

CITY OF NORTH WILDWOOD

NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING

APRIL 16, 2024

REGULAR MEETING AT 10:00 AM

This is a proposed agenda which is subject to change by Mayor and Council without further notice.

ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.

PROCLAMATION: Retirement of Deputy Police Chief William Etsell

MINUTES: APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 2, 2024

COMMUNICATIONS:

Receive & File:

JOSEPH BYRNE, RE: Iced-Coffee Beach Concession

NORTHSTAR ENVIRONMENTAL, RE: NJDEP Classification/Restriction Fact Sheet, Heston's Gas

ATLANTIC CITY ELECTRIC, RE: Efforts to Include Diverse Suppliers

CAPE MAY COUNTY MUA, RE: February 2024 Regional Pump Station Flow Report

CAPE MAY COUNTY HEALTH DEPT., RE: Strep A Infection Advisory

ATLANTIC COUNTY MUNICIPAL JIF, RE: 2023 Safety Incentive Program Award (\$2,750)

ATLANTIC COUNTY MUNICIPAL JIF, RE: 2023-2024 Elected Officials Training Program

BOROUGH OF WEST WILDWOOD, RE: Ord. 619, Land Use Public Hearing, May 3

CAROL BREISCH, RE: Thank you – Back Bay Dredging Project

Approve & File:

SPECIAL EVENT, RE: Hereford Inlet Lighthouse 150th Birthday Party, May 11

SPECIAL EVENT, RE: VFW Memorial Day Ceremony, May 27

SPECIAL EVENT, RE: VFW Convention & Parade, June 1

SPECIAL EVENT, RE: NJ States Elks Parade, June 8

SPECIAL EVENT, RE: American Legion Parade, June 15

SPECIAL EVENT, RE: ALS Bike Ride, June 15

APPOINTMENTS:

Police Dept.

City Clerk (Lighthouse Staff)

Recreation Dept.

Public Works Dept.

Buildings, Parks & Grounds Dept.

Beach Patrol

REPORTS:

Various Depts.

ORDINANCES:

Ord. 1929 (2nd Reading) – Exceed Municipal Budget Appropriation & Establish Cap Bank

Ord. 1930 (2nd Reading) – Bond Ordinance Capital Improvements

Ord. 1931 (2nd Reading) – Amending Chapter 200, Construction Codes

Ord. 1932 (2nd Reading) – Amending Chapter 276 Motel Commercial Zone

Ord. 1935 (1st Reading) – 2024 Salary Ordinance

RESOLUTION:

141-24 Authorizing 2024 Budget To Be Read by Title Only

PUBLIC HEARING: 2024 MUNICIPAL BUDGET

RESOLUTIONS:

- 142-24 Adoption of 2024 Municipal Budget
- 143-24 Annual Professional Municipal Clerks Week
- 144-24 Celebrating Arbor Day
- 145-24 Approve Shared Services Agreement w/ Wildwood Crest for UCC Conflict Inspections
- 146-24 Approving Items of Revenue & Appropriation – Pro-NJ Grant Boat Ramp (\$507K)
- 147-24 Approving Items of Revenue & Appropriation – USEDA Bdwk Improvements (\$1.1M)
- 148-24 Approving Items of Revenue & Appropriation – NJDCA Bdwk Improvements (\$10.2M)
- 149-24 Approving Items of Revenue & Appropriation – NJUCF Canopy Resiliency (\$15K)
- 150-24 Approving Items of Revenue & Appropriation – UEZ Administration Funds (\$36K)
- 151-24 Approving Requests for Reimbursement – NW Beach Patrol Pension Plan
- 152-24 Authorizing Return of Balance of Escrow Deposit (MW of Wildwood, LLC)
- 153-24 Authorizing Return of Balance of Escrow Deposit (802 NY Ave, LLC)
- 154-24 Issuance of Amusement Game Licenses (Norris)
- 155-24 Approving ABC Place-to-Place Transfer 201 Olde NJ Ave t/a Tacos & Tequila
- 156-24 Authorizing Execution of License Agreement w/ Morey Org. and City of Wildwood
- 157- 24 Awarding Contract –Authorized Lead-Based Paint Inspections

VOUCHER LIST/FINANCE: Authorizing payment of all approved vouchers

COUNCIL:

PUBLIC:

ADJOURNMENT:

Special Meeting: Wednesday, May 1, 2024 @ 12 Noon at the Lou Booth Amphitheater

Next Regular Meeting: Tuesday, May 7, 2024 @ 10:00 a.m.

REGULAR MEETING
APRIL 2, 2024
10:00 AM

A regular meeting of the North Wildwood City Council was held in the morning of the above date in the City Hall. The President of Council stated, “*The meeting is now open. Adequate notice of this meeting has been provided by posting a copy of the notice of the time and place of this meeting on the City Clerk’s bulletin board and by mailing and emailing a copy of the same to The Cape May County Herald and The Cape May Star & Wave on January 3, 2024.*”

ROLL CALL: Present were President of Council Salvatore Zampirri, Margaret Bishop, David Del Conte, Kellyann Tolomeo and Joseph Rullo. Councilman Edwin Koehler was present via telephonic conference call. Mayor Patrick Rosenello and Councilman James Kane were not present. Also present were City Administrator Nicholas Long, Solicitor Michael Donohue and Engineer Ralph Petrella.

MINUTES: On a motion by Tolomeo, seconded by Bishop, that the minutes of the regular meeting of March 19, 2024 be approved. Carried.

COMMUNICATIONS:

LOMAX CONSULTING GROUP

RE: CAFRA Permit Application, North Wildwood
Ocean Front Improvement Activities

On a motion by Rullo, seconded by Del Conte, that the above correspondence be received and filed. Carried.

LOMAX CONSULTING GROUP

RE: NJDEP Freshwater Wetlands Application,
North Wildwood Boardwalk Improvements

On a motion by Rullo, seconded by Del Conte, that the above correspondence be received and filed. Carried.

WATERS EDGE ENVIRONMENTAL

RE: CAFRA Permit Application, 1413 Hoffman
Canal

On a motion by Rullo, seconded by Del Conte, that the above correspondence be received and filed. Carried.

NEW JERSEY DEP

RE: Land Use Permit, North Wildwood Boardwalk
Access Improvements

On a motion by Rullo, seconded by Del Conte, that the above correspondence be received and filed. Carried.

SPECIAL EVENT

RE: Clean Ocean Action 2024 Beach Sweeps, April
20 and October 19

On a motion by Bishop, seconded by Rullo, that the above special events application be approved. Carried.

SPECIAL EVENT

RE: Chrissy Tolomeo Walking the Wildwoods,
April 20

On a motion by Bishop, seconded by Rullo, that the above special events application be approved. Carried, with Tolomeo abstaining.

**REGULAR MEETING
APRIL 2, 2024**

APPOINTMENTS:

Fire Department:

Jonathan Ocanto Firefighter/EMT Start Work Date 4/13/24

Beach Patrol:

William Ciavarelli Beach Patrol Chief Start Work Date 4/1/24

Department of Public Works:

Gary Sloan Recycling Coordinator Start Work Date 4/8/24

On a motion by Rullo, seconded by Tolomeo, the above seasonal appointments be confirmed. Carried.

ORDINANCES:

ORDINANCE NO. 1933 - On a motion by Bishop, seconded by Tolomeo, that Ordinance No. 1933 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1933 by its title, known as “*An Ordinance Amending And Supplementing The Code Of The City Of North Wildwood Regarding Curfews For Juveniles Under 18 Years Of Age In Order To Update Said Code To Be In Accordance With Current State Statutes*”.

COUNCILWOMAN TOLOMEO stated that the 10:00 PM curfew seems too early since the Boardwalk rides do not shut down until 12 Midnight.

POLICE CHIEF STEVENSON stated that Police Officers will not be stopping young people who are not causing disturbances or creating problems. This ordinance will simply give the Police added resources against the problems that have existed during the past few years. The exceptions that are enumerated in the ordinance provide safeguards for any juveniles who are simply on their way home, out with their families, etc.

SOLICITOR DONOHUE stated that a few years ago most municipalities eliminated curfew ordinances after a certain court case, but the fact is that there are constitutional limitations providing for public safety and peace and good order that allow curfews under certain conditions. There are numerous exceptions in the ordinance. The Police Department has discretion on when to address certain issues. This is not an investigative ordinance; the Police will not be going up and down the Boardwalk asking juveniles how old they are, unless the juveniles are violating the law.

On a motion by Rullo, seconded by Bishop, that Ordinance No. 1933 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1933 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 7, 2024 at 10:00 AM.

ORDINANCE NO. 1934 - On a motion by Del Conte, seconded by Rullo, that Ordinance No. 1934 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1934 by its title, known as “*An Ordinance Amending Chapter 138, Beaches, Of The Code Of The City Of North Wildwood Regarding The Use Of Tents, Cabanas, Pavilions And Similar Devices*”.

On a motion by Rullo, seconded by Tolomeo, that Ordinance No. 1934 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1934 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 7, 2024 at 10:00 AM.

**REGULAR MEETING
APRIL 2, 2024**

RESOLUTIONS:

136-24

RE: Supporting The Project Of The Wildwood Boardwalk Special Improvement District To Replace The Wildwoods Boardwalk Tram Cars

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

137-24

RE: Confirming Non-Participation In The Construction Office Emergency Building Inspection Program Of The Department Of Community Affairs Of The State Of New Jersey

The above resolution was offered by Rullo, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

138-24

RE: Extending Grace Period For Interest Payments On Sewer Bills

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

139-24

RE: Authorizing Return Of Balance Of Escrow Deposit (HHN, Inc.)

The above resolution was offered by Rullo, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

140-24

RE: Authorizing New York Life Insurance Company As An Employee Eligible Payroll Deduction

The above resolution was offered by Tolomeo, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

FINANCE/VOUCHER LIST:

On a motion by Bishop, seconded by Tolomeo, authorizing payment of all approved vouchers. Carried. Pursuant to Resolution #10-24, all bills listed below be paid and warrants drawn by the proper officers for the stated amounts.

Check #	Vendor Name	Net Amount
55962	TREAS.,STATE OF NJ	2,000.00
55963	NJ STATE HEALTH BENEFITS PRGRM	252,760.30
55964	ALLEGRA MARKETING,PRINT & MAIL	3,840.00
55965	Alignment Check	0.00
55966	ADP, Inc.	216.35
55967	Blaney, Donohue, Weinberg PC	4,230.00
55968	CENTRAL JERSEY EQUIPMENT	5,883.51
55969	CHEMICAL EQUIPMENT LABS OF DE	4,889.85
55970	ShoreScan Solutions	95.00

55971	COMCAST	790.00
55972	COMCAST	836.04
55973	Cape May Star and Wave	78.00
55974	Regional Media Inc	440.80
55975	CAPE REGIONAL URGENT CARE	60.00
55976	Delta Dental of New Jersey Inc	8,886.72
55977	DUFFY STRING BAND	1,400.00
55978	Dell Marketing L.P.	1,527.70
55979	EAGLE POINT GUN	6,290.80
55980	ENTERPRISE FM TRUST	25,852.10
55981	FRED M. SCHIAVONE CONSTRUCTION	370,130.61
55982	GLOUCESTER CTY POLICE ACADEMY	100.00
55983	GREAT AMERICAN FINANCIAL SERV	278.00
55984	CAPE MAY COUNTY HERALD	840.16
55985	HOFFMAN EQUIPMENT CO	1,179.51
55986	ISLAND WEED CONTROL INC	8,500.00
55987	PowerDMS, INC	3,339.00
55988	INTERSTATE MOBILE CARE	7,391.00
55989	LEADER PRINTERS	512.63
55990	MGL PRINTING SOLUTIONS	136.00
55991	HRdirect	607.68
55992	GEN DIGITAL, INC.	76.33
55993	Northeast Sweepers & Rentals	1,428.66
55994	SOUTH JERSEY FASTENERS	1,239.52
55995	THE SUN BY THE SEA	300.00
55996	SPICA STEEL, INC	664.74
55997	SCHULER SECURITY INC	1,910.00
55998	SONITROL SECURITY OF DE VALLEY	12,648.00
55999	Shore Fitness at 10th	1,500.00
56000	TACTICAL PUBLIC SAFETY	730.00
56001	Twin Rocks Water	95.88
56002	VERIZON WIRELESS	686.22
56003	VERIZON	7.18
56004	THOMSON REUTERS	235.21
56005	WB MASON CO INC	7.60
56006	XEROX CORPORATION	1,477.62
56007	Dana Gabor Staab	175.00
56008	ACE Telecom Consulting, LLC	1,907.50
56009	Capri Construction Co., Inc.	115,150.00
56010	CAROLYN COLLIER	200.00
56011	KATHERINE MADDEN	62.39
56012	MICHAEL GRISER	103.94
56013	Bernstein Design Group	19,250.00
56014	Landmark Builders	5,800.00
56015	NORTH WILDWOOD BD OF EDUCATION	638,259.00
56016	ERIC NEVIL	56.45
56017	NEHMAD DAVIS & GOLDSTIEN PC	703.00
56018	VAN NOTE-HARVEY ASSOCIATES	147,998.03
56019	VINCENT DERITIS	64.52
56020	WILLIAMS SCOTSMAN, INC	4,649.30
56021	WILENTZ ATTORNEYS AT LAW	6,979.00

COUNCIL:

ADMINISTRATOR LONG stated that a number of construction projects are proceeding in the City which are scheduled to be completed by Memorial Day if the rain ever stops.

PUBLIC: None.

**REGULAR MEETING
APRIL 2, 2024**

ADJOURNMENT:

On a motion by Tolomeo, seconded by Rullo, that there being no further business before Council, we do now adjourn. Carried. 10:17 AM.

APPROVED:

Patrick T. Rosenello, Mayor

ATTEST:

W. Scott Jett, City Clerk

This is a generalization of the meeting of April 2, 2024 and not a verbatim transcript.

W. Scott Jett

From: Donna Frederick <dfrederick@westwildwood.org>
Sent: Sunday, April 7, 2024 9:17 PM
To: W. Scott Jett; lbrown@wildwoodnj.org; Trish Feketics; Gimeno, Leslie; Emily Bartleson
Subject: EXTERNALWest Wildwood - Ord. 619(2024) - First Reading-Introduction - Amending Land Use Ord.
Attachments: Ordinance 619(2024) - First Reading-Introduction - An Ord. Amending Land Use Ordinance - Public Hearing May 3, 2024 - 7pm prevailing time.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Evening All,
Attached is Ordinance 619(2024), which was introduced at our Friday night meeting.
The second reading and public hearing is scheduled for May 3, 2024, at 7:00pm, prevailing time.
Thank you,
Donna

Donna L. Frederick, RMC, CMR, CPWM
Administrator/Clerk
701 W. Glenwood Avenue
West Wildwood, NJ 08260
609-522-4845 x 306
609-522-9055 (fax)
dfrederick@westwildwood.org

**BOROUGH OF WEST WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 619(2024)

**ORDINANCE AMENDING ORDINANCE ENTITLED THE LAND DEVELOPMENT
ORDINANCE OF THE BOROUGH OF WEST WILDWOOD, CHAPTER 340 i.-v.
ENTITLED MINIMUM SIDE YARD SETBACKS, ACCESSORY BUILDINGS,
STRUCTURES, AND USES, CURB CUTS, STREETS v. LOTS § 28 (E)(2), 32 (E)(2), 37
(C)(2), 42(E)(2), 47(C)(2), 53(A), 54(G), 54(H), 58 (C), 58 (D) (4), 74(G), 75(D)**

WHEREAS, the Mayor and Borough Commissioners of the Borough of West Wildwood have determined certain amendments to Ordinance entitled the Land Development Ordinance of the Borough of West Wildwood are in the best interest of the Borough.; and

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of West Wildwood, in the County of Cape May, New Jersey, that the Ordinance Entitled the Land Development Ordinance Chapter 340 i-iv § 28 (E)(2), 32 (E)(2), 37 (C)(2), 42(E)(2), 47(C)(2), 53(A), 54(G), 54(H), 58 (C), 58 (D)(4),74(G), 75(D) of the Borough of West Wildwood is hereby amended as follows:

i. Minimum Side Yard Setbacks

1. § 340-28(E)(2) - Side. Each side yard shall be a minimum of one foot for each 10 feet of lot frontage, but in no event shall any side yard be less than five feet.
2. § 340-32(E)(2) - Side. Each side yard shall be a minimum of one foot for each 10 feet of lot frontage, but in no event shall any side yard be less than five feet.
3. § 340-37(C)(2) - Side yard: five feet.
4. § 340-42(E)(2) - Side. Each side yard shall be a minimum of one foot for each 10 feet of lot frontage, but in no event shall any side yard be less than five feet.
5. § 340-47(C)(2) - Side yard: five feet.
6. § 340-53(A) - Side and rear yard setback provisions maybe reduced in direct proportion to the difference in lot areas, but in all cases shall not be less than five feet for each side yard and four feet for rear yards.

ii. Accessory Buildings, Structures, and Uses

1. § 340-54(G) - The reference to “construction permit” is amended to reference “zoning permit.”
2. § 340-54(H) - Every accessory building shall be installed on poured concrete permanent foundation of sufficient area and depth to satisfy the Uniform Construction Code requirements at every point where such accessory building shall come in contact with the surface of the ground. In addition, accessory structures must comply with the provisions of Chapter 280, Floodplain Management.

iii. **Curb Cuts**

1. § 340-58(C) - The reference to “building permit” and “Construction Official” are amended to reference “zoning permit” and “Zoning Officer.”
2. § 340-58(D)(4) - Revise to read: Curb cuts shall be permitted to be a minimum of 10ft. wide and a maximum of 20ft. wide.

iv. **Streets**

1. § 340-74(G) - Revise to read: Improved (Paved) dead end streets(cul-de-sacs) shall not be longer than five hundred (500) feet and shall provide a turnaround at the end with a paved radius of not less than fifty (50) feet and tangent whenever possible, to the right side of the street.

v. **Lots**

1. § 340-75(D) - Revise to read: Lot Frontage and width - Each lot shall front on an approved street with improvements (paving, curb and sidewalk) accepted by the municipality. Frontage shall be measured along a straight line between points where sidelines meet street lines, e.g. the cord of a circle in a cul-du-sac.

All prior ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

If any word, phrase, clause, section or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

This ordinance shall take effect 20 days after final passage and publications as required in accordance with the laws of the State of New Jersey

COMMISSIONERS:



MAYOR MATTHEW J. KSIAZEK



COMMISSIONER JOHN J. BANNING

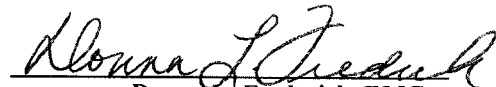


COMMISSIONER JOSEPH D. SEGREST

First Reading/Introduction: 2024 04-05
Publication: 2024 04-10

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek			X			
Commissioner John J. Banning	X		X			
Commissioner Joseph D. Segrest		X	X			

I, **Donna L. Frederick, RMC, Municipal Clerk** of the Borough of West Wildwood, Cape May County, do hereby certify the forgoing to be a true and correct copy of an ordinance introduced and passed on the first reading at the April 5, 2024, Regular Meeting and will be considered for final passage after a public hearing to be held on May 3, 2024, at 7:00pm prevailing time.



Donna L. Frederick, RMC
Municipal Clerk

COMMISSIONERS:

MAYOR MATTHEW J. KSIAZEK

COMMISSIONER JOHN J. BANNING

COMMISSIONER JOSEPH D. SEGREST

Second Reading/Public Hearing: 2024 05-03
Publication: 2024 05-08

	Motion	Second	Yes	No	Abstain	Absent
Mayor Matthew J. Ksiazek						
Commissioner John J. Banning						
Commissioner Joseph D. Segrest						

I, **Donna L. Frederick, RMC, Municipal Clerk** for the Borough of West Wildwood in the County of Cape May and State of New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance finally adopted by the Board of Commissioners of the Borough of West Wildwood, New Jersey after a public hearing held on May 3, 2024, at 7:00pm prevailing time.

Donna L. Frederick, RMC
Municipal Clerk

Joseph Byrne

345 E. 6th Avenue

North Wildwood, New Jersey, 08260

Dear Esteemed City Officials,

I write to you with a profound understanding of the challenges our beloved city of North Wildwood faces, particularly regarding the erosion issues plaguing our stunning beaches. I echo Mayor Rosenello and our councilmembers' concerns and fervently hope for decisive action from the state of New Jersey to address this pressing issue.

In light of these circumstances, I am compelled to seek your assistance in extending my contract for an additional year or two. As the proprietor of a business catering to beachgoers, I experienced firsthand the severe economic repercussions of last summer's erosion woes. The impact on my business was profound, with areas north of 8th street nearly disappearing and the depth of streets from east to west drastically affected.

To mitigate these challenges and continue serving our community with excellence, I made significant investments in additional carts, supplies, staff, equipment, and incurred higher rental expenses. Extending my contract would provide much-needed relief from the financial strain of the previous season and would greatly assist in navigating the anticipated difficulties of the upcoming summer. The summer of 2024 could be more adverse than the summer of 2023.

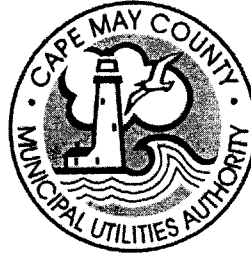
I pledge to uphold the highest standards of service, professionalism, and care for all North Wildwood beachgoers, including our dedicated lifeguards and police officers. Together with our esteemed mayor, councilmembers, and homeowners, I am committed to weathering this storm and ensuring the continued vibrancy of our city.

Your support and guidance in this matter are invaluable, and I am deeply grateful for your dedication to the well-being of our town.

Thank you for your consideration.

Warm regards,

Joseph Byrne



Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmaua.com

March 28, 2024

Ms. Leslie L. Gimeno, Director
CAPE MAY COUNTY PLANNING BOARD
County Administration Building
4 Moore Road
Cape May Court House, NJ 08210

RE: Regional Pump Station Flows – February 2024

Dear Ms. Gimeno:

Enclosed please find the monthly meter and pump station flow calculation sheets for the Ocean City, Seven Mile Beach/Middle, Wildwood/Lower and Cape May Regional System.


In addition to the flow meter details that have been provided in the past flow reports, a flow summary has been added to the first page of the report. The flow summary consists of two (2) tables which provide data in the form of the flow as a percentage of the total received by the Authority. The first table groups all flow meters associated with a billing party. The second table provides the same data with reference to each location to which the billing meter is associated. The tables have been sorted to show highest to lowest percent of total flow. Future reports will contain these tables as well as an additional table for Quarter 1 combined flow percentage, Quarters 1 and 2 combined flow percentage, Quarters 1, 2, and 3 combined flow percentage and then a year-end total flow percentage table.

The Authority will continue to send out an estimated reallocation of user charges letter after the Quarter 3 flows have been issued in October/November.

Please do not hesitate to call if you have any questions about this data.

Very truly yours,

CAPE MAY COUNTY
MUNICIPAL UTILITIES AUTHORITY


Joshua Palombo
Wastewater Program Manager

JP:amm

Attachments

- cc: Ms. Patty Haigh
- Mr. John Feariheller
- Ms. Jacquelyn Weaver, NJ American Water Company
- Mr. Andrew Previti – Maser Consulting P.A.
- Mr. Ralph Petrella, Jr., V.P. - Van Note Harvey Associates
- Mr. James MacLaren, Operator/Consultant- NJ Turnpike Authority
- Ms. Lauren Purdom – County of Cape May
- The Public Works Departments of Avalon, Middle Township, North Wildwood, Sea Isle City, Stone Harbor, West Cape May and Wildwood
- The Administrators of Avalon, North Wildwood, Sea Isle City, Stone Harbor, West Wildwood and Wildwood
- The CFOs of Cape May, Middle Township and Wildwood Crest
- Mr. Ike Gandy, Committeeman – Township of Middle
- Mr. James Norris, Committeeman – Township of Middle
- Mr. Steven Mills, Superintendent, Middle Township Water & Sewer Dept.
- Ms. Christine Gundersen, Finance Department – City of Ocean City
- Mr. Mike Allegretto, City of Ocean City
- Mr. Don Teefy, Asst. Superintendent - Water and Sewer Dept. – City of Sea Isle City
- Mr. David Carrick, Supervisor – Water and Sewer Dept. – Borough of West Cape May
- Mr. Michael McIntyre – City of Wildwood
- Mr. Bill Staples – Sewer Utility Superintendent, Wildwood Sewer Utility
- The Mayors and Clerks of:

Ocean City	Avalon	Sea Isle City
Stone Harbor	North Wildwood	Wildwood
West Wildwood	Wildwood Crest	Cape May
West Cape May	Cape May Point	Middle Township

File



**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
REGIONAL MONTHLY FLOW SUMMARY AND DETAILS REPORT**

Feb 2024

Billing Party	Million Gallons	% of Total
New Jersey American Water	64.671	27.35%
Middle Township	30.501	12.90%
City of Cape May	22.803	9.64%
City of North Wildwood	21.268	8.99%
City of Wildwood	20.899	8.84%
City of Sea Isle City	20.025	8.47%
Borough Avalon	18.473	7.81%
Borough of Wildwood Crest	16.582	7.01%
Borough of Stone Harbor	6.607	2.79%
Borough of West Wildwood	4.624	1.96%
Borough of West Cape May	4.495	1.90%
Board of County Commissioners	2.016	0.85%
Lower Township MUA	1.938	0.82%
Borough of Cape May Point	1.542	0.65%
New Jersey Turnpike Authority	0.027	0.01%
Total	236.470	100.00%

Location	Million Gallons	% of Total
Ocean City	64.671	27.35%
Cape May City	22.803	9.64%
North Wildwood	21.268	8.99%
Wildwood	20.899	8.84%
Sea Isle	20.025	8.47%
Avalon	18.473	7.81%
Wildwood Crest	16.582	7.01%
Cape May Court House	12.572	5.32%
Rio Grande	11.950	5.05%
Stone Harbor	6.607	2.79%
Court House South	4.690	1.98%
West Wildwood	4.624	1.96%
West Cape May	4.495	1.90%
Crest Haven	2.016	0.85%
Shawcrest	1.938	0.82%
Cape May Point	1.542	0.65%
Stone Harbor Blvd	0.774	0.33%
Avalon Manor	0.480	0.20%
Harbor Bay Center	0.035	0.01%
Oceanview Service Area	0.027	0.01%
Total	236.470	100.00%

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
YEAR TO DATE SUMMARY

Feb 2024

New Jersey American Water	154.494	27.57%
Middle Township	66.651	11.90%
City of Wildwood	52.772	9.42%
City of North Wildwood	51.935	9.27%
Borough Avalon	47.817	8.53%
City of Cape May	46.199	8.25%
City of Sea Isle City	44.693	7.98%
Borough of Wildwood Crest	43.154	7.70%
Borough of Stone Harbor	16.583	2.96%
Borough of West Wildwood	11.238	2.01%
Borough of West Cape May	10.466	1.87%
Borough of Cape May Point	5.878	1.05%
Board of County Commissioners	4.370	0.78%
Lower Township MUA	3.956	0.71%
New Jersey Turnpike Authority	0.069	0.01%
Total	560.274	100.00%

Ocean City	154.494	27.57%
Wildwood	52.772	9.42%
North Wildwood	51.935	9.27%
Avalon	47.817	8.53%
Cape May City	46.199	8.25%
Sea Isle	44.693	7.98%
Wildwood Crest	43.154	7.70%
Cape May Court House	27.458	4.90%
Rio Grande	26.059	4.65%
Stone Harbor	16.583	2.96%
West Wildwood	11.238	2.01%
West Cape May	10.466	1.87%
Court House South	10.252	1.83%
Cape May Point	5.878	1.05%
Crest Haven	4.370	0.78%
Shawcrest	3.956	0.71%
Stone Harbor Blvd	1.709	0.30%
Avalon Manor	1.093	0.20%
Harbor Bay Center	0.080	0.01%
Oceanview Service Area	0.069	0.01%
Total	560.274	100.00%

Report Month Feb Feb 2024
 Year 2024 AUTHORITY FLOW REPORT DETAIL FOR OCEAN CITY WTF

Date	32nd Totalizer	32nd Flow In MG	46th Totalizer	46th Flow In MG	OC WTF TOTAL FLOW In MG	32nd % of Flow	46th % of Flow
2/1/2024	2495060736	2.051	1214752000	0.377	2.43	84.5%	15.5%
2/2/2024	2497112064	2.043	1215129000	0.368	2.41	84.7%	15.3%
2/3/2024	2499154944	2.176	1215497000	0.380	2.56	85.1%	14.9%
2/4/2024	2501330688	2.100	1215877000	0.361	2.46	85.3%	14.7%
2/5/2024	2503430912	1.936	1216238000	0.350	2.29	84.7%	15.3%
2/6/2024	2505367296	1.876	1216588000	0.342	2.22	84.6%	15.4%
2/7/2024	2507243520	1.735	1216930000	0.319	2.05	84.5%	15.5%
2/8/2024	2508978688	1.684	1217249000	0.317	2.00	84.2%	15.8%
2/9/2024	2510662656	1.745	1217566000	0.334	2.08	83.9%	16.1%
2/10/2024	2512407552	1.955	1217900000	0.376	2.33	83.9%	16.1%
2/11/2024	2514362880	1.793	1218276000	0.341	2.13	84.0%	16.0%
2/12/2024	2516155648	2.216	1218617000	0.417	2.63	84.2%	15.8%
2/13/2024	2518371328	2.420	1219034000	0.471	2.89	83.7%	16.3%
2/14/2024	2520791254	2.059	1219505000	0.367	2.43	84.9%	15.1%
2/15/2024	2522850360	1.904	1219872000	0.342	2.25	84.8%	15.2%
2/16/2024	2524753932	1.949	1220214000	0.365	2.31	84.2%	15.8%
2/17/2024	2526702592	2.288	1220579000	0.420	2.71	84.5%	15.5%
2/18/2024	2528990208	1.912	1220999000	0.360	2.27	84.2%	15.8%
2/19/2024	2530902272	1.767	1221359000	0.317	2.08	84.8%	15.2%
2/20/2024	2532669696	1.680	1221676000	0.318	2.00	84.1%	15.9%
2/21/2024	2534349568	1.600	1221994000	0.307	1.91	83.9%	16.1%
2/22/2024	2535949312	1.674	1222301000	0.312	1.99	84.3%	15.7%
2/23/2024	2537623040	1.855	1222613000	0.347	2.20	84.2%	15.8%
2/24/2024	2539478272	2.086	1222960000	0.399	2.49	83.9%	16.1%
2/25/2024	2541564472	1.551	1223359000	0.308	1.86	83.4%	16.6%
2/26/2024	2543115220	1.615	1223667000	0.316	1.93	83.6%	16.4%
2/27/2024	2544730624	1.645	1223983000	0.311	1.96	84.1%	15.9%
2/28/2024	2546375424	1.690	1224294000	0.332	2.02	83.6%	16.4%
2/29/2024	2548065536	1.486	1224626000	0.306	1.79	82.9%	17.1%

Min		1.486		0.306	1.792
Max		2.420		0.471	2.891
Avg		1.879		0.351	2.230
Total		54.491		10.180	64.671

Feb 2024
Comments

AUTHORITY FLOW REPORT DETAIL FOR OCEAN CITY WTF

No comments.

Report Month Feb 2024
 Year 2024
 AUTHORITY FLOW REPORT DETAIL FOR CAPE MAY WTF

Date	Madison Totalizer	Madison Flow in MG	Claghorn Totalizer	Claghorn Flow in MG	West Cape May Totalizer	West Cape May Flow in MG	Coral Totalizer	Coral Flow in MG	Cape May City Flow in MG	CM WTF TOTAL FLOW in MG	Madison % of Flow	Claghorn % of Flow	West Cape May % of Flow	Cape May Point % of Flow
2/1/2024		0.590		0.283		0.150		0.045	0.728	0.921	64.1%	14.7%	16.3%	4.9%
2/2/2024		0.544		0.254		0.129		0.046	0.669	0.844	64.5%	14.8%	15.3%	5.5%
2/3/2024		0.580		0.267		0.139		0.048	0.708	0.895	64.8%	14.3%	15.5%	5.3%
2/4/2024		0.585		0.254		0.140		0.050	0.700	0.889	65.8%	12.9%	15.7%	5.6%
2/5/2024		0.543		0.257		0.143		0.047	0.657	0.847	64.2%	13.4%	16.9%	5.5%
2/6/2024		0.604		0.295		0.167		0.053	0.731	0.951	63.5%	13.4%	17.6%	5.5%
2/7/2024		0.688		0.313		0.169		0.055	0.831	1.055	65.2%	13.8%	16.0%	5.2%
2/8/2024		0.633		0.288		0.155		0.052	0.766	0.973	65.1%	13.7%	16.0%	5.3%
2/9/2024		0.643		0.301		0.161		0.054	0.783	0.998	64.4%	14.1%	16.1%	5.4%
2/10/2024		0.601		0.286		0.156		0.047	0.731	0.934	64.4%	13.8%	16.7%	5.0%
2/11/2024		0.692		0.324		0.164		0.059	0.852	1.074	64.4%	14.4%	15.2%	5.5%
2/12/2024		0.760		0.339		0.172		0.057	0.928	1.157	65.7%	14.5%	14.8%	4.9%
2/13/2024		0.715		0.331		0.170		0.061	0.876	1.106	64.6%	14.5%	15.3%	5.5%
2/14/2024		0.672		0.317		0.174		0.057	0.813	1.046	64.3%	13.8%	16.6%	5.5%
2/15/2024		0.672		0.326		0.163		0.055	0.835	1.053	63.8%	15.5%	15.5%	5.2%
2/16/2024		0.641		0.303		0.156		0.055	0.787	0.998	64.2%	14.7%	15.6%	5.5%
2/17/2024		0.647		0.296		0.145		0.053	0.798	0.996	64.9%	15.1%	14.6%	5.4%
2/18/2024		0.746		0.341		0.170		0.058	0.917	1.145	65.2%	14.8%	14.8%	5.1%
2/19/2024		0.712		0.325		0.171		0.059	0.868	1.096	65.0%	14.1%	15.6%	5.4%
2/20/2024		0.688		0.331		0.169		0.058	0.851	1.077	63.9%	15.1%	15.7%	5.4%
2/21/2024		0.619		0.268		0.138		0.052	0.749	0.939	65.9%	13.9%	14.7%	5.6%
2/22/2024		0.637		0.296		0.158		0.051	0.775	0.983	64.7%	14.0%	16.0%	5.2%
2/23/2024		0.662		0.318		0.156		0.055	0.824	1.036	64.0%	15.8%	15.1%	5.3%
2/24/2024		0.690		0.309		0.135		0.055	0.864	1.054	65.5%	16.5%	12.8%	5.2%
2/25/2024		0.648		0.306		0.150		0.057	0.803	1.009	64.1%	15.5%	14.8%	5.6%
2/26/2024		0.583		0.280		0.138		0.053	0.725	0.916	63.7%	15.4%	15.1%	5.7%
2/27/2024		0.597		0.282		0.144		0.053	0.735	0.932	64.0%	14.8%	15.5%	5.7%
2/28/2024		0.753		0.341		0.181		0.057	0.912	1.151	65.4%	13.9%	15.8%	5.0%
2/29/2024		0.452		0.270		0.132		0.040	0.590	0.762	59.3%	18.1%	17.3%	5.2%

Min	0.452	0.254	0.129	0.040	0.590	0.762
Max	0.760	0.341	0.181	0.061	0.928	1.157
Avg	0.641	0.300	0.155	0.053	0.786	0.994
Total	18.597	8.701	4.495	1.542	22.803	28.840

Feb 2024
Comments

AUTHORITY FLOW REPORT DETAIL FOR CAPE MAY WTF

Medison Ave Pump Station is undergoing SCADA Conversion so flows are estimated for January 1st - January 31st
Medison Ave, Coral and Claghorn Pump Stations are undergoing SCADA Conversion so flows are estimated for February 1st - February 29th

Report Month Feb 2024
 Year 2024

Feb 2024
 AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

Date	69th Totalizer	Sea Isle Flow In MG	81st Totalizer	Stone Harbor Flow In MG	89th Totalizer	89th Flow In MG	15th Totalizer	15th Flow In MG	Avalon City Flow In MG	Avalon Manor Totalizer	Avalon Manor Flow In MG	Stone Harbor Manor Totalizer	Stone Harbor Manor Flow In MG
2/1/2024	2932746	0.691	10705855	0.227	163950	0.393	136466	0.278	0.671	44966	0.015	45120	0.008
2/2/2024	2933438	0.693	10706082	0.222	164342	0.371	136744	0.365	0.736	44981	0.019	45128	0.008
2/3/2024	2934130	0.719	10706304	0.223	164713	0.371	137109	0.304	0.675	45000	0.019	45136	0.008
2/4/2024	2934849	0.698	10706527	0.235	165085	0.377	137413	0.290	0.667	45018	0.018	45144	0.011
2/5/2024	2935547	0.670	10706762	0.298	165462	0.343	137703	0.285	0.628	45036	0.020	45154	0.011
2/6/2024	2936217	0.641	10707060	0.293	165804	0.321	137988	0.283	0.604	45057	0.016	45163	0.011
2/7/2024	2936858	0.620	10707353	0.247	166126	0.324	138271	0.263	0.587	45073	0.016	45176	0.010
2/8/2024	2937478	0.607	10707600	0.230	166450	0.327	138534	0.267	0.594	45089	0.014	45186	0.009
2/9/2024	2938086	0.617	10707830	0.234	166777	0.327	138801	0.259	0.586	45109	0.015	45194	0.010
2/10/2024	2938702	0.682	10708064	0.283	167104	0.358	139060	0.290	0.648	45118	0.016	45204	0.009
2/11/2024	2939385	0.587	10708347	0.202	167462	0.316	139350	0.259	0.575	45134	0.014	45212	0.008
2/12/2024	2939971	0.672	10708549	0.396	167778	0.400	139609	0.306	0.706	45148	0.019	45220	0.008
2/13/2024	2940644	0.899	10708945	0.318	168179	0.498	139915	0.434	0.932	45167	0.024	45228	0.008
2/14/2024	2941543	0.598	10709263	0.261	168677	0.333	140349	0.312	0.645	45182	0.015	45235	0.006
2/15/2024	2942241	0.700	10709524	0.214	169010	0.349	140661	0.289	0.638	45206	0.011	45243	0.006
2/16/2024	2942942	0.938	10709738	0.222	169359	0.378	140950	0.321	0.699	45217	0.016	45249	0.008
2/17/2024	2943879	1.131	10709980	0.233	169737	0.414	141271	0.354	0.768	45233	0.019	45257	0.007
2/18/2024	2945010	1.066	10710213	0.245	170152	0.428	141625	0.355	0.783	45252	0.019	45264	0.007
2/19/2024	2946076	0.607	10710458	0.185	170580	0.298	141980	0.253	0.551	45271	0.012	45272	0.006
2/20/2024	2946683	0.589	10710643	0.196	170878	0.255	142233	0.258	0.513	45283	0.014	45278	0.006
2/21/2024	2947272	0.610	10710799	0.144	171133	0.325	142491	0.258	0.583	45297	0.017	45284	0.005
2/22/2024	2947882	0.684	10710943	0.221	171459	0.398	142749	0.292	0.690	45314	0.019	45289	0.009
2/23/2024	2948547	0.580	10711164	0.219	171857	0.338	143041	0.249	0.587	45333	0.019	45298	0.006
2/24/2024	2949127	0.660	10711383	0.195	172194	0.324	143290	0.280	0.604	45352	0.014	45304	0.008
2/25/2024	2949787	0.626	10711578	0.177	172518	0.308	143570	0.269	0.577	45366	0.018	45312	0.006
2/26/2024	2950412	0.592	10711755	0.183	172826	0.306	143839	0.245	0.550	45384	0.012	45318	0.006
2/27/2024	2951004	0.555	10711938	0.162	173132	0.292	144084	0.231	0.523	45396	0.016	45324	0.007
2/28/2024	2951559	0.623	10712100	0.202	173423	0.338	144315	0.269	0.607	45412	0.019	45331	0.006
2/29/2024	2952182	0.590	10712302	0.160	173761	0.291	144584	0.255	0.546	45431	0.014	45337	0.005

Min		0.555		0.144		0.255		0.231	0.513		0.011		0.005
Max		1.131		0.396		0.498		0.434	0.932		0.024		0.011
Avg		0.691		0.228		0.348		0.289	0.637		0.017		0.008
Total		20.025		6.607		10.101		8.373	18.473		0.480		0.222

Feb 2024
 AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

Stone Harbor Blvd Totalizer	Stone Harbor Blvd Flow In MG	CMCH Totalizer	CMCH Flow In MG	Crest Haven Totalizer	Crest Haven Flow In MG	Burleigh Totalizer	Burleigh Flow In MG	Mayville Totalizer	Mayville Flow In MG	GSP Totalizer	GSP Flow In MG	Harbor Bay Totalizer	Harbor Bay Flow In MG
75989	0.032	1015673	0.490	123989	0.090	223651	0.109	815888	0.207	5106326	0.001	1366490	0.0015
76022	0.028	1016185	0.483	124080	0.075	223759	0.107	816095	0.192	5107735	0.000	1367950	0.0012
76049	0.030	1016648	0.449	124154	0.063	223867	0.103	816287	0.200	5108186	0.001	1369180	0.0009
76079	0.032	1017097	0.456	124217	0.091	223970	0.074	816487	0.175	5109386	0.001	1370120	0.0015
76111	0.033	1017553	0.472	124308	0.048	224044	0.082	816662	0.178	5110570	0.001	1371570	0.0012
76144	0.031	1018025	0.480	124356	0.073	224126	0.074	816840	0.166	5111325	0.001	1372800	0.0010
76174	0.031	1018505	0.464	124428	0.071	224201	0.072	817006	0.159	5112427	0.000	1373750	0.0020
76205	0.030	1018969	0.444	124500	0.067	224272	0.070	817165	0.153	5112761	0.001	1375700	0.0009
76235	0.028	1019413	0.413	124567	0.070	224342	0.071	817318	0.162	5113976	0.001	1376620	0.0015
76263	0.027	1019926	0.390	124637	0.053	224414	0.057	817480	0.146	5115273	0.000	1378100	0.0015
76290	0.022	1020215	0.414	124690	0.047	224470	0.064	817626	0.152	5115530	0.001	1379580	0.0010
76312	0.025	1020629	0.449	124737	0.093	224534	0.086	817778	0.176	5116549	0.000	1380560	0.0007
76336	0.030	1021078	0.478	124829	0.086	224621	0.086	817954	0.169	5117034	0.001	1381270	0.0013
76366	0.025	1021556	0.442	124915	0.076	224706	0.078	818123	0.170	5118285	0.000	1382520	0.0015
76391	0.026	1021998	0.434	124990	0.077	224784	0.065	818293	0.154	5118756	0.002	1383980	0.0009
76417	0.028	1022432	0.448	125067	0.064	224849	0.066	818447	0.162	5120530	0.001	1384910	0.0015
76445	0.026	1022880	0.389	125131	0.059	224915	0.070	818609	0.151	5121780	0.001	1386360	0.0007
76472	0.031	1023269	0.459	125189	0.061	224985	0.072	818760	0.175	5122403	0.001	1387100	0.0015
76503	0.028	1023728	0.379	125250	0.049	225057	0.073	818935	0.153	5123554	0.001	1388550	0.0013
76531	0.025	1024108	0.433	125300	0.078	225130	0.071	819088	0.157	5124574	0.000	1389800	0.0009
76556	0.024	1024541	0.459	125378	0.065	225201	0.067	819245	0.162	5124973	0.001	1390720	0.0013
76580	0.026	1025000	0.408	125443	0.078	225267	0.062	819407	0.160	5126194	0.000	1391970	0.0010
76606	0.020	1025408	0.395	125521	0.070	225329	0.067	819567	0.130	5126548	0.001	1392920	0.0015
76626	0.023	1025803	0.388	125591	0.049	225397	0.060	819697	0.138	5127957	0.001	1394400	0.0007
76649	0.023	1026191	0.400	125639	0.048	225456	0.060	819835	0.153	5129072	0.000	1395120	0.0015
76672	0.022	1026590	0.408	125687	0.073	225516	0.061	819988	0.149	5129219	0.001	1396600	0.0012
76694	0.023	1026998	0.414	125760	0.079	225577	0.061	820137	0.139	5130554	0.000	1397830	0.0009
76716	0.021	1027412	0.417	125839	0.088	225638	0.070	820276	0.148	5130948	0.001	1398770	0.0020
76738	0.026	1027829	0.417	125926	0.078	225708	0.071	820424	0.154	5132233	0.001	1400740	0.0009

Min	0.020		0.379		0.047		0.057		0.130		0.000		0.001
Max	0.033		0.490		0.093		0.109		0.207		0.002		0.002
Avg	0.027		0.434		0.070		0.073		0.162		0.001		0.001
Total	0.774		12.572		2.018		2.129		4.690		0.027		0.035

Feb 2024
 AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

SM WTF TOTAL FLOW In MG	69th % of Flow	81st % of Flow	39th % of Flow	15th % of Flow	Avalon Manor % of Flow	Stone Harbor Manor % of Flow	Stone Harbor Blvd % of Flow	CMCH % of Flow	Crest Haven % of Flow	Burlleigh % of Flow	Mayville % of Flow	Harbor Bay % of Flow	GSP % of Flow
2,426	28.5%	9.4%	16.2%	11.5%	0.6%	0.3%	1.0%	20.2%	3.7%	4.5%	4.1%	0.06%	0.06%
2,449	28.3%	9.1%	15.1%	14.9%	0.8%	0.3%	0.8%	19.7%	3.1%	4.4%	3.5%	0.05%	0.02%
2,380	30.2%	9.4%	15.6%	12.8%	0.8%	0.3%	1.0%	18.9%	2.6%	4.3%	4.1%	0.04%	0.05%
2,374	29.4%	9.9%	15.9%	12.2%	0.8%	0.5%	0.9%	19.2%	3.8%	3.1%	4.2%	0.06%	0.05%
2,349	28.5%	12.7%	14.6%	12.1%	0.9%	0.5%	0.9%	20.1%	2.0%	3.5%	4.1%	0.05%	0.02%
2,306	27.8%	12.7%	13.9%	12.3%	0.7%	0.5%	0.9%	20.8%	3.1%	3.2%	4.0%	0.04%	0.06%
2,197	28.2%	11.2%	14.7%	12.0%	0.7%	0.4%	0.9%	21.1%	3.2%	3.3%	4.0%	0.09%	0.02%
2,141	28.3%	10.7%	15.3%	12.5%	0.7%	0.4%	1.0%	20.7%	3.1%	3.3%	3.9%	0.04%	0.06%
2,128	29.0%	11.0%	15.4%	12.2%	0.7%	0.5%	0.9%	19.4%	3.3%	3.3%	4.3%	0.07%	0.06%
2,247	30.3%	12.6%	15.9%	12.9%	0.7%	0.4%	0.8%	17.4%	2.4%	2.5%	4.0%	0.07%	0.01%
2,014	29.1%	10.0%	15.7%	12.9%	0.7%	0.4%	0.7%	20.6%	2.3%	3.2%	4.4%	0.05%	0.05%
2,537	26.5%	15.6%	15.8%	12.1%	0.8%	0.3%	0.7%	17.7%	3.6%	3.4%	3.5%	0.03%	0.02%
2,938	30.6%	10.8%	16.9%	14.8%	0.8%	0.3%	0.7%	16.3%	2.9%	2.9%	2.8%	0.04%	0.04%
2,333	29.9%	11.2%	14.3%	13.4%	0.6%	0.3%	0.8%	18.9%	3.2%	3.4%	3.9%	0.06%	0.02%
2,256	31.0%	9.5%	15.3%	12.8%	0.5%	0.3%	0.9%	19.2%	3.4%	2.9%	4.0%	0.04%	0.08%
2,579	38.4%	8.6%	14.7%	12.4%	0.6%	0.3%	0.8%	17.4%	2.5%	2.6%	3.7%	0.06%	0.05%
2,797	40.4%	9.0%	14.8%	12.7%	0.7%	0.3%	0.7%	13.9%	2.1%	2.5%	2.9%	0.03%	0.02%
2,842	37.5%	8.6%	15.1%	12.5%	0.7%	0.3%	0.8%	16.1%	2.1%	2.5%	3.6%	0.03%	0.04%
1,967	30.9%	9.4%	15.2%	12.9%	0.6%	0.3%	1.1%	19.3%	2.5%	3.7%	4.1%	0.06%	0.05%
1,967	28.9%	7.9%	13.0%	13.1%	0.7%	0.3%	1.0%	22.0%	4.0%	3.8%	4.4%	0.05%	0.02%
2,067	29.5%	7.0%	13.7%	12.5%	0.8%	0.3%	0.9%	22.2%	3.2%	3.2%	4.6%	0.06%	0.06%
2,267	29.3%	9.7%	17.6%	12.9%	0.8%	0.4%	0.8%	18.0%	3.4%	2.7%	4.3%	0.04%	0.02%
2,023	28.7%	10.8%	16.7%	12.3%	1.0%	0.3%	0.7%	19.5%	3.4%	3.3%	3.1%	0.07%	0.07%
2,072	31.8%	9.4%	15.6%	13.5%	0.7%	0.4%	0.7%	18.7%	2.4%	2.9%	3.8%	0.03%	0.05%
2,023	30.9%	8.7%	15.2%	13.3%	0.9%	0.3%	0.8%	19.8%	2.4%	3.0%	4.6%	0.07%	0.01%
1,991	29.7%	9.2%	15.4%	12.3%	0.6%	0.3%	0.8%	20.5%	3.7%	3.0%	4.4%	0.06%	0.07%
1,912	29.0%	8.5%	15.3%	12.1%	0.8%	0.3%	0.8%	21.7%	4.1%	3.2%	4.1%	0.05%	0.02%
2,128	29.3%	9.5%	15.9%	12.6%	0.9%	0.3%	0.7%	19.6%	4.1%	3.1%	3.7%	0.09%	0.06%
1,987	29.7%	8.1%	14.6%	12.8%	0.7%	0.3%	1.0%	21.0%	3.9%	3.6%	4.2%	0.05%	0.06%

1,912
2,938
2,265
65,698

Feb 2024
Comments

AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

No comments.

Report Month Feb Feb 2024
 Year 2024 AUTHORITY FLOW REPORT DETAIL FOR WILDWOOD/LOWER WTF

Date	Oak Totalizer	Oak Flow In MG	10th Totalizer	10th Flow In MG	North Wildwood Flow In MG	Neptune Totalizer	West Wildwood Flow In MG	Spicer Totalizer	Wildwood Flow in MG	Rosemary Totalizer	Wildwood Crest Flow In MG
2/1/2024	300478	0.302	528201	0.877	1.179	81291728	0.153	921763	0.788	1183826	0.734
2/2/2024	300780	0.306	529078	0.811	1.117	81444768	0.151	922551	0.827	1184560	0.719
2/3/2024	301086	0.302	529889	0.401	0.703	81596200	0.152	923378	0.805	1185279	0.615
2/4/2024	301388	0.287	530290	0.374	0.661	81748224	0.145	924183	0.771	1185894	0.580
2/5/2024	301675	0.261	530664	0.322	0.583	81892888	0.135	924954	0.684	1186474	0.590
2/6/2024	301936	0.253	530986	0.310	0.563	82028136	0.155	925638	0.660	1187064	0.580
2/7/2024	302189	0.256	531296	0.294	0.550	82183128	0.154	926298	0.647	1187644	0.547
2/8/2024	302445	0.248	531590	0.283	0.531	82337376	0.131	926945	0.631	1188191	0.527
2/9/2024	302693	0.249	531873	0.297	0.546	82468128	0.135	927576	0.668	1188718	0.520
2/10/2024	302942	0.258	532170	0.343	0.601	82602960	0.158	928244	0.724	1189238	0.480
2/11/2024	303200	0.256	532513	0.333	0.589	82760696	0.152	928968	0.685	1189718	0.462
2/12/2024	303456	0.236	532846	0.300	0.536	82912984	0.135	929653	0.637	1190180	0.510
2/13/2024	303692	0.420	533146	0.873	1.293	83048464	0.445	930290	1.090	1190690	0.817
2/14/2024	304112	0.304	534019	0.693	0.997	83493520	0.209	931380	0.773	1191507	0.743
2/15/2024	304416	0.268	534712	0.374	0.542	83702656	0.164	932153	0.723	1192250	0.624
2/16/2024	304684	0.246	535086	0.373	0.519	83867152	0.153	932876	0.737	1192874	0.598
2/17/2024	304930	0.322	535459	0.570	0.892	84020232	0.193	933613	0.934	1193472	0.659
2/18/2024	305252	0.285	536029	0.473	0.759	84213368	0.172	934547	0.839	1194131	0.594
2/19/2024	305538	0.235	536502	0.354	0.589	84385216	0.143	935386	0.687	1194725	0.590
2/20/2024	305773	0.207	536856	0.291	0.498	84527888	0.128	936073	0.617	1195315	0.535
2/21/2024	305980	0.200	537147	0.274	0.474	84655424	0.123	936690	0.599	1195850	0.523
2/22/2024	306180	0.203	537421	0.275	0.478	84778576	0.130	937289	0.615	1196373	0.495
2/23/2024	306383	0.233	537696	0.370	0.603	84908544	0.146	937904	0.700	1196868	0.554
2/24/2024	306616	0.306	538066	0.410	0.716	85054232	0.171	938604	0.712	1197422	0.495
2/25/2024	306922	0.271	538476	0.341	0.612	85225616	0.146	939316	0.683	1197917	0.444
2/26/2024	307193	0.240	538817	0.323	0.563	85371704	0.132	939999	0.629	1198361	0.675
2/27/2024	307433	0.232	539140	1.636	1.868	85503552	0.125	940628	0.627	1199036	0.291
2/28/2024	307665	0.252	540776	0.460	0.712	85628064	0.135	941255	0.696	1199327	0.549
2/29/2024	307917	0.298	541236	0.496	0.794	85763144	0.153	941951	0.711	1199876	0.532

Min		0.200		0.274	0.474		0.123		0.599		0.291
Max		0.420		1.636	1.868		0.445		1.090		0.817
Avg		0.267		0.467	0.733		0.159		0.721		0.572
Total		7.737		13.531	21.268		4.624		20.899		16.582

Feb 2024
 AUTHORITY FLOW REPORT DETAIL FOR WILDWOOD/LOWER WTF

Shawcrest Totalizer	Shawcrest Flow in MG	Rio Grande Totalizer	Rio Grande Flow in MG	WW WWTF TOTAL FLOW In MG	Oak % of Flow	10th % of Flow	Neptune % of Flow	Spicer % of Flow	Rosemary % of Flow	Shawcrest % of Flow	Rio Grande % of Flow
2401086	0.043	1099724	0.451	3.348	9.0%	26.2%	4.6%	23.5%	21.9%	1.3%	13.5%
2401512	0.040	1100175	0.439	3.293	9.3%	24.6%	4.6%	25.1%	21.8%	1.2%	13.3%
2401917	0.043	1100614	0.454	2.772	10.9%	14.5%	5.5%	29.0%	22.2%	1.6%	16.4%
2402344	0.042	1101068	0.454	2.653	10.8%	14.1%	5.5%	29.1%	21.9%	1.6%	17.1%
2402768	0.052	1101522	0.436	2.480	10.5%	13.0%	5.4%	27.6%	23.8%	2.1%	17.6%
2403291	0.112	1101958	0.422	2.492	10.2%	12.4%	6.2%	26.5%	23.3%	4.5%	16.9%
2404406	0.129	1102380	0.419	2.446	10.5%	12.0%	6.3%	26.5%	22.4%	5.3%	17.1%
2405696	0.093	1102799	0.406	2.319	10.7%	12.2%	5.6%	27.2%	22.7%	4.0%	17.5%
2406623	0.112	1103205	0.397	2.378	10.5%	12.5%	5.7%	28.1%	21.9%	4.7%	16.7%
2407747	0.124	1103602	0.398	2.485	10.4%	13.8%	6.4%	29.1%	19.3%	5.0%	16.0%
2408987	0.118	1104000	0.397	2.403	10.7%	13.9%	6.3%	28.5%	19.2%	4.9%	16.5%
2410171	0.099	1104397	0.383	2.300	10.3%	13.0%	5.9%	27.7%	22.2%	4.3%	16.7%
2411160	0.241	1104780	0.440	4.326	9.7%	20.2%	10.3%	25.2%	18.9%	5.6%	10.2%
2413567	0.058	1105220	0.425	3.205	9.5%	21.6%	6.5%	24.1%	23.2%	1.8%	13.3%
2414144	0.039	1105645	0.427	2.619	10.2%	14.3%	6.3%	27.6%	23.8%	1.5%	16.3%
2414538	0.038	1106072	0.422	2.567	9.6%	14.5%	6.0%	28.7%	23.3%	1.5%	16.4%
2414918	0.052	1106494	0.443	3.173	10.1%	18.0%	6.1%	29.4%	20.8%	1.6%	14.0%
2415441	0.045	1106937	0.441	2.850	10.0%	16.6%	6.0%	29.4%	20.8%	1.6%	15.5%
2415894	0.038	1107378	0.426	2.473	9.5%	14.3%	5.8%	27.8%	23.9%	1.5%	17.2%
2416276	0.030	1107804	0.402	2.210	9.4%	13.2%	5.8%	27.9%	24.2%	1.4%	18.2%
2416576	0.032	1108206	0.397	2.148	9.3%	12.8%	5.7%	27.9%	24.3%	1.5%	18.5%
2416897	0.039	1108603	0.396	2.153	9.4%	12.8%	6.0%	28.6%	23.0%	1.8%	18.4%
2417288	0.052	1108999	0.388	2.443	9.5%	15.1%	6.0%	28.7%	22.7%	2.1%	15.9%
2417813	0.059	1109387	0.394	2.547	12.0%	16.1%	6.7%	28.0%	19.4%	2.3%	15.5%
2418400	0.046	1109781	0.405	2.336	11.6%	14.6%	6.3%	29.2%	19.0%	2.0%	17.3%
2418864	0.035	1110186	0.376	2.410	10.0%	13.4%	5.5%	26.1%	28.0%	1.5%	15.6%
2419217	0.035	1110562	0.369	3.315	7.0%	49.4%	3.8%	18.9%	8.8%	1.1%	11.1%
2419565	0.047	1110931	0.366	2.505	10.1%	18.4%	5.4%	27.8%	21.9%	1.9%	14.6%
2420033	0.045	1111297	0.377	2.612	11.4%	19.0%	5.9%	27.2%	20.4%	1.7%	14.4%

Min	0.030		0.366	2.148
Max	0.241		0.454	4.326
Avg	0.067		0.412	2.664
Total	1.938		11.950	77.261

Feb 2024
Comments

AUTHORITY FLOW REPORT DETAIL FOR WILDWOOD/LOWER WTF

No comment



Increase in Invasive Group A Strep Infections in New Jersey

Date: April 3, 2024

Public Health Message Type: Alert Advisory Update Information

Intended Audience: All public health partners Healthcare providers Infection preventionists
 Local health departments Schools/Childcare centers ACOs
 Animal health professionals Other: Clinical laboratories

This advisory highlights the continued increase in invasive Group A Streptococcal (iGAS) cases reported in New Jersey and emphasizes the importance of promptly reporting cases and clusters, especially those occurring in long-term care facilities. Clinicians should be aware of these trends and consider iGAS as a possible cause of severe illness, including in those with concomitant/recent viral respiratory infections. When suspected, obtain appropriate cultures and initiate early, aggressive treatment. Promptly report all iGAS cases to the local health department, and any case in a long-term care facility resident should be urgently reported for investigation.

Background:

- Group A Streptococcus (GAS) is most commonly associated with pharyngitis or skin and soft tissue infection but it may also, in rarer circumstances, cause serious invasive infections including necrotizing fasciitis or toxic shock syndrome.
- Invasive GAS (iGAS) refers to infection in the setting of culture isolation of GAS from a normally sterile site (most commonly blood but may include pleural, pericardial, joint, peritoneal or cerebrospinal fluid, muscle, bone, or other specimens obtained from surgery/aspirate of internal body sites), or from a wound when associated with necrotizing fasciitis or toxic shock syndrome (TSS). TSS may occur as a complication of iGAS disease in approximately one-third of cases.
- We are currently experiencing substantially higher than usual numbers of iGAS cases among all age groups in New Jersey. This increase is part of a national trend that is being observed in many other places.
- During the COVID pandemic, cases of invasive Group A strep initially declined, especially among children and those over 65 years of age. Starting at the end of 2022, cases began to rise again and in 2023, the number of iGAS cases reported in NJ exceeded counts from prior years.
- So far, this year, cases among all ages are greater than previously recorded levels and remain substantially higher than cases reported during the same time frame in 2023.
- iGAS cases may be associated with concurrent or antecedent viral infections - some iGAS cases reported in New Jersey have been associated with respiratory viral illnesses including COVID-19, adenovirus, metapneumovirus, rhino/enterovirus and influenza. iGAS can also be associated with varicella infection.
- Outbreaks of iGAS can and have occurred in long-term care facilities, where residents may be at particularly high risk.



- Although iGAS remains a rare complication of GAS infection, it is important for clinicians to consider the possibility of this condition, as invasive GAS infection is associated with high mortality; therefore aggressive, early treatment is essential.
- Although previously healthy people can contract iGAS, some people have elevated risk. Risk factors include: age over 65 years old; American Indian and Alaska Native populations; residents of long-term care facilities; people with medical conditions such as diabetes, peripheral vascular disease, malignancy, immunosuppression, chronic kidney or liver disease, cardiac, or respiratory disease; people with wounds or skin disease; people with alcohol use disorder, those who inject drugs and those who are experiencing homelessness.

Action Items:

- Consider iGAS in patients with severe illness, especially those with recent viral infections.
- Obtain appropriate cultures and initiate early, aggressive treatment when iGAS is suspected.
- Report all cases of iGAS to the local health department within 24 hours.
(<https://www.localhealth.nj.gov/>).
- Promptly report ANY iGAS case in a long-term care facility resident to the local health department for investigation due to the high-risk characteristics of this population. Guidance for managing iGAS in these settings is available:
[Guidance GroupAStrep Cases and Outbreaks LTC.pdf \(nj.gov\)](#)
- Request laboratories to hold isolates for further testing if the patient is part of a cluster, resides in a long-term care facility, or has an unusually aggressive course, and notify the local health department in order to obtain approval from CDS for additional testing at the NJ Public Health and Environmental Laboratories.
- Clinicians should follow clinical practice guidelines for group A strep pharyngitis.
- Although secondary iGAS infections among close contacts of a case of iGAS are uncommon, they may occur. For further guidance regarding close contacts, see: [Prevention of Invasive Group A Streptococcal Disease among Household Contacts of Case Patients and among Postpartum and Postsurgical Patients: Recommendations from the Centers for Disease Control and Prevention | Clinical Infectious Diseases | Oxford Academic](#)

Additional Resources:

- New Jersey Department of Health | Communicable Disease Service | Group A Streptococcus:
<https://www.nj.gov/health/cd/topics/gastrep.shtml>
- CDC: [Group A Streptococcus: Information For Clinicians | CDC](#)
- CDC: [Current Group A Strep Activity | CDC](#)
- Shulman ST, Bisno AL, Clegg HW, Gerber MA, Kaplan EL, Lee G, et al. Clinical practice guideline for the diagnosis and management of group A streptococcal pharyngitis: 2012 update by the Infectious Diseases Society of America. Clin Infect Dis. 2012;55(10):1279–82
- Committee on Infectious Diseases. Group A streptococcal infections. In Kimberlin DW, Barnett ED, Lynfield R, Sawyer MH, editors. 32nd ed. Red Book: 2021 Report of the Committee on Infectious Diseases. Elk Grove Village (IL): American Academy of Pediatrics; 2021:633–46

W. Scott Jett

From: RALPH BREISCH <rcbreisch@msn.com>
Sent: Monday, April 8, 2024 8:58 AM
To: W. Scott Jett
Subject: EXTERNAL5th street waterfront Park - boat ramp

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Jett —Just wanted to say how efficient the contractors were on this project. I live across the street on 4th and have to say they were a great crew — not much noise, very clean — at end of each day things were cleaned up. Their exit from the lot— well it almost looks like it was when they started. Kudos to this contractor and to the City for choosing them!

Carol Breisch
Sent from my iPad



TO: Elected Officials, Fund Commissioners, & Municipal Clerks, ACM, BURLCO, & TRICO JIFs

FROM: Paul A. Forlenza, MGA, RMC, Executive Director

DATE: January 4, 2024

RE: **2023 -2024 Elected Officials Training Invitation**

For more than 20 years, the ACM, BURLCO, & TRICO JIFs have offered our elected officials the opportunity to participate in annual voluntary training. The 2023-2024 Elected Officials Training will take place online via the MEL Safety Institute (MSI). This 45-minute training video provides important information on the challenges facing local elected leaders in managing local government risks and tools available to assist our members. Instructions on how to access this training are attached.

The online training format allows for participation by all our elected officials, and the convenience of completing this training when their schedule permits, prior to the May 1, 2024 deadline. By utilizing the MEL Safety Institute, my office will be able to better track the completion of the training and document the credits due to members' assessments.

Within a week or so of completing the online training, those that complete the course will receive an email from my office highlighting the various risk management programs discussed during the training and how they can be accessed by our members.

Please remember that for every elected official that completes the training, their municipality will earn a \$250 credit towards your municipality's 2024 MEL Assessment (capped at 5% of your 2024 MEL Assessment). Also, your highest ranking administrative official is eligible to earn this credit by completing the course.

On a final note, if you attended the Elected Officials Training at the League of Municipalities in November 2023, you will receive credit for the training.

Thank you for your attention to this matter. As always, please feel free to contact me should you have any questions.

File: MEL/2024/Elected Officials Training Tab: Initiation

2023-2024 ELECTED OFFICIALS RISK MANAGEMENT SEMINAR



This seminar is designed to provide a general understanding of the legal principles pertaining to governmental operations. Municipal Elected Officials, Authority Commissioners, and a member's Chief Executive Officer (i.e., Municipal Manager/Administrator or Executive Director) who completes this course by May 2024 may qualify for a \$250 credit (capped at approx. 5% of MEL assessment) in their local unit 2024 assessment.

Login to LMS

1. Click to access the [MSI Learning Management System](#).
2. If you have previously taken MSI classes, enter your username and password.
3. If you are new or do not know your username/password, check with your Training Administrator, or call the MSI Help Line at (866) 661-5120.
4. Click the [Request Training button](#) on the top right of your [Home Screen](#).
5. Select the check box to the right of the course [2023-2024 Elected Officials Risk Management Seminar](#).
6. Scroll to the bottom of the page to submit your selection.
7. The course now shows in the [Assigned](#) section of your [Home Screen](#).
8. Click the program name to launch the course.
9. Upon completion of the course, a screen with your [Certificate of Completion](#) will appear and can be printed.
10. The course and certificate will now appear in the [Completed](#) section of your Home Screen. Learning transcripts are automatically updated in the MEL Safety Institute's Learning Management System.

If you have questions or need assistance, contact the [Andrea Felip at 856-552-4740](#) or afelip@jamontgomery.com.



March 29, 2024

Michael Blizzard, Safety Coordinator
North Wildwood City
901 Atlantic Ave
North Wildwood, NJ 08260

RE: 2023 Safety Incentive Program Awards

Dear Michael Blizzard:

It is our pleasure to report that North Wildwood City has earned **\$2,750** as a result of your outstanding performance in the 2023 ACM JIF Safety Incentive Program. The incentive program is designed to foster a safety attitude among the ACM JIF members and to promote the safety objectives of the Fund. The awards were announced at the Annual Safety Breakfast held on March 28, 2024.

You and your municipal employees should be very proud of your accomplishments during this past year. Your dedication to the core principles of safety and risk management in everything you do is the reason that the ACM JIF has been, and will continue to be, one of the most successful Joint Insurance Funds in the State. To ensure that your Elected Officials are aware of your accomplishments, by copy of this letter, we are asking the Municipal Clerk to provide a copy of this correspondence to each member of the governing body as official correspondence from the ACM JIF for their information and acknowledgement.

Suggested Uses:

The purpose of this award is to recognize your employees for their contribution to your safety efforts. Some ways that these Funds can be used to reward your employees include the purchase of special employee recognition items or to pay for employee morale building events. Some employee recognition items that have been purchased in the past include, but are not limited to, windbreakers, jackets, sweatshirts, tees, hats, or other attire with the JIF Safety Logo. Some morale building events include an employee safety luncheon/dinner, BBQs, pizza parties, safety carnivals/fairs, bowling, etc. The JIF Safety Director's office (J.A. Montgomery) can assist with ideas on how the SIP monies can be spent.

Since the Wellness Program has been suspended, the Executive Safety Committee is allowing these award monies to be used to supplement local wellness initiatives. Over the past several years, many municipalities have implemented wellness programs for their employees. These programs include, but are not limited to, walking clubs, health coaches, and weight reduction clubs, etc. Employers recognize that these programs can have a positive impact on employee morale, physical fitness, mental wellbeing and health benefit costs. The JIF believes that improved employee morale and physical fitness will have a positive impact on the cost of workers' compensation claims.

Claiming Your Award:

You can elect to claim your awards either by check or through a reimbursement process. If you choose to claim the full amount of your safety awards by check, please complete the JIF voucher (found on JIF website www.acmjif.org), sign at vendor's signature, and return it to us by **April 30, 2024**. A check, payable to your municipality, will be mailed to you once it is approved at the

monthly JIF meeting. If you elect to proceed with the reimbursement process, you can maintain your money “on account” with the JIF and submit vouchers and receipts as you purchase items. All funds must be claimed or encumbered by **December 31, 2024** and encumbered funds must be claimed by **January 29, 2025**. All balances held on account will be reported to the Fund Commissioners on a monthly basis in the JIF Agenda Packet.

I once again want to thank you for your involvement and congratulate you and everyone involved in the JIF safety program for making “*Safety First in All We Say and Do*”!

If you have any questions or need assistance, please do not hesitate to contact our office.

Sincerely,
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

Paul Forlenza

Paul A. Forlenza, MGA
ACM JIF Executive Director

cc: Jennifer VanSant, Fund Commissioner
Casey Byrne, Risk Management Consultant
Scott Jett, Municipal Clerk (As correspondence to the Governing Body)
Nic Long, CFO/Treasurer

File: ACM/2024/Safety Kickoff

Tab: 2023 Awards Distribution

W. Scott Jett

From: Davis, Marie F:(ACE) <marie.davis@atlanticcityelectric.com> on behalf of Town, Veronica A:(ACE) <veronica.town@atlanticcityelectric.com>
Sent: Wednesday, March 27, 2024 9:51 AM
Subject: EXTERNALAtlantic City Electric Boosts Efforts with Diverse Suppliers, Purchasing A Record \$178 Million in 2023

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Government Official:

Atlantic City Electric purchased \$178 million in goods and services from diversity-certified suppliers in 2023, accounting for nearly 40 percent of the company's total purchases for the year. This expenditure, a \$49 million increase from 2022, is the most spent with diverse suppliers in the company's more than 100-year history and reflects Atlantic City Electric's ongoing efforts to support local and diverse communities.

In line with Atlantic City Electric's dedication to enhancing procurement efforts with local diversity-certified suppliers, the Empowerment Academy, formerly known as Target 25, offers prospective suppliers a chance to gain insights into Atlantic City Electric's procurement procedures and those of its parent company, Exelon. This initiative contributes to the growth and development of each vendor's relationship with the energy company. Since establishing the Empowerment Academy, Atlantic City Electric has graduated 13 diversity-certified suppliers and looks to expand this opportunity to even more local, diverse suppliers.

In 2022, Exelon, Atlantic City Electric's parent company, launched the Community Impact Capital Fund (CICF) in partnership with RockCreek, one of the world's largest diverse-owned global investment firms, which has invested more than \$8.4 billion in diverse firms over the last two decades. The CICF, formerly known as the Racial Equity Capital Fund, expands capital access to businesses that have traditionally been challenged in accessing and securing funding so they can create more jobs, grow their companies and reinvest in their neighborhoods and communities.

Companies interested in working with Atlantic City Electric and other Exelon companies can register and provide pertinent information, including their diversity status, at exeloncorp.com/Suppliers.

Please share this information with your constituents and feel free to reach out to me if you have any questions.

Sincerely,

Ronnie Town | External Affairs Manager

Atlantic City Electric | Governmental & External Affairs
420 Route 9 North | Cape May Court House, NJ 08210
o: 267-533-0825 | c: 609-849-4579
atlanticcityelectric.com



This Email message and any attachment may contain information that is proprietary, legally privileged, confidential and/or subject to copyright belonging to Exelon Corporation or its affiliates ("Exelon"). This Email is intended solely for the use of the person(s) to which it is addressed. If you are not an intended recipient, or the employee or agent responsible for delivery of this Email to the intended recipient(s), you are hereby notified that any dissemination, distribution or copying of this Email is strictly prohibited. If you have received this message in error, please immediately notify the sender and permanently delete this Email and any copies. Exelon policies expressly prohibit employees from making defamatory or offensive statements and infringing any copyright or any other legal right by Email communication. Exelon will not accept any liability in respect of such communications.

This Email message and any attachment may contain information that is proprietary, legally privileged, confidential and/or subject to copyright belonging to Exelon Corporation or its affiliates ("Exelon"). This Email is intended solely for the use of the person(s) to which it is addressed. If you are not an intended recipient, or the employee or agent responsible for delivery of this Email to the intended recipient(s), you are hereby notified that any dissemination, distribution or copying of this Email is strictly prohibited. If you have received this message in error, please immediately notify the sender and permanently delete this Email and any copies. Exelon policies expressly prohibit employees from making defamatory or offensive statements and infringing any copyright or any other legal right by Email communication. Exelon will not accept any liability in respect of such communications. -EXCIP



City of North Wildwood Special Event Application Form

Name of Event: VFW NJ Convention Parade

Date of Event: June 1, 2024

Date of Application: March 21, 2024

Type of Event (*check one*)

- Parade / Procession
 Festival 1Day multi-day
 Block Party
 Bonfire
 Craft Show 1Day multi-day
 Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
 Ceremony / Celebration / Demonstration
 Polar Plunge / Water Event
 Car Show
 Film / Photography
 Stage Request Only
 Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: Veterans of Foreign Wars, State of New Jersey

2) Address of Organization: 171 Jersey St., Building 5, Trenton, NJ 08611

3) Purpose of Organization: Millitary/Fraternal

4) How many members are in your organization: 50,000+/-

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: 223086413 Tax ID#: 21-0586655

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Ken Hagemann, Convention Director / Jay Boxwell, Commander	
Title	Cell Phone 609-393-1929
Address / City / State / Zip 171 Jersey St., Building 5, Trenton, NJ 08611	
Email adjutant@njvfw.com	

Name of Event Chairperson / Organizer Joe Orlando	
Title Parade Committee Chair	Cell Phone 609-602-4230
Address / City / State / Zip 105 W. Rochester Ave., Wildwood Crest, NJ 08260	
Email orlandodaisy@comcast.net	

SECTION 2 – APPLICATION AUTHORIZATION

I, Joe Orlando, the undersigned state that I am the duly
Name of Applicant

authorized representative of the Veterans of Foreign Wars Dept of NJ
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

DocuSigned by:
Joe Orlando
Applicant Signature

3/25/2024
Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: VFW NJ Convention Parade
- 2) Location of Event (please list city venue requirements by day/date): Line up on Atlantic Ave. from 19th - 26th Avenues.
Parade steps off at 26th Avenue and proceeds to Andrews Ave. and then disembarks.
- 3) Describe Event Activities: Line-up begins at 1:00 p.m. along Atlantic Avenue and step off is 1:30 p.m.
Parade marches to Andrews Avenue in Wildwood.

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES NO

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: One hour max.

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	F	SA		
Date (MM/DD/YY)	05/31/24	06/01/24		
Set-Up (00:00AM/PM)	No parking signs along route set up by 5:00 p.m.	1:00 p.m.		
Event Starts (00:00 AM/PM)		1:30 p.m.		
Event Ends (00:00 AM/PM)		3:30 p.m.		
Clean-Up (00:00 AM/PM)		3:45 p.m.		

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: No.

11) Describe how you plan to provide security for the event: Requesting routine Police patrols.

a) Private Security Company (name/address/contact person/phone): N/A

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: To be forwarded once obtained.

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

HOLD HARMLESS

NAME OF ORGANIZATION/USER Veterans of Foreign Wars Dept of NJ will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

DocuSigned by:

this _____ day of 3/25/2024, 20____.


8FC3C86EC3084E0

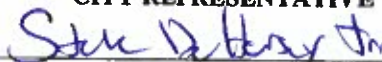
USER (SIGNATURE)

Joe Orlando

USER (PRINT NAME)



CITY REPRESENTATIVE



CITY REPRESENTATIVE (PRINT)

PARADE / PROCESSION / CAR SHOW

1) Proposed Parade Route (*include turn-by-turn directions*): Line up from 19th - 26th Avenues along Atlantic Ave.

Parade proceeds into Wildwood and disembarks at Andrews Avenue.

2) Starting Location & Ending Location (*identify on site-plan*): Line up from 19th - 26th Avenues. Step off at 26th.

3) Assembly Area & Disbanding Area (*identify on site-plan*): 19th - 26th Avenues along Atlantic Avenue.

Parade disbands at Andrews Avenue in Wildwood.

4) Location of Reviewing/Judging Stands & Bleachers (*identify on site-plan*): American Legion Post 184

5) Number of Participants: 300 Number of Spectators: 700 Number of Animals: 0

6) Number of Bands / Musical Units: 6/8 Number of Floats: 8/10

7) Number of Cars / Trucks: 8/10 (*Certain height restrictions may apply due to overhead wires*)

8) Number of Buses: 1/2 Will you require Off-Site Bus Parking? YES NO

9) If yes, how much Off-Site Parking will you need: _____

10) Is Bollard Removal Required? YES NO

Bollard Location: _____

Removal Time: _____

A NW Police officer must be present on scene to authorize removal and reinstallation of bollards

11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator	
Joe Orlando	
Title	Cell Phone
Parade Committee Chair	609-602-4230
Address / City / State / Zip	
105 W. Rochester Ave., Wildwood Crest, NJ 08260	
Email	
orlandodaisy@comcast.net	

12) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

None known at this time.

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES NO ✓
 Is the event organization ordering the Dumpsters: YES NO ✓
 Number Requested: Trash- _____ Recycling can/bottles- _____ Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works: YES NO ✓
 (Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____

Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____

Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO ✓
 Will your event use portable toilets/trailers- YES ✓ NO
 Is the event organizer ordering toilets/trailers- YES ✓ NO
 If yes, how many will be used: 2 _____
 Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
 Name of company: Starr General
 Contact Person/Cell: 856-694-1101

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES NO ✓
 Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____

circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

Posters Website Social Media Radio TV Newspaper/Publication Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO✓
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO✓

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO✓

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO✓
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO✓
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO✓

Will you be using a lighting or sound contractor: YES NO✓

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

N/A

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO

(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Joe Orlando 609-602-4230

2) Contact information of person on-site of event: Megan Dougherty 609-410-5544

3) Street or sidewalk closure(s): **YES**✓ **NO**
Plan approved: **YES** **NO**

4) Barricade request (*fencing/barrels/cones*) **YES**✓ **NO**
Plan submitted: **YES**✓ **NO**
Plan approved: **YES** **NO**

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): City of North Wildwood

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: 5:00 pm on Friday

Place along parade route. _____

7) Equipment stored overnight: **YES** **NO**✓

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: **YES**✓ **NO**
Police Approval: **YES** **NO**

9) Police requested or required for event: **YES**✓ **NO** Start time: _____
(Please write amount next to request) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: **YES** **NQ**✓ Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: **YES** **NO**✓ Start Time: _____ End Time: _____
State ABC Approval: **YES** **NO**
City Approval: **YES** **NO**

12) Staging Area: **YES**✓ **NO**
Plan Submitted: **YES**✓ **NO**
Plan Approved: **YES** **NO**

13) First-Aid/EMS on site: **YES** **NQ**✓

14) Large Events: Command Post being utilized: **YES** **NO**✓

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO ✓
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO ✓

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO ✓

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO ✓

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

VFW Convention Parade Route / Site Plan

June 1, 2024

Line Up @ 1:00 p.m.

Step OFF @ 1:30 p.m.

Reviewing Stand : @ American Legion Post 184 Roberts Ave
4200 Atlantic Ave, Wildwood, NJ 08260

Disembark / End : **East Andrews Ave**

Portable Potty location :

W 17th Ave >	NORTH	< E 17th Ave
W 18th Ave >		< E 18th Ave
W 19th Ave Division >	LINE UP	< Division E 19th Ave
W 20th Ave Division >		< Division E 20th Ave
W 21st Ave Division >	↓	< Division E 21st Ave
W 22nd Ave NO LINE UP	↓	NO LINE UP E 22nd Ave
W 23rd Ave Division >	↓	< Division E 23rd Ave
W 24th Ave Division >	↓	< Division E 24th Ave
W 25th Ave Division >	↓	< Division E 25th Ave
W 26th Ave NO LINE UP	↓	NO LINE UP E 26th Ave
W Juniper Ave	↓	 E Juniper ave
W Poplar Ave	↓	E Poplar Ave
W Magnolia Ave	↓	E Magnolia Ave
W Glenwood Ave	↓	E Glenwood Ave
W Maple Ave	↓	E Maple Ave
W Pine Ave	↓	E Pine Ave
W Wildwood Ave	↓	E Wildwood Ave
W Oak Ave	↓	E Oak Ave
W Schellenger Ave	↓	E Schellenger Ave
W Lincoln Ave	↓	E Lincoln Ave
W Garfield Ave	↓	E Garfield Ave
W Spicer Ave	↓	E Spicer Ave
W Spencer Ave	↓	E Spencer Ave
W Youngs Ave	↓	E Youngs Ave
W Roberts Ave	↓	E Roberts Ave
W Baker Ave	↓	E Baker Ave
W Montgomery ave	↓	E Montgomery ave
W Davis Ave	↓	E Davis Ave
W Burk Ave	↓	E Burk Ave
W Andrews Ave	↓	E Andrews Ave
W Taylor Ave	↓	E Taylor Ave
W Rio Grande Ave	↓	E Rio Grande Ave
W Hande Ave	↓	E Hande Ave
W Leaming Ave	↓	E Leaming Ave
W Bennett Ave	↓	E Bennett Ave

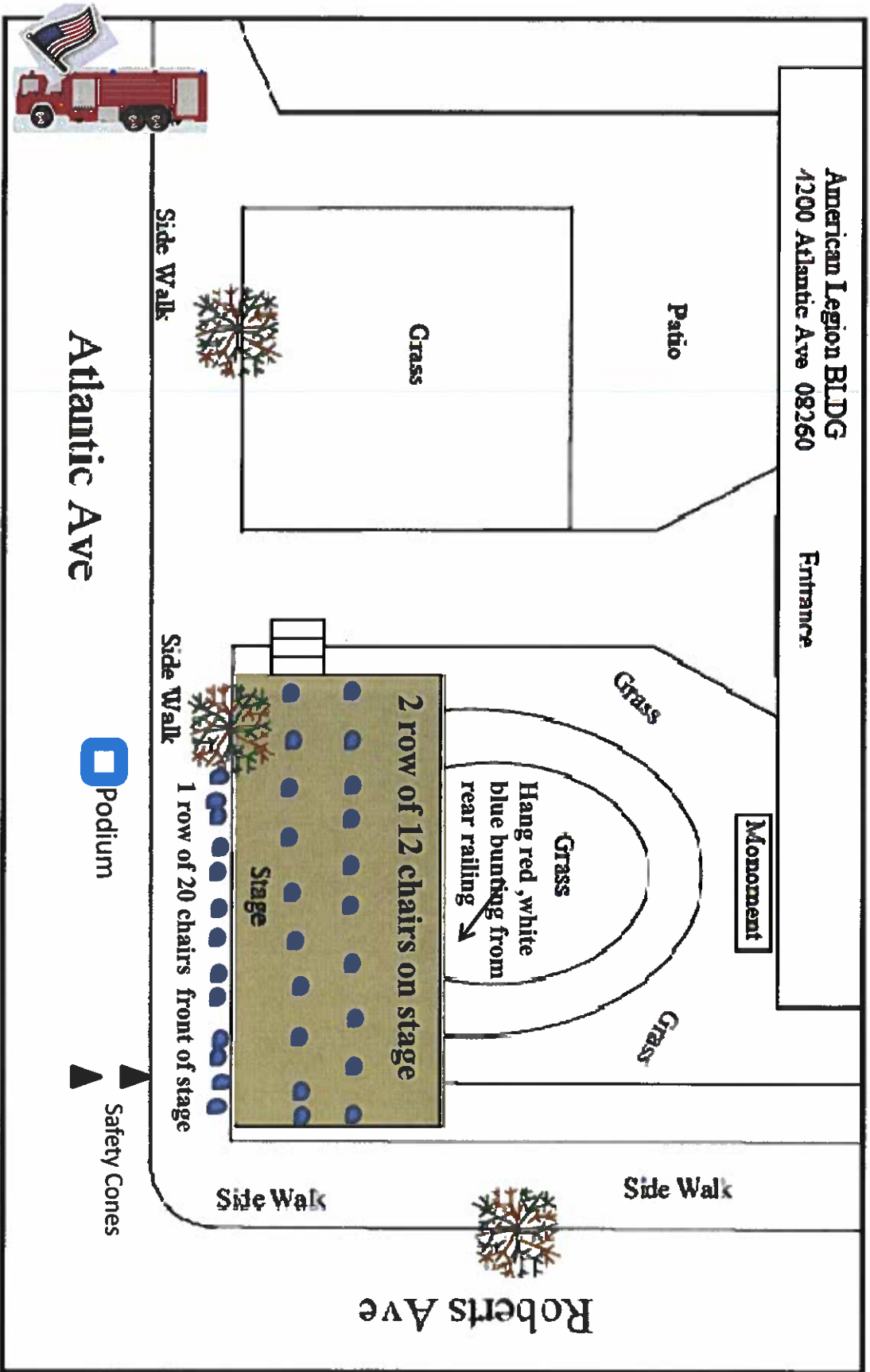
Atlantic Avenue

Reviewing Stand

Disband @ Andrews Ave.

➔

VFW CONVENTION PARADE



PERMIT / APPROVAL / AUTHORIZATION

Event Name: VFW Parade to Cemetery

Date(s) of Event: Sat 6-1-24

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: YES NO

Service Fees waived: YES NO

Approved as submitted.

Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- N/A *Wend 4-3-24* Application Fee Paid
- _____ Certificate of Insurance listing N.W. as Additionally Insured
- _____ Additional Insured Endorsement Page(s) attached
- SAD *4-3-24* Hold Harmless completed & signed
- SAD *4-3-24* Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- _____ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- _____ Miscellaneous
- _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

VFW Parade to Convention
Name of Event

Sat 6-1-24
Date of Event

Application Fee	\$ <u>0.⁰⁰</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0.00</u>		



City of North Wildwood Special Event Application Form

Name of Event: MEMORIAL DAY SERVICE

Date of Event: MAY 27, 2024 Date of Application: 2/14/2024

Type of Event (check one)

- Parade / Procession
- Festival 1Day multi-day
- Block Party
- Bonfire
- Craft Show 1Day multi-day
- Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- Ceremony / Celebration / Demonstration
- Polar Plunge / Water Event
- Car Show
- Film / Photography
- Stage Request Only
- Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit entities.**

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: VETERANS OF FOREIGN WARS Post 5941 NORTH Wildwood
- 2) Address of Organization: WALNUT & NEW YORK AVES. NORTH Wildwood
- 3) Purpose of Organization: SUPPORT OF VETERANS, CURRENT MILITARY, WIDOWS(ERS) & FAMILIES
- 4) How many members are in your organization: 190 LOCAL, 48,000 STATE, 4 million NATIONAL
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: CH-331800 Tax ID#: 22-878545

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer JOSEPH A. ORLANDO	
Title ADJUTANT VFW 5941	Cell Phone 609-602-4230
Address / City / State / Zip 105 W. ROCHESTER AVE. WILDWOOD CREST, NJ 08260	
Email ORLANDODAISY@COMCAST.NET	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, JOSEPH A. ORLANDO, the undersigned state that I am the duly
Name of Applicant

authorized representative of the NORTH WILDWOOD VFW POST 5941
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Joseph A. Orlando
Applicant Signature

2/14/2024
Date

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: SELF / MEMBERSHIP

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN
Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: CITY OF NORTH WILDWOOD

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: MEMORIAL DAY SERVICE

2) Location of Event (please list city venue requirements by day/date): VETERANS MONUMENT

3) Describe Event Activities: SERVICES - PATRIOTIC

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES **NO**

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES **NO**

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: will be moved to Knights of Columbus Hall

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>Monday</u>			
Date (MM/DD/YY)	<u>05/27/2024</u>			
Set-Up (00:00AM/PM)	<u>11:30 AM</u>			
Event Starts (00:00 AM/PM)	<u>1 PM</u>			
Event Ends (00:00 AM/PM)	<u>2:30 PM</u>			
Clean-Up (00:00 AM/PM)	<u>2:30 PM</u>			

HOLD HARMLESS

NAME OF ORGANIZATION/USER NORTH Wildwood VFW Post 5941 will be referred to as USER from this point forward. USER shall indemnify, save harmless and defend the City of North Wildwood, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the City of North Wildwood, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of User's use of the named Facility(ies)/Equipment, including all suits or actions of every kind or description brought against the City of North Wildwood, either individually or jointly with USER for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by USER, or through any negligence or alleged negligence in safeguarding the FACILITY(IES)/EQUIPMENT, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the USER, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the USER. The above USER shall inspect the described FACILITY (IES) / EQUIPMENT prior to the use of the FACILITY(IES)/EQUIPMENT and report any defective, hazardous or dangerous conditions found at the FACILITY(IES)/EQUIPMENT to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and USER shall immediately cease the use of the FACILITY(IES)/EQUIPMENT until such defective, hazardous or dangerous conditions are remedied. After the use of the FACILITY(IES)/EQUIPMENT, USER shall immediately report to the City of North Wildwood any and all defects, hazards, damages or dangerous conditions upon or adjacent to the FACILITY(IES) / EQUIPMENT.

INSURANCE

Notwithstanding the indemnification and defense obligations of the USER, USER shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from User's use of the FACILITY(IES) / EQUIPMENT, whether it is to be used by the USER, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the USER or by anyone for whose acts any of them may be liable. Where indicated, the USER shall be required to name the City of North Wildwood as an "Additional Insured" on the User's policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, USER shall provide the City of North Wildwood with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the City of North Wildwood has been designated as an "Additional Insured" where required. The USER shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, USER shall be required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the FACILITY(IES) shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the USER and the City of North Wildwood on

this 14 day of FEB, 2021.

Joseph A. Orlando
USER (SIGNATURE)

JOSEPH A. ORLANDO
USER (PRINT NAME)

[Signature]
CITY REPRESENTATIVE

Steve DeLorsey Jr.
CITY REPRESENTATIVE (PRINT)

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

- A. General Liability Limit \$100,000
Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

II. NON-PROFIT/CHARITABLE GROUPS

- A. General Liability Limit \$1,000,000
B. City of North Wildwood, N.J. named as "Additional Insured" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
B. City of North Wildwood, N.J. named as "Additional Insured" with Endorsement page(s)
C. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

1) Are NW trash/recycling receptacles and removal requested:

Is the event organization ordering the Dumpsters:

Number Requested: Trash- 2 Recycling can/bottles- 2

YES YES NO Dumpsters-

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) - will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors:

2) Do you request the use of any portable equipment from Public Works:

YES NO

(Please write an amount next to each requested item)

Traffic Cones- Fencing- Street Barrels- Eating Tables-

Additional Equipment Requested

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

YES NO

Will your event use portable toilets/trailers-

YES NO

Is the event organizer ordering toilets/trailers-

YES NO

If yes, how many will be used:

Name of company:

Contact Person/Cell:

Note: One toilet for every 500 people is requested for events lasting over 2 hours - an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures:

YES NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail:

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: SET UP

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO
 (Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- 200 Tables- _____ Chairs (ceremony)- 10

Sound System (2 or 4 speakers) w/ microphone- X Podium- X Tents- _____ Signs- _____
 circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	Monday		
Date (MM/DD/YY)	05-27-2024		
Equipment Requested	CHAIRS PODIUM SOUND SYS		
Set-Up (00:00 AM/PM)	11:30 AM		
Break-Down (00:00 AM/PM)	2:30 PM		
Location:	VETERANS MONUMENT		

4) Does the publicity plan for this event include any of the below: YES NO
 Posters Website Social Media Radio TV Newspaper/Publication Other

5) List any planned Print/Radio/TV Advertising: PRESS OF AC, HERALD, BRIGHTSIDE, NWW/WW
EVENTS CALENDARS

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO

(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO

Will you be using a lighting or sound contractor: YES NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.)

Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: NONE

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 6 Number of Food Vendor Spaces: 0

*(Final Vendor list must be turned in 1 week prior to event date)
 (Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)*

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO
FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle
 (Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)**

POLICE DEPARTMENT

- 1) Contact information of person in charge of event: JOSEPH A. ORLANDO
- 2) Contact information of person on-site of event: (H) 609-729-5832 @ 609-602-4230
- 3) Street or sidewalk closure(s): YES NO
Plan approved: YES NO NORTH OF MONUMENT
- 4) Barricade request (fencing/barrels/cones) YES NO
Plan submitted: YES NO
Plan approved: YES NO
- 5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): _____
Contact information: _____
- 6) Signage requested "NO PARKING", Other (describe below): _____ Post Time: _____
- 7) Equipment stored overnight: YES NO
Location: _____ Contact Info: _____
- 8) Site Plan -- Detour/Traffic plan submitted: YES NO
Police Approval: YES NO
- 9) Police requested or required for event: YES NO Start time: 0930
(Please write amount next to request) Finish time: 1100
- Officers- _____ Traffic Posts- _____ Overnight Security- _____
- 10) Music: YES NO Start time: _____ Finish time: _____
Location: _____
- 11) Alcohol being served at event: YES NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO
- 12) Staging Area: YES NO
Plan Submitted: YES NO
Plan Approved: YES NO
- 13) First-Aid/EMS on site: YES NO
- 14) Large Events: Command Post being utilized: YES NO
Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - 100 +

3) Purpose: SUPPORT SERVICE
LADDER TRUCK W/ FLAG IF POSSIBLE

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ (Will be issued after Mayor & Council Approval)

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

Organic / Waves

Final Conceptual Site Plan

Concrete Colors



Crosswalk (Similar)



- 1 Gold Star Memorial
- 2 VFW Memorial
- 3 Fallen Heroes Memorial
- 4 Tower / Sculpture
- 5 Armed Services Monolith
- 6 Fountain Equipment
- 7 Flagpoles (3)
- 8 Coastal Maritime Woodlands
- 9 Educational Gardens Walk
- 10 Landform
- 11 Specialty Seating
- 12 Gateway Monolith
- 13 Pergola
- 14 Kiosk
- 15 Bicycle Racks
- 16 Fix-It Station
- 17 Water Station
- 18 Screen Wall / Fencing
- 19 Site Lighting / Banners



PERMIT / APPROVAL / AUTHORIZATION

Event Name: VFW Memorial Day Ceremony

Date(s) of Event: Mon 5-27-24

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: YES NO

Service Fees waived: YES NO

Approved as submitted.

Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- N/A *handl 4-9-20* Application Fee Paid
- JIF *4-9-24* Certificate of Insurance listing N.W. as Additionally Insured
- JIF *4-9-24* Additional Insured Endorsement Page(s) attached
- SAD *4-9-24* Hold Harmless completed & signed
- _____ Detailed Site Plan defining the logistics of the event
- VJA Vendor list submitted to Clerk's Office
- _____ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- _____ Miscellaneous
- _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

VFW Memorial Day Ceremony Nov 5-27-24
Name of Event Date of Event

Application Fee \$ 0.00 ^{land 4-9-24} Non-Profit \$25.00 For-Profit \$50.00

Police Dept. \$ _____

Fire Dept. \$ _____

Public Works Dept. \$ _____

Buildings, Grounds, Electric-Parks \$ _____

Clerk's Office \$ _____

Construction, Fire & Housing \$ _____

Beach Patrol \$ _____

Recreation & Tourism Dept. \$ _____

Stage Rental \$ _____

Special Event Parking Passes \$ _____

Miscellaneous Costs \$ _____

TOTAL \$ 0



City of North Wildwood Special Event Application Form

Name of Event: NJ State Elks Convention Parade

Date of Event: June 8, 2024 Date of Application: March 21, 2024

Type of Event (*check one*)

- Parade / Procession Festival 1Day multi-day Block Party Bonfire
- Craft Show 1Day multi-day Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- Ceremony / Celebration / Demonstration Polar Plunge / Water Event Car Show
- Film / Photography Stage Request Only Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A “special event” is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: NJ State Elks Association

2) Address of Organization: 4 Stinson Place, Little Falls, NJ 07042

3) Purpose of Organization: Charitable/Fraternal

4) How many members are in your organization: 50,000 +/-

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: _____ Tax ID#: 22-2838051

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Stephen Holler	
Title Parade Committee Chair	Cell Phone 609-425-5273
Address / City / State / Zip 12 Rita Ave., Cape May Court House, NJ 08210	
Email poobaah20@gmail.com	

Name of Event Chairperson / Organizer Ken DeLuca	
Title Region 1 Chair Person	Cell Phone 201-741-4967
Address / City / State / Zip 4718 Andorea Drive, Mays Landing, NJ 08330	
Email cwbyeight@aol.com	

SECTION 2 – APPLICATION AUTHORIZATION

I, Stephen Holler, the undersigned state that I am the duly
Name of Applicant

authorized representative of the NJ State Elks Association
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

DocuSigned by:

F8447E42EFAB425...
Applicant Signature

3/27/2024
Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: NJ State Elks Convention Parade
- 2) Location of Event (*please list city venue requirements by day/date*): Line up from 18th - 26th Avenues
along Atlantic Avenue.
- 3) Describe Event Activities: Line up at 11:15 am in North Wildwood. Proceed south to Andrews Ave. First group through is motorcycles at 11:45 a.m. Reviewing stand is located at American Legion Post 184.
- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES NO
- 5) If yes, describe in detail: _____
- 6) Will alcohol be served or sold by event organizers or others: YES NO
- A) Do you have a ABC/Social Affairs Permit: YES NO
- B) Are you requesting approval for open display of alcohol: YES NO
- C) Designated Hours for open display of alcohol: _____
- D) Designated Location of open display of alcohol: _____
- E) Other Conditions: _____
If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.
- 8) Rain Date or Delayed Starting Time: Two hours max.

9) Schedule Details: (*Include a copy of program schedule/timeline/description of events*)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	F	SA		
Date (MM/DD/YY)	06/07/24	06/08/24		
Set-Up (00:00AM/PM)	5:00 pm *Place no parking signs along parade route	11:15 a.m.		
Event Starts (00:00 AM/PM)		11:45 a.m.		
Event Ends (00:00 AM/PM)		4:00 p.m.		
Clean-Up (00:00 AM/PM)				

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: No.

11) Describe how you plan to provide security for the event: Requesting routine patrols from North Wildwood Police Department.

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: To be forwarded once obtained.

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

HOLD HARMLESS

NAME OF ORGANIZATION/USER NJ State Elks Association will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

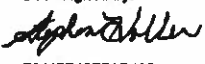
USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this _____ day of 3/27/2024, 20____

DocuSigned by:

 F6447EA2FEAB425

USER (SIGNATURE)

Stephen Holler

USER (PRINT NAME)



CITY REPRESENTATIVE



CITY REPRESENTATIVE (PRINT)

PARADE / PROCESSION / CAR SHOW

1) Proposed Parade Route (*include turn-by-turn directions*): Atlantic Avenue from 18th - 26th for line up and then
proceeding to Andrews Ave.

2) Starting Location & Ending Location (*identify on site-plan*): 18th Ave. and 26th Ave.

3) Assembly Area & Disbanding Area (*identify on site-plan*): Parade disbands at Andrews Ave.

4) Location of Reviewing/Judging Stands & Bleachers (*identify on site-plan*): American Legion Post 184.

5) Number of Participants: 5,000 Number of Spectators: N/A Number of Animals: 0

6) Number of Bands / Musical Units: 20/22 Number of Floats: 12

7) Number of Cars / Trucks: TBD (*Certain height restrictions may apply due to overhead wires*)

8) Number of Buses: 2 Will you require Off-Site Bus Parking? YES NO

9) If yes, how much Off-Site Parking will you need: _____

10) Is Bollard Removal Required? YES NO
 Bollard Location: _____

Removal Time: _____

A NW Police officer must be present on scene to authorize removal and reinstallation of bollards

11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator Stephen Holler	
Title Parade Committee Chair	Cell Phone 609-425-5273
Address / City / State / Zip 12 Rita Ave., Cape May Court House, NJ 08210	
Email poobaah20@gmail.com	

12) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

None known at this time.

PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested: YES NO
 Is the event organization ordering the Dumpsters: YES NO
 Number Requested: Trash- 4 Recycling can/bottles- 4 Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

2) Do you request the use of any portable equipment from Public Works: YES NO
 (Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- 4/4 Eating Tables- _____
 Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____
 Additional Equipment Requested _____

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
 Will your event use portable toilets/trailers- YES NO
 Is the event organizer ordering toilets/trailers- YES NO
 If yes, how many will be used: 2
 Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
 Name of company: Starr General
 Contact Person/Cell: (856) 694-1101

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures: YES NO
 Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO
 If yes, how many- _____
 Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO
 If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO
(Please write an amount next to each requested item)
 Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____
 Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one
 Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO
 Posters Website Social Media Radio TV Newspaper/Publication Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO ✓
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO ✓
If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO ✓
If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO ✓
(Vehicles are restricted to the Tram Path only)
If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO ✓
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)
Will you have any sound / lighting equipment: YES NO ✓
Will you be using a lighting or sound contractor: YES NO ✓

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property
(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)
a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/A

8) Electrical service fees shall be paid by the vendor:
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)
A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
 (If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0
 (Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**
 (Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Stephen Holler 609-425-5273

2) Contact information of person on-site of event: Megan Dougherty 609-410-5544

3) Street or sidewalk closure(s): YES NO
Plan approved: YES NO

4) Barricade request (*fencing/barrels/cones*) YES NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): City of North Wildwood.

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: 5:00 pm
Please post on Friday by 5 p.m.

7) Equipment stored overnight: YES NO
Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES NO
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: _____
(Please write amount next to request) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES NO

14) Large Events: Command Post being utilized: YES NO
Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO ✓
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO ✓

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO ✓

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO ✓

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

NJ State Elks Convention Parade Route / Site Plan

June 8, 2024

Line Up @ 11:15 am Step OFF @ 11:45 am

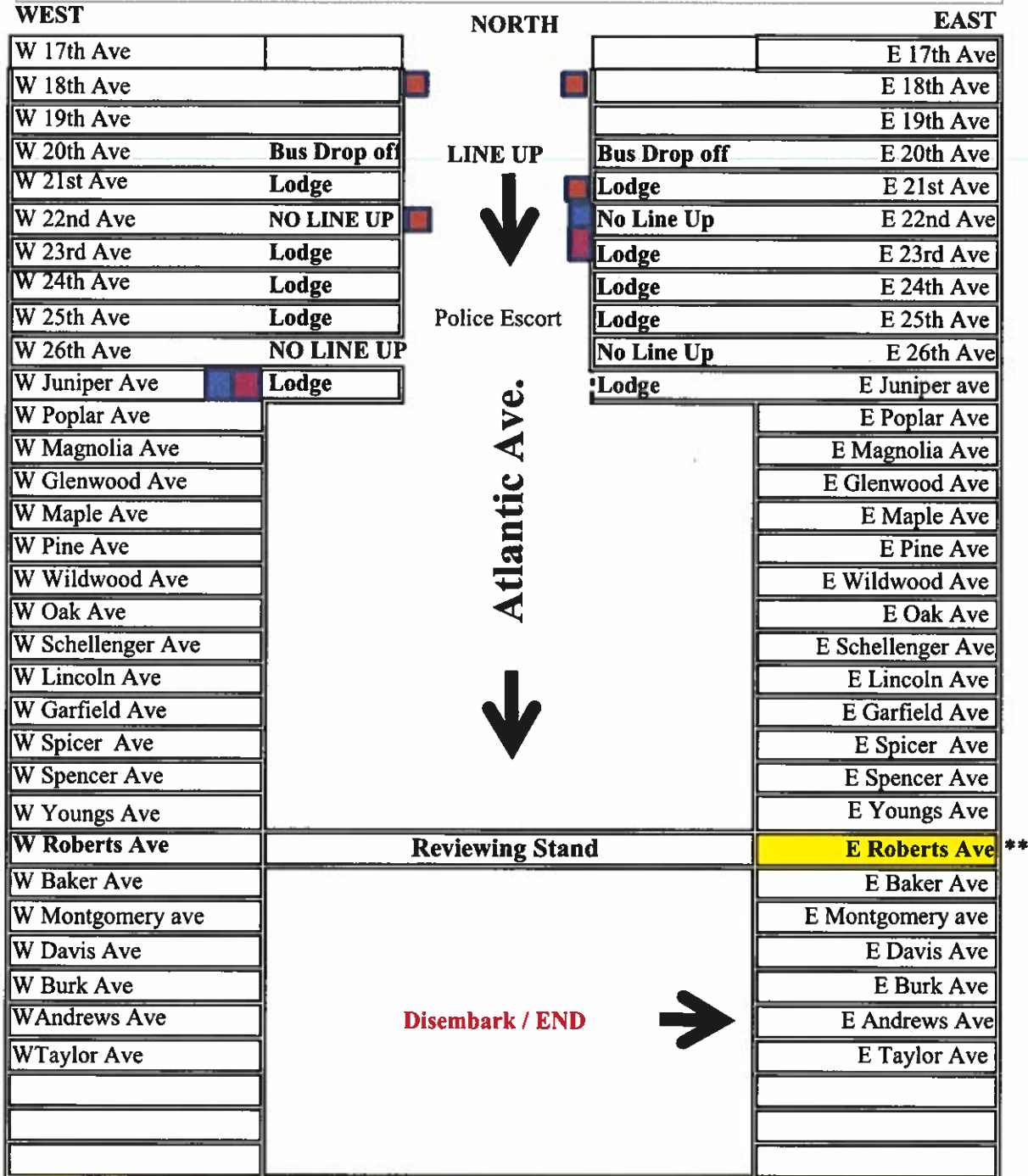
Reviewing Stand @ American Legion Post 184 Roberts Ave

4200 Atlantic Ave, Wildwood, NJ 08260

Disembark / End : **East Andrews Ave**

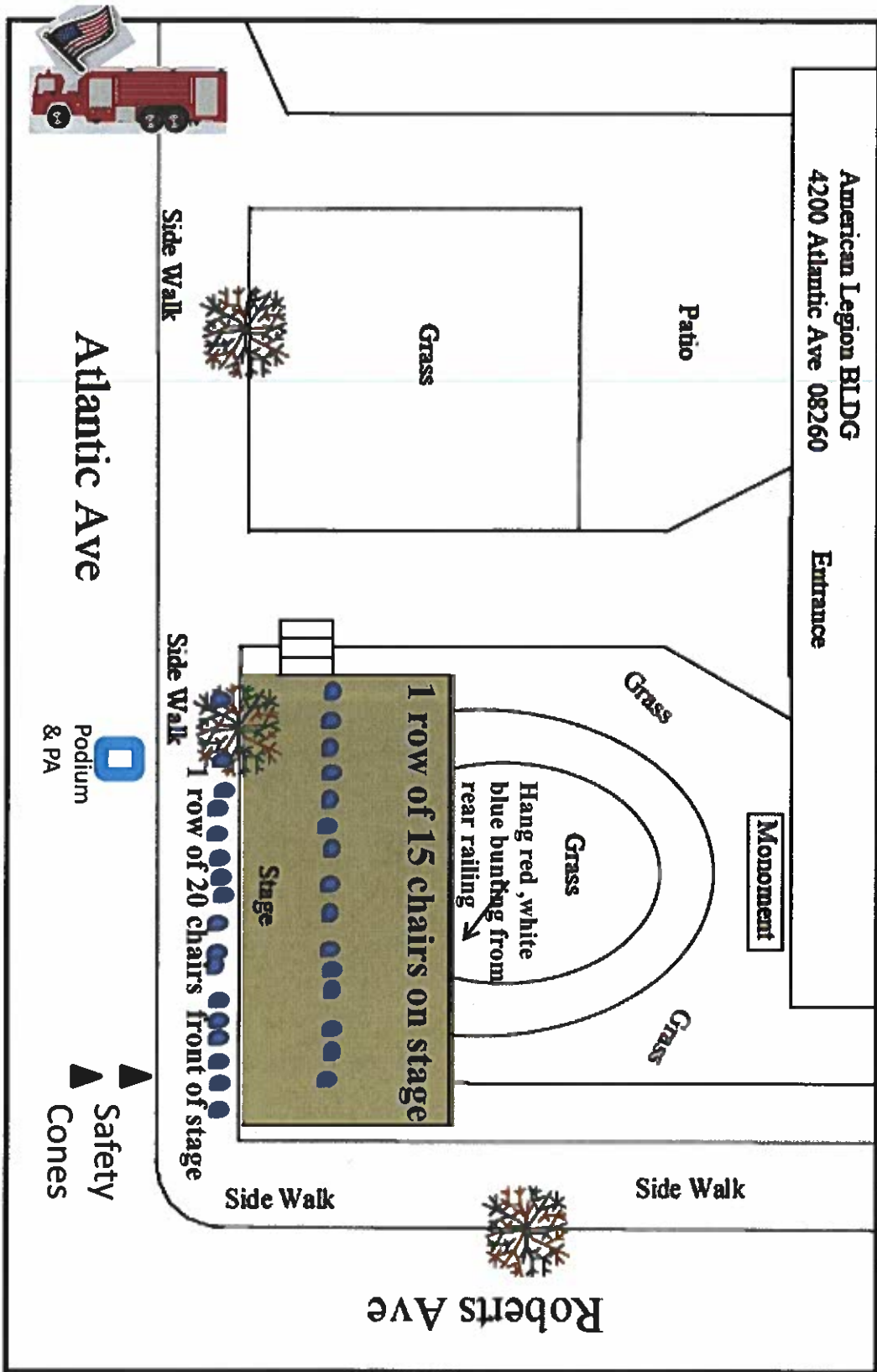
Portable Potty location : 

Trash/Recycle Can: 



**WWPD, Place sign & sawhorse @ Ocean & Roberts Ave. for "local traffic"

NJ STATE ELKS CONVENTION PARADE



Two 6 foot tables with skirting and ten chairs set up in front of Crystal Sands for judges
 One table for icecream and water and one table in front of pdioum to prevent bystanders

PERMIT / APPROVAL / AUTHORIZATION

Event Name: NT State Elks Parade

Date(s) of Event: Sat 6-8-24

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: YES NO

Service Fees waived: YES NO

Approved as submitted.

Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- N/A ^{had 4-3-24} Application Fee Paid
- _____ Certificate of Insurance listing N.W. as Additionally Insured
- _____ Additional Insured Endorsement Page(s) attached
- SAD ⁴⁻³⁻²⁴ Hold Harmless completed & signed
- SAD ⁴⁻³⁻²⁴ Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- _____ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- _____ Miscellaneous
- _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

NT State Elk Park

Sat 6-8-24

Name of Event

Date of Event

Application Fee

\$

0.00 ^{hand} ₄₋₃₋₂₄

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$

Fire Dept.

\$

Public Works Dept.

\$

Buildings, Grounds, Electric-Parks

\$

Clerk's Office

\$

Construction, Fire & Housing

\$

Beach Patrol

\$

Recreation & Tourism Dept.

\$

Stage Rental

\$

Special Event Parking Passes

\$

Miscellaneous Costs

\$

TOTAL

\$

0



City of North Wildwood Special Event Application Form

Name of Event: Hereford Inlet Lighthouse 150th Birthday Party

Date of Event: May 11, 2024 Date of Application: March 18, 2024

Type of Event (*check one*)

- Parade / Procession
 Festival 1Day multi-day
 Block Party
 Bonfire
 Craft Show 1Day multi-day
 Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
 Ceremony / Celebration / Demonstration
 Polar Plunge / Water Event
 Car Show
 Film / Photography
 Stage Request Only
 Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

- 1) Name of Organization: City of North Wildwood (Historical Commission)
- 2) Address of Organization: 901 Atlantic Avenue
- 3) Purpose of Organization: Historical Commission
- 4) How many members are in your organization: 7
- 5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO
- 6) NJ Registered Charitable Organization#: _____ Tax ID#: _____

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer W. Scott Jett	
Title City Clerk/City Historian	Cell Phone 609-780-3768
Address / City / State / Zip 901 Atlantic Avenue North Wildwood	
Email sjett@northwildwood.com	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, W. Scott Jett, the undersigned state that I am the duly
Name of Applicant
authorized representative of the City of North Wildwood Historical Commission
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.


Applicant Signature

3/19/24
Date

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: Hereford Inlet Lighthouse 150th Birthday Party

2) Location of Event (please list city venue requirements by day/date): Hereford Inlet Lighthouse
111 N. Central Avenue

3) Describe Event Activities: Birthday Party For Lighthouse.
On-site Radio Broadcast, Live Auctions, Lighthouse Tours, Entertainment.
Silent Auctions, Free Food, Vendors, Guest Speakers, Living History Play, etc.

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES NO

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____
If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: _____

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Saturday			
Date (MM/DD/YY)	05/11/24			
Set-Up (00:00AM/PM)	9:00 AM			
Event Starts (00:00 AM/PM)	12 Noon			
Event Ends (00:00 AM/PM)	5:00 PM			
Clean-Up (00:00 AM/PM)	5:00 PM			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night
(partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: _____

a) Private Security Company (name/address/contact person/phone): _____

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: ACM JIF

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

LARGE STAGE / SMALL STAGE REQUEST

Large Stage Costs: Stage 20' x 24' Stage 24' x 24' Stage 24' x 24' with Banner Frame

A) Street Use - \$750.00 (*Street Venues*) Beach Use - \$1,000.00 (*Beach Venues*)

Small Stage Costs: Reviewing Stand 8' x 14'

B) Street Use - \$250.00 (*Street Venues*) Beach Use - \$500.00 (*Beach Venues*)

C) Lights-Electricians: There is an additional \$250 for electrical set-up

D) Call In: additional \$250 charge, if workers need to be called in to break down stage and/or secure in place due to bad weather, heavy rain, winds more than 30mph, etc.

E) Special Set-up: additional \$250 charge, if workers need to come back and set-up outside of normal working hours for the Department of Public Works.

F) Banners for banner frame must be supplied to DPW 48 hours prior to event. Organizer is responsible to collect banners following stage dismantle. Describe banners/signs in detail (*please attach a photo or layout*):

G) Foul Weather, Heavy Rain, High Wind (*Over 30 MPH*)

This person is the sole event manager to cancel or postpone stage usage with consultation from the Director of Public Works or designee.

Coordinator: _____ Cell #: _____

SITE PLAN SHOULD INCLUDE LOCATION, STAGE DIRECTION, ETC.

	1 ST DAY	2 ND DAY	3 RD DAY	4 TH DAY
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Delivery/Removal (00:00AM/PM)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Break-Down (00:00 AM/PM)				

FESTIVAL 1 DAY OR MULTIPLE DAYS

1) Location (list any street closing): 111 N. Central Avenue
close Central Ave → 1st to Walnut

2) Number of Non-Food Vendor Spaces: 8 Number of Food Vendor Spaces: 2

3) List of Vendors and Contact Numbers—fully updated list must be turned in one week prior to event.
(NOTE: All vendor applications, fire permits and fees should be collected by the event organizer and distributed to appropriate department(s) at one time.
Food Vendors must meet the requirements of the Cape May County Board of Health)

4) Location of Stages / Performance Areas (site plan): Lighthouse Courtyard.

5) Type of Entertainment / Music: Living History Play, 98.7 The Coast live broadcast.

a program schedule—may submit draft version—final version must be turned in 1 week prior to event *Attach

6) Are Vendor fees charged: YES NO Amount: \$ Donation to Lighthouse Trust Fund

7) Purpose of the fees and beneficiary: Lighthouse Trust Fund

8) Special Guests (i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, etc.):

Politicians, USCG, NJSP Marine Unit, Actor J. Smith (Living History Play)

9) These items are **PROHIBITED** in the Festival Area:

- Any Glass Bottles and Glass Containers served at festival sites
- Any type of Back Packs
- Any type of Coolers

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES NO
Is the event organization ordering the Dumpsters: YES NO
Number Requested: Trash- _____ Recycling can/bottles- _____ Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works: YES NO
(Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____
Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____
Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
Will your event use portable toilets/trailers- YES NO
Is the event organizer ordering toilets/trailers- YES NO
If yes, how many will be used: 2
Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
Name of company: _____
Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES NO
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- 30 Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- X Podium- X Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

Posters Website Social Media Radio TV Newspaper/Publication Other

5) List any planned Print/Radio/TV Advertising: 98.7 The Coast, CMC Herald, CM Star & Wave, CM MAC guide.

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO
If yes, please describe in detail: Central Ave - 1st to Walnut

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO
If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO
(Vehicles are restricted to the Tram Path only)
If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)
Will you have any sound / lighting equipment: YES NO
Will you be using a lighting or sound contractor: YES NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property
(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)
a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): _____
Happy Birthday Lighthouse banners & flags

8) Electrical service fees shall be paid by the vendor:
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)
A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: _____

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU, M, TU, W, TH, F, SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 8 Number of Food Vendor Spaces: 2
(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO
FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____
***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**
(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: W.S. Jett

2) Contact information of person on-site of event: W.S. Jett

3) Street or sidewalk closure(s): YES NO
Plan approved: YES NO

4) Barricade request (fencing/barrels/cones) YES NO
Plan submitted: YES NO
Plan approved: YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): _____
Contact information: _____

6) Signage requested "NO PARKING", Other (describe below): _____ Post Time: _____
Central Ave - 1st to Walnut

7) Equipment stored overnight: YES NO
Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES NO
Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: _____
(Please write amount next to request) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES NO Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: YES NO Start Time: _____ End Time: _____
State ABC Approval: YES NO
City Approval: YES NO

12) Staging Area: YES NO
Plan Submitted: YES NO
Plan Approved: YES NO

13) First-Aid/EMS on site: YES NO

14) Large Events: Command Post being utilized: YES NO
Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(Please put on a separate sheet)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

FIRE APPLICATION PERMIT FEE

The uniform fire code states:

“Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of the process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the Fire Official.” [N.J.A.C. 5:70-2.7(a)]

****PRINT CLEARLY and FILL IN ALL BLANKS****

Date of Application: _____ Date of Activity: _____ Time: _____

Location of where Activity will occur: _____

Name of Applicant: _____

Address: _____

Name of Organization: _____

Phone/Fax Number: _____ Emergency Number: _____

Block/Lot: _____ Registration Number: _____

The above named applicant hereby requests permission to conduct the following activity at the above indication location: _____

And for keeping, storage, occupancy, sale, handling, or manufacture of the following:

(State quantities for each category to be stored, or used and the method of storage or use:)

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act in the owner’s behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the Fire Official.

Applicant Signature

Fire Official Signature

Fee Amount

Permit Type.

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Herald Islet Lighthouse 150th Bk Party

Date(s) of Event: Sat 5-11-24

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: YES NO

Service Fees waived: YES NO

Approved as submitted.

Approved with the following conditions:

1. _____

2. _____

3. _____

4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: Wed 4-17-24 9am

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- N/A Lead 4-10-24 Application Fee Paid
- JIF 4-10-24 Certificate of Insurance listing N.W. as Additionally Insured
- JIF 4-10-24 Additional Insured Endorsement Page(s) attached
- N/A Hold Harmless completed & signed
- _____ Detailed Site Plan defining the logistics of the event
- _____ Vendor list submitted to Clerk's Office
- _____ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- _____ Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- _____ Miscellaneous
- _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

Herford Dist Lightning 150th Bly Park

Name of Event

Date of Event

Application Fee	\$ <u>0.00</u> <i>lead 4-10-24</i>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0</u>		



City of North Wildwood Special Event Application Form

Name of Event: American Legion Convention Parade

Date of Event: June 15, 2024 Date of Application: 3/20/2024

Type of Event (*check one*)

- Parade / Procession ✓
- Festival
- 1Day
- multi-day
- Block Party
- Bonfire
- Craft Show
- 1Day
- multi-day
- Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- Ceremony / Celebration / Demonstration
- Polar Plunge / Water Event
- Car Show
- Film / Photography
- Stage Request Only
- Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A “special event” is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: American Legion Department of New Jersey

2) Address of Organization: 171 Jersey St., Building 5, Trenton, NJ 08611

3) Purpose of Organization: Serving veterans & our country.

4) How many members are in your organization: 50,000+/-

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: CH 164100 Tax ID#: 23-0391093

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Joe Gugliuzza	
Title Parade Committee Chair	Cell Phone 908-433-0858
Address / City / State / Zip 232 Brighton Avenue, Neptune NJ 07753	
Email jerseyjoe232@optimum.net	

Name of Event Chairperson / Organizer John Baker	
Title Department Adjutant	Cell Phone 609-439-2017
Address / City / State / Zip 171 Jersey St., Building 5, Trenton, NJ 08611	
Email john@njamericanlegion.org	

SECTION 2 – APPLICATION AUTHORIZATION

I, John Baker, the undersigned state that I am the duly
Name of Applicant

authorized representative of the American Legion Department of New Jersey
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

DocuSigned by:
John Baker
9E61F20BCC7E442...
Applicant Signature

3/19/2024
Date

SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: American Legion Convention Parade
- 2) Location of Event (please list city venue requirements by day/date): Atlantic Avenue from 21st - 26th for line up and then step off. Number if staging streets may change and will be communicated to NWPD & NWPW.
- 3) Describe Event Activities: Line up begins at 1:30 p.m. and step off is 2:00 p.m. Parade proceeds south to Andrews Ave. where it turns easts and disembarks. Reviewing stand located at American Legion Post 184.

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES NO

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES NO

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: One hour delay.

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	F	SA		
Date (MM/DD/YY)	06/14/24	06/15/24		
Set-Up (00:00AM/PM)	No parking signs along route set up by 5:00 p.m.	1:30 p.m.		
Event Starts (00:00 AM/PM)		2:00 p.m.		
Event Ends (00:00 AM/PM)		4/4:30 p.m.		
Clean-Up (00:00 AM/PM)				

00000001 Envelope ID: 03ED2244-A130-404A-B730-0201901734DD

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: No.

11) Describe how you plan to provide security for the event: Requesting routine patrols from North Wildwood Police Department.

a) Private Security Company (name/address/contact person/phone): No.

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: _____

Address: _____ City/ST/Zip: _____

Contact Person: _____ Phone: _____

Portion/s of event that the company is responsible for: _____

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: To be forwarded once obtained.

Policy Number: _____

Limits of Liability: _____

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

HOLD HARMLESS

NAME OF ORGANIZATION/USER American Legion Department of New Jersey will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on

this _____ day of 3/19/2024, 20____.

DocuSigned by:
John Baker
0604F300C07E442...

USER (SIGNATURE)

John Baker

USER (PRINT NAME)



CITY REPRESENTATIVE

Steve R DeHay

CITY REPRESENTATIVE (PRINT)

PARADE / PROCESSION / CAR SHOW

1) Proposed Parade Route (*include turn-by-turn directions*): Line up from 21st - 26th on Atlantic Avenues and proceeds south to Andrews Avenue in Wildwood where parade disembarks.

2) Starting Location & Ending Location (*identify on site-plan*): 21st & Atlantic Avenue (East & West Side)

3) Assembly Area & Disbanding Area (*identify on site-plan*): Andrews Avenue.

4) Location of Reviewing/Judging Stands & Bleachers (*identify on site-plan*): American Legion Post 184
4200 Atlantic Ave., Wildwood.

5) Number of Participants: 1,000+/- Number of Spectators: TBD Number of Animals: 0

6) Number of Bands / Musical Units: 10/12 Number of Floats: 6/8

7) Number of Cars / Trucks: 10-15 (*Certain height restrictions may apply due to overhead wires*)

8) Number of Buses: 2 Will you require Off-Site Bus Parking? YES NO

9) If yes, how much Off-Site Parking will you need: _____

10) Is Bollard Removal Required? YES NO

Bollard Location: _____

Removal Time: _____

A NW Police officer must be present on scene to authorize removal and reinstallation of bollards

11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator	
Joe Gugliuzza	
Title	Cell Phone
Parade Committee Chair	908-433-0858
Address / City / State / Zip	
232 Brighton Avenue, Neptune NJ 07753	
Email	
jerseyjoe232@optimum.net	

12) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

None known at this time.

PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested: YES NO ✓
 Is the event organization ordering the Dumpsters: YES NO ✓
 Number Requested: Trash- _____ Recycling can/bottles- _____ Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

2) Do you request the use of any portable equipment from Public Works: YES NO
 (Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____
 Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____
 Additional Equipment Requested _____

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
 Will your event use portable toilets/trailers- YES ✓ NO
 Is the event organizer ordering toilets/trailers- YES NO
 If yes, how many will be used: _____
 Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
 Name of company: General Starr
 Contact Person/Cell: 856-694-1101

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

4) Will your event have any temporary structures, fences, or fixtures: YES NO ✓
 Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

Posters Website Social Media Radio TV Newspaper/Publication Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO✓
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO✓

If yes, please describe in detail:

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO✓

If yes, please describe in detail:

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO✓

(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail:

5) Will your event have any electrical needs: YES NO✓

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO✓

Will you be using a lighting or sound contractor: YES NO✓

Contractor Information:

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/a.

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
\$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: None.

2) Do you anticipate the need for NWBP staff to support your event: YES NO

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES NO
 (If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES NO

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: Joe G. or Megan Dougherty

2) Contact information of person on-site of event: 908-433-0858 609-410-5544

3) Street or sidewalk closure(s): **YES** **NO**
Plan approved: **YES** **NO**

4) Barricade request (*fencing/barrels/cones*): **YES** **NO**
Plan submitted: **YES** **NO**
Plan approved: **YES** **NO**

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): City of North Wildwood

Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): _____ Post Time: 5:00 p.m.

"No Parking" signs to be posted on Friday by 5 p.m.

7) Equipment stored overnight: **YES** **NO**

Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: **YES** **NO**
Police Approval: **YES** **NO**

9) Police requested or required for event: **YES** **NO** Start time: _____
(*Please write amount next to request*) Finish time: _____

Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: **YES** **NO** Start time: _____ Finish time: _____
Location: _____

11) Alcohol being served at event: **YES** **NO** Start Time: _____ End Time: _____
State ABC Approval: **YES** **NO**
City Approval: **YES** **NO**

12) Staging Area: **YES** **NO**
Plan Submitted: **YES** **NO**
Plan Approved: **YES** **NO**

13) First-Aid/EMS on site: **YES** **NO**

14) Large Events: Command Post being utilized: **YES** **NO**

Location of Command Post: _____ Phone #: _____

List of Department representatives and contact numbers:
(*Please put on a separate sheet*)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

AMERICAN LEGION CONVENTION PARADE ROUTE / SITE PLAN

June 15, 2024

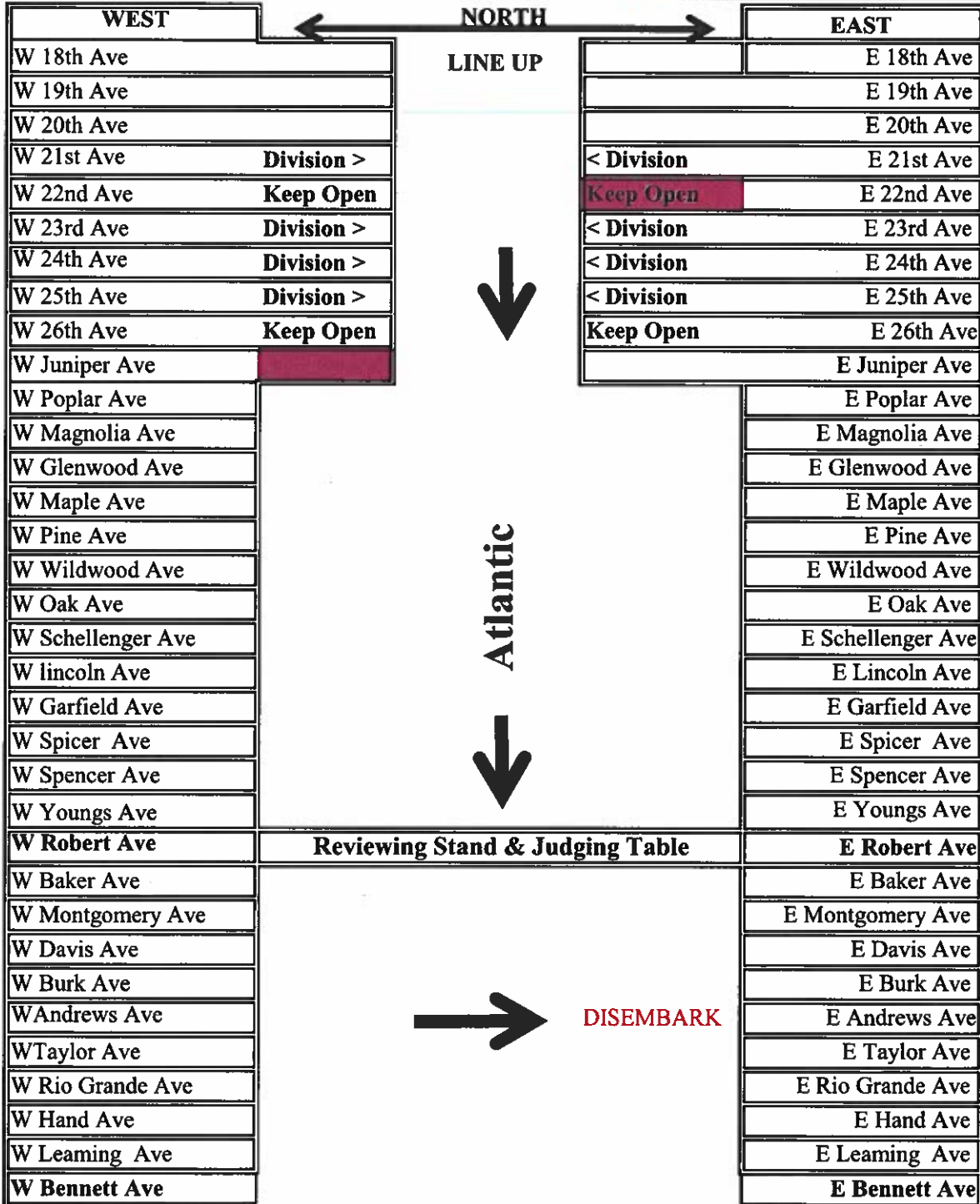
Line Up @ 1:30 p.m.

Step OFF @ 2 p.m.

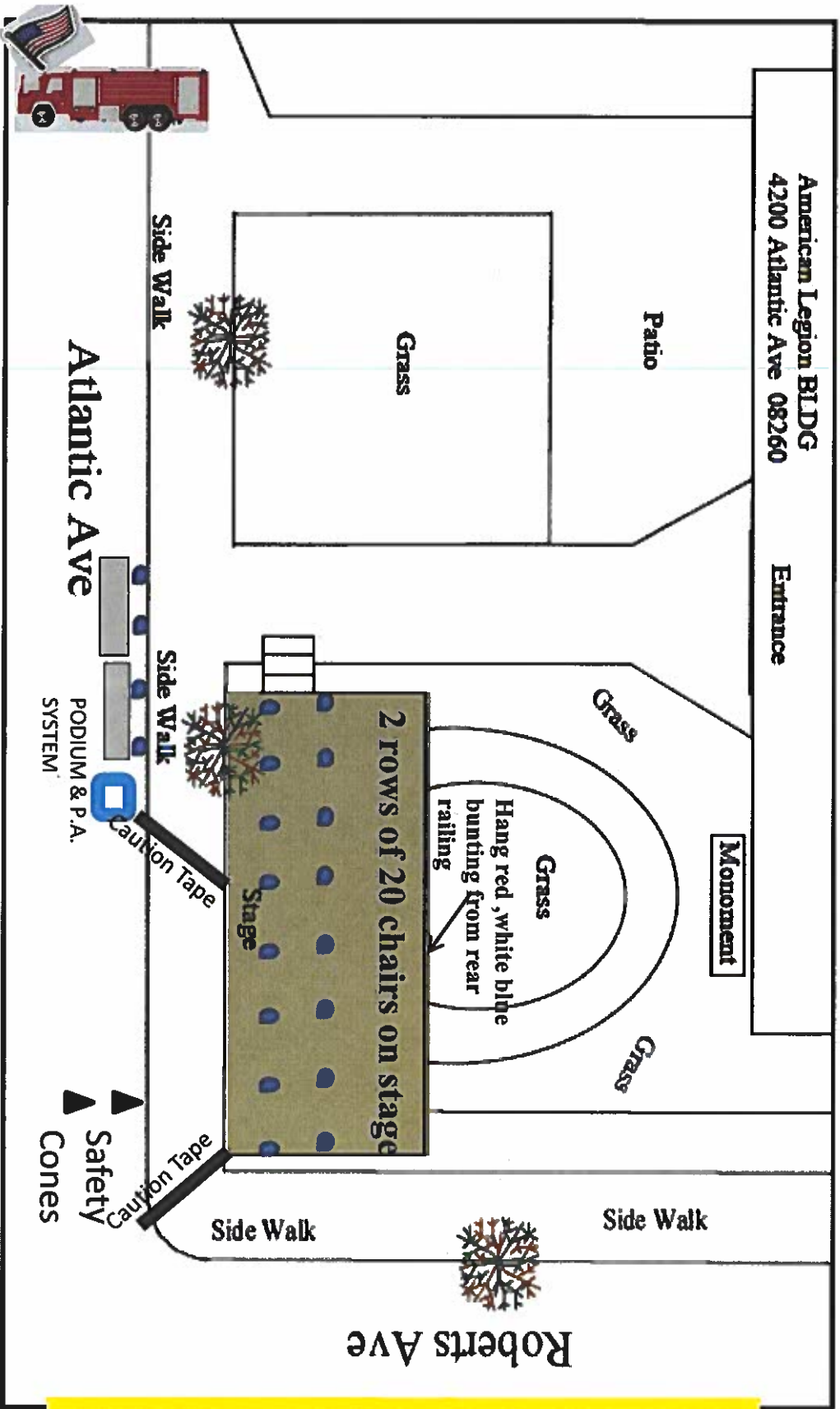
Reviewing Stand : @ American Legion Post 184 Roberts Ave
4200 Atlantic Ave, Wildwood, NJ 08260

Disembark / End : East Andrews

Portable Potty location : ■



AMERICAN LEGION CONVENTION PARADE



WW PW: 4 saw horses total - One placed on each corner of judging area

American Legion Convention Parade Meeting Summary

April 2, 2024

Bus Parking – Alicia is going to find out if buses can stage at Maxwell Field. If not, busses can park in WWCC Learning Ave lot during parade procession.

Nixle Notification – Wildwood Police Department will send.

Port a potties – Location of Wildwood port a potty moving to Magnolia Ave.

Jitneys - Ok to use the Convention Center Circle for jitney pick-up on Friday, June 14 approx. 5-8:30 p.m. for Friday night Welcome Party at American Legion Post 184.

Reminder – New Jersey law (N.J.S.A. 39:4-207.10) permits exemption from payment of municipal parking meter fees, for up to 24 hours, for disabled veterans and Purple Heart. So, Purple Heart Recipients and Disabled Veteran's with a displayed, valid placard from the NJ MVC do not have to "feed the meter."

The Legion Riders will not ride in one group. They will be spaced throughout the parade as in previous years.

Parade will disband East on Andrews Avenue.

Convention Parade Dates

2024		
VFW Convention & Parade	May 28 – June 1, 2024	
NJ State Elks Convention	June 4 – 8, 2024	
American Legion Convention	June 11-15, 2024	Father's Day - June 16, 2024
Barefoot Country Music Fest.	June 20-23, 2024	
2025		
VFW Convention & Parade	May 27 – 31, 2025	
NJ State Elks Convention	June 4 – 7, 2025	
American Legion Convention	June 10-14, 2025	Father's Day – June 15, 2025
Barefoot Country Music Fest.	June 19-22, 2025	
2026		
VFW Convention & Parade	May 28 – June 1, 2026	
NJ State Elks Convention	June 3 – 8, 2026	
American Legion Convention	June 11-15, 2026	
Barefoot Country Music Fest.	TBA	Father's Day – June 21, 2026

PERMIT / APPROVAL / AUTHORIZATION

Event Name: Americas Legals Pearl

Date(s) of Event: Sat 6-15-24

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: YES NO
Service Fees waived: YES NO

- Approved as submitted.
- Approved with the following conditions:
 1. _____
 2. _____
 3. _____
 4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- N/A ^{waived} ₄₋₃₋₂₁ Application Fee Paid
- _____ Certificate of Insurance listing N.W. as Additionally Insured
- _____ Additional Insured Endorsement Page(s) attached
- SPT ₄₋₃₋₂₁ Hold Harmless completed & signed
- SPT ₄₋₃₋₂₁ Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- _____ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- _____ Miscellaneous
- _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

American Legion Parade
Name of Event

Sat 6-15-24
Date of Event

Application Fee	\$ <u>0.00</u> <i>with 4-5-2</i>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0</u>		



City of North Wildwood Special Event Application Form

Name of Event: ALS United Mid-Atlantic Ride

Date of Event: Saturday, June 15, 2024

Date of Application: February 14, 2024

Type of Event (*check one*)

- Parade / Procession
 Festival 1Day multi-day
 Block Party
 Bonfire
 Craft Show 1Day multi-day
 Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
 Ceremony / Celebration / Demonstration
 Polar Plunge / Water Event
 Car Show
 Film / Photography
 Stage Request Only
 Other: _____

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: ALS United Mid-Atlantic

2) Address of Organization: 321 Norristown Road Ambler Pa 19002

3) Purpose of Organization: Provide services to people with ALS and their families

4) How many members are in your organization: 40

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: CH1807900

Tax ID#: EIN: 23-2387205

SECTION 1 – ORGANIZATION INFORMATION CONT

1) Organizer Contact Information:

Name of Event Chairperson / Organizer Glenn Morton	
Title Director - Venue Development	Cell Phone 484 843 6503
Address / City / State / Zip 17 Sutton Road Lebanon New Jersey 08833	
Email glenn@g4events.com	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

SECTION 2 – APPLICATION AUTHORIZATION

I, Glenn Morton, the undersigned state that I am the duly
Name of Applicant

authorized representative of the ALS United Mid-Atlantic
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.



Applicant Signature

February 14, 2024

Date

SECTION 3 – EVENT INFORMATION

1) Official Name of Event: ALS United Mid-Atlantic Ride

2) Location of Event (please list city venue requirements by day/date): _____

Start/End at the boardwalk in Wildwood and roads in North Wildwood

3) Describe Event Activities: Charity Bike Ride (various distances - details provided separately)

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES **NO**

5) If yes, describe in detail: _____

6) Will alcohol be served or sold by event organizers or others: YES **NO**

A) Do you have a ABC/Social Affairs Permit: YES NO

B) Are you requesting approval for open display of alcohol: YES NO

C) Designated Hours for open display of alcohol: _____

D) Designated Location of open display of alcohol: _____

E) Other Conditions: _____

If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.

8) Rain Date or Delayed Starting Time: N/A

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 st Day	2 nd Day	3 rd Day	4 th Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Saturday			
Date (MM/DD/YY)	June 15, 2024			
Set-Up (00:00AM/PM)	N/A			
Event Starts (00:00 AM/PM)	7:00 am			
Event Ends (00:00 AM/PM)	3:00 pm			
Clean-Up (00:00 AM/PM)	N/A			

SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: N/A

11) Describe how you plan to provide security for the event: N/A

a) Private Security Company (name/address/contact person/phone): N/A

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: g4 Productions LLC

Address: 17 Sutton Road City/ST/Zip: Lebanon New Jersey 08833

Contact Person: Glenn Morton Phone: 908 832 6909

Portion/s of event that the company is responsible for: all logistics for day of event, pre-planning, permitting, coordination, communications

ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: Hanover Insurance

Policy Number: ZDY949968806

Limits of Liability: \$1,000,000

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.

CERTIFICATE OF INSURANCE

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

Individuals – Block Parties or any other oriented parties

Non-Profit/Charitable Groups – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

Commercial Rental – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

I. INDIVIDUALS

A. General Liability Limit \$500,000

Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

II. NON-PROFIT/CHARITABLE GROUPS

A. General Liability Limit (Per Occurrence) \$1,000,000

B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000

C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

**The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as “**Additional Insured**” with Endorsement page(s) to read as follows:
The City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant’s Medical Policy.

HOLD HARMLESS

NAME OF ORGANIZATION/USER ALS United Mid-Atlantic will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

COVID-19

USER verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html

USER shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on
this 14 day of February, 2024.


Taylor Montgomery (Feb 15, 2024 09:33 EST)

USER (SIGNATURE)

Taylor Montgomery

USER (PRINT NAME)



CITY REPRESENTATIVE

Steve DeHoy

CITY REPRESENTATIVE (PRINT)

WALK / RUN (1K-5K-10K) / TRIATHLON / BIKE / MARATHON / RACE

1) Proposed Route (*include turn-by-turn directions*): Details provided separately

2) List Any Street Closings (*identify on site-plan*): No closures required.

3) Entrance Fee Charged: YES NO Amount: \$

4) Beneficiary: ALS United Mid-Atlantic

5) Event Distance(s): 6, 16, 32, and 62 miles

6) Do participants complete a registration form: YES NO
(*Please include a registration form with application*)

7) Number of Participants: 450 How many volunteers will staff the event: 40

8) Starting & Ending Location (*identify on site-plan*): Start and ends at Morey's Adventure Pier on the boardwalk. Roads i
Cape May County

9) Assembly & Disbanding Area (*identify on site-plan*): N/A

10) Location(s) of Water Stations (*identify on site-plan*): N/A

11) Location of First Aid Tent (*identify on site-plan*): at the start in Wildwood

12) Explain your First Aid / Medical Plan: Wildwood EMS

13) Special Guests (*i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person*):

N/A

PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: YES NO
Is the event organization ordering the Dumpsters: YES NO
Number Requested: Trash- _____ Recycling can/bottles- _____ Dumpsters- _____

VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: _____

- 2) Do you request the use of any portable equipment from Public Works: YES NO
(Please write an amount next to each requested item)

Traffic Cones- _____ Fencing- _____ Trash/Recycle Cans- _____ Eating Tables- _____
Grease Drums- _____ Ash Drums- _____ Grey Water Tanks- _____ Sinks- _____
Additional Equipment Requested _____

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO
Will your event use portable toilets/trailers- YES NO
Is the event organizer ordering toilets/trailers- YES NO
If yes, how many will be used: _____
Cleaning schedule will be _____ cleaning(s) per day or as directed NW Officials
Name of company: _____
Contact Person/Cell: _____

Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.

- 4) Will your event have any temporary structures, fences, or fixtures: YES NO
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: _____

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: YES NO

If yes, how many- _____

Purpose: _____

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): YES NO

If yes, please describe in detail (include dates/times)- _____

3) Will you require the use of Recreation Dept. portable equipment: YES NO

(Please write an amount next to each requested item)

Bleachers- _____ Coolers- _____ Chairs (folding)- _____ Tables- _____ Chairs (ceremony)- _____

Sound System (2 or 4 speakers) w/ microphone- _____ Podium- _____ Tents- _____ Signs- _____
circle one

Additional Equipment- _____

	1 ST DAY	2 ND DAY	3 RD DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below: YES NO

Posters Website Social Media Radio TV Newspaper/Publication Other

5) List any planned Print/Radio/TV Advertising: _____

Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out

BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES NO
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO

If yes, please describe in detail: _____

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO

If yes, please describe in detail: _____

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: _____

5) Will your event have any electrical needs: YES NO
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO

Will you be using a lighting or sound contractor: YES NO

Contractor Information: _____

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/A

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: N/A

2) Do you anticipate the need for NWBP staff to support your event: YES **NO**

If yes, how many- _____ Purpose: _____

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES **NO**

(If yes, please describe in detail; include dates and times)

	1 st DAY	2 nd DAY	3 rd DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: N/A Number of Food Vendor Spaces: N/A

(Final Vendor list must be turned in 1 week prior to event date)

(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES **NO**

FOR 3-DAY OR MORE EVENTS ONLY

3) If yes, how many: _____ List dates for passes: _____

***Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)

POLICE DEPARTMENT

1) Contact information of person in charge of event: _____

2) Contact information of person on-site of event: _____

3) Street or sidewalk closure(s): YES NO
 Plan approved: YES NO

4) Barricade request (*fencing/barrels/cones*) YES NO
 Plan submitted: YES NO
 Plan approved: YES NO

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): _____

 Contact information: _____

6) Signage requested "NO PARKING", Other (*describe below*): Post Time: _____

7) Equipment stored overnight: YES NO

 Location: _____ Contact Info: _____

8) Site Plan – Detour/Traffic plan submitted: YES NO
 Police Approval: YES NO

9) Police requested or required for event: YES NO Start time: _____
 (*Please write amount next to request*) Finish time: _____

 Officers- _____ Traffic Posts- _____ Overnight Security- _____

10) Music: YES NO Start time: _____ Finish time: _____
 Location: _____

11) Alcohol being served at event: YES NO Start Time: _____ End Time: _____
 State ABC Approval: YES NO
 City Approval: YES NO

12) Staging Area: YES NO
 Plan Submitted: YES NO
 Plan Approved: YES NO

13) First-Aid/EMS on site: YES NO

14) Large Events: Command Post being utilized: YES NO

 Location of Command Post: _____ Phone #: _____

 List of Department representatives and contact numbers:
 (*Please put on a separate sheet*)

FIRE & EMS DEPARTMENT

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO
Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - _____

3) Purpose: _____

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: _____

CONSTRUCTION, FIRE & HOUSING DEPARTMENT

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: _____

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: _____

5) Permit #: _____ *(Will be issued after Mayor & Council Approval)*

****The number of bonfire permits are limited and based on the availability of fire personnel****

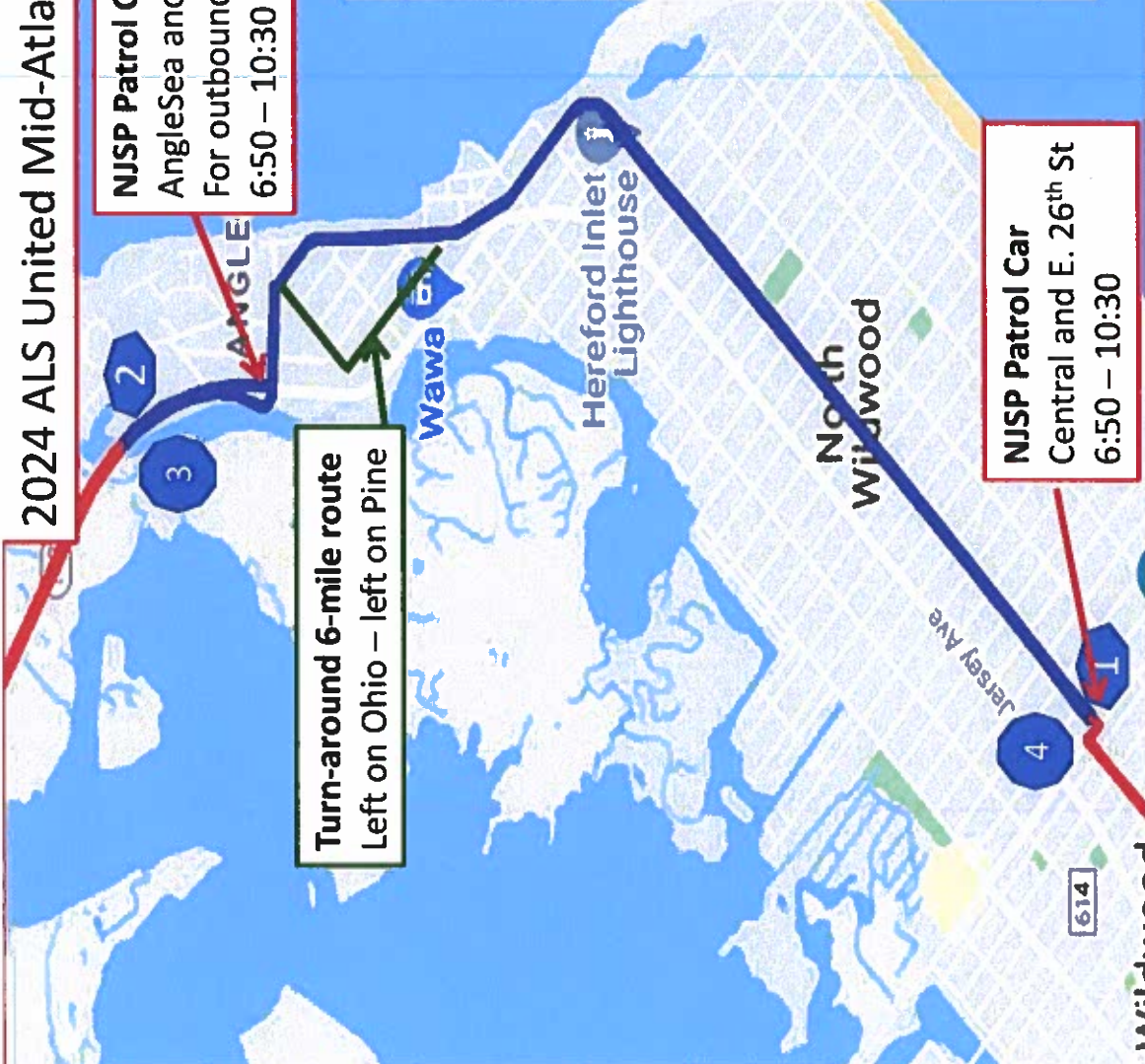
a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

2024 ALS United Mid-Atlantic – North Wildwood



43.9 mi
Continue onto N Wildwood Blvd

47.1 mi
ENTER N. WILDWOOD **3**

47.4 mi
right turn to continue onto AngleSea Drive

47.5 mi
cross W. Spruce Avenue to continue on Anglesea Drive

47.6 mi
Turn right to stay on Anglesea Dr

48.1 mi
Continue onto W Spruce Ave

48.4 mi
Continue onto Central Ave

49.8 mi
EXIT N. WILDWOOD **4**

49.8 mi
Turn right onto E 26th Ave

NJSP Patrol Car
AngleSea and W. Spruce
For outbound riders turning right
6:50 – 10:30

Turn-around 6-mile route
Left on Ohio – left on Pine

ENTER N. WILDWOOD **1**

2.4 mi
Continue onto E Spruce Ave

2.6 mi
Continue onto Anglesea Dr

3.1 mi
Turn left to stay on Anglesea Dr

3.2 mi
Turn right onto W Spruce Ave

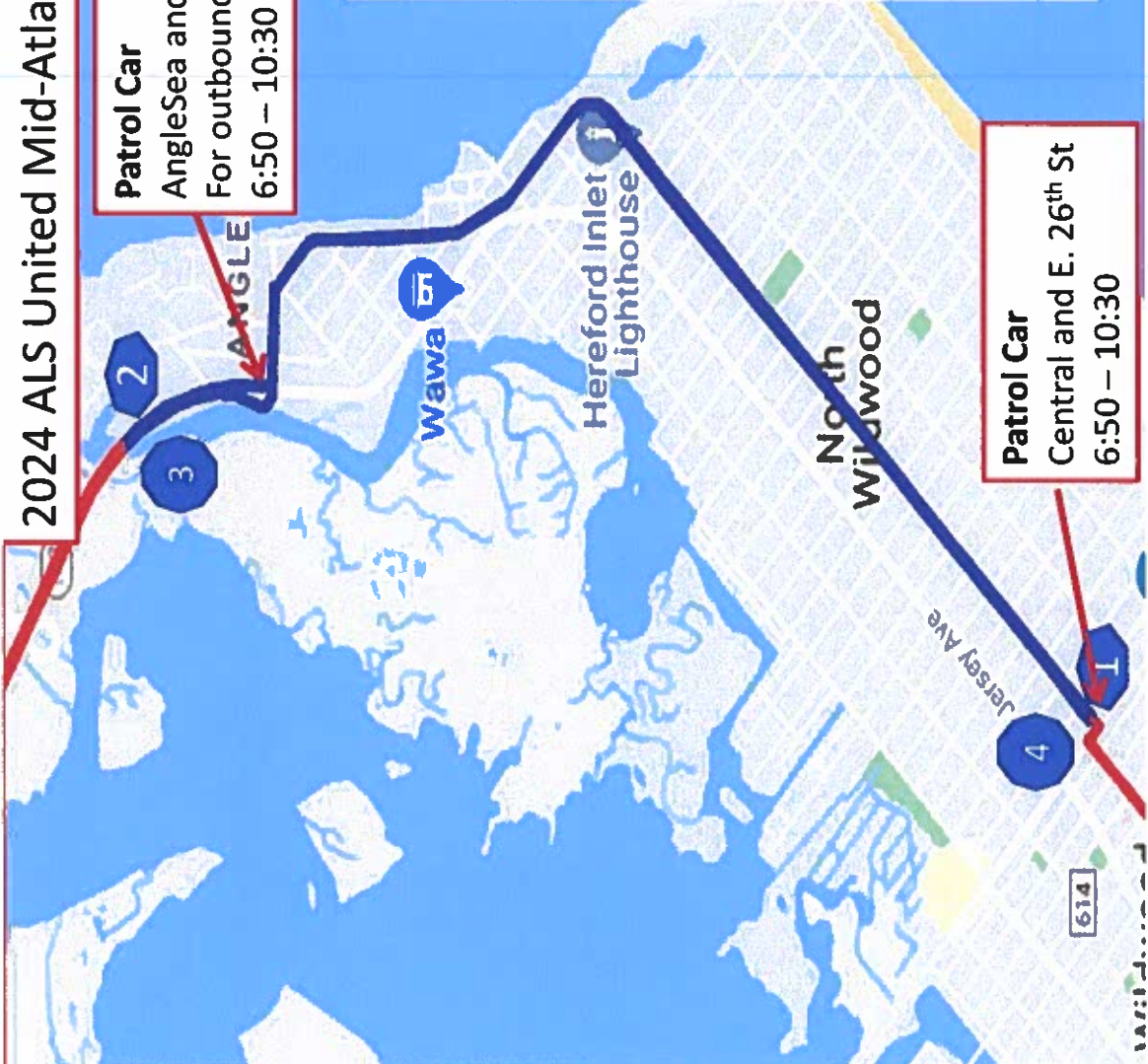
3.4 mi
W Spruce Ave turns slightly left and becomes NJ-147

W/Beach Creek Bridge

EXIT N. WILDWOOD **2**

NJSP Patrol Car
Central and E. 26th St
6:50 – 10:30

2024 ALS United Mid-Atlantic – North Wildwood



Continue onto N Wildwood Blvd 43.9 mi

ENTER N. WILDWOOD 47.1 mi **3**

right turn to continue onto AngleSea Drive 47.4 mi

cross W. Spruce Avenue to continue on Anglesea Drive 47.5 mi

Turn right to stay on Anglesea Dr 47.6 mi

Continue onto W Spruce Ave 48.1 mi

Continue onto Central Ave 48.4 mi

EXIT N. WILDWOOD 49.8 mi **4**

Turn right onto E 26th Ave 49.8 mi

ENTER N. WILDWOOD **1**

Continue onto E Spruce Ave 2.4 mi

Continue onto Anglesea Dr 2.6 mi

Turn left to stay on Anglesea Dr 3.1 mi

Turn right onto W Spruce Ave 3.2 mi

W Spruce Ave turns slightly left and becomes NJ-147

W/Beach Creek Bridge 3.4 mi

EXIT N. WILDWOOD **2**

Patrol Car
AngleSea and W. Spruce
For outbound riders turning right
6:50 – 10:30

Patrol Car
Central and E. 26th St
6:50 – 10:30

Stephen DeHorsey

From: glenn morton <glenn@g4events.com>
Sent: Friday, February 16, 2024 2:53 PM
To: Stephen DeHorsey; Ann Devlin
Cc: Robin Morton
Subject: EXTERNAL2024 ALS United Mid-Atlantic
Attachments: North Wildwood Map.pptx; North Wildwood Special Event Application - Athletic - Race - Walk 2024.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Steve and Ann,

Please find attached the completed permit request and route map for the 2024 ALS ride, renamed this year to the ALS United Mid-Atlantic ride.

This year the ride will be on Saturday, June 15.

The COI will be available in March.

Regards,



PERMIT / APPROVAL / AUTHORIZATION

Event Name: ALS United M.I.L. - Athletic Ride

Date(s) of Event: Sat 6-15-24

Mayor & Council: _____ Date: _____

City Clerk: _____ Date: _____

Director of Tourism: _____ Date: _____

Application Fee waived: YES NO

Service Fees waived: YES NO

- Approved as submitted.
- Approved with the following conditions:

1. _____
2. _____
3. _____
4. _____

Office use only:

Final Date of Approval: _____ Projected Total Costs for this event: _____

Date Permit Issued: _____ Permit Number: _____

Permit Cost: _____ Total City Departmental Projected Costs: _____

FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: _____

Meeting Notes: _____

Date of Pre-event Meeting: _____

Meeting Notes: _____

EVENT CHECKLIST

- _____ Application Fee Paid
- _____ Certificate of Insurance listing N.W. as Additionally Insured
- _____ Additional Insured Endorsement Page(s) attached
- SAD 4-10-24 Hold Harmless completed & signed
- SAD 4-10-24 Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- _____ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- _____ Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- _____ Miscellaneous
- _____ Ready to be placed on the DMS

TREASURER DEPARTMENT

BILLING

ALS United Mid Athletic Rm
Name of Event

Sat 6-15-24
Date of Event

Application Fee	\$ <u>25.00</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		

City Clerk's Report March 2024

Alcoholic Beverages	.00	9-01-08-103-000
Mercantile License	266.00	9-01-08-104-001
Room License	13,992.00	9-01-08-104-002
NW Tourism	6,261.00	-
GWTIDA	120,210.00	-
Cat License	.00	-
Dog License (City)	22.40	-
Dog License (State)	8.00	-
Pilot Clinic Fund	1.60	-
Animal Population Control	.00	-
Boardwalk Games	.00	9-01-08-104-005
Legalized Bingo	720.00	9-01-08-104-003
Raffle	770.00	9-01-08-104-004
Street Inspection Fees	.00	9-01-08-105-016
Street/Trench Permit	.00	9-01-08-105-016
Appliance Pick Up	60.00	9-01-08-105-001
Photo Copies	12.75	9-01-16-510-004
Parking Permits	54,000.00	9-01-08-105-009
City Properties	176,001.00	9-01-08-128-001
Gun Permits	275.00	9-01-08-105-002
Beach Permits	120.00	9-01-08-105-003
Planning Board	1,915.00	9-01-08-105-004
Zoning Permits	.00	9-01-08-105-017
Zoning Board	10.00	9-01-08-105-005
Assessments/Improvements	.00	9-01-16-510-003
Election Salary/Rent	.00	9-01-08-128-001
Special Events	.00	9-01-08-104-001
Late Fees	.00	9-01-16-569-001
Miscellaneous (incl/Dumpster Permits)	130.00	9-01-16-569-001
	.00	
Totals	\$ 374,774.75	

Disbursements:	
Ck # 1501 NJ Dept. of Health-Dogs	9.60
Ck # 1502 City of N.W. Dog Trust	22.40
Ck # 1503 N.W. Tourism	6,261.00
Ck # 1504 Treasurer	248,266.75
GWTIDA	120,210.00
Ck #	.00
CREDIT CARD Fees (Misc.)	5.00
Total	\$ 374,774.75

W. Scott Jett, City Clerk Date: 4/2/2024



Vital Statistics Monthly Report


March 2024

Birth Certificates	\$	0.00
Marriage Certificates	\$	65.00
Marriage License	\$	56.00
Death Certificates	\$	470.00
Total	\$	591.00

TOTALS IN NORTH WILDWOOD FOR MONTH

Births	Marriage	Deaths
0	2	1

Sincerely,



Jennifer VanSant, CMR



City of North Wildwood
Fire Department
400-A New Jersey Ave.
North Wildwood, NJ 08260

Monthly Report for Fires, Emergency & Inspections February 2024

Incidents and Inspections

Local Fire Alarms	72
General Fire Alarms	2
Fire Drills	3
Emergency Medical Runs	50
Knox Box Installations	2
Housing Inspections	149
Total:	278

Breakdown of Fire Calls

Good intent call, other	4
Overheated Motor	5
Public service	7
Alarm system activation, no fire - unintentional	26
Gas leak (natural gas or LPG)	8
Dispatched & canceled en route	8
Low Hanging Electrical Wire/Downed Wire	14
Alarm system sounded due to malfunction	14
School Fire Drills	2
Other	12

Additional Man Hours in Service

Overtime Hours	175
Training Hours	5
Total:	180

Monies Collected

Ambulance Billing	\$10,739.06
2024 Qtr SLCHIP Rebates	
Totals to Treasurer:	\$10,739.06

Breakdown of EMS Incidents

Abdominal Pain	2
Altered Mental Status	3
Assault	1
Cardiac Emergency/Chest Pain	3
Fall Victims	6
Hypertension	1
Medical Emergency	6
Mental Evaluation	3
Patient Assist	2
Respiratory Emergency	4
Seizures	1
Sick Person (unclassified)	1
Syncope	2
Unconscious/Unrepsonsive	3
Other EMS Responses	12

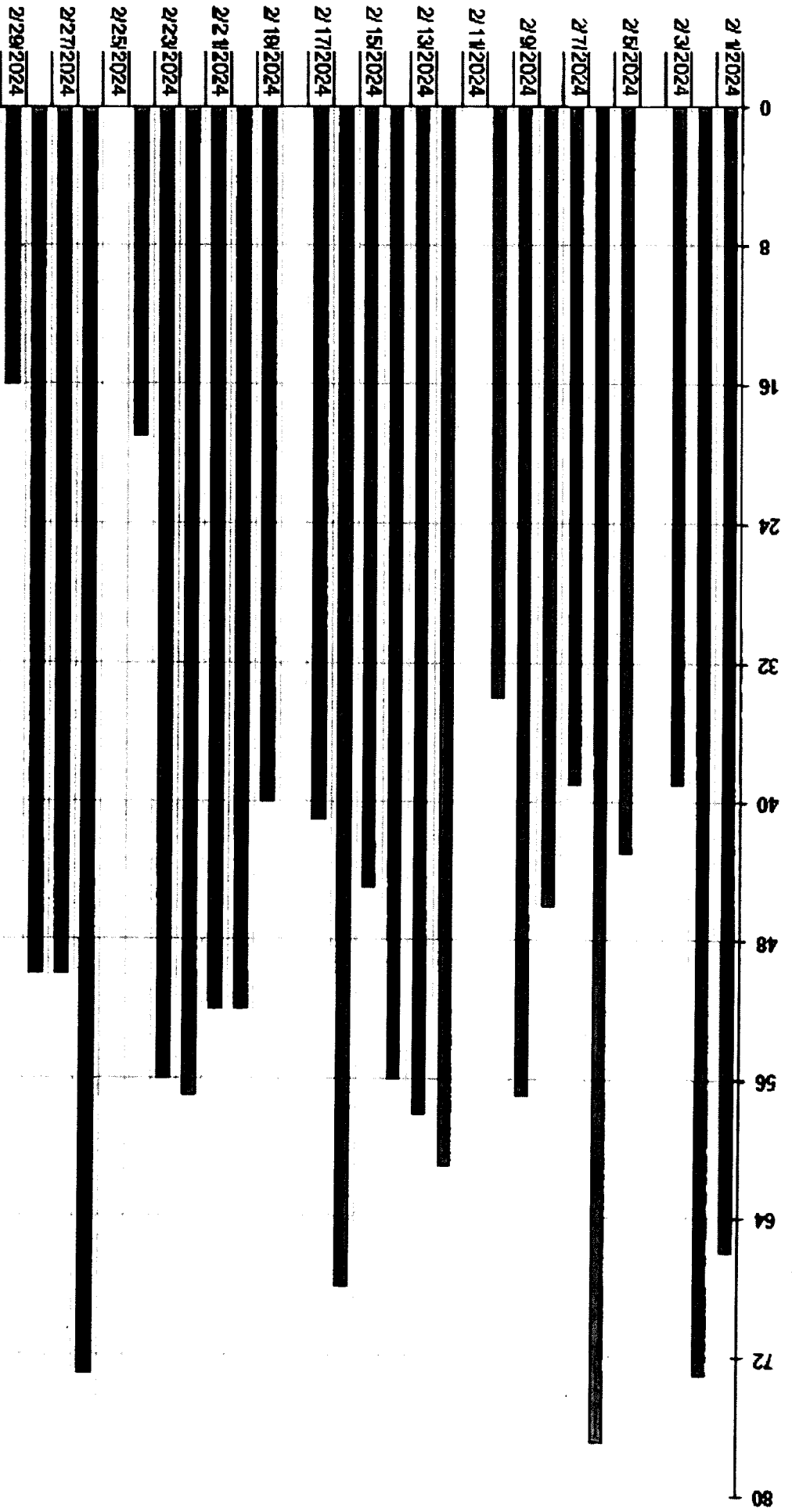
Respectfully submitted,

Dominick McClain, Fire Chief

Building Usage- Monthly

2024

	Adults 7:30am-2pm	Family Time Day/Night	Adults 2pm-7pm	Open Rec 1-6 Day	Open Rec 1-6 Friday Night	Open Rec 7-12 Day - No School	Open Rec 7-12 Evening	Adults 6pm-9pm	Bldg Ttls
January									1,245
February									0
March									0
April									0
May									0
June									0
July									0
August									0
September									0
October									0
November									0
December									0
TOTALS:	1,066	4	180	882	37	103	228	59	2,559



Visitor - Basic Main Location

**RECREATION DEPARTMENT
MONTHLY TRANSMITTAL SUMMARY
FEBRUARY 2024**

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY
	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS
5th St. Park Lot							
<i>Irish Festival</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5th St. PL - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boat Ramp							
<i>Launches</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Permits</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
Boat Ramp - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
Buckets Basketball Clinic Registrations							
<i>Week 1</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Week 2</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Week 3</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Buckets Basketball Camp - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BUCKETS BASKETBALL CLINIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rentals							
Karate <i>Burch Hamer</i>	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Rooms 2 & 3 <i>Kevin Muller</i>	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Condo Mtg <i>Anglesa Colony Gardens</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facility Rental - Subtotal	\$250.00	\$0.00	\$0.00	\$1,000.00	\$500.00	\$0.00	\$1,750.00
FISHING TOURNAMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes							
<i>Boot Camp</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cardio & Cut</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Dance Creativity</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Line Dancing</i>	\$0.00	\$45.00	\$50.00	\$45.00	\$15.00	\$0.00	\$155.00
<i>Meditation & Yoga</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Chill Out Yoga</i>	\$45.00	\$25.00	\$0.00	\$50.00	\$0.00	\$0.00	\$120.00
<i>Zumba</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Zumbini</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fitness Classes - Subtotal	\$45.00	\$70.00	\$50.00	\$95.00	\$15.00	\$0.00	\$275.00
Hockey League Registrations							
<i>2nd - 4th</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>5th - 6th</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hockey - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
KAYAK PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LOOMING CLASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PICKLEBALL CLINICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp Registrations							
<i>Week 1</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Week 2</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Camp - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - All Leagues							
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sponsorships - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball Registrations							
<i>K-2</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>3-5</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>6-8</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>HS Boys</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer B-ball - Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel B-ball Registrations							
<i>7-8 Girls (Sharks)</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>5-6 Girls (Sharks)</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>3-4 Girls (Sharks)</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Sponsorships/Donations</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel B-ball - Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	MONTHLY
	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTAL
WEEKLY TOTALS:	\$295.00	\$70.00	\$50.00	\$1,095.00	\$665.00	\$0.00	\$2,175.00

	A	B	C	D	E	F	G	H	I
1	DATE	TIME	OFFICER	CALLER	NUMBER	ADDRESS	MUNICIPALITY	REASON	RESOLUTION
2	Thursday, February 1, 2024	7:49 PM	SBARBARO	ACO JOYCE			NORTH WILDWOOD	Night shift protocol	2005gave emergency contact info
3	Friday, February 2, 2024	11:16 PM	GENTILE	ACO LINDA			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
4	Saturday, February 3, 2024	9:33 PM	SBARBARO	ACO JOYCE			NORTH WILDWOOD	Night shift protocol	Spoke to 2005 gave emergency contact info
5	Sunday, February 4, 2024	6:08 AM	SBARBARO	NWW PD	203	SEAVIEW	NORTH WILDWOOD	FOLLOW UP FDC	PD was transporting and found owner
6	Sunday, February 4, 2024	7:30 PM	SIFFLE	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to 2005 gave emergency contact info
7	Tuesday, February 6, 2024	1:54 PM	GENTILE	STANDORO, ROTA			NORTH WILDWOOD	WP under deck	JS will do assessment tomorrow
8	Wednesday, February 7, 2024	12:18 PM	GENTILE	KONIDES, JENNIFER	1600	CENTRAL	NORTH WILDWOOD	WP inj duck in utility room Acropolis Hotel	JS picked up for Euthanasia duck passed away
9	Saturday, February 10, 2024	8:31 PM	SBARBARO	ACO JOYCE			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
10	Sunday, February 11, 2024	7:36 PM	SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
11	Tuesday, February 13, 2024	8:56 PM	SBARBARO	ACO JOYCE			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
12	Wednesday, February 14, 2024	9:31 AM	GENTILE	COLINS, ALEX	423	8TH AVE	NORTH WILDWOOD	WP inj raccoon HBC	JS responded took for humane euth
13	Wednesday, February 14, 2024	9:22 PM	GENTILE	ACO LINDA			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
14	Sunday, February 18, 2024	8:55 PM	GENTILE	ACO LINDA			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
15	Monday, February 19, 2024	11:04 PM	GENTILE	ACO LINDA			NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
16	Tuesday, February 20, 2024	10:10 PM	GENTILE	ACO LINDA			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
17	Thursday, February 22, 2024	9:18 PM	SBARBARO	ACO JOYCE			NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
18	Saturday, February 24, 2024	9:18 PM	SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
19	Tuesday, February 27, 2024		SBARBARO		121W	25TH	NORTH WILDWOOD	FOLLOW UP CP	JS picked up traps and crate
20	Tuesday, February 27, 2024	9:18 PM	SBARBARO	ACO JOYCE			NORTH WILDWOOD	Night shift protocol	Spoke to 2005 gave emergency contact info
21	Wednesday, February 28, 2024	9:51 PM	SIFFEL	ACO WENDY			NORTH WILDWOOD	Night shift protocol	Spoke to MASSEY gave emergency contact info

Thursday, March 14, 2024	8:34 PM	SBARBARO	ACO JOYCE				NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
Friday, March 15, 2024	10:09 AM	GENTILE	CHESNOHA N, DONNA	610-246-7477	404E	15TH UNIT 202	NORTH WILDWOOD	WP skunk under neighbors deck 410 15h	Did wildlife assessment will call back if problem persists
Friday, March 15, 2024	1:30 PM	GENTILE	FIORI, MARIE	856-470-8868	211E	14TH	NORTH WILDWOOD	FOLLOW UP her father passed has 2 Od cats she needs removed	Ret call
Friday, March 15, 2024	9:30 PM	SIFFEL	ACO WENDY				NORTH WILDWOOD	Night shift protocol	Spoke to 251 gave emergency contact info
Saturday, March 16, 2024	8:55 PM	SBARBARO	ACO JOYCE				NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Sunday, March 17, 2024	10:46 PM	SIFFEL	ACO WENDY				NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Monday, March 18, 2024	9:14 PM	SBARBARO	ACO JOYCE				NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Tuesday, March 19, 2024		SBARBARO			211E	14TH	NORTH WILDWOOD	FOLLOW UP CP home owner deceased	JS did assessment saw 1 cat will need to be trapped
Tuesday, March 19, 2024		SBARBARO				1010 ATLANTIC	NORTH WILDWOOD	FOLLOW UP checking to see if cat was there	No cats there
Tuesday, March 19, 2024	12:54 PM	GENTILE	FIORI, MARIE	856-470-8868	211E	14TH	NORTH WILDWOOD	FOLLOW UP TNR Ret JS call may adopt one of the cats	LG ret call
Wednesday, March 20, 2024	10:42 PM	GENTILE	ACO LINDA				NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
Thursday, March 21, 2024	10:41 AM	GENTILE	OBLER, MARY	856-912-5709	208E	11TH	NORTH WILDWOOD	FOLLOW UP calling to speak to Joyce to let her know the cat is back	Ret call
Friday, March 22, 2024	9:15 AM	GENTILE	WWW PUBLIC WORKS	609-622-4646			NORTH WILDWOOD	WP skunk under trailer of office	
Friday, March 22, 2024	10:10 PM	SIFFEL	ACO WENDY				NORTH WILDWOOD	Night shift protocol	Spoke to KAREN gave emergency contact info
Monday, March 25, 2024	7:31 AM	GENTILE	OBLER, MARY	856-912-5709	208E	11TH AVE	NORTH WILDWOOD	FOLLOW UP FC	CMCAS transported JS
Tuesday, March 26, 2024	8:08 AM	GENTILE	OBLER, MARY	856-912-5709	208E	11TH	NORTH WILDWOOD	FOLLOW UP FCC	CMCAS transported JS was chipped previous owner had rehomed years ago finder may adopt
Tuesday, March 26, 2024	9:17 PM	SBARBARO	ACO JOYCE				NORTH WILDWOOD	Night shift protocol	Spoke to BRIGHT gave emergency contact info
Wednesday, March 27, 2024	10:28 PM	GENTILE	ACO LINDA				NORTH WILDWOOD	Night shift protocol	Spoke to KIM gave emergency contact info
Thursday, March 28, 2024	2:56 PM	GENTILE	FIORI, MARIE	856-470-8868	211E	14TH	NORTH WILDWOOD	FOLLOW UP TNR needs help trapping	Will call 4/1 for trapping day
Thursday, March 28, 2024	9:17 PM	SBARBARO	ACO JOYCE				NORTH WILDWOOD	Night shift protocol	Spoke to RENNA gave emergency contact info
Friday, March 29, 2024	10:09 PM	SIFFEL	ACO WENDY				NORTH WILDWOOD	Night shift protocol	Spoke to 2005 gave emergency contact info
Saturday, March 30, 2024	10:12 AM	GENTILE	WWW PD		216W	22ND AVE	NORTH WILDWOOD	CS# 2024-10983 FOLLOW UP ReRet tan dog pink collar Dave 609-820-1018	No dog found by officers.
Sunday, March 31, 2024	9:19 PM	SIFFEL	ACO WENDY				NORTH WILDWOOD	Night shift protocol	Spoke to 2005 gave emergenA1:J33cy contact info

W. Scott Jett

From: Gurdgiel, Christina <christina.gurdgiel@cmcsheriff.net>
Sent: Wednesday, March 13, 2024 12:11 PM
To: W. Scott Jett
Subject: EXTERNALFebruary monthly animal reports

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Adoption/Reclaim	Name	Address	Trainer	Phone	Canine/Feline	I.D. Number	Intake Date	Adoption/Reclaim Date
Adoption	Jennifer Yu	113 E 15thst unit 3	NWW	224-4012	feline	23548	10/17/2023	2/12/2024
Reclaim	Haley Brown	313 E 4th	NWW	675-0963	feline	23759	1/22/2024	2/2/2024

Intakes

Monthly intake	dogs	cats
Animal control	0	0
Surrender	0	0
Other	0	0

Chrissy Gurdgiel
Cape May County Animal Shelter
110 Shelter Rd
CMCH, NJ 08210
609-465-8923



**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1935

AN ORDINANCE TO BE KNOWN AS THE “SALARY ORDINANCE” FIXING AND DETERMINING THE SALARY AND COMPENSATION RANGES TO BE PAID TO THE ELECTIVE AND APPOINTIVE OFFICERS OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY AND STATE OF NEW JERSEY PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND PROVIDING FOR THE TIME AND MEETING OF PAYMENT THEREOF

BE IT ORDAINED by Members of Council of the City of North Wildwood in the County of Cape May and State of New Jersey as follows:

Section 1. The salaries and compensation to be paid to the elective and appointive officers and employees of the City of North Wildwood, in the county of Cape May and the State of New Jersey, for the year 2024, shall be within the ranges specified herein; said salary or compensation shall be paid bi-weekly; said amount; shall be audited by the Chief Financial Officer and presented to Mayor and Council for approval.

Section 2. The salary or compensation of any such officer shall be in full for all services performed by them; however, some employees may be entitled to overtime pay as set forth by agreement with City Council. Except as otherwise provided for or excluded under the terms of a collective bargaining agreement or personal services contract, all full-time officers or employees hired prior to March 3, 1998 shall be entitled to longevity pay, based upon a rate of two percent (2%) for each four (4) years of service, to a maximum rate of ten percent (10%) after twenty (20) years of service. Longevity will be paid bi-weekly, and shall be included for pension purposes.

Section 3. Full-time Public Safety Telecommunicators, including Trainees, shall receive a \$350.00 annual clothing allowance to maintain uniform clothing requirements to be paid the first pay in December. All leave (vacation, sick, personal and bereavement) for Public Safety Telecommunicators, as determined by City of North Wildwood ordinances or the Mayor and City Council, shall be converted into hours utilizing an eight (8) hour day. Public Safety Telecommunicators shall also receive an additional one hundred and four (104) hours of paid leave, above and beyond other paid leaves, as a result of their scheduled workweek and work shifts (known as the 42 hour day).

Section 4. The salary or compensation ranges to be paid to the below titled officer or employees shall be as follows:

Account Clerk/Clerk 2	25,000-50,000
Alternate Claims Coordinator	1,000 Stipend
Assistant Budget Examiner	50,000-95,000
Assistant Superintendent Recreation	40,000-100,000
Assistant Supervisor Recreation	25,000-50,000
Beach Patrol Chief	40,000-85,000
Beach Supervisor/Maintenance	40,000-85,000
Building Maintenance Worker	20,000-41,500
Carpenter	27,000-70,000
Carpenter’s Helper	26,000-50,000
Chief Financial Officer	55,000-100,000
Claims Coordinator	3,000 Stipend
Clerk-Hourly	12.00-32.00/hr.
Clerk 1	20,000-65,000
Clerk 2	22,000-65,000
Clerk 3	22,000-65,000
Clerk 4	22,000-65,000
Code Enforcement	10.00-18.00/hr.
Community Rating System Coordinator	10,000-20,000
Confidential Assistant to the Mayor	25,000-95,000
Construction/Fire/Zoning Official	95,000-195,000
Council Members	8,500-15,000
Deputy CFO(CMFO)/Purchasing Agent	70,000-140,000
Deputy Fire Chief	75,000-150,000
Deputy Municipal Clerk (RMC)	40,000-75,000
Deputy Municipal Court Administrator	30,000-70,000
Deputy Police Chief	80,000-165,000
Deputy Tax Assessor (CTA)	40,000-60,000
Deputy Tax Collector (CTC)	35,000-70,000

Electrician	29,000-65,000
Electrician/Traffic Maintenance	29,000-65,000
Electrician's Helper	26,000-50,000
Equipment Operator	29,000-65,000
Field Representative Property Improvement	12.00-120.00/hr.
Fire Chief	85,000-180,000
Fire Captain	60,000-115,000
Fire Fighter and/or EMT-Hourly	12.00-25.00/hr.
Fire Fighter/EMT	35,000-102,000
Fire Official/Housing Inspector	40,000-80,000
Fire Safety Inspector-Hourly	12.00-30.00/hr.
Heavy Equipment Operator	33,500-70,000
Housing and Zoning Inspector (PT)	2,000-20,000
Laborer-Hourly	12.00-20.00/hr.
Laborer 1	24,000-45,000
Laborer 2	25,000-48,000
Maintenance Repairer	26,000-50,000
Maintenance Repairer (Grounds)	23,000-50,000
Mayor	25,000-55,000
Mechanic	22,000-65,000
Mechanic's Helper	20,000-50,000
Municipal Administrator	30,000-50,000
Municipal Clerk	75,000-125,000
Municipal Court Administrator	50,000-100,000
Municipal Magistrate	30,000-90,000
Municipal Parks Superintendent	45,000-115,000
Municipal Prosecutor	20,000-45,000
Emergency Management Coordinator	3,500-15,000
Payroll Clerk	22,000-50,000
Payroll Supervisor	40,000-70,000
Pension Fund Supervisor	40,000-70,000
Planning Board Secretary	5,000 Stipend
Police Captain	75,000-155,000
Police Chief	90,000-180,000
Police Guard Courts-Hourly	12.00-20.00/ hr.
Police Lieutenant	70,000-150,000
Police Officer	30,000-115,000
Police Sergeant	65,000-130,000
Principal Planner	45,000-70,000
Public Safety Telecommunicator Trainee-Hourly	12.00-20.00/hr.
Public Safety Telecommunicator Trainee	20,000-25,000
Public Safety Telecommunicator	25,000-65,000
Public Works Repairer	26,000-50,000
Purchasing Agent	25,000-75,000
Recreation Aide-Hourly	12.00-20.00/hr.
Recreation Aide	20,000-40,000
Recreation Commission Secretary	1,000-2,500
Recreation Leader Sports	20,000-50,000
Recreation Program Coordinator	35,000-60,000
Recreation Supervisor	45,000-75,000
Safety Coordinator (ACMJIF)	5,000 Stipend
School Traffic Guard	12.00-20.00/hr.
Seasonal Inspector	12.00-20.00/hr.
Seasonal Lifeguard	12.00-25.00/hr.
Seasonal Police Officer (SLEO-1 & SLEO-2)	12.00-20.00/hr.
Senior Carpenter	32,000-70,000
Senior Electrician/Traffic Maintenance	34,000-70,000
Senior Mechanic	32,000-70,000
Senior Police Records Clerk, Typing	22,000-45,000
Senior Public Works Repairer	27,000-60,000
Senior Sewer Repairer	32,000-70,000
Supervisor Recreation Maintenance	30,000-80,000
Sewer Maintenance Inspector	25,000-50,000
Sewer Repairer	27,000-75,000
Superintendent of Public Works	60,000-125,000
Superintendent Recreation	50,000-120,000

Supervising Equipment Operator	40,000-80,000
Supervising Mechanic	40,000-70,000
Supervisor Landscaper	25,000-115,000
Supervisor Public Works	40,000-95,000
Supervisor Sewer	35,000-64,000
Supervisor Traffic Maintenance	30,000-64,000
Tax Assessor	40,000-90,000
Tax Collector	55,000-90,000
Tax Collector/CFO	55,000-150,000
Technical Assistant to the Construction Official	27,500-60,000
Timekeeper	20,000-40,000
Traffic Maintenance Worker	22,750-50,000
Traffic Maintenance Worker/Electrician	27,500-65,000
Truck Driver	25,000-55,000
Violations Clerk	25,000-45,000
Zoning Officer	25,000-60,000

Section 5. The members of City Council of the City of North Wildwood are hereby directed to include in the Annual Appropriation Ordinance the sum necessary to be raised to pay the said salaries and compensations, and they shall be raised in the same manner and at the same time as other taxes are levied, a tax upon all taxable property in the City of North Wildwood, in the County of Cape May and State of New Jersey, sufficient to produce the said amounts.

Section 6. All preceding Salary Ordinances are hereby superseded and repealed.

Section 7. This Ordinance shall be known as the “Salary Ordinance” and shall remain in full force and effect unless repealed or amended according to law.

Section 8. This Ordinance shall be in effect upon its final passage and publication as provided by law and shall govern salaries for the **year 2024.**

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: April 16, 2024
 Advertised: April 24, 2024
 Hearing/Final: May 7, 2024
 Advertised: May 15, 2024

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1932

**AN ORDINANCE AMENDING AND SUPPLEMENTING
ORDINANCE 1177, AS AMENDED**

WHEREAS, Ordinance 1177, adopted May 19, 1994, has been codified in the Code of the City of North Wildwood as Chapter 276, Land Development; and

WHEREAS, the City of North Wildwood's Land Development Ordinance establishes specific zoning districts throughout the City which identify and specify permitted and prohibited uses, area and bulk requirements governing the construction of said uses, and requirements governing overall development within said districts; and

WHEREAS, in connection with the 2010 Comprehensive Master Plan Update, the City of North Wildwood established the MC (Motel Commercial) Zone in an effort to revitalize the City's lodging industry by protecting existing motel facilities from demolition and/or conversion to nontransient use and by encouraging the renovation of existing motels to modern standards, thereby supporting the City's tourist-oriented economy as well as supporting the Wildwoods Convention Center, both as an amenity in and of itself and as an economic generator for the region; and

WHEREAS, the current MC zones were established from portions of the former R-I/OB-2 Zoning District at the intersection of Surf Avenue between (generally) 16th and 17th Avenue and the portion of the R-1/OB-2 Zoning District between 22nd and 26th Avenue; and

WHEREAS, in connection with the establishment of the MC zone, and in an effort to provide for new investment and the reasonable use of smaller parcels located within the MC zone, the City Council of the City of North Wildwood elected to designate single-family dwellings and single-family semidetached dwellings as permitted uses within said zone; and

WHEREAS, in light of recent development trends, and recent modifications made to the permitted uses within the R-1 and R-1.5 zones, the City Council of the City of North Wildwood deems it to be necessary and appropriate to modify the applicable regulations governing the development of single-family dwellings and single-family semidetached dwellings within the MC zone; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood at §276-24 is hereby repealed and replaced as follows:

§ 276-24. MC-1 - Motel Commercial 1.

A. Purpose statement.

- (1) The purpose of the Motel Commercial 1 (MC-1) Zone is to revitalize the City's lodging industry by protecting existing motel facilities from demolition and/or conversion to nontransient use and by encouraging the renovation of existing motels to modern standards, thereby supporting the City's tourist-oriented economy as well as supporting the Wildwoods Convention Center, both as an amenity in and of itself and as an economic generator for the region.
- (2) The portion of the former MC Zoning District between 22nd and 26th Avenue is reclassified as the new MC-1 Zoning District..
- (3) In order to provide for new investment and the reasonable use of smaller parcels located within the MC-1 zone, the development of single-family detached dwelling units shall be permitted.

B. Principal permitted uses on the land and in buildings, as defined in § 276-7 (Definitions and word usage). Multiple principal uses are permitted within a single lot or building.

- (1) Hotels and motels, as defined in § 276-7 (Definitions and word usage).

(a) The hotel or motel structure shall:

1. Maintain a public lobby/front desk area or registration (check-in) and information station (front desk) serving hotel/motel guests and the general public with in-house staff available on a twenty-four-hour basis.
2. Maintain a linen closet, ice machine and beverage/candy vending area, at a minimum, on alternating floors.
3. The structure may provide the following amenities: restaurants, banquet or dining rooms, conference rooms, swimming pools and other aquatic facilities designed for use on a year-round basis, room service, linen service and other normal and customary elements to such facilities.
4. Be designed with back-of-the-house linen and garbage chutes accessing all floors.
5. Maintain full-time, on-site staff and management.
6. Maintain a published business phone number and, to the extent that such advertising is part of the facilities' business model, advertise daily rentals and hotel-like services to the general public.
7. Pay sales tax, use tax and tourism room tax as required by the Tourism Improvement and Development District Act (N.J.S.A. 40:54D-1 et seq.).
8. Be designed and managed such that each utility (water, sewer, electric, natural gas, telephone and cable television) servicing a hotel or motel structure shall commonly meter its service to all

units within such structure and shall commonly bill such service to the hotel or motel management entity.

(b) Hotels and motels which are converted to and/or owned in the form of a Condominium Association, commonly referred to as "condotels," consisting of individually owned units within a hotel or motel structure shall be subject to the foregoing and the following regulations:

1. Individually owned hotel or motel units shall be defined as a privately owned unit(s) within a hotel or motel structure which are made available for sale to the general public for investment purposes only. These units shall be rented, used, let, or hired out for compensation, exclusively for transient occupancy by the general public, by reservation or walk-up without reservations, on a daily or weekly basis, but in any case, without a lease, for occupancy of not less than one night nor more than 20 continuous nights.
 2. These units shall not be used for any primary residential purpose on either a temporary or permanent basis.
 3. These units shall not be used for any primary residential purpose on either a temporary or permanent basis.
- (2) Bed-and-breakfast establishments.
- (3) Retail sales of goods customarily required/desired by the City's tourist visitor base, including, but not limited to, sporting goods; hobby and craft items; books; photographic and video items; seashore-related clothing and dry goods; antiques; artworks; toys; gifts; novelties, notions and variety items; jewelry; and like and similar items.
- (4) Retail sales of services customarily required/desired by the City's tourist visitor base, including, but not limited to, barber, beauty and nail services; specialized day spa services; and like and similar personal services.
- (5) Bicycle, beach accessory and water-sport sales and rental, including sales or rental venues (storefronts) for off-site pickup or activity.
- (6) Restaurants, bars and taverns (defined as an establishment serving alcoholic beverages and cooked-to-order food which is prepared and served on the premises), and specialty food and beverage outlets, such as bakeries, candy stores, ice cream parlors and like and similar uses, including those serving alcoholic beverages. Such establishments may be enclosed or open-air and may serve in a dine-in or (with the exception of alcoholic beverages) take-out manner.
- (7) Public parking lots.
- (8) Enclosed active, sports-oriented entertainment/recreation elements, such as fitness centers, swimming pools, bowling alleys, skating rinks, and other like and similar attractions, excluding amusement arcades.

- (9) Traditional open-air, active, sports-oriented entertainment/recreation elements, such as tennis courts and miniature golf courses.
- (10) Publicly oriented tourist information centers, public safety substations for municipal service providers, public restrooms and other public purpose uses.
- (11) Detached single family dwelling units, as defined in § 276-7, pursuant to the bulk requirements and standards located within the R-1 zone, as set forth within § 276-15D.

C. Prohibited uses. All uses not specifically permitted are prohibited.

D. Permitted accessory structures and uses:

- (1) Such ancillary uses as are normal and customary to a permitted principal use in a family-oriented, seashore environment, including, but not limited to, fitness centers, tennis courts, swimming pools, bathhouses and changing areas, lounges, bars (defined as an establishment serving alcoholic beverages but not food), and kiosks serving alcoholic beverages.
- (2) Automated teller machines (ATMs), provided that, if accessed from the exterior of a building, such machines shall be installed within the wall of the building, it being the intent not to permit freestanding exterior ATM kiosks. ATM kiosks wholly located and accessed from the interior of a building are permitted.
- (3) Off-street parking lots and/or structures attributed to a principal use.
- (4) Fences and walls (see § 276-30, Fences, walls and sight triangles).
- (5) Private residential sheds for the storage of objects by the residents of the property, on the same lot and/or parcel, each not exceeding 15 feet in height from grade/ground elevation, and altogether not exceeding 150 square feet in gross floor area. All residential sheds must be anchored in accordance with § 276-51B(6)(a) to prevent flotation, collapse, or lateral movement of the structure. Private residential sheds may not encroach into the front yard required for the residential use in the zoning district in which it is located.
- (6) Signs [see § 276-24J referenced herein and § 276-40 (requirements for signs)].
- (7) Permanently installed garages and storage buildings.
- (8) Satellite dish antennas (see Chapter 212 of the Code). All satellite dish antennas shall be no larger than four feet in diameter, located on the principal structure, or as an accessory structure meeting the accessory structure yard requirements stated below and located in the rear yard. For all practical purposes, satellite dish antennas shall not be seen from the front facade of the building or the street.
- (9) Public utility cabinet(s) not exceeding three feet in height, with adequate landscaping screening as necessary and not located in sight triangle easements at street corner intersections. It is recommended that public utility cabinet(s) be located underground in watertight vaults. Suggested plant species are referenced in Appendix A.

- (10) Handicapped access to structures. A ramp to provide handicapped access to structures may encroach into the front, side or rear yard required for the permitted use in the zoning district in which it is located, provided:
 - (a) The intrusion shall be into the front yard only if it is impossible to provide handicapped access to the side or rear of the building premises.
 - (b) The intrusion into the front, side or rear yard shall not be allowed any closer than five feet to the applicable property line.
 - (c) The ramp shall be constructed so as to comply with all applicable construction standards as to size, slope and other details.
- (11) Public utility lines for the transportation, distribution, or control of water, electricity, gas, oil, steam, CATV and telephone communications, and their supporting members, other than buildings or structures, shall not be required to be located on a lot, nor shall this chapter be interpreted as to prohibit the use of a property in any zone for the above uses. All public utility lines shall be located in the utility strip if paralleling the street and shall be installed underground as practical as possible.
- (12) Solar energy systems (see Article XII).
- (13) Christmas tree sales. The annual sale of Christmas trees is permitted between December 1 and December 25, inclusive.
- (14) Public election voting places. The provisions of this chapter shall not be construed as to interfere with the temporary use of any property as a voting place in connection with a municipal or other public election.
- (15) Outdoor dining with tables on the sidewalk in front of or on the side of the use as permitted in § 276-24B(6) as listed above. Outdoor dining shall take place on site but not be located in the public sidewalk and/or public/street right-of-way. Outside tables and seats may be situated outside of the building on the parcel/lot but not in the public/street right-of-way. No operation of a business in the MC Zoning District shall be located in such a way that less than five feet of paved sidewalk remains for the exclusive use of the traveled way for pedestrians, nor shall any such operation of the business or outside tables and seats project or protrude into, on or above the required five-foot-wide pedestrian passageway.
 - (a) The hours of operation of outdoor dining shall be limited to the hours of operation of the associated restaurant. In no event shall the hours of operation go past 12:00 midnight.
 - (b) Outdoor dining is a separate accessory use, as it is defined as any part of a food establishment located outdoors.
 - (c) Adequate lighting shall be provided to promote safe passage of pedestrians and for patrons.
 - (d) Awnings and/or umbrellas may be used in conjunction with the outdoor dining area. Awnings shall be adequately secured. Awnings,

including supporting structures, must be within the property line.

The bottom of the awning shall be seven feet from the ground.

- (16) Temporary construction trailers and one sign not exceeding 50 cumulative square feet advertising the prime contractor, subcontractor(s), architect, financing institution and similar data for the period of construction, beginning with the issuance of a construction permit and concluding with the issuance of a certificate of occupancy or one year, whichever is less, provided said trailer(s) and sign are on the site where construction is taking place and set back at least 10 feet from all street and lot lines.

E. Permitted conditional uses.

- (1) Accessory apartments, as conditional uses, and the requirements for all of those residences shall be the same as for single-family residences within this zone. Accessory apartments can be developed as an optional development scheme and are subject to the following:

- (a) Conditional accessory apartments that are not located within a single-family detached dwelling unit are prohibited.
- (b) Studio apartments are prohibited.
- (c) Conditional accessory apartments in the R-1.5 Zoning District shall be limited to one such accessory apartment per the lesser of one lot or one single-family detached dwelling unit.
- (d) Conditional accessory apartments shall be no larger than 40% of the net habitable floor area of the single-family detached dwelling unit in which they are located and shall contain no less than the minimum net habitable floor area as required by the City's Affordable Housing Ordinance, regardless of whether or not the conditional accessory apartment is to be created under the City's Affordable Housing Ordinance, as applicable.
- (e) Any increase in the number of bedrooms on the lot in question caused by the addition of a conditional accessory apartment to an existing single-family detached dwelling shall require compliance with the parking requirements of the RSIS (N.J.S.A. 5:21-1 et seq.).
- (f) Entrances to conditional accessory apartments shall be limited to the front or side elevations of the single-family detached dwelling unit in which they are located. If located on a side elevation, such entrance shall be situated within the front 1/3 of the structure.
- (g) All conditional accessory apartments shall comply with the Americans with Disabilities Act (ADA) and the accessibility and adaptability requirements of N.J.A.C. 5:94-3.14.

F. Area and yard requirements for permitted uses and accessory structures.

Category	Requirement	
	Hotels/Motels	Other Uses

Category	Requirement	
	Hotels/Motels	Other Uses
Principal buildings, minimum		
Minimum lot area	10,000 square feet	5,000 square feet
Minimum lot frontage	100 feet	50 feet
Minimum lot width	100 feet	50 feet
Minimum lot depth	100 feet	100 feet
Minimum setback ¹		
Side yard, each	8 feet ²	8 feet ²
Front yard	10 feet	10 feet
Rear yard	15 feet	15 feet
Maximum building height	49 feet	36 feet from base flood elevation (BFE) or 3 stories, whichever is less
Maximum building coverage	80%	80%
Maximum lot coverage	80%	80%
Accessory building, minimum		
Distance to front line	N/A	N/A
Distance to side line	4 feet	4 feet
Distance to rear line	4 feet	4 feet
Distance to other buildings	4 feet	4 feet

NOTES:

¹ For the purposes of this section, setbacks shall be clear, unoccupied and unobstructed space measured at right angles between a lot line and the building envelope and shall extend from grade to sky, except for the permitted encroachments detailed hereinbelow, provided that such encroachments do not inhibit the free flow of pedestrian traffic. Setbacks shall be construed as minimum distances. Greater setbacks are permitted, provided that the specific distances and design relate to the architecture of the subject building elevation, and further provided that the setback area is heavily treated with a combination of elements detailed hereinbelow.

² Zero-foot setback where adjoining structures are constructed with a common party wall, provided that access to the rear of each side of the structure is maintained via a service alley, and further provided that the parking requirements for each use are maintained via a shared parking or similar arrangement.

G. Design standards. The following design standards have been established in order to enhance the City's tourist economic base while creating an attractive and inviting pedestrian-scaled environment in the Motel Commercial Zoning District. While this chapter does not mandate a specific theme for a development in the MC Zoning District, designers are strongly encouraged to recognize the historic setting of North Wildwood as a family-oriented seashore resort when selecting a design theme. The following regulations shall be treated as design elements subject to variance relief:

(1) The entirety of all building elevations fronting a numbered avenue(s), such as Surf and/or Atlantic Avenue(s), regardless of building height, shall be considered a front yard and primary elevation, with facades and appurtenances treated accordingly.

(2) Elevations of all buildings which do not front a numbered avenue(s), such as Surf and/or Atlantic Avenue(s), when visible from a public right-of-way (i.e., above the height of adjacent buildings, whether present or prospective), shall

be considered a front yard and primary elevation, with facades and appurtenances treated accordingly.

- (3) All building elevations, including those of accessory buildings, shall coordinate form, materials, color and detailing to achieve design harmony and continuity.
- (4) In considering facade treatment, the applicant/developer is encouraged to include a combination of rich detailing, texture, shadow lines and color. Such treatment may include, but need not be limited to:
 - (a) Awnings and canopies.
 - (b) Building articulation.
 - (c) Coping, fascia, soffits and architectural filigree.
 - (d) Signage.
 - (e) Use of color, light and shadows.
 - (f) Other aesthetic features consistent with the Design Guidelines for the Wildwoods Boardwalk (Appendix XX), as applicable.
- (5) The above notwithstanding, the main entrance to a development in the MC Zoning District need only be located on a single elevation, with facades and appurtenances treated accordingly.
- (6) For public parking lots:
 - (a) Public parking lots shall be no closer than six feet to any lot line, and said area shall be suitably landscaped. Landscaped islands, triangles or strips planted with shrubbery and trees shall be distributed throughout the parking lot in order to break the view of rows of parked cars but in a manner not impairing visibility.
 - (b) Any public parking lot open for business after dark will be illuminated with lamp fixtures emitting a minimum of one footcandle between the hours of 1/2 hour after sunset to 1/2 hour before sunrise, except when the parking lot is empty.
 - (c) All paid public parking lots shall be paved with macadam or concrete with striped parking spaces no less than nine feet by 18 feet. The parking lot surface shall be maintained in a clean and level fashion.
 - (d) Public parking lots shall be licensed by the City of North Wildwood and conform to applicable codes of the City.
- (7) For hotels and motels, the following standards are applicable:
 - (a) The public lobby, registration (check-in) and information station (front desk) serving a hotel and/or motel in the MC Zoning District may have its public entrances on any building elevation, regardless if whether such entrance fronts a numbered avenue(s), such as Surf and/or Atlantic Avenue(s).
 - (b) Each hotel or motel dwelling unit shall provide a minimum of 250 square feet of net habitable floor area for each unit containing one

sleeping room and one bathroom and 350 square feet of net habitable floor area for each unit containing one sleeping room, one bathroom and cooking facilities. There shall be a residency limitation on all guests of 30 days, provided that the residency limitation shall not apply to an employee living on the premises.

- (c) A permanent on-site superintendent's apartment or living quarters shall be permitted within a hotel or motel and shall be included in the calculation of the permitted density and the number of units with cooking facilities.

(8) In order to create an attractive and inviting pedestrian-scaled environment in the MC Zoning District, long runs of blank, unarticulated or unadorned walls, at the pedestrian level or above, are prohibited. Designers are encouraged to include both horizontal and vertical building articulation, combinations of windows (faux or real), architectural detailing and ornamentation to create an attractive and exciting design on all building facades. In furtherance of this requirement:

- (a) No exterior building wall shall have an uninterrupted horizontal run along a single plane for more than 50 linear feet, and no exterior building wall shall have an uninterrupted vertical run for more than 24 feet. The intent of this regulation may be achieved via structural or ornamental treatment.
- (b) Horizontal articulation of rooflines is strongly encouraged.
- (c) While glass elements are permitted as architectural features, blank walls and the use of glass curtain wall construction are prohibited.
- (d) The uses of dramatic corporate icons and outdoor theatrical lighting are encouraged in harmony with the historic setting of North Wildwood as a family-oriented seashore resort.
- (e) Where the exterior wall(s) of a building abut an adjacent residential use, the facade shall be heavily landscaped and buffered from such residential use.
- (f) Street frontages. In order to maximize the vibrancy of the street frontage within the MC Zoning District:
 1. With the exception of ground-floor garage entry/exitways, the ground-floor frontage of all structures within the Motel Zoning District abutting a numbered avenue(s), such as Surf and/or Atlantic Avenue(s), shall be devoted to active uses or shall be designed as a decorative streetscape with such treatment and features as may be required to provide a sense of excitement and vibrancy along an otherwise lifeless facade.
 2. Excessive building runs on the same plane at the ground-floor level shall be avoided. A combination of building articulation, facade differentiation and other architectural treatments shall

be required to provide the illusion of active uses (e.g., storefronts).

3. Where designed as an active use, such ground-floor frontage shall include clear storefront glass areas to display the nature of the use within. Such windows may be either typical large, single panes or multiple smaller panes separated by mullions.
 4. Each individual use shall have its own independent entryway from the sidewalk/street right-of-way. Frontage may either have identical designs to reinforce the overall design of the building or varied designs to express individual uses.
 5. Where designed as a decorative streetscape, such treatment may include, but need not be limited to, landscaping and hardscaping, benches and other street furniture, decorative lighting (both pedestrian and architectural lighting standards), statuary and other public art, and like and similar features which achieve the stated goal both during the day and nighttime hours, for the full 12 months of the year.
 6. With the exception of the decorative streetscape treatments described herein, sidewalks shall extend from the building facade to the curb.
 7. For the purposes of this section, setbacks shall be clear, unoccupied and unobstructed space measured at right angles between a lot line and the building envelope and shall extend from grade to sky, except for the following permitted encroachments, provided that such encroachments do not inhibit the free flow of pedestrian traffic:
 - a. Awnings,* canopies* and porte cocheres.*
 - b. Flag/banner poles.
 - c. Bicycle racks,* benches,* trash receptacles* and other street furniture.*
 - d. Pedestrian walkways, breezeways and atria.
 - e. Ornamental architectural features.*
 - f. Parking areas and access drives thereto.
 - g. Tables for outdoor dining.*
 - h. Signage and lighting.
 - i. Fences and landscaping.*
 - j. Like and similar features.
- (g) Outdoor dining shall take place on site but not be located in the public sidewalk and/or public/street right-of-way. Outside tables and seats may be situated outside of the building on the parcel/lot but not in the public/street right-of-way. No operation of a business in the MC Zoning District shall be located in such a way that less than five

feet of paved sidewalk remains for the exclusive use of the traveled way for pedestrians, nor shall any such operation of the business or outside tables and seats project or protrude into, on or above the required five-foot-wide pedestrian passageway.

(h) Setbacks shall be construed as minimum distances. Greater setbacks are permitted, provided that the specific distances and design relate to the architecture of the subject building elevation, and further provided that the setback area is heavily treated with a combination of elements designated above by asterisks(*).

(i) Setbacks shall not apply to vacated rights-of-way. Awnings and canopies servicing street-level commercial space entryways may extend into/onto a public right-of-way at a distance to the curb, with support of said awnings and canopies at the curb and building facade. The public right-of-way underneath the awnings and canopies shall remain clear.

H. Screening.

(1) For hotels/motels, delivery and loading areas, mechanical equipment, garbage and recycling storage and similar back-of-the-house functions shall be enclosed within the building and shall be screened so as not to be visible from any public right-of-way or adjacent property.

(2) For all other uses, delivery and loading areas, mechanical equipment, garbage and recycling storage and similar back-of-the-house functions, functions shall be enclosed within the building to the extent practicable. Otherwise, such functions shall be screened so as not to be visible from any public right-of-way or adjacent property.

(3) Pergolas, trellises or other screening above parked vehicles is required where exposed flat roofs are used as parking decks and for mechanical and related items.

I. General Requirements.

(1) Any principal building may contain more than one permitted use and/or organization, provided that the total building coverage of the combined activities does not exceed the maximum building coverage specified for the district and, further, that each activity occupies a minimum gross floor area of 500 square feet for uses in the zoning district.

(2) More than one principal building shall be permitted in all structures. All principal buildings shall be separated by a minimum of 20 feet, provided such separation is to be used solely for pedestrian circulation. All buildings shall be separated by a minimum of 50 feet where any part of such separation is to be used for parking or vehicular circulation. However, the separation requirements should not be construed to prohibit covered pedestrian walkways when the roof or covering of such walkway extends between the buildings. Pedestrian circulation zones shall be marked with yellow cross-stripping

pavement markings and marked with signage as "No Parking or Standing Zones" if adjacent to automobile traffic or parking areas.

- (3) All buildings on a single commercial site shall be compatibly designed, whether constructed all at one time or in stages over a period of time. All building walls facing any street or residential district line shall be suitably finished for aesthetic purposes.
- (4) Merchandise, products, equipment or similar materials or objects can be displayed or stored outside so long as the merchandise, products, equipment or similar materials or objects shall be located/installed in such a manner that they do not interfere with or are not located in the sidewalk area to prevent free travel of pedestrians. No operation of a business in the MC Zoning District shall be located in such a way that less than five feet of paved sidewalk remains for the exclusive use of the traveled way for pedestrians, nor shall any such operation of the business or outside tables and seats project or protrude into, on or above the required five-foot-wide pedestrian passageway.
- (5) All areas not utilized for buildings, parking, loading, access aisles, driveways or pedestrian walkways shall be suitably landscaped with shrubs, ground cover, seeding or similar plantings and maintained in good condition. Suggested plant species are referenced in Appendix A.
- (6) Air-conditioning/HVAC compressor units and emergency electrical generators are not permitted in the front yard of any principal structure and/or lot. Air-conditioning/HVAC compressor units and emergency electrical generators are not permitted in the front 50% of a side yard setback; and as to any such equipment that is located in a side yard setback, it shall be screened so as to not be visible from any street or adjoining property when viewed from ground level. Temporary (i.e., removable) window air-conditioning units and temporary ductless air-conditioning/HVAC compressor units that do not project more than one foot beyond the existing structure are permitted when incorporated into an existing building by way of renovation. Replacement of in-kind units, without any increase in footprint size, located in the setback area prior to the adoption of this section are exempt from this regulation.
- (7) Landscaping shall be provided in the front yard area and shall be reasonably distributed throughout the entire front yard area. Suggested plant species are referenced in Appendix A.[5]
- (8) Bicycle racks shall be located on the business site, with a minimum capacity of seven bicycles. No locking mechanisms need to be provided. The racks shall be located/installed in such a manner that they do not interfere with or are not located in the public/street right-of-way and/or sidewalk area.

J. Sign Requirements.

- (1) General signage standards.

- (a) While not located on the Boardwalk, the signage section of the Design Guidelines for the Wildwoods Boardwalk (Appendix XX and

referenced and incorporated herein) shall serve as the philosophical underpinnings for the standards for signage in the MC Zoning District, with specific standards established accordingly hereinbelow. All exterior signs shall identify uses, activities or functions of the development on which the sign is located. No advertising of any product, use or activity outside of the development shall be permitted.

- (b) Signage for similar project elements shall be coordinated and similarly themed to provide a unifying style. All signs for individual uses shall conform in character with all other signs in the complex and shall blend with the overall architectural scheme of the district.
- (c) This regulation shall not be construed to mean that all signs must be identical or to prohibit unique sign designs where necessary and appropriate, but rather that, absent specific justification (i.e., branding/themeing requirements for themed retail outlets or food and beverage outlets), sign design shall be complementary and consistent.
- (d) No vacant signs or sign boxes shall be permitted. Where vacancies occur, corresponding signage shall be immediately replaced with general development or other appropriate signage. Similarly, any sign which falls into a state of disrepair shall immediately be repaired or replaced.
- (e) This regulation shall not be construed to include intentional removal of sign faces in the off-season, which is a typical practice along the Wildwoods Boardwalk. However, upon any such intentional removal, an aesthetically treated replacement panel shall be employed so as not to leave a visibly vacant sign box.
- (f) All signs must be professionally designed and constructed. Homemade-type plywood, coroplast or cardboard signs or home-computer-generated-type signs are expressly prohibited.
- (g) Sign lighting shall be appropriate for the type and style of sign proposed and may include LED, neon or other illumination. Similarly, the use of neon lighting or similar material to create sculptural logo or iconographic images is encouraged.
- (h) No restrictions are established for interior project signage (defined as the interior wall area of a project, whether within an enclosed structure or on the inward-facing frontage of a structure internal to a project.). Developers are encouraged to establish a creative interior sign package consistent with the type and scope of the project proposed.

(2) Project identification signage.

- (a) Each elevation of a principal building may have one building-mounted project identification sign depicting the name of the project and such other logo or corporate iconography as may be appropriate. While the size, location and configuration of such signage shall be appropriate to the elevation on which such sign is located, such sign shall be located at the uppermost section of the building, but shall be no higher than the roofline of the wall on which such sign is affixed, and shall have a total sign area not exceeding 10 feet in height multiplied by the width of the building elevation on which such sign is affixed. However, each such sign may extend to a maximum of 20 feet in height multiplied by the width of the building elevation on which such sign is affixed, provided the sign conforms to the conditional signage standards detailed hereinbelow. The bottom edge of such sign shall be a minimum of 10 feet from finished grade if located on a numbered avenue (i.e., 26th or 25th Avenue), Surf Avenue or Atlantic Avenue, but in no case shall it project below the awning, canopy or other element on which such sign is affixed.
- (b) In addition to the project identification signs as permitted herein, each porte cochere or primary entranceway of a principal building may have one building-mounted project identification sign depicting the name of the project and such other logo or corporate iconography as may be appropriate. While the size, location and configuration of such signage shall be appropriate to the porte cochere or entranceway on which such sign is located, such sign shall not exceed the length of the awning, canopy or other element over which such sign is affixed. The bottom edge of such sign shall be a minimum of 10 feet from finished grade if located on a numbered avenue, Surf Avenue or Atlantic Avenue, but in no case shall it project below the awning, canopy or other element on which such sign is affixed. The height of such sign shall be 12 feet from finished grade, but in no case higher than the awning, canopy or other element on which such sign is affixed, and shall have a total sign area not exceeding two feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed. However, such signage may extend to a maximum of four feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed, provided such sign conforms to the conditional signage standards detailed herein. In such case, the height of such sign shall be 14 feet from finished grade.
- (c) Each principal building may have one freestanding project identification (pole) sign per street frontage depicting the name of the project and such other logo or corporate iconography as may be

appropriate. The location and configuration of such signage shall be appropriate to the street frontage on which such sign is located. However, freestanding signs shall respect the building setbacks as provided for herein. Each such identification sign shall not exceed 150 square feet in area or 25 feet in height. However, each such sign may extend to a maximum of 1,000 square feet in area and 50 feet in height, provided it conforms to the conditional signage standards detailed hereinbelow.

(3) Use-oriented identification signage.

- (a) Each permitted principal use within but visible from the outside of a hotel/motel may have one use-oriented identification sign mounted above the storefront of such use, depicting the name of the use and such other logo or corporate iconography as may be appropriate.
- (b) Each individual use-oriented identification sign shall not exceed the length of the storefront over which such sign is affixed. The bottom edge of such sign shall be a minimum of 10 feet from finished grade if located on a numbered avenue, Surf Avenue or Atlantic Avenue, but in no case shall it project below the awning, canopy or other element on which such sign is affixed.
- (c) Such sign shall be no higher than the awning, canopy or other element on which such sign is affixed and shall have a total sign area not exceeding two feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed. However, each such sign may extend to a maximum of four feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed, provided such sign conforms to the conditional signage standards detailed hereinbelow.

(4) See § 276-40 (requirements for signs) for additional standards.

K. Minimum off-street parking. Each individual use shall provide parking spaces according to the following minimum provisions. Where a permitted use of land includes different specific activities with different specific parking requirements, individually computing the parking requirements for each different activity and adding the resulting numbers together shall obtain the total number of required parking spaces.

(1) Hotels and motels shall provide parking as follows:

Room Size (square feet)	Parking Spaces (per unit)
Under 375	1.1
376 to 800	1.25
801 to 1,250	1.5
Over 1,250	2.0

Plus 1 space for every 10 seats provided in an ancillary restaurant

- (a) Freestanding parking garages or storage sheds are not permitted as part of a motel development. Accordingly, all garages and storage structures shall be physically attached to the motel. It is the City's intention not to permit traditional, open parking decks wherein parked vehicles are visible to the public from any right-of-way. Window-like cutouts and/or other architectural elements are required so as to resemble hotel/motel units while providing for garage ventilation as necessary. Parking garages may be attached by way of an enclosed walkway, which may be elevated or at grade. Off-site parking lots can be located off site from the motel development within the block hosting the subject property and the block frontage facing the subject property.
- (b) For purposes of this section:
1. The term "block hosting the subject property" shall mean the entirety of the block on which the property proposing the expansion of multifamily development units is located; and
 2. The term "block frontage facing the subject property" shall mean the (typically 1/2) portion of the block across the street from the subject property between intersecting streets.
- (2) Bed-and-breakfast establishments shall provide one space per sleeping room, plus two spaces for the permanent living quarters of the owner.
- (3) Permitted uses such as those uses listed in § 276-24B(3), (4), (5) and (8) shall provide parking at the ratio of one space per 400 square feet of gross floor area.
- (4) Traditional open-air, active, sports-oriented entertainment/recreation elements, such as tennis courts and miniature golf courses, shall provide one space per each hole, plus one space for each employee, but in all cases a sufficient number of spaces shall be provided to accommodate expected needs for any permitted recreational use.
- (5) Permitted uses such as those uses listed in § 276-24B(6) shall provide a minimum of one space for every six seats, but in all cases a sufficient number of spaces to prevent any parking along private driveways, fire lanes and aisles. Outdoor seating/dining areas intended for use during spring, summer and

autumn months shall not be considered when calculating the number of parking spaces required by this subsection.

(6) Shared parking use of open parking lots with other permitted uses of the MC Zoning District is highly encouraged.

(7) See § 276-35 (requirements for parking) for additional standards.

L. Minimum off-street loading; trash and garbage locations.

(1) The need for, location and design of off-street loading and unloading areas shall be considered and determined at the time of site plan review. Off-street loading and unloading areas shall take place on site but not in the public/street right-of-way.

(2) The need for, location and design of trash and garbage locations shall be considered and determined at the time of site plan review. Recycling, trash and garbage loading and unloading areas shall take place on site but not in the public/street right-of-way. All solid waste not stored within a building shall be stored within an enclosed container.

(3) Each use must include provisions for the collection, disposition and recycling of recyclable materials, including newspapers, leaves, white high-grade paper, glass bottles and jars, aluminum, corrugated cardboard, and tin and bimetal cans. The amount of recyclable material generated weekly by each use shall be quantified and reviewed during site plan review to determine whether the storage area to contain a week's accumulation of recyclable material is adequate in size and location. The storage area shall be designed for truck access for pickup of materials and shall be suitably screened from view if located outside a building.

(4) Recycling, trash and garbage loading and unloading areas shall be marked with yellow cross-striping pavement markings and marked with signage as "No Parking or Standing Zones" if adjacent to automobile traffic or parking areas.

(5) For hotels/motels, delivery and loading areas, mechanical equipment, garbage and recycling storage and similar back-of-the-house functions shall be enclosed within the building and shall be screened so as not to be visible from any public right-of-way or adjacent property.

(6) See § 276-44 for additional standards.

Section Two. The portion of Ordinance 1177, as amended, that has been codified in the Code of the City of North Wildwood is hereby amended to establish new sub-chapter 276-24.1:

§ 276-24.1. MC-2 - Motel Commercial 2

A. Purpose statement.

(1) The purpose of the Motel Commercial - 2 (MC-2) Zone is to revitalize the City's lodging industry by protecting existing motel facilities from demolition and/or conversion to nontransient use and by encouraging the renovation of existing motels to modern standards, thereby supporting the City's tourist-oriented economy as well as supporting the Wildwoods Convention Center,

both as an amenity in and of itself and as an economic generator for the region.

(2) The portion of the former MC Zoning District between 16th and 17th Avenue is reclassified as the new MC-2 Zoning District.

(3) In order to provide for new investment and the reasonable use of smaller parcels located within the MC-2 zone, the development of single-family detached dwelling units shall be permitted.

B. Principal permitted uses on the land and in buildings, as defined in § 276-7 (Definitions and word usage). Multiple principal uses are permitted within a single lot or building.

(1) Hotels and motels, as defined in § 276-7 (Definitions and word usage).

(a) The hotel or motel structure shall:

1. Maintain a public lobby/front desk area or registration (check-in) and information station (front desk) serving hotel/motel guests and the general public with in-house staff available on a twenty-four-hour basis.
2. Maintain a linen closet, ice machine and beverage/candy vending area, at a minimum, on alternating floors.
3. The structure may provide the following amenities: restaurants, banquet or dining rooms, conference rooms, swimming pools and other aquatic facilities designed for use on a year-round basis, room service, linen service and other normal and customary elements to such facilities.
4. Be designed with back-of-the-house linen and garbage chutes accessing all floors.
5. Maintain full-time, on-site staff and management.
6. Maintain a published business phone number and, to the extent that such advertising is part of the facilities' business model, advertise daily rentals and hotel-like services to the general public.
7. Pay sales tax, use tax and tourism room tax as required by the Tourism Improvement and Development District Act (N.J.S.A. 40:54D-1 et seq.).
8. Be designed and managed such that each utility (water, sewer, electric, natural gas, telephone and cable television) servicing a hotel or motel structure shall commonly meter its service to all units within such structure and shall commonly bill such service to the hotel or motel management entity.

(b) Hotels and motels which are converted to and/or owned in the form of a Condominium Association, commonly referred to as "condotels," consisting of individually owned units within a hotel or

motel structure shall be subject to the foregoing and the following regulations:

1. Individually owned hotel or motel units shall be defined as a privately owned unit(s) within a hotel or motel structure which are made available for sale to the general public for investment purposes only. These units shall be rented, used, let, or hired out for compensation, exclusively for transient occupancy by the general public, by reservation or walk-up without reservations, on a daily or weekly basis, but in any case, without a lease, for occupancy of not less than one night nor more than 20 continuous nights.
 2. These units shall not be used for any primary residential purpose on either a temporary or permanent basis.
 3. These units shall not be used for any primary residential purpose on either a temporary or permanent basis.
- (2) Bed-and-breakfast establishments.
 - (3) Retail sales of goods customarily required/desired by the City's tourist visitor base, including, but not limited to, sporting goods; hobby and craft items; books; photographic and video items; seashore-related clothing and dry goods; antiques; artworks; toys; gifts; novelties, notions and variety items; jewelry; and like and similar items.
 - (4) Retail sales of services customarily required/desired by the City's tourist visitor base, including, but not limited to, barber, beauty and nail services; specialized day spa services; and like and similar personal services.
 - (5) Bicycle, beach accessory and water-sport sales and rental, including sales or rental venues (storefronts) for off-site pickup or activity.
 - (6) Restaurants, bars and taverns (defined as an establishment serving alcoholic beverages and cooked-to-order food which is prepared and served on the premises), and specialty food and beverage outlets, such as bakeries, candy stores, ice cream parlors and like and similar uses, including those serving alcoholic beverages. Such establishments may be enclosed or open-air and may serve in a dine-in or (with the exception of alcoholic beverages) take-out manner.
 - (7) Public parking lots.
 - (8) Enclosed active, sports-oriented entertainment/recreation elements, such as fitness centers, swimming pools, bowling alleys, skating rinks, and other like and similar attractions, excluding amusement arcades.
 - (9) Traditional open-air, active, sports-oriented entertainment/recreation elements, such as tennis courts and miniature golf courses.
 - (10) Publicly oriented tourist information centers, public safety substations for municipal service providers, public restrooms and other public purpose uses.

(11) Detached single family dwelling units, as defined in § 276-7, pursuant to the bulk requirements and standards located within the R-1.5 zone, as set forth within § 276-15.1F.

C. Prohibited uses. All uses not specifically permitted are prohibited.

D. Permitted accessory structures and uses:

- (1) Such ancillary uses as are normal and customary to a permitted principal use in a family-oriented, seashore environment, including, but not limited to, fitness centers, tennis courts, swimming pools, bathhouses and changing areas, lounges, bars (defined as an establishment serving alcoholic beverages but not food), and kiosks serving alcoholic beverages.
- (2) Automated teller machines (ATMs), provided that, if accessed from the exterior of a building, such machines shall be installed within the wall of the building, it being the intent not to permit freestanding exterior ATM kiosks. ATM kiosks wholly located and accessed from the interior of a building are permitted.
- (3) Off-street parking lots and/or structures attributed to a principal use.
- (4) Fences and walls (see § 276-30, Fences, walls and sight triangles).
- (5) Private residential sheds for the storage of objects by the residents of the property, on the same lot and/or parcel, each not exceeding 15 feet in height from grade/ground elevation, and altogether not exceeding 150 square feet in gross floor area. All residential sheds must be anchored in accordance with § 276-51B(6)(a) to prevent flotation, collapse, or lateral movement of the structure. Private residential sheds may not encroach into the front yard required for the residential use in the zoning district in which it is located.
- (6) Signs [see § 276-24J referenced herein and § 276-40 (requirements for signs)].
- (7) Permanently installed garages and storage buildings.
- (8) Satellite dish antennas (see Chapter 212 of the Code). All satellite dish antennas shall be no larger than four feet in diameter, located on the principal structure, or as an accessory structure meeting the accessory structure yard requirements stated below and located in the rear yard. For all practical purposes, satellite dish antennas shall not be seen from the front facade of the building or the street.
- (9) Public utility cabinet(s) not exceeding three feet in height, with adequate landscaping screening as necessary and not located in sight triangle easements at street corner intersections. It is recommended that public utility cabinet(s) be located underground in watertight vaults. Suggested plant species are referenced in Appendix A.
- (10) Handicapped access to structures. A ramp to provide handicapped access to structures may encroach into the front, side or rear yard required for the permitted use in the zoning district in which it is located, provided:

- (a) The intrusion shall be into the front yard only if it is impossible to provide handicapped access to the side or rear of the building premises.
 - (b) The intrusion into the front, side or rear yard shall not be allowed any closer than five feet to the applicable property line.
 - (c) The ramp shall be constructed so as to comply with all applicable construction standards as to size, slope and other details.
- (11) Public utility lines for the transportation, distribution, or control of water, electricity, gas, oil, steam, CATV and telephone communications, and their supporting members, other than buildings or structures, shall not be required to be located on a lot, nor shall this chapter be interpreted as to prohibit the use of a property in any zone for the above uses. All public utility lines shall be located in the utility strip if paralleling the street and shall be installed underground as practical as possible.
- (12) Solar energy systems (see Article XII).
- (13) Christmas tree sales. The annual sale of Christmas trees is permitted between December 1 and December 25, inclusive.
- (14) Public election voting places. The provisions of this chapter shall not be construed as to interfere with the temporary use of any property as a voting place in connection with a municipal or other public election.
- (15) Outdoor dining with tables on the sidewalk in front of or on the side of the use as permitted in § 276-24B(6) as listed above. Outdoor dining shall take place on site but not be located in the public sidewalk and/or public/street right-of-way. Outside tables and seats may be situated outside of the building on the parcel/lot but not in the public/street right-of-way. No operation of a business in the MC Zoning District shall be located in such a way that less than five feet of paved sidewalk remains for the exclusive use of the traveled way for pedestrians, nor shall any such operation of the business or outside tables and seats project or protrude into, on or above the required five-foot-wide pedestrian passageway.
 - (a) The hours of operation of outdoor dining shall be limited to the hours of operation of the associated restaurant. In no event shall the hours of operation go past 12:00 midnight.
 - (b) Outdoor dining is a separate accessory use, as it is defined as any part of a food establishment located outdoors.
 - (c) Adequate lighting shall be provided to promote safe passage of pedestrians and for patrons.
 - (d) Awnings and/or umbrellas may be used in conjunction with the outdoor dining area. Awnings shall be adequately secured. Awnings, including supporting structures, must be within the property line. The bottom of the awning shall be seven feet from the ground.

(16) Temporary construction trailers and one sign not exceeding 50 cumulative square feet advertising the prime contractor, subcontractor(s), architect, financing institution and similar data for the period of construction, beginning with the issuance of a construction permit and concluding with the issuance of a certificate of occupancy or one year, whichever is less, provided said trailer(s) and sign are on the site where construction is taking place and set back at least 10 feet from all street and lot lines.

E. Permitted conditional uses.

(1) Accessory apartments, as conditional uses, and the requirements for all of those residences shall be the same as for single-family residences within this zone. Accessory apartments can be developed as an optional development scheme and are subject to the following:

- (a) Conditional accessory apartments that are not located within a single-family detached dwelling unit are prohibited.
- (b) Studio apartments are prohibited.
- (c) Conditional accessory apartments in the R-1.5 Zoning District shall be limited to one such accessory apartment per the lesser of one lot or one single-family detached dwelling unit.
- (d) Conditional accessory apartments shall be no larger than 40% of the net habitable floor area of the single-family detached dwelling unit in which they are located and shall contain no less than the minimum net habitable floor area as required by the City's Affordable Housing Ordinance, regardless of whether or not the conditional accessory apartment is to be created under the City's Affordable Housing Ordinance, as applicable.
- (e) Any increase in the number of bedrooms on the lot in question caused by the addition of a conditional accessory apartment to an existing single-family detached dwelling shall require compliance with the parking requirements of the RSIS (N.J.S.A. 5:21-1 et seq.).
- (f) Entrances to conditional accessory apartments shall be limited to the front or side elevations of the single-family detached dwelling unit in which they are located. If located on a side elevation, such entrance shall be situated within the front 1/3 of the structure.
- (g) All conditional accessory apartments shall comply with the Americans with Disabilities Act (ADA) and the accessibility and adaptability requirements of N.J.A.C. 5:94-3.14.

F. Area and yard requirements for permitted uses and accessory structures.

Category	Requirement	
	Hotels/Motels	Other Uses
Principal buildings, minimum		
Minimum lot area	10,000 square feet	5,000 square feet
Minimum lot frontage	100 feet	50 feet

Category	Requirement	
	Hotels/Motels	Other Uses
Minimum lot width	100 feet	50 feet
Minimum lot depth	100 feet	100 feet
Minimum setback ¹		
Side yard, each	8 feet ²	8 feet ²
Front yard	10 feet	10 feet
Rear yard	15 feet	15 feet
Maximum building height	49 feet	36 feet from base flood elevation (BFE) or 3 stories, whichever is less
Maximum building coverage	80%	80%
Maximum lot coverage	80%	80%
Accessory building, minimum		
Distance to front line	N/A	N/A
Distance to side line	4 feet	4 feet
Distance to rear line	4 feet	4 feet
Distance to other buildings	4 feet	4 feet

NOTES:

¹ For the purposes of this section, setbacks shall be clear, unoccupied and unobstructed space measured at right angles between a lot line and the building envelope and shall extend from grade to sky, except for the permitted encroachments detailed hereinbelow, provided that such encroachments do not inhibit the free flow of pedestrian traffic. Setbacks shall be construed as minimum distances. Greater setbacks are permitted, provided that the specific distances and design relate to the architecture of the subject building elevation, and further provided that the setback area is heavily treated with a combination of elements detailed hereinbelow.

² Zero-foot setback where adjoining structures are constructed with a common party wall, provided that access to the rear of each side of the structure is maintained via a service alley, and further provided that the parking requirements for each use are maintained via a shared parking or similar arrangement.

G. Design standards. The following design standards have been established in order to enhance the City's tourist economic base while creating an attractive and inviting pedestrian-scaled environment in the Motel Commercial Zoning District. While this chapter does not mandate a specific theme for a development in the MC Zoning District, designers are strongly encouraged to recognize the historic setting of North Wildwood as a family-oriented seashore resort when selecting a design theme. The following regulations shall be treated as design elements subject to variance relief:

- (1) The entirety of all building elevations fronting a numbered avenue(s), such as Surf and/or Atlantic Avenue(s), regardless of building height, shall be considered a front yard and primary elevation, with facades and appurtenances treated accordingly.
- (2) Elevations of all buildings which do not front a numbered avenue(s), such as Surf and/or Atlantic Avenue(s), when visible from a public right-of-way (i.e., above the height of adjacent buildings, whether present or prospective), shall be considered a front yard and primary elevation, with facades and appurtenances treated accordingly.

- (3) All building elevations, including those of accessory buildings, shall coordinate form, materials, color and detailing to achieve design harmony and continuity.
- (4) In considering facade treatment, the applicant/developer is encouraged to include a combination of rich detailing, texture, shadow lines and color. Such treatment may include, but need not be limited to:
 - (a) Awnings and canopies.
 - (b) Building articulation.
 - (c) Coping, fascia, soffits and architectural filigree.
 - (d) Signage.
 - (e) Use of color, light and shadows.
 - (f) Other aesthetic features consistent with the Design Guidelines for the Wildwoods Boardwalk (Appendix XX), as applicable.
- (5) The above notwithstanding, the main entrance to a development in the MC Zoning District need only be located on a single elevation, with facades and appurtenances treated accordingly.
- (6) For public parking lots:
 - (a) Public parking lots shall be no closer than six feet to any lot line, and said area shall be suitably landscaped. Landscaped islands, triangles or strips planted with shrubbery and trees shall be distributed throughout the parking lot in order to break the view of rows of parked cars but in a manner not impairing visibility.
 - (b) Any public parking lot open for business after dark will be illuminated with lamp fixtures emitting a minimum of one footcandle between the hours of 1/2 hour after sunset to 1/2 hour before sunrise, except when the parking lot is empty.
 - (c) All paid public parking lots shall be paved with macadam or concrete with striped parking spaces no less than nine feet by 18 feet. The parking lot surface shall be maintained in a clean and level fashion.
 - (d) Public parking lots shall be licensed by the City of North Wildwood and conform to applicable codes of the City.
- (7) For hotels and motels, the following standards are applicable:
 - (a) The public lobby, registration (check-in) and information station (front desk) serving a hotel and/or motel in the MC Zoning District may have its public entrances on any building elevation, regardless if whether such entrance fronts a numbered avenue(s), such as Surf and/or Atlantic Avenue(s).
 - (b) Each hotel or motel dwelling unit shall provide a minimum of 250 square feet of net habitable floor area for each unit containing one sleeping room and one bathroom and 350 square feet of net habitable floor area for each unit containing one sleeping room, one bathroom

and cooking facilities. There shall be a residency limitation on all guests of 30 days, provided that the residency limitation shall not apply to an employee living on the premises.

- (c) A permanent on-site superintendent's apartment or living quarters shall be permitted within a hotel or motel and shall be included in the calculation of the permitted density and the number of units with cooking facilities.

(8) In order to create an attractive and inviting pedestrian-scaled environment in the MC Zoning District, long runs of blank, unarticulated or unadorned walls, at the pedestrian level or above, are prohibited. Designers are encouraged to include both horizontal and vertical building articulation, combinations of windows (faux or real), architectural detailing and ornamentation to create an attractive and exciting design on all building facades. In furtherance of this requirement:

- (a) No exterior building wall shall have an uninterrupted horizontal run along a single plane for more than 50 linear feet, and no exterior building wall shall have an uninterrupted vertical run for more than 24 feet. The intent of this regulation may be achieved via structural or ornamental treatment.
- (b) Horizontal articulation of rooflines is strongly encouraged.
- (c) While glass elements are permitted as architectural features, blank walls and the use of glass curtain wall construction are prohibited.
- (d) The uses of dramatic corporate icons and outdoor theatrical lighting are encouraged in harmony with the historic setting of North Wildwood as a family-oriented seashore resort.
- (e) Where the exterior wall(s) of a building abut an adjacent residential use, the facade shall be heavily landscaped and buffered from such residential use.
- (f) Street frontages. In order to maximize the vibrancy of the street frontage within the MC Zoning District:
 1. With the exception of ground-floor garage entry/exitways, the ground-floor frontage of all structures within the Motel Zoning District abutting a numbered avenue(s), such as Surf and/or Atlantic Avenue(s), shall be devoted to active uses or shall be designed as a decorative streetscape with such treatment and features as may be required to provide a sense of excitement and vibrancy along an otherwise lifeless facade.
 2. Excessive building runs on the same plane at the ground-floor level shall be avoided. A combination of building articulation, facade differentiation and other architectural treatments shall be required to provide the illusion of active uses (e.g., storefronts).

3. Where designed as an active use, such ground-floor frontage shall include clear storefront glass areas to display the nature of the use within. Such windows may be either typical large, single panes or multiple smaller panes separated by mullions.
 4. Each individual use shall have its own independent entryway from the sidewalk/street right-of-way. Frontage may either have identical designs to reinforce the overall design of the building or varied designs to express individual uses.
 5. Where designed as a decorative streetscape, such treatment may include, but need not be limited to, landscaping and hardscaping, benches and other street furniture, decorative lighting (both pedestrian and architectural lighting standards), statuary and other public art, and like and similar features which achieve the stated goal both during the day and nighttime hours, for the full 12 months of the year.
 6. With the exception of the decorative streetscape treatments described herein, sidewalks shall extend from the building facade to the curb.
 7. For the purposes of this section, setbacks shall be clear, unoccupied and unobstructed space measured at right angles between a lot line and the building envelope and shall extend from grade to sky, except for the following permitted encroachments, provided that such encroachments do not inhibit the free flow of pedestrian traffic:
 - a. Awnings,* canopies* and porte cocheres.*
 - b. Flag/banner poles.
 - c. Bicycle racks,* benches,* trash receptacles* and other street furniture.*
 - d. Pedestrian walkways, breezeways and atria.
 - e. Ornamental architectural features.*
 - f. Parking areas and access drives thereto.
 - g. Tables for outdoor dining.*
 - h. Signage and lighting.
 - i. Fences and landscaping.*
 - j. Like and similar features.
- (g) Outdoor dining shall take place on site but not be located in the public sidewalk and/or public/street right-of-way. Outside tables and seats may be situated outside of the building on the parcel/lot but not in the public/street right-of-way. No operation of a business in the MC Zoning District shall be located in such a way that less than five feet of paved sidewalk remains for the exclusive use of the traveled way for pedestrians, nor shall any such operation of the business or

outside tables and seats project or protrude into, on or above the required five-foot-wide pedestrian passageway.

- (h) Setbacks shall be construed as minimum distances. Greater setbacks are permitted, provided that the specific distances and design relate to the architecture of the subject building elevation, and further provided that the setback area is heavily treated with a combination of elements designated above by asterisks(*).
- (i) Setbacks shall not apply to vacated rights-of-way. Awnings and canopies servicing street-level commercial space entryways may extend into/onto a public right-of-way at a distance to the curb, with support of said awnings and canopies at the curb and building facade. The public right-of-way underneath the awnings and canopies shall remain clear.

H. Screening.

- (1) For hotels/motels, delivery and loading areas, mechanical equipment, garbage and recycling storage and similar back-of-the-house functions shall be enclosed within the building and shall be screened so as not to be visible from any public right-of-way or adjacent property.
- (2) For all other uses, delivery and loading areas, mechanical equipment, garbage and recycling storage and similar back-of-the-house functions, functions shall be enclosed within the building to the extent practicable. Otherwise, such functions shall be screened so as not to be visible from any public right-of-way or adjacent property.
- (3) Pergolas, trellises or other screening above parked vehicles is required where exposed flat roofs are used as parking decks and for mechanical and related items.

I. General Requirements.

- (1) Any principal building may contain more than one permitted use and/or organization, provided that the total building coverage of the combined activities does not exceed the maximum building coverage specified for the district and, further, that each activity occupies a minimum gross floor area of 500 square feet for uses in the zoning district.
- (2) More than one principal building shall be permitted in all structures. All principal buildings shall be separated by a minimum of 20 feet, provided such separation is to be used solely for pedestrian circulation. All buildings shall be separated by a minimum of 50 feet where any part of such separation is to be used for parking or vehicular circulation. However, the separation requirements should not be construed to prohibit covered pedestrian walkways when the roof or covering of such walkway extends between the buildings. Pedestrian circulation zones shall be marked with yellow cross-striping pavement markings and marked with signage as "No Parking or Standing Zones" if adjacent to automobile traffic or parking areas.

- (3) All buildings on a single commercial site shall be compatibly designed, whether constructed all at one time or in stages over a period of time. All building walls facing any street or residential district line shall be suitably finished for aesthetic purposes.
- (4) Merchandise, products, equipment or similar materials or objects can be displayed or stored outside so long as the merchandise, products, equipment or similar materials or objects shall be located/installed in such a manner that they do not interfere with or are not located in the sidewalk area to prevent free travel of pedestrians. No operation of a business in the MC Zoning District shall be located in such a way that less than five feet of paved sidewalk remains for the exclusive use of the traveled way for pedestrians, nor shall any such operation of the business or outside tables and seats project or protrude into, on or above the required five-foot-wide pedestrian passageway.
- (5) All areas not utilized for buildings, parking, loading, access aisles, driveways or pedestrian walkways shall be suitably landscaped with shrubs, ground cover, seeding or similar plantings and maintained in good condition. Suggested plant species are referenced in Appendix A.
- (6) Air-conditioning/HVAC compressor units and emergency electrical generators are not permitted in the front yard of any principal structure and/or lot. Air-conditioning/HVAC compressor units and emergency electrical generators are not permitted in the front 50% of a side yard setback; and as to any such equipment that is located in a side yard setback, it shall be screened so as to not be visible from any street or adjoining property when viewed from ground level. Temporary (i.e., removable) window air-conditioning units and temporary ductless air-conditioning/HVAC compressor units that do not project more than one foot beyond the existing structure are permitted when incorporated into an existing building by way of renovation. Replacement of in-kind units, without any increase in footprint size, located in the setback area prior to the adoption of this section are exempt from this regulation.
- (7) Landscaping shall be provided in the front yard area and shall be reasonably distributed throughout the entire front yard area. Suggested plant species are referenced in Appendix A.[5]
- (8) Bicycle racks shall be located on the business site, with a minimum capacity of seven bicycles. No locking mechanisms need to be provided. The racks shall be located/installed in such a manner that they do not interfere with or are not located in the public/street right-of-way and/or sidewalk area.

J. Sign Requirements.

- (1) General signage standards.
 - (a) While not located on the Boardwalk, the signage section of the Design Guidelines for the Wildwoods Boardwalk (Appendix XX and referenced and incorporated herein) shall serve as the philosophical underpinnings for the standards for signage in the MC Zoning

District, with specific standards established accordingly hereinbelow. All exterior signs shall identify uses, activities or functions of the development on which the sign is located. No advertising of any product, use or activity outside of the development shall be permitted.

- (b) Signage for similar project elements shall be coordinated and similarly themed to provide a unifying style. All signs for individual uses shall conform in character with all other signs in the complex and shall blend with the overall architectural scheme of the district.
- (c) This regulation shall not be construed to mean that all signs must be identical or to prohibit unique sign designs where necessary and appropriate, but rather that, absent specific justification (i.e., branding/themeing requirements for themed retail outlets or food and beverage outlets), sign design shall be complementary and consistent.
- (d) No vacant signs or sign boxes shall be permitted. Where vacancies occur, corresponding signage shall be immediately replaced with general development or other appropriate signage. Similarly, any sign which falls into a state of disrepair shall immediately be repaired or replaced.
- (e) This regulation shall not be construed to include intentional removal of sign faces in the off-season, which is a typical practice along the Wildwoods Boardwalk. However, upon any such intentional removal, an aesthetically treated replacement panel shall be employed so as not to leave a visibly vacant sign box.
- (f) All signs must be professionally designed and constructed. Homemade-type plywood, coroplast or cardboard signs or home-computer-generated-type signs are expressly prohibited.
- (g) Sign lighting shall be appropriate for the type and style of sign proposed and may include LED, neon or other illumination. Similarly, the use of neon lighting or similar material to create sculptural logo or iconographic images is encouraged.
- (h) No restrictions are established for interior project signage (defined as the interior wall area of a project, whether within an enclosed structure or on the inward-facing frontage of a structure internal to a project.). Developers are encouraged to establish a creative interior sign package consistent with the type and scope of the project proposed.

(2) Project identification signage.

- (a) Each elevation of a principal building may have one building-mounted project identification sign depicting the name of the project and such other logo or corporate iconography as may be appropriate.

While the size, location and configuration of such signage shall be appropriate to the elevation on which such sign is located, such sign shall be located at the uppermost section of the building, but shall be no higher than the roofline of the wall on which such sign is affixed, and shall have a total sign area not exceeding 10 feet in height multiplied by the width of the building elevation on which such sign is affixed. However, each such sign may extend to a maximum of 20 feet in height multiplied by the width of the building elevation on which such sign is affixed, provided the sign conforms to the conditional signage standards detailed hereinbelow. The bottom edge of such sign shall be a minimum of 10 feet from finished grade if located on a numbered avenue (i.e., 26th or 25th Avenue), Surf Avenue or Atlantic Avenue, but in no case shall it project below the awning, canopy or other element on which such sign is affixed.

- (b) In addition to the project identification signs as permitted herein, each porte cochere or primary entranceway of a principal building may have one building-mounted project identification sign depicting the name of the project and such other logo or corporate iconography as may be appropriate. While the size, location and configuration of such signage shall be appropriate to the porte cochere or entranceway on which such sign is located, such sign shall not exceed the length of the awning, canopy or other element over which such sign is affixed. The bottom edge of such sign shall be a minimum of 10 feet from finished grade if located on a numbered avenue, Surf Avenue or Atlantic Avenue, but in no case shall it project below the awning, canopy or other element on which such sign is affixed. The height of such sign shall be 12 feet from finished grade, but in no case higher than the awning, canopy or other element on which such sign is affixed, and shall have a total sign area not exceeding two feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed. However, such signage may extend to a maximum of four feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed, provided such sign conforms to the conditional signage standards detailed herein. In such case, the height of such sign shall be 14 feet from finished grade.
- (c) Each principal building may have one freestanding project identification (pole) sign per street frontage depicting the name of the project and such other logo or corporate iconography as may be appropriate. The location and configuration of such signage shall be appropriate to the street frontage on which such sign is located. However, freestanding signs shall respect the building setbacks as

provided for herein. Each such identification sign shall not exceed 150 square feet in area or 25 feet in height. However, each such sign may extend to a maximum of 1,000 square feet in area and 50 feet in height, provided it conforms to the conditional signage standards detailed hereinbelow.

(3) Use-oriented identification signage.

- (a) Each permitted principal use within but visible from the outside of a hotel/motel may have one use-oriented identification sign mounted above the storefront of such use, depicting the name of the use and such other logo or corporate iconography as may be appropriate.
- (b) Each individual use-oriented identification sign shall not exceed the length of the storefront over which such sign is affixed. The bottom edge of such sign shall be a minimum of 10 feet from finished grade if located on a numbered avenue, Surf Avenue or Atlantic Avenue, but in no case shall it project below the awning, canopy or other element on which such sign is affixed.
- (c) Such sign shall be no higher than the awning, canopy or other element on which such sign is affixed and shall have a total sign area not exceeding two feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed. However, each such sign may extend to a maximum of four feet in height multiplied by the width of the awning, canopy or other element on which such sign is affixed, provided such sign conforms to the conditional signage standards detailed hereinbelow.

(4) See § 276-40 (requirements for signs) for additional standards.

K. Minimum off-street parking. Each individual use shall provide parking spaces according to the following minimum provisions. Where a permitted use of land includes different specific activities with different specific parking requirements, individually computing the parking requirements for each different activity and adding the resulting numbers together shall obtain the total number of required parking spaces.

(1) Hotels and motels shall provide parking as follows:

Room Size (square feet)	Parking Spaces (per unit)
Under 375	1.1
376 to 800	1.25
801 to 1,250	1.5
Over 1,250	2.0

Plus 1 space for every 10 seats provided in an ancillary restaurant

(a) Freestanding parking garages or storage sheds are not permitted as part of a motel development. Accordingly, all garages and storage structures shall be physically attached to the motel. It is the City's intention not to permit traditional, open parking decks wherein parked vehicles are visible to the public from any right-of-way. Window-like cutouts and/or other architectural elements are required so as to resemble hotel/motel units while providing for garage ventilation as necessary. Parking garages may be attached by way of an enclosed walkway, which may be elevated or at grade. Off-site parking lots can be located off site from the motel development within the block hosting the subject property and the block frontage facing the subject property.

(b) For purposes of this section:

1. The term "block hosting the subject property" shall mean the entirety of the block on which the property proposing the expansion of multifamily development units is located; and
2. The term "block frontage facing the subject property" shall mean the (typically 1/2) portion of the block across the street from the subject property between intersecting streets.

- (2) Bed-and-breakfast establishments shall provide one space per sleeping room, plus two spaces for the permanent living quarters of the owner.
- (3) Permitted uses such as those uses listed in § 276-24B(3), (4), (5) and (8) shall provide parking at the ratio of one space per 400 square feet of gross floor area.
- (4) Traditional open-air, active, sports-oriented entertainment/recreation elements, such as tennis courts and miniature golf courses, shall provide one space per each hole, plus one space for each employee, but in all cases a sufficient number of spaces shall be provided to accommodate expected needs for any permitted recreational use.
- (5) Permitted uses such as those uses listed in § 276-24B(6) shall provide a minimum of one space for every six seats, but in all cases a sufficient number of spaces to prevent any parking along private driveways, fire lanes and aisles. Outdoor seating/dining areas intended for use during spring, summer and autumn months shall not be considered when calculating the number of parking spaces required by this subsection.
- (6) Shared parking use of open parking lots with other permitted uses of the MC Zoning District is highly encouraged.
- (7) See § 276-35 (requirements for parking) for additional standards.

L. Minimum off-street loading; trash and garbage locations.

- (1) The need for, location and design of off-street loading and unloading areas shall be considered and determined at the time of site plan review. Off-street

loading and unloading areas shall take place on site but not in the public/street right-of-way.

- (2) The need for, location and design of trash and garbage locations shall be considered and determined at the time of site plan review. Recycling, trash and garbage loading and unloading areas shall take place on site but not in the public/street right-of-way. All solid waste not stored within a building shall be stored within an enclosed container.
- (3) Each use must include provisions for the collection, disposition and recycling of recyclable materials, including newspapers, leaves, white high-grade paper, glass bottles and jars, aluminum, corrugated cardboard, and tin and bimetal cans. The amount of recyclable material generated weekly by each use shall be quantified and reviewed during site plan review to determine whether the storage area to contain a week's accumulation of recyclable material is adequate in size and location. The storage area shall be designed for truck access for pickup of materials and shall be suitably screened from view if located outside a building.
- (4) Recycling, trash and garbage loading and unloading areas shall be marked with yellow cross-striping pavement markings and marked with signage as "No Parking or Standing Zones" if adjacent to automobile traffic or parking areas.
- (5) For hotels/motels, delivery and loading areas, mechanical equipment, garbage and recycling storage and similar back-of-the-house functions shall be enclosed within the building and shall be screened so as not to be visible from any public right-of-way or adjacent property.
- (6) See § 276-44 for additional standards.

Section Three. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Four. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Five. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: March 19, 2024

PB Recommendation:

Advertised:

Hearing/Final:

Advertised:

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1931

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 200, CONSTRUCTION CODES, OF THE CODE OF
THE CITY OF NORTH WILDWOOD**

BE IT ORDAINED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

Section One. Chapter 200 of the Code of the City of North Wildwood is hereby amended and supplemented by the addition of a new section, which shall be codified as §200-5 and which shall read as follows:

§200-5. Licensing of Contractors.

A. Definitions.

COMMERCIAL CONTRACTOR

Shall mean a person engaged in the business of making real estate improvements to any property that is not residential or noncommercial property and includes a corporation, partnership, association and any other form of business organization or entity, and its officers, representatives, agents and employees.

NONCOMMERCIAL PROPERTY

Shall mean multi-unit structure other than single or two family used in whole or in part as a place of residence, and all structures appurtenant thereto, and any portion of the lot or site on which the structure is situated which is devoted to the residential use of the structure.

REAL ESTATE IMPROVEMENT

Shall mean the remodeling, altering, renovating, repairing, resorting, modernizing, moving, demolishing, or otherwise improving or modifying of the whole or any part of any residential or noncommercial property. Real estate improvement shall also include insulation installation, and the conversion of existing commercial structures into residential or noncommercial property.

REAL ESTATE IMPROVEMENT CONTRACT

Shall mean an oral or written agreement for the performance of a real estate improvement between a contractor and an owner, tenant or lessee, of a residential or noncommercial property, and includes all agreements under which the contractor is to perform labor or render services for real estate improvements or furnish materials in connection therewith.

RESIDENTIAL CONTRACTOR

Shall mean a person engaged in the business of making or selling real estate improvements and includes a corporation, partnership, association and any other form of business organization or entity, and its officers, representatives, agents and employees.

B. Application.

1. All persons desiring to become registered commercial contractors in the City of North Wildwood shall make application to the Construction Official, on forms provided by the Construction Official and return it with the license registration fee to the Construction Official. It shall be sufficient for any one member of a firm or corporation to make application, take the examination, be certified and be licensed. Only one registration fee and one annual renewal fee shall be required of any firm or corporation.
2. Each commercial contractor shall submit the following on forms provided by the Construction Official:
 - a. Trade name and type of license applying for.
 - b. Owner/contractor name.
 - c. Address, office telephone number and home phone number.
 - d. Insurance name, address and policy number.

C. License.

1. Every person who qualifies as determined by the Construction Official shall be licensed by the construction official to engage in and carry on any business in the City of North Wildwood.
2. No person shall engage in any work as a residential contractor until he or she has registered with the New Jersey Department of Community Affairs, if such registration is mandated under the New Jersey Contractors' Registration Act (N.J.S.A. 56:8-136), or has been exempt from said registration by any one of the exceptions found in N.J.S.A. 56:8-140.
3. No person shall engage in any work as a commercial contractor until he or she has secured a license from the City of Wildwood under the requirements of this section.
4. No person who is exempt from registration under the New Jersey Contractors' Registration Act (N.J.S.A. 56-8-136) shall engage in any work as a residential contractor unless such person has secured a license from the City of North Wildwood under the requirements of this section.
5. The Construction Official is authorized to issue licenses upon the delivery to him of the certification and payment of the license registration fee. The license shall entitle the holder to be designated as a registered contractor, and shall only apply to the person or firm to whom issued.

D. Fees; Term of License; Renewal; Types of Contractors.

1. Licenses shall run from January 1 to December 31 of each calendar year. Neither the license registration fee nor the annual renewal fee shall be prorated. For contractors, the license registration fee shall be two hundred fifty (\$250.00) dollars and the annual renewal fee shall be one hundred fifty (\$150.00) dollars. If a license is not renewed during the first three months of the year, prior to March 31, it shall be treated as a new license, however, it shall not be considered a grace period for obtaining such license and any contractor who performs work as a commercial contractor without such license shall be in violation of this chapter.
2. For the purpose of this chapter, contractors shall include but be not limited to the following contractors:
 - a. Air conditioning and refrigeration.
 - b. Awning installation.
 - c. Brick and block masons, concrete and cement.
 - d. Building.
 - e. Carpeting installation.
 - f. Carpentry.

- g. Contractors not otherwise classified, i.e., jobbers.
- h. Excavating, filling or cleaning of land.
- i. Floor and wall finishing.
- j. General.
- k. House moving.
- l. Iron and steel.
- m. Landscape gardening and nursery.
- n. Locksmiths.
- o. Metal storm door and window installation.
- p. Painting.
- q. Pile driving.
- r. Plastering.
- s. Plate glass and glazing.
- t. Roofing.
- u. Sign design and erecting.
- v. TV, Radio and Cellular antennas.
- w. Tile setting.
- x. Erection of a permanent or temporary tent.

E. Revocation of License.

1. If any person licensed in accordance with the provisions of this section shall violate any statute, ordinance or regulation in the execution of any work for which a permit is required by the applicant in the City of North Wildwood, the Construction Official and/or the building subcode official shall revoke the license of such licensee immediately. The Construction Official and/or building subcode official shall not restore such license during such time as the violation exists or remains.
2. Any contractor whose license has been revoked under the provisions of this section may be relicensed by the construction official provided that the grounds upon which such license was revoked are removed or corrected, or upon payment of the prescribed fee. Notwithstanding anything contained herein to the contrary, any person or entity whose license has been revoked two times shall be prohibited from being relicensed by the City of North Wildwood. This provision shall also apply to the individuals designated as being responsible for the conduct of the nonproprietorship licensee.
3. Any contractor whose license has been revoked shall have the right to a hearing before the city commissioners by giving notice in writing to the construction official within ten days after receipt of the notice of revocation.

F. Insurance.

No license shall be issued unless and until the applicant shall submit satisfactory evidence in writing that he is covered by liability insurance with a combined single limit of five hundred thousand (\$500,000.00) dollars per occurrence. The City of North Wildwood shall be named as "Additional Insured" on the applicant's liability policy.

Section Two. The portion of Ordinance 1578 that has been codified in the Code of the City of North Wildwood at §200-3 is hereby amended and supplemented by the addition of a new section, which shall be codified as §200-3D and which shall read as follows:

D. The Construction Official, at his sole discretion, may waive construction permit surcharge fees and/or enforcing agency fees in connection with any construction, reconstruction, alteration or improvement performed by or on behalf of any charitable or non-profit entity, or for the purpose of providing or enhancing accessibility for any disabled person.

Section Three. The portion of Ordinance 1578 that has been codified in the Code of the City of North Wildwood at §200-3 is hereby amended and supplemented by the addition of a new section, which shall be codified as §200-3E and which shall read as follows:

E. The minimum construction permit fee shall be \$75.00.

Section Four. If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section Five. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

Section Six. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: March 19, 2024
Advertised: March 27, 2024
Public Hearing/Final: April 16, 2024
Advertised: April 24, 2024

**CITY OF NORTH WILDWOOD
COUNTY OF CAPE MAY, NEW JERSEY**

ORDINANCE NO. 1930

**BOND ORDINANCE PROVIDING FOR
VARIOUS CAPITAL IMPROVEMENTS BY
AND FOR THE CITY OF NORTH
WILDWOOD, IN THE COUNTY OF CAPE
MAY, STATE OF NEW JERSEY;
APPROPRIATING \$4,000,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF
\$3,800,000 IN BONDS OR NOTES TO
FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY
OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY**
(not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the City of North Wildwood, in the County of Cape May, State of New Jersey (the “City”). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$4,000,000, said sum being inclusive of \$200,000 as the amount of down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.*, as amended and supplemented (the “Local Bond Law”). The down payment is now available therefor by virtue of either provisions or a provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes or from moneys actually held by the City.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof, and to meet the part of the \$4,000,000 appropriation not provided for by application hereunder of the down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$3,800,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in the principal amount not exceeding \$3,800,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued, include, but are not limited to, the following:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) <u>Streets, Roads And Bulkheads</u> – Various Improvements to Streets, Roads and Bulkheads Throughout The City, Such Improvements Including, But Not Limited To, As Applicable, Milling, Paving, Reconstruction And Resurfacing Of The Street, Road and/or Bulkhead, The Repairing And/Or Installation Of Associated Curbs, Sidewalks, Driveway Aprons, Drainage Improvements, And Roadway Painting, Landscaping And Aesthetic Improvements.	\$2,000,000	\$1,900,000	\$100,000	20 years
(ii) <u>Buildings, Grounds And Beaches</u> - Various Improvements To City Buildings, Grounds And Beaches Including, But Not Limited To, Seawall Repair And Beach Replenishment	\$2,000,000	\$1,900,000	\$100,000	15.00 years
TOTALS	<u>\$4,000,000</u>	<u>\$3,800,000</u>	<u>\$200,000</u>	

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications.

(c) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$3,800,000.

(d) The estimated cost of said improvement or purpose is \$4,000,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said improvement or purpose in the amount of \$200,000.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Cape May and/or a private entity make a contribution or grant in aid to the City, for the improvement and purpose authorized hereby and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Cape May and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County

of Cape May and/or a private entity, shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the City shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the City is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the Office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the City may lawfully undertake as a general improvement or purpose, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 17.50 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$3,800,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$800,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.100-2 or any successor provisions of federal income tax law.

SECTION 10. The City Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The City Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 10c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the

opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The City covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Patrick T. Rosenello, Mayor

W. Scott Jett, City Clerk

Introduced: March 19, 2024
Advertised: March 27, 2024
Hearing/Final: April 16, 2024
Advertised: April 24, 2024

(Effective May 15, 2024)

**CITY OF NORTH WILDWOOD
CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

ORDINANCE NO. 1929

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the City of North Wildwood in the County of Cape May finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council of the City of North Wildwood hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 801,404.93 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council of the City of North Wildwood hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of North Wildwood, in the County of Cape May a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the City of North Wildwood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 801,404.93 and that the CY 2024 municipal budget for the City of North Wildwood be approved and adopted in accordance with this ordinance.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

APPROVED:

Patrick T. Rosenello, Mayor

ATTEST:

W. Scott Jett, City Clerk

Introduced: March 5, 2024
Advertised: March 13, 2024
Hearing/Final: April 16, 2024
Advertised: April 24, 2024

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

PROCLAIMING WEEK OF MAY 5 -MAY 11, 2024 AS MUNICIPAL CLERKS WEEK

WHEREAS, the Office of Municipal Clerk, a time-honored and vital part of local government, exists throughout the world; and

WHEREAS, the Office of Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Office of Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their county, state, and international professional organizations; and

WHEREAS, it is most appropriate that the City of North Wildwood recognize the accomplishments of the Office of Municipal Clerk.

NOW THEREFORE BE IT RESOLVED that the Mayor and City Council of the City of North Wildwood does hereby recognize and proclaim the Week of May 5 through May 11, 2024 as Municipal Clerks Week.

BE IT FURTHER RESOLVED that appreciation be extended to the City Clerk and staff of the City of North Wildwood and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

STATE OF NEW JERSEY

COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated: April 16, 2024

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

**CITY OF NORTH WILDWOOD
Cape May County, New Jersey**

RESOLUTION

APPROVING PLACE-TO-PLACE TRANSFER (EXPANSION OF LICENSED PREMISES) OF PLENARY RETAIL CONSUMPTION LICENSE #0507-33-022-010 ISSUED TO 201 OLDE NJ AVE, L.L.C. t/a JOE JOE’S TACOS AND TEQUILA

WHEREAS, N.J.A.C. 13:2-7.2(c) indicates that expansion of licensed premises “shall require a place-to-place (expansion of premises) transfer application;” and

WHEREAS, 201 Olde NJ Ave, L.L.C. (“Applicant”) has made application unto the issuing authority of the City of North Wildwood, New Jersey, for a place-to-place transfer (expansion of licensed premises) as shown on the sketch attached to the application regarding Plenary Retail Consumption License #0507-33-022-010, and the required fees and appropriate application for said transfer having been received; and

WHEREAS, said Applicant has and/or is complying with all of the statutory requirements to effect said transfer and the issuing authority having found: (1) that the premises are suitable for said purposes; (2) that the application supplied by the Applicant is complete in all respects; and (3) that the Applicant and the premises are otherwise qualified to be licensed according to statutory, regulatory and local government alcoholic beverage control laws and regulations; and

WHEREAS, Proof of Publication of the necessary advertisement of the notice of said transfer has been received; and

WHEREAS, no objections to the requested transfer have been filed with the City Clerk, and this body is of the opinion that said application for transfer should be granted, **SUBJECT, HOWEVER, TO THE IMPOSITION OF A SPECIAL CONDITION.**

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that the place-to-place transfer (expansion of licensed premises) of Plenary Retail Consumption License #0507-33-022-010, as more particularly depicted on the sketch that accompanied the transfer application, be and the same hereby is approved for the place-to-place transfer to expand the licensed premises located at 201 Olde New Jersey Avenue, North Wildwood, New Jersey 08260 **SUBJECT, HOWEVER, TO THE FOLLOWING SPECIAL CONDITION:**

As to any area(s) approved for licensure by this Resolution that is not yet built, no alcoholic beverages shall be served until a Certificate of Occupancy has been issued by the Construction Official of the City of North Wildwood for such area(s).

BE IT FURTHER RESOLVED that the effective date of the aforementioned transfer is this 16th day of April, 2024.

BE IT FURTHER RESOLVED that the City Clerk, W. Scott Jett, RMC be and he hereby is authorized, empowered and directed to endorse said license to reflect the place-to-place transfer and denote a similar endorsement on the City’s records. Further, said City Clerk shall forward a certified copy of this Resolution, together with any necessary papers and documents, as required, to the Director of the New Jersey Division of Alcoholic Beverage Control.

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April, 2024.

Dated: April 16, 2024

Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

ISSUANCE OF AMUSEMENT GAME LICENSES

WHEREAS, an application has been made by the persons, firm and/or corporations set forth on the schedule attached hereto and made part thereof, for the issuance of Amusement Game License to be granted by this Issuing Authority; and

WHEREAS, all things required by applicant have been complied with, this Body is of the opinion that said applicant should be granted and the license issued.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of North Wildwood, in the County of Cape May and the State of New Jersey, that the Amusement Game License as set forth in this resolution be and is hereby granted for the year 2024, unto the person, firms and/or corporation herein recited, for the premises in North Wildwood, New Jersey, set opposite their respective name.

NW#/Licensee	Premises	Game #
#25 Brendan Norris	2405 Boardwalk	#1 Basketball Game
#26 Brendan Norris	2318 Boardwalk	#1 Basketball Game

OFFERED BY: _____ **SECONDED BY:** _____

STATE OF NEW JERSEY _____ **COUNTY OF CAPE MAY**
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April, 2024.

Dated: April 16, 2024

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

CITY OF NORTH WILDWOOD
Cape May County, New Jersey

RESOLUTION

**APPROVING REQUEST FOR REIMBURSEMENT FOR MONIES PAID TO
THE NORTH WILDWOOD BEACH PATROL PENSION PLAN**

WHEREAS, pursuant to Ordinance #1078, amended by Ordinance #1265 and Ordinance #1390, specifically Section III, which authorizes reimbursement requests for monies which have been deducted from employees' salaries for the Pension Fund during the term of their employment, the North Wildwood Beach Patrol Pension Commission has authorized, as set forth below, pension reimbursements for the following persons in the amounts listed:

SYDNEY NEWMAN	\$ 667.52
MATTHEW MAHON	\$1,709.02
COURTNEY GABBETT	\$727.84

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Members of City Council of the City of North Wildwood, County of Cape May and State of New Jersey, that the requests of the above listed Lifeguards are approved for reimbursement from the North Wildwood Beach Patrol Pension Plan in the amount of **\$ 3,104.38** for three (3) Lifeguards.

.....
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April, 2024.

Dated: ____ April 16, 2024 ____

Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

151-24

WHEREAS, pursuant to Ordinance #1078, amended by Ordinance #1265 and Ordinance #1390, the North Wildwood Beach Patrol Pension Commission has received requests from three lifeguards terminating their employment with the North Wildwood Beach Patrol and petitioning the Commission for the return of monies deducted from their salaries; and

WHEREAS, the North Wildwood Beach Patrol Pension Commission has determined that the following persons qualify for pension reimbursements in the amounts listed below:

SYDNEY NEWMAN	\$ 667.52
MATTHEW MAHON	\$1,709.02
COURTNEY GABBETT	\$727.84

NOW, THEREFORE, BE IT RESOLVED by the North Wildwood Beach Patrol Pension Commission that the persons listed below shall be entitled to pension reimbursements in the amounts listed below:

SYDNEY NEWMAN	\$ 667.52
MATTHEW MAHON	\$1,709.02
COURTNEY GABBETT	\$727.84

**NORTH WILDWOOD BEACH PATROL
PENSION PLAN COMMISSION**

Tom Edwards

Bryan Baker

Ron Simone

David Del Conte

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF WILDWOOD CREST FOR UNIFORM CONSTRUCTION CODE INSPECTIONS IN INSTANCES OF CONFLICTS OF INTEREST

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et. seq.*, authorizes municipalities to enter into agreements for the exchange and sharing of services; and

WHEREAS, the Regulations for the New Jersey Uniform Construction Code (the "UCC") are found in the New Jersey Administrative Code at N.J.A.C. 5:23-1.1, *et. seq.*; and

WHEREAS, the UCC, at N.J.A.C. 5:23-4.5(j), defines various scenarios as a conflict of interest for local construction officials and sub-code inspectors and indicate that in the event of a conflict of interest the affected official or inspector shall not perform an inspection and/or plan review; and

WHEREAS, the Wildwood Crest Construction Office and the North Wildwood Construction Office may in the future have conflict of interest situations arising; and

WHEREAS, North Wildwood and Wildwood Crest agree that the North Wildwood Construction Official and North Wildwood sub-code inspectors may conduct inspections and/or plan reviews in Wildwood Crest when the Wildwood Crest Construction Official or sub-code inspectors otherwise are prevented from conducting inspections and/or plan reviews by reason of the existence of a conflict of interest situation, and that the Wildwood Crest Construction Official and Wildwood Crest sub-code inspectors may conduct inspections and/or plan reviews in North Wildwood when the North Wildwood Construction Official or sub-code inspectors otherwise are prevented from conducting inspections and/or plan reviews by reason of the existence of a conflict of interest situation; and

WHEREAS, Council is of the opinion that it is in the best interests of the City of North Wildwood to approve a Shared Services Agreement with the Borough of Wildwood Crest which contains the characteristic of reciprocity between the municipalities and their respective Construction Offices for UCC Inspections in cases of conflict of interest; and

WHEREAS, Council deems it appropriate that in all cases of inspection and/or plan review by either municipality under said Agreement the entire permit fee shall be turned over to the municipality performing the inspection and/or plan review; and

WHEREAS, Council has determined that the sharing of UCC inspection and/or plan review services, in cases of conflict of interest, with the Borough of Wildwood Crest, is fair and equitable and serves the best interests of each municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) On behalf of the City of North Wildwood and contingent upon the adoption of a Resolution by the governing body of the Borough of Wildwood Crest that

is substantially similar to this Resolution, the Mayor and the City Clerk be and they hereby are authorized to execute a Shared Services Agreement with the Borough of Wildwood Crest which provides for the reciprocal provision of Uniform Construction Code inspections and/or plan reviews in instances of conflicts of interest.

3) The municipality performing an inspection and/or plan review under this Agreement shall be entitled to collection of the entire permit fee for the performance of said inspection and/or plan review.

4) The Shared Services Agreement authorized hereby shall be effective retroactively to January 1, 2024 and shall terminate on December 31, 2028.

5) The Shared Services Agreement authorized hereby shall be annexed to and made part of this Resolution.

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**
 I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated: April 16, 2024

Signed: _____
 W. Scott Jett, City Clerk

Approved: _____
 Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

145-24

SHARED SERVICES AGREEMENT

For

CONSTRUCTION CODE INSPECTIONS NECESSITATED
BY
CONSTRUCTION CODE CONFLICT OF INTEREST PROVISIONS
(N.J.A.C. 5:23-4.5(j))

Between

City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ 08260

And

Borough of Wildwood Crest
6101 Pacific Avenue
Wildwood Crest, NJ 08260

April 16, 2024

THIS SHARED SERVICES AGREEMENT ("Agreement") is entered into this ____ day of _____, 2024, by and between the **CITY OF NORTH WILDWOOD** ("North Wildwood"), a New Jersey municipality having municipal offices at 901 Atlantic Avenue, North Wildwood, New Jersey 08260 and the **BOROUGH OF WILDWOOD CREST** ("Wildwood Crest"), a New Jersey municipality having municipal offices at 6101 Pacific Avenue, Wildwood Crest, New Jersey, 08260.

Throughout this Agreement North Wildwood and Avalon each individually may be referred to as a "Party" and they collectively may be referred to as the "Parties."

PREAMBLE.

WHEREAS, North Wildwood and Wildwood Crest each have established a construction office pursuant to the provisions of the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted pursuant to those statutes including, but not necessarily limited to, all administrative regulations that are set forth at N.J.A.C. 5:23-1.1, *et. seq.* and, as a result, each Party's construction official and sub-code inspection officials are bound to abide by the conflict of interest provisions that are contained within those statutes and regulations; and

WHEREAS, with respect to conflicts of interest, N.J.A.C 5:23-4.5(j), in part, provides: "No person employed by an enforcing agency as a construction or subcode official or as an inspector shall knowingly carry out any inspection or enforcement procedure with respect to any property or business in which . . . his or her superior within the enforcing agency, or any close relative or household member of such superior, or any other public official or employee having any direct or indirect control over the funding or operations of the enforcing agency, or any household member of any such public official or employee, has an economic interest[;]" and

WHEREAS, N.J.A.C 5:23-4.5(j) further provides that when a conflict of interest arises then the affected official or inspector "shall arrange for the inspection or enforcement to be carried out either by another local enforcing agency or by the "Department of Community Affairs" and

WHEREAS, the Wildwood Crest Construction Office and the North Wildwood Construction

Office may in the future have conflict of interest situations arising; and

WHEREAS, North Wildwood and Wildwood Crest agree that the North Wildwood Construction Official and North Wildwood sub-code inspectors may conduct inspections and/or plan reviews in Wildwood Crest when the Wildwood Crest Construction Official or sub-code inspectors otherwise are prevented from conducting inspections and/or plan reviews by reason of the existence of a conflict of interest situation, and that the Wildwood Crest Construction Official and Wildwood Crest sub-code inspectors may conduct inspections and/or plan reviews in North Wildwood when the North Wildwood Construction Official or sub-code inspectors otherwise are prevented from conducting inspections and/or plan reviews by reason of the existence of a conflict of interest situation; and

WHEREAS, Council is of the opinion that it is in the best interests of the City of North Wildwood to approve a Shared Services Agreement with the Borough of Wildwood Crest which contains the characteristic of reciprocity between the municipalities and their respective Construction Offices for UCC Inspections in cases of conflict of interest; and

WHEREAS, Council deems it appropriate that in all cases of inspection and/or plan review by either municipality under said Agreement the entire permit fee shall be turned over to the municipality performing the inspection and/or plan review; and

WHEREAS, Council has determined that the sharing of UCC inspection and/or plan review services, in cases of conflict of interest, with the Borough of Wildwood Crest, is fair and equitable and serves the best interests of each municipality.

WHEREAS, the making and execution of this Agreement has been authorized by the governing body of each Party, specifically by Wildwood Crest Resolution # _____, dated _____, 2024 and by North Wildwood Resolution # _____, dated _____, 2024.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the exchange of mutual covenants and conditions and such other consideration as is set forth in this Agreement

and as authorized by the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A.

40A:65-1 *et. seq.*, North Wildwood and Wildwood Crest agree as follows:

1. **Incorporation of Preamble.** All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as if set forth at length.
2. **Nature and Extent of Services to be Provided.**
 - a. **Construction Officials.** In the event that the Wildwood Crest Construction Official is prevented from conducting any inspection within the confines of Wildwood Crest by reason of the existence of a conflict of interest situation then, upon the written request of the Wildwood Crest Construction Official, the North Wildwood Construction Official shall conduct such inspection(s) and shall perform all other ancillary duties in connection with such inspection(s) as are required by the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted thereunder which otherwise would have been performed by the Wildwood Crest Construction Official were that Official not prevented by statute and regulation from acting. By way of example, and not by way of limitation, such duties may include communicating with the party that requested the inspection(s), preparation and filing of such documents or reports as may be required by law and conducting re-inspections, if necessary.

In the event that the North Wildwood Construction Official is prevented from conducting any inspection within the confines of North Wildwood by reason of the existence of a conflict of interest situation then, upon the written request of the North Wildwood Construction Official, the Wildwood Crest Construction Official shall conduct such inspection(s) and shall perform all other ancillary duties in connection with such inspection(s) as are required by the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted thereunder which otherwise would have been performed by the North Wildwood Construction Official were that Official not prevented by statute and regulation from acting. By way of example, and not by way of limitation, such duties may include communicating with the party that requested the inspection(s), preparation and filing

of such documents or reports as may be required by law and conducting re-inspections, if necessary.

- b. **Subcode Officials.** In the event that any Wildwood Crest subcode official or inspector is prevented from conducting any inspection within the confines of Wildwood Crest by reason of the existence of a conflict of interest situation then, upon the written request of the Wildwood Crest Construction Official made to the North Wildwood Construction Official, the North Wildwood subcode official(s) or inspector(s) in the affected discipline(s) (*i.e.*, plumbing, electrical, fire, building, etc....) shall conduct such inspection(s) and shall perform all other ancillary duties in connection with such inspection(s) as are required by the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted thereunder which otherwise would have been performed by the Wildwood Crest subcode official(s) or inspector(s) were those officials or inspectors not prevented by statute and regulation from acting. As to the subcode officials that are necessary to comply with the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, North Wildwood represents that it has entered into a contract with an authorized on-site inspection and plan review agency for plumbing and electrical subcode duties under the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted pursuant to those statutes including, but not necessarily limited to, all administrative regulations that are set forth at N.J.A.C. 5:23-1.1, *et. seq.* In the event of a request made by Wildwood Crest pursuant to the provisions of this paragraph, the North Wildwood Construction Official shall be responsible for communicating the request to North Wildwood's contractor for the deployment to Wildwood Crest of the necessary subcode official(s) or inspector(s).

In the event that any North Wildwood subcode official or inspector is prevented from conducting any inspection within the confines of North Wildwood by reason of the existence of a conflict of interest situation then, upon the written request of the North Wildwood Construction Official made to the Wildwood Crest Construction Official, the Wildwood Crest subcode official(s) or inspector(s) in the affected discipline(s) (*i.e.*, plumbing, electrical, fire, building, etc....) shall conduct such inspection(s) and shall perform all other ancillary duties in connection with such inspection(s) as are required

by the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted thereunder which otherwise would have been performed by the North Wildwood subcode official(s) or inspector(s) were those officials or inspectors not prevented by statute and regulation from acting. As to the subcode officials that are necessary to comply with the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, Wildwood Crest represents that it has entered into a contract with an authorized on-site inspection and plan review agency for plumbing and electrical subcode duties under the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted pursuant to those statutes including, but not necessarily limited to, all administrative regulations that are set forth at N.J.A.C. 5:23-1.1, *et. seq.* In the event of a request made by North Wildwood pursuant to the provisions of this paragraph, the Wildwood Crest Construction Official shall be responsible for communicating the request to Wildwood Crest's contractor for the deployment to North Wildwood of the necessary subcode official(s) or inspector(s).

3. **Permit Fees.** All permit fees that are required under the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted thereunder, to be remitted to Wildwood Crest by any person making any inspection request to the Wildwood Crest Construction Office shall, in cases of conflict of interest when the appertaining inspections and/or plan reviews are conducted by the North Wildwood Construction Official and/or subcode official(s) or inspector(s), be turned over to North Wildwood.

All permit fees that are required under the State Uniform Construction Code Act, N.J.S.A. 52:27D-119, *et. seq.*, and the administrative regulations adopted thereunder, to be remitted to North Wildwood by any person making any inspection request to the North Wildwood Construction Office shall, in cases of conflict of interest when the appertaining inspections and/or plan reviews are conducted by the Wildwood Crest Construction Official and/or subcode official(s) or inspector(s), be turned over to Wildwood Crest.

4. **Payment Procedure.** Whenever any provision of this Agreement calls for reimbursement or payment of any sum of money by Wildwood Crest to North Wildwood, the North Wildwood Chief Financial Officer shall furnish to the Wildwood Crest Chief Financial

Officer such written records as will detail the reason that the reimbursement or payment is due and which further detail the amount that is due. Upon receipt of such documentation, the Wildwood Crest Chief Financial Officer shall provide to the North Wildwood Chief Financial Officer an appropriate voucher for the reimbursement or payment to be made. Upon receipt of such a voucher, it shall be executed by the appropriate North Wildwood officials and returned to the Wildwood Crest Chief Financial Officer for processing and payment in accordance with Wildwood Crest's normal procedures therefore.

Whenever any provision of this Agreement calls for reimbursement or payment of any sum of money by North Wildwood to Wildwood Crest, the Wildwood Crest Chief Financial Officer shall furnish to the North Wildwood Chief Financial Officer such written records as will detail the reason that the reimbursement or payment is due and which further detail the amount that is due. Upon receipt of such documentation, the North Wildwood Chief Financial Officer shall provide to the Wildwood Crest Chief Financial Officer an appropriate voucher for the reimbursement or payment to be made. Upon receipt of such a voucher, it shall be executed by the appropriate Wildwood Crest officials and returned to the North Wildwood Chief Financial Officer for processing and payment in accordance with North Wildwood's normal procedures therefore.

5. **Insurance.** North Wildwood and Wildwood Crest acknowledge that they are members of the Atlantic County Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund. The Parties agree to remain insured by said entities so long as this Agreement is in effect.
6. **Indemnification and Hold Harmless.** Each party hereto shall defend (and assume all costs, expenses and attorney's fees incurred in connection with such defense), indemnify and save harmless the other Party hereto, its elected and appointed officials, its employees, agents, volunteers and all others working on behalf of the other Party hereto from and against all claims, suits or actions of every kind or description for loss, damage or injury including, but not limited to, personal injury, death and/or property loss, costs, attorney's fees incurred, expense claims or demands that is/are made or brought against the other Party hereto, its elected and appointed officials, its employees, agents, volunteers and all others working on behalf of the other Party hereto, which arise out of,

or is alleged to have been caused in any manner whatsoever, or is alleged to arise out of, or is alleged to have been caused in any manner whatsoever, by reason of the performance of services pursuant to this Agreement or by the reason of the performance of any act in furtherance of the terms and conditions of this Agreement.

9. **Mediation of Disputes; Arbitration or Fact Finding.**

a. **Mediation of Disputes.** In the event of any dispute concerning the interpretation of the terms of this Agreement or of the obligations of any Party under this Agreement, the Parties shall attempt in good faith to resolve such dispute via consultation between their respective Business Administrators. If such consultation fails to resolve the dispute, then the Parties agree to submit the dispute to mediation. The mediation shall be initiated by one Party serving the other Party with a written demand to mediate. The mediation demand shall include the initiating Party's designation of a mediator. Within fourteen (14) days of receipt of the mediation demand the Party receiving the mediation demand shall provide the other Party with its written designation of a mediator. If the Parties cannot agree upon a single mediator, then the Parties' designated mediators shall jointly designate a third mediator and the mediation then shall be jointly mediated by the three (3) mediators so designated. The designated mediator(s) shall be either an active or retired New Jersey municipal administrator, a New Jersey licensed attorney-at-law or a retired judge of the Superior Court of New Jersey. Payment of mediation fees, costs and expenses shall be split evenly amongst the Parties. The mediated resolution of the dispute may include a provision that provides for something other than an even split of the mediation fees, costs and expenses.

b. **Arbitration or Fact Finding.** In the event that a dispute arises between the Parties as to the terms of the Agreement or the satisfactory performance of the services or other responsibilities provided for in the Agreement and such dispute cannot first be resolved by the mediation process described above then, in lieu of litigating the dispute, such disputes or questions shall be resolved by binding arbitration or binding fact finding procedures. The Parties hereunder agree that if such binding arbitration or binding fact-finding procedures are required to settle any questions or disputes, the parties hereunder agree that the Parties' respective Business Administrators shall mutually appoint a single arbitrator consistent with American Arbitration Association Rules. [N.J.S.A. 40A:65-

7(C)].

8. **Nonwaiver of Breach or of Remedies.** No waiver by a Party of any breach of this Agreement or of any representation hereunder by the other Party shall be deemed to be a waiver of any other breach by the other party (whether preceding or succeeding and whether or not of the same or similar nature), and no acceptance of performance by a Party after any breach by the other Party shall be deemed to be a waiver of any breach of this Agreement or of any representation hereunder by the other Party whether or not the first Party knows of such breach at the time it accepts such performance. No failure or delay by a Party to exercise any right it may have by reason of the default of the other Party shall operate as a waiver of default or modification of this Agreement or shall prevent the exercise of any right by the first Party while the other party continues to be so in default. Any remedy that either Party may have by reason of a breach of any provision of this Agreement by the other Party at all times shall be preserved and may not be waived.
9. **Force Majeure.** A Party that is prevented from, or is delayed in, performing an obligation under this Agreement by reason of natural disaster or calamity, acts of terrorism, war, acts of a government other than those of North Wildwood or Wildwood Crest, or similar force majeure beyond the control of the Parties shall not be considered a default of this Agreement.
10. **Notices.** All Notices given under this Agreement must be writing. Delivery of Notices by email shall not constitute an acceptable method of delivery of Notices under this Agreement and no Notice may be validly served by email. Notices shall be given by:
 - a. Personal delivery to the other Party's municipal clerk; or
 - b. Certified mail, Return Receipt Requested, addressed to the other Party's municipal clerk at the address written at the beginning of this Agreement; or
 - c. By a nationally recognized delivery service (e.g., Fed Ex; U.P.S.) that provides certification of delivery to the other Party's municipal clerk.
11. **Counterparts and/or Facsimile Signature.** This Agreement may be executed in any number of counterparts transmitted by telecopier, email or by any other means agreed upon by the Parties, any one of which shall constitute an original of this Agreement and all of which, when taken together, shall constitute one and the same Agreement.

When counterparts or facsimile copies have been executed by all Parties, they shall have the same effect as if the signatures to each counterpart or copy were upon the same document and such copies shall be deemed valid as originals. All parties agree that such signatures may be transferred to a single document at the request of either party.

12. **Effective Date; Initial Term; Termination.** This Agreement has been approved by resolution of the governing bodies of North Wildwood and Wildwood Crest duly adopted in accordance with law at public meetings held in accordance with the provisions of the Open Public Meetings Act and the provisions of the Uniform Shared Services and Consolidation Act. Upon execution of this Agreement on behalf of the Parties hereto, the effective date of this Agreement shall be January 1, 2024. The term of this Agreement shall end on December 31, 2028. Either Party may terminate this Agreement by providing written 60-day notice to the municipal clerk of the other Party.

13. **MISCELLANEOUS.**

- a. **Governing Law.** This Agreement shall be governed by the laws of the State of New Jersey.
- b. **Full Agreement; No Oral Modification.** The Parties have read this Agreement and it is a full statement of their understandings. This Agreement is not subject to oral modification and may only be changed by a writing approved, adopted and executed with the same formalities as were attendant to the approval, adoption and execution of this Agreement.
- c. **Headings.** The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of the substantive provisions of this Agreement in the first place.
- d. **Severability of Terms.** If any term or provision of this Agreement, to any extent, shall be determined by a court of competent jurisdiction to be invalid or unenforceable then it shall be severable and the remainder of this Agreement shall not be affected thereby and each remaining term and provision of this Agreement shall be valid and enforced to the fullest extent allowed by law.
- e. **Joint Preparation.** This Agreement is deemed to have been jointly prepared by the Parties hereto, and any uncertainty or ambiguity existing herein, if any, shall not be

Interpreted against any party, but shall be interpreted according to the application of the rules of interpretation for arm's-length agreements.

- f. **Filing.** Pursuant to N.J.S.A. 40A:65-4b, a copy of this Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs.
- g. **Public Inspection.** As required by N.J.S.A. 40A:65-5b, copies of this Agreement shall be open to public inspection at the offices of the Municipal Clerks in the City of North Wildwood and the Borough of Wildwood Crest.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their respective Mayors and their municipal seals affixed hereto and attested by their respective Clerks the day and year first written above to be effective on the date defined by this Agreement.

ATTEST:

CITY OF NORTH WILDWOOD

W. Scott Jett, City Clerk

Patrick T. Rosenello, Mayor

BOROUGH OF WILDWOOD CREST

ATTEST:

Patricia Feketics, Borough Clerk

Don Cabrera, Mayor

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, the Application (P-22-7-2) submitted by MW of Wildwood, LLC proposes to subdivide the property located at 802 New York Avenue, a/k/a Block 150, Lot 9, in the City’s R-2 Zoning District in order to create two (2) 50ft. x 80ft. lots suitable for the development of single-family dwellings as referenced in the application documents & subdivision plan. Only a subdivision plan has been submitted to the Board.

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on March 9, 2022; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$2,000.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$1,204.80.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April, 2024.

Dated: ___ April 16, 2024 _____

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

WHEREAS, the Application (Z-23-1-1) submitted by 802 New York Avenue, LLC requests a ‘c’ variance relief in order to construct a single-family residential dwelling at the property located at 204 West 8th Avenue, North Wildwood, NJ, a/k/a Block 150, Lot 8. The property is located in the R-2 Zoning District.

WHEREAS, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

WHEREAS, the application was reviewed & approved by the Planning Board & the Board’s professionals on March 9, 2022; and

WHEREAS, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

WHEREAS, the amount of funds submitted and escrowed was \$1,600.00 & Applicant has made written request for return of the unused balance, after Board professionals’ fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$852.50.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April, 2024.

Dated: April 16, 2024

Signed: _____
W. Scott Jett, City Clerk

Approved: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

City of North Wildwood

Cape May County, New Jersey

RESOLUTION

AUTHORIZING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – 2023 US EDA PUBLIC WORKS & ECONOMIC DEVELOPMENT FACILITIES GRANT FOR BOARDWALK RECONSTRUCTION & INFRASTRUCTURE IMPROVEMENTS PURSUANT TO N.J.S.A. 40A: 4-87

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the City of North Wildwood has received funding in the amount of \$1,149,518 in grant funds from the 2023 US EDA Public Works & Economic Development Facilities Grant for Boardwalk Reconstruction & Infrastructure Improvements.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of North Wildwood, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$1,149,518 which is now available as a revenue from:

Miscellaneous Revenues – section F:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
- 2023 US EDA Boardwalk Reconstruction & Infrastructure Improvements

BE IT FURTHER RESOLVED that the like sum of \$1,149,518 is hereby appropriated under the caption of:

General Appropriations

(A) Operations – Excluded from “CAPS”

Public and Private Programs Offset by Revenues:

- 2023 US EDA Boardwalk Reconstruction & Infrastructure Improvements

BE IT FURTHER RESOLVED that the Municipal Clerk will forward one copy of this resolution to the Director of Local Government Services.

STATE OF NEW JERSEY

COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated April 16, 2024

Signed _____
W. Scott Jett, City Clerk

Signed _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

City of North Wildwood
Cape May County, New Jersey

RESOLUTION

**AUTHORIZING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
– 2024 NJ UEZ GRANT FOR THE ADMIN BUDGET PURSUANT TO N.J.S.A.
40A: 4-87**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the City of North Wildwood has received funding in the amount of \$36,653 in grant funds from the 2024 NJ UEZ for Admin Budget.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of North Wildwood, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$36,653 which is now available as a revenue from:

Miscellaneous Revenues – section F:
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
- 2024 NJ UEZ Admin Budget

BE IT FURTHER RESOLVED that the like sum of \$ 36,653 is hereby appropriated under the caption of:

General Appropriations
(A) Operations – Excluded from “CAPS”
Public and Private Programs Offset by Revenues:
- 2024 NJ UEZ Admin Budget

BE IT FURTHER RESOLVED that the Municipal Clerk will forward one copy of this resolution to the Director of Local Government Services.

STATE OF NEW JERSEY **COUNTY OF CAPE MAY**
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated April 16, 2024

Signed _____
W. Scott Jett, City Clerk

Signed _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

City of North Wildwood

Cape May County, New Jersey

RESOLUTION

**AUTHORIZING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
– 2023 OCEAN WIND PRO-NJ GRANTOR TRUST COASTAL RESILIENCY
GRANT FOR BOAT RAMP & PARK IMPROVEMENTS PURSUANT TO N.J.S.A.
40A: 4-87**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

WHEREAS, the City of North Wildwood has received funding in the amount of \$507,600 in grant funds from the 2023 Ocean Wind Pro-NJ Grantor Trust Coastal Resiliency Grant for Boat Ramp & Park Improvements.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of North Wildwood, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$507,600 which is now available as a revenue from:

Miscellaneous Revenues – section F:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
- 2023 Ocean Wind Pro-NJ Coastal Resiliency Grant Boat Ramp Park

BE IT FURTHER RESOLVED that the like sum of \$507,600 is hereby appropriated under the caption of:

General Appropriations

(A) Operations – Excluded from “CAPS”

Public and Private Programs Offset by Revenues:

- 2023 Ocean Wind Pro-NJ Coastal Resiliency Grant Boat Ramp Park

BE IT FURTHER RESOLVED that the Municipal Clerk will forward one copy of this resolution to the Director of Local Government Services.

STATE OF NEW JERSEY

COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated April 16, 2024

Signed _____

W. Scott Jett, City Clerk

Signed _____

Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

City of North Wildwood

Cape May County, New Jersey

RESOLUTION

AUTHORIZING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – 2024 NJ DCA BOARDWALK PRESERVATION FUND GRANT FOR BOARDWALK RECONSTRUCTION PURSUANT TO N.J.S.A. 40A: 4-87

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the City of North Wildwood has received funding in the amount of \$10,259,827 in grant funds from the 2024 NJ DCA Boardwalk Preservation Fund for Boardwalk Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of North Wildwood, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$10,259,827 which is now available as a revenue from:

Miscellaneous Revenues – section F:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
- 2024 NJ DCA Boardwalk Reconstruction

BE IT FURTHER RESOLVED that the like sum of \$10,259,827 is hereby appropriated under the caption of:

General Appropriations

(A) Operations – Excluded from “CAPS”

Public and Private Programs Offset by Revenues:
- 2024 NJ DCA Boardwalk Reconstruction

BE IT FURTHER RESOLVED that the Municipal Clerk will forward one copy of this resolution to the Director of Local Government Services.

STATE OF NEW JERSEY

COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated April 16, 2024

Signed: _____
W. Scott Jett, City Clerk

Signed: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

City of North Wildwood

Cape May County, New Jersey

RESOLUTION

AUTHORIZING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – 2023 NJ UCF STEWARDSHIP GRANT FOR CANOPY RESILIENCY PURSUANT TO N.J.S.A. 40A: 4-87

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the City of North Wildwood has received funding in the amount of \$15,000 in grant funds from the 2023 NJ UCF for Canopy Resiliency.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of North Wildwood, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$15,000 which is now available as a revenue from:

Miscellaneous Revenues – section F:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
- 2023 NJ UCF Canopy Resiliency

BE IT FURTHER RESOLVED that the like sum of \$15,000 is hereby appropriated under the caption of:

General Appropriations

(A) Operations – Excluded from “CAPS”

Public and Private Programs Offset by Revenues:
- 2023 NJ UCF Canopy Resiliency

BE IT FURTHER RESOLVED that the Municipal Clerk will forward one copy of this resolution to the Director of Local Government Services.

STATE OF NEW JERSEY

COUNTY OF CAPE MAY

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April 2024.

Dated April 16, 2024

Signed _____
W. Scott Jett, City Clerk

Signed _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

CITY OF NORTH WILDWOOD

Cape May County, New Jersey

RESOLUTION

AWARDING CONTRACT FOR ON-SITE LEAD-BASED PAINT INSPECTIONS PURSUANT REGULATIONS OF N.J.A.C. 5-28A

WHEREAS, on April 10, 2024, the City Clerk received proposals and qualifications for On-Site Lead-Based Paint Inspections pursuant to regulations of N.J.A.C. 5-28A and those proposals and qualifications then were reviewed by the City Administrator and the City Clerk; and

WHEREAS, the City Administrator and the City Clerk have reviewed the proposal that was submitted by LEW Environmental Services, LLC and, based on the publicized review criteria, have recommended that the proposal of LEW Environmental Services, LLC best meets the City's interests and that LEW Environmental Services, LLC has the professional credentials and abilities to perform the services required by the subject contract; and

WHEREAS, LEW Environmental Services, LLC has submitted and the City Administrator and the City Clerk have reviewed the required Non-Collusion Affidavit, Disclosure of Investment Activities in Russia, Belarus and Iran, Ownership Disclosure Statement, Affirmative Action Affidavit and Business Registration Certificate; and

WHEREAS, the City Administrator and City Solicitor have reviewed the proposal of LEW Environmental Services, LLC and have advised that said proposal complies with the instructions to prospective contractors and conditions of award; and

WHEREAS, Council is satisfied that LEW Environmental Services, LLC is a responsible contractor.

NOW, THEREFORE, BE IT RESOLVED, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The contract for On-Site Lead-Based Paint Inspections hereby is awarded to LEW Environmental Services, LLC of Mine Hill, NJ pursuant to the terms of said contract that have been submitted by LEW Environmental Services, LLC.
- 3) The Mayor and City Clerk be and they hereby are authorized and directed to execute the contract that was included with the contract proposal materials and to deliver same to LEW Environmental Services, LLC for execution and return.

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 16th day of April, 2024.

Dated: ___April 16, 2024___

Signed: _____
W. Scott Jett, City Clerk

APPROVED: _____
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						



ENVIRONMENTAL SERVICES

181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
www.lewenvironmental.com

PROPOSAL/CONTRACT
Professional Services- Staffing
from a NJ Department of Community Affairs
Certified Lead Evaluation Contractor
Proposal Number 1634

Client Information

Dan Speigel
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ, 08260
Phone: 609-522-2030
Email dspeigel@middletownship.com

Site Information

North Wildwood, NJ, 08260

Background

The above mentioned municipality is requesting a proposal for a Professional Services Agreement for Staffing to support management of lead testing of rental units of North Wildwood, NJ to comply with NJAC 5:28A.

Scope of Services

Staffing Support for Visual Program

The municipality is managing a program to ensure compliance lead testing for rental units as per NJAC 5:28A. LEW Environmental Services, LLC will support the program through providing staffing and technology to:

- Reach out to property owners to notify them about the law and compliance
- Provide online and personnel for property owners to schedule services
- Provide visual lead inspections, dust wipe sampling, XRF inspections if the property owner would like the option of being lead free, and post remediation/clearance inspections
- Bill and collect payments for the inspections, as well as any municipal and state fee required
- Provide the municipality to a portal that contains all real-time data and record keeping required to be in compliance with the act (inspection schedules, inspection results, tenant turnover, lead-safe certifications)

Staffing Support Process

The municipality will provide to LEW Environmental Services LLC. (LEW) a listing of all contact information associates with the rental units requiring visual assessment to comply with NJAC 5:28A. In addition, the municipality will provide LEW with a letter stating that LEW has been contracted to provide service at defined rates and maintain required information on behalf of the municipality.

LEW will reach out to all units to educate them on the law, requirement, and schedule services. LEW will perform the Visual Assessment Services or Dust Wipe Sampling, as required by NJDCA method of inspection list, and bill the owner of the units for the services. LEW will maintain in its proprietary database a listing of all rental units, the status of compliance, the results of the initial assessment, and the status of remediation, if required. LEW will provide the municipality a monthly reporting documenting the status of each rental unit.

There is no direct fee to the municipality from LEW, all fees are billable and payable to the property owner.

Scope of Services: Visual Inspections

LEW Environmental Services LLC. (LEW) hereby proposes to furnish all the materials and perform all the labor necessary for the completion of a visual assessment to comply with NJAC 5:28A in the dwelling unit(s) and a common area. Exteriors will not be included in assessment per NJAC 5:28A. Visual assessment will be performed in accordance with the HUD Guidelines and regulations at 42 U.S.C. § 4851b. If no deteriorated paint (presumed hazards) is noted, a Lead-safe certification will be issued per NJAC 5:28A. If deteriorated paint (presumed hazards) is noted, a Lead-safe certification will NOT be issued per NJAC 5:28A. Deteriorated paint will be required to be addressed by abatement or interim controls, followed by a post-remediation inspection with dust wipes (additional site visit and dust wipe fees will apply).

LEW is licensed/certified by the applicable regulatory agency to perform the proposed services and all of our environmental professionals and staff are certified by the appropriate regulatory agency.

Property Owner Fees, Interest, and Changed Circumstances

LEW would like to thank you for allowing us this opportunity to be of service and proposes to perform the above stated services for the following amount:

Visual Inspection per unit: \$250.00

***An XRF (X-Ray Fluorescence) inspection is available to the requesting party as an add-on to the visual inspections for an additional \$150.00 per unit.** An XRF inspection will allow a dwelling unit to be certified lead-based paint free and become exempt from the regulation forever. * A Lead-Free Certificate will only be issued if no lead-based paint is found.

Post Remediation Inspection/Clearance: \$295.00 per unit including dust wipe samples.

Report will be digitally delivered ten (10) business days after all sample results are received from the lab. If no samples were taken, the report will be digitally delivered ten (10) business days after the site visit.

LEW's pricing includes report delivery in a digital format. Hard copies will be provided for an additional fee of \$50.00.

Incidentals: All incidentals not specifically stated in LEW's "Scope of Services" above, will be invoiced at cost plus 10%.

Payment Terms, Interest, and Costs of Collection: Net,30 , 18% Payment for services are due upon completion of work. Unpaid balance shall be subject to an additional charge at the rate of 1-1/2% per month, or the maximum permitted by law, from the date of invoice if the unpaid balance is not paid within thirty (30) days. The Property Owner shall reimburse LEW for all attorney's fees and costs related to collection of overdue payments. The Property Owner shall remain obligated to pay LEW for the services even though the test results or report produced by LEW may contain conclusions unfavorable to the Client's interests.

Credit Card Security: Credit card security (Visa or MasterCard) is required on all LEW projects prior to mobilization. Credit cards will not be charged until completion of services as detailed in this Contract. If Property Owner prefers to pay by other means, such payments must be made prior to completion of our on-site visit. **3% fee will be charged on all credit card payments.**

Changed Circumstances, Additional Work, and Additional Fees: LEW will not be responsible for encounters revealing additional work that may affect the Scope of Services and pricing. LEW reserves the right to amend the Scope of Services and pricing if circumstances change. Should additional services be requested by the Client and/or additional services be recommended by LEW to further delineate the environmental issue being evaluated or be required to further remedy the problem identified in the Scope of Services. LEW will request a change order where circumstances change. No additional work shall be performed without the issuance of a written change order signed by the Client.

Respectfully submitted this day on behalf of LEW: 11/20/2023

Per: Dan McGowan

Arbitration of Disputes

Client hereby agrees that any and all disputes arising out of or related to this Contract including, but not limited to, disputes concerning breach of contract, express and implied warranties, representations and/or omissions, personal injuries, and all other torts and statutory causes of action ("Claims") shall be resolved by binding arbitration in accordance with the rules and procedures, as applicable, of the American Arbitration Association ("AAA") or its successor or an equivalent organization selected by LEW. In addition, Client agrees that Client may not initiate any arbitration proceeding

for any Claim(s) unless and until Client has first given LEW specific written notice of each claim (at 181 US Hwy 46, Mine Hill, NJ 07803) and given LEW a reasonable opportunity after such notice to cure any default. The provisions of this paragraph shall be governed by the provisions of the Federal Arbitration Act, 9 U.S.C. § 1, et seq. and shall survive completion of the Services described herein.

Additional Terms & Conditions

- **Contract** - This document and any attachments constitute the entire contract and agreement of the parties, and supersede all prior negotiations, agreements, and understandings with respect to the subject matter of this Contract. This document and any attachments shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like documents. The parties may only amend this Contract by a written document duly executed by both parties.
- **Warranty** - LEW warrants that its services will be performed using the degree of care and skill ordinarily exercised by, and consistent with the standards applicable to, persons performing similar services under similar conditions in the same locality as the site(s). LEW shall exercise usual and customary professional care in its efforts to comply with codes, regulations, laws, rules, ordinances, and such other requirements in effect as of the date of execution of this Contract. No other warranty or representation, expressed or implied, is included or intended and all implied warranties are disclaimed.
- **Liability Limits and Disclaimer**– The Client agrees that LEW's total liability for any and all injuries, claims, losses, expenses, or damages whatsoever, including attorney's fees, arising out of or in any way related to the Project or this Contract from any cause or causes, including, but not limited to, LEW's negligence, errors, omissions, strict liability, breach of contract, breach of any statute (including consumer fraud statutes), or breach of warranty shall not exceed LEW's total fee under this Contract or \$25,000, whichever is less. In no event shall LEW be liable to Client for any indirect, incidental, special or consequential damages whatsoever (including but not limited to lost profits or interruption of business) arising out of or related to the services provided under the Contract. .
- **Force Majeure** - LEW will not be liable to the Client for delays in performing its Services or for direct or indirect costs resulting from such delays that may result from labor strikes, riots, war, acts of governmental authorities, extraordinary weather conditions or other natural catastrophes, or any other cause beyond the reasonable control or contemplation of either party.
- **Unforeseen Occurrences** - LEW shall not be responsible for any damages or losses resulting from unforeseen occurrences beyond reasonable control of LEW or acts of God; Defective plans, specifications, drawings or verbal communications provided by Client; Discoveries or events that occur and could not be reasonably anticipated due to limitations of the scope of the work and where due diligence was performed in avoiding such events.
- **Indemnity** - LEW has neither created nor contributed to the creation or existence of any hazardous, pollutant, irritant, radioactive, toxic, or otherwise dangerous substance or condition on site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss which may be caused by exposures to such substances or conditions. Furthermore, Client agrees to defend, indemnify, and hold LEW harmless from any claim, liability, loss, cost, or expense (including attorneys' fees) arising from or related to LEW's services hereunder, except for injury or loss caused by the sole negligence or willful misconduct of LEW, its employees, officers and agents.
- **Termination** - This Contract may be terminated in whole or in part in writing by either party in the event of substantial or material failure by the other party to fulfill its obligations under this agreement through no fault of the terminating party, providing that no such termination may be effective unless the other party is given: (1) not less than ten (10) calendar days written notice of intent to terminate, and (2) an opportunity for consultation with the terminating party prior to termination. The Client shall compensate LEW for services performed prior to termination and for prior authorized commitments made by LEW on the Client's behalf.
- **Governing Law** - The laws of the State of New Jersey shall govern the validity and interpretation of this Agreement.
- **Invalid Terms** - If any of the terms and Contract Provisions shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties. The parties agree to reform the contract between them to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.
- **LEW Reliance** - Unless otherwise specifically indicated in writing, LEW shall be entitled to rely, without liability, on the accuracy and completeness of information provided by the Client, the Client's consultants and contractors, and information from public records, without the need for independent verification.
- All work will be performed on Monday through Friday between the hours of 8:00am and 5:00pm, unless otherwise agreed.

This Proposal/Agreement and the described procedures, strategies and pricing is to be used only for the purpose of offering services to the above named "Client" and is intended for the "Client" named above only. This

Proposal/Agreement and its content and pricing should not be given to, or followed by any other entity. This Proposal/Agreement and pricing should not be used as a specification or guideline without LEW's written authorization.

Length of Proposal: It is understood that this proposal is valid for a term of forty- five (45) days, unless otherwise extended in writing by LEW.

ACCEPTANCE OF PROPOSAL/CONTRACT

The above services, specifications, conditions and fees are satisfactory and are hereby accepted. The LEW is authorized to do the services as specified. Payment will be made as outlined above.

Proposal Number 1634

Property Block and Lot numbers are required for Lead Certificates.

Accepted by: _____ Date: _____

Accepted by LEW: *Melissa Gaugenti* Date: 11/20/23

Client Information *Use Client Info*

Dan Speigel
City of North Wildwood
901 Atlantic Avenue
North Wildwood, NJ, 08260
Phone: 609-522-2030
Email dspeigel@middletownship.com

BILLING/INVOICING INFO

Contact Name: _____
Contact Phone: _____
Contact E-mail: _____



ENVIRONMENTAL SERVICES

CREDIT CARD AUTHORIZATION FORM
PLEASE PRINT INFORMATION

Date: _____ Job #: <u>1634</u>	<p style="text-align: center;">Choose One:</p> <input type="checkbox"/> Charge entire balance on card provide below. <p style="text-align: center;">3% fee will be charged on all credit card payments.</p>
Credit Card Type (Circle One)	<input type="radio"/> VISA <input type="radio"/> MasterCard <input type="radio"/> American Express
Credit Card Number	
Expiration Date	
Card Verification Code	
Cardholder Name	
Company	
Street Address (billing address for credit card being used)	
City, State and Zip Code	
Email address for receipt	

Authorized Signature: _____ Date: _____

I HEREBY AUTHORIZE LEW TO USE THE CREDIT CARD INFORMATION IN ACCORDANCE WITH THE TERMS SET FORTH IN ANY/ALL PROPOSAL(S) WHERE I HAVE AUTHORIZED LEW TO PERFORM WORK. FURTHERMORE, I UNDERSTAND THAT THIS CARD MAY BE USED TO SETTLE ANY OVERDUE FINANCIAL OBLIGATIONS.

LEW, 181 US Hwy 46, Mine Hill, NJ 07803 (908)654-8068 www.lewenvironmental.com



76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

buildingcode@southorange.org
P 973 378 7715 ext 3
F 973 378 5830
www.southorange.org

From: Anthony Greci, Director of Building & Code Enforcement/Inspections

New Jersey Lead Safe Certification

The Township of South Orange has partnered with **LEW Environmental** to provide a comprehensive solution to ensure compliance with the new NJ law. Township records indicate one of your rental properties might be impacted by this new law.

N.J.A.C. 5:28A Lead-Based Paint Inspections in Rental Dwelling Units

The new law states that certain rental units in South Orange, built before 1978 are required to have dust wipe sampling to assess for lead dust hazards completed at the next tenant turnover, or by July, 2024.

Property owners with multiple unit buildings who have been registered with the DCA more than 10 years should speak with a member of LEW Environmental's staff prior to scheduling your inspection to see if your units qualify for an exemption.

Depending on the results of the dust wipe sampling, a lead safe certification will be issued which is proof of compliance with the regulation. The Lead-Safe Certification will be valid for a two-year period. If a tenant turnover occurs after the expiration of the certificate, another inspection is required. If there is no tenant turnover then another inspection is required one year after the certificate expires (three years after the initial inspection).

Property owners that fail to comply with the new inspection requirements may be subject to a penalty of up to \$1,000

LEW Environmental

The Township of South Orange has partnered with LEW Environmental to conduct lead-safe certification inspections for your town. LEW Environmental boasts over 30 years of industry experience and safety excellence and are New Jersey's largest and most recognized Lead Evaluation entity. LEW Environmental inspectors are NJDOH certified and committed to cost-effective solutions for property owners.

How It Works

LEW Environmental has the leading technology in the lead industry. Service can be easily scheduled at your convenience by scanning the QR Code below, going to www.njleadlaw.com or calling our office at 1-800-783-0567. Service set up and confirmations will be emailed to you. With our proprietary lead portal, you have access to all information in real-time, including the lead-safe certificate, and all information is automatically sent to South Orange and the state of NJ on your behalf. You will receive automated future reminders as well when service is needed again. It's fast, easy and ensures compliance!

Compliance Starts Here



Scan here to learn more or to
schedule your inspection

www.NJLeadLaw.com
800-783-0567





**City of Clifton
Department of Health
900 Clifton Ave.
Clifton, NJ 07013**



**Clifton Health Department
Public Health**
PREVENT. PROMOTE. PROTECT.

John E. Biegel, III
Health Officer
Director Human Services

Phone: 973-470-5760
Fax: 973-470-5768
Email: jbiegel@cliftonnj.org

July 15, 2022

Dear Clifton Owner/Landlord,

Effective July 22, 2022, New Jersey P.L.2021, Chapter 182 requires all rental dwellings to be inspected for lead hazards. This law requires the municipalities to perform inspections of certain single-family, two-family and multiple rental dwelling units for lead based paint hazards. If hazards are identified, then the owner must remediate through abatement or interim control measures. This law allows an owner/landlord to directly hire either a certified lead evaluator contractor, or the City of Clifton Health Department (CHD).. Additional information regarding this law can be found at <https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html>.

The following dwellings are exempt from this law and do not require an inspection:

- Dwellings that have been certified to be free of lead-based paint either after an abatement is completed or an evaluation has confirmed there is no lead-based paint in the dwelling.
- Dwellings constructed during or after 1978.
- Multiple dwellings that have been registered with the DCA as a multiple dwelling for at least 10 years, either under current or previous owner, and has no outstanding lead violations from the most recent cyclical inspection.
- Seasonal rental dwellings which are rented for less than 6 months.

The Clifton Health Department will be recording an informational session to educate all individuals who are be affected by this new law. This recording will be available after July 20, 2022 at:

- **The City of Clifton's website:** www.cliftonnj.org
- **Clifton City Manager's Facebook page:** www.facebook.com/CliftonNJCityManager
- **Clifton Health Department Facebook page:** www.cliftonnj.org/cliftonhealth
- **Clifton Health Department Instagram page:** www.instagram.com/cliftonhealth

The CHD will be sending out notices in late July to schedule its first phase of inspections. Please call the Clifton Health Department at 973-470-5764 to schedule an appointment. Owners/landlords also have the choice of hiring a private certified lead evaluator.

You will have three weeks upon receipt of this notification to arrange an inspection or submit your current lead-safe or lead-free certificate. If your rental dwelling unit already has a lead-safe certificate or lead-free certificate, you must forward a copy of the certificate to leadsafe@cliftonnj.org. Failure to comply with this notice will result in legal action by the CHD. The City must obtain Lead Safe or Lead Free Certificates for all eligible residential dwelling units by July 22, 2024.



**City of Clifton
Department of Health
900 Clifton Ave.
Clifton, NJ 07013**



**Clifton Health Department
Public Health**
PREVENT. PROMOTE. PROTECT.

John E. Biegel, III
Health Officer
Director Human Services

Phone: 973-470-5760
Fax: 973-470-5768
Email: jbiegel@cliftonnj.org

Fees:

The City of Clifton has established Ordinance Chapter 273, Article IV: *Lead-Based Paint Hazard Inspection Requirements for Rental Dwellings*. This ordinance requires a visual inspection and dust wipe sampling. The fee for a visual assessment and dust wipe sampling inspection shall be \$300 for a one-bedroom dwelling unit. There shall be a fee of \$30 for each additional bedroom in the dwelling unit.

The administration fee for filing a lead-safe certification or lead-free certification with the City of Clifton is \$25. In accordance with N.J.S.A. 52:27D-437.16(h), an additional fee of \$20 per dwelling unit shall be assessed for the purpose of the "Lead Hazard Control Assistance Act" unless the owner demonstrates that the Department of Community Affairs has already assessed the \$20 per dwelling unit fee. This additional fee is forwarded to the State of NJ's Lead Hazard Control Assistance Fund.

If you have any questions, please contact Senior REHS Melissa Spencer at the Clifton Health Department at leadsafe@cliftonnj.org or 973-470-5764.

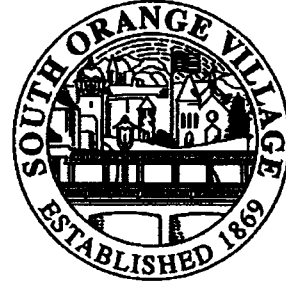
On behalf of the Clifton Health Department, I look forward to working together with you to reduce lead paint hazards in our community.

Sincerely,

John E. Biegel III, MA, HO
Health Officer

SOUTH ORANGE VILLAGE
Municipal Offices
76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

www.southorange.org
P 973.378.7715
F 973.763.0987



RESOLUTION #2023-272

August 14, 2023

RESOLUTION ACCEPTING AND AUTHORIZING THE PROPOSAL AND AGREEMENT OF LEW ENVIRONMENTAL SERVICES LLC FOR PROFESSIONAL SERVICES FOR DUST WIPE SAMPLING OF RENTAL UNITS TO COMPLY WITH N.J.A.C. 5:28A.

WHEREAS, the Township of South Orange Village (the "Village") has a need for professional administrative and testing services related to satisfying its obligations to perform lead paint inspections of all Village rental units as required under N.J.A.C. 5:28A; and

WHEREAS, Lew Environmental Services LLC ("Lew") is experienced and qualified in managing and providing administrative and testing services related to dust wipe sampling services, including but not limited to, educating the public as it regards lead paint sampling and testing requirements, direct billing of rental unit owners, maintaining a database of all rental units, status of compliance, results of testing/assessment and status of remediation if any; and

WHEREAS, the Village has received the attached Professional Service Agreement and wishes to contract for such services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of South Orange Village that it hereby accepts, authorizes and awards a contract to Lew Environmental Services LLC to provide professional administrative and testing dust wipe sampling services related to the Village's obligations to perform lead paint inspections of all Township of South Orange Village rental units as required under N.J.A.C. 5:28A; and

BE IT FURTHER RESOLVED that the Village President or Village Administrator and Village Clerk are hereby authorized to execute a Professional Services Agreement for said services in the attached form, or in a form substantially similar thereto approved by the Village Counsel; and


BE IT FURTHER RESOLVED that the Village Clerk shall cause to be printed, in the official newspaper of the Village, a brief notice of the award of this contract stating the nature of this award and that this resolution and contract are on file and available for public inspection in the office of the Clerk as required by N.J.S.A. 40A:11-5(1)(a)(i).



Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brown			X			
Greenberg			X			
Haskins		X	X			
Hartshorn Hilton	X		X			
Jones			X			
Lewis Chang			X			

CERTIFICATION

I, Ojetti E. Davis, Village Clerk of the Township of South Orange Village, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Trustees at their regular meeting held on Monday, August 14, 2023.


Ojetti E. Davis
Village Clerk



181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
www.lewenvironmental.com

PROPOSAL/CONTRACT
Technical Services- Staffing
from a NJ Department of Community Affairs
Certified Lead Evaluation Contractor
Proposal Number 957

Client Information

Julie Doran
The Township of South Orange
76 South Orange Avenue, Suite 302
South Orange, NJ, 07079
Phone: 973-378-7715
Email jdoran@southorange.org

Site Information

South Orange, NJ

Background

The above mentioned municipality is requesting a proposal for Dust Wipe Sampling of rental units to comply with NJAC 5:28A.

Scope of Services

Program Management

The municipality will provide to LEW Environmental Services LLC. (LEW) a listing of all contact information associates with the rental units requiring visual assessment to comply with NJAC 5:28A. In addition, the municipality will provide LEW with a letter stating that LEW has been contracted to provide service at defined rates and maintain required information on behalf of the municipality.

LEW will reach out to all units to educate them on the law, requirement, and schedule services. LEW will perform the Dust Wipe Sampling Services and bill the owner of the units for the services. LEW will maintain in its proprietary database a listing of all rental units, the status of compliance, the results of the initial assessment, and the status of remediation, if required. LEW will provide the municipality a monthly reporting documenting the status of each rental unit.

There is no direct fee to the municipality from LEW, all fees are billable and payable to the property owner.

Dust Wipe Sampling

LEW Environmental Services LLC. (LEW) hereby proposes to furnish all the materials and perform all the labor necessary for the completion of dust wipe sampling. A minimum of 4 rooms in the dwelling (if dwelling has less than 4 rooms, all rooms will be sampled) shall be selected according to documented methodologies. One floor sample and one window sill samples shall be collected from each room. Dust wipes shall also be collected in the adjacent common area from a floor and window sill, if a window is present. In addition, one QAQC blank sample will be collected. The certified NJ risk assessor shall then compare the residual lead level (as determined by the laboratory analysis) from each single surface dust sample with the regulatory hazard standard for lead in dust on floors and interior window sills. If the residual lead level in a single surface dust sample equals or exceeds the applicable hazard standard, the component and any similar components in unsampled rooms represented by the exceeded sample shall be cleaned and retested. If none of residual lead level in a single surface dust sample equals or exceeds the applicable hazard standard, a lead safe certificate will be issued per NJAC 5:28A.

LEW is licensed/certified by the applicable regulatory agency to perform the proposed services and all of our environmental professionals and staff are certified by the appropriate regulatory agency.

Fees, Interest, and Changed Circumstances

LEW would like to thank you for allowing us this opportunity to be of service and proposes to perform the above stated services for the following amount:

Dust Wipe Sampling per unit: \$395.00 (includes up to 10 samples). Should LEW determine additional samples need to be taken, price is \$13.25 per sample.

***An XRF (X-Ray Fluorescence) inspection is available to the requesting party as an add-on to the visual inspections for an additional \$150.00 per unit. An XRF inspection will allow a dwelling unit to be certified lead-based paint free and become exempt from the regulation forever. * A Lead-Free Certificate will only be issued if no lead-based paint is found.**

Post Remediation Inspection/Clearance: \$250.00 per unit plus dust wipe samples. \$13.25 per sample

Report will be digitally delivered ten (10) business days after all sample results are received from the lab. If no samples were taken, the report will be digitally delivered ten (10) business days after the site visit.

LEW's pricing includes report delivery in a digital format. Hard copies will be provided for an additional fee of \$50.00.

Incidentals: All incidentals not specifically stated in LEW's "Scope of Services" above, will be invoiced at cost plus 10%.

Payment Terms, Interest, and Costs of Collection: Net, 30, 18% Any required deposit will be due with signed contract. Balance will be due upon our completion of work. Invoices are due and payable upon receipt. Unpaid balances shall be subject to an additional charge at the rate of 1-1/2% per month, or the maximum permitted by law, from the date of invoice if the unpaid balance is not paid within thirty (30) days. The Client shall reimburse LEW for all attorney's fees and costs related to collection of overdue payments.

Credit Card Security: Credit card security (Visa or MasterCard) is required on all LEW projects prior to mobilization. Please complete the attached credit card authorization form and return with signed Contract. Credit cards will not be charged until completion of services as detailed in this Contract. If client prefers to pay by other means, such payments must be made prior to completion of our on-site visit.

Suspension of Work: The Client may, at any time, by written notice, suspend further work by LEW. The Client shall remain liable for, and shall promptly pay LEW for all services rendered to the date of suspension of services plus suspension charges. Suspension charges shall include the cost of assembling documents, personnel and equipment rescheduling or reassignment, and commitments made to others on the Client's behalf. If after ninety (90) days the Client resumes LEW's work on the Project, LEW and the Client shall renegotiate LEW's fee.

If payment of invoices by the Client is not maintained current, LEW may, upon written notice to the Client, suspend further work until payments are brought current. The Client agrees to indemnify and hold LEW harmless from any claim or liability resulting from such suspension.

Changed Circumstances, Additional Work, and Additional Fees: LEW will not be responsible for encounters revealing additional work that may affect the Scope of Services and pricing. LEW Environmental Services LLC. reserves the right to amend the Scope of Services and pricing if circumstances change. Should additional services be requested by the Client and/or additional services be recommended by LEW to further delineate the environmental issue being evaluated or be required to further remedy the problem identified in the Scope of Services, such work shall be performed on an hourly basis. LEW will request a change order where circumstances change. No additional work shall be performed without the issuance of a written change order signed by the Client.

The Client's obligations to pay for the Services contracted for, is in no way dependent upon the Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, or upon the Client's successful completion of a project.

Respectfully submitted this day on behalf of LEW: 07/17/2023

Per: Melissa Guagenti

Length of Proposal: It is understood that this proposal is valid for a term of forty- five (45) days, unless otherwise extended in writing by LEW.

Arbitration of Disputes

Client hereby agrees that any and all disputes arising out of or related to this Contract including, but not limited to, disputes concerning breach of contract, express and implied warranties, representations and/or omissions, personal injuries, and all other torts and statutory causes of action ("Claims") shall be resolved by binding arbitration in accordance with the rules and procedures, as applicable, of the American Arbitration Association ("AAA") or its successor or an equivalent organization selected by LEW. In addition, Client agrees that Client may not initiate any arbitration proceeding for any Claim(s) unless and until Client has first given LEW specific written notice of each claim (at 181 US Hwy 46, Mine Hill, NJ 07803) and given LEW a reasonable opportunity after such notice to cure any default. The provisions of this paragraph shall be governed by the provisions of the Federal Arbitration Act, 9 U.S.C. § § 1, et seq. and shall survive completion of the Services described herein.

Additional Terms & Conditions

- **Contract** - This document and any attachments constitute the entire contract and agreement of the parties, and supersede all prior negotiations, agreements, and understandings with respect to the subject matter of this Contract. This document and any attachments shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like documents. The parties may only amend this Contract by a written document duly executed by both parties.
- **Warranty** - LEW warrants that its services will be performed using the degree of care and skill ordinarily exercised by, and consistent with the standards applicable to, persons performing similar services under similar conditions in the same locality as the site(s). LEW shall exercise usual and customary professional care in its efforts to comply with codes, regulations, laws, rules, ordinances, and such other requirements in effect as of the date of execution of this Contract. No other warranty or representation, expressed or implied, is included or intended and all implied warranties are disclaimed.
- **Liability Limits and Disclaimer** - Should any disturbance of building or property materials be required, LEW is not responsible for repairs unless specifically stated in the Scope of Services. LEW will not be responsible for any damages caused by our demolition. Such damages may include but are not limited to the cutting of electrical wires and water pipes. The Client agrees that LEW's total liability for any and all injuries, claims, losses, expenses, or damages whatsoever, including attorney's fees, arising out of or in any way related to the Project or this Contract from any cause or causes, including, but not limited to, LEW's negligence, errors, omissions, strict liability, breach of contract, breach of any statute (including consumer fraud statutes), or breach of warranty shall not exceed LEW's total fee under this Contract or \$25,000, whichever is less. In no event shall LEW be liable to Client for any indirect, incidental, special or consequential damages whatsoever (including but not limited to lost profits or interruption of business) arising out of or related to the services provided under the Contract.
- **Force Majeure** - LEW will not be liable to the Client for delays in performing its Services or for direct or indirect costs resulting from such delays that may result from labor strikes, riots, war, acts of governmental authorities, extraordinary weather conditions or other natural catastrophes, or any other cause beyond the reasonable control or contemplation of either party.
- **Recognition of Risk** - Client recognizes that investigation, exploration and excavation methods commonly used for remediation and disposal of hazardous and non-hazardous materials involve inherent risk and may cause further problems or contamination at a site. Client acknowledges that the state of practice is changing and evolving and that LEW will perform the work in reasonable accordance with the standards in affect at the time of the work. LEW will use due professional care to comply with federal, state or local regulations applicable to the work, however, no guarantee of the results is implied or expected from any effort where full characterization of a site is not possible or where uncertainties exist with respect to the scope of the work.
- **Unforeseen Occurrences** - LEW shall not be responsible for any damages or losses resulting from unforeseen occurrences beyond reasonable control of LEW or acts of God; Defective plans, specifications, drawings or verbal communications provided by Client; Discoveries or events that occur and could not be reasonably anticipated due to limitations of the scope of the work and where due diligence was performed in avoiding such events.
- **Indemnity** - LEW has neither created nor contributed to the creation or existence of any hazardous, pollutant, irritant, radioactive, toxic, or otherwise dangerous substance or condition on site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss which may be caused by exposures to such substances or conditions. Furthermore, Client agrees to defend, indemnify, and hold LEW harmless from any claim, liability, loss, cost, or expense (including attorneys' fees) arising from or related to LEW's services hereunder, except for injury or loss caused by the sole negligence or willful misconduct of LEW, its employees, officers and agents.
- **Termination** - This Contract may be terminated in whole or in part in writing by either party in the event of substantial or material failure by the other party to fulfill its obligations under this agreement through no fault of the terminating party, providing that no such termination may be effective unless the other party is given: (1) not less than ten (10)

calendar days written notice of intent to terminate, and (2) an opportunity for consultation with the terminating party prior to termination. The Client shall compensate LEW for services performed prior to termination and for prior authorized commitments made by LEW on the Client's behalf.

- **Governing Law** - The laws of the State of New Jersey shall govern the validity and interpretation of this Agreement.
- **Invalid Terms** - If any of the terms and Contract Provisions shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties. The parties agree to reform the contract between them to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.
- **LEW Reliance** - Unless otherwise specifically indicated in writing, LEW shall be entitled to rely, without liability, on the accuracy and completeness of information provided by the Client, the Client's consultants and contractors, and information from public records, without the need for independent verification.
- **Right of Entry** - When entry to property is required by the work, the Client agrees to obtain legal right-of-entry on the property.
- The above stated services are not intended to be statistically representative for the property as a whole. Services apply only to those areas specifically identified in the Scope of Services and testing results apply only to those materials and/or areas that were actually subject to testing. LEW is not responsible for areas that are not identified in the Scope of Services and is not responsible for areas that are not subject to agreed upon testing.
- All work will be performed on Monday through Friday between the hours of 8:00am and 5:00pm, unless otherwise agreed.
- Tenant notification, if required is the responsibility of the above named Client, Management, Owner, or staff.
- Tenants, trades, encumbrances, furniture, materials, and personal belongings must be vacated from the Work area.
- Age of the property supplied to LEW is the responsibility of the Client. Should the actual age of the property differ from the age supplied to LEW and invalidate LEW's findings or not meet the federal requirements, it is the responsibility of the Client, not LEW.
- Client must provide an on-site individual to remain with LEW's personnel at all times.
- Should LEW arrive on site to perform the contracted services and due to no fault of LEW or its employees, the services are delayed, halted, or cannot be performed, whether or not the project and services have already begun, the Client does hereby agree to compensate LEW its minimum site visit fee per each day of such occurrence.
- If this Proposal/contract is based upon information supplied by others, LEW retains the right to verify the information before becoming obligated. Should it be found that the supplied information is inaccurate, this Proposal/Contract will be revised to reflect those inaccuracies. LEW further retains the right to evaluate site conditions before finalizing this Proposal/Contract.
- This Proposal/Contract is subject to final review by LEW's Contract Consultant and/or attorney prior to final sign off by a LEW principal.
- Client/Owner to provide adequate electric and water as required. This Proposal/Contract addresses visible, accessible material only, excluding any environmental concerns potentially located behind walls, ceilings, or other enclosures.
- Client agrees to pay LEW's costs (including attorneys' fees) of defending itself against any claims Client makes against LEW that are proven to be non-valid.
- The Client shall remain obligated to pay LEW for the services even though the test results or report produced by LEW may contain conclusions unfavorable to the Client's interests.
- Without the express or implied permission of the Client, LEW may use its own staff, union or non-union temporary labor, community part or full time participation, and/or sub-contractors depending on the requirements of the specific project, geographical location where services will be performed, and/or current workload.
- In the event the scope of work requires water and or electric, it is the responsibility of the Client to provide access to necessary utilities. This contract is predicated upon ready access to electrical outlets, lighting and water if necessary.
- If flooring work is included, this Contract assumes that all flooring and/or mastic glue if contracted for is to be removed off of concrete sub flooring, should the sub-flooring be wood, additional fees may apply.
- If this Contract is for asbestos related services, appropriately State licensed asbestos handlers in accordance with all federal, state, and local regulations shall perform the work.
- If this Contract is for asbestos related services, LEW's fee does not include re-insulation, re-flooring, re-roofing, or any additional treatment to the pipe, boiler, or floor after asbestos is removed.
- Price assumes that a Certificate of Capitol Improvement will be provided where applicable.
- All local union jurisdiction issues / disputes will be the responsibility of others to resolve without cost to LEW.
- As needed to expedite this project, and unless specifically stated otherwise in the Scope of Services, any and all personnel hired by the Client, the Owner, the General Contractor, or any other responsible party, will be available

to perform services at LEW's request and at no cost to LEW. Such personnel include but are not limited to security, maintenance, electricians, plumbers, and other trades.

This Proposal/Agreement and the described procedures, strategies and pricing is to be used only for the purpose of offering services to the above named "Client" and is intended for the "Client" named above only. This Proposal/Agreement and its content and pricing should not be given to, or followed by any other entity. This Proposal/Agreement and pricing should not be used as a specification or guideline without LEW Environmental Services LLC.'s written authorization. LEW Environmental Services LLC. may use without the express or implied permission of the above named "Client"; LEW Environmental Services LLC. staff, union or non-union temporary labor, community part or full time participation, and/or sub-contractors depending on the requirements of the specific project, geographical location where services will be performed, and/or current workload.

ACCEPTANCE OF PROPOSAL/CONTRACT

The above services, specifications, conditions and fees are satisfactory and are hereby accepted. The LEW Environmental Services LLC. is authorized to do the services as specified. Payment will be made as outlined above.

Proposal Number 957

Property Block and Lot numbers required for Lead Certificates. Please provide.

Accepted by: _____ Date: _____

Accepted by LEW *Melissa Gaagerti* Date: 7/17/23

All report/data information will be delivered electronically via the fax or email provided. Additional hard copy reports are available at an additional fee of \$25.00

CHECK IF BILLING INFO IS SAME AS CLIENT INFO OR PROVIDE BELOW

Client Information Use Client Info **BILLING/INVOICING INFO**

Julle Doran
The Township of South Orange
76 South Orange Avenue, Suite 30
South Orange, NJ, 07079
Phone: 973-378-7715
Email jdoran@southorange.org

Contact Name: _____

Contact Phone: _____

Contact E-mail: _____



CREDIT CARD AUTHORIZATION FORM
PLEASE PRINT INFORMATION

Date: _____ Job #: <u>957</u>	<p align="center">Choose One:</p> <input type="checkbox"/> Charge entire balance on card provide below.
Credit Card Type (Circle One)	<p align="center"> <input type="radio"/> VISA <input type="radio"/> MasterCard <input type="radio"/> American Express </p>
Credit Card Number	
Expiration Date	
Card Verification Code	
Cardholder Name	
Company	
Street Address (billing address for credit card being used)	
City, State and Zip Code	
Email address for receipt	

Authorized Signature: _____ Date: _____

I HEREBY AUTHORIZE LEW ENVIRONMENTAL SERVICES LLC. TO USE THE CREDIT CARD INFORMATION IN ACCORDANCE WITH THE TERMS SET FORTH IN ANY/ALL PROPOSAL(S) WHERE I HAVE AUTHORIZED LEW ENVIRONMENTAL SERVICES LLC. TO PERFORM WORK. FURTHERMORE, I UNDERSTAND THAT THIS CARD MAY BE USED TO SETTLE ANY OVERDUE FINANCIAL OBLIGATIONS.

LEW Environmental Services LLC.. 181 US Hwy 46, Mine Hill, NJ 07803 (908)654-8068 www.lewenvironmental.com



ENVIRONMENTAL SERVICES

A Mainline Company

18108 Highway 46
Mine Hill, NJ 07808

Phone: 908-654-8068

Fax: 908-654-8069

<http://www.lewenvironmental.com>

City of North Wildwood

REQUEST FOR PROPOSAL

AUTHORIZED ON-SITE LEAD BEASED PAINT
INSPECTIONS

COPY

Individual Authorized to Commit LEW
Environmental Services LLC, and Its
Resources to an Agreement:

Greg Krueger, Senior Vice President

(908) 654-8068 ex. 67

NATIONAL HEADQUARTERS LOCATION

LEW Environmental Services, LLC
181 US Hwy 46
Mine Hill, New Jersey 07803

Phone: (908) 654-8068

Fax: (908) 654-8069

Toll Free: (800) 783-0567

www.lewenvironmental.com

info@lewenvironmental.com

Hours of Operation:

Monday-Friday

8:00AM – 5:00PM (EST)



ABOUT US

LEW Environmental provides property-oriented services including:

- environmental testing
- consulting
- remediation
- training

Projects of all sizes for entities including:

- residential
- commercial
- industrial
- governmental

Areas of specialization include:

- lead-based paint
- mold
- asbestos
- radon
- indoor air quality
- underground tanks
- phase I, II, and III environmental assessments

OUR EXPERTISE

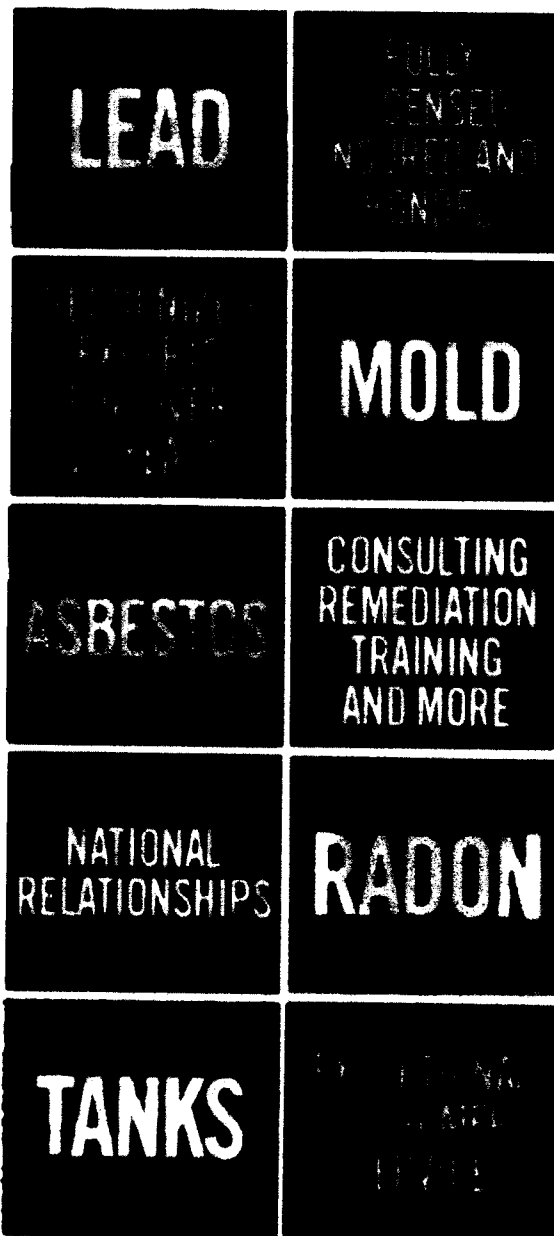
LEW Environmental delivers honest, reliable, and cost-effective turnkey solutions to clients, ensuring the highest quality service. The knowledgeable and friendly team of LEW's professionals is dedicated to providing state-of-the-art, 21st century solutions to service a full array of environmental needs and goals.

Experienced specialists in the environmental testing and remediation field who hold over 100 certifications and continue to develop expertise support our full-service capability. LEW Environmental's stellar reputation has been built by delivering skillful solutions time and again for over 25 years. Our new and repeat customers can count on us for trusted solutions, peace of mind, and great satisfaction.

RECOGNITION

As a leader in the environmental services industry, LEW Environmental Services has shared its expertise with national organizations, government agencies, and media outlets:

- The US General Accounting Office (GAO)
- **CNBC**
- **HUD's** Guidelines for the Evaluation and Control of Lead-Based Paint and Lead-Based Paint Hazards (2012)
- National Lead Safe Housing and Indoor Environmental Conference & Expo – Lead Star Award for Outstanding Service in the Lead Poisoning Prevention and Lead Hazard Control Fields
- **NBC's Today Show**
- ABO Emma Lazarus Award in Healthcare Facilities
- The Architects League of Northern New Jersey
- **The New York Times**
- **Good Housekeeping**
- The National Apartment Association (NAA)
- *IAQ Publications, Inc. Contractor of the Year Award* – Lead Tech
- NBC's *George to the Rescue*
- National Association of Home Builders (NAHB)
- National Center for Healthy Homes, Preventing Lead Exposure in Children (2014)
- **New Jersey Apartment Association:**



STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of

Organization: LEW Environmental Services, LLC

Organization

Address: 181 US Highway 46, Mine Hill, NJ 07803

Part I Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type) Limited Liability Company (LLC)
- Partnership Limited Partnership Limited Liability Partnership (LLP)
- Other (be specific): _____

Part II

- The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Mainline Environmental LLC	1100 Superior Avenue East, #1620, Cleveland, OH 44114

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

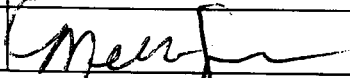
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Mainline Environmental LLC	1100 Superior Avenue East, #1620, Cleveland, OH 44114

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **City of North Wildwood** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **City of North Wildwood** to notify the **City of North Wildwood** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **City of North Wildwood** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Melissa Guagenti	Title:	VP, Customer Success
Signature:		Date:	4/8/2024

NON-COLLUSION AFFIDAVIT

STATE OF New Jersey :

: SS.

COUNTY OF Morris :

I, Melissa Guagenti, am the Vice President of Customer Success
(Name of Affiant) (Identify relationship to Contractor:
Owner,

Partner, President or other Corporate
Officer)

of LEW Environmental Services, LLC, and, being duly sworn, I depose and say:
(Name of Bidder)

1. I am employed by the firm of LEW Environmental Services, LLC, the bidder submitting the
(Name of Contractor)
proposal for the contract for: Authorized On-Site Lead Based Paint Inspections (Two-
year contract with 1 one-year options)

in the capacity of Vice President of Customer Success,
(Title of Affiant)

and I have executed the proposal with full authority to do so.

2. The contractor has not, directly or indirectly, entered into any agreement, participated in any
collusion, or otherwise taken any action in restraint of free, competitive bidding in connection
with the aforementioned proposal.

3. All statements contained in said proposal and in this affidavit are true and correct and made
with full knowledge that the State of New Jersey and the City of North Wildwood will rely
upon the truth of the statements contained in this affidavit and in said proposal in awarding the
contract.

4. I further warrant that no person or selling agency has been employed or retained to solicit or
secure such license upon an agreement or understanding for a commission, percentage
brokerage or contingent fee, except *bona fide* employees or *bona fide* established commercial or
selling agencies maintained by the LEW Environmental Services, LLC (N.J.S.A. 52:34-15).
(Name of contractor)

Name of Firm or Individual Title: LEW Environmental Services, LLC

Signature: Melissa Guagenti

Date: 4/8/2024

Subscribed and sworn to before me this 8th
day of April, 2024

Jelena Ristic
Notary Public of New Jersey

My Commission expires March 30, 2025



AFFIRMATIVE ACTION AFFIDAVIT

STATE OF NEW JERSEY :

: ss.:

COUNTY OF Morris :

Authorized On-Site Lead Based Paint Inspections (Two-year contract with 1 one-year options)

I, Melissa Guagenti, of the City of Mine Hill
(Name of Affiant)

in the State [Commonwealth] of New Jersey, being of full age and duly sworn according to law, on my oath depose and say that:

I am employed by the firm of LEW Environmental Services, LLC, the contractor submitting the

(Name of Bidder)

Proposal for the above named project, in the capacity of LEW Environmental Services, LLC, and I have

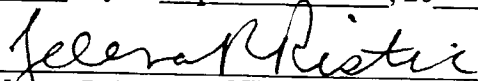
executed the Proposal with full authority to do so. Further, the contractor will comply with the provisions of Public Law 1975, Chapter 127 (see Attachment #1 attached hereto).

LEW Environmental Services, LLC

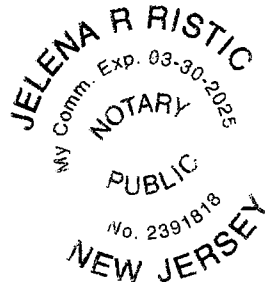
Name of Firm or Individual Title

By: 
Melissa Guagenti, Vice President of Customer Success

Subscribed and sworn to before me this
8th day of April, 2024.


Notary Public of NJ

My Commission expires: 03/30/2025



ATTACHMENT #1

Procurement and Service Contract - Mandatory Language P.L. 1975, C. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

Certification 21276

CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUN-2017** to **15-JUN-2024**

LEW CORPORATION
1090 BRISTOL ROAD
MOUNTAINSIDE NJ 07092



Ford M. Scudder

FORD M. SCUDDER
State Treasurer

STATE OF NEW JERSEY
Division of Purchase & Property
Contract Compliance Audit Unit
EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION 8, ITEM 11. For instructions on completing the form, go to:

SECTION A - COMPANY IDENTIFICATION

1. FED. NO. OR SOCIAL SECURITY 223180481	2. TYPE OF BUSINESS <input type="checkbox"/> 1. MFG. <input checked="" type="checkbox"/> 2. SERVICE <input type="checkbox"/> 3. WHOLESALE <input type="checkbox"/> 4. RETAIL <input type="checkbox"/> 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY 21
4. COMPANY NAME LEW Corporation		
5. STREET 181 US Highway 46	CITY Mine Hill	COUNTY Morris
	STATE NJ	ZIP CODE 07803
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE SO INDICATE) None		
7. CHECK ONE: IS THE COMPANY <input checked="" type="checkbox"/> SINGLE-ESTABLISHMENT EMPLOYER <input type="checkbox"/> MULTI-ESTABLISHMENT EMPLOYER		
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ		
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT (IF PUBLIC AGENCY AWARDED CONTRACT) N/A		
Official Use Only		
DATE RECEIVED	ISSUE DATE	ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are broken figures in a particular category, enter a zero. Include ALL employees, not just those in the non-minority categories, in columns 1, 2, & 3. **DO NOT SUBMIT EEO-1 REPORT.**

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN									
	COL. 1 TOTAL (Cols. 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	***** MALE *****					***** FEMALE *****				
				BLACK	HISPANIC	AMER INDIAN	ASIAN	NON-MIN	BLACK	HISPANIC	AMER INDIAN	ASIAN	NON-MIN
Officials/Managers	2	2	0	0	0	0	0	2	0	0	0	0	0
Professionals	0	0	0	0	0	0	0	0	0	0	0	0	0
Technicians	3	3	0	1	1	0	0	1	0	0	0	0	0
Sales Workers	2	2	0	0	0	1	0	1	0	0	0	0	0
Office & Clerical	5	0	5	0	0	0	0	0	2	0	0	0	3
Craftworkers (Skilled)	9	9	0	8	0	0	0	1	0	0	0	0	0
Operatives (Semi-skilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers (Unskilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	21	16	5	9	1	1	0	5	2	0	0	0	3
Total employment from previous Report (if any)	39	31	8	11	4	0	0	16	3	0	0	0	4
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.												

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED: <input checked="" type="checkbox"/> 1. Visual Survey; <input checked="" type="checkbox"/> 2. Employment Record; <input type="checkbox"/> 3. Other (Specify)	14. IS THIS THE FIRST Employee Information Report Submitted? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR 03 25 2010
13. DATES OF PAYROLL PERIOD USED From: 06/16/2019 To: 06/29/2019		

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type) Greg Krueger	SIGNATURE 	TITLE Senior Vice President	DATE MO. DAY YEAR 07 17 2019
17. ADDRESS NO. & STREET 181 US Highway 46	CITY Mine Hill	COUNTY Morris	STATE NJ
	ZIP CODE 07803	PHONE (AREA CODE NO. EXTENSION) 908 - 654 - 8068	

STANDARD BID DOCUMENT REFERENCE

Disclosure of Investment Activities in Iran

Statutory Reference	<p align="center">N.J.S.A. 52:32-55 et seq. N.J.S.A. 40A:11-2.1 N.J.S.A. 18A:18A-49.4</p>					
Applicability		Y/N		Mandatory	Optional	N/A
	LPCL	Y	Goods and Services	X		
	PSCL	Y	Construction			X
Instructions Reference						
Description	<p>P.L. 2012, c.25 prohibits the awarding of State and local public contracts for goods and services with persons or entities engaging in certain investment activities in energy or finance sectors of Iran. Prior to contract award, vendors and contractors must certify that neither they nor any parent entity, subsidiary, or affiliate is listed on the New Jersey Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List").</p>					

The Certification form requires the insertion of contracting unit identification information which should be filled in (in italics on the form) prior to its use.

Person or Entity

Part 1: Certification

COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on Treasury's website at www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

The Chapter 25 list must be reviewed prior to completing the below certification. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may provided by law, rule or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.



I certify, pursuant to Public Law 2012, c. 25, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN.


You must provide a detailed, accurate and precise description of the activities of the person or entity, or a parent entity, subsidiary, or affiliate thereof engaging in investment activities in Iran below and, if more space is needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

I acknowledge that the Name of Contracting Unit is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Reference to Contracting Unit to notify the Reference to Contracting Unit in writing of any changes to the answers of information contained herein.

I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Name of Contracting Unit and that the Reference to Contracting Unit at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print)	Melissa Guagenti	Title	Vice President of Customer Success
Signature			Date 4/8/2024

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

NJ Rev. 1.22.2024

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor" <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party. ") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here:

Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify: *(Check the Appropriate Box)*

A.

That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

B.

That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

C.

That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)

CITY OF NORTH WILDWOOD

REQUEST FOR PROPOSAL FOR AUTHORIZED ON-SITE LEAD BASED PAINT INSPECTIONS

PROJECT APPROACH AND METHODS FOR COMPLYING WITH SCOPE OF WORK

LEW Environmental is one of the nation's oldest, most acknowledged, and respected environmental lead testing and evaluation entities. With more than 30 years assisting NJ agencies, property owners and residents, prior NJEHA Business partner of the Year, LEW looks forward to assisting you and your community.

LEW Environmental Services, LLC (LEW) believes that to provide our clients with the highest level of professional and technical environmental services, we must have a clear understanding of the requirements and goals of our clients' needs, as well as a complete and up-to-date understanding of all the appropriate regulations.

New Jersey's Lead-Safe Certification Law: Lead-Based Paint Inspections in Rental Dwelling Units: N.J.A.C. 5:28A went into effect on July 22, 2022. The law requires under Section 1. B. that a municipality provide for the required visual and potential lead dust wipe sampling either through a permanent local agency who performs such inspections OR, in the case of a municipality that does not maintain such permanent local agency for inspections, the municipality shall hire a lead evaluation contractor, certified to provide lead paint inspection services by the Department of Community Affairs (DCA).

Some municipalities do not have such a permanent agency or will not have the ability to meet the requirements of this new law. LEW Environmental provides the appropriate Professional Services "Staffing" (Certified by NJ DOH, & DCA.) to perform the required Visual Paint Inspection and/or Lead Dust Wipe sampling.

SCOPE OF WORK

The inspection methodology required for The City of North Wildwood is Visual Inspections.

LEW will provide proper staffing to perform all the labor necessary for the completion of visual assessments to comply with NJAC 5:28A in the dwelling unit(s) and a common area.

Exteriors will not be included in assessment per NJAC 5:28A. Visual assessment will be performed in accordance with the HUD Guidelines and regulations at 42 U.S.C. § 4851b.

If no deteriorated paint (presumed hazards) is noted, a Lead-safe certification will be issued per NJAC 5:28A. If deteriorated paint (presumed hazards) is noted, a Lead-safe certification will NOT be issued per NJAC 5:28A.

Deteriorated paint will be required to be addressed by abatement or interim controls, followed by a post-remediation inspection with dust wipes (additional site visit and dust wipe fees will apply).

LEW is licensed/certified by the applicable regulatory agency to perform the proposed services and all of our environmental professionals and staff are certified by the appropriate regulatory agency.

Inspections shall be performed on certain single-family, two-family, and multiple rental dwelling for lead based paint hazards every three years or upon tenant turnover where there is no valid lead-safe or lead-free certification.

PROGRAM PROTOCOLS AND CONTRACT MANAGEMENT

For ease of use for the municipalities, we are excited to have developed a powerful new, all-in-one technology to manage DCA's lead based paint regulations. It is a brand-new exclusive portal, built and designed specifically for municipalities to manage their lead paint inspection data. The combination of our lead expertise and proprietary data platform will help minimize municipal effort and ensure compliance.

Contract management will be under the direction of Dan McGowan, CEO and Greg Krueger, Senior Vice President. Alongside the two upper management will be the aid of the following team members, Melissa Guagenti, Vice President of Customer Success, Jelena Ristic, Office Manager, our customer service team and LEW's team of knowledgeable New Jersey certified lead-based inspectors and risk assessors.

Since the law came into effect LEW has been the preferred vendor for partnership, managing the program for many municipalities. We have the financial, technological, and human resources to properly meet the requirements of this RFP. Our administrative staff has substantial experience in contacting clients within 24 hours of notification, and scheduling/mobilizing our staff to be on-site in a timely manner. It is this ability, along with our previously mentioned experience and resources, which provides our clients with a level of comfort. We certainly appreciate the opportunity to work with our clients and to provide them with precise and professional expertise.

As LEW being your preferred partner, we will reach out to property owners, schedule, and perform the service and charge the property owners directly for the service. We will maintain all data in our proprietary online portal and provide access to The City of North Wildwood. This ensures compliance on your behalf with LEW performing all the work.

LEW will also be responsible for providing reporting and any Municipality fees and NJ State fees to the Municipality in a required time frame.

The LEW Environmental Proven Process:

1. LEW Environmental will utilize any available public records to create and maintain a database of rental dwelling units identified as requiring inspection per municipal code 209-46. This will include sending an OPRA request to The City of North Wildwood to gather the list of registered rental properties.
 2. LEW will contact Landlords electronically through our portal, email, phone, or mailers to educate them on the NJ Law and sign up for services.
 3. LEW has a dedicated email address, info@njleadlaw.com and phone number for landlords, owners, or general public to inquire and ask any questions about the inspections and the law.
 4. Landlords will schedule the appropriate inspection dates in real-time through the portal. With dynamic routing, immediately, LEW's staff is assigned and will perform inspections. All payments are made and tracked electronically through the LEW platform, including any municipal and the New Jersey state fee of \$20.00 per unit. LEW will then remit the state and local fees to the municipality on a monthly basis.
 5. The Township will have access to the status of all inspections required in their town as well as the ability to view/upload reports. This includes:
 - a. All units that require an inspection;
 - b. Units that have completed the inspections;
 - c. All non-compliant properties;
 - d. All units deemed lead-free or lead-safe
 - e. All reports and reports with lab results
 - f. All units that have failed and require reinspection
- All notifications are tracked and logged in accordance with the property address, including block and lot numbers.
6. The LEW technology will continuously follow up with units that have not been completed to ensure compliance ahead of the mandatory completion date. As inspection is needed to be completed again in the future, the system will pro-actively notify the Landlord and maintain the data for the town.
 7. As part of the inspection, the inspector enters all required information and results directly into the portal. The results and report are available within 10 business days and will be sent directly to landlord and uploaded in the municipality portal.

LEW plans to utilize current management, office staff, and field personnel to carry out this contract.

A video of our proven process can be found by going to www.bit.ly/415XTib or by scanning the code below.



How It Works



PARTNER

Establish a strategic partnership with the municipality where LEW Environmental is the recommended partner



PREPARE

LEW prepares a joint letter describing the regulation, program and benefits to all



DATA SHARE

Municipality provides contact information for known impacted properties



NOTIFY

LEW utilizes advanced marketing capabilities to notify property owners and set follow-up dates for additional communication



INSPECTIONS

Testing services are scheduled and performed by the LEW Environmental staff with 30+ years of tenant/landlord experience



REPORTING

All landlord data and lead-safe certifications are uploaded to the town portal, so the municipality has real-time access to status and compliance



SEAMLESS FOLLOW UP

If a property tests positive for lead hazards, the system will follow up to ensure remediation has been completed



PAYMENTS

LEW bills the property owner directly for the service at set rates for the entire municipality



FINALIZE

The portal notifies the property owner and the municipality when the report is completed. Notice is sent to the property owner to file directly with the municipality



TRACK

If the municipality provides filing data, our system can track outstanding filings

POST REMEDIATION INSPECTION/CLEARANCE

The timely, accurate, and legally defensible collection of Dust Wipe samples, Soil Samples, and Clearance sampling is a necessity for any successful lead program. LEW recognizes these facts, has implemented a program, and trained our staff to continually remember and follow the necessary procedures to assure that such requirements are followed and the integrity of the data is not compromised.

LEW has a long-term relationship with a laboratory, which participates in the National Lead Laboratory Accreditation Program (NLAAP) (federally required) and has proven continual proficiency while participating in the Environmental Lead Analytical Proficiency Testing rounds (ELPAT) (requirement of HUD/EPA). LEW, in most situations, can provide three different sample results turnaround times, whereby offering our clients the most efficient project completion, occupant disturbance and costs savings. We offer a same day turnaround, a twenty-Four (24) hour turnaround time and a three-day turnaround time. LEW currently uses a two (2) part chain-of-custody, one copy stays with LEW in our project folder, the other one (1) copy goes with the samples to the Laboratory which gets signed by all parties who touch the samples inclusive of the lab manager and returned to LEW with the copy of the lab results. This provides for the maximum level of accountability and provides for the highest level of legally defensible lab data.

To assure all our clients that the proper procedures are being followed in a constantly changing environmental field, all LEW's Inspectors and Risk Assessors have been instructed/educated and well trained in HUD's 2012 standards along with the United States Environmental Protection Agency's (EPA) finalized regulation, "Lead; Identification of Dangerous Levels of Lead, Final Rule".

Once remediation has occurred in a unit, the landlord will schedule the reinspection through LEW's website. LEW will utilize in-house staff (Lead Risk Assessors) to perform the clearances. The same scheduling procedure as the initial inspection will be utilized. Once the lab receives the samples and analyze, they will send the results to our office via email, and the inspector will prepare the clearance report with lab analysis and will upload into the portal.

Understanding the action levels is also a key component for properly understanding the necessary interim controls, Lead-safe work practices, or abatement procedures either required or recommended. Since many of LEW's employees are also certified as Lead Abatement Supervisors and are actively writing lead specifications they understand the importance of these action levels, the collection procedures employed and the consequences of improper remediation/interim control activities.

Lead Inspection Services for the City of North Wildwood Cost Proposal

LEW would like to thank you for allowing us this opportunity to be of service and proposes to perform the above stated services for the following amount.

**LEW Environmental Website Scheduling
and Management Portal:**

Free of Charge

Visual Inspection per unit:

\$250.00

- Required Inspection for North Wildwood per N.J.A.C. 5:28A

Lead-Based Paint XRF inspection per unit

**\$150.00 (Add-On to the
Visual Inspection)**

Performed by a NJ Licensed Lead Inspector-Risk Assessor, an XRF Inspection is available to the requesting party as an add-on to the Visual Inspection. An XRF inspection will allow a dwelling unit to be certified lead-based paint free and become exempt from the regulation forever. * A Lead-Free Certificate will only be issued if no lead-based paint is found.

Post Remediation Inspection/Clearance per unit:

\$295.00

Includes dust wipe samples.

Minimum number of dust wipes for reinspection is 9 dust wipes to satisfy the requirements of P.L. 2021 chapter 182.

Mailers to Landlords/Owner (If requested)

**\$1.60 per standard
letter/postcard**

****LEW will collect any municipality fee and \$20 per unit state fee via the Website and send to the municipality when further direction is given.**

****The above pricing will be held for up to 2 years for The City of North Wildwood**



LEW Environmental & Water Solutions

Item #	Action	Responsible Party	Target Date	Completed (Y/N)	Notes
1	Hold kick off meeting	Dan McGowan	4/1/2024	Y	
2	Establish initial partnership letter	Dan McGowan	4/1/2024	Y	
3	Finalize agreed upon partnership letter	All	4/1/2024	N	
4	Provide property owner information	Town	4/5/2024	N	Name, Address, Email
5	Upload property information into the portal	LEW IT	4/5/2024	N	
6	Send communication to property owners	LEW Marketing	4/8/2024	N	
7	Start performing services	LEW Operations	4/8/2024	N	
8	Provide municipality list of incorrect contact information	LEW Marketing	4/15/2024	N	Timing based on email vs. address
9	Reminder email providing direct ability to ask questions	LEW Marketing	4/15/2024	N	
10	Provide municipality portal login information - complete demo	LEW IT	5/1/2024	N	
11	Hold Initial Status Summary Meeting	All	5/1/2024	N	Determine alternative strategies
12	Send 60 day-out notification	LEW Marketing	5/1/2024	N	
13	Send 30 day-out notification	LEW Marketing	6/01/2024	N	
14	Send final notification	LEW Marketing	7/01/2024	N	
15	Send violation notice to property owners not in compliance	LEW Marketing	8/01/2024	N	

EXAMPLE OF LETTER TO LANDLORDS ON TOWN LETTERHEAD

New Jersey Lead Safe Certification

The Township has partnered with **LEW Environmental** to provide a comprehensive solution to ensure compliance with the new NJ law. Township records indicate one of your rental properties might be impacted by this new law.

N.J.A.C. 5:28A Lead-Based Paint Inspections in Rental Dwelling Units

The new law states that certain rental units in TOWN, built before 1978 are required to have a visual inspection to assess for lead hazards completed at the next tenant turnover, or by July, 2024.

Property owners with multiple unit buildings who have been registered with the DCA more than 10 years should speak with a member of LEW Environmental's staff prior to scheduling your inspection to see if your units qualify for an exemption.

Depending on the results of the visual inspection, a lead safe certification will be issued which is proof of compliance with the regulation. The Lead-Safe Certification will be valid for a two-year period. If a tenant turnover occurs after the expiration of the certificate, another inspection is required. If there is no tenant turnover then another inspection is required one year after the certificate expires (three years after the initial inspection).

Property owners that fail to comply with the new inspection requirements may be subject to a penalty of up to \$1,000 per week

LEW Environmental

The Township has partnered with LEW Environmental to conduct lead-safe certification inspections for your town. LEW Environmental boasts over 30 years of industry experience and safety excellence and are New Jersey's largest and most recognized Lead Evaluation entity. LEW Environmental inspectors are NJDOH certified and committed to cost-effective solutions for property owners.

How It Works

LEW Environmental has the leading technology in the lead industry. Service can be easily scheduled at your convenience by scanning the QR Code below, going to www.njleadlaw.com or calling our office at 1-800-783-0567. Service set up and confirmations will be emailed to you. With our proprietary lead portal, you have access to all information in real-time, including the lead-safe certificate, and all information is automatically sent to XXX and the state of NJ on your behalf. You will receive automated future reminders as well when service is needed again. It's fast, easy and ensures compliance!

Compliance Starts Here



**Scan here to learn more or to
schedule your inspection**

www.NJLeadLaw.com

800-783-0567

LEW



181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
Fax (908) 654-8069
www.lewenvironmental.com
info@lewenvironmental.com

Individuals performing work on the project, their areas of responsibility, experience, and qualifications

Individuals	Education, Experience & Qualifications	Years with our company
Greg Krueger	See attached Resume	20
Mark Franz	See attached Resume	26
Alex Salvador	See attached Resume	13
Michael Mosier	See attached Resume	5
Neheru Singh	See attached Resume	9
Andrew Wong	See attached Resume	2
Yerani Heredia	See attached Resume	.5
Nyire Edmonds-Grant		
Danny Feliciano		
Christopher Reed		
Marwan Khater		



LEW Environmental Services
1000 Route 9W
Poughkeepsie, NY 12560
Phone: 845.486.1000
www.lewcorp.com

GREG KRUEGER

LEW Environmental Services

Education

BS Environmental Science, Marist College, Poughkeepsie, NY

Senior Vice President

Summary of Professional Experience/Qualifications

- Over 20 years of professional experience as an environmental services investigator and manager

Project Experience

- Representative relevant experience includes:
 - As Sr. VP: Responsible for day-to-day operations of administration and consulting divisions; maintains corporation compliance with all regulatory matters; and ensures projects remain within timeline and budgets.
 - Consulted with clients to maintain federal and state regulatory compliance within multiple environmental disciplines.
 - Trained employees in lead-based paint, asbestos, and indoor air quality investigations.
 - Conducted in-house and client based seminars for mold assessment and remediation with attendees ranging from maintenance personnel to CEOs.
 - Taught Indoor Air Quality course for Rutgers adult health programs, which included asbestos concerns.
 - Prepared Asbestos O&M plans for various properties.
 - Selects, and develops, or revises training programs to meet state, federal or other entities requirements.
 - Seeking, Evaluating and hiring all instructors for Asbestos, Mold, Lead and Safety (OSHA) training programs
 - Reviews evaluations for all instructors conducting training programs (Asbestos, Mold, Lead and OSHA.
 - Monitors the performance of all instructors.
 - Monitors the quantity and quality of training course materials including manuals/handouts, hands-on materials as well as schedules.
 - Oversees and monitors administrative process for training and training programs.
 - Manages and oversees health and safety training programs for Lew Corp field employees.
 - Manages training programs offered to public at Lew Corp, and client's sites.
 - Participated in an ICLE seminar to discuss the legal aspects of Asbestos
 - Oversaw over 2,000 asbestos investigations for homes that were affected by Hurricane Sandy.
 - Maintained radioactive safety and respiratory programs, including audits.
 - Developed protocols for volatile organic compound sampling utilizing EPA method TO-15.
 - Responsible for purchasing and maintaining all technical equipment.
 - Developed and implemented indoor air quality division that included hundreds of investigations for exposure to fungi,



189-114-1127
 2110a Highway 73 E
 878-80442130
 www.lewcorp.com

GREG KRUEGER

LEW Environmental Services

Senior Vice President

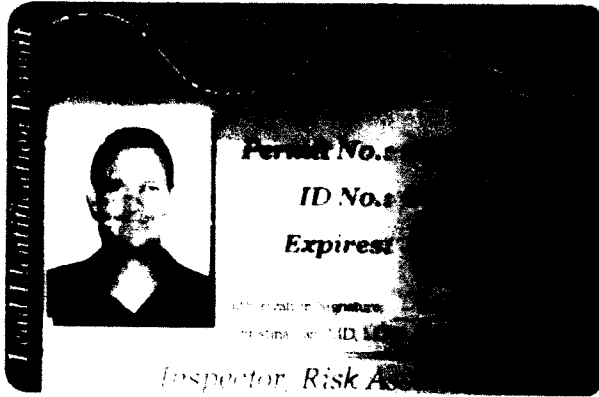
bacteria, human pathogens and associated risks.

- Technically advised all junior and senior personnel on indoor air quality projects.
- Responsible for maintaining company indoor air quality reference library.
- Performed hundreds of lead-based paint inspections and risk assessments in residential, commercial and government facilities.
- Implemented technological upgrades in lead-based paint assessments that reduced report turnaround time from two weeks to several days.
- SOP development for multifamily microbial and moisture surveys.

Employment Period	Job Title	Employer
2011 - present	Sr. Vice President	LEW Corp, Mine Hill, NJ
2007 - 2011	Sr. Project Manager	LEW Corp, Mountainside, NJ
2003 - 2007	IH/Safety Engineer	LEW Corp, Mountainside, NJ

Honors, Professional Affiliations, Achievements, Relevant Specialized Training, Publications, and Presentations

- Certified Lead-based Paint Risk Assessor for NJ, NY, PA, CT, HI, MT, and AK
- Counsel-certified Indoor Environmental Consultant – ACAC
- Counsel-certified Microbial Consultant – ACAC
- NJ Radon Measurement Technician
- Florida Certified Mold Assessor
- New York State licensed Mold Assessor
- Healthy Housing Specialist
- AHERA Asbestos Building Inspector
- 40 Hour OSHA/HAZWOPER
- ACAC Board Member





181 US Hwy 46
 Mine Hill, NJ 07803
 (908) 654-8068
 (800) 783-0567
 Fax (908) 654-8069
 www.lewenvironmental.com

Alex Salvador
Project Manager
LEW Environmental Services, LLC.

Education: AAS Applied Science, Essex County Community College, 2004

Summary of Professional Experience/Qualifications

- Over 7 years of professional experience performing fungal and indoor air quality investigations, lead-based paint inspections and risk assessments as well as asbestos inspections and bulk sampling.
- Licensed Lead Inspector/Risk Assessor, a licensed AHERA Asbestos Inspector, and a Microbial Consultant for residential and public buildings.

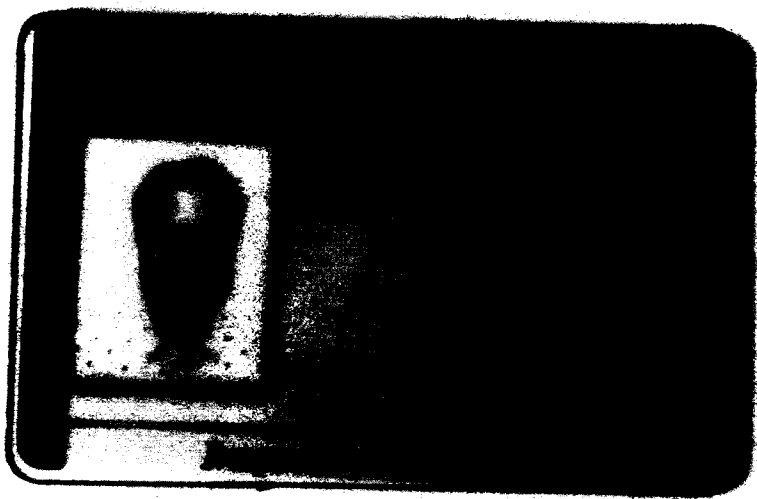
Project Experience

- Representative relevant experience includes:
- Conducts field environmental testing and evaluation, data review, and prepares detailed technical reports on findings and recommendations.
- Conducted over 200 lead-base paint and risk assessment inspections in multifamily and residential projects.
- An EPA approved principal bilingual English and Spanish instructor in EPA 40 CFR RRP for lead safe practices and dust wipe technician and has taught several classes pertaining to lead-based paint safe work practices and dust wipe sampling procedures.

Employment Period	Job Title	Employer
2010 - present	Senior Project Manager	LEW Corp, Mine Hill, NJ

Honors, Professional Affiliations, Achievements, Relevant Specialized Training, Publications, and Presentations

- 5-Day Lead Inspector/Risk Assessor NAETI - Ocean, NJ
- 3-Day EPA/AHERA Asbestos Inspector NAETI - Ocean, NJ
- 1-Day Training in RRP Rule CFR 40 Part 745.225
- 1-Day Training in Dust Sampling Tech CFR 40 Part 745.225
- 40 Hour OSHA Training CFR Hazwoper
- 8 Hour OSHA Hazwoper Training
- ACAC Council Certified Mold Investigator, Certification # 1605031
- CT Lead Inspector/Risk Assessor, License #2246
- DC Lead Risk Assessor, License # DC16-7318
- HI Lead Inspector, Certification # PB-0850
- NJ Lead Inspector/Risk Assessor, ID# 022779
- NJ Radon Certificate, Radiation Data Certification # 90016
- NY Lead Inspector/Risk Assessor, NY-R-110651-1





181 US Hwy 46
 Mine Hill, NJ 07803
 (908) 654-8068
 (800) 783-0567
 Fax (908) 654-8069
 www.lewenvironmental.com

Mark Franz
Project Manager
LEW Environmental Services, LLC.

Education: See relevant specialized training and certifications held below

Summary of Professional Experience/Qualifications

- Over 14 years of professional experience as experience operating and maintaining heavy equipment.
- Over 10 years' experience working in all phases of construction as a lead abatement supervisor and has done over 1000 lead-based paint projects.

Project Experience

- Representative relevant experience includes:
- Conducted risk assessment, inspections and Lead abatement supervision for lead base paint in residential, public and commercial buildings.
- Proven ability to supervise work crews and work with a multi-disciplinary team.
- Prepares technical reports for lead projects, and conducts field XRF testing and various sampling.
- As a licensed lead abatement supervisor, performs many varied tasks on abatement projects such as project oversight, soil sampling, and clearance dust wipes, obtaining permits, sight sketches, project coordination and worker protection.
- Competent with all techniques associated with abatement such as component and mechanical removal, replacement, encapsulation and enclosure.
- Experienced in performing large volume, short turn-around time frame lead evaluation activities.
- Active participant in HUD's big buy program through Masimax, and HUD's single family foreclosure program.

Employment Period	Job Title	Employer
1997 - present	Project Manager	LEW Corp, Mine Hill, NJ

Honors, Professional Affiliations, Achievements, Relevant Specialized Training, Publications, and Presentations

- OSHA 40-hour Hazardous Materials Handler
- Heavy Equipment Operator, Commercial Driver License (CDL)
- NJ Lead Inspector/Risk Assessor ID#003265 Permit#009922
- NJ Lead Supervisor-Housing/Public ID#00365 Permit#009406
- NY Certified Lead Risk Assessor NY-01-062003-168
- NY Certified Lead Supervisor NY-01-062003-407
- PA Certified Lead Risk Assessor Cert. #000689
- FL Certified Lead Risk Assessor FL-02-0520031468
- FL Certified Lead Supervisor FL-02-0520031469
- DE Certified Lead Inspector Cert. # LI-00-0004
- DE Certified Lead Risk Assessor Cert#LRA-01-0050

Land Identification Permit

STATE OF MICHIGAN

MARK FRANZ



Permit No.: 038867

ID No.: 003265

Expires: 12/5/2007

Signature: *Mark Franz*
MID M.P.H. Assistant Commissioner

Inspector/Risk Assessor



LEW Environmental Services
1000 Mine Hill Road
Mine Hill, NJ 07093
908-833-1100

MIKE MOSIER
LEW Environmental Services

Senior Project Manager

EDUCATION:

University of Lynchburg, Lynchburg, VA
Bachelor of Arts, Graduated: May 2012

SUMMARY OF PROFESSIONAL EXPERIENCE/QUALIFICATIONS

- Performs lead-based paint inspections and risk assessments.
- Licensed Lead Inspector/Risk Assessor
- Licensed NYS/AHERA Asbestos Inspector

PROJECT EXPERIENCE

- Representative relevant experience includes:
 - Conducts field environmental testing, evaluation, data review, and prepares detailed technical reports on findings and recommendations.
 - Conducts lead-based paint and risk assessment inspections in multifamily and Residential projects.

EMPLOYMENT PERIOD	WORK EXPERIENCE	COMPANY
2018 – Present	Lead Paint Risk Assessor	LEW Environmental Services– Mine Hill, NJ
2015 – 2018	IH/Asbestos Inspector	Empire Environments – Towaco, NJ

CERTIFICATIONS:

- NJ Lead Inspector/Risk Assessor ID# 033123
- NYS Department of Labor Asbestos Certificate Cert# 15-14733
- NYS EPA/AHERA Asbestos Building Inspector ID# 49976
- OSHA HAZWOPER (40Hr)
- OSHA Construction Safety (40Hr)
- Renovate, Repair and Painting 40 Part CFR 745.225 Certified


Lead Identification Permit

MICHAEL J. ASSISI

Permit No.: 037

ID No.: 037

Expires: 5/03



Signature: _____
Name: MICHAEL J. ASSISI
Title: _____

Inspector / Public Assessor



181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
Fax (908) 654-8069
www.lewenvironmental.com

NEHERU SINGH
LEW Environmental Services, LLC
Field Inspection Technician

QUALIFICATIONS

Neheru Singh responsibilities include risk assessment, inspections, as well as, mold remediation and Lead abatement for lead base paint in residential, public and commercial buildings. He prepares technical reports for lead projects, and conducts field XRF testing and various sampling. During the four years at LEW Corporation, Mr. Singh has done over 1000 lead-based paint projects, including XRF and Asbestos testing of homes that were impacted by hurricane Sandy. He also worked on Lead Abatement and Mold Remediation projects on single family and Town homes in abating lead-based paint according to the Federal guidelines and Mold Remediation.

EXPERIENCE

Low Environmental Services, formerly LEW Corporation 2014-Present

- Mold remediation/Lead abatement
- Lead Based Paint XRF Inspections
- NY and NJ Asbestos Inspections

Worked on Lead Abatement and Mold Remediation projects on single family and Town homes in abating lead-based paint according to the Federal guidelines and Mold Remediation.

Jeys Management 2007-2014

Maintenance Technician

Responsibilities include Electrical, Plumbing, Carpentry and HVAC. Installed Rinnai "on-demand" water heaters as well as Storage tank water heaters. Involved in total renovation of hurricane Sandy ravaged condominiums that involved removing sheetrock, floors, insulation, water heaters, kitchen cabinets and granite countertops, furnaces as well as their heating and cooling vents and eventually the reinstallation of each.

Involved in rental property management which include tenant selection, lease preparation and rent collection. Resolved duties of a typical landlord on an on-call basis

EDUCATION

Building Inspector *National Asbestos & Environmental Training Institute* 2013
Ocean Township, New Jersey

Lead Inspector / Risk *National Asbestos & Environmental Training Institute* 2013
Ocean Township, New Jersey

Lead Dust Wipe Technician	<i>Lew Corp</i>	2011
	Mountainside, New Jersey	
Renovate Repair and Painting	<i>Lew Corp</i>	2011
	Mountainside, New Jersey	

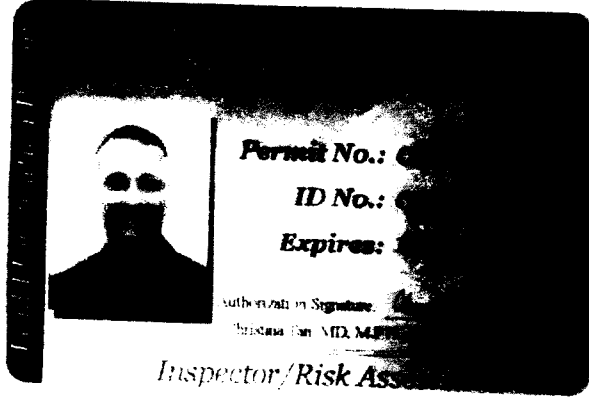
CERTIFICATIONS

EPA Lead Risk Assessor LBP-R-128957-1

NY Risk Assessor NY-R-128957-1

NY State Asbestos 14-00697

NJ Risk Assessor 030103



Permit No.:

ID No.:

Expires:

Authorized Signature

Christina Fan M.D. M.P.H.

Inspector/Risk Ass



181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
Fax (908) 654-8069
www.lewenvironmental.com

ANDREW WONG

(212) 300-7076 • Queens, NY • aw1800@nyu.edu

EXPERIENCE

Environmental Field Technician

LEW Environmental Services | Mine Hill, NJ

August 2021 – Present

Perform various environmental investigations, including – but not limited to – XRF inspections, dust wipe sampling, lead water testing. Generate reports from said investigations. Report to the Senior Project Manager to communicate and facilitate project progress with other team members.

EPA-certified Lead Inspector

Aerotek | New York, NY

December 2020 – August 2021

Conducted surface-by-surface investigations of painted surfaces in residential areas to detect presence of lead using an X-Ray Fluorescence machine; identified room-equivalents and document component type as well as the underlying substrate and color and level of deterioration of paint for each reading across all rooms. Responded to queries from residents (e.g. lead paint hazards, abatement protocol, legal requirements, etc.).

Assistant Lead Inspector

Aerotek | New York, NY

October 2020 – December 2020

Followed an EPA-certified lead inspector to assist in proper documentation of tested surfaces on a tablet, phone, and paperwork (chains of custody and affidavits). Obtained samples of surfaces that tested positive for laboratory analysis. Photographed any deteriorating surfaces to set up an alert for particularly hazardous conditions. Promoted to EPA-certified lead inspector.

Teacher

C2 Education | Little Neck, NY

June 2018 - Present

Instruct students in lessons relating to language arts and science curricula. Provide instruction on SAT, ACT, and high school admissions tests. Assist in college admissions preparation. Monitor student progress and coordinate with director to plan out student programming. Maintain classroom environment with a ratio of 3 students to 1 student while providing the equivalent of one-on-one tutoring to each. Perform occasional administrative work (answering phone calls or emails, grading exams, setting up curriculum material/answer keys). Versed in both in-person and virtual instruction.

Key Accomplishments:

- Multiple students achieved 90+ percentile scores Average score increases of 150/4 points on SAT/ACT, respectively.
- Part of the team that reversed a budget deficit left behind by the previous center director.

EDUCATION

New York University | Masters of Science in Environmental Science

- GPA: 3.5/4.0

December 2018

New York University | Bachelors of Arts in Environmental Studies

- GPA: 3.3/4.0
- Minors in Anthropology and Conservation Biology

May 2016

SKILLS

OS X | Windows | iOS | Microsoft Office | Google Suite | Adobe | GIS | EPANET | Primavera Risk Analyzer

Inspector/Risk

CHRISTINA TAYLOR, M.D.

Authoritative Sign

Signature

ID N





181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
Fax (908) 654-8069
www.lewenvironmental.com

Yerani Heredia
Field Inspection Technician
LEW Environmental Services, LLC.

Talented environmental professional with experience in Lead-based paint inspections, water sampling, dust sampling and soil sample. I am passionate about helping industries maintain a balance between economic development and environmental and human health.

SKILLS

- Work Ethic
- Critical Thinking
- GPS management, Georeferencing knowledge with ArcGis software
- Excellent attention to details
- Spanish native language
- Laboratory work, data entry
- Experience using World, Power Point and Excel

EXPERIENCE

LEW ENVIRONMENTAL SERVICES, LLC
LEAD BASED-PAINT INSPECTOR

MINE HILL, NJ
3/2023-PRESENT

- Performs lead-based paint inspections and risk assessments
- Licensed Lead Inspector/Risk Assessor

TESTOR TECHNOLOGY

LEAD-BASED PAINT INSPECTOR

- ☑ Conduct Lead-based paint inspection
- ☑ Generate a report
- ☑ Conduct water sampling for lead
- ☑ Conduct dust sample after abatement and interim control

POPULUS GROUP/LEW CORPORATION
LEAD BASED PAINT INSPECTOR TRAINEE

NEW YORK, NY
12/2021-03/2022

- ☑ Conducted Lead-based paint inspection
- ☑ Filled out field checklist and draw a sketch

JERSEY CITY DEPARTMENT OF HEALTH
INTERNSHIP: ENVIRONMENTAL HEALTH SPECIALIST

JERSEY CITY, NJ
08/2021 - 09/2021

- Enforced state and local public health and environmental regulations

- Conducted routine restaurant, bathing, swimming pool and youth camp inspections
- Responded to nuisance, housing, and food complaints

**RUTGERS'S UNIVERSITY NEWARK
INTERNSHIP: RESEARCH ASSISTANT**

**NEWARK, NJ
05/2019-10/2019**

- Prepared chemical solutions
- Measured conductivity
- Compiled And analyzed data

EDUCATION

**BIG APPLE OCCUPATIONAL SAFETY INC.
EPA-LEAD BASED PAINT RISK ASSESSOR INITIAL**

**NEW YORK, NY
06/2022-06/2022**

**RUTGERS UNIVERSITY NEW BRUNSWICK
Environmental & public health program (EPH)**

**JERSEY CITY, NJ
05/2021- 07/2021**

**HUDSON COUNTY COMMUNITY COLLEGE
Associate's degree: Environmental Studies**

**JERSEY CITY, NJ
09/2018-05/2021**

**PONTIFICIA UNIVERSIDAD CATÓLICA MADRE Y MAESTRA
Bachelor of science: Ecology and Environmental
Management**

**DOMINICAN REPUBLIC
09/2010- 09/2015**

Lead Identification Permit



Permit No.: R

ID No.: R

Expires: 3

Authorization Signature:

Christina Fan, MD, MBE

Inspector/Risk Assessor



181 US Hwy 46
Mine Hill, NJ 07803
(908) 654-8068
(800) 783-0567
Fax (908) 654-8069
www.lewenvironmental.com

Lead Inspection References and Project Experience

LEW Environmental has been providing Lead Inspections per this new Rental law since it was put into effect, July 2022. We have been providing the Lead Inspection services to landlords all over New Jersey, and have been the preferred vendor for New Brunswick, Hillsborough, South Orange, Dover, and many others.

We have provided services to the below list of Government Agencies for the past 5 years.

Below is a list of other City governments and other levels of government, as well as, contact information for the recipients of the similar services.

City of New Brunswick

Daniel Dominquez
78 Bayard Street
New Brunswick, NJ 08901
ddominguez@cityofnewbrunswick.org

Hillsborough Township

Michael Carr
379 South Branch Road
Hillsborough, NJ, 08844
Phone: 908-369-5652
Email mcarr@hillsborough-nj.org

The Township of South Orange

Julie Doran
76 South Orange Avenue, Suite 302
South Orange, NJ, 07079
Phone: 973-378-7715
Email jdoran@southorange.org

Housing Authority of the City of Paterson

60 Van Houten Street
Paterson, NJ 07505
Irma Gorham, Executive Director
973-345-5080
jgorham@patersonha.org
2017-2018
Lead Inspections, Risk Assessment, Lead Compliance

Jersey City Housing Authority

400 US Highway #1
Jersey City, New Jersey 07306
201-706-4721
kpinnock@jcha.us
2019- Present
Lead Inspection, Risk Assessments, Lead Reevaluation and Compliance, Mold inspections,

New York City Housing Authority

90 Church Street

New York, New York 10007

Mikhail Ginzburg

857-221-8686

mikhail.ginzburg@nycha.nyc.gov

Lead Inspections, Risk Assessments, Lead Consulting

Trenton Housing Authority - Contract # 210127

875 New Willow Street

Trenton, NJ 08638

Jonathan Moore

609-310-4667

jmoore@tha-nj.org

2022- Present

Lead Inspection, Risk Assessments, Lead Reevaluations and Compliance

Housing Authority of Hoboken

40 Harrison Street

Hoboken, New Jersey 07030

Ravon Anderson

201-687-1315

randerson@myhhanj.com

Lead inspection, Risk assessments



Subcontractor Utilization

Environmental Hazards Services, LLC. (EHS)

LEW Environmental has a long-term relationship with Environmental Hazards Services, LLC. (EHS) laboratory, which participates in the National Lead Laboratory Accreditation Program (NLAAP) (federally required) and has proven continual proficiency while participating in the Environmental Lead Analytical Proficiency Testing rounds (ELPAT) (requirement of HUD/EPA).

EHS provides its services to government, private, business, and residential clients. EHS prides itself on providing clients with excellent service through the application of knowledgeable staff to good laboratory practices and strict adherence to the QA/QC program.

LEW will be submitting samples to EHS for the timely, accurate, and legally defensible collection of Dust Wipe samples, Soil Samples, and Clearance sampling for the duration of this contract.

LEW, in most situations, can provide three different sample results turnaround times, whereby offering our clients the most efficient project completion, occupant disturbance and costs savings. We offer a same day turnaround, a twenty-Four (24) hour turnaround time and a three-day turnaround time. LEW currently uses a two (2) part chain-of-custody, one copy stays with LEW in our project folder, the other one (1) copy goes with the samples to the Laboratory which gets signed by all parties who touch the samples inclusive of the lab manager and returned to LEW with the copy of the lab results. This provides for the maximum level of accountability and provides for the highest level of legally defensible lab data. LEW's experience has taught us to also use the 2-part chain-of-custody to document other findings, which neither our clients nor LEW wants to be questioned about after the fact. To provide a higher level of service to our clients and maximize speed and data storage, LEW established the ability to electronically have the lab transmit the lab results to us. LEW can also produce reports in digital forms.

Attached you will find EHS Accreditations, organizational chart, and Quality Assurance Manual.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 359
TRENTON, NJ 08646-0359

TAXPAYER NAME:

ENVIRONMENTAL HAZARDS SERVICES, LLC

TRADE NAME:

ADDRESS:

7469 WHITEPINE ROAD
RICHMOND VA 23237

SEQUENCE NUMBER:

1658170

EFFECTIVE DATE:

08/10/11

ISSUANCE DATE:

08/22/13



Director
New Jersey Division of Revenue

FORM-BRC
(04-08) D205040V

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: LEW ENVIRONMENTAL SERVICES, LLC

Trade Name:

Address: 181 US HWY 46
MINE HILL, NJ 07803

Certificate Number: 2646395

Effective Date: October 29, 2021

Date of Issuance: November 10, 2021

For Office Use Only:

20211110144951811



PHILIP D. MURPHY

Governor
LOCATION
101 S. BROAD ST
TRENTON NJ 08602

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF CODES AND STANDARDS
LEAD HAZARD UNIT

LT. GOVERNOR SHEILA Y. OLIVER

Commissioner
MAILING ADDRESS
101 S. BROAD ST
TRENTON NJ 08611

Certificate - Lead Evaluation Contractor

RECERTIFIED

This is to certify that the Department of Community Affairs has certified

LEW ENVIRONMENTAL SERVICES, LLC
181 US HIGHWAY 46
MINE HILL NJ 07803

To act as a Lead Evaluation Contractor on the following Projects

Residential
Public Buildings
Comm/Steel Structure

Cert #: 00015-E
Effective Date: 4/1/2023
Expiration Date: 3/31/2025
Certificate Type: 2 YEAR



DEPARTMENT OF COMMUNITY AFFAIRS

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. LEW Environmental Services, LLC
	2 Business name/disregarded entity name, if different from above
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 181 US Highway 46
	6 City, state, and ZIP code Mine Hill, NJ 07803
	7 List account number(s) here (optional)
	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
2	2	-	3	1	8	0	4	8	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Daniel J McGowan* Date ▶ 1/2/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The James B. Oswald Company 1100 Superior Avenue East Suite 1500 Cleveland OH 44114	CONTACT NAME: Steven Galica PHONE (A/C No. Ext): 216-306-0087 E-MAIL ADDRESS: sgalica@oswaldcompanies.com		FAX (A/C No): 216-839-2815
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED LEW Environmental Services LLC; LEW Corporation NAETI Services LLC; Mainline Environmental LLC; Environmental Innovative Technologies 181 US Highway 46 Mine Hill, NJ 07803	INSURER A: Great Divide Insurance Company		25224
	INSURER B: SELECTIVE WAY INS CO		26301
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES CERTIFICATE NUMBER: 448290093 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> AI Primary & <input checked="" type="checkbox"/> Non-Contributory GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	ECP2037673-11	5/17/2023	5/17/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	S2527496	5/17/2023	5/17/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	FFX2037674-11	5/17/2023	5/17/2024	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCA2037666-11	5/17/2023	5/17/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER 3A: NJ & FL E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability Contractors Pollution Liability Retro-Data: 08/17/1992	N	Y	ECP2037673-11 ECP2037673-11	5/17/2023 5/17/2023	5/17/2024 5/17/2024	Each Claim 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured and Waiver of Subrogation as designated above is provided when required of the Named Insured by written contract or agreement.
 Follow-Form Excess policy is excess over Commercial General Liability, Automobile Liability, Employer's Liability, Professional Liability and Contractor's Pollution Liability.

CERTIFICATE HOLDER**CANCELLATION**

LEW Environmental Services LLC; LEW Corporation
 NAETI Services LLC; Mainline Environmental LLC
 Environmental Innovative Technologies
 181 US Highway 46
 Mine Hill, NJ 07803

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.