

CITY OF NORTH WILDWOOD

NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING

JULY 5, 2023 AT 5:00 PM

This is a proposed agenda which is subject to change by Mayor and Council without further notice.

ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.

MINUTES: APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 20, 2023

COMMUNICATIONS:

Receive & File:

NEW JERSEY DEP, RE: CAFRA Permit, Arthur Hall, 615 W. Spruce Avenue

NEW JERSEY DEP, RE: CAFRA Permit, Charles & Michelle Busler, 650 W. Spruce Avenue

BEST OF JERSEY SHORE, RE: 2023 Winner of Best Beach & Best Seaside Town

Approve & File:

SPECIAL EVENT, RE: Anglesea Night Market #2, July 20

SPECIAL EVENT, RE: Anglesea Night Market #3, August 3

APPOINTMENTS:

Recreation Dept.

Police Dept.

RESOLUTIONS:

1. Return of Balance of Escrow Deposit (Murray)
2. Return of Balance of Escrow Deposit (Conroy)
3. Refund for Overpayment of Amusement Game License Fees
4. Issuance of Amusement Game License (Radwan)
5. Issuance of Amusement Game License (Coxe)
6. Approving Request for Reimbursement – NW Beach Patrol Pension Plan
7. Authorizing Sale of Surplus Property No Longer Needed for Public Use
8. Authorizing Change Order #1 Final – Exterior Renovations, Public Safety Facility
9. Authorizing Change Order #1 Final – Anglesea Line Striping Improvements

VOUCHER LIST/FINANCE: Authorizing payment of all approved vouchers

COUNCIL:

PUBLIC:

ADJOURNMENT:

Next Regular Meeting: Tuesday, July 18, 2023 @ 10:00 a.m.



STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
WATERSHED & LAND MANAGEMENT
Mail Code 501-02A, P.O. Box 420, Trenton, New Jersey 08625-0420
Telephone: (609) 777-0454 or Fax: (609) 777-3656
www.nj.gov/dep/landuse



PERMIT

<p>In accordance with the laws and regulations of the State of New Jersey, the Department of Environmental Protection hereby grants this permit to perform the activities described below. This permit is revocable with due cause and is subject to the terms, conditions, and limitations listed below and on the attached pages. For the purpose of this document, "permit" means "approval, certification, registration, authorization, waiver, etc." Violation of any term, condition, or limitation of this permit is a violation of the implementing rules and may subject the permittee to enforcement action.</p>		Approval Date June 14, 2023
		Expiration Date June 13, 2028
Permit Number(s): 0507-03-0011.1 LUP230001	Type of Approval(s): CZM GP4 Development 1 or 2 SFH/Duplexes	Governing Rule(s): N.J.A.C. 7:7-1.1(a)
Permittee: Arthur Hall 615 West Spruce, LLC 1508 Route 47 South Rio Grande, NJ 08242		Site Location: Block & Lot: [47, 6] Municipality: North Wildwood City County: Cape May
Description of Authorized Activities: <p>This document authorizes the construction of two (2) single family homes and associated site improvements on the parcel referenced above.</p> <p>This project is authorized under and in conditional compliance with the applicable Coastal Zone Management Rules (N.J.A.C. 7:7-1.1 et seq.), as amended on October 5, 2021, provided that all conditions to follow are met.</p> <p>This permit is issued subject to compliance with N.J.A.C. 7:7-27.2 <u>Conditions that apply to all coastal permits.</u></p> <p><i>The Department has determined that the herein approved activities meet the requirements of the (FHACA/CZM) rules. This approval does not obviate the local Floodplain Administrator's responsibility to ensure all development occurring within their community's Special Flood Hazard Area is compliant with the local Flood Damage Prevention Ordinance, and minimum NFIP standards, regardless of any state-issued permits. FEMA requires communities to review and permit all proposed construction or other development within their SFHA in order to participate in the NFIP.</i></p>		
Prepared by: Kip Le Warn		Received and/or Recorded by County Clerk:
If the permittee undertakes any regulated activity, project, or development authorized under this permit, such action shall constitute the permittee's acceptance of the permit in its entirety as well as the permittee's agreement to abide by the requirements of the permit and all conditions therein.		
This permit is not valid unless authorizing signature appears on the last page.		

STATEMENT OF AUTHORIZED IMPACTS:

The authorized activities allow for the permittee to undertake impacts to regulated areas as described below. Additional impacts to regulated areas without prior Department approval shall constitute a violation of the rules under which this document is issued and may subject the permittee and/or property owner to enforcement action, pursuant to N.J.A.C. 7:7-29.

PRE-CONSTRUCTION CONDITIONS:

1. The deed for the lot on which the driveway is constructed is modified to:
 - a. Explain that the driveway and any associated parking area is likely to be inundated by floodwaters, which may result in damage and/or inconvenience; and
 - b. Disclose the depth of flooding that the driveway and any associated parking area would experience during the FEMA 100-year flood, if available, and the flood hazard area design flood; and
 - c. The modified deed is recorded in the Office of the County Clerk or the registrar of deeds and mortgages of the county in which the single family home or duplex is located, and proof that the modified deed has been recorded is provided to the Department prior to the sooner of either:
 - i. The start of any site disturbance (including pre-construction earth movement, removal of vegetation or structures, or construction of the project); or
 - ii. The date that is 90 calendar days after the issuance of the permit.
2. Prior to commencement of construction, a silt fence shall be erected along the limits of disturbance of the development with a 10-foot return on each end. This fence must be maintained and remain in place until all construction and landscaping activities are completed.

SPECIAL CONDITIONS:

1. The Department has approved this flood hazard area permit because the project satisfies the requirements of the Flood Hazard Area Control Act Rules. The Department has not reviewed the proposed structure/s to determine compliance with the International Building Code or any other local construction codes or flood ordinances. The proposed building/s may therefore not fully comply with any such requirements. Please contact your municipal construction official for further information.
2. All foundations, slabs, footings and walls of the proposed structure/s shall be designed to resist uplift, floatation, collapse and displacement due to hydrostatic and hydrodynamic forces resulting from flooding up to an elevation of 10 feet NAVD88. Furthermore, all structural components shall be designed to resist the same forces.
3. The floor elevation labeled "MIN. FIN. FL. EL. 11 (NAVD 1988 Datum)" on the approved drawing/s is the elevation of the lowest finished floor of the proposed building/s. The construction of any habitable area below this elevation, such as a basement is prohibited.
4. The area below the lowest finished floor of all proposed buildings shall remain open and accessible to the passage of floodwaters at all times. In order to relieve hydrostatic pressure on the proposed building/s during flooding, permanent flood vents shall be constructed beneath the lowest finished floor to allow water to freely enter and exit during a flood as shown on the approved plan/s. These vents shall be maintained in good working order at all times and shall not be blocked under any circumstances.

5. Newly constructed driveways shall be covered with a permeable material or pitched to drain all runoff onto permeable areas of the site.
6. The use of plastic under landscaped or gravel areas are prohibited. All sub-gravel liners must be made of filter cloth or other permeable material.

STANDARD CONDITIONS:

1. The issuance of a permit shall in no way expose the State of New Jersey or the Department to liability for the sufficiency or correctness of the design of any construction or structure(s). Neither the State nor the Department shall, in any way, be liable for any loss of life or property that may occur by virtue of the activity or project conducted as authorized under a permit.
2. The issuance of a permit does not convey any property rights or any exclusive privilege.
3. The permittee shall obtain all applicable Federal, State, and local approvals prior to commencement of regulated activities authorized under a permit.
4. A permittee conducting an activity involving soil disturbance, the creation of drainage structures, or changes in natural contours shall obtain any required approvals from the Soil Conservation District or designee having jurisdiction over the site.
5. The permittee shall take all reasonable steps to prevent, minimize, or correct any adverse impact on the environment resulting from activities conducted pursuant to the permit, or from noncompliance with the permit.
6. The permittee shall immediately inform the Department of any unanticipated adverse effects on the environment not described in the application or in the conditions of the permit. The Department may, upon discovery of such unanticipated adverse effects, and upon the failure of the permittee to submit a report thereon, notify the permittee of its intent to suspend the permit.
7. The permittee shall immediately inform the Department by telephone at (877) 927-6337 (WARN DEP hotline) of any noncompliance that may endanger public health, safety, and welfare, or the environment. The permittee shall inform the Watershed & Land Management by telephone at (609) 777-0454 of any other noncompliance within two working days of the time the permittee becomes aware of the noncompliance, and in writing within five working days of the time the permittee becomes aware of the noncompliance. Such notice shall not, however, serve as a defense to enforcement action if the project is found to be in violation of this chapter. The written notice shall include:
 - i. A description of the noncompliance and its cause;
 - ii. The period of noncompliance, including exact dates and times;
 - iii. If the noncompliance has not been corrected, the anticipated length of time it is expected to continue; and
 - iv. The steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance.
8. Any noncompliance with a permit constitutes a violation of this chapter and is grounds for enforcement action, as well as, in the appropriate case, suspension and/or termination of the permit.

9. It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the authorized activity in order to maintain compliance with the conditions of the permit.
10. The permittee shall employ appropriate measures to minimize noise where necessary during construction, as specified in N.J.S.A. 13:1G-1 et seq. and N.J.A.C. 7:29.
11. The issuance of a permit does not relinquish the State's tidelands ownership or claim to any portion of the subject property or adjacent properties.
12. The issuance of a permit does not relinquish public rights to access and use tidal waterways and their shores.
13. The permittee shall allow an authorized representative of the Department, upon the presentation of credentials, to:
 - i. Enter upon the permittee's premises where a regulated activity, project, or development is located or conducted, or where records must be kept under the conditions of the permit;
 - ii. Have access to and copy, at reasonable times, any records that must be kept under the conditions of the permit; and
 - iii. Inspect, at reasonable times, any facilities, equipment, practices, or operations regulated or required under the permit. Failure to allow reasonable access under this paragraph shall be considered a violation of this chapter and subject the permittee to enforcement action.
14. The permittee shall not cause or allow any unreasonable interference with the free flow of a regulated water by placing or dumping any materials, equipment, debris or structures within or adjacent to the channel while the regulated activity, project, or development is being undertaken. Upon completion of the regulated activity, project, or development, the permittee shall remove and dispose of in a lawful manner all excess materials, debris, equipment, and silt fences and other temporary soil erosion and sediment control devices from all regulated areas.
15. The permittee and its contractors and subcontractors shall comply with all conditions, site plans, and supporting documents approved by the permit.
16. All conditions, site plans, and supporting documents approved by a permit shall remain in full force and effect, so long as the regulated activity, project, or development, or any portion thereof, is in existence, unless the permit is modified pursuant to the rules governing the herein approved permits.
17. The permittee shall perform any mitigation required under the permit in accordance with the rules governing the herein approved permits.
18. If any condition or permit is determined to be legally unenforceable, modifications and additional conditions may be imposed by the Department as necessary to protect public health, safety, and welfare, or the environment.
19. Any permit condition that does not establish a specific timeframe within which the condition must be satisfied (for example, prior to commencement of construction) shall be satisfied within six months of the effective date of the permit.

20. A copy of the permit and all approved site plans and supporting documents shall be maintained at the site at all times and made available to Department representatives or their designated agents immediately upon request.
21. The permittee shall provide monitoring results to the Department at the intervals specified in the permit.
22. A permit shall be transferred to another person only in accordance with the rules governing the herein approved permits.
23. A permit can be modified, suspended, or terminated by the Department for cause.
24. The submittal of a request to modify a permit by the permittee, or a notification of planned changes or anticipated noncompliance, does not stay any condition of a permit.
25. Where the permittee becomes aware that it failed to submit any relevant facts in an application, or submitted incorrect information in an application or in any report to the Department, it shall promptly submit such facts or information.
26. The permittee shall submit email notification to the Bureau of Coastal & Land Use Compliance & Enforcement at CLU_tomsriver@dep.nj.gov at least 3 days prior to commencement of site preparation and/or regulated activities, whichever comes first. The notification shall include proof of completion of all pre-construction conditions, including proof of recording of permits, approved plans and/or conservation easements, if required. The permittee shall allow an authorized Bureau representative on the site to inspect to ensure compliance with this permit.
27. The permittee shall record the permit, including all conditions listed therein, with the Office of the County Clerk (the Registrar of Deeds and Mortgages, if applicable) of each county in which the site is located. The permit shall be recorded within 30 calendar days of receipt by the permittee, unless the permit authorizes activities within two or more counties, in which case the permit shall be recorded within 90 calendar days of receipt. Upon completion of all recording, a copy of the recorded permit shall be forwarded to Watershed & Land Management at the address listed on page one of this permit.

APPROVED PLAN(S):

The drawing(s) hereby approved consist of 1 sheet(s) prepared by The Hyland Group, dated 2/17/23, unrevised, and entitled:

**“TWO NEW SINGLE FAMILY DWELLINGS 615 WEST SPRUCE AVENUE
BLOCK:47 LOTS:6.01 & 6.02 CITY OF NORTH WILDWOOD CAPE MAY COUNTY
NEW JERSEY”**

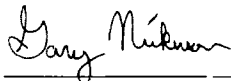
APPEAL OF DECISION:

Any person who is aggrieved by this decision may submit an adjudicatory hearing request within 30 calendar days after public notice of the decision is published in the DEP Bulletin (available at www.nj.gov/dep/bulletin). If a person submits the hearing request after this time, the Department shall deny the request. The hearing request must include a completed copy of the Administrative Hearing Request Checklist (available at www.nj.gov/dep/landuse/forms.html). A person requesting an

adjudicatory hearing shall submit the original hearing request to: NJDEP Office of Legal Affairs, Attention: Adjudicatory Hearing Requests, Mail Code 401-04L, P.O. Box 402, 401 East State Street, 7th Floor, Trenton, NJ 08625-0402. Additionally, a copy of the hearing request shall be submitted to the Director of Watershed & Land Management at the address listed on page one of this permit. In addition to your hearing request, you may file a request with the Office of Dispute Resolution to engage in alternative dispute resolution. Please see www.nj.gov/dep/odr for more information on this process.

If you need clarification on any section of this permit or conditions, please contact Watershed & Land Management's Technical Support Call Center at (609) 777-0454.

Approved By: Digitally signed by



Gary Nickerson

Date: 2023.06.14

Gary Nickerson: 13:44:57 -04'00'

Watershed & Land Management

c: Municipal Clerk, North Wildwood City
Municipal Construction Official, North Wildwood City
Agent – Faith Midgarden, The Hyland Group



STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
WATERSHED & LAND MANAGEMENT

Mail Code 501-02A, P.O. Box 420, Trenton, New Jersey 08625-0420
Telephone: (609) 777-0454 or Fax: (609) 777-3656
www.nj.gov/dep/landuse



PERMIT

<p>In accordance with the laws and regulations of the State of New Jersey, the Department of Environmental Protection hereby grants this permit to perform the activities described below. This permit is revocable with due cause and is subject to the terms, conditions, and limitations listed below and on the attached pages. For the purpose of this document, "permit" means "approval, certification, registration, authorization, waiver, etc." Violation of any term, condition, or limitation of this permit is a violation of the implementing rules and may subject the permittee to enforcement action.</p>		Approval Date 6/23/23
		Expiration Date 6/22/28
Permit Number(s): 0507-11-0001.2 LUP230001	Type of Approval(s): WFD Individual Permit-SFH/Duplex (Waterward)	Governing Rule(s): N.J.A.C. 7:7-1.1(a)
Permittee: Charles Jr And Michelle Busler 650 W. Spruce Ave North Wildwood City, NJ 08260	Site Location: Block & Lots: [46, 12] [46, 12.01] Municipality: North Wildwood City County: Cape May	
Description of Authorized Activities: This document authorizes the reduction of the existing 5' wide fixed pier to 4', removal of a 4' wide portion of existing deck, legalization of the existing docking structures waterward of the lower mapped coastal wetland line as shown on Coastal Wetlands Map No. 063-1962 and installation of a new 10' x 12' jet ski lift in association with a residential development on the parcel(s) referenced above. This permit is issued subject to compliance with N.J.A.C. 7:7-27.2 Conditions that apply to all coastal permits. This project is authorized under and in conditional compliance with the applicable Coastal Zone Management Rules (N.J.A.C. 7:7-1.1 et seq.), as amended on October 5, 2021, provided that all conditions to follow are met. <i>The Department has determined that the herein approved activities meet the requirements of the (FHACA/CZM) rules. This approval does not obviate the local Floodplain Administrator's responsibility to ensure all development occurring within their community's Special Flood Hazard Area is compliant with the local Flood Damage Prevention Ordinance, and minimum NFIP standards, regardless of any state-issued permits. FEMA requires communities to review and permit all proposed construction or other development within their SFHA in order to participate in the NFIP.</i>		
Prepared by: Kip Le Warn		Received and/or Recorded by County Clerk:
If the permittee undertakes any regulated activity, project, or development authorized under this permit, such action shall constitute the permittee's acceptance of the permit in its entirety as well as the permittee's agreement to abide by the requirements of the permit and all conditions therein.		
This permit is not valid unless authorizing signature appears on the last page.		

STATEMENT OF AUTHORIZED IMPACTS:

The authorized activities allow for the permittee to undertake impacts to regulated areas as described below. Additional impacts to regulated areas without prior Department approval shall constitute a violation of the rules under which this document is issued and may subject the permittee and/or property owner to enforcement action, pursuant to N.J.A.C. 7:7-29.

PRE-CONSTRUCTION CONDITIONS:

1. To protect sensitive habitat for the State-listed Osprey, the permittee shall adhere to a seasonal restriction on the use of heavy construction equipment/machinery within 300 meters of any active osprey nest along the project limit of disturbance from April 1 through August 31 of each calendar year. The initiation and implementation of work which generates disturbance (e.g., sound levels, visual interruption) that is out of character with what currently exists at or surrounding the anticipated work area during the restricted time period recommended above may result in the permittee being in violation of the "take" clause within State of New Jersey Endangered and Nongame Species Conservation Act (N.J.S.A. 23:2A-1). Please note that adherence to this seasonal restriction shall also be applied if nest building activity is observed at any given osprey nest location prior to April 1 of the given calendar year of work.
2. This permit is not valid until such time as you have obtained a Department of the Army authorization. You are advised to contact the Philadelphia District at 215-656-6728 if your project is located south of the Manasquan River or the New York District at 212-264-3912 if your project is located north of the Manasquan River.
3. Prior to construction, the applicant must receive approval of pending Tidelands license file 0507-11-0001.1 TDI220001.

SPECIAL CONDITIONS:

1. The structures are not to exceed the dimensions as specified on the approved plans. No more than four (4) vessels may be moored at any time.
2. All structures and mooring areas shall be within the permittee's property line extension and/or limit of a Tidelands instrument.
3. Space between horizontal planking is maximized and width of horizontal planking is minimized to the maximum extent practicable. Under normal circumstances, a minimum of 3/8-inch, 1/2-inch, 3/4-inch, or one-inch space is to be provided for 4-inch, 6-inch, 8 to 10-inch, or 12-inch plus wide planks, respectively.
4. The width of the dock or pier shall not exceed twice the clearance between the structure and the surface of the ground below or the water surface at mean high water (measured from the bottom of the stringers). Floating docks are not subject to the height requirement, however the floating docks shall be constructed such that it does not rest on the bottom of the waterbody during the low tide event.
5. The jet ski lift shall be an open lift. No decking/solid structures may be placed on the lift.

6. As shown on the approved drawings, the construction and placement of the permitted dock shall be a minimum of 4 feet from all property lines, for docks which are perpendicular to the adjacent bulkhead or shoreline.
7. Consistent with Assembly Bill, No. 2804, P.L. 2007, CHAPTER 113 the use of creosote treated material (or other descriptive term from the law) in the construction of the authorized structure(s) is prohibited.
8. This permit does not authorize dredging activities. If dredging is required in the future, a new Waterfront Development application showing compliance with 7:7-12.9 New Dredging will be required to be submitted to this Division.
9. The permittee must place photocell lights and reflectors at 10 foot intervals along the dock and on mooring piles, from a point 50' outshore of the landward end of the dock, to warn boaters traveling at night or low light conditions of the dock location. These photocell lights must be installed and operational within 72 hours of completion of construction.
10. The dock shall be a minimum of 4' in height above the wetlands.
11. This permit does not authorize construction on the upland portion of the subject property.

STANDARD CONDITIONS:

1. The issuance of a permit shall in no way expose the State of New Jersey or the Department to liability for the sufficiency or correctness of the design of any construction or structure(s). Neither the State nor the Department shall, in any way, be liable for any loss of life or property that may occur by virtue of the activity or project conducted as authorized under a permit.
2. The issuance of a permit does not convey any property rights or any exclusive privilege.
3. The permittee shall obtain all applicable Federal, State, and local approvals prior to commencement of regulated activities authorized under a permit.
4. A permittee conducting an activity involving soil disturbance, the creation of drainage structures, or changes in natural contours shall obtain any required approvals from the Soil Conservation District or designee having jurisdiction over the site.
5. The permittee shall take all reasonable steps to prevent, minimize, or correct any adverse impact on the environment resulting from activities conducted pursuant to the permit, or from noncompliance with the permit.
6. The permittee shall immediately inform the Department of any unanticipated adverse effects on the environment not described in the application or in the conditions of the permit. The Department may, upon discovery of such unanticipated adverse effects, and upon the failure of the permittee to submit a report thereon, notify the permittee of its intent to suspend the permit.
7. The permittee shall immediately inform the Department by telephone at (877) 927-6337 (WARN DEP hotline) of any noncompliance that may endanger public health, safety, and welfare, or the environment. The permittee shall inform the Watershed & Land Management by telephone at (609) 777-0454 of any other noncompliance within two working days of the time the permittee becomes aware of the noncompliance, and in writing within five working days of the time the permittee

becomes aware of the noncompliance. Such notice shall not, however, serve as a defense to enforcement action if the project is found to be in violation of this chapter. The written notice shall include:

- i. A description of the noncompliance and its cause;
 - ii. The period of noncompliance, including exact dates and times;
 - iii. If the noncompliance has not been corrected, the anticipated length of time it is expected to continue; and
 - iv. The steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance.
8. Any noncompliance with a permit constitutes a violation of this chapter and is grounds for enforcement action, as well as, in the appropriate case, suspension and/or termination of the permit.
 9. It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the authorized activity in order to maintain compliance with the conditions of the permit.
 10. The permittee shall employ appropriate measures to minimize noise where necessary during construction, as specified in N.J.S.A. 13:1G-1 et seq. and N.J.A.C. 7:29.
 11. The issuance of a permit does not relinquish the State's tidelands ownership or claim to any portion of the subject property or adjacent properties.
 12. The issuance of a permit does not relinquish public rights to access and use tidal waterways and their shores.
 13. The permittee shall allow an authorized representative of the Department, upon the presentation of credentials, to:
 - i. Enter upon the permittee's premises where a regulated activity, project, or development is located or conducted, or where records must be kept under the conditions of the permit;
 - ii. Have access to and copy, at reasonable times, any records that must be kept under the conditions of the permit; and
 - iii. Inspect, at reasonable times, any facilities, equipment, practices, or operations regulated or required under the permit. Failure to allow reasonable access under this paragraph shall be considered a violation of this chapter and subject the permittee to enforcement action.
 14. The permittee shall not cause or allow any unreasonable interference with the free flow of a regulated water by placing or dumping any materials, equipment, debris or structures within or adjacent to the channel while the regulated activity, project, or development is being undertaken. Upon completion of the regulated activity, project, or development, the permittee shall remove and dispose of in a lawful manner all excess materials, debris, equipment, and silt fences and other temporary soil erosion and sediment control devices from all regulated areas.
 15. The permittee and its contractors and subcontractors shall comply with all conditions, site plans, and supporting documents approved by the permit.

16. All conditions, site plans, and supporting documents approved by a permit shall remain in full force and effect, so long as the regulated activity, project, or development, or any portion thereof, is in existence, unless the permit is modified pursuant to the rules governing the herein approved permits.
17. The permittee shall perform any mitigation required under the permit in accordance with the rules governing the herein approved permits.
18. If any condition or permit is determined to be legally unenforceable, modifications and additional conditions may be imposed by the Department as necessary to protect public health, safety, and welfare, or the environment.
19. Any permit condition that does not establish a specific timeframe within which the condition must be satisfied (for example, prior to commencement of construction) shall be satisfied within six months of the effective date of the permit.
20. A copy of the permit and all approved site plans and supporting documents shall be maintained at the site at all times and made available to Department representatives or their designated agents immediately upon request.
21. The permittee shall provide monitoring results to the Department at the intervals specified in the permit.
22. A permit shall be transferred to another person only in accordance with the rules governing the herein approved permits.
23. A permit can be modified, suspended, or terminated by the Department for cause.
24. The submittal of a request to modify a permit by the permittee, or a notification of planned changes or anticipated noncompliance, does not stay any condition of a permit.
25. Where the permittee becomes aware that it failed to submit any relevant facts in an application, or submitted incorrect information in an application or in any report to the Department, it shall promptly submit such facts or information.
26. The permittee shall submit email notification to the Bureau of Coastal & Land Use Compliance & Enforcement at CLU_tomsriver@dep.nj.gov at least 3 days prior to commencement of site preparation and/or regulated activities, whichever comes first. The notification shall include proof of completion of all pre-construction conditions, including proof of recording of permits, approved plans and/or conservation easements, if required. The permittee shall allow an authorized Bureau representative on the site to inspect to ensure compliance with this permit.
27. The permittee shall record the permit, including all conditions listed therein, with the Office of the County Clerk (the Registrar of Deeds and Mortgages, if applicable) of each county in which the site is located. The permit shall be recorded within 30 calendar days of receipt by the permittee, unless the permit authorizes activities within two or more counties, in which case the permit shall be recorded within 90 calendar days of receipt. Upon completion of all recording, a copy of the recorded permit shall be forwarded to Watershed & Land Management at the address listed on page one of this permit.

APPROVED PLAN:

The drawing hereby approved consists of 1 sheet prepared by DPCSS Land Surveyors, dated 12/15/2022, last revised 5/23/23, and entitled:

**“PLAN TO ACCOMPANY WATERFRONT DEVELOPMENT APPLICATION LOTS 12
& 12.01 IN BLOCK 46 CITY OF NORTH WILDWOOD CAPE MAY COUNTY NEW
JERSEY”**

APPEAL OF DECISION:

Any person who is aggrieved by this decision may submit an adjudicatory hearing request within 30 calendar days after public notice of the decision is published in the DEP Bulletin (available at www.nj.gov/dep/bulletin). If a person submits the hearing request after this time, the Department shall deny the request. The hearing request must include a completed copy of the Administrative Hearing Request Checklist (available at www.nj.gov/dep/landuse/forms.html). A person requesting an adjudicatory hearing shall submit the original hearing request to: NJDEP Office of Legal Affairs, Attention: Adjudicatory Hearing Requests, Mail Code 401-04L, P.O. Box 402, 401 East State Street, 7th Floor, Trenton, NJ 08625-0402. Additionally, a copy of the hearing request shall be submitted to the Director of Watershed & Land Management at the address listed on page one of this permit. In addition to your hearing request, you may file a request with the Office of Dispute Resolution to engage in alternative dispute resolution. Please see www.nj.gov/dep/odr for more information on this process.

If you need clarification on any section of this permit or conditions, please contact Watershed & Land Management's Technical Support Call Center at (609) 777-0454.

Approved By:



Jeff Thein
Watershed & Land Management

- c: Municipal Clerk, North Wildwood City
Municipal Construction Official, North Wildwood City
Agent – Michele Kirk, Shoreland Environmental Consulting LLC

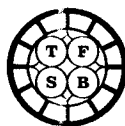


NORTH WILDWOOD

Seaside Town



PRESENTED BY



**TIOGA
FRANKLIN**
SAVINGS
BANK

PRESENTED MAY 24, 2023
[BestofJerseyShore.com](https://www.BestofJerseyShore.com)
*2023 BEST OF JERSEY SHORE

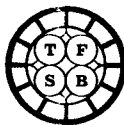


NORTH WILDWOOD

Best Beach



PRESENTED BY



**TIOGA
FRANKLIN**
SAVINGS
BANK

PRESENTED MAY 24, 2023
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City of North Wildwood Special Event Application Form

Name of Event: Angelsea Night Market **\$3**

Date of Event: 8/3/23

Date of Application: 6/14/23

Type of Event (*check one*)

- ☐ Parade / Procession ☒ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
☐ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: Stallion Events
- 2) Address of Organization: 105 Vermont Avenue, Villas, NJ 08251
- 3) Purpose of Organization: Event Promotions Company
- 4) How many members are in your organization: 2
- 5) Is your organization tax exempt: (please circle) YES ☒ NO Is this a non-profit event YES ☒ NO
- 6) NJ Registered Charitable Organization#: _____ Tax ID#: 46-4819819

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Elizabeth Brown	
Title Managing Partner	Cell Phone 609-846-3484
Address / City / State / Zip 105 Vermont Avenue, Villas, NJ 08251	
Email eliza@stallionmarketingllc.com	

Name of Event Chairperson / Organizer Denis Brown	
Title Owner	Cell Phone 609-318-4504
Address / City / State / Zip 105 Vermont Avenue, Villas, NJ 08251	
Email Denis@stallionmarketingllc.com	

SECTION 2 – APPLICATION AUTHORIZATION

I, Elizabeth Brown, the undersigned state that I am the duly
Name of Applicant

authorized representative of the Stallion Events
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Elizabeth Brown
Applicant Signature

6/14/23
Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: Angelsea Night Market
- 2) Location of Event (please list city venue requirements by day/date): Olde New Jersey Avenue Entertainment District, N
- 3) Describe Event Activities: Food Trucks and Marketplace
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO
- 5) If yes, describe in detail: _____
- 6) Will alcohol be served or sold by event organizers or others: ☒ YES NO
- A) Do you have a ABC/Social Affairs Permit: YES ☒ NO
- B) Are you requesting approval for open display of alcohol: ☒ YES NO
- C) Designated Hours for open display of alcohol: 5 to 10 PM
- D) Designated Location of open display of alcohol: Olde New Jersey Avenue Entertainment District
- E) Other Conditions: _____
- If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**
- 8) Rain Date or Delayed Starting Time: _____

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday			
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)	2 PM			
Event Starts (00:00 AM/PM)	5 PM			
Event Ends (00:00 AM/PM)	10 PM			
Clean-Up (00:00 AM/PM)	Out by 11 PM			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night
(partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: Police supports with bike officers

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: J Byrne Insurance

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

A. General Liability Limit \$500,000

Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

II. NON-PROFIT/CHARITABLE GROUPS

A. General Liability Limit (Per Occurrence) \$1,000,000

B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000

C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

**The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:
The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

HOLD HARMLESS

NAME OF ORGANIZATION/USER Stallion Events will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on
this 14 day of June, 20 22.



USER (SIGNATURE)

Elizabeth Brown

USER (PRINT NAME)



CITY REPRESENTATIVE



CITY REPRESENTATIVE (PRINT)

FESTIVAL 1 DAY OR MULTIPLE DAYS

1) Location (*list any street closing*): Using Current Olde New Jersey Closures per Fencing and flowered

2) Number of Non-Food Vendor Spaces: 12 Number of Food Vendor Spaces: 16

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.

(NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate department(s) at one time.

Food Vendors must meet the requirements of the Cape May County Board of Health)

4) Location of Stages / Performance Areas (*site plan*): _____

5) Type of Entertainment / Music: _____

*Attach

a program schedule—may submit draft version—final version must be turned in 1 week prior to event

6) Are Vendor fees charged: YES NO Amount: \$ 325

7) Purpose of the fees and beneficiary: off set of City fees, Fire Permits, Insurance

8) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.*): _____

9) These items are **PROHIBITED** in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites
- Any type of Back Packs
- Any type of Coolers

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: ☒ YES ☐ NO
Is the event organization ordering the Dumpsters: YES ☐ NO
Number Requested: Trash- 12 Recycling can/bottles- 12 Dumpsters Dumpster supplied by Stallion E-

VENDOR COORDINATOR PLEASE ATTACH A RECLYCYNG/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: Elizabeth Brown

- 2) Do you request the use of any portable equipment from Public Works: YES ☐ NO ☒
(Please write an amount next to each requested item)

Traffic Cones- Fencing- Trash/Recycle Cans- Eating Tables-
Grease Drums- Ash Drums- Grey Water Tanks- Sinks-
Additional Equipment Requested

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES ☐ NO ☒
Will your event use portable toilets/trailers- YES ☐ NO ☐
Is the event organizer ordering toilets/trailers- YES ☐ NO ☐
If yes, how many will be used: 4
Cleaning schedule will be cleaning(s) per day or as directed NW Officials
Name of company: Caproni
Contact Person/Cell:

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES ☐ NO ☒
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail:

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES ☒ NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES ☒ NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES ☒ NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES ☒ NO

☐ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☒ NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☒ NO
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES ☒ NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☒ NO

Will you be using a lighting or sound contractor: YES ☒ NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: _____

2) Do you anticipate the need for NWBP staff to support your event: YES ☒ NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES ☒ NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: _____ Number of Food Vendor Spaces: _____
(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES ☒ NO
FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____
*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle
(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Elizabeth Brown, 609-846-3484

2) Contact information of person on-site of event: Elizabeth Brown, 609-846-3484

3) Street or sidewalk closure(s): YES NO
Plan approved: YES NO

4) Barricade request (*fencing/barrels/cones*) YES ☒ NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): _____

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: _____

7) Equipment stored overnight: YES ☒ NO

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES NO
Police Approval: YES NO

9) Police requested or required for event: ☒ YES NO Start time: 5 PM
(*Please write amount next to request*) Finish time: 10 PM

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES ☒ NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES ☒ NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: YES ☒ NO

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(*Please put on a separate sheet*)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: **YES** NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: Approval of fire permit of trucks prior to event

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES **NO**

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: **YES** NO

2) If yes, please describe in detail: Cooking Food Trucks

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES **NO**

4) If yes, please describe in detail: _____

5) Permit #: _____ (*Will be issued after Mayor & Council Approval*)

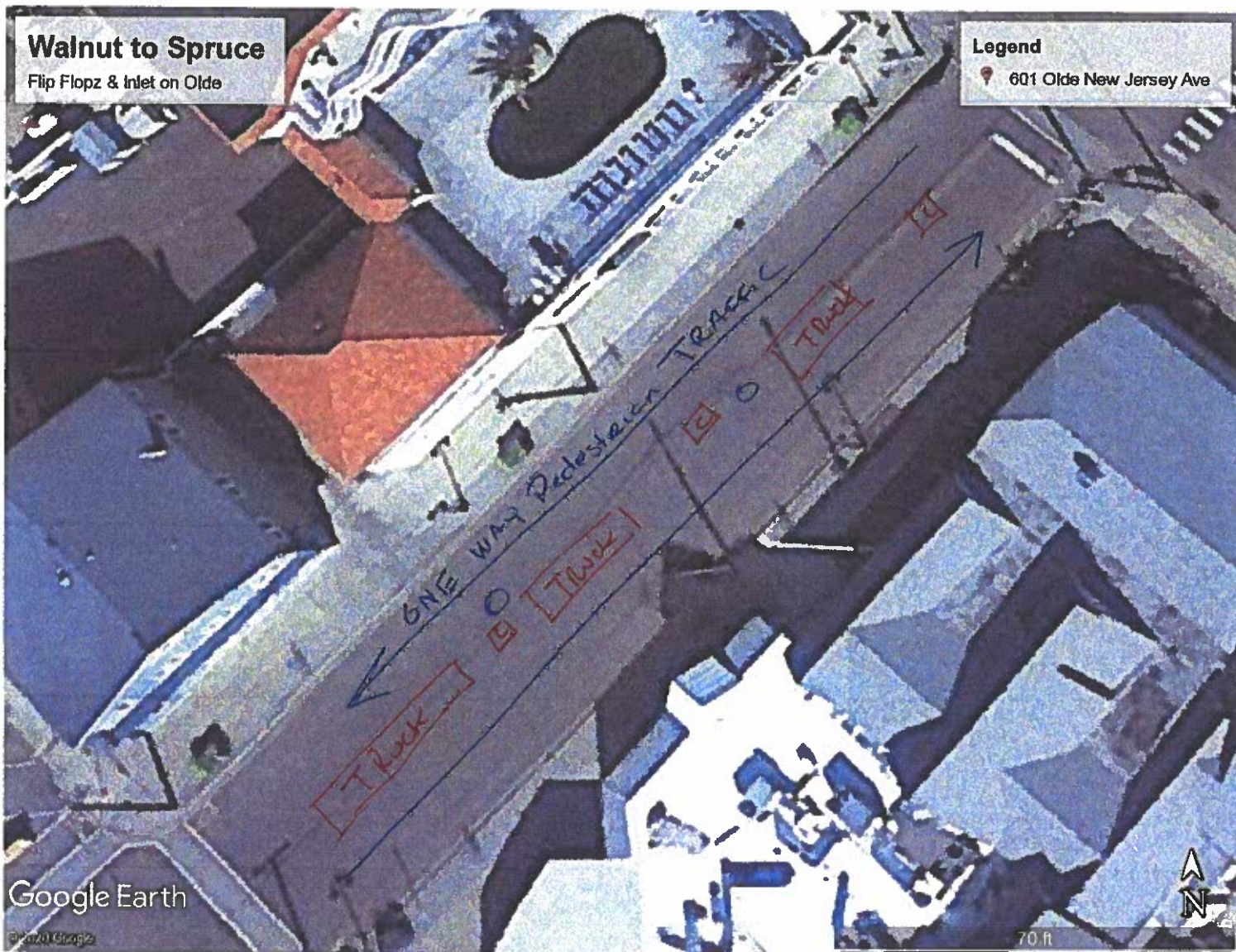
****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

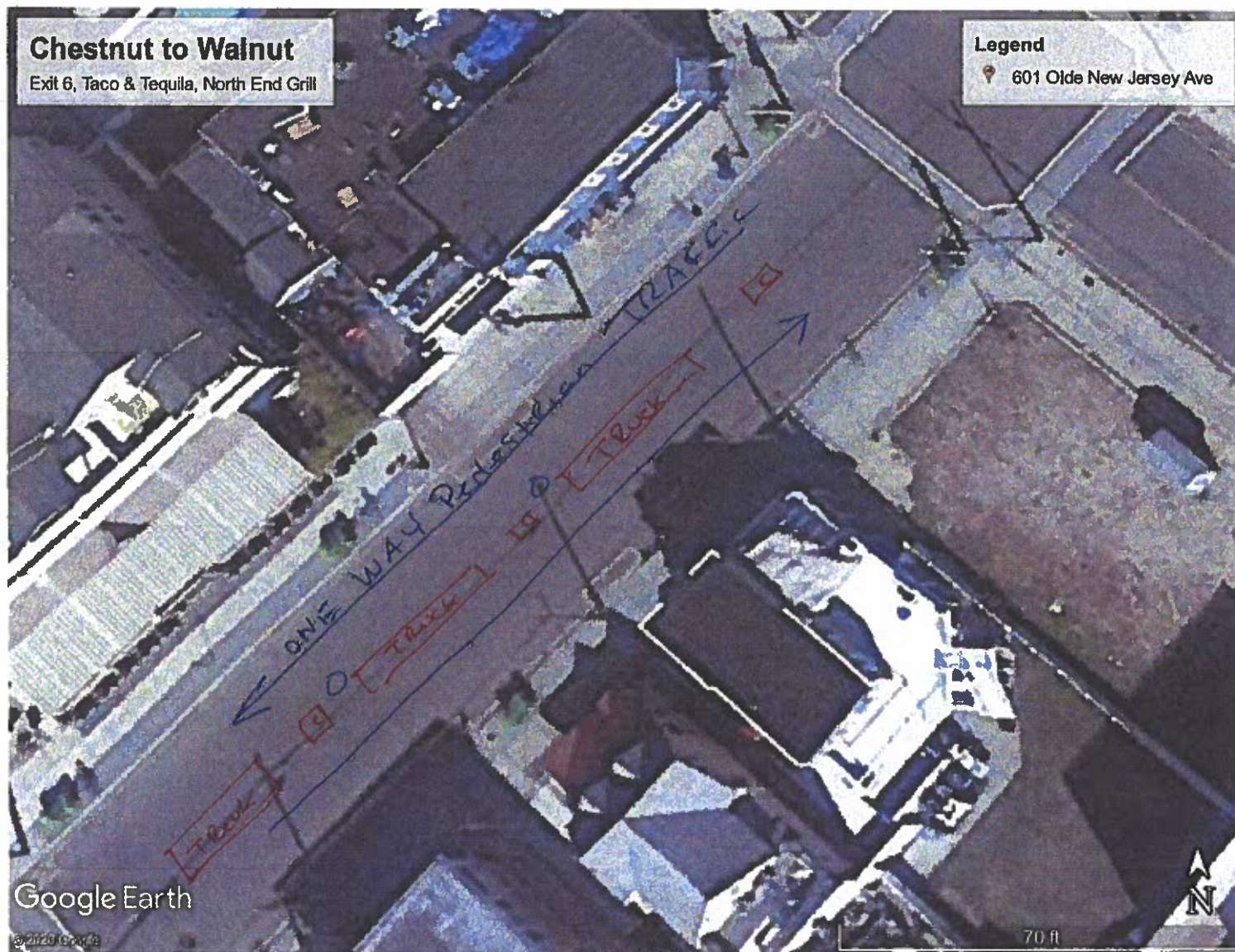
b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.



[Truck] - food Truck
[Truck] - Charter
O - Trash/Recycling



- [Truck] - Food Truck
- ☐ - Coffer
- - Trash/Recycling

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Anglem Nish Market hrs

Date(s) of Event: Thu 8-3-23

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: ☐ YES ☒ NO

Service Fees waived: ☐ YES ☒ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | |
|-------------------------------------|------------|--|
| <input checked="" type="checkbox"/> | <u>S47</u> | Application Fee Paid |
| <input type="checkbox"/> | _____ | Certificate of Insurance listing N.W. as Additionally Insured |
| <input type="checkbox"/> | _____ | Additional Insured Endorsement Page(s) attached |
| <input checked="" type="checkbox"/> | <u>S47</u> | Hold Harmless completed & signed |
| <input checked="" type="checkbox"/> | <u>S47</u> | Detailed Site Plan defining the logistics of the event |
| <input type="checkbox"/> | _____ | Vendor list submitted to Clerk's Office |
| <input type="checkbox"/> | _____ | Copy of extra materials such as schedule, agenda, flyers, timeline, etc. |
| <input type="checkbox"/> | _____ | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input type="checkbox"/> | <u>N/A</u> | Special Event Parking Passes Paid |
| <input type="checkbox"/> | _____ | Miscellaneous |
| <input type="checkbox"/> | _____ | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

Anglem Mike Market
Name of Event

Thurs 8-3-20
Date of Event

Application Fee \$ 50.00

Non-Profit \$25.00

For-Profit \$50.00

Police Dept. \$ _____

Fire Dept. \$ _____

Public Works Dept. \$ _____

Buildings, Grounds, Electric-Parks \$ _____

Clerk's Office \$ _____

Construction, Fire & Housing \$ _____

Beach Patrol \$ _____

Recreation & Tourism Dept. \$ _____

Stage Rental \$ _____

Special Event Parking Passes \$ _____

Miscellaneous Costs \$ _____

TOTAL \$ _____



City of North Wildwood Special Event Application Form

Name of Event: Angelsea Night Market #2

Date of Event: 7/20/2023

Date of Application: 6/14/23

Type of Event (*check one*)

- ☐ Parade / Procession ☒ Festival ☐ 1Day ☐ multi-day ☐ Block Party ☐ Bonfire
☐ Craft Show ☐ 1Day ☐ multi-day ☐ Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
☐ Ceremony / Celebration / Demonstration ☐ Polar Plunge / Water Event ☐ Car Show
☐ Film / Photography ☐ Stage Request Only ☐ Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: Stallion Events
- 2) Address of Organization: 105 Vermont Avenue, Villas, NJ 08251
- 3) Purpose of Organization: Event Promotions Company
- 4) How many members are in your organization: 2
- 5) Is your organization tax exempt: (please circle) YES ☒ NO Is this a non-profit event YES ☒ NO
- 6) NJ Registered Charitable Organization#: _____ Tax ID#: 46-4819819

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Elizabeth Brown	
Title Managing Partner	Cell Phone 609-846-3484
Address / City / State / Zip 105 Vermont Avenue, Villas, NJ 08251	
Email eliza@stallionmarketingllc.com	

Name of Event Chairperson / Organizer Denis Brown	
Title Owner	Cell Phone 609-318-4504
Address / City / State / Zip 105 Vermont Avenue, Villas, NJ 08251	
Email Denis@stallionmarketingllc.com	

SECTION 2 – APPLICATION AUTHORIZATION

I, Elizabeth Brown, the undersigned state that I am the duly
Name of Applicant

authorized representative of the Stallion Events

Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Elizabeth Brown
Applicant Signature

6/14/23
Date

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: Angelsea Night Market

2) Location of Event (please list city venue requirements by day/date): Olde New Jersey Avenue Entertainment District, N

3) Describe Event Activities: Food Trucks and Marketplace

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES ☒ NO

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: ☒ YES NO

A) Do you have a ABC/Social Affairs Permit: YES ☒ NO

B) Are you requesting approval for open display of alcohol: ☒ YES NO

C) Designated Hours for open display of alcohol: 5 to 10 PM

D) Designated Location of open display of alcohol: Olde New Jersey Avenue Entertainment District

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: _____

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday			
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)	2 PM			
Event Starts (00:00 AM/PM)	5 PM			
Event Ends (00:00 AM/PM)	10 PM			
Clean-Up (00:00 AM/PM)	Out by 11 PM			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night
(partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: Police supports with bike officers

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: J Byrne Insurance

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

A. General Liability Limit \$500,000

Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

II. NON-PROFIT/CHARITABLE GROUPS

A. General Liability Limit (Per Occurrence) \$1,000,000

B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000

C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

**The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as **"Additional Insured"** with Endorsement page(s) to read as follows:

The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

HOLD HARMLESS

NAME OF ORGANIZATION/USER Stallion Events

will be

referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

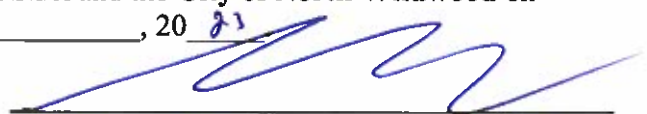
this 14 day of June, 2021



USER (SIGNATURE)

Elizabeth Brown

USER (PRINT NAME)



CITY REPRESENTATIVE



CITY REPRESENTATIVE (PRINT)

FESTIVAL 1 DAY OR MULTIPLE DAYS

1) Location (*list any street closing*): Using Current Olde New Jersey Closures per Fencing and flowered

2) Number of Non-Food Vendor Spaces: 12 Number of Food Vendor Spaces: 16

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.

(NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate department(s) at one time.

Food Vendors must meet the requirements of the Cape May County Board of Health)

4) Location of Stages / Performance Areas (*site plan*): _____

5) Type of Entertainment / Music: _____

a program schedule—may submit draft version—final version must be turned in 1 week prior to event

*Attach

6) Are Vendor fees charged: YES NO Amount: \$ 325

7) Purpose of the fees and beneficiary: off set of City fees, Fire Permits, Insurance

8) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.*): _____

9) These items are **PROHIBITED** in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites
- Any type of Back Packs
- Any type of Coolers

PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

☒ YES

NO

Is the event organization ordering the Dumpsters:

YES

NO

Number Requested: Trash- 12 Recycling can/bottles- 12

Dumpsters Dumpster supplied by Stallion E

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: Elizabeth Brown

2) Do you request the use of any portable equipment from Public Works:

YES

☒ NO

(Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____

Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____

Additional Equipment Requested _____

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

YES

☒ NO

Will your event use portable toilets/trailers-

☒ YES

NO

Is the event organizer ordering toilets/trailers-

☒ YES

NO

If yes, how many will be used: 4

Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials

Name of company: Caprioni

Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures:

YES

☒ NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES ☒ NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES ☒ NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES ☒ NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES ☒ NO

☐ Posters ☒ Website ☒ Social Media ☐ Radio ☐ TV ☒ Newspaper/Publication ☐ Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES ☒ NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES ☒ NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES ☒ NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES ☒ NO
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES ☒ NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES ☒ NO

Will you be using a lighting or sound contractor: YES ☒ NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: _____

2) Do you anticipate the need for NWBP staff to support your event: YES ☒ NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES ☒ NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: _____ Number of Food Vendor Spaces: _____
(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES ☒ NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Elizabeth Brown, 609-846-3484

2) Contact information of person on-site of event: Elizabeth Brown, 609-846-3484

3) Street or sidewalk closure(s): YES NO
Plan approved: YES NO

4) Barricade request (*fencing/barrels/cones*) YES ☒ NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): _____

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: _____

7) Equipment stored overnight: YES ☒ NO

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES NO
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: 5 PM
(*Please write amount next to request*) Finish time: 10 PM

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES ☒ NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES ☒ NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES ☒ NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES ☒ NO

14) Large Events: Command Post being utilized: YES ☒ NO

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(*Please put on a separate sheet*)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: **YES** NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: Approval of fire permit of trucks prior to event

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES **NO**

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: **YES** NO

2) If yes, please describe in detail: Cooking Food Trucks

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES **NO**

4) If yes, please describe in detail: _____

5) Permit #: _____ (*Will be issued after Mayor & Council Approval*)

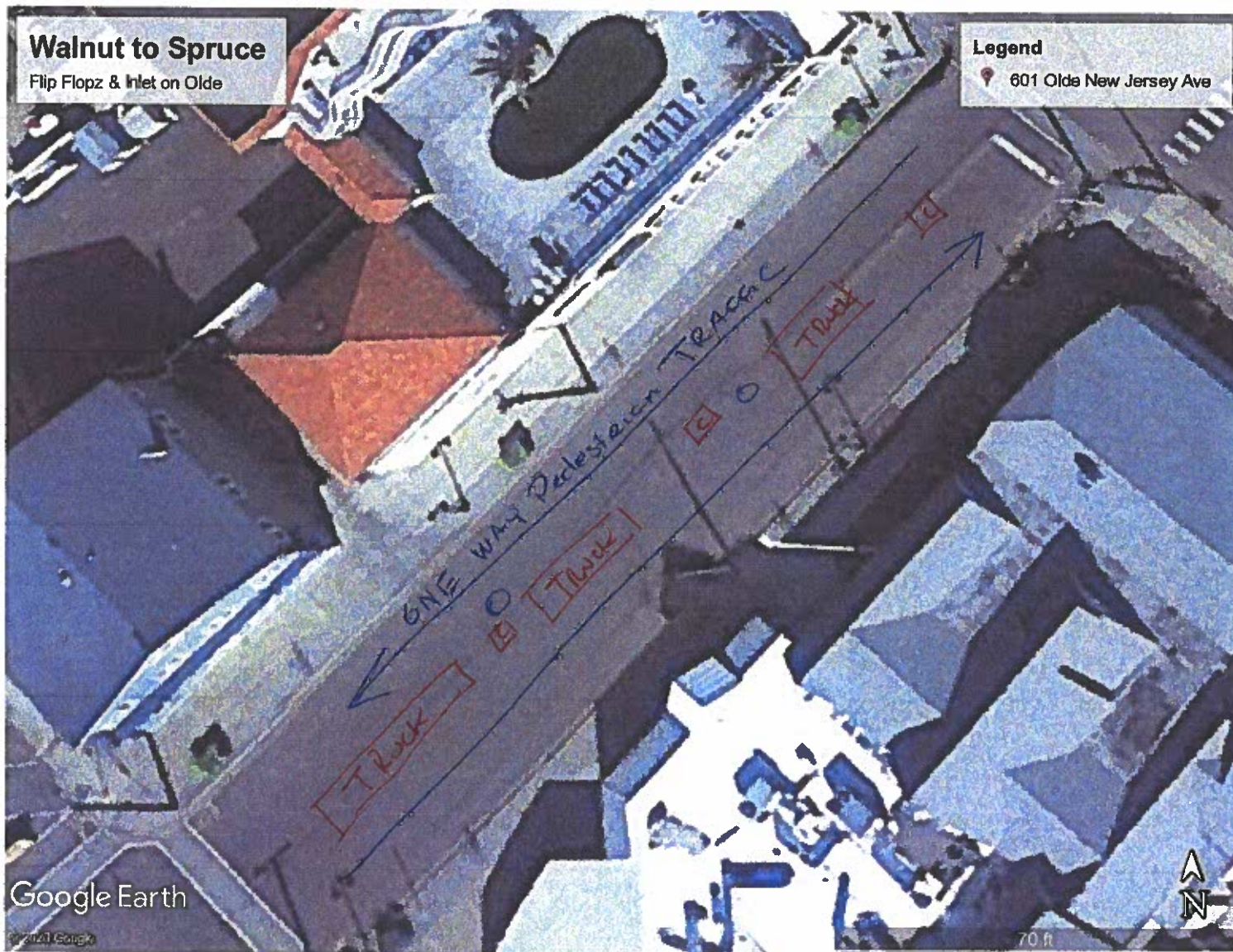
****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

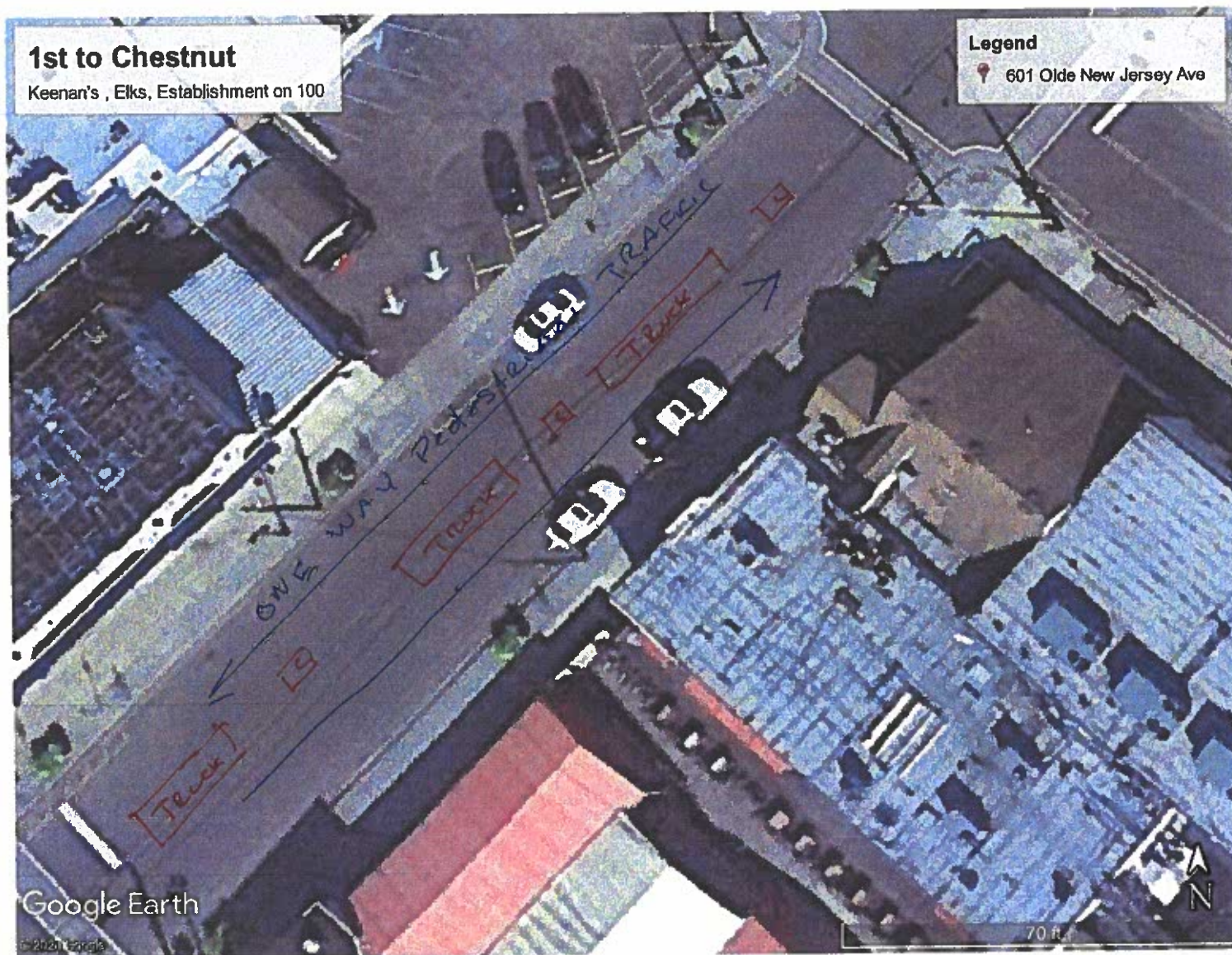
2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.



- Truck - food Truck
- @ - Garden
- O - Trash/Recycling



- Truck - Food Truck
- ☐ - Caster
- - Trash/Recycling



Truck - Food Truck

C - Car

O - TRASH Recycling

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Angeleno Nite Market H2C

Date(s) of Event: Thur 7/2/20

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: ☒ YES ☒ NO

Service Fees waived: ☐ YES ☒ NO

☐ Approved as submitted.

☐ Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- | | | |
|-------------------------------------|-------------------|--|
| <input checked="" type="checkbox"/> | <u>SM</u> | Application Fee Paid |
| <input checked="" type="checkbox"/> | _____ | Certificate of Insurance listing N.W. as Additionally Insured |
| <input checked="" type="checkbox"/> | _____ | Additional Insured Endorsement Page(s) attached |
| <input checked="" type="checkbox"/> | <u>SM</u> 6-27-23 | Hold Harmless completed & signed |
| <input checked="" type="checkbox"/> | <u>SM</u> 6-27-23 | Detailed Site Plan defining the logistics of the event |
| <input checked="" type="checkbox"/> | _____ | Vendor list submitted to Clerk's Office |
| <input checked="" type="checkbox"/> | _____ | Copy of extra materials such as schedule, agenda, flyers, timeline, etc. |
| <input checked="" type="checkbox"/> | _____ | Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit) |
| <input checked="" type="checkbox"/> | <u>N/A</u> | Special Event Parking Passes Paid |
| <input checked="" type="checkbox"/> | _____ | Miscellaneous |
| <input checked="" type="checkbox"/> | _____ | Ready to be placed on the DMS |

TREASURER DEPARTMENT

BILLING

Angkor Night Market #2

Name of Event

Thu 7-20-23

Date of Event

Application Fee	\$ <u>50.00</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, the Application submitted by Harry Murray seeks a D(6) Use/Building Height variance {NJSA 40:55-70(D)(6) of the NJ Municipal Land Use Law} & ‘C’ variance relief in relation to raising the elevation of an existing single-family dwelling and the expansion of a rear deck at the property located at 139 West 1st Avenue, a/k/a Block: 189.02, Lot: 1 in the City’s R-2 Zoning District; and

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on January 12, 2022; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$2,000.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$1,416.00.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
- 3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July 2023.

Dated: ____ July 5, 2023 _____ Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>				<u>Aye</u> <u>Naye</u> <u>Abstain</u> <u>Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, the Application submitted by Joseph & Eileen Conroy proposes to construct an 8’x10’ storage shed in the frontyard of the property located at 500 Atlantic Avenue, a/k/a Block 246, Lot 11, in the City’s R-1 Zoning District; and.

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on December 14, 2022; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$1,600.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$956.80.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
- 3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July 2023.

Dated: ____ July 5, 2023 _____ Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

<u>Aye Naye Abstain Absent</u>				<u>Aye Naye Abstain Absent</u>			
Tolomeo				Koehler			
Rullo				Bishop			
Kane				Zampirri			
Del Conte							

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

REFUND FOR OVERPAYMENT OF AMUSEMENT GAME
LICENSE FEES

WHEREAS, the City Clerk reports that the following person has paid amusement game license fees for an amusement game that has been rejected as non-certified by the State of New Jersey Legalized Games of Chance control commission.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that refunds be given to the following person in the amounts set forth:

<u>PAYEE</u>	<u>AMOUNT</u>	
James Dietz	\$ 1,460.00	
TOTAL Refunds	\$1,000.00	Amusement Games
	\$100	North Wildwood Tourism
	<u>\$360</u>	<u>GWTIDA</u>
	\$1,460.00	

BE IT FURTHER RESOLVED that the Chief Financial Officer be and he is hereby authorized, empowered and directed to make the necessary corrections in his records and to see to the payment of these refunds.

OFFERED BY: _____ SECONDED BY: _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July 2023.

Dated: July 5, 2023

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

RESOLUTION #

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

ISSUANCE OF AMUSEMENT GAME LICENSES

WHEREAS, an application has been made by the persons, firm and/or corporations set forth on the schedule attached hereto and made part thereof, for the issuance of Amusement Game License to be granted by this Issuing Authority; and

WHEREAS, all things required by applicant have been complied with, this Body is of the opinion that said applicant should be granted and the license issued.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and the State of New Jersey, that the Amusement Game License as set forth in this resolution be and is hereby granted for the year 2023, unto the person, firms and/or corporation herein recited, for the premises in North Wildwood, New Jersey, set opposite their respective name.

NW#/Licensee	Premises	Game #
#28 Tamer A. Radwan	2400 Boardwalk	#8 Strong Man

OFFERED BY: _____ **SECONDED BY:** _____

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5^h day of July, 2023.

Dated: July 5, 2023 Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

RESOLUTION # _____

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

APPROVING REQUEST FOR REIMBURSEMENT FOR MONIES PAID TO
THE NORTH WILDWOOD BEACH PATROL PENSION PLAN

WHEREAS, pursuant to Ordinance #1078, amended by Ordinance #1265 and Ordinance #1390, specifically Section III, which authorizes reimbursement requests for monies which have been deducted from employees salaries for the Pension Fund during the term of their employment, the North Wildwood Beach Patrol Pension Commission has authorized, as set forth below, a pension reimbursement for the following person in the amount listed:

NICHOLAS MAHON \$ 864.32

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Members of City Council of the City of North Wildwood, County of Cape May and State of New Jersey, that the request of the above listed Lifeguard IS approved for reimbursement from the North Wildwood Beach Patrol Pension Plan in the amount of \$ 864.32 for One (1) Lifeguard.

Offered By: Seconded By:

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July, 2023.

Dated: July 5, 2023 Signed: W. Scott Jett, City Clerk

APPROVED: Patrick T. Rosenello, Mayor

Table with 2 rows and 8 columns. Columns: Aye, Nay, Abstain, Absent, Aye, Nay, Abstain, Absent. Row 1: Tolomeo, Koehler. Row 2: Rullo, Bishop, Kane, Zampirri, Del Conte.

WHEREAS, pursuant to Ordinance #1078, amended by Ordinance #1265 and Ordinance #1390, the North Wildwood Beach Patrol Pension Commission has received a request from one (1) lifeguard terminating his employment with the North Wildwood Beach Patrol and petitioning the Commission for the return of monies deducted from his salary; and

WHEREAS, the North Wildwood Beach Patrol Pension Commission has determined that the following person qualifies for pension reimbursement in the amount listed below:

NICHOLAS MAHON \$ 864.32

NOW, THEREFORE, BE IT RESOLVED by the North Wildwood Beach Patrol Pension Commission that the person listed below shall be entitled to pension reimbursement in the amount listed below:

NICHOLAS MAHON \$ 864.32

NORTH WILDWOOD BEACH PATROL
PENSION PLAN COMMISSION

Tom Edwards Bryan Baker
Ron Simone David Del Conte

CITY OF NORTH WILDWOOD
Cape May County, New Jersey
RESOLUTION

AUTHORIZING THE SALE OF SURPLUS PROPERTY NO LONGER
NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Governing Body of the City of North Wildwood has determined that the property listed in Schedule A, attached to this resolution is property no longer needed for public use; and

WHEREAS, the Director of the Division of Local Government Services, a Division of the Department of Community Affairs of the State of New Jersey permits the sale of surplus property no longer needed for public use through the use of an online auction service, pursuant to Local Finance Notice 2008-9; and

WHEREAS, the Governing Body of the City of North Wildwood has the property listed in Schedule A, attached to this resolution, and desires to sell this property online.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of North Wildwood, in the County of Cape May and State of New Jersey, that said items are hereby declared surplus property, to be forthwith advertised for public sale pursuant to the provisions of Revised Statutes 40A:11-36.

BE IT FURTHER RESOLVED that said materials be sold at a public sale to the highest bidder through a contracted government on-line auction service, GovDeals, Inc., the auction site being accessible at www.govdeals.com or through a link at www.northwildwood.com, with the terms and conditions of said contract being available for public view on the GovDeals, Inc. website and in the Office of the City Clerk. The City will reserve the right to reject any and all bids.

OFFERED BY: _____ SECONDED BY: _____

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July 2023.

Dated: July 5, 2023 Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

Schedule A

2016 Ford Explorer (Police #220) 2002 Ford E350 (Police #214)
Misc. Computers Gitzo Camera Tripod

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

AUTHORIZING APPROVAL OF CHANGE ORDER #1-FINAL &
PAYMENT CERTIFICATE #4-FINAL
EXTERIOR RENOVATIONS & REPAIRS,
PUBLIC SAFETY FACILITY

WHEREAS, during the course of completing the Exterior Renovations & Repairs – Public Safety Facility project in the City of North Wildwood, certain supplemental increases and reductions were realized; and

WHEREAS, Straga Brothers, Inc., of Glassboro, New Jersey, has satisfactorily completed this contract for the Exterior Renovations & Repairs – Public Safety Facility project, in the City of North Wildwood, Cape May County, New Jersey, as shown by Payment Certificate #4-Final and Change Order #1 – FINAL, increasing the total contract amount by \$12,973.12 to \$142,640.12, submitted this day by the City Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey, that said Payment Certificate #4 – FINAL and Change Order #1 – FINAL be and the same are hereby approved.

BE IT FURTHER RESOLVED that the contract for said work be and the same is hereby accepted and that final payment be made thereon.

OFFERED BY SECONDED BY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July, 2023.

Dated: July 5, 2023 Signed:
W. Scott Jett, City Clerk

APPROVED:
Patrick T. Rosenello, Mayor

Table with 10 columns: Name, Aye, Nay, Abstain, Absent, Name, Aye, Nay, Abstain, Absent. Rows include Tolomeo, Rullo, Kane, Del Conte, Koehler, Bishop, and Zampirri.

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

**AUTHORIZING APPROVAL OF CHANGE ORDER #1-FINAL &
PAYMENT CERTIFICATE #1-FINAL
ANGLESEA LINE STRIPING IMPROVEMENTS**

WHEREAS, during the course of completing the Anglesea Line Striping Improvements project in the City of North Wildwood, certain increases and reductions in contract quantities were realized; and

WHEREAS, Zone Striping, Inc., of Glassboro, New Jersey, has satisfactorily completed this contract for the Anglesea Line Striping Improvements project, in the City of North Wildwood, Cape May County, New Jersey, as shown by Payment Certificate #1-Final and Change Order #1 – FINAL, decreasing the total contract amount by \$2,812.75 to \$33,521.02, submitted this day by the City Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey, that said Payment Certificate #1 – FINAL and Change Order #1 – FINAL be and the same are hereby approved.

BE IT FURTHER RESOLVED that the contract for said work be and the same is hereby accepted and that final payment be made thereon.

OFFERED BY _____ **SECONDED BY** _____

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 5th day of July, 2023.

Dated: _____ July 5, 2023 _____ Signed: _____

W. Scott Jett, City Clerk

APPROVED: _____

Patrick T. Rosenello, Mayor

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
Tolomeo					Koehler				
Rullo					Bishop				
Kane					Zampirri				
Del Conte									

W. Scott Jett

From: Jim Verna, III <jverna@vannoteharvey.com>
Sent: Wednesday, June 28, 2023 1:55 PM
To: W. Scott Jett
Cc: Patrick Rosenello; Salvatore Zampirri; Nicholas Long; Kyle Rutherford; Todd Burkey; Robert Barber; Ralph Petrella Jr.
Subject: EXTERNALRE: Anglesea Line Striping Improvements 46176-400-21
Attachments: 46176-final payment & CO#1-Final resolution.doc; 46176-Jett CO#1-Final letter 06.28.2023.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Scott,

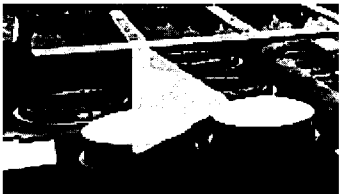
Attached please find a draft resolution approving Change order #1-Final and Final Payment for the referenced project. The CO reduces the contract amount by \$2,812.75. I will drop off the original change orders this week.

Thank you.

Jim Verna, III
Office Director
www.pennoni.com | jverna@vannoteharvey.com
Direct: +1 (609) 955-8102



211 Bayberry Drive, Suite 2-E | Cape May Court House, NJ 08210



Watch: visualization for industrial sectors

van note - harvey

211 Bayberry Drive, Suite 2-E
Cape May Court House, New Jersey 08210
609-465-2600 Fax: 609-465-8028
NJ Authorization #24GA28271300

www.vannoteharvey.com



Since 1894

File: 46176-400-21

June 28, 2023

Hand Delivered & emailed

Mr. W. Scott Jett, Clerk
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

RE: **Anglesea Line Striping Improvements**
City of North Wildwood

Dear Scott:

Enclosed please find three (3) Change Order Number 1-Final originals for the above referenced project. Please have the mayor sign the forms, attest to his signature and return two (2) originals to me for distribution. The third original is for your file.

Feel free to contact me should you have any questions or if I can be of further assistance.

Sincerely,
VAN NOTE – HARVEY, DIVISION OF PENNONI

A handwritten signature in black ink, appearing to read 'J. W. Verna III', is written over a circular stamp or seal.

James W. Verna III
Principal Engineer, Office Director
jverna@vannoteharvey.com

Enclosures

ec: Ralph Petrella Jr., City Engineer

S:\46000 Projects\46176--Anglesea Line Striping Improvements, NWD\Correspondence\46176-Jett CO#1-Final letter 06.28.2023.doc

van note - harvey

211 Bayberry Drive, Suite 2-E
Cape May Court House, New Jersey 08210
609-465-2600 Fax: 609-465-8028
NJ Authorization #24GA28271300

www.vannoteharvey.com



Since 1894

June 26, 2023

CHANGE ORDER NO. 1 – FINAL

Contractor: Zone Striping, Inc. Project: Anglesea Line Striping Improvements

Address: 718 Jacob Harris Lane, PO Box 568 Municipality: City of North Wildwood

Glassboro, NJ 08028 County: Cape May Contract No. 46176-400-21

Location of Seaview Court, Seaspray Court, Seabreeze Court, East Marina Drive

Proposed Change: in the City of North Wildwood, Cape May County, New Jersey.


Nature and Reason for Change: In order to include overages and reductions in contract quantities, and a supplemental line striping item in the scope of work as necessary for completion of the contract.

Item	Description	Contract Quantity	Revised Quantity	Change In Quantity	Unit Meas.	Unit Price	Net Change
1	Mobilization	1.00	1.00	0.00	LS	\$1,793.77	\$ -
2	Bonds	1.00	1.00	0.00	LS	\$500.00	\$ -
3	Insurance	1.00	1.00	0.00	LS	\$500.00	\$ -
4	24" Solid White Line	660.00	321.00	-339.00	LF	\$7.00	\$ (2,373.00)
5	6" Solid White Line	585.00	787.00	202.00	LF	\$1.80	\$ 363.60
6	4" Solid White Line	7,530.00	6,385.00	-1,145.00	LF	\$1.20	\$ (1,374.00)
7	4" Solid Yellow Line	2,985.00	2,522.00	-463.00	LF	\$1.20	\$ (555.60)
8	ADA Parking Space Complete (Symbol & Lines)	18.00	18.00	0.00	EA	\$365.00	\$ -
9	Pavement Marking Symbols, "STOP"	476.00	472.00	-4.00	SF	\$2.00	\$ (8.00)
10	Removal of Traffic Stripes, 4"	2,475.00	2,164.00	-311.00	LF	\$2.00	\$ (622.00)
11	Removal of Traffic Stripes, 6"	265.00	413.00	148.00	LF	\$2.00	\$ 296.00
12	Removal of Traffic Stripes, 12"	36.00	0.00	-36.00	LF	\$3.00	\$ (108.00)
13	Removal of Traffic Stripes, 24"	66.00	234.00	168.00	LF	\$4.00	\$ 672.00
14	Removal of Traffic Markings	375.00	464.00	89.00	SF	\$5.00	\$ 445.00
S1	4" Blue Preformed Thermoplastic	0.00	95.00	95.00	LF	\$4.75	\$ 451.25


Amount of Original Contract \$ 36,333.77
Adjusted Amount of Contract
C.O. No. 1-FINAL \$ 33,521.02

Based Upon This Change Order:
Contract INCREASED by \$ 2,227.85
Contract DECREASED by \$ 5,040.60
Net Change
This C.O. No. 1-FINAL \$ (2,812.75)

Recommended for Approval: **VAN NOTE-HARVEY, DIVISION OF PENNONI**

By:  Date 6/28/23
Ralph Petrella Jr., City Engineer

Accepted by Contractor: **ZONE STRIPING, INC.**

By:  Date: 06/28/2023
(Signature)

Mark A. Mitchell / Secretary - Treasurer
(Print Name) (Title/Official Position)

Approved by Owner: **CITY OF NORTH WILDWOOD**

By: _____ Date _____ Attest: _____
Patrick T. Rosenello, Mayor W. Scott Jett, City Clerk