	0
56 Safety Committee Meetings	0	0	0	0	0	0	0
57 Scrabble Club	2	4	4	7	6	0	23
58 Soccer Shots - Indoor	0	24	0	0	0	0	24
59 Special Event - Pre/Post-Event Meetings	0	0	0	0	0	0	0
60 Tourism Development Commission Meetings	0	0	0	9	0	0	9
61 Tot-Time	19	0	0	19	0	0	38
62 Volleyball - Indoor	0	0	0	0	0	0	0
63 MISC - "	0	0	0	0	0	0	0
64 MISC - "	0	0	0	0	0	0	0
65 MISC - "	0	0	0	0	0	0	0

WEEKLY TOTALS:

4,777

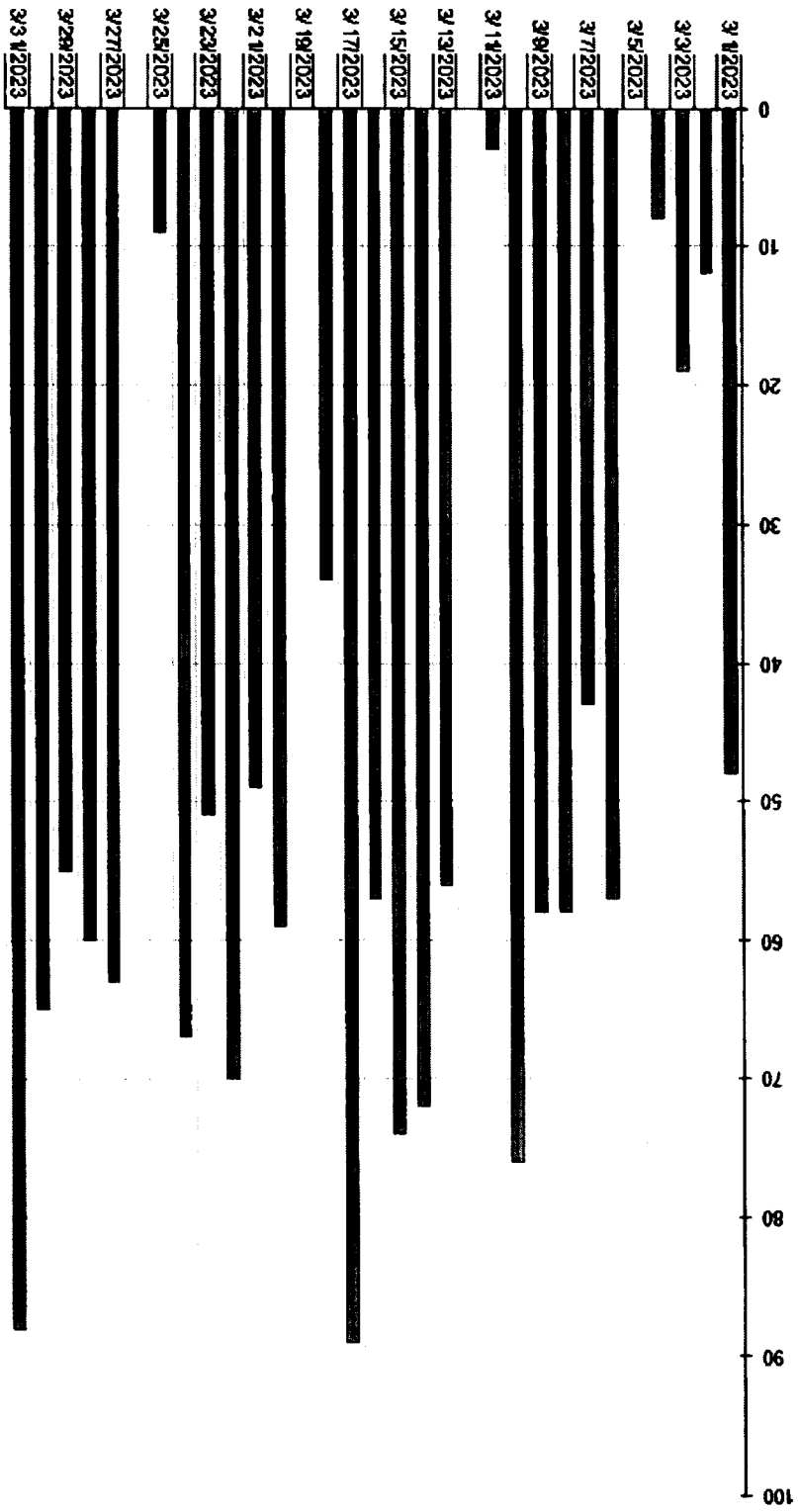
4,777

**RECREATION DEPARTMENT
MONTHLY TRANSMITTAL SUMMARY
MARCH 2023**

	WEEK 1 TOTALS	WEEK 2 TOTALS	WEEK 3 TOTALS	WEEK 4 TOTALS	WEEK 5 TOTALS	WEEK 6 TOTALS	MONTHLY TOTALS
5th St. Park Lot							
Irish Festival	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th St. PL - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boat Ramp							
Launches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits	\$1,050.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$1,350.00
Boat Ramp - Subtotal	\$1,050.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$1,350.00
Buckets Basketball Camp Registrations							
Week 1	\$0.00	\$0.00	\$15,750.00	\$1,050.00	\$0.00	\$0.00	\$16,800.00
Week 2	\$0.00	\$0.00	\$16,800.00	\$0.00	\$0.00	\$0.00	\$16,800.00
Week 3	\$0.00	\$0.00	\$16,800.00	\$0.00	\$0.00	\$0.00	\$16,800.00
Buckets Basketball Camp - Subtotal	\$0.00	\$0.00	\$49,350.00	\$1,050.00	\$0.00	\$0.00	\$50,400.00
BUCKETS BASKETBALL CLINIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rentals							
Gym	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Room Rental	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Basketball	\$0.00	\$0.00	\$0.00	\$1,392.00	\$0.00	\$0.00	\$1,392.00
Rm 2-3	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
Gym	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Room Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rental - Subtotal	\$0.00	\$600.00	\$500.00	\$1,892.00	\$750.00	\$0.00	\$3,742.00
FISHING TOURNAMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes							
Boot Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cardio & Cut	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dance Creativity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Line Dancing	\$55.00	\$55.00	\$55.00	\$65.00	\$60.00	\$0.00	\$290.00
Meditation & Yoga	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Yoga	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumba	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Zumbini	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes - Subtotal	\$55.00	\$55.00	\$55.00	\$65.00	\$60.00	\$0.00	\$290.00
Hockey League Registrations							
2nd - 4th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th - 6th	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hockey Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
KAYAK PERMITS	\$11,550.00	\$1,800.00	\$600.00	\$0.00	\$0.00	\$0.00	\$13,950.00
LOOMING CLASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PICKLEBALL CLINICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp Registrations							
Week 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Week 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - All Leagues							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball Registrations							
K-2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6-8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HS Boys	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel B-ball Registrations							
7-8 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-4 Girls (Sharks)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3-4 Girls (Sharks)	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
Sponsorships/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel B-ball - Subtotal	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00

	Week 1 TOTALS	Week 2 TOTALS	Week 3 TOTALS	Week 4 TOTALS	Week 5 TOTALS	Week 6 TOTALS	MONTHLY TOTAL
WEEKLY TOTALS:	\$12,715.00	\$2,605.00	\$50,655.00	\$3,007.00	\$810.00	\$0.00	\$69,792.00

■ Visitor - Basic Main Location



Building Usage- Monthly

2023

	Adults 7:30am-2pm	Adults 2pm-7pm	Open Rec 1-6 Day	Open Rec 1-6 Friday Night	Open Rec 7-12 Day - No School	Open Rec 7-12 Evening	Adults 6pm-9pm	Bldg Ttls
January								1,294
February								1,055
March	808	77	647	68	0	88	28	1,413
April								0
May								0
June								0
July								0
August								0
September								0
October								0
November								0
December								0
TOTALS:	1,445	224	1,549	137	47	251	109	3,762

CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1906

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 360, SEWERS, OF THE CODE OF THE CITY OF
NORTH WILDWOOD**

BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. The portion of Ordinance 1004, adopted June 9, 1988, as amended by Ordinances 1073 and 1487, that has been codified in § 360-38 of the Code of the City of North Wildwood is hereby amended and supplemented so as to read as follows:

§ 360-38. Sewer Rental Charge Board of Review.

There is hereby created what shall be known as the "Sewer Rental Charge Board of Review" which Board shall consist of the Tax Collector, the Chief Financial Officer and the City Administrator. It shall be the responsibility of said Board of Review to receive and review complaints and correspondence regarding the annual sewer rental charges established pursuant to this article. Said Board of Review shall make recommendations to the Mayor and Council, on a case-by-case basis, regarding said complaints and correspondence. Complaints and correspondence must be received by October 1 of each billing year. The Board of Review shall not consider any complaints or correspondence for any previous billing year and may only make recommendations to the Mayor and Council regarding the current billing year. It shall then be the responsibility of the Mayor and Council to act on said recommendations by passage of the appropriate resolution.

Section Two. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Three. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Four. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced:	May 16, 2023
Advertised:	May 24, 2023
Public Hearing/Final:	June 7, 2023
Advertised:	June 14, 2023

CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1903

**AN ORDINANCE AUTHORIZING THE GRANT OF AN
ENCROACHMENT EASEMENT FOR VALUABLE
CONSIDERATION TO SSN WILDWOOD, LLC AND
REPEALING ORDINANCE 1889**

WHEREAS, Council adopted Ordinance 1889 on November 15, 2022; and

WHEREAS, Ordinance 1889 authorized the grant of an encroachment easement; and

WHEREAS, various items contained in the agreement for said encroachment easement have required amendment or deletion, which amendments and deletions have been reviewed by the City Solicitor and agreed to by both the City and the owners of the property requesting said encroachment easement; and

WHEREAS, due to said amendments and deletions, Council deems it prudent and appropriate to rescind Ordinance 1889 and authorize said encroachment easement by a new ordinance; and

WHEREAS, within its municipal boundaries, the City of North Wildwood maintains certain rights-of-way including the right-of-way along East 23rd Avenue; and

WHEREAS, SSN Wildwood, LLC owns certain real property in the City of North Wildwood that is contiguous to the Boardwalk at 23rd Avenue and that real property is shown on the North Wildwood Tax Map as Lot 12 in Block 291 (the “Property”); and

WHEREAS, the Local Lands and Buildings Law, at N.J.S.A. 40A:12-13b, authorizes the sale of municipally owned real property not needed for public use to a contiguous property owner; and

WHEREAS, the Local Lands and Buildings Law, at N.J.S.A. 40A:12-2 states:

“Real property” shall include, in addition to the usual connotations thereof, development rights or easements, or any right, interest or estate in the area extending above any real property, or capital improvement thereon, to such a height or altitude as any title, interest or estate in real property may extend, commonly known as “air rights;” and

WHEREAS, Council is of the opinion that the City’s right-of-way interests over, on and under the eastern terminus of 23rd Avenue at the Boardwalk falls within the expansive definition of “real property” that is found in the Local Lands and Buildings Law; and

WHEREAS, the Local Lands and Buildings Law, at N.J.S.A. 40A:12-2, indicates that a “‘sale’ shall include the conveyance of any... easement... on any real property, capital improvement or personal property of the... municipality...;” and

WHEREAS, the Property is developed with a 69-unit motel building along with an on-site parking area and other site improvements; and

WHEREAS, the Property has a timber walkway extending approximately 60 ft. along 23rd Avenue connecting the motel with the Boardwalk and said timber walkway encroaches upon the City’s right-of-way by approximately 3.8 ft., constituting an encroachment encompassing 254 total sq. ft.; and

WHEREAS, SSN Wildwood, LLC has requested the grant of an easement for the aforementioned encroachment; and

WHEREAS, the proposed easement area, as requested by SSN Wildwood, LLC, affects portions of the subject right-of-way that are not actively used or needed by the City of North Wildwood and the granting of the requested easement will not render any portion of existing sidewalks to be non-compliant with existing A.D.A. standards; and

WHEREAS, fair consideration of the subject easement is deemed to be not less than \$1.00.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of North Wildwood in the County of Cape May and State of New Jersey as follows:

Section One. Ordinance 1889, adopted by Council on November 15, 2022, is hereby repealed in its entirety.

Section Two. The Mayor and City Clerk be and they thereby are authorized to execute an encroachment easement to SSN Wildwood, LLC, as Grantee, under the terms of which said Grantee will be permitted to maintain an existing walkway that encroaches upon a portion of North Wildwood's 23rd Avenue right-of-way.

Section Three. The area to be burdened by the encroachment easement is graphically depicted on the site plan annexed hereto as Exhibit "A."

Section Four. Within five days of the adoption of this Ordinance, the City Clerk shall cause a copy thereof to be posted on the municipal bulletin board found in City Hall and, within those same five days, shall cause a copy to be published in a newspaper circulating within the City of North Wildwood.

Section Five. Offers from any prospective purchaser, real estate broker or other persons for the easement area shall be received by the City Clerk of City of North Wildwood for a period of 20 days next following the date of publication of this Ordinance after adoption on second reading at not less than the fair value of the easement as set forth in this Ordinance and the City Clerk immediately shall transmit any such offers to City Council whereupon City Council may reconsider this Ordinance, not later than 30 days after its enactment, and advertise the easement for public sale pursuant to the provisions of N.J.S.A. 40A:12-13a.

Section Six. The City Clerk shall file a sworn affidavit with the Director of the Division of Local Government Services in the Department of Community Affairs verifying the publications and posting required by this Ordinance and by N.J.S.A. 40A:12-13.

Section Seven. The City Clerk and such other municipal officials as are necessary and proper be and they hereby are authorized to prepare such documents, including the subject easement, for recordation in the Office of the Cape May County Clerk, as are necessary to effectuate the purpose and intent of this Ordinance.

Section Eight. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Nine. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Ten. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: April 18, 2023
Advertised: April 26, 2023
Hearing/2nd Reading: May 16, 2023
Advertised: May 24, 2023

CITY OF NORTH WILDWOOD COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1902

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO BUILDINGS, GROUNDS AND BEACHES, BY AND FOR THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$3,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,325,000 IN BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY
OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY**
(not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the City of North Wildwood, in the County of Cape May, State of New Jersey (the “City”). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$3,500,000, said sum being inclusive of \$175,000 as the amount of down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the “Local Bond Law”). The down payment is now available therefor by virtue of either provisions or a provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes or from moneys actually held by the City.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof, and to meet the part of the \$3,500,000 appropriation not provided for by application hereunder of the down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$3,325,000 pursuant to the Local Bond Law. In anticipation

of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in the principal amount not exceeding \$3,325,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is for various capital improvements to City Buildings, Grounds and Beaches including, but not limited to, Seawall Repair, Beach Replenishment and Improvements to Lifeguard Headquarters, and all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications.

(c) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$3,325,000.

(d) The estimated cost of said improvement or purpose is \$3,500,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said improvement or purpose in the amount of \$175,000.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Cape May and/or a private entity make a contribution or grant in aid to the City, for the improvement and purpose authorized hereby and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Cape May and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Cape May and/or a private entity, shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at

such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the City shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the City is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the Office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the City may lawfully undertake as a general improvement or purpose, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey

Department of Community Affairs, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$3,325,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$700,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.100-2 or any successor provisions of federal income tax law.

SECTION 10. The City Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The City Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 10c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The City covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: April 18, 2023
Advertised: April 26, 2023
Hearing/Final: May 16, 2023
Advertised: May 24, 2023

(Effective June 14, 2023)

CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY

ORDINANCE NO. 1901

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 296,
MOBILE HOME TRAILERS, OF THE CODE OF THE CITY OF NORTH
WILDWOOD**

BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. The portion of Ordinance 565, adopted June 29, 1971, as amended by Ordinances 628 and 640, that has been codified in §296-2 of the Code of the City of North Wildwood is hereby amended and supplemented by the addition of a new subsection, to be codified as §296-2B, to the extent that §296-2 shall henceforth read as follows:

§296-2. Use restricted.

- A. It shall be unlawful for any person or association of persons of any kind, including a partnership or corporation, to bring, have, possess, permit or suffer, within the City limits, a mobile home trailer for use in this City as either a dwelling, business office, studio or any other use, except for the sole purpose of sales or rentals for use outside the City limits and as set forth in § **296-3** hereof.
- B. No person shall park a mobile home, camper, recreational vehicle or any other type of oversized vehicle upon any of the streets in the City of North Wildwood at any time.

Section Two. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Three. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Four. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: April 18, 2023
Advertised: April 26, 2023
Public Hearing/Final: May 16, 2023
Advertised: May 24, 2023

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY
ORDINANCE NO. 1899**

**AN ORDINANCE AMENDING AND SUPPLEMENTING
ORDINANCE 1177, AS AMENDED**

BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35A is hereby amended and supplemented so as to read as follows:

- A. Lighting. Lighting used to illuminate off-street parking areas shall be arranged to reflect the light away from residential premises & public streets & shall be in accordance with § 276-31. All parking facilities providing five (5) or more parking spaces shall be lighted.

Section Two. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35B(1)(a) is hereby amended and supplemented so as to read as follows:

- (a) Areas of ingress or egress, loading & unloading areas, parking areas, interior driveways or access aisles & other areas likely to experience heavy traffic shall be paved with not less than six (6) inches of soil aggregate base course prepared & constructed in accordance with City requirements as shown on the Typical Section(s) provided for in the Appendix and any other specifications & amendments thereto.

Section Three. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35B(2) is hereby amended and supplemented so as to read as follows:

- (2) All off-street parking lots providing five (5) or more parking spaces shall have adequate designations to indicate traffic flow & parking spaces.

Section Four. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35B(3) is hereby amended and supplemented so as to read as follows:

- (3) All required off-street parking spaces shall be nine (9) feet wide by 18 feet long and be located inside the property lines of the property. In the case of residential structures with garage/driveway parking, a minimum of 20 feet from the property line to garage façade is required.

Section Five. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35B(4) is hereby amended and supplemented so as to read as follows:

- (4) All off-street parking & loading areas shall be clearly delineated or shall be provided with either curbing or curb stops so that vehicles cannot be driven onto required perimeter landscaped areas, buffer zones & street rights-of-way and so that each parking & loading area has controlled entrances & exits & drainage control. Curbing or wheel stops shall be located to prevent any part of a vehicle from overhanging internal sidewalks or landscaped areas. Parking & loading spaces shall not be an extension of any street right-of-way. All required off-street parking spaces shall be oriented perpendicular to any

street and/or property lines, especially for residential use, except for any parking lot with more than five (5) parking spaces. At no time shall required parking spaces for residential uses be oriented so that parking spaces are parallel to any street and/or property line, except for instances of corner lots where parking may be adjacent to a side property line.

Section Six. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35E(3) is hereby amended and supplemented so as to read as follows:

- (3) Stacked parking, where motor vehicles are parked one in front of the other & require, when fully utilized, the moving of one (1) vehicle to allow the removal of another, is prohibited; except in the instance of residential units where two (2) spaces are provided for a particular dwelling unit. Stacked parking is not permitted within an enclosed garage where vehicles must exit the site by backing out into the street. A car may be stacked in front of the garage if there is a minimum of 20 feet from the garage façade to the property line.

Section Seven. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-35G is hereby amended and supplemented so as to read as follows:

- G. Mechanical parking lifts. Mechanical parking lifts shall be prohibited in all zoning districts, other than a lift in a licensed automobile service station, or a lift located within the interior of a residential or commercial garage. Mechanical parking lifts located within a permitted garage shall not count towards the number of off-street parking spaces required by NJ -Residential Site Improvement Standards (NJ-RSIS) {NJAC 5:21-1 *et. seq.*}, City Ordinance or decision of the City Planning Board.

Section Seventeen. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Eighteen. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Nineteen. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: April 4, 2023
PB Recommendation: April 12, 2023
Advertised: April 19, 2023
Hearing/Final: May 2, 2023
Advertised: May 10, 2023

City of North Wildwood

Cape May County, New Jersey

RESOLUTION

CANCELLING AMOUNTS ON SEWER ACCOUNTS

WHEREAS, the City Tax Collector reports that certain sewer charges may be cancelled by reason of the fact they resulted from water leaks as determined by a plumber and verified by Wildwood Water Utility, or from meters that were running fast as determined by Wildwood Water Utility, and that these meters were subsequently repaired:

THEREFORE, BE IT RESOLVED, by the Mayor and Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that the amount on the following sewer accounts may be cancelled:

SEWER ADJUSTMENTS:			(1000's)	(1000's)		
ADDRESS	ACCT#	SEWER YEAR	OVERAGE BASIC	OVERAGE 3rd Q	TOTAL AMOUNT	CREDIT AMOUNT
1710-12 NEW YORK AVE	1461-0	2023	156	84	3498.00	2623.50

Total \$2623.50

Offered by _____ Seconded by _____

STATE OF NEW JERSEY COUNTY OF CAPE MAY
I, W. Scott Jett, Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May, 2023.

Dated: _____ May 16, 2023 _____
Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

Resolution No. _____

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

ACCEPTANCE OF PROJECT: LUCAS DEVICES

WHEREAS, Stryker Medical, Inc. of Chicago, IL, was previously awarded a contract for the project known as North Wildwood Lucas Devises; and

WHEREAS, Council has determined that this project has been substantially completed in accordance with the contract documents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, in the County of Cape May, State of New Jersey, that the contract is hereby accepted as complete.

BE IT FURTHER RESOLVED that any remaining payments as previously authorized by contract be made thereon to Stryker Medical, Inc.

OFFERED BY: SECONDED BY:

STATE OF NEW JERSEY COUNTY OF CAPE MAY
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May 2023.

Dated: May 16, 2023 Signed: W. Scott Jett, City Clerk

Approved: Patrick T. Rosenello, Mayor

Table with 10 columns: Name, Aye, Naye, Abstain, Absent, Name, Aye, Naye, Abstain, Absent. Rows include Tolomeo, Rullo, Kane, Del Conte, Koehler, Bishop, and Zampirri.

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

TONNAGE GRANT APPLICATION

- WHEREAS,** The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,** It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS,** The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS,** The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS,** A resolution authorizing this municipality to apply for the **2022 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the City of North Wildwood to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS,** Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of The City of North Wildwood that the City of North Wildwood hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Gary Sloan, Supervisor at the North Wildwood Department of Public Works, to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

OFFERED BY: _____ **SECONDED BY:** _____

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May 2023.

Dated: ____ May 16, 2023 _____

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Naye	Abstain	Absent		Aye	Naye	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

WAIVING TIME RESTRICTION ON THE SALE, SERVICE AND CONSUMPTION OF ALCOHOLIC BEVERAGES FOR LICENSED PREMISES IN SEAPORT PIER REDEVELOPMENT AREA FOR SPECIAL EVENT PURSUANT TO SPECIAL CONDITIONS AMENDED BY THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL OF THE STATE OF NEW JERSEY

WHEREAS, SPTWO, LLC, operates in the Seaport Pier Redevelopment Area under Concessionaire Permit #61894 issued by the Division of Alcoholic Beverage Control of the State of New Jersey; and

WHEREAS, said Permit contains a special condition mandating that the sale, service and consumption of alcohol must cease by 1:00 a.m.; and

WHEREAS, SPTWO, LLC has submitted to the City Clerk a request that during a special event on the Boardwalk on June 15, 16, 17 and 18, 2023, the sale, service and consumption of alcohol be permitted until 3:00 a.m.; and

WHEREAS, certain sections of the Code of the City of North Wildwood state that the sale, service and consumption of alcohol in zones on the Boardwalk must cease by 1:00 a.m. and

WHEREAS, Mayor and Council are of the opinion that the City of North Wildwood does not have the authority to allow the sale, service and consumption of alcohol in the Seaport Pier Redevelopment Area until 3:00 a.m. unless and until the Division of Alcoholic Beverage Control of the State of New Jersey amends the special conditions attached to Concessionaire Permit #61894, due to the fact that SPTWO, LLC is not operating under an alcoholic beverage license issued by the City of North Wildwood.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the allegations of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) In the event that the Division of Alcoholic Beverage Control of the State of New Jersey temporarily amends the special conditions attached to Concessionaire Permit #61894 to allow the sale, service and consumption of alcoholic beverages until 3:00 a.m. on the aforementioned dates, the following shall apply:
 - a. Any and all sections of the Code of the City of North Wildwood prohibiting the sale, service and consumption of alcohol in zones on the Boardwalk after 1:00 a.m. are hereby waived for the dates of June 15, 16, 17 and 18, 2023.
 - b. The application of SPTWO, LLC seeking permission for the sale, service and consumption of alcoholic beverages in the Seaport Pier Redevelopment Area until 3:00 a.m. on June 15, 16, 17 and 18, 2023 is hereby approved.
 - c. SPTWO, LLC shall provide to the City Clerk a copy of Concessionaire Permit #61894 and its temporarily amended special conditions.
 - d. In addition to any special conditions imposed upon Concessionaire Permit #61894 by the Division of Alcoholic Beverage Control of the State of New Jersey, and in the event that all conditions desired by the City of North Wildwood are not imposed on said Permit by the Division of Alcoholic Beverage Control of the State of New Jersey, the City of North Wildwood shall also require that, for June 15, 16, 17 and 18, 2023:
 - i. Live outdoor music shall cease by 11:00 p.m. on Thursday, June 15 and Sunday, June 18, 2023.
 - ii. Live outdoor music shall cease by 12 Midnight on Friday, June 16 and Saturday, June 17, 2023.
 - iii. The outdoor sale and service of alcohol shall cease by 12:30 a.m.
 - iv. The outdoor consumption of alcohol shall cease by 1:00 a.m.
 - v. Any and all activity in the Seaport Pier Redevelopment Area from 1:00 a.m. until 3:00 a.m. shall take place indoors.

3) In the event that the Division of Alcoholic Beverage Control of the State of New Jersey does not temporarily amend the special conditions attached to Concessionaire Permit #61894 to allow the sale, service and consumption of alcoholic beverages until 3:00 a.m. on the aforementioned dates, this Resolution shall be null and void and all sections of the Code of the City of North Wildwood prohibiting the sale, service and consumption of alcohol in zones on the Boardwalk after 1:00 a.m. shall remain in effect.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May, 2023.

Dated: __ May 16, 2023 __

Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____

Patrick T. Rosenello, Mayor

<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>		<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Tolomeo				Koehler				
Rullo				Bishop				
Kane				Zampirri				
Del Conte								

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

APPROVING EVENT APPLICATION FOR LICENSED PREMISES IN SEAPORT PIER REDEVELOPMENT AREA PURSUANT TO ORD. 1780

WHEREAS, Ordinance 1780, adopted on April 16, 2019, amended the provisions of §308-2N(3) of the Code of the City of North Wildwood which pertains to noise and sound emanating from alcoholic beverage licensed premises; and

WHEREAS, Ordinance 1780 allows for the owners of licensed premises in the Pier Zoning District and in the Seaport Pier Redevelopment Area to make application to City Council for approval of events that might otherwise constitute a violation of §308-2N; and

WHEREAS, BG Capital, LLC, operating in the Seaport Pier Redevelopment Area, has submitted to the City Clerk an application for events on every Thursday, Friday, Saturday and Sunday night from May 25, 2023 through September 24, 2023, which events would not end until 12 Midnight; and

WHEREAS, the City Clerk has forwarded the applications to all City officials enumerated in Ord. 1780 for comment and has annexed said applications to this resolution as “Exhibit A”; and

WHEREAS, Council deems it appropriate that the proposed event application be approved; however, Council deems it appropriate to impose the condition that the events described in said applications must cease at 11:00 pm on Thursdays and Sundays. Events may continue until 12 Midnight on Fridays, Saturdays and holidays.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the allegations of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The event applications annexed hereto as Exhibit “A” be and it hereby are approved, with the condition that the event activities described in said applications must cease at 11:00 pm on Thursdays and Sundays.
- 3) Events may continue until 12 Midnight on Fridays, Saturdays and holidays.
- 4) The City Clerk be and he hereby is authorized to forward written approval of the annexed event application to the applicant.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May, 2023.

Dated: __ May 16, 2023 _____ Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

City of North Wildwood
Cape May County, New Jersey

RESOLUTION

AUTHORIZING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
- 2023 CAPE MAY COUNTY ARPA INFRASTRUCTURE GRANT FOR THE
RECONSTRUCTION OF 5TH AVE PURSUANT TO N.J.S.A. 40A: 4-87

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

WHEREAS, the City of North Wildwood has received funding in the amount of \$400,000 in grant funds from the 2023 CMC ARPA Infrastructure Grant for the Reconstruction of 5th Ave.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of North Wildwood, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$400,000 which is now available as a revenue from:

Miscellaneous Revenues – section F:
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
- 2023 CMC ARPA Infrastructure Grant – 5th Ave

BE IT FURTHER RESOLVED that the like sum of \$ 400,000 is hereby appropriated under the caption of:

General Appropriations
(A) Operations – Excluded from “CAPS”
Public and Private Programs Offset by Revenues:
- 2023 CMC ARPA Infrastructure Grant – 5th Ave

BE IT FURTHER RESOLVED that the Municipal Clerk will forward one copy of this resolution to the Director of Local Government Services.

Offered by Seconded by

STATE OF NEW JERSEY COUNTY OF CAPE MAY
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May 2023.

Dated May 16, 2023 Signed W. Scott Jett, City Clerk
Signed Patrick T. Rosenello, Mayor

Table with 10 columns: Name, Aye, Naye, Abstain, Absent, Name, Aye, Naye, Abstain, Absent. Rows include Tolomeo, Koehler, Rullo, Bishop, Kane, Zampirri, and Del Conte.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

AUTHORIZING A SUB-RECIPIENT GRANT AGREEMENT BETWEEN THE CITY OF NORTH WILDWOOD AND THE COUNTY OF CAPE MAY FOR THE AMERICAN RESCUE PLAN ACT INFRASTRUCTURE GRANT

WHEREAS, the Cape May County Board of Commissioners is offering a reimbursement of up to \$400,000 for certain infrastructure projects and/or improvements through the Cape May County American Rescue Plan Act Infrastructure Grant; and

WHEREAS, the City of North Wildwood has submitted a Cape May County Infrastructure Grant Application requesting funding in the amount of \$400,000 for a project set forth in the attached Schedule A ("Project"); and

WHEREAS, the Board of County Commissioners finds that the Project, as set forth in Schedule A, meets the program requirements and authorizes the requested funding for actual expenditures incurred by the City of North Wildwood ("Project Funds"), subject to the terms and conditions of this Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of North Wildwood, in the County of Cape May, State of New Jersey, that the Mayor and City Clerk are hereby authorized to execute a Sub-Recipient Grant Agreement between the City of North Wildwood and the County of Cape May.

BE IT FURTHER RESOLVED that a copy of the executed Agreement shall be annexed to and made a part of this resolution.

OFFERED BY: SECONDED BY:

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of May, 2023.

Dated: May 16, 2023

Signed: W. Scott Jett, City Clerk

APPROVED: Patrick T. Rosenello, Mayor

Table with 2 columns of names (Tolomeo, Rullo, Kane, Del Conte and Koehler, Bishop, Zampirri) and 4 headers (Aye, Naye, Abstain, Absent).



CAPE MAY COUNTY INFRASTRUCTURE GRANT APPLICATION

Municipality: City of North Wildwood

Municipal Point of Contact:

Name: Nic Long Title: Administrator

Phone: 609-522-2030 ext 1260

Email: nlong@northwildwood.com

Project Eligibility – Water and/or Sewer Drainage Improvement(s):

☐ Drinking Water ☐ Sanitary Sewer ☒ Storm Sewer

Project Location:

☒ County Property, Road/Public-Right-of-Way ☒ Municipal Property, Road/Public-Right-of-Way

Address: 5th Ave between NJ and Central Avenues Block N/A Lot N/A

Project Schedule:

What is the current project status?

☐ In Construction ☒ Permitting, planning/engineering and/or out to bid ☐ Other

If other, specify project status

Will the proposed project be majority complete by 2024?..... ☒ Yes ☐ No

Does this project require any permitting (CAFRA, or other)?..... ☐ Yes ☒ No

If yes, what is the status? :

Please specify your projected project schedule, including bidding from:

03/01/2023 to 12/31/2023

Municipal Resolution authorizing application: # 74-23 (include executed copy with submission)

Mayor (or Designee) *Samuel Pennell*

Date: Feb. 21, 2023

CAPE MAY COUNTY INFRASTRUCTURE GRANT APPLICATION

Project Description *attach brief project description including an itemized project breakdown/estimate, – including project total; plans, and any other supplemental documentation):*

The project includes the street and utility reconstruction of 5th Avenue between NJ (County Road #621) and Central Avenue; including the construction of a new storm drainage system to eliminate persistent flooding and standing water on the roadway. The improvements will include complete reconstruction of the roadway, including new curbs, gutters, driveway aprons, drainage system, replacement of sanitary laterals, water system improvements (funded by Wildwood Water Utility) and complete full-depth roadway reconstruction. In addition, line striping and traffic markings will be constructed following paving of the roadway.

The total estimated construction cost is \$1,246,552.50, with the City of North Wildwood's estimated portion being \$966,952.50 and the City of Wildwood Water Utility's estimated portion being \$279,600.00. The total project cost including planning, engineering, inspection, construction phase services and testing is estimated to be \$1,558,190.

A detailed cost estimate is attached, along with the construction plans.