

# **CITY OF NORTH WILDWOOD**

## **NOTICE OF PROPOSED AGENDA OF COUNCIL MEETING**

**MAY 7, 2024**

### **REGULAR MEETING AT 10:00 AM**

**This is a proposed agenda which is subject to change by Mayor and Council without further notice.**

**ROLL CALL.....FLAG SALUTE.....MOMENT OF SILENCE.**

**MINUTES:** APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 16, 2024

### **COMMUNICATIONS:**

*Receive & File:*

CAPE MAY COUNTY MUA, RE: March 2024 Revised Regional Pump Station Flow Report  
CAPE MAY COUNTY MUA, RE: Reallocation of 2023 Charges – Regional Wastewater Conveyance  
CLEAN OCEAN ACTION, RE: Thank you for Assistance, Spring Beach Sweeps  
THE HYLAND GROUP, RE: CAFRA Permit Application, 2201 Bdwk Seaport Pier Improvements  
ATLANTIC CITY ELECTRIC, RE: Notice of Public Hearing, May 1  
COMCAST, RE: Funding for Affordable Connectivity Program  
ANGLESEA PUB, RE: Request for Outdoor Events, May 11 and June 2, 2024

*Approve & File:*

SPECIAL EVENT, RE: Capt. Kidd Pirate Day Parade & Treasure Hunt, May 18  
SPECIAL EVENT, RE: RISC Student Event, May 23  
SPECIAL EVENT, RE: Corcoran Run To Remember, May 26

*Approve & File With State:*

ANGLESEA PUB, RE: Application for Temporary Expansion of Licensed Premises, May 11  
ANGLESEA PUB, RE: Application for Temporary Expansion of Licensed Premises, June 2

### **APPOINTMENTS:**

Public Works Dept.  
Police Dept.  
Fire Dept.  
Municipal Court  
Planning Board  
Safety Committee

### **ORDINANCES:**

Ord. 1933 (2<sup>nd</sup> Reading) – Establishing Curfew for Juveniles Under 18 Years of Age  
Ord. 1935 (2<sup>nd</sup> Reading) – 2024 Salary Ordinance  
Ord. 1936 (1<sup>st</sup> Reading) – Amending Chapter 418 Vehicles and Traffic  
Ord. 1937 (1<sup>st</sup> Reading) – Bond Ordinance Beach Replenishment  
Ord. 1934 (Amendment) – Amending Chapter 138, Beaches, Re: Beach Tent Regulations

### **RESOLUTIONS:**

160-24 Celebrating 150<sup>th</sup> Birthday of the Historic Hereford Inlet Lighthouse  
161-24 Approving General Release Agreement w/ Anglesea Colony Gardens II Utility Billing  
162-24 Issuance of Amusement Game Licenses (Coxe)  
163-24 Authorizing Emergency Repairs for Fire Department Building Generator  
164-24 Authorizing Sale of Surplus Property on an Online Auction Website  
165-24 Authorizing Issuance of Annual Parking Permits  
166-24 Establishing Rates for Paid Parking Spaces and Parking Lots  
167-24 Terminating Shared Services Agreement w/ NW School Board for School Officer  
168-24 Approving Application of Seaport Pier for Events Pursuant to Ordinance 1780  
169-24 Waiving ABC Time Restriction During Special Event – Seaport Pier  
170-24 Authorizing Return of Balance of Escrow Deposit (Crosstrees Condos)

171-24 Authorizing Return of Balance of Escrow Deposit (MW of Wildwood)

172-24 Refund for Overpayment of Real Estate Taxes

173-24 Refund for Overpayment of Sewer Taxes

174-24 Approving Restated Lease for Seaport Pier

**VOUCHER LIST/FINANCE:** Authorizing payment of all approved vouchers

**COUNCIL:**

**PUBLIC:**

**ADJOURNMENT:**

**Next Regular Meeting: Tuesday, May 21, 2024 @ 10:00 a.m.**

**REGULAR MEETING**  
**APRIL 16, 2024**  
**10:00 AM**

A regular meeting of the North Wildwood City Council was held in the morning of the above date in the City Hall. The President of Council stated, "*The meeting is now open. Adequate notice of this meeting has been provided by posting a copy of the notice of the time and place of this meeting on the City Clerk's bulletin board and by mailing and emailing a copy of the same to The Cape May County Herald and The Cape May Star & Wave on January 3, 2024.*"

**ROLL CALL:** Present were Mayor Patrick Rosenello, President of Council Salvatore Zampirri, Margaret Bishop, David Del Conte, Kellyann Tolomeo and James Kane. Councilman Edwin Koehler was present via telephonic conference call. Councilman Joseph Rullo was not present. Also present were City Administrator Nicholas Long, Solicitor Nicole Curio and Engineer Ralph Petrella.

**PROCLAMATION:** Retirement Of Deputy Police Chief William Etsell

**MAYOR ROSENELLO** read the following proclamation and presented it to Retired Deputy Chief Etsell:

Whereas, William Etsell retired as Deputy Chief of the North Wildwood Police Department after 29 years of service to the City; and

Whereas, Deputy Chief Etsell was born and raised in Philadelphia, graduating from Mastbaum Vocational Technical High School; and

Whereas, Deputy Chief Etsell enlisted in the United States Coast Guard, serving as an electronics technician stationed in Cape May, Michigan, and New York; and

Whereas, Deputy Chief Etsell earned numerous accolades during his service to our great country, earning a National Defense Service Medal for Operation Desert Storm, Marksmanship and Sea Service Ribbons, Meritorious Unit Commendations, and many more accolades; and

Whereas, in 1994, Deputy Chief Etsell moved to North Wildwood and began his service to the City as a Special Law Enforcement Officer; and

Whereas, Deputy Chief Etsell returned to the North Wildwood Police Department in 1997 as a full-time officer, and has been with the City serving in various ranks since then, including as Captain from 2021-2023 and as Deputy Chief from 2023-2024; and

Whereas, Deputy Chief Etsell must be congratulated for his selfless contributions, dedication, and service to the residents and visitors of North Wildwood, and wish him all the best in his upcoming retirement.

Now, Therefore, Be it Resolved, Mayor and City Council of the City of North Wildwood wish to recognize and extend accolades to William Etsell on his retirement as Deputy Chief of the North Wildwood Police Department!

**MINUTES:** On a motion by Kane, seconded by Tolomeo, that the minutes of the regular meeting of April 2, 2024 be approved. Carried.

**COMMUNICATIONS:**

JOSEPH BYRNE

RE: Iced Coffee Beach Concession

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

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NORTHSTAR ENVIRONMENTAL

RE: NJDEP Classification/Restriction Fact Sheet,  
Heston's Gas Station, 200 W. Spruce Avenue

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

ATLANTIC CITY ELECTRIC

RE: Efforts to Include Diverse Suppliers

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

CAPE MAY COUNTY MUA

RE: February 2024 Regional Pump Station Flow  
Report

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

CAPE MAY COUNTY DEPT. OF HEALTH

RE: Strep A Infection Advisory

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

ATLANTIC COUNTY MUNICIPAL JIF

RE: 2023 Safety Incentive Program Award (\$2,750)

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

ATLANTIC COUNTY MUNICIPAL JIF

RE: 2023-2024 Elected Officials Training Program

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

BOROUGH OF WEST WILDWOOD

RE: Public Hearing Notice, Land Development  
Ordinance, May 3

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

CAROL BREISCH, 213 W. 4<sup>TH</sup> AVENUE

RE: Thank you to Mayor and Council – Back Bay  
Dredging Staging Area at 5<sup>th</sup> Avenue Boat  
Ramp

Mr. Jett — Just wanted to say how efficient the contractors were on this project. I live across the street on 4th and have to say they were a great crew — not much noise, very clean — at end of each day things were cleaned up. Their exit from the lot — well it almost looks like it was when they started. Kudos to this contractor and to the City for choosing them!

On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

THOMAS MCGARRY

RE: Notice of Resignation as Beach Ice Cream  
Vendor

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On a motion by Bishop, seconded by Kane, that the above correspondence be received and filed. Carried.

**SPECIAL EVENT**

RE: Hereford Inlet Lighthouse 150<sup>th</sup> Birthday Party,  
May 11

On a motion by Tolomeo, seconded by Bishop, that the above special events application be approved. Carried.

**SPECIAL EVENT**

RE: VFW Memorial Day Ceremony, May 27

On a motion by Tolomeo, seconded by Bishop, that the above special events application be approved. Carried.

**SPECIAL EVENT**

RE: VFW Convention and Parade, June 1

On a motion by Tolomeo, seconded by Bishop, that the above special events application be approved. Carried.

**SPECIAL EVENT**

RE: New Jersey State Elks Parade, June 8

On a motion by Tolomeo, seconded by Bishop, that the above special events application be approved. Carried.

**SPECIAL EVENT**

RE: American Legion Parade, June 15

On a motion by Tolomeo, seconded by Bishop, that the above special events application be approved. Carried.

**SPECIAL EVENT**

RE: ALS Bike Ride, June 15

On a motion by Tolomeo, seconded by Bishop, that the above special events application be approved. Carried.

**APPOINTMENTS:**

**Police Department:**

Matthew McCrory	Code Enforcement	Start Work Date 4/8/24
Thomas Fullerton	Code Enforcement	Start Work Date 4/17/24
James Hundzynski	Code Enforcement	Start Work Date 4/22/24
Zachary Myrtetus	SLEO II	Start Work Date 4/16/24
Patrick Kelsey	SLEO II	Start Work Date 4/16/24
Thomas Hoffman	SLEO II	Start Work Date 4/16/24
Matthew Masino	SLEO II	Start Work Date 4/16/24
Edward Miller	SLEO II	Start Work Date 5/20/24
Anthony Zugaib	SLEO II	Start Work Date 5/20/24
Sean Conklin	SLEO II	Start Work Date 4/27/24
Frank Britsch	SLEO II	Start Work Date 4/27/24
Kyle Johnson	SLEO II	Start Work Date 4/27/24
Daniel Chernik	SLEO II	Start Work Date 4/27/24
Evan Mitchell	SLEO II	Start Work Date 4/27/24
Dylan Barile	SLEO II	Start Work Date 4/27/24

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Scott McConnell	SLEO II	Start Work Date 4/27/24
Liam Chambers	SLEO II	Start Work Date 4/27/24
Raymond Mulderig	SLEO II	Start Work Date 4/27/24
Austin Miller	SLEO II	Start Work Date 4/27/24
Vinicius Guedes	SLEO II	Start Work Date 4/27/24

**Office of the City Clerk (Lighthouse Staff):**

Diane Maguire	Seasonal Clerk (Lighthouse)	Start Work Date 5/1/24
Carol Kehoe	Seasonal Clerk (Lighthouse)	Start Work Date 5/1/24
Kathleen Marks	Seasonal Clerk (Lighthouse)	Start Work Date 5/1/24

**Recreation Department:**

Mark Shepherd	Recreation Maintenance	Start Work Date 4/28/24
Edward Sweeney	Boat Ramp Attendant	Start Work Date 4/27/24
Joseph Boraski	Boat Ramp Attendant	Start Work Date 4/27/24
Ronald Golden	Boat Ramp Attendant	Start Work Date 4/27/24
William Shouldis	Boat Ramp Attendant	Start Work Date 4/27/24

**Public Works Department:**

Ethan Bove	Laborer	Start Work Date 5/6/24
Edward Breenan	Laborer	Start Work Date 5/6/24
Thomas Burke	Laborer	Start Work Date 5/6/24
Richard Candy	Laborer	Start Work Date 5/6/24
George Clark	Laborer	Start Work Date 5/6/24
William Duffey	Laborer	Start Work Date 5/6/24
John Ferentz	Laborer	Start Work Date 5/6/24
Donna Marie Fumo	Laborer	Start Work Date 5/6/24
James Gallagher	Laborer	Start Work Date 5/6/24
William Patrick Gallagher	Laborer	Start Work Date 5/6/24
John Gavin	Laborer	Start Work Date 5/6/24
Thomas Gilmore	Laborer	Start Work Date 5/6/24
Barry Green	Laborer	Start Work Date 5/6/24
Charles Hughes	Laborer	Start Work Date 5/6/24
Thomas Lego	Laborer	Start Work Date 5/6/24
Timothy McCloskey	Laborer	Start Work Date 5/6/24
John McDermott	Laborer	Start Work Date 5/6/24
Arthur McKeage	Laborer	Start Work Date 5/6/24
Francis Mulhern	Laborer	Start Work Date 5/6/24
Austin Sanborn	Laborer	Start Work Date 5/6/24
Evertt Shaw	Laborer	Start Work Date 5/6/24
John Shaw	Laborer	Start Work Date 5/6/24
Richard Spinetta	Laborer	Start Work Date 5/6/24
Scott Tilley	Laborer	Start Work Date 5/6/24
Wayne Vogel	Laborer	Start Work Date 5/6/24

**Buildings, Parks & Grounds Department:**

William Brady	Laborer	Start Work Date 5/6/24
Edward Duckenfield	Laborer	Start Work Date 5/6/24
William Wilson	Laborer	Start Work Date 5/6/24
Michael Ginley	Laborer (Landscape)	Start Work Date 5/6/24
James Reddin	Laborer (Landscape)	Start Work Date 5/6/24

**Beach Patrol:**

Shawn McAnaney	Senior Lieutenant	Start Work Date 5/4/24
Blake Rosenello	Lifeguard – EMT	Start Work Date 5/4/24
Tom Edwards	Captain	Start Work Date 5/4/24

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James Sawyer	Lifeguard – EMT	Start Work Date 5/4/24
Bryan Baker	Lieutenant	Start Work Date 5/4/24
Julie Blackmon	Supervisor	Start Work Date 5/4/24
Molly Madden	Lifeguard	Start Work Date 5/4/24
Gavin Rosenello	Lifeguard – EMT	Start Work Date 5/4/24

On a motion by Kane, seconded by Tolomeo, the above seasonal appointments be confirmed. Carried.

**REPORTS:**

**CITY CLERK REPORT FOR MARCH 2024:**

Total monies collected for the Month:.....\$ 374,774.75  
Total monies turned over to the City Treasurer.....\$ 248,266.75

**REGISTRAR OF VITAL STATISTICS REPORT FOR MARCH 2024:**

Total monies turned over to the City Treasurer.....\$ 591.00  
Totals in NW for Month: Deaths -1- Marriages -2- Births -0-

**FIRE DEPARTMENT REPORT FOR FEBRUARY 2024:**

Total monies turned over to the City Treasurer.....\$ 10,739.06  
Total Incidents and Inspections for the Month..... 278

**RECREATION DEPARTMENT REPORT FOR FEBRUARY 2024:**

Total monies turned over to the City Treasurer..... \$2,175.00  
Total # persons using Recreation Center.....6,076

**CMC ANIMAL SHELTER REPORT FOR FEBRUARY 2024:**

Total NW Adoptions for Month.....1  
Total Reclaims for Month.....1  
Total Intakes for Month.....0

**SHORE ANIMAL CONTROL REPORT FOR FEBRUARY 2024:**

Total NW Calls for Month.....20

**SHORE ANIMAL CONTROL REPORT FOR MARCH 2024:**

Total NW Calls for Month.....22

On a motion by Tolomeo, seconded by Del Conte, that the above reports be received and filed as presented. Carried.

**ORDINANCES:**

**ORDINANCE NO. 1929** - On a motion by Tolomeo, seconded by Kane, that Ordinance No. 1929 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1929 by its title, as required by Law, known as “*City Of North Wildwood Calendar Year 2024 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40A: 4-45.14)*”.

This Ordinance has been published according to Law, posted on the City Clerk’s bulletin board with copies available in the City Clerk’s Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1929 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Tolomeo, seconded by Kane, that Ordinance No. 1929 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1929 duly adopted.

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**ORDINANCE NO. 1930** - On a motion by Bishop, seconded by Tolomeo, that Ordinance No. 1930 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1930 by its title, as required by Law, known as "*Bond Ordinance Providing For Various Capital Improvements By And For The City Of North Wildwood, In The County Of Cape May, State Of New Jersey; Appropriating \$4,000,000 Therefor And Authorizing The Issuance Of \$3,800,000 In Bonds Or Notes To Finance Part Of The Cost Thereof*".

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1930 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Bishop, seconded by Del Conte, that Ordinance No. 1930 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1930 duly adopted.

**ORDINANCE NO. 1931** - On a motion by Kane, seconded by Tolomeo, that Ordinance No. 1931 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1931 by its title, as required by Law, known as "*An Ordinance Amending And Supplementing Chapter 200, Construction Codes, Of The Code Of The City Of North Wildwood*".

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1931 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Tolomeo, seconded by Bishop, that Ordinance No. 1931 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1931 duly adopted.

**ORDINANCE NO. 1932** - On a motion by Del Conte, seconded by Kane, that Ordinance No. 1932 be placed on its second reading. Carried.

The City Clerk read Ordinance No. 1932 by its title, as required by Law, known as "*An Ordinance Amending And Supplementing Ordinance 1177, As Amended*".

This Ordinance has been published according to Law, posted on the City Clerk's bulletin board with copies available in the City Clerk's Office on request.

The President of Council stated this was the time and place to hold a public hearing on Ordinance No. 1932 and asked if anyone present had any objections to the passage of this Ordinance. Hearing none, he then asked the City Clerk if he had received any objections in writing, the City Clerk stated none, the President of Council declared the hearing closed.

On a motion by Kane, seconded by Bishop, that Ordinance No. 1932 be passed on its second reading and published according to Law, the roll being called, all voting in the affirmative, the President of Council declared Ordinance No. 1932 duly adopted.



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**ORDINANCE NO. 1935** - On a motion by Bishop, seconded by Del Conte, that Ordinance No. 1935 be placed on its first reading. Carried.

The City Clerk read Ordinance No. 1935 by its title, known as "*An Ordinance To Be Known As The "Salary Ordinance" Fixing And Determining The Salary And Compensation Ranges To Be Paid To The Elective And Appointive Officers Of The City Of North Wildwood, In The County Of Cape May And State Of New Jersey Providing For The Raising Of The Amounts Thereof By Taxation And Providing For The Time And Meeting Of Payment Thereof*".

On a motion by Tolomeo, seconded by Kane, that Ordinance No. 1935 be passed on its first reading and published according to Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1935 passed on its first reading. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 7, 2024 at 10:00 AM.

**ORDINANCE NO. 1934 – CITY CLERK JETT** explained that the proposed prohibition on tents, cabanas, pavilions and the like as contained in Section One, Paragraph V(1) of Ordinance No. 1934 should be amended to read:

- (1) Umbrellas with a circular shade no greater than 8' in diameter and a single pole not longer than 7'6" in height are permitted.

**CITY CLERK JETT** explained that this Ordinance was passed on its first reading by Council on April 2, 2024 and has been advertised on April 10, 2024. This Ordinance, as amended, will therefore be re-advertised prior to the scheduled public hearing.

On a motion by Kane, seconded by Tolomeo, that Ordinance No. 1934 be amended as explained by the City Clerk and that the City Clerk be authorized to advertise this amendment as required by Law, the City Clerk called the roll, all voting in the affirmative, the President of Council declared Ordinance No. 1934 amended and that Ordinance No. 1934 be re-advertised by the City Clerk. A public hearing and consideration of final adoption of this ordinance will be held on Tuesday, May 7, 2024 at 10:00 AM.

**RESOLUTION:**

# 141-24

RE: Authorizing 2024 Municipal Budget Be Read By Title Only

The above resolution was offered by Kane, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

**PUBLIC HEARING FOR 2024 MUNICIPAL BUDGET:**

Auditor Leon Costello stated that this budget has not had any changes since its introduction on March 5, 2024. It has been approved by the State Department of Community Affairs and is well within both the spending and levy caps. The fund balance is solid; this is a good, stable budget.

President of Council Zampirri stated that this is the time and place for the public hearing for the 2024 Municipal Budget.

Upon hearing no comments from the public, the President of Council then asked the City Clerk if he had received any in writing with the answer none. The President of Council then asked for a motion to close the public hearing.

On a motion by Tolomeo, seconded by Kane, that the public hearing be closed. Carried.

**RESOLUTIONS:**

**REGULAR MEETING  
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# 142-24

RE: Adoption Of 2024 Municipal Budget

The above resolution was offered by Del Conte, seconded by Kane, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 143-24

RE: Proclaiming Week Of May 5 – May 12 As  
Municipal Clerks Week

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 144-24

RE: Celebrating Arbor Day

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 145-24

RE: Authorizing A Shared Services Agreement With  
The Borough Of Wildwood Crest For Uniform  
Construction Code Inspections In Instances Of  
Conflicts Of Interest

The above resolution was offered by Kane, seconded by Tolomeo, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 146-24

RE: Authorizing Approval Of Items Of Revenue And  
Appropriation – 2023 Ocean Wind Pro-NJ  
Grantor Trust Coastal Resiliency Grant For Boat  
Ramp & Park Improvements Pursuant To  
N.J.S.A. 40A: 4-87

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 147-24

RE: Authorizing Approval Of Items Of Revenue And  
Appropriation – 2023 US EDA Public Works &  
Economic Development Facilities Grant For  
Boardwalk Reconstruction & Infrastructure  
Improvements Pursuant To N.J.S.A. 40A: 4-87

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 148-24

RE: Authorizing Approval Of Items Of Revenue And  
Appropriation – 2024 NJ DCA Boardwalk  
Preservation Fund Grant For Boardwalk  
Reconstruction Pursuant To N.J.S.A. 40A: 4-87

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

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# 149-24

RE: Authorizing Approval Of Items Of Revenue And Appropriation – 2023 NJ UCF Stewardship Grant For Canopy Resiliency Pursuant To N.J.S.A. 40A: 4-87

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 150-24

RE: Authorizing Approval Of Items Of Revenue And Appropriation – 2024 NJ UEZ Grant For The Admin Budget Pursuant To N.J.S.A. 40A: 4-87

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 151-24

RE: Approving Request For Reimbursement For Monies Paid To The North Wildwood Beach Patrol Pension Plan

The above resolution was offered by Kane, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 152-24

RE: Authorizing Return Of Balance Of Escrow Deposit (MW of Wildwood, LLC)

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 153-24

RE: Authorizing Return Of Balance Of Escrow Deposit (802 NY Ave, LLC)

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 154-24

RE: Issuance Of Amusement Game Licenses (Norris)

The above resolution was offered by Tolomeo, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 155-24

RE: Approving Place-To-Place Transfer (Expansion Of Licensed Premises) Of Plenary Retail Consumption License #0507-33-022-010 Issued To 201 Olde NJ Ave, L.L.C. T/A Joe Joe's Tacos And Tequila

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

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# 156-24

RE: Authorizing Execution Of A Municipal Vehicular License Agreement With The Morey Organization And The City Of Wildwood For Municipal Vehicle Beach Access At The Eastern Terminus Of The 26<sup>th</sup> Avenue Right-Of-Way

The above resolution was offered by Kane, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 157-24

RE: Awarding Contract For On-Site Lead-Based Paint Inspections Pursuant To Regulations Of N.J.A.C. 5-28A

The above resolution was offered by Tolomeo, seconded by Bishop, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

# 158-24

RE: Awarding A Professional Services Contract To Jon D. Batastini, Esquire Of The Garrett & Batastini, P.A. Law Firm For Conflict Counsel Legal Services

The above resolution was offered by Tolomeo, seconded by Del Conte, the roll being called, all voting in the affirmative, the President of Council declared the resolution duly adopted.

**FINANCE/VOUCHER LIST:**

On a motion by Bishop, seconded by Tolomeo, authorizing payment of all approved vouchers. Carried. Pursuant to Resolution #10-24, all bills listed below be paid and warrants drawn by the proper officers for the stated amounts.

<b>Check #</b>	<b>Vendor Name</b>	<b>Net Amount</b>
56022	AT&T MOBILITY	554.99
56023	Revascent	898.47
56024	ADVANCED ENVIRO SYSTEMS	1,863.00
56025	ArchiveSocial, LLC	7,188.00
56026	AMERIFLEX	513.00
56027	Blaney, Donohue, Weinberg PC	1,950.00
56028	ShoreScan Solutions	95.00
56029	COMCAST	840.23
56030	ATLANTIC CITY ELECTRIC	33,154.32
56031	CAPE REGIONAL URGENT CARE	830.00
56032	PEIRCE-EAGLE EQUIPMENT	7,614.29
56033	East Coast Medical Consultants	3,000.00
56034	GLOUCESTER CITY STRING BAND	1,400.00
56035	CAPE MAY COUNTY HERALD	707.00
56036	LANGUAGE SERVICES ASSOCIATES	11.70
56037	LANDBERG CONSTRUCTION, LLC	140,120.40
56038	LINCOLN NATIONAL LIFE INS CO	41,054.88
56039	THE LAWNMOWER MAN	467.70
56040	VINCENT J. MORRISON, ESQUIRE	370.00
56041	NJLM	501.00
56042	NJSACOP	475.00
56043	NJ DEPT OF COMM. AFFAIRS	9,085.00
56044	NJ SHADE TREE FEDERATION	95.00

56045	ALLEGRA MARKETING,PRINT & MAIL	2,073.72
56046	PARKMOBILE LLC	70.65
56047	Paige Company Containers, Inc	907.85
56048	R.J. WALSH ASSOCIATES, INC.	479.60
56049	SHORE ANIMAL CONTROL SERVICES	1,400.00
56050	SOUTH JERSEY GAS CO	8,773.44
56051	TRIAD ASSOCIATES	4,012.50
56052	TAYLOR OIL COMPANY	18,717.21
56053	TACTICAL PUBLIC SAFETY	1,210.23
56054	TRINITY CODE INSPECTIONS LLC	12,757.00
56055	Treasurer, State of NJ	160.00
56056	Twin Rocks Water	95.88
56057	TABB INC	28.00
56058	U.S. POSTAL SERVICE (CMRS-FP)	5,000.00
56059	THE DEWEESE LAW FIRM	620.90
56060	William P Collins	21.45
56061	James G Kardas	300.00
56062	Margaret Somensky	110.23
56063	HHN, Inc	3,305.60
56064	John King	135.00
56065	Sean Jackson	375.12
56066	BANK OF AMERICA	0.00
56067	BANK OF AMERICA	0.00
56068	BANK OF AMERICA	0.00
56069	BANK OF AMERICA	0.00
56070	BANK OF AMERICA	38,161.87
56071	BOARDWALK SID MGMT CORP.	17,500.00
56072	MICHAEL J BROWN SR	50.00
56073	Bailey Granite and Monuments	19,935.00
56074	Cape May Car Wash LLC	99.00
56075	CULLEN AND DYKMAN LLP	8,631.97
56076	DAVE GREENLAND	400.00
56077	ROBERT DAVIS	400.00
56078	DeBlasio & Associates, PC	4,652.50
56079	ENVIROMENTAL & TECHNICAL SERV	3,600.00
56080	KATHERINE MADDEN	1,971.40
56081	Stewart Farrell	1,500.00
56082	DOUGLAS B FORD	400.00
56083	JAMES J AMENHAUSER	100.00
56084	W SCOTT JETT	400.00
56085	JOSEPH KOPETSKY	14.25
56086	Bernstein Design Group	959.00
56087	LESLIE CLINE	400.00
56088	LOWTHER SMALL ENGINE, INC.	8,500.00
56089	MICHAEL J BROWN III	50.00
56090	ERIC NEVIL	15.00
56091	ONE CALL CONCEPTS, INC	155.86
56092	PINELAND CONSTRUCTION, LLC	73,294.17
56093	JUSTIN ROBINSON	64.93
56094	RICHARD DAVIS	400.00
56095	ROY BURNHAM	400.00
56096	RYAN LEWANDOWSKI	50.00
56097	SHORE QUALITY CLEANING	460.00
56098	SEA BOX INC	6,462.00
56099	STARR GENERAL CONTRACTORS	869.50
56100	Fury J. Tassoni	200.00
56101	VAN NOTE-HARVEY ASSOCIATES	218,708.08
56102	FENWICK ARCHITECTS	2,800.00

**REGULAR MEETING  
APRIL 16, 2024**

**COUNCIL:**

**COUNCIL MEMBERS** wished Deputy Chief Etsell well during his retirement.

**ADMINISTRATOR LONG** stated that if the rain lets up a number of City projects may be completed before their May deadlines.

**CITY CLERK** reminded all of the Special Council Meeting scheduled for Wednesday, May 1, 2024 at the Lou Booth Amphitheater for the appointment of a new Police Chief.

**MAYOR ROSENELLO** congratulated Deputy Chief Etsell on his retirement.

**PUBLIC:**

**WILLIAM ETSSELL**, 1807 New York Avenue, thanked Mayor and Council, not only for the proclamation today, but for the many years of support. It has been a pleasure to serve the City of North Wildwood.

**ADJOURNMENT:**

On a motion by Tolomeo, seconded by Bishop, that there being no further business before Council, we do now adjourn. Carried. 10:27 AM.

**APPROVED:**

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Patrick T. Rosenello, Mayor

**ATTEST:**

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W. Scott Jett, City Clerk

*This is a generalization of the meeting of April 16, 2024 and not a verbatim transcript.*

## W. Scott Jett

---

**From:** Almeda, Gabriel <Gabriel\_Almeda@comcast.com>  
**Sent:** Friday, April 26, 2024 11:54 AM  
**Cc:** DeAndrea, Fred  
**Subject:** EXTERNALAs ACP Funding Expires, Comcast Has Your Back

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Municipal Clerk,

Please share the following information with your governing body.

With Congress and the Administration failing to come to an agreement to extend additional funding for the federal government's Affordable Connectivity Program (ACP), April will be the last month in which participating households will receive their full ACP benefit. As the ACP winds down, I wanted to share a quick update on how Comcast is working with our customers and partners to help keep your residents connected.

Comcast has been a leader in narrowing the digital divide in New Jersey for more than a decade. Even with the ACP ending, we will continue to offer a range of affordable options to meet the needs of every budget:

- In May as the government funding winds down, Comcast will offer a \$14 credit to all Xfinity ACP customers.
- Starting April 16, Comcast NOW will offer affordable, pre-paid Internet, mobile, and TV plans to any customer in our service area – including home internet plans starting at \$30/month for 100 Mbps and NOW Mobile plans offering unlimited 5G and WiFi hotspot data for \$25 per month.
- Every household that has been enrolled in the ACP – whether with Comcast or with any other provider – is eligible for **Internet Essentials**, offering 50 Mbps internet service for \$9.95 per month (equipment included, no credit check, no cancellation fee).
- ACP enrollees can choose to double their speed with **Internet Essentials Plus**, offering 100 Mbps service for \$29.95 per month (equipment included, no credit check, no cancellation fee).
- Comcast will offer all Internet Essentials and Internet Essentials Plus customers one line of **Xfinity Mobile at no additional cost** for up to 12 months.
- We'll also continue to offer unlimited access to the nation's largest network of WiFi hotspots through **WiFi Pass**, for \$10 for the first month and \$20 per month thereafter.
- Comcast will continue to offer free WiFi in 1,250+ **Lift Zones** nationwide. Lift Zones, as you know, are local community centers we've specially outfitted with business-grade WiFi to ensure families can get online.

If you are working with households who will be impacted by the expiration of the ACP, encourage them to call 1-800-Xfinity, so our team can help them learn more about all the offers available in this area.

Comcast will also work closely with local governments, school districts, healthcare providers, and nonprofits to help families get and stay connected to the internet. Please reach out to me if you would like to discuss how we can work together to help keep ACP enrollees online as the program ends.

Thank you,  
Gabe

**Gabriel Almeda**

Manager, Government & Regulatory Affairs

**Mobile:** 215-983-2980

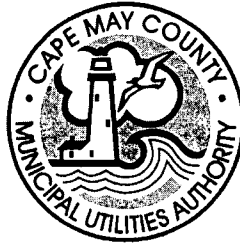
**Email:** [gabriel\\_almeda@comcast.com](mailto:gabriel_almeda@comcast.com)

1250 Haddonfield-Berlin Road  
Cherry Hill, NJ 08034  
Comcast – Freedom Region

[corporate.comcast.com](http://corporate.comcast.com)







## Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210  
Telephone: (609) 465-9026 • Telefax: (609) 465-9025  
www.cmcmua.com

April 12, 2024

RE: Reallocation of 2023 User Charges for  
Regional Wastewater Conveyance and Treatment Services

Dear Mayor/Participant:

The user charge methodology adopted for the Cape May County Municipal Utilities Authority's (Authority and/or CMCMUA) regional wastewater conveyance and treatment system, and the Service Agreements previously executed between the CMCMUA and the Participants in this system, requires an annual adjustment of the estimated user charges to reflect the Authority's actual audited expenses and revenues, as well as, a reallocation of those charges based on the actual measured flow contribution received from each Participant.

The Authority typically adjusts the annual charges billed to each Participant for regional wastewater services in April of the succeeding year, based upon actual flow delivered from each Participant, and audited expenditures from the previous calendar year. The Authority prepared and distributed preliminary estimates of the adjustments to the 2023 User Charges in November 2023 for consideration in the municipal budget process.

The Authority's 2023 Annual Financial Audit has yet to be finalized at this time. In an effort to be consistent with the Service Agreement, and to issue timely first quarter 2024 invoices to the Participants, the Authority is issuing adjustments to 2023 User Charges utilizing the actual flow delivered from each Participant only. Upon the completion of the 2023 Annual Financial Audit, the Authority will notify each Participant of any difference between the estimated adjustment and the actual adjustment and will recognize the difference in the immediate following quarterly invoice. It should be noted that historically the estimated reallocations values are very close to the actual values that result after the Financial Audit.

The enclosed tables outline the calculation of the reallocated 2023 User Charges for regional wastewater services to be billed along with the 2024 first quarter invoices.

Table I - Estimated vs. Actual Flows

Table I compares the estimated flows, from the 2023 User Charge System Rate Setting Report, to the actual flows as measured from each Participant during 2023. The proportion of the total flow (expressed as a percentage of the total flow) contributed to the CMCMUA's regional system by each Participant, as originally estimated and as actually measured, is also shown on this table.

# Cape May County Municipal Utilities Authority

April 12, 2024  
Page 2

Table II - Estimated vs. Audited Expenses and Revenues is not included at this time.

Upon the completion of the 2023 Annual Financial Audit, Table II as well as updated Table I and Table III, and documentation recognizing the change in 2023 User Charges (reduction or increase) will be distributed to all Participants.

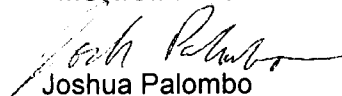
Table III - Estimated vs. Audited User Charges (Based on Actual Flows and Audited Expenses

Table III adjusts the estimated annual user charges for each Participant to reflect flows on Table I. This table also indicates the amount previously billed to each Participant last year (2023) and calculates the difference (additional payment or credit) for each Participant.

Please do not hesitate to contact Mr. Robert P. Donato, CPA, the Authority's Chief Financial Officer, Mr. Joseph V. Rizzuto, the Authority's Executive Director, or me directly if you have any questions regarding the use of the 2023 estimated adjustments for the first quarter 2024 invoices.

Very truly yours,

CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY



Joshua Palombo  
Wastewater Program Manager

JP:amm

Enclosures

cc: Mr. Joseph V. Rizzuto  
Mr. Robert P. Donato, CPA

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
 USER CHARGE SYSTEM -- REALLOCATION OF ACTUAL COSTS  
 FISCAL YEAR 2023 - ESTIMATED VS ACTUAL FLOWS  
 TABLE I \*

USER	SUMMER (Fixed) FLOW:		YEARLY (Variable) FLOW:		TOTAL SUMMER (Fixed) FLOW:				TOTAL YEARLY (Variable) FLOW:			
	estimated	actual	estimated	actual	estimated		actual		estimated		actual	
	(Million Gallons per Day)	(Million Gallons per Day)	(Million Gallons per Day)	(Million Gallons per Day)	(Million Gallons)	% (1)	(Million Gallons)	% (2)	(Million Gallons)	% (3)	(Million Gallons)	% (4)
OCEAN CITY	4.921	4.239	3.116	2.916	442.890	27.68%	381.507	27.00%	1,137.340	27.08%	1,064.289	27.52%
CITY OF CAPE MAY	1.316	1.211	0.917	0.920	118.440	7.40%	109.010	7.72%	334.705	7.97%	335.933	8.69%
WEST CAPE MAY	0.210	0.168	0.173	0.136	18.900	1.18%	15.142	1.07%	63.145	1.50%	49.656	1.28%
CAPE MAY POINT	0.105	0.099	0.071	0.077	9.450	0.59%	8.892	0.63%	25.915	0.62%	28.088	0.73%
STONE HARBOR	0.780	0.658	0.436	0.386	70.200	4.39%	59.198	4.19%	159.140	3.79%	140.981	3.64%
SEA ISLE CITY	1.771	1.586	1.047	0.976	159.390	9.96%	142.762	10.10%	382.155	9.10%	356.348	9.21%
AVALON	1.726	1.458	1.127	1.009	155.340	9.71%	131.234	9.29%	411.355	9.79%	368.224	9.52%
CREST HAVEN	0.078	0.064	0.075	0.068	7.020	0.44%	5.784	0.41%	27.375	0.65%	24.918	0.64%
RIO GRANDE	0.409	0.365	0.384	0.329	36.810	2.30%	32.844	2.32%	140.160	3.34%	120.038	3.10%
COURT HOUSE	0.400	0.360	0.398	0.358	36.000	2.25%	32.438	2.30%	145.270	3.46%	130.512	3.37%
AVALON MANOR	0.039	0.034	0.026	0.024	3.510	0.22%	3.070	0.22%	9.490	0.23%	8.650	0.22%
STONE HARBOR BOULEVARD	0.048	0.045	0.035	0.032	4.320	0.27%	4.088	0.29%	12.775	0.30%	11.722	0.30%
COURT HOUSE SOUTH	0.188	0.177	0.184	0.162	16.920	1.06%	15.965	1.13%	67.160	1.60%	58.975	1.52%
HARBOR BAY CENTER	0.002	0.003	0.001	0.002	0.180	0.01%	0.277	0.02%	0.365	0.01%	0.740	0.02%
MIDDLE TOWNSHIP TOTAL	1.086	0.985	1.028	0.906	97.740	6.11%	88.682	6.28%	375.220	8.93%	330.636	8.45%
OCEANVIEW SERVICE AREA	0.004	0.003	0.002	0.002	0.326	0.02%	0.257	0.02%	0.730	0.02%	0.587	0.02%
WILDWOOD	1.824	1.689	1.128	1.046	164.160	10.26%	152.017	10.76%	411.720	9.80%	381.836	9.87%
WILDWOOD CREST	1.772	1.574	1.008	0.878	159.480	9.97%	141.622	10.02%	367.920	8.76%	320.418	8.28%
WEST WILDWOOD	0.233	0.229	0.191	0.187	20.970	1.31%	20.621	1.46%	69.715	1.66%	68.266	1.76%
NORTH WILDWOOD	1.874	1.660	1.130	1.033	168.660	10.54%	149.399	10.57%	412.450	9.82%	377.190	9.75%
LTMUA (SHAWCREST)	0.078	0.075	0.058	0.056	7.020	0.44%	6.750	0.48%	21.170	0.50%	20.422	0.53%
<b>TOTALS</b>	<b>17.778</b>	<b>15.699</b>	<b>11.507</b>	<b>10.597</b>	<b>1,599.986</b>	<b>100%</b>	<b>1,412.877</b>	<b>100.00%</b>	<b>4,200.055</b>	<b>100%</b>	<b>3,867.792</b>	<b>100.00%</b>

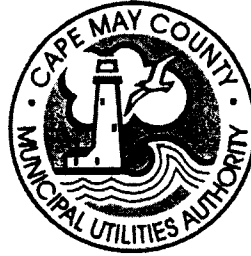
NOTE:  
 \* REFERENCE TABLE VII OF THE 2023 CMCMA USER CHARGE SYSTEM RATE SETTING REPORT  
 (1) % OF TOTAL SUMMER FLOW (ESTIMATED) FOR FIXED CHARGES  
 (2) % OF TOTAL SUMMER FLOW (ACTUAL) FOR FIXED CHARGES  
 (3) % OF TOTAL YEARLY FLOW (ESTIMATED) FOR VARIABLE CHARGES  
 (4) % OF TOTAL YEARLY FLOW (ACTUAL) FOR VARIABLE CHARGES

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
 USER CHARGE SYSTEM -- REALLOCATION OF ACTUAL COSTS -- FISCAL YEAR 2023  
 TABLE III \*

	2023 ESTIMATED USER CHARGES:			REALLOCATION USING ACTUAL FLOWS:			BALANCE DUE:
	Fixed Charges	Variable Charges	Total	Fixed Charges	Variable Charges	Total	Payable/(Credit)
OCEAN CITY	\$ 8,897,442	\$ 1,422,087	\$ 10,319,529	\$ 8,679,286	\$ 1,445,064	\$ 10,124,350	\$ (195,179)
CITY OF CAPE MAY	\$ 2,379,402	\$ 418,502	\$ 2,797,904	\$ 2,479,968	\$ 456,122	\$ 2,936,090	\$ 138,186
WEST CAPE MAY	\$ 379,692	\$ 78,954	\$ 458,646	\$ 344,476	\$ 67,422	\$ 411,898	\$ (46,748)
CAPE MAY POINT	\$ 189,846	\$ 32,403	\$ 222,249	\$ 202,291	\$ 38,138	\$ 240,429	\$ 18,180
STONE HARBOR	\$ 1,410,283	\$ 198,983	\$ 1,609,266	\$ 1,346,753	\$ 191,420	\$ 1,538,173	\$ (71,093)
SEA ISLE CITY	\$ 3,202,067	\$ 477,832	\$ 3,679,899	\$ 3,247,839	\$ 483,840	\$ 3,731,679	\$ 51,780
AVALON	\$ 3,120,704	\$ 514,343	\$ 3,635,047	\$ 2,985,580	\$ 499,965	\$ 3,485,545	\$ (149,502)
CREST HAVEN	\$ 141,028	\$ 34,229	\$ 175,257	\$ 131,577	\$ 33,833	\$ 165,410	\$ (9,847)
RIO GRANDE	\$ 739,495	\$ 175,251	\$ 914,745	\$ 747,200	\$ 162,985	\$ 910,185	\$ (4,560)
COURT HOUSE	\$ 723,222	\$ 181,640	\$ 904,862	\$ 737,971	\$ 177,205	\$ 915,176	\$ 10,314
AVALON MANOR	\$ 70,514	\$ 11,866	\$ 82,380	\$ 69,833	\$ 11,744	\$ 81,577	\$ (803)
STONE HARBOR BOULEVARD	\$ 86,787	\$ 15,973	\$ 102,760	\$ 92,991	\$ 15,915	\$ 108,906	\$ 6,146
COURT HOUSE SOUTH	\$ 339,914	\$ 83,974	\$ 423,889	\$ 363,203	\$ 80,075	\$ 443,278	\$ 19,389
HARBOR BAY CENTER	\$ 3,616	\$ 456	\$ 4,072	\$ 6,313	\$ 1,005	\$ 7,318	\$ 3,245
MIDDLE TOWNSHIP TOTAL:	\$ 1,963,549	\$ 469,161	\$ 2,432,708	\$ 2,017,511	\$ 443,986	\$ 2,466,440	\$ 33,731
OCEANVIEW SERVICE AREA	\$ 6,541	\$ 913	\$ 7,454	\$ 5,851	\$ 798	\$ 6,649	\$ (805)
WILDWOOD	\$ 3,297,894	\$ 514,799	\$ 3,812,692	\$ 3,458,392	\$ 518,447	\$ 3,976,839	\$ 164,147
WILDWOOD CREST	\$ 3,203,875	\$ 460,033	\$ 3,663,908	\$ 3,221,897	\$ 435,055	\$ 3,656,952	\$ (6,956)
WEST WILDWOOD	\$ 421,277	\$ 87,169	\$ 508,446	\$ 469,127	\$ 92,690	\$ 561,817	\$ 53,371
NORTH WILDWOOD	\$ 3,388,296	\$ 515,712	\$ 3,904,008	\$ 3,398,824	\$ 512,139	\$ 3,910,963	\$ 6,955
LTMUA (SHAWCREST)	\$ 141,028	\$ 26,470	\$ 167,499	\$ 153,551	\$ 27,728	\$ 181,279	\$ 13,780
TOTALS	\$ 32,142,923	\$ 5,251,589	\$ 37,394,512	\$ 32,142,923	\$ 5,251,590	\$ 37,394,512	\$ -
2023 BUDGET FIGURES	\$ 32,142,923	\$ 5,251,589	\$ 37,394,512	\$ 32,142,923	\$ 5,251,589	\$ 37,394,512	\$ -

NOTE:

\* REFERENCE TABLE I OF THE 2023 CMCMA USER CHARGE SYSTEM RATE SETTING REPORT



# Cape May County Municipal Utilities Authority

523 Route 9 North, Cape May Court House, NJ 08210  
Telephone: (609) 465-9026 • Telefax: (609) 465-9025  
www.cmcmua.com

April 19, 2024

Ms. Leslie L. Gimeno, Director  
CAPE MAY COUNTY PLANNING BOARD  
County Administration Building  
4 Moore Road  
Cape May Court House, NJ 08210

RE: Regional Pump Station Flows – Revised March 2024

Dear Ms. Gimeno:

Enclosed please find the monthly meter and pump station flow calculation sheets for the Ocean City, Seven Mile Beach/Middle, Wildwood/Lower and Cape May Regional System.


In addition to the flow meter details that have been provided in the past flow reports, a flow summary has been added to the first page of the report. The flow summary consists of two (2) tables which provide data in the form of the flow as a percentage of the total received by the Authority. The first table groups all flow meters associated with a billing party. The second table provides the same data with reference to each location to which the billing meter is associated. The tables have been sorted to show highest to lowest percent of total flow. Future reports will contain these tables as well as an additional table for Quarter 1 combined flow percentage, Quarters 1 and 2 combined flow percentage, Quarters 1, 2, and 3 combined flow percentage and then a year-end total flow percentage table.

The Authority will continue to send out an estimated reallocation of user charges letter after the Quarter 3 flows have been issued in October/November.

Please do not hesitate to call if you have any questions about this data.

Very truly yours,

CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
Joshua Palombo  
Wastewater Program Manager

JP:amm

Attachments

- cc: Ms. Patty Haigh
  - Mr. John Fearheller
  - Ms. Jacquelyn Weaver, NJ American Water Company
  - Mr. Andrew Previti – Maser Consulting P.A.
  - Mr. Ralph Petrella, Jr., V.P. - Van Note Harvey Associates
  - Mr. James MacLaren, Operator/Consultant- NJ Turnpike Authority
  - Ms. Lauren Purdom – County of Cape May
  - The Public Works Departments of Avalon, Middle Township, North Wildwood, Sea Isle City, Stone Harbor, West Cape May and Wildwood
  - The Administrators of Avalon, North Wildwood, Sea Isle City, Stone Harbor, West Wildwood and Wildwood
  - The CFOs of Cape May, Middle Township and Wildwood Crest
  - Mr. Ike Gandy, Committeeman – Township of Middle
  - Mr. James Norris, Committeeman – Township of Middle
  - Mr. Steven Mills, Superintendent, Middle Township Water & Sewer Dept.
  - Ms. Christine Gundersen, Finance Department – City of Ocean City
  - Mr. Mike Allegretto, City of Ocean City
  - Mr. Don Teefy, Asst. Superintendent - Water and Sewer Dept. – City of Sea Isle City
  - Mr. David Carrick, Supervisor – Water and Sewer Dept. – Borough of West Cape May
  - Mr. Michael McIntyre – City of Wildwood
  - Mr. Bill Staples – Sewer Utility Superintendent, Wildwood Sewer Utility
- The Mayors and Clerks of:
- |               |                |                 |
|---------------|----------------|-----------------|
| Ocean City    | Avalon         | Sea Isle City   |
| Stone Harbor  | North Wildwood | Wildwood        |
| West Wildwood | Wildwood Crest | Cape May        |
| West Cape May | Cape May Point | Middle Township |

File



**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
REGIONAL MONTHLY FLOW SUMMARY AND DETAILS REPORT**

Mar 2024

	Millions of Gallons	% of Total
New Jersey American Water	93.804	26.75%
Middle Township	45.930	13.10%
City of North Wildwood	36.132	10.31%
City of Wildwood	35.070	10.00%
Borough of Wildwood Crest	31.226	8.91%
Borough Avalon	28.826	8.22%
City of Sea Isle City	27.003	7.70%
City of Cape May	22.829	6.51%
Borough of Stone Harbor	10.849	3.09%
Borough of West Wildwood	7.752	2.21%
Borough of West Cape May	4.428	1.26%
Board of County Commissioners	2.583	0.74%
Lower Township MUA	2.391	0.68%
Borough of Cape May Point	1.726	0.49%
New Jersey Turnpike Authority	0.061	0.02%
<b>Total</b>	<b>350.610</b>	<b>100.00%</b>

	Millions of Gallons	% of Total
Ocean City	93.804	26.75%
North Wildwood	36.132	10.31%
Wildwood	35.070	10.00%
Wildwood Crest	31.226	8.91%
Avalon	28.826	8.22%
Sea Isle	27.003	7.70%
Cape May City	22.829	6.51%
Cape May Court House	19.248	5.49%
Rio Grande	18.670	5.33%
Stone Harbor	10.849	3.09%
West Wildwood	7.752	2.21%
Court House South	6.280	1.79%
West Cape May	4.428	1.26%
Crest Haven	2.583	0.74%
Shawcrest	2.391	0.68%
Cape May Point	1.726	0.49%
Stone Harbor Blvd	1.031	0.29%
Avalon Manor	0.652	0.19%
Oceanview Service Area	0.061	0.02%
Harbor Bay Center	0.048	0.01%
<b>Total</b>	<b>350.610</b>	<b>100.00%</b>

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
YEAR TO DATE SUMMARY

Mar 2024

Municipality	Revenue	Percentage
New Jersey American Water	248.298	27.26%
Middle Township	112.581	12.36%
City of North Wildwood	88.067	9.67%
City of Wildwood	87.842	9.64%
Borough Avalon	76.644	8.41%
Borough of Wildwood Crest	74.380	8.17%
City of Sea Isle City	71.696	7.87%
City of Cape May	69.028	7.58%
Borough of Stone Harbor	27.432	3.01%
Borough of West Wildwood	18.990	2.08%
Borough of West Cape May	14.894	1.64%
Borough of Cape May Point	7.604	0.83%
Board of County Commissioners	6.953	0.76%
Lower Township MUA	6.347	0.70%
New Jersey Turnpike Authority	0.130	0.01%
<b>Total</b>	<b>910.885</b>	<b>100.00%</b>

Municipality	Revenue	Percentage
Ocean City	248.298	27.26%
North Wildwood	88.067	9.67%
Wildwood	87.842	9.64%
Avalon	76.644	8.41%
Wildwood Crest	74.380	8.17%
Sea Isle	71.696	7.87%
Cape May City	69.028	7.58%
Cape May Court House	46.706	5.13%
Rio Grande	44.729	4.91%
Stone Harbor	27.432	3.01%
West Wildwood	18.990	2.08%
Court House South	16.532	1.81%
West Cape May	14.894	1.64%
Cape May Point	7.604	0.83%
Crest Haven	6.953	0.76%
Shawcrest	6.347	0.70%
Stone Harbor Blvd	2.740	0.30%
Avalon Manor	1.746	0.19%
Oceanview Service Area	0.130	0.01%
Harbor Bay Center	0.128	0.01%
<b>Total</b>	<b>910.885</b>	<b>100.00%</b>

Report Month Mar Mar 2024  
 Year 2024 AUTHORITY FLOW REPORT DETAIL FOR OCEAN CITY WTF

Date	32nd Totalizer	32nd Flow In MG	46th Totalizer	46th Flow In MG	OC WTF TOTAL FLOW In MG	32nd % of Flow	46th % of Flow
3/1/2024	2549551104	1.633	1224932000	0.345	1.98	82.6%	17.4%
3/2/2024	2551183616	2.565	1225277000	0.521	3.09	83.1%	16.9%
3/3/2024	2553748224	2.022	1225798000	0.376	2.40	84.3%	15.7%
3/4/2024	2555770112	2.309	1226174000	0.450	2.76	83.7%	16.3%
3/5/2024	2558078926	2.499	1226624000	0.451	2.95	84.7%	15.3%
3/6/2024	2560577792	4.440	1227075000	0.807	5.25	84.6%	15.4%
3/7/2024	2565018112	3.164	1227882000	0.502	3.67	86.3%	13.7%
3/8/2024	2568182272	2.880	1228384000	0.467	3.35	86.0%	14.0%
3/9/2024	2571062272	3.769	1228851000	0.599	4.37	86.3%	13.7%
3/10/2024	2574830848	2.937	1229450000	0.469	3.41	86.2%	13.8%
3/11/2024	2577767936	2.326	1229919000	0.393	2.72	85.5%	14.5%
3/12/2024	2580094208	2.278	1230312000	0.394	2.67	85.3%	14.7%
3/13/2024	2582371840	2.093	1230706000	0.376	2.47	84.8%	15.2%
3/14/2024	2584464896	2.273	1231082000	0.371	2.64	86.0%	14.0%
3/15/2024	2586738176	2.319	1231453000	0.371	2.69	86.2%	13.8%
3/16/2024	2589057024	2.344	1231824000	0.387	2.73	85.8%	14.2%
3/17/2024	2591400960	2.081	1232211000	0.345	2.43	85.8%	14.2%
3/18/2024	2593481784	1.926	1232556000	0.323	2.25	85.6%	14.4%
3/19/2024	2595407872	1.837	1232879000	0.312	2.15	85.5%	14.5%
3/20/2024	2597244672	1.712	1233191000	0.304	2.02	84.9%	15.1%
3/21/2024	2598956288	1.675	1233495000	0.286	1.96	85.4%	14.6%
3/22/2024	2600631552	1.838	1233781000	0.331	2.17	84.7%	15.3%
3/23/2024	2602469888	3.276	1234112000	0.534	3.81	86.0%	14.0%
3/24/2024	2605745920	2.448	1234646000	0.387	2.84	86.3%	13.7%
3/25/2024	2608194304	2.402	1235033000	0.395	2.80	85.9%	14.1%
3/26/2024	2610595840	2.349	1235428000	0.402	2.75	85.4%	14.6%
3/27/2024	2612945152	2.694	1235830000	0.457	3.15	85.5%	14.5%
3/28/2024	2615639552	4.354	1236287000	0.634	4.99	87.3%	12.7%
3/29/2024	2619993344	3.626	1236921000	0.533	4.16	87.2%	12.8%
3/30/2024	2623619840	3.096	1237454000	0.474	3.57	86.7%	13.3%
3/31/2024	2626716160	3.145	1237928000	0.498	3.64	86.3%	13.7%

Min	1.633		0.286	1.961
Max	4.440		0.807	5.247
Avg	2.591		0.435	3.026
Total	80.310		13.494	93.804



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Comments

AUTHORITY FLOW REPORT DETAIL FOR OCEAN CITY WTF

No comments.

Report Month Year Mar 2024 Mar 2024 AUTHORITY FLOW REPORT DETAIL FOR CAPE MAY WTF

Date	Madison Totalizer	Madison Flow in MG	Claghorn Totalizer	Claghorn Flow in MG	West Cape May Totalizer	West Cape May Flow in MG	Coral Totalizer	Coral Flow in MG	Cape May City Flow in MG	CM WTF TOTAL FLOW in MG	Madison % of Flow	Claghorn % of Flow	West Cape May % of Flow	Cape May Point % of Flow
3/1/2024		0.718		0.322		0.172		0.055	0.868	1.095	65.6%	13.7%	15.7%	5.0%
3/2/2024		0.652		0.309		0.186		0.059	0.795	1.020	63.9%	14.0%	16.3%	5.8%
3/3/2024		0.740		0.321		0.150		0.063	0.911	1.124	65.0%	15.2%	13.3%	5.6%
3/4/2024		0.701		0.332		0.165		0.066	0.868	1.099	63.8%	15.2%	15.0%	6.0%
3/5/2024		0.860		0.300		0.160		0.065	0.800	1.025	64.4%	13.7%	15.6%	6.3%
3/6/2024		0.554		0.302		0.159		0.057	0.897	0.913	60.7%	15.7%	17.4%	6.2%
3/7/2024		0.620		0.286		0.155		0.056	0.751	0.962	64.4%	13.6%	16.1%	5.8%
3/8/2024		0.586		0.269		0.137		0.048	0.718	0.903	64.9%	14.6%	15.2%	5.3%
3/9/2024		0.570		0.275		0.139		0.057	0.706	0.902	63.2%	15.1%	15.4%	6.3%
3/10/2024		0.693		0.320		0.147		0.066	0.866	1.079	64.2%	16.0%	13.6%	6.1%
3/11/2024		0.629		0.282		0.131		0.059	0.780	0.950	66.2%	13.8%	13.8%	6.2%
3/12/2024		0.635		0.301		0.151		0.058	0.785	0.994	63.9%	15.1%	15.2%	5.8%
3/13/2024		0.605		0.284		0.147		0.060	0.742	0.949	63.8%	14.4%	15.5%	6.3%
3/14/2024		0.532		0.255		0.136		0.055	0.651	0.842	63.2%	14.1%	16.2%	6.5%
3/15/2024		0.545		0.280		0.140		0.051	0.665	0.856	63.7%	14.0%	16.4%	6.0%
3/16/2024		0.567		0.270		0.143		0.053	0.694	0.890	63.7%	14.3%	16.1%	6.0%
3/17/2024		0.521		0.241		0.130		0.050	0.632	0.812	64.2%	13.7%	16.0%	6.2%
3/18/2024		0.590		0.288		0.190		0.050	0.686	0.926	63.7%	10.4%	20.5%	5.4%
3/19/2024		0.548		0.271		0.144		0.053	0.675	0.872	62.8%	14.6%	16.5%	6.1%
3/20/2024		0.531		0.266		0.145		0.053	0.652	0.850	62.5%	14.2%	17.1%	6.2%
3/21/2024		0.533		0.244		0.137		0.052	0.640	0.829	64.3%	12.9%	16.5%	6.3%
3/22/2024		0.537		0.264		0.138		0.051	0.663	0.852	63.0%	14.8%	16.2%	6.0%
3/23/2024		0.542		0.264		0.131		0.052	0.675	0.858	63.2%	15.5%	15.3%	6.1%
3/24/2024		0.652		0.272		0.136		0.058	0.788	0.982	66.4%	13.8%	13.8%	5.9%
3/25/2024		0.641		0.274		0.129		0.056	0.786	0.971	66.0%	14.9%	13.3%	5.8%
3/26/2024		0.592		0.264		0.128		0.055	0.728	0.911	65.0%	14.9%	14.1%	6.0%
3/27/2024		0.582		0.253		0.129		0.054	0.708	0.889	65.5%	13.9%	14.5%	6.1%
3/28/2024		0.608		0.259		0.120		0.058	0.747	0.925	65.7%	15.0%	13.0%	6.3%
3/29/2024		0.546		0.240		0.121		0.048	0.665	0.834	65.5%	14.3%	14.5%	5.8%
3/30/2024		0.604		0.262		0.129		0.053	0.737	0.919	65.7%	14.5%	14.0%	5.8%
3/31/2024		0.642		0.253		0.123		0.055	0.772	0.950	67.8%	13.7%	12.9%	5.8%

Min		0.521		0.240		0.120		0.048	0.632	0.812				
Max		0.740		0.332		0.190		0.066	0.911	1.124				
Avg		0.602		0.277		0.143		0.056	0.736	0.935				
Total		18.676		8.581		4.428		1.726	22.829	28.983				

Mar 2024  
Comments

AUTHORITY FLOW REPORT DETAIL FOR CAPE MAY WTF

Madison Ave Pump Station is undergoing SCADA Conversion so flows are estimated for January 1st - January 31st  
Madison Ave, Coral and Claghorn Pump Stations are undergoing SCADA Conversion so flows are estimated for February 1st - February 29th  
Madison Ave, Coral and Claghorn Pump Stations are undergoing SCADA Conversion so flows are estimated for March 1st - March 31th

Report Month Mar 2024  
 Year 2024  
 AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

Date	69th Totalizer	See Isle Flow In MG	81st Totalizer	Stone Harbor Flow In MG	89th Totalizer	89th Flow In MG	15th Totalizer	15th Flow In MG	Avalon City Flow In MG	Avalon Manor Totalizer	Avalon Manor Flow In MG	Stone Harbor Manor Totalizer	Stone Harbor Manor Flow In MG
3/1/2024	2952771	0.696	10712462	0.224	174052	0.362	144839	0.286	0.648	45445	0.018	45342	0.006
3/2/2024	2953467	0.924	10712886	0.398	174414	0.592	145125	0.451	1.043	45463	0.026	45349	0.008
3/3/2024	2954391	0.802	10713084	0.281	175006	0.470	145576	0.391	0.861	45489	0.019	45357	0.008
3/4/2024	2955193	0.885	10713365	0.387	175476	0.602	145967	0.434	1.036	45509	0.026	45366	0.006
3/5/2024	2956078	0.874	10713752	0.325	176078	0.526	146401	0.459	0.985	45535	0.026	45372	0.009
3/6/2024	2956952	1.488	10714077	0.791	176604	0.995	146860	0.826	1.821	45561	0.049	45380	0.013
3/7/2024	2958440	0.968	10714868	0.488	177599	0.658	147686	0.564	1.222	45610	0.022	45392	0.010
3/8/2024	2959406	0.930	10715356	0.478	178257	0.608	148250	0.509	1.117	45632	0.020	45402	0.010
3/9/2024	2960336	1.159	10715834	0.649	178865	0.743	148759	0.623	1.366	45652	0.027	45412	0.010
3/10/2024	2961495	0.925	10716483	0.377	179608	0.572	149382	0.494	1.066	45679	0.019	45422	0.009
3/11/2024	2962420	0.817	10716860	0.345	180179	0.515	149876	0.423	0.938	45698	0.019	45431	0.007
3/12/2024	2963237	0.772	10717205	0.308	180694	0.465	150299	0.392	0.857	45717	0.015	45438	0.008
3/13/2024	2964010	0.751	10717513	0.287	181159	0.439	150691	0.360	0.799	45731	0.016	45446	0.008
3/14/2024	2964761	0.738	10717800	0.259	181598	0.416	151051	0.345	0.761	45748	0.017	45454	0.008
3/15/2024	2965499	0.777	10718059	0.278	182014	0.422	151396	0.338	0.760	45764	0.019	45461	0.008
3/16/2024	2966276	0.758	10718337	0.250	182435	0.396	151734	0.308	0.704	45783	0.019	45469	0.009
3/17/2024	2967034	0.788	10718587	0.236	182831	0.406	152042	0.323	0.729	45803	0.018	45478	0.009
3/18/2024	2967822	0.740	10718823	0.210	183238	0.372	152365	0.321	0.693	45821	0.017	45487	0.008
3/19/2024	2968562	0.548	10719033	0.157	183610	0.271	152686	0.235	0.506	45838	0.012	45494	0.007
3/20/2024	2969110	0.700	10719190	0.193	183881	0.335	152921	0.294	0.629	45849	0.016	45501	0.007
3/21/2024	2969810	0.610	10719389	0.163	184216	0.275	153215	0.249	0.524	45866	0.011	45508	0.005
3/22/2024	2970420	0.624	10719546	0.228	184492	0.332	153464	0.286	0.598	45877	0.016	45513	0.006
3/23/2024	2971044	0.984	10719774	0.401	184823	0.565	153730	0.483	1.046	45893	0.026	45519	0.008
3/24/2024	2971023	0.750	10720175	0.265	185286	0.388	154213	0.354	0.742	45918	0.016	45527	0.007
3/25/2024	2972778	0.860	10720440	0.355	185774	0.460	154567	0.397	0.857	45934	0.023	45534	0.009
3/26/2024	2973639	0.751	10720795	0.319	186234	0.394	154964	0.344	0.738	45957	0.016	45543	0.009
3/27/2024	2974390	0.846	10721114	0.326	186626	0.480	155308	0.401	0.881	45973	0.020	45551	0.009
3/28/2024	2975236	1.366	10721440	0.648	187106	0.856	155709	0.753	1.609	45993	0.034	45560	0.013
3/29/2024	2976602	1.104	10722088	0.454	187964	0.625	156462	0.572	1.197	46027	0.024	45573	0.011
3/30/2024	2977706	1.079	10722542	0.389	188589	0.549	157034	0.516	1.069	46051	0.023	45584	0.010
3/31/2024	2978785	0.991	10722931	0.380	189138	0.558	157550	0.470	1.028	46074	0.024	45594	0.010
Min		0.548		0.157		0.271		0.235	0.506		0.011		0.005
Max		1.488		0.791		0.995		0.826	1.821		0.049		0.013
Avg		0.871		0.350		0.505		0.425	0.890		0.021		0.008
Total		27.003		10.849		15.645		13.181	28.826		0.632		0.281

Mar 2024

AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

Stone Harbor Blvd Totalizer	Stone Harbor Blvd Flow In MG	CMCH Totalizer	CMCH Flow In MG	Crest Haven Totalizer	Crest Haven Flow In MG	Burlingh Totalizer	Burlingh Flow In MG	Mayville Totalizer	Mayville Flow In MG	GSP Totalizer	GSP Flow In MG	Harbor Bay Totalizer	Harbor Bay Flow In MG
76764	0.021	1028246	0.411	126005	0.078	225779	0.068	820578	0.156	5133350	0.001	1401680	0.0015
76784	0.027	1028658	0.453	126082	0.095	225847	0.091	820734	0.177	5134038	0.001	1403130	0.0016
76812	0.032	1029108	0.480	126178	0.099	225938	0.075	820911	0.168	5135347	0.001	1404720	0.0015
76843	0.029	1029590	0.518	126237	0.100	226012	0.111	821079	0.225	5136652	0.001	1406190	0.0015
76872	0.032	1030108	0.534	126337	0.082	226123	0.097	821304	0.191	5137802	0.001	1407690	0.0013
76904	0.046	1030642	0.730	126419	0.160	226220	0.160	821495	0.301	5138584	0.003	1408970	0.0017
76950	0.038	1031371	0.726	126579	0.091	226380	0.104	821796	0.214	5141584	0.003	1410650	0.0015
76988	0.036	1032098	0.704	126670	0.084	226484	0.092	822010	0.204	5144239	0.003	1412120	0.0015
77024	0.038	1032802	0.701	126754	0.084	226576	0.097	822214	0.198	5146752	0.004	1413610	0.0014
77062	0.035	1033504	0.717	126838	0.058	226673	0.088	822412	0.208	5151178	0.004	1415030	0.0014
77097	0.031	1034221	0.696	126896	0.085	226761	0.086	822620	0.195	5155056	0.002	1416470	0.0010
77128	0.032	1034918	0.691	126981	0.088	226847	0.086	822815	0.195	5157178	0.002	1417430	0.0015
77160	0.034	1035609	0.843	127069	0.077	226933	0.097	823010	0.274	5159177	0.001	1418890	0.0007
77193	0.034	1036352	0.621	127147	0.080	227030	0.079	823284	0.102	5160577	0.002	1419630	0.0028
77227	0.036	1036873	0.619	127227	0.078	227110	0.097	823386	0.207	5162399	0.002	1422390	0.0014
77263	0.030	1037492	0.545	127305	0.047	227206	0.067	823593	0.162	5164090	0.001	1423830	0.0014
77293	0.035	1038037	0.583	127352	0.061	227273	0.069	823755	0.175	5165506	0.001	1425270	0.0013
77328	0.033	1038620	0.615	127412	0.084	227342	0.095	823930	0.208	5166980	0.002	1426730	0.0022
77361	0.025	1039238	0.520	127496	0.089	227437	0.061	824138	0.148	5168560	0.001	1428100	0.0012
77386	0.029	1039756	0.602	127565	0.090	227498	0.096	824286	0.213	5169065	0.001	1430140	0.0009
77415	0.024	1040358	0.544	127655	0.078	227595	0.085	824499	0.171	5170444	0.006	1431070	0.0015
77440	0.026	1040902	0.514	127733	0.120	227680	0.091	824670	0.179	5176357	0.001	1432530	0.0020
77466	0.034	1041415	0.645	127853	0.070	227771	0.113	824849	0.207	5177393	0.002	1434570	0.0014
77499	0.032	1042060	0.625	127923	0.055	227844	0.089	825056	0.217	5178943	0.002	1435980	0.0017
77531	0.030	1042645	0.637	127978	0.078	227973	0.088	825273	0.186	5180475	0.001	1437640	0.0012
77561	0.033	1043322	0.628	128056	0.082	228061	0.115	825459	0.217	5181476	0.002	1438830	0.0013
77595	0.033	1043950	0.624	128137	0.112	228176	0.104	825676	0.205	5183258	0.002	1440140	0.0023
77627	0.052	1044574	0.839	128249	0.141	228280	0.175	825881	0.318	5184849	0.003	1442440	0.0024
77679	0.041	1045413	0.708	128390	0.061	228455	0.112	826199	0.227	5187611	0.003	1444790	0.0019
77720	0.039	1046121	0.693	128451	0.066	228567	0.109	826426	0.226	5190219	0.002	1446690	0.0016
77759	0.036	1046814	0.682	128517	0.071	228676	0.102	826652	0.206	5192463	0.002	1448290	0.0014
Min	0.021		0.411		0.047		0.061		0.102		0.001		0.001
Max	0.052		0.839		0.160		0.175		0.318		0.006		0.003
Avg	0.033		0.621		0.083		0.097		0.203		0.002		0.002
Total	1.031		19.748		2.383		2.998		6.280		0.061		0.048

Mar 2024  
 AUTHORITY FLOW REPORT DETAIL FOR SEVEN MILE/MIDDLE WTF

SM WTF TOTAL FLOW IN MG	69th % of Flow	81st % of Flow	89th % of Flow	15th % of Flow	Avalon Manor % of Flow	Stone Harbor Manor % of Flow	Stone Harbor Blvd % of Flow	CMCH % of Flow	Crest Haven % of Flow	Burleigh % of Flow	Mayville % of Flow	Harbor Bay % of Flow	GSP % of Flow
2.254	30.9%	9.9%	16.1%	12.7%	0.8%	0.3%	0.6%	18.2%	3.5%	1.0%	3.9%	0.06%	0.03%
3.147	29.4%	12.6%	18.8%	14.3%	0.8%	0.3%	0.6%	14.4%	3.0%	2.9%	2.7%	0.05%	0.04%
2.705	29.7%	10.4%	17.4%	14.5%	0.7%	0.3%	0.9%	17.7%	2.2%	2.8%	3.4%	0.05%	0.05%
3.209	27.6%	12.1%	18.8%	13.5%	0.8%	0.2%	0.7%	16.1%	3.1%	3.4%	3.6%	0.05%	0.04%
3.050	28.7%	10.7%	17.2%	15.0%	0.9%	0.3%	0.8%	17.5%	2.7%	3.2%	3.1%	0.04%	0.03%
5.391	27.6%	14.7%	18.5%	15.3%	0.9%	0.2%	0.8%	13.5%	3.0%	3.0%	2.6%	0.03%	0.06%
3.772	25.8%	12.9%	17.4%	15.0%	0.6%	0.3%	0.8%	19.2%	2.4%	2.8%	2.9%	0.04%	0.07%
3.577	26.0%	13.4%	17.0%	14.2%	0.6%	0.3%	0.7%	19.7%	2.3%	2.6%	3.1%	0.04%	0.07%
4.228	27.4%	15.3%	17.6%	14.7%	0.6%	0.2%	0.7%	16.6%	2.0%	2.3%	2.4%	0.03%	0.10%
3.410	27.1%	11.1%	16.8%	14.5%	0.6%	0.3%	0.8%	21.0%	1.7%	2.6%	3.5%	0.04%	0.11%
3.129	26.1%	11.0%	16.5%	13.5%	0.6%	0.2%	0.8%	22.2%	2.7%	2.8%	3.5%	0.03%	0.07%
2.961	26.1%	10.4%	15.7%	13.2%	0.5%	0.3%	0.8%	23.3%	3.0%	2.9%	3.7%	0.05%	0.07%
2.884	26.0%	10.0%	15.2%	12.5%	0.6%	0.3%	0.9%	22.3%	2.7%	3.4%	6.1%	0.03%	0.05%
2.616	28.2%	9.9%	15.9%	13.2%	0.6%	0.3%	1.0%	23.7%	3.1%	3.0%	0.9%	0.11%	0.07%
2.778	28.0%	10.0%	15.2%	12.2%	0.7%	0.3%	1.0%	22.3%	2.8%	3.5%	4.0%	0.05%	0.06%
2.518	30.1%	9.9%	15.7%	12.2%	0.8%	0.4%	0.8%	21.6%	1.8%	2.7%	3.8%	0.06%	0.06%
2.628	30.0%	9.0%	15.5%	12.3%	0.7%	0.3%	1.0%	22.2%	2.3%	2.6%	4.0%	0.06%	0.06%
2.603	28.4%	8.1%	14.3%	12.3%	0.6%	0.3%	1.0%	22.6%	3.2%	3.6%	4.4%	0.08%	0.06%
1.987	27.6%	7.9%	13.6%	11.8%	0.6%	0.3%	0.9%	26.2%	3.5%	3.1%	4.4%	0.06%	0.03%
2.474	28.3%	7.8%	13.5%	11.9%	0.7%	0.3%	0.9%	24.3%	3.6%	3.9%	4.7%	0.04%	0.06%
2.133	28.6%	7.6%	12.9%	11.7%	0.5%	0.3%	0.9%	25.5%	3.7%	4.0%	4.0%	0.07%	0.28%
2.308	27.0%	9.8%	14.4%	11.5%	0.7%	0.3%	0.8%	22.3%	5.2%	3.9%	3.8%	0.09%	0.04%
3.415	28.8%	11.7%	16.3%	14.1%	0.7%	0.2%	0.8%	18.9%	2.0%	3.3%	2.7%	0.04%	0.05%
2.706	27.7%	9.8%	14.3%	13.1%	0.6%	0.3%	0.9%	23.1%	2.0%	3.3%	4.7%	0.06%	0.06%
3.027	28.4%	11.7%	15.2%	13.1%	0.7%	0.3%	0.7%	21.0%	2.6%	2.9%	3.3%	0.04%	0.03%
2.787	26.9%	11.4%	14.1%	12.3%	0.6%	0.3%	0.9%	22.5%	2.9%	4.1%	3.7%	0.05%	0.06%
3.050	27.7%	10.7%	15.7%	13.1%	0.7%	0.3%	0.8%	20.5%	3.7%	3.4%	3.3%	0.08%	0.05%
5.012	27.8%	12.9%	17.1%	15.0%	0.7%	0.3%	0.8%	16.7%	2.8%	3.5%	2.9%	0.05%	0.06%
3.820	28.9%	11.9%	16.4%	15.0%	0.6%	0.3%	0.8%	18.5%	1.6%	2.9%	3.0%	0.05%	0.07%
3.583	30.1%	10.9%	15.3%	14.4%	0.6%	0.3%	0.8%	19.3%	1.8%	3.0%	3.3%	0.04%	0.06%
3.421	29.0%	11.1%	16.3%	13.7%	0.7%	0.3%	0.8%	19.9%	2.1%	3.0%	3.0%	0.04%	0.06%

1.987
5.391
3.116
96.582

Report Month Mar 2024  
 Year 2024  
 AUTHORITY FLOW REPORT DETAIL FOR WILDWOOD/LOWER WTF

Date	Oak Totalizer	Oak Flow In MG	10th Totalizer	10th Flow In MG	North Wildwood Flow in MG	Neptune Totalizer	West Wildwood Flow In MG	Spicer Totalizer	Wildwood Flow in MG	Rosemary Totalizer	Wildwood Creek Flow in MG
3/1/2024	308215	0.274	541732	0.414	0.688	85916560	0.130	942662	0.646	1200408	0.511
3/2/2024	308489	0.467	542146	1.100	1.567	86046224	0.365	943308	1.401	1200919	1.011
3/3/2024	308956	0.417	543246	0.763	1.180	86411048	0.241	944709	1.058	1201930	0.842
3/4/2024	309373	0.344	544009	0.561	0.905	86652248	0.180	945767	0.862	1202772	0.757
3/5/2024	309717	0.534	544570	1.095	1.629	86831752	0.350	946629	1.390	1203529	1.080
3/6/2024	310251	0.720	545665	1.634	2.354	87181336	0.570	948019	2.579	1204609	1.583
3/7/2024	310971	0.739	547299	1.599	2.338	87750872	0.495	950598	2.019	1206192	1.761
3/8/2024	311710	0.524	548898	0.797	1.321	88246344	0.280	952617	1.291	1207953	1.283
3/9/2024	312234	0.561	549695	0.949	1.510	88525880	0.374	953908	1.430	1209236	1.327
3/10/2024	312795	0.550	550644	0.906	1.456	88900216	0.343	955338	1.470	1210563	1.320
3/11/2024	313345	0.385	551550	0.610	0.995	89243480	0.197	956808	1.020	1211883	1.053
3/12/2024	313790	0.334	552160	0.520	0.854	89440784	0.162	957828	0.910	1212936	0.962
3/13/2024	314064	0.324	552680	0.485	0.809	89602912	0.153	958738	0.855	1213898	0.896
3/14/2024	314388	0.308	553165	0.481	0.789	89756064	0.156	959593	0.823	1214794	0.864
3/15/2024	314696	0.300	553646	0.496	0.796	89911584	0.171	960416	0.847	1215658	0.809
3/16/2024	314996	0.335	554142	0.515	0.850	90082616	0.169	961263	0.859	1216467	0.807
3/17/2024	315331	0.303	554657	0.476	0.779	90251568	0.155	962122	0.820	1217274	0.727
3/18/2024	315634	0.319	555133	0.386	0.705	90406456	0.122	962942	0.694	1218001	0.704
3/19/2024	315953	0.373	555519	0.341	0.714	90528872	0.115	963636	0.653	1218705	0.674
3/20/2024	316326	0.295	555860	0.336	0.631	90644096	0.113	964289	0.659	1219379	0.654
3/21/2024	316621	0.220	556196	0.329	0.549	90757440	0.116	964948	0.613	1220033	0.597
3/22/2024	316841	0.220	556525	0.340	0.560	90873584	0.125	965561	0.626	1220630	0.583
3/23/2024	317061	0.554	556865	1.123	1.677	90998768	0.458	966187	1.572	1221213	1.331
3/24/2024	317615	0.418	557988	0.684	1.102	91456376	0.254	967759	1.101	1222544	1.004
3/25/2024	318033	0.521	558672	0.545	1.066	91710264	0.199	968860	0.912	1223548	0.929
3/26/2024	318554	0.463	559217	0.503	0.966	91908864	0.210	969772	0.890	1224477	0.860
3/27/2024	319017	0.381	559720	0.467	0.848	92118440	0.180	970662	0.776	1225337	0.807
3/28/2024	319398	0.786	560187	1.578	2.364	92298880	0.529	971438	2.103	1226144	1.689
3/29/2024	320184	0.643	561765	1.056	1.699	92827944	0.367	973541	1.737	1227833	1.530
3/30/2024	320827	0.487	562821	0.833	1.320	93194592	0.260	975278	1.330	1229363	1.261
3/31/2024	321314	0.416	563654	0.695	1.111	93454680	0.213	976608	1.124	1230624	1.010
Min		0.220		0.329	0.549		0.113		0.613		0.511
Max		0.786		1.634	2.364		0.570		2.579		1.761
Avg		0.436		0.730	1.166		0.250		1.131		1.007
Total		13.515		22.617	36.132		7.752		35.070		31.226

Mar 2024  
 AUTHORITY FLOW REPORT DETAIL FOR WILDWOOD/LOWER WTF

Shawcrest Totalizer	Shawcrest Flow In MG	Rio Grande Totalizer	Rio Grande Flow In MG	WW WWTF TOTAL FLOW In MG	Oak % of Flow	10th % of Flow	Neptune % of Flow	Spicer % of Flow	Rosemary % of Flow	Shawcrest % of Flow	Rio Grande % of Flow
2420485	0.035	1111674	0.381	2.391	11.5%	17.3%	5.4%	27.0%	21.4%	1.5%	15.9%
2420834	0.132	1112055	0.473	4.949	9.4%	22.2%	7.4%	28.3%	20.4%	2.7%	9.6%
2422157	0.056	1112528	0.487	3.864	10.8%	19.7%	6.2%	27.4%	21.8%	1.4%	12.6%
2422714	0.044	1113015	0.460	3.208	10.7%	17.5%	5.6%	26.9%	23.6%	1.4%	14.3%
2423159	0.091	1113475	0.503	5.043	10.6%	21.7%	6.9%	27.6%	21.4%	1.8%	10.0%
2424069	0.170	1113978	0.661	7.917	9.1%	20.6%	7.2%	32.6%	20.0%	2.1%	8.3%
2425773	0.110	1114639	0.776	7.499	9.9%	21.3%	6.6%	26.9%	23.5%	1.5%	10.3%
2426876	0.111	1115415	0.683	4.959	10.5%	16.0%	5.6%	26.0%	25.8%	2.2%	13.7%
2427990	0.225	1116098	0.705	5.571	10.1%	17.0%	6.7%	25.7%	23.8%	4.0%	12.7%
2430244	0.140	1116803	0.731	5.460	10.1%	16.6%	6.3%	26.9%	24.2%	2.6%	13.4%
2431643	0.044	1117534	0.668	3.977	9.7%	15.3%	5.0%	25.6%	26.5%	1.1%	16.8%
2432078	0.045	1118202	0.627	3.560	9.4%	14.6%	4.6%	25.6%	27.0%	1.3%	17.6%
2432524	0.054	1118829	0.542	3.309	9.8%	14.7%	4.6%	25.8%	27.1%	1.6%	16.4%
2433064	0.044	1119371	0.501	3.177	9.7%	15.1%	4.9%	25.9%	27.2%	1.4%	15.8%
2433502	0.045	1119872	0.703	3.371	8.9%	14.7%	5.1%	25.1%	24.0%	1.3%	20.9%
2433951	0.045	1120575	0.560	3.290	10.2%	15.7%	5.1%	26.1%	24.5%	1.4%	17.0%
2434399	0.041	1121135	0.554	3.076	9.9%	15.5%	5.0%	26.7%	23.6%	1.3%	18.0%
2434811	0.032	1121689	0.521	2.778	11.5%	13.9%	4.4%	25.0%	25.3%	1.2%	18.8%
2435131	0.030	1122210	0.507	2.693	13.9%	12.7%	4.3%	24.2%	25.0%	1.1%	18.8%
2435428	0.028	1122717	0.500	2.585	11.4%	13.0%	4.4%	25.5%	25.3%	1.1%	19.3%
2435707	0.030	1123217	0.500	2.405	9.1%	13.7%	4.8%	25.5%	24.8%	1.2%	20.8%
2436004	0.027	1123717	0.490	2.411	9.1%	14.1%	5.2%	26.0%	24.2%	1.1%	20.3%
2436278	0.143	1124207	0.699	5.880	9.4%	19.1%	7.8%	26.7%	22.6%	2.4%	11.9%
2437712	0.054	1124906	0.672	4.187	10.0%	16.3%	6.1%	26.3%	24.0%	1.3%	16.0%
2438252	0.094	1125578	0.621	3.821	13.6%	14.3%	5.2%	23.9%	24.3%	2.5%	16.3%
2439187	0.142	1126199	0.592	3.660	12.7%	13.7%	5.7%	24.3%	23.5%	3.9%	16.2%
2440603	0.041	1126791	0.573	3.225	11.8%	14.5%	5.6%	24.1%	25.0%	1.3%	17.8%
2441016	0.165	1127364	0.809	7.659	10.3%	20.6%	6.9%	27.5%	22.1%	2.2%	10.6%
2442665	0.070	1128173	0.702	6.105	10.5%	17.3%	6.0%	28.5%	25.1%	1.1%	11.5%
2443360	0.055	1128875	0.829	5.055	9.6%	16.5%	5.1%	26.3%	24.9%	1.1%	16.4%
2443912	0.048	1129704	0.640	4.146	10.0%	16.8%	5.1%	27.1%	24.4%	1.2%	15.4%

Min	0.027		0.381	2.391
Max	0.225		0.829	7.917
Avg	0.077		0.602	4.234
Total	2.391		18.670	131.241



Mar 2024  
Comments

AUTHORITY FLOW REPORT DETAIL FOR WILDWOOD/LOWER WTF

No comment

## W. Scott Jett

---

**From:** Kira Cruz (Clean Ocean Action) <KCruz@CleanOceanAction.org>  
**Sent:** Friday, April 19, 2024 12:33 PM  
**Cc:** Kira Cruz (Clean Ocean Action)  
**Subject:** EXTERNALSpring 2024 Beach Sweeps: Waves of Appreciation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello!

Happy Friday 😊

On behalf of Clean Ocean Action, we want to personally thank our Mayors, towns, Clean Communities Coordinators, parks departments, and Department of Public Works for welcoming every Beach Captain, volunteer, & COA staff to towns for the Spring Beach Sweeps hosted last weekend! We are ever eternally grateful for your hospitality and support of this statewide program!

Last Saturday, we broke records hosting at 81 sites throughout New Jersey! This is a humble triumph we were able to accomplish because of YOU!

Waves of many thanks again! We are looking forward to more beachy-clean fun for Fall Sweeps, Saturday, October 19<sup>th</sup>!

Have a wonderful weekend ahead!

Cheers,

### **Kira Cruz**

*Debris-Free Sea Coordinator*

Clean Ocean Action (COA)

Pronouns: she/her/hers

**49 Avenel Blvd**

**Long Branch, NJ 07740**

(p) 732.872.0111 (f) 732.872.8041

[KCruz@CleanOceanAction.org](mailto:KCruz@CleanOceanAction.org)

[www.cleanoceanaction.org](http://www.cleanoceanaction.org)

*Give to Support A Clean Ocean!*

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*Think Green! Only print this e-mail if necessary.*



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# City of North Wildwood Special Event Application Form

Name of Event: Run to Remember

Date of Event: MAY 26, 2024 Date of Application: 4/5/2024

Type of Event (check one)

- Parade / Procession       Festival  1Day  multi-day       Block Party       Bonfire
- Craft Show  1Day  multi-day       Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- Ceremony / Celebration / Demonstration       Polar Plunge / Water Event       Car Show
- Film / Photography       Stage Request Only       Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: Run to Remember

2) Address of Organization: 354 Newgats Road, Langhorne, PA 19047

3) Purpose of Organization: Donate Funds to veteran causes/veterans

4) How many members are in your organization: 5

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: \_\_\_\_\_ Tax ID#: 82-4296958

## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer <i>Thomas Corcoran</i>	
Title <i>President</i>	Cell Phone <i>267-566-8359</i>
Address / City / State / Zip <i>354 Newgate Road</i>	
Email <i>TCORCORAN@WINSIGHTMEDIA.COM OR TCORCS@GMAIL.COM</i>	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

## SECTION 2 – APPLICATION AUTHORIZATION

I, *Thomas Corcoran*, the undersigned state that I am the duly  
Name of Applicant

authorized representative of the *Ron to Remember*  
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

*Thomas Corcoran*  
Applicant Signature

*4-3-2024*  
Date

## SECTION 3 – EVENT INFORMATION

1) Official Name of Event: Run to Remember

2) Location of Event (please list city venue requirements by day/date): 15<sup>th</sup> Street + beach

3) Describe Event Activities: 5K Run / 1-mile walk

4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES  NO

5) If yes, describe in detail: \_\_\_\_\_

6) Will alcohol be served or sold by event organizers or others: YES  NO

A) Do you have a ABC/Social Affairs Permit: YES  NO

B) Are you requesting approval for open display of alcohol: YES  NO

C) Designated Hours for open display of alcohol: N/A

D) Designated Location of open display of alcohol: N/A

E) Other Conditions: N/A

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

8) Rain Date or Delayed Starting Time: \_\_\_\_\_

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)				
Date (MM/DD/YY)				
Set-Up (00:00AM/PM)				
Event Starts (00:00 AM/PM)				
Event Ends (00:00 AM/PM)				
Clean-Up (00:00 AM/PM)				

### SECTION 3 – EVENT INFORMATION CONTINUE

---

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: NO

11) Describe how you plan to provide security for the event: N/A

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: N/A

Address: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

### **ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

---

1) Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an **“Additionally Insured.”**

**A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.**

# CERTIFICATE OF INSURANCE

---

Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

## I. INDIVIDUALS

A. General Liability Limit \$500,000

Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

## II. NON-PROFIT/CHARITABLE GROUPS

A. General Liability Limit (Per Occurrence) \$1,000,000

B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000

C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

**The City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.



### III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as **“Additional Insured”** with Endorsement page(s) to read as follows:  
**The City of North Wildwood**  
**901 Atlantic Avenue**  
**North Wildwood, NJ 08260**
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant’s Medical Policy.

**HOLD HARMLESS**

**NAME OF ORGANIZATION/USER** Run to Remember will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

**INSURANCE**

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

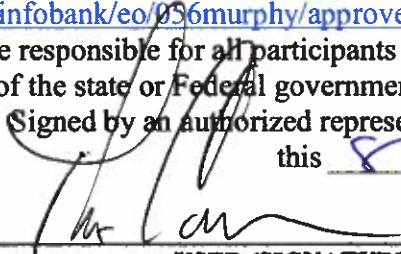
**COVID-19**


**USER** verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

[https://nj.gov/infobank/eo/056murphy/approved/eo\\_archive.html](https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html)

**USER** shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on this 8 day of April, 2024.

  
\_\_\_\_\_  
**USER (SIGNATURE)**  
Thomas Corcoran  
\_\_\_\_\_  
**USER (PRINT NAME)**

  
\_\_\_\_\_  
**CITY REPRESENTATIVE**  
Steve D'Arcy  
\_\_\_\_\_  
**CITY REPRESENTATIVE (PRINT)**

**WALK / RUN (1K-5K-10K) / TRIATHLON / BIKE / MARATHON / RACE**

1) Proposed Route (include turn-by-turn directions): 16<sup>th</sup> beach to 25 street, turn to 7<sup>th</sup> street, turn up to 25<sup>th</sup> street, turn back to 16<sup>th</sup>

2) List Any Street Closings (identify on site-plan): \_\_\_\_\_

3) Entrance Fee Charged:  YES      NO      Amount: \$ 35.00

4) Beneficiary: \_\_\_\_\_

5) Event Distance(s): \_\_\_\_\_

6) Do participants complete a registration form:  YES      NO  
(Please include a registration form with application)

7) Number of Participants: 200      How many volunteers will staff the event: 30

8) Starting & Ending Location (identify on site-plan): \_\_\_\_\_

9) Assembly & Disbanding Area (identify on site-plan): \_\_\_\_\_

10) Location(s) of Water Stations (identify on site-plan): 7<sup>th</sup> street + 25<sup>th</sup> street, + ending of run

11) Location of First Aid Tent (identify on site-plan): \_\_\_\_\_

12) Explain your First Aid / Medical Plan: \_\_\_\_\_

13) Special Guests (i.e. Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person):

MAYOR Koscella

# PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested: YES  NO  
Is the event organization ordering the Dumpsters: YES  NO  
Number Requested: Trash- \_\_\_\_\_ Recycling can/bottles- \_\_\_\_\_ Dumpsters- \_\_\_\_\_

## VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: \_\_\_\_\_

2) Do you request the use of any portable equipment from Public Works: YES NO  
(Please write an amount next to each requested item)

Traffic Cones- \_\_\_\_\_ Fencing- \_\_\_\_\_ Trash/Recycle Cans- \_\_\_\_\_ Eating Tables- \_\_\_\_\_  
Grease Drums- \_\_\_\_\_ Ash Drums- \_\_\_\_\_ Grey Water Tanks- \_\_\_\_\_ Sinks- \_\_\_\_\_  
Additional Equipment Requested \_\_\_\_\_

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- YES NO  
Will your event use portable toilets/trailers- YES NO  
Is the event organizer ordering toilets/trailers- YES NO  
If yes, how many will be used: \_\_\_\_\_  
Cleaning schedule will be \_\_\_\_\_ cleaning(s) per day or as directed NW Officials  
Name of company: \_\_\_\_\_  
Contact Person/Cell: \_\_\_\_\_

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

4) Will your event have any temporary structures, fences, or fixtures: YES NO  
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

# RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event:      YES      **NO**  
 If yes, how many- \_\_\_\_\_  
 Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks):      YES      **NO**  
 If yes, please describe in detail (include dates/times)- \_\_\_\_\_  
 \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment:      **YES**      NO  
 (Please write an amount next to each requested item)

Bleachers- \_\_\_\_\_ Coolers- \_\_\_\_\_ Chairs (folding)- \_\_\_\_\_ Tables-  \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- \_\_\_\_\_ Podium-  \_\_\_\_\_ Tents- \_\_\_\_\_ Signs- \_\_\_\_\_  
*circle one*

Additional Equipment- \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

4) Does the publicity plan for this event include any of the below:      **YES**      NO  
 Posters    Website    Social Media    Radio    TV    Newspaper/Publication    Other

5) List any planned Print/Radio/TV Advertising: Herald

**Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out**

# BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: YES  NO   
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES  NO

If yes, please describe in detail: \_\_\_\_\_

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES  NO

If yes, please describe in detail: \_\_\_\_\_

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES  NO   
(Vehicles are restricted to the Tram Path only)

If yes, please describe in detail: \_\_\_\_\_

5) Will your event have any electrical needs: YES  NO

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES  NO

Will you be using a lighting or sound contractor: YES  NO

Contractor Information: \_\_\_\_\_

6) Overhead banners, banner flags and/or signs installed on City property  
(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed.  
Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): N/A

8) Electrical service fees shall be paid by the vendor:  
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp                      \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

# NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: Run

2) Do you anticipate the need for NWBP staff to support your event: YES  NO

If yes, how many- \_\_\_\_\_ Purpose: \_\_\_\_\_

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES  NO

*(If yes, please describe in detail; include dates and times)*

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested			
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0

*(Final Vendor list must be turned in 1 week prior to event date)*  
*(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)*

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES  NO

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**  
*(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)*

**POLICE DEPARTMENT**

1) Contact information of person in charge of event: Tom Corcoran - 267-566-8359

2) Contact information of person on-site of event: Tom Corcoran - 267-566-8359

3) Street or sidewalk closure(s): YES  NO  
Plan approved: YES  NO

4) Barricade request (fencing/barrels/cones) YES  NO  
Plan submitted: YES  NO  
Plan approved: YES  NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): NA  
Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (describe below): \_\_\_\_\_ Post Time: NA

7) Equipment stored overnight: YES  NO  
Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: YES  NO  
Police Approval: YES  NO

9) Police requested or required for event: YES  NO  
(Please write amount next to request) Start time: \_\_\_\_\_  
Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: YES  NO  Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_  
Location: \_\_\_\_\_

11) Alcohol being served at event: YES  NO   
State ABC Approval: YES  NO   
City Approval: YES  NO

12) Staging Area: YES  NO   
Plan Submitted: YES  NO   
Plan Approved: YES  NO

13) First-Aid/EMS on site:  YES  NO

14) Large Events: Command Post being utilized: YES  NO   
Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(Please put on a separate sheet)



## FIRE & EMS DEPARTMENT

---

1) Do you anticipate the need for Fire / EMS staff / equipment to support your event:  YES  NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - 200*

3) Purpose: \_\_\_\_\_  
\_\_\_\_\_

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES  NO

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_  
\_\_\_\_\_

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

---

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES  NO

2) If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES  NO

4) If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

5) Permit #: \_\_\_\_\_ *(Will be issued after Mayor & Council Approval)*

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

# **RUN TO REMEMBER**

**In Honor of Patrick Corcoran  
and the Lost 74**

**5K Run & 1 Mile Fun Walk  
Sunday, May 26, 8:30am  
15th Ave. and Beach  
North Wildwood**

**Register Online  
Before Race Day \$30.00  
Race Day \$35.00  
Registration Opens  
7:30am**

**All proceeds benefit our  
Veterans of War.**

**If you are unable to attend, but  
wish to donate please log onto  
[www.nwwwvetrun.com](http://www.nwwwvetrun.com)**

**For additional info,  
call 267-566-8359**



RUN TO REMEMBER  
354 NEWGATE RD.  
LANGHORNE, PA 19047

62-10/311

571

~~DATE~~ April 5, 2024

Pay to the order of

North Wildwood Rec

\$ 25.00

Twenty Five

**WSFS** bank

We Stand For Service  
500 Delaware Ave., Wilmington, DE 19801

Special Event Application

*[Signature]*

⑆03⑆100⑆02⑆ 950025⑆336⑆ 057⑆

ARTICLE

# RECEIPT

DATE

4/5/24

No.

133225

RECEIVED FROM

Tom Corcoran

\$ 25.00

DOLLARS

- FOR RENT
- FOR

Special Events App- Run to Remember

ACCOUNT	25.-
PAYMENT	25.-
BAL. DUE	-

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM

TO

BY

*[Signature]*

3-11

# PERMIT / APPROVAL / AUTHORIZATION

Event Name: Corcoran Run to Remember

Date(s) of Event: Sun 5-26-24

Mayor & Council: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fee waived:  YES  NO  
Service Fees waived:  YES  NO

- Approved as submitted.
- Approved with the following conditions:
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_

**Office use only:**

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_

# FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EVENT CHECKLIST

- S/D 4-5-24 Application Fee Paid
- \_\_\_\_\_ Certificate of Insurance listing N.W. as Additionally Insured
- \_\_\_\_\_ Additional Insured Endorsement Page(s) attached
- S/D 4-8-24 Hold Harmless completed & signed
- \_\_\_\_\_ Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- \_\_\_\_\_ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- \_\_\_\_\_ Miscellaneous
- \_\_\_\_\_ Ready to be placed on the DMS

# TREASURER DEPARTMENT

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## BILLING

Cancer Run to Remember  
Name of Event

Sun 5-26-24  
Date of Event

Application Fee	\$ <u>25.00</u> <i>per 4-5-24</i>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ _____		



# City of North Wildwood Special Event Application Form

Name of Event: Capt Kidd Pirate Day

Date of Event: Sat 5-18-24 Date of Application: 4-29-24

Type of Event (check one)

- Parade / Procession
- Festival
- 1Day
- multi-day
- Block Party
- Bonfire
- Craft Show
- 1Day
- multi-day
- Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race
- Ceremony / Celebration / Demonstration
- Polar Plunge / Water Event
- Car Show
- Film / Photography
- Stage Request Only
- Other: Treasure Hunt

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A "special event" is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: N. Wildwood Recreation & Tourism

2) Address of Organization: 90 Central Ave

3) Purpose of Organization: Promote Recreation & Tourism

4) How many members are in your organization: 5+

5) Is your organization tax exempt: (please circle) YES NO Is this a non-profit event YES NO

6) NJ Registered Charitable Organization#: — Tax ID#: —

## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer Rick Harris	
Title Superintendent of Rec	Cell Phone 609 374-4124
Address / City / State / Zip	
Email	

Name of Event Chairperson / Organizer Steve Detroy	
Title Asst Superintendent of Rec	Cell Phone 609 780-7532
Address / City / State / Zip	
Email	

## SECTION 2 – APPLICATION AUTHORIZATION

I, Steve Detroy Jr., the undersigned state that I am the duly  
Name of Applicant

authorized representative of the N. W. Recreation & Tourism  
Name of Organization

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Applicant Signature

Date

4-29-24



## SECTION 3 – EVENT INFORMATION

- 1) Official Name of Event: Capt Kroll Road Day
- 2) Location of Event (please list city venue requirements by day/date): Parade (26<sup>th</sup> + Bluff to 20<sup>th</sup> + Beach)  
Treasure Hunt @ 20<sup>th</sup> + Beach
- 3) Describe Event Activities: Check in / Registration bus @ 20<sup>th</sup> + Bluff; Parade starts @ 11am → Treasure Hunt to 5th → prizes & dinner at end of hunt (middle)

- 4) Will the event be held for the sole purpose of advertising any product, goods, or event: YES  NO
- 5) If yes, describe in detail: \_\_\_\_\_

- 6) Will alcohol be served or sold by event organizers or others: YES  NO
- A) Do you have a ABC/Social Affairs Permit: YES  NO
- B) Are you requesting approval for open display of alcohol: YES  NO
- C) Designated Hours for open display of alcohol: \_\_\_\_\_
- D) Designated Location of open display of alcohol: \_\_\_\_\_
- E) Other Conditions: \_\_\_\_\_

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

- 8) Rain Date or Delayed Starting Time: No rain date; would rain make

- 9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	SA			
Date (MM/DD/YY)	5-18-24			
Set-Up (00:00AM/PM)	8am			
Event Starts (00:00 AM/PM)	11am			
Event Ends (00:00 AM/PM)	1p			
Clean-Up (00:00 AM/PM)	1:30p			

### SECTION 3 – EVENT INFORMATION CONTINUE

10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: \_\_\_\_\_

No

11) Describe how you plan to provide security for the event: \_\_\_\_\_

Recruiting to NYPD

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

N/A

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

### **ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

1) Name of Insurance Company: \_\_\_\_\_

JIF

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

**A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.**



## PARADE / PROCESSION / CAR SHOW

- 1) Proposed Parade Route (include turn-by-turn directions): Start out 26<sup>th</sup> & Boardwalk  
Proceeds North to 20<sup>th</sup> St.
- 2) Starting Location & Ending Location (identify on site-plan): 26<sup>th</sup> & Blvd - 20<sup>th</sup> & Blvd
- 3) Assembly Area & Disbanding Area (identify on site-plan): 26<sup>th</sup> & Blvd - 20<sup>th</sup> & Blvd
- 4) Location of Reviewing/Judging Stands & Bleachers (identify on site-plan): N/A
- 5) Number of Participants: 600 Number of Spectators: 350 Number of Animals: 0-1
- 6) Number of Bands / Musical Units: 1-2 Number of Floats: 0
- 7) Number of Cars / Trucks: 0 (Certain height restrictions may apply due to overhead wires)
- 8) Number of Buses: 0 Will you require Off-Site Bus Parking? YES  NO
- 9) If yes, how much Off-Site Parking will you need: \_\_\_\_\_
- 10) Is Bollard Removal Required? YES  NO   
Bollard Location: \_\_\_\_\_  
Removal Time: \_\_\_\_\_

**A NW Police officer must be present on scene to authorize removal and reinstallation of bollards**

- 11) All Parades must have at least one designated Parade Marshall on location, during assembly, operation, and disbanding.

Name of Parade Marshall / Coordinator <u>Rick Hays</u>	
Title	Cell Phone <u>374-1124</u>
Address / City / State / Zip	
Email	

- 12) Special Guests (i.e., Mascot, Politician, Musician, Controversial, Actor, Actress, Media Person):

TBA

# PUBLIC WORKS

1) Are NW trash/recycling receptacles and removal requested:

Is the event organization ordering the Dumpsters:

Number Requested: Trash- 4 Recycling can/bottles- 4

YES

NO

YES

NO

Dumpsters- 4

## VENDOR COORDINATOR PLEASE ATTACH A RECLYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: N/A

2) Do you request the use of any portable equipment from Public Works:

YES

NO

(Please write an amount next to each requested item)

Traffic Cones- TBD Fencing- 12 sections Trash/Recycle Cans- TBD Eating Tables- 0

Grease Drums- 0 Ash Drums- 0 Grey Water Tanks- 0 Sinks- 0  
Additional Equipment Requested 2 pers @ 20th St. help w/ chets

3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms-

YES

NO

Will your event use portable toilets/trailers-

YES

NO

Is the event organizer ordering toilets/trailers-

YES

NO

If yes, how many will be used:

Cleaning schedule will be 1 cleaning(s) per day or as directed NW Officials

Name of company: N/A

Contact Person/Cell: N/A

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

4) Will your event have any temporary structures, fences, or fixtures:

YES

NO

Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: See Site Plan

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event:  YES  NO

If yes, how many- All Event Support  
 Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks):  YES  NO

If yes, please describe in detail (include dates/times)- Stuffed Oaks / Rein Location

3) Will you require the use of Recreation Dept. portable equipment:  YES  NO

(Please write an amount next to each requested item)

Bleachers- 0 Coolers- 2 Chairs (folding)- 68 Tables- 2-3 Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- 1 Podium- \_\_\_\_\_ Tents- 0 Signs- TAP  
*circle one*

Additional Equipment- \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	<u>SA</u>		
Date (MM/DD/YY)	<u>5-18-24</u>		
Equipment Requested	<u>See Above</u>		
Set-Up (00:00 AM/PM)	<u>8:30</u>		
Break-Down (00:00 AM/PM)	<u>1P</u>		
Location:	<u>26th to 28th</u> <u>20th to Beach</u>		

4) Does the publicity plan for this event include any of the below:  YES  NO

- Posters  
  Website  
  Social Media  
  Radio  
  TV  
  Newspaper/Publication  
  Other

5) List any planned Print/Radio/TV Advertising: \_\_\_\_\_

**Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out**

# BUILDINGS, GROUNDS & PARKS DEPARTMENT

1) Will any object, such as tent posts or signs be driven into the ground: *Beach* YES NO  
(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)

2) Will the event require the closure of any park / City area to the general public: YES NO

If yes, please describe in detail: \_\_\_\_\_

3) Will the boardwalk be used to secure any items (tents, signs or any other type of structure): YES NO

If yes, please describe in detail: *Signs + Flags on Beach + Blvd*

4) Will you have any vehicles on the boardwalk (Weight limit of 5000 lbs.): YES NO

(Vehicles are restricted to the Tram Path only)  
If yes, please describe in detail: *No Vehicle in park or on Blvd*

5) Will your event have any electrical needs: YES NO  
(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

Will you have any sound / lighting equipment: YES NO

Will you be using a lighting or sound contractor: YES NO

Contractor Information: \_\_\_\_\_

6) Overhead banners, banner flags and/or signs installed on City property

(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (please attach a photo/layout): \_\_\_\_\_

8) Electrical service fees shall be paid by the vendor:

(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)

- A) \$35 per event for ONE twenty-amp                      \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

# NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: 19th 20th 6 Beach

2) Do you anticipate the need for NWBP staff to support your event: YES  **NO**

If yes, how many- \_\_\_\_\_ Purpose: No Beach

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: YES  NO

*(If yes, please describe in detail; include dates and times)*

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)			
Date (MM/DD/YY)			
Equipment Requested	<u>NA</u>		
Set-Up (00:00 AM/PM)			
Break-Down (00:00 AM/PM)			
Location:			

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: 0 Number of Food Vendor Spaces: 0

*(Final Vendor list must be turned in 1 week prior to event date)*  
*(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)*

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: YES  **NO**

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**  
*(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)*



# POLICE DEPARTMENT

1) Contact information of person in charge of event: Rick Hess / Steve DeHay

2) Contact information of person on-site of event: Rick Hess / Steve DeHay

3) Street or sidewalk closure(s):  YES NO  
Plan approved:  YES NO

4) Barricade request (fencing/barrels/cones)  
Plan submitted:  YES NO  
Plan approved:  YES NO

5) Responsible party for barricade set-up (Federal Fencing-Atlas-Police, etc.): Mr Bee  
Contact information: Rick Hess

6) Signage requested "NO PARKING", Other (describe below): N/A Post Time: \_\_\_\_\_

7) Equipment stored overnight: YES  NO  
Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan - Detour/Traffic plan submitted:  YES NO  
Police Approval:  YES NO

9) Police requested or required for event:  YES NO Start time: \_\_\_\_\_  
(Please write amount next to request) Finish time: \_\_\_\_\_  
Officers- 1 per Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music:  YES NO Start time: 8:30a Finish time: 1p  
Location: 20th to 2nd

11) Alcohol being served at event: YES  NO Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
State ABC Approval: YES  NO  
City Approval: YES  NO

12) Staging Area: YES  NO  
Plan Submitted: YES  NO  
Plan Approved: YES  NO

13) First-Aid/EMS on site: YES  NO

14) Large Events: Command Post being utilized: YES  NO  
Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(Please put on a separate sheet)

## FIRE & EMS DEPARTMENT

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1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: YES NO  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - \_\_\_\_\_*

3) Purpose: \_\_\_\_\_  
\_\_\_\_\_

4) Will you require the use of Fire Dept. Facilities or portable equipment: YES NO

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_  
\_\_\_\_\_

---

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

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1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: YES NO

2) If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: YES NO

4) If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

5) Permit #: \_\_\_\_\_ *(Will be issued after Mayor & Council Approval)*

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

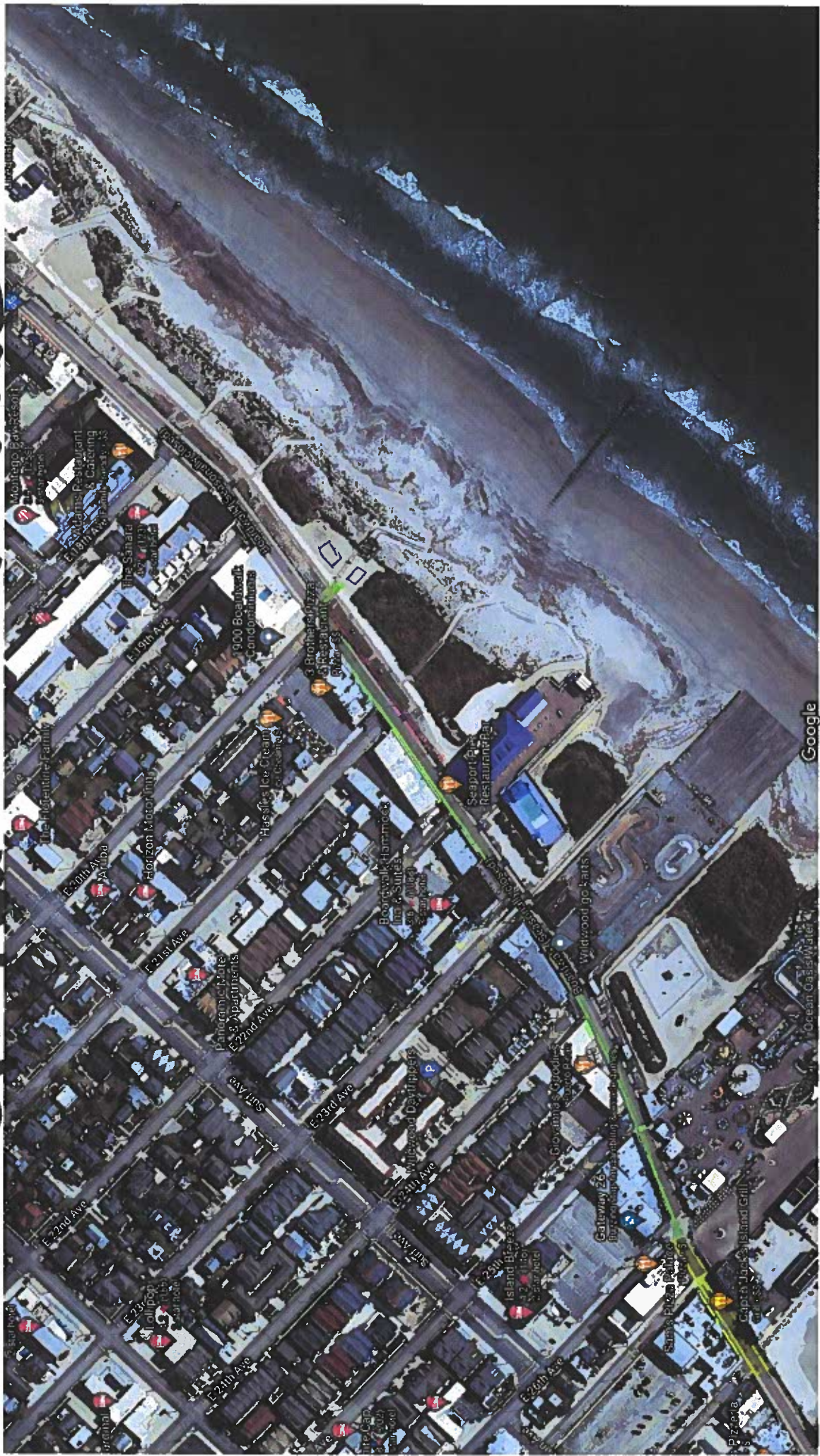
a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

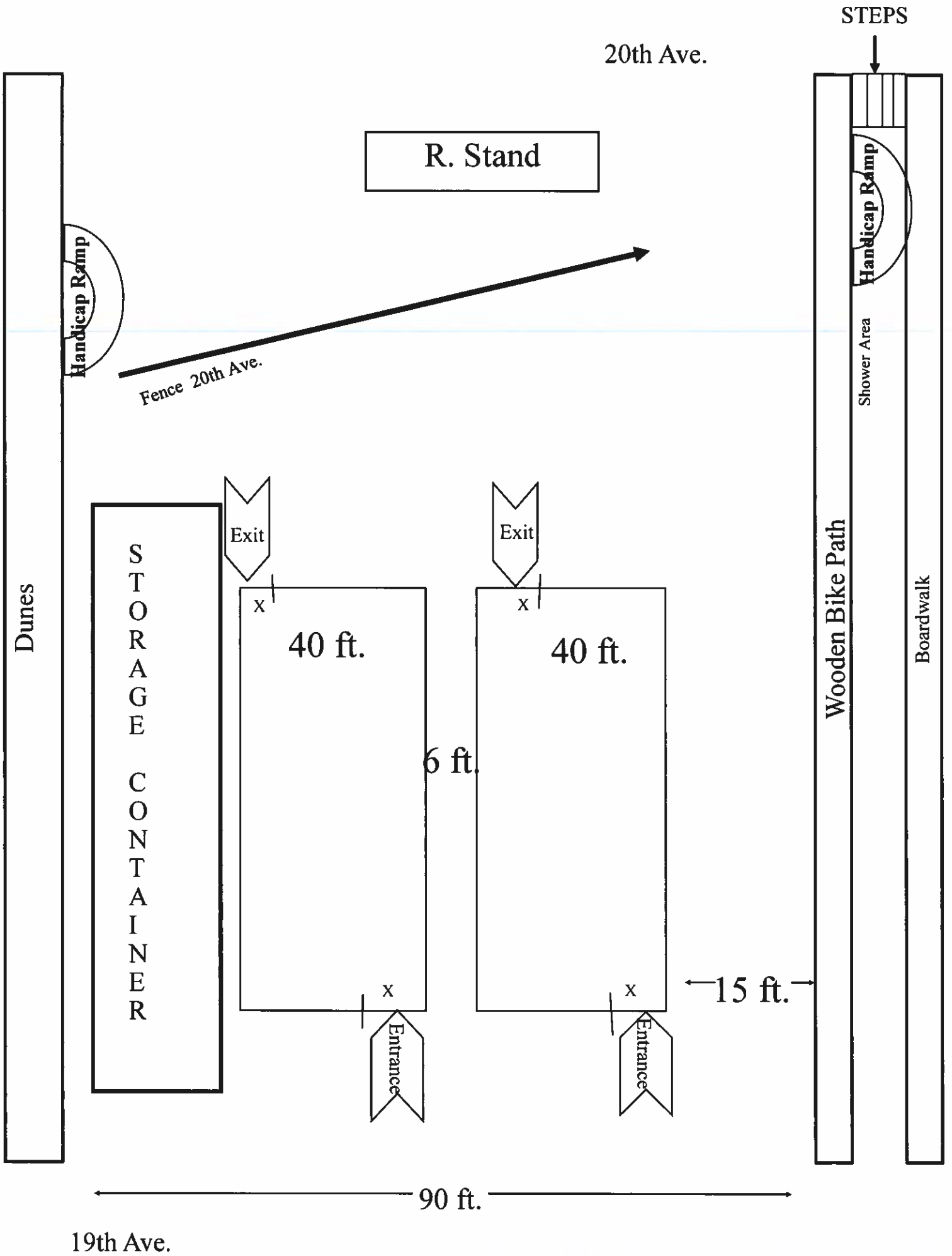
1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

# Coast Hill Site Plan - Parade



- □ - See Beach Site Plan
- (yellow) - staging area for parade
- (red) - line for treasure hunt
- (green) - Deal route (route starts toward north at 21st Street) N/O VEHICLES



**Note to Media: Visit the Greater Wildwoods Tourism Improvement and Development Authority website, <http://www.WildwoodsNJ.com/business-info/press-room/>, for an online media kit. The site has an abundance of tour and travel related articles, fact sheets, bios and high-resolution photos, and is updated regularly with current news releases.**



**North Wildwood's Captain Kidd Pirate Day will feature a costumed parade and treasure hunt on the beach Saturday, May 18**

**FOR IMMEDIATE RELEASE**

Contact:  
Susan Adelizzi-Schmidt, ext. 103  
Suasion Communications Group  
609-653-0400  
[publicrelations@suasionmarketing.com](mailto:publicrelations@suasionmarketing.com)

**North Wildwood Hosts Captain Kidd Pirate Day with Boardwalk Parade and Beach Treasure Hunt on Saturday, May 18**

***The Wildwoods, NJ – April 22, 2023*** – Avast, me hearties! The notorious privateer Captain William Kidd has been spotted off the shores of the Wildwoods aboard his Adventure Galley and is rumored to have hidden his treasure in North Wildwood. To uncover the loot, North Wildwood Recreation and Tourism will be holding Captain Kidd Pirate Day, complete with a boardwalk parade and beach treasure hunt on Saturday, May 18, 2024.

All children ages 12 and under are invited to wear their best pirate-themed apparel and participate in a free parade of brave buccaneers and swashbuckling scallywags to where 'X' marks the spot on the 20th Avenue beach.

Check-in, lineup and judging of costumes will take place at 26th & the Boardwalk at 10 a.m. Costume judging is at 10:45 a.m. At 11 a.m., the parade will proceed down the boardwalk to 19th & the beach, where Captain Kidd is said to have buried his famous treasure.

## Stephen DeHorsey

---

**From:** Liz Golden  
**Sent:** Tuesday, April 23, 2024 8:04 AM  
**To:** Stephen DeHorsey; Rick Haas; Ann Devlin  
**Subject:** RE: EXTERNALPress Release Draft for Review

Morning,

Looks good, the only revision I have is in the third paragraph it should read, "Check in, lineup, and judging will take place at 26<sup>th</sup> & the Boardwalk from 10am-10:45am. At 11 a.m., the parade will proceed down the boardwalk to 19<sup>th</sup> & the beach, where Captain Kidd is said to have buried his famous treasure." 19<sup>th</sup>  
20

Thank you,

**Liz Golden** 609.522.2955 ext. 2017  
[North Wildwood Recreation Dept.](#)



**From:** Stephen DeHorsey <sdehorsey@northwildwood.com>  
**Sent:** Tuesday, April 23, 2024 7:30 AM  
**To:** Rick Haas <rhaas@northwildwood.com>; Ann Devlin <adevlin@northwildwood.com>; Liz Golden <lgolden@northwildwood.com>  
**Subject:** FW: EXTERNALPress Release Draft for Review

Good Morning – Please review.

*Steve DeHorsey Jr., C.P.M., R.A*

**Assistant Superintendent of Recreation – Director of Tourism**



**CONFIDENTIALITY NOTICE:** This email may contain privileged and confidential information intended only for the use of the individual(s) or entity(s) named above. If you are not the intended recipient you are hereby notified that any dissemination, distribution or copy of this communication is strictly prohibited. If you received this message in error, please notify N.W. R. T. D. by telephone 609 522 2955. Thank you!

**From:** Meghan Bakey <mbakey@wildwoodsny.com>  
**Sent:** Monday, April 22, 2024 9:29 AM  
**To:** Stephen DeHorsey <sdehorsey@northwildwood.com>  
**Subject:** EXTERNALPress Release Draft for Review

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

# PERMIT / APPROVAL / AUTHORIZATION

Event Name: Capt Kidd Pirate Day

Date(s) of Event: Sat 5-18-24

Mayor & Council: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fee waived:  YES  NO

Service Fees waived:  YES  NO

Approved as submitted.

Approved with the following conditions:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

### Office use only:

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_

# FOR OFFICIAL USE ONLY

Date of Preliminary Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EVENT CHECKLIST

- N/A Application Fee Paid
- SAD 4-25-24 Certificate of Insurance listing N.W. as Additionally Insured
- SAD 4-25-24 Additional Insured Endorsement Page(s) attached
- N/A Hold Harmless completed & signed
- SAD 4-25-24 Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- \_\_\_\_\_ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- N/A Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- \_\_\_\_\_ Miscellaneous
- \_\_\_\_\_ Ready to be placed on the DMS



# TREASURER DEPARTMENT

## BILLING

Capt Kahl Arch Day  
Name of Event

Sat 5-18-24  
Date of Event

Application Fee	\$ <u>0</u>	Non-Profit \$25.00	For-Profit \$50.00
Police Dept.	\$ _____		
Fire Dept.	\$ _____		
Public Works Dept.	\$ _____		
Buildings, Grounds, Electric-Parks	\$ _____		
Clerk's Office	\$ _____		
Construction, Fire & Housing	\$ _____		
Beach Patrol	\$ _____		
Recreation & Tourism Dept.	\$ _____		
Stage Rental	\$ _____		
Special Event Parking Passes	\$ _____		
Miscellaneous Costs	\$ _____		
TOTAL	\$ <u>0</u>		

**CITY OF NORTH WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE NO. 1937**

**BOND ORDINANCE PROVIDING FOR BEACH REPLENISHMENT BY AND FOR THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$7,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$6,666,666 IN BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**SECTION 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the City of North Wildwood, in the County of Cape May, State of New Jersey (the "City"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$7,000,000, said sum being inclusive of \$333,334 as the amount of down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"). The down payment is now available therefor by virtue of either provisions or a provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes or from moneys actually held by the City.

**SECTION 2.** For the financing of said improvement or purpose described in Section 3 hereof, and to meet the part of the \$7,000,000 appropriation not provided for by application hereunder of the down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$6,666,666 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in the principal amount not exceeding \$6,666,666 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

**SECTION 3.** (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are the replenishment of City beaches including, but not limited to, the acquisition and/or installation of sand and sediment and associated dredging, pumping and sculpting.

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications.

(c) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$6,666,666.

(d) The estimated cost of said improvement or purpose is \$7,000,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said improvement or purpose in the amount of \$333,334.

**SECTION 4.** In the event the United States of America, the State of New Jersey, the County of Cape May and/or a private entity make a contribution or grant in aid to the City, for the improvement and purpose authorized hereby and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Cape May and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Cape May and/or a private entity, shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The

notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the City shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Capital Budget of the City is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the Office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the City may lawfully undertake as a general improvement or purpose, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 10.00 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete

executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$6,666,666 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$1,400,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

**SECTION 8.** The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.100-2 or any successor provisions of federal income tax law.

**SECTION 10.** The City Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The City Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 10c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be

liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 11.** The City covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

**SECTION 12.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

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Patrick T. Rosenello, Mayor

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W. Scott Jett, City Clerk

Introduced: May 7, 2024  
Advertised: May 22, 2024  
Hearing/Final: June 5, 2024  
Advertised: June 12, 2024

(Effective July 3, 2024)



**CITY OF NORTH WILDWOOD**  
**COUNTY OF CAPE MAY, NEW JERSEY**  
**ORDINANCE NO. 1936**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 418,  
VEHICLES AND TRAFFIC, OF THE CODE OF THE CITY OF NORTH  
WILDWOOD REGARDING RIGHT TURNS ON RED**

**BE IT ORDAINED**, by the City of North Wildwood in the County of Cape May, State of New Jersey, as follows:

**Section One.** The portion of Ordinance 725, adopted December 19, 1978, as amended, that has been codified in the Code of the City of North Wildwood at §418-45 that reads

**City Intersections**

Atlantic Avenue at 12<sup>th</sup> Avenue

Atlantic Avenue at 13<sup>th</sup> Avenue

Central Avenue at 16<sup>th</sup> Avenue for southbound traffic on Central and 16<sup>th</sup> Avenue at Central Avenue for eastbound traffic on 16<sup>th</sup> Avenue, and only between the hours of 8:00 a.m. and 4:00 p.m.

**County Intersections**

New Jersey Avenue at 15<sup>th</sup> Avenue between the hours of 8:00 a.m. and 4:00 p.m.

New Jersey – Spruce Avenue Connection at New York Avenue and Walnut Avenue

is hereby amended so as to read:

**City Intersections**

Atlantic Avenue at 12<sup>th</sup> Avenue

Atlantic Avenue at 13<sup>th</sup> Avenue

Central Avenue at 16<sup>th</sup> Avenue

Surf Avenue at 13<sup>th</sup> Avenue

**County Intersections**

New Jersey Avenue at 15<sup>th</sup> Avenue

New Jersey – Spruce Avenue Connection at the Intersection of New York Avenue and Walnut Avenue

**Section Two.** If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

**Section Three.** All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

**Section Four.** This Ordinance shall take effect immediately upon final passage and publication as provided by law.

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Patrick T. Rosenello, Mayor

\_\_\_\_\_  
W. Scott Jett, City Clerk

Introduced: May 7, 2024  
Advertised: May 15, 2024  
Hearing/Final: June 5, 2024  
Advertised: June 12, 2024



**CITY OF NORTH WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE NO. 1935**

**AN ORDINANCE TO BE KNOWN AS THE “SALARY ORDINANCE” FIXING AND DETERMINING THE SALARY AND COMPENSATION RANGES TO BE PAID TO THE ELECTIVE AND APPOINTIVE OFFICERS OF THE CITY OF NORTH WILDWOOD, IN THE COUNTY OF CAPE MAY AND STATE OF NEW JERSEY PROVIDING FOR THE RAISING OF THE AMOUNTS THEREOF BY TAXATION AND PROVIDING FOR THE TIME AND MEETING OF PAYMENT THEREOF**

**BE IT ORDAINED** by Members of Council of the City of North Wildwood in the County of Cape May and State of New Jersey as follows:

**Section 1.** The salaries and compensation to be paid to the elective and appointive officers and employees of the City of North Wildwood, in the county of Cape May and the State of New Jersey, for the year 2024, shall be within the ranges specified herein; said salary or compensation shall be paid bi-weekly; said amount; shall be audited by the Chief Financial Officer and presented to Mayor and Council for approval.

**Section 2.** The salary or compensation of any such officer shall be in full for all services performed by them; however, some employees may be entitled to overtime pay as set forth by agreement with City Council. Except as otherwise provided for or excluded under the terms of a collective bargaining agreement or personal services contract, all full-time officers or employees hired prior to March 3, 1998 shall be entitled to longevity pay, based upon a rate of two percent (2%) for each four (4) years of service, to a maximum rate of ten percent (10%) after twenty (20) years of service. Longevity will be paid bi-weekly, and shall be included for pension purposes.

**Section 3.** Full-time Public Safety Telecommunicators, including Trainees, shall receive a \$350.00 annual clothing allowance to maintain uniform clothing requirements to be paid the first pay in December. All leave (vacation, sick, personal and bereavement) for Public Safety Telecommunicators, as determined by City of North Wildwood ordinances or the Mayor and City Council, shall be converted into hours utilizing an eight (8) hour day. Public Safety Telecommunicators shall also receive an additional one hundred and four (104) hours of paid leave, above and beyond other paid leaves, as a result of their scheduled workweek and work shifts (known as the 42 hour day).

**Section 4.** The salary or compensation ranges to be paid to the below titled officer or employees shall be as follows:

Account Clerk/Clerk 2	25,000-50,000
Alternate Claims Coordinator	1,000 Stipend
Assistant Budget Examiner	50,000-95,000
Assistant Superintendent Recreation	40,000-100,000
Assistant Supervisor Recreation	25,000-50,000
Beach Patrol Chief	40,000-85,000
Beach Supervisor/Maintenance	40,000-85,000
Building Maintenance Worker	20,000-41,500
Carpenter	27,000-70,000
Carpenter’s Helper	26,000-50,000
Chief Financial Officer	55,000-100,000
Claims Coordinator	3,000 Stipend
Clerk-Hourly	12.00-32.00/hr.
Clerk 1	20,000-65,000
Clerk 2	22,000-65,000
Clerk 3	22,000-65,000
Clerk 4	22,000-65,000
Code Enforcement	10.00-18.00/hr.
Community Rating System Coordinator	10,000-20,000
Confidential Assistant to the Mayor	25,000-95,000
Construction/Fire/Zoning Official	95,000-195,000
Council Members	8,500-15,000
Deputy CFO(CMFO)/Purchasing Agent	70,000-140,000
Deputy Fire Chief	75,000-150,000
Deputy Municipal Clerk (RMC)	40,000-75,000
Deputy Municipal Court Administrator	30,000-70,000
Deputy Police Chief	80,000-165,000
Deputy Tax Assessor (CTA)	40,000-60,000
Deputy Tax Collector (CTC)	35,000-70,000

Electrician	29,000-65,000
Electrician/Traffic Maintenance	29,000-65,000
Electrician's Helper	26,000-50,000
Equipment Operator	29,000-65,000
Field Representative Property Improvement	12.00-120.00/hr.
Fire Chief	85,000-180,000
Fire Captain	60,000-115,000
Fire Fighter and/or EMT-Hourly	12.00-25.00/hr.
Fire Fighter/EMT	35,000-102,000
Fire Official/Housing Inspector	40,000-80,000
Fire Safety Inspector-Hourly	12.00-30.00/hr.
Heavy Equipment Operator	33,500-70,000
Housing and Zoning Inspector (PT)	2,000-20,000
Laborer-Hourly	12.00-20.00/hr.
Laborer 1	24,000-45,000
Laborer 2	25,000-48,000
Maintenance Repairer	26,000-50,000
Maintenance Repairer (Grounds)	23,000-50,000
Mayor	25,000-55,000
Mechanic	22,000-65,000
Mechanic's Helper	20,000-50,000
Municipal Administrator	30,000-50,000
Municipal Clerk	75,000-125,000
Municipal Court Administrator	50,000-100,000
Municipal Magistrate	30,000-90,000
Municipal Parks Superintendent	45,000-115,000
Municipal Prosecutor	20,000-45,000
Emergency Management Coordinator	3,500-15,000
Payroll Clerk	22,000-50,000
Payroll Supervisor	40,000-70,000
Pension Fund Supervisor	40,000-70,000
Planning Board Secretary	5,000 Stipend
Police Captain	75,000-155,000
Police Chief	90,000-180,000
Police Guard Courts-Hourly	12.00-20.00/ hr.
Police Lieutenant	70,000-150,000
Police Officer	30,000-115,000
Police Sergeant	65,000-130,000
Principal Planner	45,000-70,000
Public Safety Telecommunicator Trainee-Hourly	12.00-20.00/hr.
Public Safety Telecommunicator Trainee	20,000-25,000
Public Safety Telecommunicator	25,000-65,000
Public Works Repairer	26,000-50,000
Purchasing Agent	25,000-75,000
Recreation Aide-Hourly	12.00-20.00/hr.
Recreation Aide	20,000-40,000
Recreation Commission Secretary	1,000-2,500
Recreation Leader Sports	20,000-50,000
Recreation Program Coordinator	35,000-60,000
Recreation Supervisor	45,000-75,000
Safety Coordinator (ACMJIF)	5,000 Stipend
School Traffic Guard	12.00-20.00/hr.
Seasonal Inspector	12.00-20.00/hr.
Seasonal Lifeguard	12.00-25.00/hr.
Seasonal Police Officer (SLEO-1 & SLEO-2)	12.00-20.00/hr.
Senior Carpenter	32,000-70,000
Senior Electrician/Traffic Maintenance	34,000-70,000
Senior Mechanic	32,000-70,000
Senior Police Records Clerk, Typing	22,000-45,000
Senior Public Works Repairer	27,000-60,000
Senior Sewer Repairer	32,000-70,000
Supervisor Recreation Maintenance	30,000-80,000
Sewer Maintenance Inspector	25,000-50,000
Sewer Repairer	27,000-75,000
Superintendent of Public Works	60,000-125,000
Superintendent Recreation	50,000-120,000

Supervising Equipment Operator	40,000-80,000
Supervising Mechanic	40,000-70,000
Supervisor Landscaper	25,000-115,000
Supervisor Public Works	40,000-95,000
Supervisor Sewer	35,000-64,000
Supervisor Traffic Maintenance	30,000-64,000
Tax Assessor	40,000-90,000
Tax Collector	55,000-90,000
Tax Collector/CFO	55,000-150,000
Technical Assistant to the Construction Official	27,500-60,000
Timekeeper	20,000-40,000
Traffic Maintenance Worker	22,750-50,000
Traffic Maintenance Worker/Electrician	27,500-65,000
Truck Driver	25,000-55,000
Violations Clerk	25,000-45,000
Zoning Officer	25,000-60,000

**Section 5.** The members of City Council of the City of North Wildwood are hereby directed to include in the Annual Appropriation Ordinance the sum necessary to be raised to pay the said salaries and compensations, and they shall be raised in the same manner and at the same time as other taxes are levied, a tax upon all taxable property in the City of North Wildwood, in the County of Cape May and State of New Jersey, sufficient to produce the said amounts.

**Section 6.** All preceding Salary Ordinances are hereby superseded and repealed.

**Section 7.** This Ordinance shall be known as the “Salary Ordinance” and shall remain in full force and effect unless repealed or amended according to law.

**Section 8.** This Ordinance shall be in effect upon its final passage and publication as provided by law and shall govern salaries for the **year 2024.**

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Patrick T. Rosenello, Mayor

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W. Scott Jett, City Clerk

Introduced: April 16, 2024  
 Advertised: April 24, 2024  
 Hearing/Final: May 7, 2024  
 Advertised: May 15, 2024

# CITY OF NORTH WILDWOOD COUNTY OF CAPE MAY, NEW JERSEY

## ORDINANCE NO. 1934

### AN ORDINANCE AMENDING CHAPTER 138, BEACHES, OF THE CODE OF THE CITY OF NORTH WILDWOOD REGARDING THE USE OF TENTS, CABANAS, PAVILIONS AND SIMILAR DEVICES

**WHEREAS**, the beaches of the City of North Wildwood have been severely eroded during recent years; and

**WHEREAS**, in numerous areas there is virtually no beach at high tide, leaving little to no room for visitors; and

**WHEREAS**, the City desires to provide as much space as possible for visitors and to diminish instances of persons disturbing other visitors to the beach or taking up too much space; and

**WHEREAS**, one way to provide more room for visitors is to prohibit the use of certain items which take up much-needed space; and

**WHEREAS**, due to the current condition of the beach Council deems it necessary and appropriate to prohibit certain items, such as some other shore communities do, in an effort to provide greater access and enjoyment on beach areas for as many visitors as possible.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Wildwood, County of Cape May and State of New Jersey as follows:

**Section One.** The portion of Ordinance 334, adopted on May 19, 1950, as amended, that has been codified at §138-3 of the Code of the City of North Wildwood is hereby amended and supplemented by a new paragraph, which shall be codified as §138-3V and which shall read as follows:

- V. To use tents, tarps, cabanas, pavilions, canopies, sportbrellas and similar devices or fixtures, except in the case of a special event approved by City Council. The following regulations shall apply:
- (1) Umbrellas with a circular shade no greater than 8' in diameter and a single pole not longer than 7'6" in height are permitted.
  - (2) Baby tents, not greater than 36" in height, width and length, used to shade small children and infants, are permitted.
  - (3) No person shall locate an umbrella or baby tent in an area obscuring a lifeguard's view of the ocean or in an area impeding a lifeguard's egress from a lifeguard stand, as determined by a lifeguard.
  - (4) Baby tents and umbrellas must be securely anchored to prevent uncontrolled movement; however, anchoring lines, tethers, stakes, weights or the like shall not extend beyond the perimeter of the baby tent or the umbrella.
  - (5) Umbrellas, baby tents and other personal items or equipment shall be removed from the beach by 9:00 p.m. Items left unattended between 9:00 p.m. and 9:00 a.m. the following day will be removed from the beach and discarded.
  - (6) Depending on the condition of the beaches of the City of North Wildwood, and at the sole discretion of Mayor and Council, the prohibition regarding the items in §138-3V, whether it be the type, size or location, may be amended from time to time by resolution of Council, and said prohibition may be totally or partially suspended or reinstated by resolution of Council.

**Section Two.** The reference to "10:00 p.m." in §138-3O(1) is hereby amended to read "9:00 p.m."

**Section Three.** The reference to “10:00 p.m.” in §138-3U(1) is hereby amended to read “9:00 p.m.”

**Section Four.** The reference to “10:00 p.m.” in §138-6A(1) is hereby amended to read “9:00 p.m.”

**Section Five.** The reference to “10:00 p.m.” in §138-6A(2) is hereby amended to read “9:00 p.m.”

**Section Six.** The reference to “10:00 p.m.” in §138-6A(3) is hereby amended to read “9:00 p.m.”

**Section Seven.** If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

**Section Eight.** All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

**Section Nine.** This Ordinance shall take effect immediately upon final passage and publication as provided by law.

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Patrick T. Rosenello, Mayor

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W. Scott Jett, City Clerk

Introduced: April 2, 2024  
Advertised: April 10, 2024  
Amended: April 16, 2024  
Advertised: April 24, 2024  
Amended: May 7, 2024  
Advertised: May 8, 2024  
Public Hearing/Final: May 21, 2024  
Advertised: May 29, 2024

**CITY OF NORTH WILDWOOD  
COUNTY OF CAPE MAY, NEW JERSEY**

**ORDINANCE NO. 1933**

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE CITY  
OF NORTH WILDWOOD REGARDING CURFEWS FOR JUVENILES UNDER 18  
YEARS OF AGE IN ORDER TO UPDATE SAID CODE TO BE IN ACCORDANCE  
WITH CURRENT STATE STATUTES**

**WHEREAS**, the Council of the City of North Wildwood continues to review and update its ordinances; and

**WHEREAS**, the City has an interest in ensuring that all public areas are safe for citizens and visitors; and

**WHEREAS**, the City has an interest in reducing juvenile violence and crime; and

**WHEREAS**, the City has an interest in strengthening parental responsibility for children; and

**WHEREAS**, the City has an interest to promote the safety and well-being of the City's youngest citizens, persons under eighteen (18) years of age, whose inexperience renders them particularly vulnerable to becoming participants in unlawful activities, particularly unlawful drug activities, and to being victimized by older perpetrators of crime; and

**WHEREAS**, P.L. 1992, Chapter 132 (N.J.S.A. 40:48-2.52 et seq.) authorizes and empowers a municipality to enact an ordinance making it unlawful for a juvenile of any age under 18 years within the discretion of the municipality to be on any public street or in a public place between the hours of 10:00 p.m. and 6:00 a.m. unless accompanied by the juvenile's parent or guardian, or unless engaged in, or traveling from, a business or activity which the laws of this State authorize a juvenile to perform and making it unlawful for any parent or guardian to allow an unaccompanied juvenile to be on any public street or in any public place during those hours; and

**WHEREAS**, such an ordinance may also make it unlawful for any parent or guardian to allow an unaccompanied juvenile to be on any public street or in any public right-of-way during those hours; and

**WHEREAS**, the threat of ongoing congregation of youth and others that could turn violent mandates the adoption of this prohibition; and

**WHEREAS**, the imposition of a limited curfew of juvenile's does not violate the parent's ability to direct their children; and

**WHEREAS**, the limited exceptions provided are specific to limit the abundance of police officer discretion.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Wildwood, County of Cape May and State of New Jersey as follows:

**Section One.** The Code of the City of North Wildwood is hereby amended and supplemented by a new chapter, to be codified in Chapter 208 and which shall be titled "Curfew For Juveniles Under 18 Years Of Age."

**Section Two.** Chapter 208 of the Code of the City of North Wildwood, previously designated as "Reserved," shall henceforth read as follows:

**CHAPTER 208**

**CURFEW FOR JUVENILES UNDER 18 YEARS OF AGE**

**§208-1. Curfew Established; Hours.**

- A. A curfew shall be and hereby is established in accordance with the schedule below for those juveniles of any age under 18 years of age:
1. From May 15 to September 15, curfew shall be 10:00 p.m. until 6:00 a.m. of the following day on any Monday through Sunday.
  2. From September 16 to May 14, curfew shall be 11:00 p.m. until 6:00 a.m. on any Monday through Sunday.
  3. Beginning 72 hours prior to Halloween and on Halloween night, curfew shall be 10:00 p.m. until 6:00 a.m. of the following day.

**§ 208-2. Definitions.**

EMERGENCY refers to unforeseen combination of circumstances, or the status or condition resulting therefrom, requiring immediate action to safeguard life, limb or property. The term includes, but is not limited to, fires, natural disasters, automobile accidents, or other similar circumstances that require immediate action to prevent serious bodily injury or loss of life.

SERIOUS BODILY INJURY refers to bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

ESTABLISHMENT refers to any privately-owned place of business within the City operated for a profit, to which the public is invited, including, but not limited to any place of amusement or entertainment. With respect to such Establishment, the term "Operator" shall mean any person, and any firm, association, partnership (and the members or partners thereof) and/or any corporation (and the officers thereof) conducting or managing that Establishment.

JUVENILE refers to any person under eighteen (18) years of age who has not been emancipated in compliance with all New Jersey State regulations and procedures.

LAW ENFORCEMENT OFFICER refers to a police or other law enforcement officer charged with the duty of enforcing the laws of the State of New Jersey and/or the ordinances of the City of North Wildwood.

PUBLIC PLACE refers to any place to which the public or a substantial group of the public has access, including, but not limited to: streets, highways, roads, sidewalks, alleys, avenues, parks, and/or the common areas of schools, hospitals, apartment houses, office buildings, transportation facilities and shops.

REMAIN refers to the following actions:

- A. to linger or stay at or upon a place; and/or
- B. to fail to leave a place when requested to do so by a law enforcement officer or by the owner, operator or other person in control of that place.

PARENT refers to a biological parent(s), adoptive parent(s), or step-parent(s) of the juvenile (including either parent, if custody is shared under a court order or agreement)

LEGAL GUARDIAN refers to:

- A. any person, other than a parent or caretaker, who, under court order, is the guardian to whom legal custody of the juvenile has been given by court order; or
- B. a public or private agency with whom a juvenile has been placed by a court.

CARETAKER refers to an adult at least 18 years of age who is authorized by the juvenile's parent to be temporarily responsible for the parental care, custody, authority, safety, and any other parental responsibilities required to supervise the juvenile such as but not limited to baby-sitters.

PERSON refers to an individual, not to any association, corporation, or any other legal entity.

TEMPORARY CARE FACILITY refers to a non-locked, non-restrictive shelter located at the City of North Wildwood Police district headquarters or substation, or other detainment area designated by the City of North Wildwood Police Department which juveniles shall wait, under visual supervision, to be retrieved by a parent, legal guardian, or caretaker. No juveniles

waiting in such facility shall be handcuffed and/or secured (by handcuffs or otherwise) to any stationary object.

MOTOR-VEHICLE refers to:

- A. A wheeled conveyance that does not run on rails and is self-propelled, esp. one powered by an internal-combustion engine, a battery or fuel-cell, or a combination of these; and/or
- B. An instrument of transportation or conveyance. 2. Any conveyance used in transporting passengers or things by land, water, or air.

**§ 208-3. Offenses.**

- A. It shall be unlawful for juveniles during the curfew hours to remain in or upon any Public Place within the City of North Wildwood, to remain in any motor vehicle operating or parked therein or thereon, and/or to remain in or upon the premises of any Establishment within the City.
- B. A parent, legal guardian, or caretaker of a juvenile commits an offense if they knowingly permit, allow, and/or encourage, or by insufficient control of the juvenile allow, the juvenile to remain in or upon any Public Place within the City of North Wildwood, to remain in any motor vehicle operating or parked therein or thereon, and/or to remain in or upon the premises of any Establishment within the City during curfew hours.
- C. It shall be unlawful for a person who is the owner or driver of any motor vehicle to knowingly permit, allow or encourage a violation of this ordinance.
- D. It shall be unlawful for the Operator of any Establishment, or for any person who is an employee thereof, to knowingly permit, allow, or encourage a juvenile to remain upon the premises of the Establishment during curfew hours.
- E. It shall be unlawful for any person, including any juvenile, to give a false name, address, or telephone number to any officer investigating a possible violation of this section

**§ 208-4. Defenses.**

It shall be unlawful for juveniles during the curfew hours to remain in or upon any Public Place within the City of North Wildwood, to remain in any motor vehicle operating or parked therein or thereon, and/or to remain in or upon the premises of any Establishment within the City, unless:

- A. The juvenile is accompanied by a parent, legal guardian, or caretaker; or
- B. The juvenile may remain out past curfew on a sidewalk and/or another property such as but not limited to a next-door neighbor directly abutting or adjacent a place where the juvenile resides with a parent, legal guardian, or caretaker until the property owner or a member of the general public complains of the juvenile's presence during curfew hours to the local law enforcement department; or
- C. The juvenile may attend any recreational activities supervised by adults and sponsored by, held, or located at schools, religious organizations, any recreational activity sponsored by the City of North Wildwood, or attend any other organizational function in the City of North Wildwood so long as the organizational function assumes responsibility for the juvenile's care, safety, and well-being through providing adult supervision of the juvenile. The juvenile may travel unsupervised to and from these specified activities without detour during curfew hours; or
- D. The juvenile is on an errand at the direction of the juvenile's parent, legal guardian, or adult temporarily responsible for the parental care, authority, and safety of said juvenile, without any detour or stop; or



- E. The juvenile is involved in interstate travel in any means of transportation through, either beginning, throughout, or terminating, in the City of North Wildwood; or
- F. The juvenile is engaged in an employment activity or is going to or returning to their place of stay from such employment activity, without detour or stop; or
- G. All travel necessary for the juvenile to attend employment and then to return back to their place of stay without detour; or
- H. The juvenile is involved in an emergency; or
- I. It is a defense to prosecution under Subsection § 3-8.3. "Offenses" of this ordinance that the owner, operator, or employee of an establishment or driver of a motor vehicle promptly notified the City of North Wildwood Police Department that a juvenile was present on the premises of the establishment or in the motor vehicle during curfew hours and the juvenile refused to leave; or
- J. The juvenile is exercising First Amendment rights protected by the United States Constitution, such as but not limited to the free exercise of religion, freedom of speech, and the right of assembly in which the juvenile or the juvenile's parent, legal guardian, or caretaker must notify the City of North Wildwood Police Department at least twenty-four (24) hours in advance in order for the City of North Wildwood to comply with all New Jersey State regulations such as but not limited to directives, executive orders, and enacted legislative acts.

**§ 208-5. Penalty.**

- A. Any juvenile violating this section shall be provided at least two (2) curbside warnings by a law enforcement officer and an opportunity for the juvenile to leave the Public Place within the City of North Wildwood, the motor vehicle operating or parked therein or thereon, and/or in or upon the premises of any establishment within the City before the law enforcement officer issues a stationhouse adjustment to the juvenile.
- B. After the second curbside warning, or if the juvenile refuses to leave after a curbside warning, the juvenile shall be subject to having a stationhouse adjustment and the juvenile's parent, legal guardian, or caretaker called to develop an appropriate resolution.
- C. No summons or juvenile delinquency charge shall be issued to a juvenile violating the provisions of this ordinance.
- D. Any parent, legal guardian, or caretaker violating this section shall, upon conviction in the Municipal Court of the City, be liable for a penalty according to the following scheme:
  - 1. For the first offense, a fine of not less than \$250.00 not more than \$500.00.
  - 2. For a second offense occurring within one (1) year of a prior violation, a fine of not less than \$500.00 nor more than \$1,000.00.
  - 3. For a third or subsequent offense occurring within one (1) year of two (2) or more violations, a fine of not less than \$1,000.00 nor more than \$1,500.00.
  - 4. Any adult who violates a provision of this subchapter is guilty of a separate offense for each day, or part of a day, during which the violation is committed, continued, or permitted.

**§ 208-6. Enforcement.**

- A. The law enforcement officer shall not issue a curbside warning to juvenile or issuance of a summons to appear in the Municipal Court of the City to a parent, legal guardian, or caretaker under this section unless the law enforcement officer reasonably believes that an offense has occurred and that, based on any response

and other circumstances, no defense in Subsection §208-4 “Defenses” of this ordinance is present.

B. Before taking any enforcement action hereunder, the law enforcement officer shall make an immediate investigation to establish such reasonable belief exists that an offense has occurred and no defenses in Subsection §208-4 “Defenses” of this ordinance is presented or proffered for the purpose of ascertaining whether or not the presence of a juvenile in a Public Place, motor vehicle and/or Establishment within the City during the Curfew hours violates this section:

1. if such investigation reveals that the presence of said juvenile is in violation of this section then:

a. the law enforcement officer shall ask the apparent juvenile offender’s age and reason for being out in the Public Place within the City of North Wildwood, in any motor vehicle operating or parked therein or thereon, and/or in or upon the premises of any establishment within the City; and

b. the law enforcement officer issues a curbside warning and shall ask the juvenile to leave the Public Place within the City of North Wildwood, any motor vehicle operating or parked therein or thereon, and/or in or upon the premises of any establishment within the City, unless the juvenile continues to remain;

c. if the juvenile has not previously been issued a first or second curbside warning for any such curfew violation, then the officer shall issue a first or second curbside warning to the juvenile; or

d. if the juvenile has previously been issued at least a second curbside warning for any such curfew violation in Subsection §208-5 “Penalty” of this ordinance or if the juvenile continues to remain in the Public Place within the City of North Wildwood, any motor vehicle operating or parked therein or thereon, and/or in or upon the premises of any establishment within the City, the officer is empowered to engage in a stationhouse adjustment where the officer shall have the juvenile’s parent, legal guardian, or caretaker called to develop an appropriate resolution. In such case the juvenile’s continuing to remain in the Public Place within the City of North Wildwood, any motor vehicle operating or parked therein or thereon, and/or in or upon the premises of any establishment within the City constitutes a breach of the peace.

e. As called for in section (iv) above, if a juvenile refuses to give a law enforcement officer his or her name and address, refuses to give the name and address of his or her parent(s), legal guardian(s), or caretaker(s), or if no parent, legal guardian, or caretaker can be located prior to the end of the applicable curfew hours, or if located, no parent, legal guardian, or caretaker appears to accept custody of the juvenile, the law enforcement officer shall be empowered to provide a stationhouse adjustment to the juvenile who shall be taken to a Temporary Care Facility as defined in Subsection §208-2 “Definitions” of this ordinance for a period not to exceed the remainder of the curfew hours to be dealt with in the manner and pursuant to such procedures as required by law so that the juvenile’s parent, legal guardian, or caretaker may retrieve the juvenile. In such case the juvenile’s conduct constitutes a breach of the peace.

2. If such investigation reveals that such juvenile’s parent, legal guardian, or caretaker is in violation of this section pursuant to Subsection §208-3 “Offenses” of this ordinance:

a. A law enforcement officer shall be empowered to issue a summons to such juvenile’s parent, legal guardian, or caretaker where the juvenile’s parent, legal guardian, or caretaker shall appear in front of the Municipal Court of the City of North Wildwood.

**Section Three.** If any portion of this Ordinance is determined to be invalid by a court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

**Section Four.** All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same hereby are repealed.

**Section Five.** This Ordinance shall take effect immediately upon final passage and publication as provided by law.

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Patrick T. Rosenello, Mayor

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W. Scott Jett, City Clerk

Introduced: April 2, 2024  
Advertised: April 10, 2024  
Public Hearing/Final: May 7, 2024  
Advertised: May 15, 2024

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### TERMINATING SHARED SERVICES AGREEMENT WITH THE NORTH WILDWOOD BOARD OF EDUCATION REGARDING A SPECIAL LAW ENFORCEMENT OFFICER IN THE MARGARET MACE ELEMENTARY SCHOOL

**WHEREAS**, on May 17, 2016 Council authorized, via Resolution #126-16, a Shared Services Agreement with the North Wildwood Board of Education regarding a special law enforcement officer in the Margaret Mace Elementary School; and

**WHEREAS**, the North Wildwood Board of Education has served written notice to the City that it has determined to terminate said Shared Services Agreement; and

**WHEREAS**, Council agrees to terminate said Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of City Council of the City of North Wildwood, in the County of Cape May, State of New Jersey that:

1. All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
2. The Shared Services Agreement between the City of North Wildwood and the North Wildwood Board of Education regarding a law enforcement officer in the Margaret Mace Elementary School is hereby terminated.
3. The City Clerk shall forward a true copy of this resolution to the School Business Administrator of the North Wildwood Board of Education.

\*\*\*\*\*  
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Council of the City of North Wildwood at a meeting duly held on the 7<sup>th</sup> day of May, 2024.

Dated: \_\_\_\_\_ May 7, 2024 \_\_\_\_\_ Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### APPROVING EVENT APPLICATION FOR LICENSED PREMISES IN SEAPORT PIER REDEVELOPMENT AREA PURSUANT TO ORD. 1780

**WHEREAS**, Ordinance 1780, adopted on April 16, 2019, amended the provisions of §308-2N(3) of the Code of the City of North Wildwood which pertains to noise and sound emanating from alcoholic beverage licensed premises; and

**WHEREAS**, Ordinance 1780 allows for the owners of licensed premises in the Pier Zoning District and in the Seaport Pier Redevelopment Area to make application to City Council for approval of events that might otherwise constitute a violation of §308-2N; and

**WHEREAS**, BG Capital, LLC, operating in the Seaport Pier Redevelopment Area, has submitted to the City Clerk an application for events on every Thursday, Friday, Saturday and Sunday night from May 23, 2023 through September 29, 2024, which events would not end until 12 Midnight; and

**WHEREAS**, the City Clerk has forwarded the applications to all City officials enumerated in Ord. 1780 for comment and has annexed said applications to this resolution as “Exhibit A”; and

**WHEREAS**, Council deems it appropriate that the proposed event application be approved; however, Council deems it appropriate to impose the condition that the events described in said applications must cease at 11:00 pm on Thursdays and Sundays. Events may continue until 12 Midnight on Fridays, Saturdays and holidays.

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the allegations of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The event applications annexed hereto as Exhibit “A” be and it hereby are approved, with the condition that the event activities described in said applications must cease at 11:00 pm on Thursdays and Sundays.
- 3) Events may continue until 12 Midnight on Fridays, Saturdays and holidays.
- 4) The City Clerk be and he hereby is authorized to forward written approval of the annexed event application to the applicant.

\*\*\*\*\*  
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 7<sup>th</sup> day of May, 2024.

Dated:    May 7, 2024   

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						



A Professional Corporation  
211 Bayberry Drive, Suite 2A  
Cape May Court House, New Jersey 08210  
Phone: 609 463-4601

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April 25, 2024

VIA EMAIL AND REGULAR MAIL

W. Scott Jett, R.M.C., C.M.R., City Clerk  
City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260

RE: Seaport Pier Live Music Application  
Our File No. 4887-001

Dear Mr. Jett:

Please find enclosed an application to permit live music until midnight at Seaport Pier. This application covers Thursday, Friday, Saturday and Sunday from May 23, 2024 through September 29, 2024. Please do not hesitate to contact me should you need any further information.

Very truly yours,

*Lyndsy M. Newcomb*

LYNDSY M. NEWCOMB  
[lnewcomb@mcdpclaw.com](mailto:lnewcomb@mcdpclaw.com)

LMN/hco  
Enclosures



# City of North Wildwood Event Application Form For Licensed Premises Located in P-Pier Zoning District or SPRA - Seaport Pier Redevelopment Area Per Ordinance 1780

Date of Event: Thursday, Friday, Saturday, Sunday beginning May 23, 2024 through September 29, 2024  
Date of Application: 4/25/2024

### APPLICANT INFORMATION

- 1) Name of Applicant: BG Capital, LLC d/b/a Seaport Pier
- 2) Address of Applicant: 251 St. Asaphs Road, Suite 201, Bala Cynwyd, PA 19004
- 3) Address of Licensed Premises: 2203 Boardwalk, North Wildwood, NJ 08260
- 4) Applicant's Email: Inewcomb@mcdpclaw.com Phone: 609-463-4601
- 5) Zoning District (P or SPRA): SPRA

### EVENT INFORMATION

- 1) Name of Event: Live music until midnight Thursday, Friday, Saturday and Sunday beginning on May 23, 2024 through September 29, 2024.
- 2) Description of Event: Live entertainment such as band, acoustic music or DJ.
- 3) Will the event include live entertainment? x Yes  No
- 4) If yes, describe in detail: Live music will be performed by various bands.
- 5) Will the event include amplified prerecorded music or visual media that produces sound? x Yes  No
- 6) If yes, describe in detail: DJ
- 7) Describe Event Activities (Include copy of program schedules): Schedule of bands to be uploaded to Seaport Pier website as available.

Date and time of Event: See above

Rain Dates: N/A

8) Describe how you plan to provide security for the event? Security will be handled by a dedicated security staff consisting of a Chief of Security and other Security Personnel as set forth in Security Plan approved by ABC.

a. Private Security Company (name/address/phone) N/A

b. Request Police Security Detail (Certain police details may require reimbursement for services provided, e.g., overnight site security): N/A

**REQUIRED MEETINGS**

In addition to the filing this event application, applicants may be required to attend a meeting with the City of North Wildwood officials for review of the application. A second meeting, approximately one week prior to the date of the event, may also be required to accommodate last minute changes and additions.

I, Lyndsy M. Newcomb, Esq., the undersigned state that I am the duly authorized

Representative of BG Capital, LLC and the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

[Signature]  
Applicant Signature

4/25/24  
Date

[Signature]  
Notary Signature

4/25/24  
Date

Notary Seal

**HOLLY C ORAZI**  
Commission # 50140653  
Notary Public, State of New Jersey  
My Commission Expires  
October 15, 2025



**For City Clerk's Use  
Do Not Write Below This Line**

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Copies Transmitted to  
Council Members: \_\_\_\_\_ (date)

Mayor: \_\_\_\_\_ (date)

Date of Resolution Approving or Denying Application: \_\_\_\_\_

Resolution No. \_\_\_\_\_

# **CITY OF NORTH WILDWOOD**

## **Cape May County, New Jersey**

### **RESOLUTION**

#### **WAIVING TIME RESTRICTION ON THE SALE, SERVICE AND CONSUMPTION OF ALCOHOLIC BEVERAGES FOR LICENSED PREMISES IN SEAPORT PIER REDEVELOPMENT AREA FOR SPECIAL EVENT PURSUANT TO SPECIAL CONDITIONS AMENDED BY THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL OF THE STATE OF NEW JERSEY**

**WHEREAS**, SPTWO, LLC, operates in the Seaport Pier Redevelopment Area under Concessionaire Permit #61894 issued by the Division of Alcoholic Beverage Control of the State of New Jersey; and

**WHEREAS**, said Permit contains a special condition mandating that the sale, service and consumption of alcohol must cease by 1:00 a.m.; and

**WHEREAS**, SPTWO, LLC has submitted to the City Clerk a request that during a special event on the Boardwalk on June 19, 20, 21, 22 and 23, 2024, the sale, service and consumption of alcohol be permitted until 3:00 a.m.; and

**WHEREAS**, certain sections of the Code of the City of North Wildwood state that the sale, service and consumption of alcohol in zones on the Boardwalk must cease by 1:00 a.m. and

**WHEREAS**, Mayor and Council are of the opinion that the City of North Wildwood does not have the authority to allow the sale, service and consumption of alcohol in the Seaport Pier Redevelopment Area until 3:00 a.m. unless and until the Division of Alcoholic Beverage Control of the State of New Jersey amends the special conditions attached to Concessionaire Permit #61894, due to the fact that SPTWO, LLC is not operating under an alcoholic beverage license issued by the City of North Wildwood.

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

- 1) All of the allegations of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) In the event that the Division of Alcoholic Beverage Control of the State of New Jersey temporarily amends the special conditions attached to Concessionaire Permit #61894 to allow the sale, service and consumption of alcoholic beverages until 3:00 a.m. on the aforementioned dates, the following shall apply:
  - a. Any and all sections of the Code of the City of North Wildwood prohibiting the sale, service and consumption of alcohol in zones on the Boardwalk after 1:00 a.m. are hereby waived for the dates of June 20, 21, 22 and 23, 2024.
  - b. The application of SPTWO, LLC seeking permission for the sale, service and consumption of alcoholic beverages in the Seaport Pier Redevelopment Area until 3:00 a.m. on June 20, 21, 22 and 23, 2024 is hereby approved.
  - c. The portion of said application for Wednesday, June 19, 2024 is denied.
  - d. SPTWO, LLC shall provide to the City Clerk a copy of Concessionaire Permit #61894 and its temporarily amended special conditions.
  - e. In addition to any special conditions imposed upon Concessionaire Permit #61894 by the Division of Alcoholic Beverage Control of the State of New Jersey, and in the event that all conditions desired by the City of North Wildwood are not imposed on said Permit by the Division of Alcoholic Beverage Control of the State of New Jersey, the City of North Wildwood shall also require that, for June 20, 21, 22 and 23, 2024:
    - i. Live outdoor music shall cease by 11:00 p.m. on Thursday, June 20 and Sunday, June 23, 2024.
    - ii. Live outdoor music shall cease by 12 Midnight on Friday, June 21 and Saturday, June 22, 2024.
    - iii. The outdoor sale and service of alcohol shall cease by 12:30 a.m.
    - iv. The outdoor consumption of alcohol shall cease by 1:00 a.m.

v. Any and all activity in the Seaport Pier Redevelopment Area from 1:00 a.m. until 3:00 a.m. shall take place indoors.

3) In the event that the Division of Alcoholic Beverage Control of the State of New Jersey does not temporarily amend the special conditions attached to Concessionaire Permit #61894 to allow the sale, service and consumption of alcoholic beverages until 3:00 a.m. on the aforementioned dates, this Resolution shall be null and void and all sections of the Code of the City of North Wildwood prohibiting the sale, service and consumption of alcohol in zones on the Boardwalk after 1:00 a.m. shall remain in effect.

\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 7<sup>th</sup> day of May, 2024.

Dated:   May 7, 2024  

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

APPROVED: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						



A Professional Corporation  
211 Bayberry Drive, Suite 2A  
Cape May Court House, New Jersey 08210  
Phone: 609 463-4601

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April 25, 2024

VIA EMAIL AND REGULAR MAIL

W. Scott Jett, R.M.C., C.M.R., City Clerk  
City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260

RE: Seaport Pier - Barefoot County Music Festival Application  
Our File No. 4887-001

Dear Mr. Jett:

Please find enclosed an application to permit live indoor music until 3:00 a.m. and outdoor music until midnight at Seaport Pier. This application covers Thursday, Friday, Saturday and Sunday from June 19, 2024 through June 23, 2024. Please do not hesitate to contact me should you need any further information.

Very truly yours,

*Lyndsy M. Newcomb*

LYNDSY M. NEWCOMB  
[lnewcomb@mcdpclaw.com](mailto:lnewcomb@mcdpclaw.com)

LMN/hco  
Enclosures

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mcdpclaw.com



City of North Wildwood  
Event Application Form For Licensed  
Premises Located in P-Pier Zoning District  
or SPRA - Seaport Pier Redevelopment  
Area Per Ordinance 1780

Date of Event: Wednesday, Thursday, Friday, Saturday, Sunday beginning June 19, 2024 through June 23, 2024

Date of Application: 4/25/2024

**APPLICANT INFORMATION**

- 1) Name of Applicant: BG Capital, LLC d/b/a Seaport Pier
- 2) Address of Applicant: 251 St. Asaphs Road, Suite 201, Bala Cynwyd, PA 19004
- 3) Address of Licensed Premises: 2203 Boardwalk, North Wildwood, NJ 08260
- 4) Applicant's Email: Inewcomb@mcdpclaw.com Phone: 609-463-4601
- 5) Zoning District (P or SPRA): SPRA

**EVENT INFORMATION**

- 1) Name of Event: Applicant desires to have indoor live music until 3:00am Wednesday, Thursday, Friday, Saturday and Sunday beginning on June 19, 2024 through June 23, 2024 in addition to outdoor live music until midnight. Applicant requests permission to be open until 3AM on said dates. Attached hereto is a proposed security plan which will be submitted to the ABC for review upon receipt of approval from North Wildwood.
- 2) Description of Event: Barefoot Country Music Festival
- 3) Will the event include live entertainment?  Yes  No
- 4) If yes, describe in detail: Live music will be performed by various bands.
- 5) Will the event include amplified prerecorded music or visual media that produces sound?  Yes  No
- 6) If yes, describe in detail: DJ

7) Describe Event Activities (Include copy of program schedules): \_\_\_\_\_

Schedule of bands to be uploaded to Seaport Pier website as available.

Date and time of Event: See above

Rain Dates: N/A

8) Describe how you plan to provide security for the event? Security will be handled by a dedicated security staff consisting of a Chief of Security and other Security Personnel as set forth in Security Plan approved by ABC.

a. Private Security Company (name/address/phone) N/A

b. Request Police Security Detail (Certain police details may require reimbursement for services provided, e.g., overnight site security): N/A

**REQUIRED MEETINGS**

In addition to the filing this event application, applicants may be required to attend a meeting with the City of North Wildwood officials for review of the application. A second meeting, approximately one week prior to the date of the event, may also be required to accommodate last minute changes and additions.

I, Lyndsy M. Newcomb, Esq., the undersigned state that I am the duly authorized

Representative of BG Capital, LLC and the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

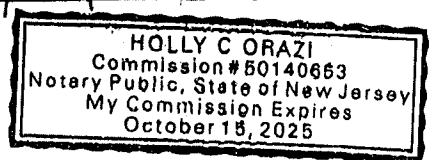
[Signature]  
Applicant Signature

4/25/24  
Date

[Signature]  
Notary Signature

4/25/24  
Date

Notary Seal



**For City Clerk's Use  
Do Not Write Below This Line**

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Copies Transmitted to  
Council Members: \_\_\_\_\_(date)

Mayor: \_\_\_\_\_(date)

Date of Resolution Approving or Denying Application: \_\_\_\_\_

Resolution No. \_\_\_\_\_

**SEAPORT PIER SECURITY PLAN**  
**Barefoot Country Music Festival**  
**Thursday, June 20, 2024 through Sunday June 23, 2024**

This plan shall serve as the security plan for June 20, 2024 through June 23, 2024. The Barefoot Country Music Festival (BCMF) is located on the Wildwood beach not far from Seaport Pier (the "Pier"). Accordingly, it is anticipated that there will be larger than normal crowds this week and as such this revised security plan is being submitted.

Security on the Pier is to be handled by a dedicated security staff consisting of a Chief of Security, Mike McPeak, and other Security Personnel. All individuals hired to fill roles in security will be trained by the Chief of Security. The Chief of Security or his designee will be on duty during event operation hours, set forth herein, and will review Special Event applications to ensure appropriate security coverage is in place. While on location the Chief of Security, and when not on location his designee, will oversee security personnel and Pier activities roving the Pier area. We will also maintain a consistent communication with NWPD as the substation is adjacent to our entry point on the boardwalk.

As per our *2024 Security Plan* we are submitting this plan based upon a presumption that these days will have crowds which will be considered a "large-scale event". Seaport Pier will be hosting daily/nightly food and beverage services for some of the patrons, road crew and staff as well as live entertainment acts that compliment the festival throughout the 4-day period. We are expecting large scale event crowds as the festival begins and ends each day as well as people that will enjoy the Pier rather than attending the events down the boardwalk.

Pursuant to City Ordinance and to the ABC, we have been in contact with the North Wildwood Police Department and we will be submitting our security plan to them as per Chief Stevenson. Per our 2024 Security Plan, all scheduled large-scale events require additional security personnel. For all large-scale events and when the occupancy at the Pier exceeds 1,400 people the security provided will be not less than one security guard per every 75 patrons. Accordingly, we have calculated the need for 19 security guards based upon said 1,400-person occupancy.

There are two (2) access / exit points onto Seaport Pier. Additionally, there is also a fire exit located on the south side of the pool area for emergency exits only.<sup>1</sup> The Pier is accessible on the west side from the North Wildwood Boardwalk, adjacent to the North Wildwood Police Department substation. The second entrance is a set of stairs and a ramp at the east end of the Pier with access to the beach.

Upon entrance onto the Pier there will be four areas that will be selling alcohol. First is the Starboard Swim Club, which is an area that can be exclusively used by club members. This is located on the Pier expansion area to the south of the Pier. An individual checking membership is located at the entrance to the club. The second area serving alcohol is the Dive Bar, which is the large building located on the Pier at the north side. There is interior and exterior seating at the Dive Bar and alcohol will be served from the bar located in this location as well as by wait staff at the interior and exterior tables. The third location serving alcohol is the Sand Bar, which is an

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<sup>1</sup> NOTE: Beach accessibility is not from the pier only, as it can be accessed from street level.



outside area at the eastern end of the Pier, and which will have a bar and table service. The fourth area is the Tiki Bar, which is at the east end of the Pier. We are proposing the usage of three beer tubs at the location shown on the attached graphic if approved by the ABC. This will help with the flow of patrons and will spread out the crowds from the bar areas. In the event these are approved, in addition to the security proposed below, there will be one additional security guard placed at each beer tub.

The Starboard Swim Club will open at 10:00AM and close at 8:00 PM Thursday through Sunday. There will be one certified lifeguard on duty at all times that the Starboard Swim Club is open. The Pier (Outdoor) will be open from 11:00 AM to 1:00 AM and last call will be given outside (Tiki Bar/Sand Bar) at 12:30 AM. All Patrons who stay past 1:00 A.M. will be asked to move inside the building to the "Dive Bar". No service of alcohol will occur outside on the Pier deck after 1:00 AM. A minimum of 3 Security Guards will be posted outside to keep the area secured. Last Call will be announced inside the Dive Bar at 2:30 A.M. and all patrons will be off the premises before 3:00 A.M.

Security will be provided as follows:<sup>2</sup>

- (a) Thursday – **Opening** (11am) until 5:00 p.m.:
  - 1. 1 at front entrance from boardwalk;
  - 2. 1 at beach entrance;
  - 3. 1 at Starboard Swim Club ramp
  - 4. 3 at the emergency exit, service entrance and public entrance.
  
- (b) Friday through Sunday: **Opening** until 5:00 p.m.:
  - 1. 2 at front entrance from boardwalk;
  - 2. 2 at beach entrance;
  - 3. 1 at Starboard Swim Club ramp
  - 4. 7 Roaming and set up at designated areas determined by Security Chief (and in accordance with NWPD)
  
- (c) Thursday - Saturday **Evenings**: 5:00 p.m. until 3:00 a.m.:
  - 1. 4 at front entrance from boardwalk;
  - 2. 3 at beach entrance
  - 3. 1 at Starboard Swim Club Ramp
  - 4. 11 roaming and set up at designated areas determined by Security Chief (and in accordance with NWPD)
  
- (d) Sunday – 5:00 p.m. until close:
  - 1. 2 at front entrance from boardwalk;
  - 2. 1 at beach entrance;
  - 3. 1 at Starboard Swim Club
  - 4. 2 roaming

---

<sup>2</sup> The number of security personnel provided is subject to change as determined by the Chief of Security under advisement of management and the North Wildwood Chief of Police.

The number of security personnel set forth above is contingent upon the weather.

One security guard will be stationed adjacent to the eastern entrance to the Pier from the beach at all times as set forth above. This security personnel will be responsible for making sure that no drinks are being transported from the Pier onto the beach. At all times, both entry points will be equipped with an ID scanner. All potential patrons who reasonably appear to be under the legal age will have their identification inspected to establish age. A system will be utilized every night beginning at 5:00 P.M. whereby wristbands are provided to all individuals who twenty-one and older on the Pier. The color and design of wristbands will arbitrarily change from day-to-day. All access points will include appropriate signage pertaining to legal age regulations in accordance with the state and local guidelines. Security cameras are located throughout the pier and also at the police substation with recording capabilities.

Persons who appear to be intoxicated will be denied entrance to the bars and will not be permitted to purchase any alcoholic beverages on the Pier. A trash receptacle is available at each entrance/exit for the disposal of alcoholic beverages that may not be brought onto or off of the pier.

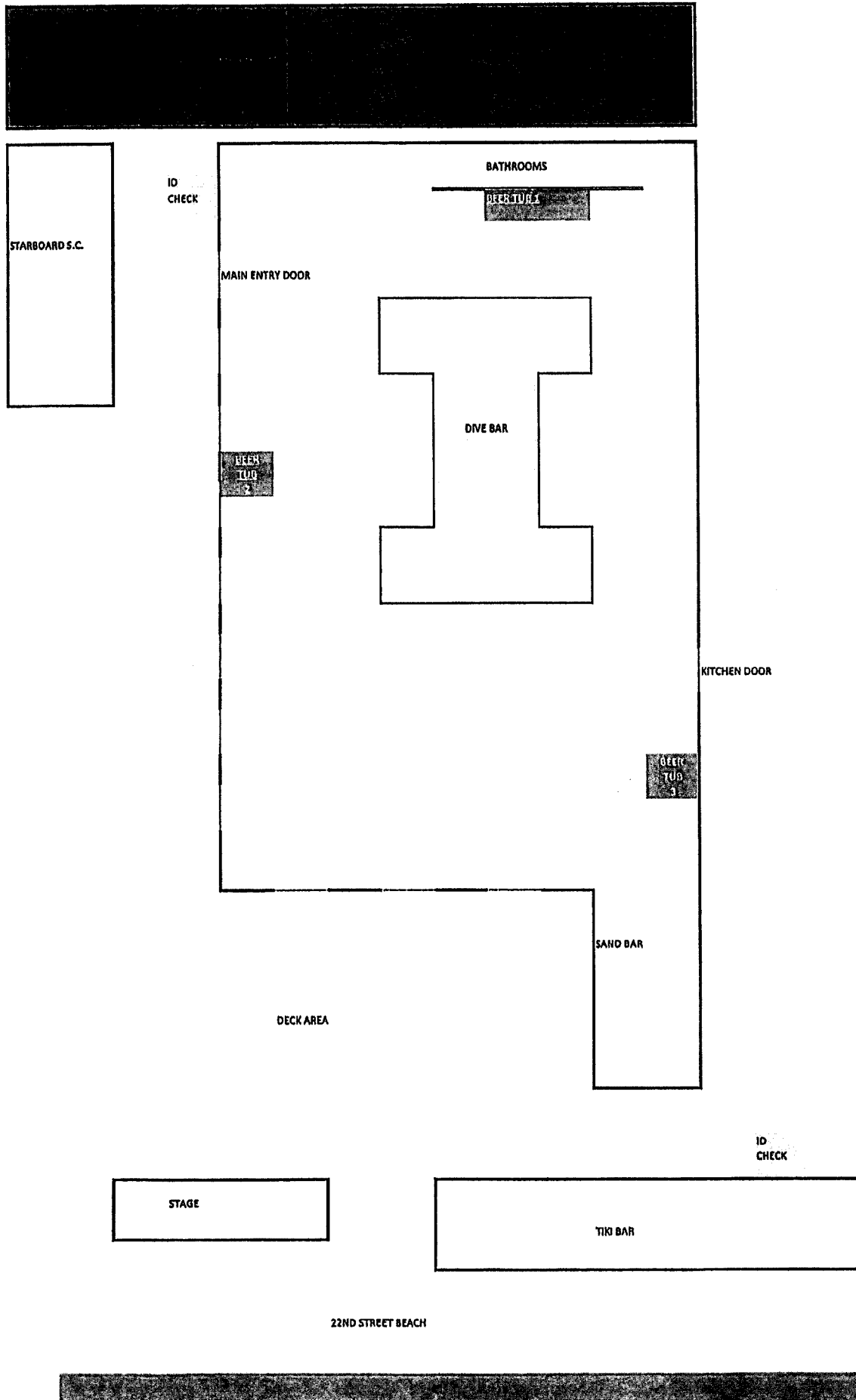
All members of the on-duty security staff will have two-way radios so they will be in continual communication with one another. Security personnel will wear issued shirts or jackets clearly reflecting their positions as security personnel so that they can be identified easily by patrons and each another. Security personnel will contact the North Wildwood Police Department for incidents that appear to require police assistance and proper documentation of the incident will be completed.

Bartenders and wait staff personnel will be TIPS or the equivalent trained and will be instructed to affirmatively request ID from any person whose age they may question. Individuals of questionable age who cannot provide identification will not be served.

The number of bartenders at each bar will be determined by management and the Chief of Security. This number of bartenders will be sufficient to allow for bartenders to check for identification as necessary in addition to completing their other duties. All table service will be completed by wait staff.

Regarding the service of alcoholic beverages, beer will be sold in standard sizes of 12 to 16 ounces, bottles or cans, provided that beer in the pool area will be sold in plastic or tin bottles/cups only. Wine will be sold in a standard size of 4 to 6 ounces. Mixed drinks will also be available. For all standard mixed drinks, there will be a single shot of alcohol in each drink with specialty drinks to be offered with varying alcoholic content. Alcoholic beverages and non-alcoholic beverages will be served in different style cups so as to clearly differentiate between alcoholic and non-alcoholic beverages so that the security personnel can observe from a distance those individuals with alcoholic beverages as compared to those with non-alcoholic beverages.

Seaport Pier - Beer tub station layout  
BAREFOOT COUNTRY MUSIC FESTIVAL



April 17, 2024

Dear Mayor Rosenello and City Council,

Please allow this letter to serve as a proposal to respectfully request permission to hold two special events in our back parking lot. Please note our front parking lot will be under construction and therefore not an option.

It has been reported that on May 11, 2024 former President Donald Trump will be holding a rally in Wildwood NJ similar to his January 2020 rally which drew thousands of guests, in the dead of winter, to our shore town. We can only imagine that a rally held in May will attract even more visitors.

We would like to utilize the back parking lot for outdoor dining. For the past two Irish festivals we have set up the back parking lot with picnic tables and found it was an excellent spot for festival goers to dine. It was a quiet spot to grab a bite to eat and move on to other venues. We would like to do the same on the weekend of May 10-12th. Weather permitting we think it would be the perfect spot to feed rally goers and will help elevate inside congestion.

Also, on Saturday June 2nd we are holding a Jason Kelce Appreciation Day and thought the space would be a great place to hold some fun friendly football competitions such as the long pass, trivia and anything football and Jason Kelce related.

These events will take place on our private property and do not require any additional services or requests from the city. We have attached a site plan to give you a better idea of the request. Please contact us with any questions or if additional information is needed. Thank you for your time and consideration.

Respectfully,

The McMullan Family  
Sean McMullan - 609-374-2420  
Deborah McMullan - 215-828-1141  
Conn McMullan - 609- 374-7669



# City of North Wildwood Special Event Application Form

Name of Event: RiSC (Resilient Schools & Communities) Culminating Student Event

Date of Event: May 23, 2024 Thursday Date of Application: March 20, 2024

Type of Event (*check one*)

- Parade / Procession     
  Festival  1Day  multi-day     
  Block Party     
  Bonfire  
 Craft Show  1Day  multi-day     
  Walk / Run (1K-5K-10K) / Triathlon / Bike / Marathon / Race  
 Ceremony / Celebration / Demonstration     
  Polar Plunge / Water Event     
  Car Show  
 Film / Photography     
  Stage Request Only     
  Other: \_\_\_\_\_

The City of North Wildwood requires all organizations, corporations, and/or individuals planning to stage an event file an official application with the Recreation & Tourism Department. **This application must be fully completed, signed, and forwarded to the Recreation & Tourism Department 90 days in advance of the event date unless waived by the Mayor and/or governing body.**

(City Code 382-23) A “special event” is an event sponsored by an organization who desires to use portion of the public streets or other public property, or avail itself of public facilities. Such event must be sponsored by a corporation (nonprofit or for profit), authorized to do business in the State of New Jersey, a nonprofit civic association, a charitable association, a religious association or any other association of persons. Special events shall include, by way of example and not by way of limitation, such events as parades, festivals, craft fairs, art shows, athletic contests, running races, bicycle races, fund raising events and similar events of which may include entertainment.

(City Code 382-24) There shall be an application fee charged to each organization, excluding municipal operations, operating a special event in the sum of **\$25.00 for non-profit and \$50.00 for for-profit** entities.

All applications will have a 30-day review. Some may require a 14 day and 7 day review prior to their event.

## SECTION 1 – ORGANIZATION INFORMATION

1) Name of Organization: New Jersey Audubon Society

2) Address of Organization: Headquarters is 9 Hardscrabble Road, Bernardsville, NJ 07924

Our mission is to connect people with nature. This student program is for Wildwood HS,

3) Purpose of Organization: Egg Harbor HS, Mays Landing MS, Atlantic City Inst of Tech and Cape May Voc Tech

4) How many members are in your organization: 14,270 official members

5) Is your organization tax exempt: (please circle) (YES) Is this a non-profit event (YES)

6) NJ Registered Charitable Organization#: 221539642 Tax ID#: 22-1539642

## SECTION 1 – ORGANIZATION INFORMATION CONT

### 1) Organizer Contact Information:

Name of Event Chairperson / Organizer <b>Allison Mulch</b>	
Title <b>Director of Education</b>	Cell Phone <b>856-404-7657</b>
Address / City / State / Zip <b>9 Hardscrabble Road, Bernardsville NJ, 07924</b>	
Email <b>allison.mulch@njudubon.org</b>	

Name of Event Chairperson / Organizer	
Title	Cell Phone
Address / City / State / Zip	
Email	

## SECTION 2 – APPLICATION AUTHORIZATION

I, Allison Mulch, the undersigned state that I am the duly  
**Name of Applicant**

authorized representative of the New Jersey Audubon Society  
**Name of Organization**

in addition, the information provided in this application is correct to the best of my knowledge. I understand that some of the information is preliminary in nature and I will provide updated information as it becomes available. I further agree to abide by changes made to the proposed event as indicated when so granted.

Allison Mulch  
Applicant Signature

03/20/2024  
Date

## SECTION 3 – EVENT INFORMATION

1) Official Name of Event: RISC (Resilient Schools & Communities) Culminating Student Event

2) Location of Event (please list city venue requirements by day/date): North Wildwood

3) Describe Event Activities: Student activity stations, talks led by community leaders, guided walks and short student film festival

4) Will the event be held for the sole purpose of advertising any product, goods, or event: (NO)

5) If yes, describe in detail: \_\_\_\_\_

6) Will alcohol be served or sold by event organizers or others: NO

A) Do you have a ABC/Social Affairs Permit: NO

B) Are you requesting approval for open display of alcohol: NO

C) Designated Hours for open display of alcohol: \_\_\_\_\_

D) Designated Location of open display of alcohol: \_\_\_\_\_

E) Other Conditions: \_\_\_\_\_

**If alcohol is being sold at the event, the organizer is responsible to identify patrons of legal age to consume alcohol and provide the patron with a wristband after identification was properly checked.**

8) Rain Date or Delayed Starting Time: delayed start time up to 10:30am

9) Schedule Details: (Include a copy of program schedule/timeline/description of events)

	1 <sup>st</sup> Day	2 <sup>nd</sup> Day	3 <sup>rd</sup> Day	4 <sup>th</sup> Day
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday			
Date (MM/DD/YY)	05/23/2024			
Set-Up (00:00AM/PM)	7:00am			
Event Starts (00:00 AM/PM)	9:00am			
Event Ends (00:00 AM/PM)	1:30 pm			
Clean-Up (00:00 AM/PM)	until 3:00pm			

### SECTION 3 – EVENT INFORMATION CONTINUE

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10) Will the event require site to remain in place overnight, or will the site be broken down each night (partially or completely) Explain: No

11) Describe how you plan to provide security for the event: all students will be accompanied by teachers and chaperones

a) Private Security Company (name/address/contact person/phone): \_\_\_\_\_

12) If an event management company is contracted to handle the event, please provide the following information:

Company Name: N/A

Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Portion/s of event that the company is responsible for: \_\_\_\_\_

**ALL EVENTS MUST SUBMIT A DETAILED SITE PLAN**

Site plan should include port-a-pots, vendors, stage(s), electrical hook-ups, road closings, etc.

### SECTION 4 – INSURANCE REQUIREMENTS

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1) Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Limits of Liability: \_\_\_\_\_

Events are required to provide the City of North Wildwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of North Wildwood as an “Additionally Insured.”

**A copy of the Additional Insured Endorsement page(s) must be provided with the certificate.**



# CERTIFICATE OF INSURANCE

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Evidence of financial responsibility from event chairperson, organization and others with whom the City of North Wildwood does business is required. Evidence should be in the form of a document that is issued by an insurance company or their authorized representative, which spells out the insurance coverage in force at the dates and times the special event will occur. It does not serve as a binder and does not confer rights upon the holder. The policy must be current and not expire before or on the dates of the event. The City of North Wildwood reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

The Director of Tourism and Special Events, City Administrator or City of North Wildwood Mayor and Council may refuse to grant the use of permission to execute the Special Event whenever in their judgment there is good reason why permission should be refused. They shall not be required to give a reason for such refusal.

**Individuals** – Block Parties or any other oriented parties

**Non-Profit/Charitable Groups** – Civic Groups, Social Groups, Support Groups or any other group that does not gain profits.

**Commercial Rental** – Any organization that is for profit (i.e. Associations, Corporations, Partnerships, etc. ...)

## I. INDIVIDUALS

A. General Liability Limit \$500,000

Evidence that the individual has comprehensive personal liability insurance in force is required to use any City of North Wildwood property or facility. This would be in the form of Homeowners, Condo, or Tenant's policy where the personal liability coverage is included along with other coverage for the individual. A copy of the policy needs to be kept on file with the Special Event Application as evidence of coverage.

B. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or to use the City of North Wildwood until it has been obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

## II. NON-PROFIT/CHARITABLE GROUPS

A. General Liability Limit (Per Occurrence) \$1,000,000

B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000

C. City of North Wildwood, N.J. named as "**Additional Insured**" with Endorsement page(s) to read as follows:

**The City of North Wildwood  
901 Atlantic Avenue  
North Wildwood, NJ 08260**

D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.

E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant's Medical Policy.

### III. COMMERCIAL (FOR PROFIT) GROUPS

- A. Commercial General Liability Limit \$1,000,000  
Combine Single Limit of Liability for Bodily Injury and Property Damage.
- B. Liquor Liability Limit (Per Occurrence) (If alcohol is present) \$1,000,000
- C. City of North Wildwood, N.J. named as “**Additional Insured**” with Endorsement page(s) to read as follows:  

**The City of North Wildwood**  
**901 Atlantic Avenue**  
**North Wildwood, NJ 08260**
- D. Executed Hold Harmless Agreement required with Special Event Application. The Special Event shall not be allowed to occur or use the City of North Wildwood until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the City of North Wildwood. If the organization/individual contracts with a vendor, evidence of adequate insurance coverage will need to be secured from them.
- E. Sports Associations must show evidence that their General Liability Policy will respond to injuries sustained by athletic participants, and/or show a Certificate of Insurance evidencing an Athletic Participant’s Medical Policy.

## HOLD HARMLESS

**NAME OF ORGANIZATION/USER** New Jersey Audubon will be referred to as **USER** from this point forward. **USER** shall indemnify, save harmless and defend the **City of North Wildwood**, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the **City of North Wildwood**, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of **User's** use of the named **Facility(ies)/Equipment**, including all suits or actions of every kind or description brought against the **City of North Wildwood**, either individually or jointly with **USER** for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by **USER**, or through any negligence or alleged negligence in safeguarding the **FACILITY(IES)/EQUIPMENT**, participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER**. The above **USER** shall inspect the described **FACILITY (IES) / EQUIPMENT** prior to the use of the **FACILITY(IES)/EQUIPMENT** and report any defective, hazardous or dangerous conditions found at the **FACILITY(IES)/EQUIPMENT** to an Appointed Recreation Supervisor and/or Public Works Supervisor at (609) 522-2955 or (609) 522-4646, and **USER** shall immediately cease the use of the **FACILITY(IES)/EQUIPMENT** until such defective, hazardous or dangerous conditions are remedied. After the use of the **FACILITY(IES)/EQUIPMENT**, **USER** shall immediately report to the **City of North Wildwood** any and all defects, hazards, damages or dangerous conditions upon or adjacent to the **FACILITY(IES) / EQUIPMENT**.

### INSURANCE

Notwithstanding the indemnification and defense obligations of the **USER**, **USER** shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the type of use and hazards present and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **User's** use of the **FACILITY(IES) / EQUIPMENT**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. Where indicated, the **USER** shall be required to name the **City of North Wildwood** as an "Additional Insured" on the **User's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed Use of Facilities Agreement or Special Event Application, **USER** shall provide the **City of North Wildwood** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **City of North Wildwood** has been designated as an "Additional Insured" where required. The **USER** shall also provide the Additional Insured Endorsement page(s) to be included with the Certificate. On or before the renewal date of said policy, **USER** shall be required to provide the **City of North Wildwood** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **City of North Wildwood** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law.

### COVID-19

**USER** verifies and asserts that all activities conducted at the **FACILITY(IES)** shall be in full compliance with the CDC, DOH Guidelines and the State of New Jersey Governor's Executive Orders applicable to public pools, summer camps, sports leagues, and recreation programs with can be reviewed at:

[https://nj.gov/infobank/eo/056murphy/approved/eo\\_archive.html](https://nj.gov/infobank/eo/056murphy/approved/eo_archive.html)

**USER** shall be responsible for all participants or guests complying with any social distancing or masks/face covering requirements of the state or Federal government which are in effect.

Signed by an authorized representative of the **USER** and the **City of North Wildwood** on this 22 day of Mar, 20 24.

Allison Mulch

USER (SIGNATURE)

Allison Mulch

USER (PRINT NAME)

Steve DeBary J.

CITY REPRESENTATIVE

CITY REPRESENTATIVE (PRINT)

# PUBLIC WORKS

- 1) Are NW trash/recycling receptacles and removal requested: (YES)  
Is the event organization ordering the Dumpsters: (NO)  
Number Requested: Trash- 4 Recycling can/bottles- 4 Dumpsters- 0

## VENDOR COORDINATOR PLEASE ATTACH A RECLYCYING/TRASH PLAN

- All trash from set-up to clean-up must be removed and placed in the dumpsters provided. No stockpiling of trash behind space.
- Walkways behind vendors must be kept clear of all obstructions at all times.
- In cooking areas, the complete floor space must be covered with approved material to protect the ground surface, for example, tar paper.
- Water is available at the sink location. All grey water must be contained and disposed of in containers at the sink location. No dumping of any water in the event area is allowed.
- Before festivals, maps will be provided indicating locations of trash and recycle dumpsters, grey water, and grease disposal.
- Cardboard boxes intended for disposal must be broken down. All cardboard must be put into dumpsters designated for cardboard.

**Improper disposal of any material (including grey water, trash, garbage, and recyclables) – will be subject to legal action for violations under Ordinance #374-19.5.**

The information above needs to be distributed by the Event Organizer to all vendors prior to and during the event on their own stationary.

Name of person responsible for distributing information to vendors: \_\_\_\_\_

- 2) Do you request the use of any portable equipment from Public Works: (YES)  
(Please write an amount next to each requested item)

Traffic Cones- \_\_\_\_\_ Fencing- \_\_\_\_\_ Trash/Recycle Cans- \_\_\_\_\_ Eating Tables- 10  
Grease Drums- \_\_\_\_\_ Ash Drums- \_\_\_\_\_ Grey Water Tanks- \_\_\_\_\_ Sinks- \_\_\_\_\_  
Additional Equipment Requested \_\_\_\_\_

- 3) Restrooms/Port-a-Pots: Will your event direct people to public restrooms- (YES)  
Will your event use portable toilets/trailers- (NO)  
Is the event organizer ordering toilets/trailers- (NO)  
If yes, how many will be used: \_\_\_\_\_  
Cleaning schedule will be \_\_\_\_\_ cleaning(s) per day or as directed NW Officials  
Name of company: \_\_\_\_\_  
Contact Person/Cell: \_\_\_\_\_

**Note: One toilet for every 500 people is requested for events lasting over 2 hours – an appropriate number of these toilets should be handicapped accessible.**

- 4) Will your event have any temporary structures, fences, or fixtures: (NO)  
Anchors, pins, spikes or other materials are strictly prohibited in asphalt, boardwalk, and/or concrete to secure objects.

If so, please describe in detail: \_\_\_\_\_

Event Organizer is required to contact the Construction office for permits. 609 522 2030 ext. 1560

The City of North Wildwood will not allow any markings and/or painting of the streets, sidewalks, boardwalks, and parking lots, except those made by approved marking devices. Call the Dept. of Public Works to arrange for an appointment with the Director of Public Works prior to the event to submit marking devices for approval. If unapproved marking devices are used, the event/organization will be charged with the cost of removing and restoring to prior to event status. In addition, this department will likely not approve this organization's future events.

Respectfully,

Doug Nordberg, Director of Public Works

## RECREATION & TOURISM DEPARTMENT

1) Do you anticipate the need for Rec/Tour Dept. staff to support your event: (NO)

If yes, how many- \_\_\_\_\_

Purpose: \_\_\_\_\_

2) Will you require the use of Recreation Dept. Facilities (Rec Center/Parks): (NO)

If yes, please describe in detail (include dates/times)- \_\_\_\_\_

3) Will you require the use of Recreation Dept. portable equipment: (YES)

*(Please write an amount next to each requested item)*

Bleachers- \_\_\_\_\_ Coolers- \_\_\_\_\_ Chairs (folding)- \_\_\_\_\_ Tables- \_\_\_\_\_ Chairs (ceremony)- \_\_\_\_\_

Sound System (2 or 4 speakers) w/ microphone- X Podium- \_\_\_\_\_ Tents- 5 Signs- 5  
*circle one*

Additional Equipment- \_\_\_\_\_

	1 <sup>ST</sup> DAY	2 <sup>ND</sup> DAY	3 <sup>RD</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday		
Date (MM/DD/YY)	05/23/2024		
Equipment Requested	Trash & recycling, eating tables, sound system w/microphone, tents, signs		
Set-Up (00:00 AM/PM)	7:AM		
Break-Down (00:00 AM/PM)	2:PM		
Location:	beach behind North Wildwood Beach Patrol 15th & Beach		

4) Does the publicity plan for this event include any of the below: (NO)

Posters  Website  Social Media  Radio  TV  Newspaper/Publication  Other

5) List any planned Print/Radio/TV Advertising: NO

**Include copies of any direct mail/invitations/email/internet/posters/press releases/media kit being sent out**

## **BUILDINGS, GROUNDS & PARKS DEPARTMENT**

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1) Will any object, such as tent posts or signs be driven into the ground: (NO)  
*(If yes, please consult with B.G. & P. Dept. to avoid damaging the irrigation system)*

2) Will the event require the closure of any park / City area to the general public: (NO)

If yes, please describe in detail: \_\_\_\_\_

3) Will the boardwalk be used to secure any items (*tents, signs or any other type of structure*): (NO)

If yes, please describe in detail: \_\_\_\_\_

4) Will you have any vehicles on the boardwalk (*Weight limit of 5000 lbs.*): (NO)  
*(Vehicles are restricted to the Tram Path only)*

If yes, please describe in detail: \_\_\_\_\_

5) Will your event have any electrical needs: (NO)

*(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)*

Will you have any sound / lighting equipment: (NO)

Will you be using a lighting or sound contractor: (NO)

Contractor Information: \_\_\_\_\_

6) Overhead banners, banner flags and/or signs installed on City property

*(Please request a banner specifications sheet with your application. All banners need City approval before being created and displayed. Organizer is responsible to collect banners following the event)*

- a) Overhead Banners should be professionally made and measure 40 feet in length by 3 feet in width
- b) To get maximum display use; heavy duty grommets should be 16 inches apart and wind flaps cut and stitched in banner, should be constructed to last 2-4 weeks of display in the wind
- c) Banner Flags (10 poles) should be 5 feet in length by 30 inches wide (display should be 53" long)
- d) Welcome Area Billboard is 8 feet in length by 12 feet in width

7) Describe banners/signs in detail with proper wording (*please attach a photo/layout*): \_\_\_\_\_

8) Electrical service fees shall be paid by the vendor:

*(Please attach a separate page for number of hook-ups needed at vendor locations and the electrical layout)*

- A) \$35 per event for ONE twenty-amp \$50 per event for ONE thirty-amp
- \$75 per event for ONE fifty-amp

B) Extra circuits will be provided only if there is a surplus of circuits after all vendors who have paid for electrical service have been provided with electrical service and thereafter will be provided on a first-requested and paid/first-provided basis.

C) Any service calls to a vendor that is necessitated by an overloaded circuit will result in the vendor being assessed an additional \$70 fee, which sum is payable in the advance of the restoration of electrical service to the vendor.

## NORTH WILDWOOD BEACH PATROL

1) What location(s) of the beach/ocean will be used and for what purpose: \_\_\_\_\_

Beach area behind and near the North Wildwood Beach Patrol at 15th and Beach for student activity stations, guided walks, talks with community leaders, and lunch.

2) Do you anticipate the need for NWBP staff to support your event: **(YES)**

If yes, how many- 1 - 2 Purpose: Talk to students about how climate change has impacted the beach and their work

3) Will you require the use of NWBP Facilities, Vehicles, or Equipment: **(YES)**

*(If yes, please describe in detail; include dates and times)*

	1 <sup>st</sup> DAY	2 <sup>nd</sup> DAY	3 <sup>rd</sup> DAY
Day of the Week (SU,M,TU,W,TH,F,SA)	Thursday		
Date (MM/DD/YY)	05/23/2024		
Equipment Requested	Public Restrooms		
Set-Up (00:00 AM/PM)	7:00am		
Break-Down (00:00 AM/PM)	2:00PM		
Location:	15th & Beach		

## CITY CLERK OFFICE

1) Number of Non-Food Vendor Spaces: \_\_\_\_\_ Number of Food Vendor Spaces: 2

*(Final Vendor list must be turned in 1 week prior to event date)*

*(Organizer is responsible for obtaining vendor permits from Clerk's office & distributing vendor permits to vendors before inspection)*

Vendor Fees	1 Day	2 Day	3 Day
First Year Fee	\$ 10.00	\$ 20.00	\$ 40.00
Second Year Fee	\$ 20.00	\$ 40.00	\$ 80.00
Third & Fourth Year Fee	\$ 50.00	\$ 100.00	\$ 150.00
Fifth & Plus Year Fee	\$ 75.00	\$ 150.00	\$ 200.00

2) Will your event require bulk special event parking passes: **(NO)**

**FOR 3-DAY OR MORE EVENTS ONLY**

3) If yes, how many: \_\_\_\_\_ List dates for passes: \_\_\_\_\_

**\*Minimum 250 for out of season events and 500 for in season events; \$5 per day/per vehicle**

*(Must be paid for 30 days prior to date of event) (In season is Memorial Day to Labor Day of each calendar year)*

## POLICE DEPARTMENT

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1) Contact information of person in charge of event: Allison Mulch

2) Contact information of person on-site of event: Allison Mulch

3) Street or sidewalk closure(s): **(NO)**  
**Plan approved: YES NO**

4) Barricade request (*fencing/barrels/cones*) **(NO)**  
**Plan submitted: YES NO**  
**Plan approved: YES NO**

5) Responsible party for barricade set-up (*Federal Fencing-Atlas-Police, etc.*): \_\_\_\_\_

Contact information: \_\_\_\_\_

6) Signage requested "NO PARKING", Other (*describe below*): \_\_\_\_\_ Post Time: \_\_\_\_\_

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7) Equipment stored overnight: **(NO)**

Location: \_\_\_\_\_ Contact Info: \_\_\_\_\_

8) Site Plan – Detour/Traffic plan submitted: **YES NO**  
**Police Approval: YES NO**

9) Police requested or required for event: **(NO)** Start time: \_\_\_\_\_  
(*Please write amount next to request*) Finish time: \_\_\_\_\_

Officers- \_\_\_\_\_ Traffic Posts- \_\_\_\_\_ Overnight Security- \_\_\_\_\_

10) Music: **(NO)** Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_  
Location: \_\_\_\_\_

11) Alcohol being served at event: **(NO)** Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

State ABC Approval: **YES NO**

City Approval: **YES NO**

12) Staging Area: **YES NO**

Plan Submitted: **YES NO**

Plan Approved: **YES NO**

13) First-Aid/EMS on site: **(YES)**

14) Large Events: Command Post being utilized: **(NO)**

Location of Command Post: \_\_\_\_\_ Phone #: \_\_\_\_\_

List of Department representatives and contact numbers:  
(*Please put on a separate sheet*)



## FIRE & EMS DEPARTMENT

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1) Do you anticipate the need for Fire / EMS staff / equipment to support your event: (NO)  
*Fire Chief will determine the amount of staff and/or equipment needed for your request. attendance - \_\_\_\_\_*

3) Purpose: \_\_\_\_\_  
\_\_\_\_\_

4) Will you require the use of Fire Dept. Facilities or portable equipment: (NO)

5) If yes, please describe in detail, including dates and times: \_\_\_\_\_  
\_\_\_\_\_

## CONSTRUCTION, FIRE & HOUSING DEPARTMENT

---

1) Will there be a bonfire, open flame, lighting, cooking, extinguishing, or burning of any material: (NO)

2) If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

3) Will there be any tents used larger than 900 square feet and more than 30 feet in any direction: (NO)

4) If yes, please describe in detail: \_\_\_\_\_  
\_\_\_\_\_

5) Permit #: \_\_\_\_\_ *(Will be issued after Mayor & Council Approval)*

**\*\*The number of bonfire permits are limited and based on the availability of fire personnel\*\***

a) Application for a permit required by this code shall be made to the fire official in such form and detail as the fire official shall prescribe. Applications for permits shall be accompanied by plans or drawings as required by the fire official for evaluation of the application.

b) Type 1 Permit: PERMIT FEE - \$54.00 (non-refundable)

1) The use of any open flame or flame-producing device, in connection with any public gathering for purpose of entertainment, amusement, or recreation.

2) The erection, operation or maintenance of any tent or canopy that is greater than 900 square feet and more than 30 feet in any direction.

## Stephen DeHorsey

---

**From:** April Howard <ahoward@wvschools.org>  
**Sent:** Thursday, March 14, 2024 1:55 PM  
**Cc:** Stephen DeHorsey  
**Subject:** EXTERNALRe: EXTERNALRe: EXTERNALRiSC Vulnerability Grant Project

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

We would like to have the RiSC school event in May from 9am to 1:30pm as the arrival/departure time for the students (set up may be a little prior to 9am). We have May 2nd, 20th, 22nd and 23rd set aside but the 23rd is the best day for all school districts because of state testing. Approximately 200 students would be attending with chaperones. We would have staff from the Nature Center of Cape May, The Littoral Society, and Wildwood High School conducting activities on the beach ( Ex. Sand sculpting and horseshoe crab lessons). The Wildwood High School Warrior Wagon (food truck) would supply lunch to all the students and staff. If possible we would like to show student video projects from this years research (still brainstorming how that could work).

Please let me know if you need any further information,

April Howard

Wildwood High School

Science Teacher

On Tue, Mar 12, 2024 at 10:07 AM Nicholas Long <[nlong@northwildwood.com](mailto:nlong@northwildwood.com)> wrote:

April,

The City would be happy to host. I have added Steve DeHorsey our head of tourism to the email. We have a process that runs through the tourism department that keeps all departments in the loop (Police, Fire, Ect.).

Can you please communicate with Steve what your plan is for this event. Steve can elaborate but we need things like time, date, location, number of kids, others attending, rain date ect. He will supply you all the paper work needed to complete.

Let me know if you have any questions

## Stephen DeHorsey

---

**From:** Nicholas Long  
**Sent:** Tuesday, March 12, 2024 10:07 AM  
**To:** April Howard  
**Cc:** Stephen DeHorsey  
**Subject:** RE: EXTERNALRe: EXTERNALRISC Vulnerability Grant Project

April,

The City would be happy to host. I have added Steve DeHorsey our head of tourism to the email. We have a process that runs through the tourism department that keeps all departments in the loop (Police, Fire, Ect.).

Can you please communicate with Steve what your plan is for this event. Steve can elaborate but we need things like time, date, location, number of kids, others attending, rain date ect. He will supply you all the paper work needed to complete.

Let me know if you have any questions

---

**From:** April Howard <[ahoward@wwschools.org](mailto:ahoward@wwschools.org)>  
**Sent:** Monday, March 11, 2024 9:10 AM  
**To:** Nicholas Long <[nlong@northwildwood.com](mailto:nlong@northwildwood.com)>  
**Subject:** EXTERNALRe: EXTERNALRISC Vulnerability Grant Project

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We usually have it at the end of May. May 20th, 22nd, or 23rd but we could push it up to May 1st or 2nd.

On Mon, Mar 11, 2024 at 9:04 AM Nicholas Long <[nlong@northwildwood.com](mailto:nlong@northwildwood.com)> wrote:

What dates are you thinking? If we can do it, I have to review internally and see what would be needed from my side.

Nic

---

**From:** April Howard <[ahoward@wwschools.org](mailto:ahoward@wwschools.org)>  
**Sent:** Monday, March 11, 2024 8:46 AM  
**To:** Nicholas Long <[nlong@northwildwood.com](mailto:nlong@northwildwood.com)>  
**Subject:** EXTERNALRISC Vulnerability Grant Project

# PERMIT / APPROVAL / AUTHORIZATION

Event Name: RISC Student Event

Date(s) of Event: Thu 5-23-24

Mayor & Council: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Tourism: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fee waived:  YES  NO

Service Fees waived:  YES  NO

- Approved as submitted.
- Approved with the following conditions:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_

**Office use only:**

Final Date of Approval: \_\_\_\_\_ Projected Total Costs for this event: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Cost: \_\_\_\_\_ Total City Departmental Projected Costs: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Date of Preliminary Meeting: Tues 4-9-24

Meeting Notes: 9:30am - 1:30pm 200 kids 4-6 Buses (drop off)  
Life guard station Bathrooms NO rain date

Date of Pre-event Meeting: \_\_\_\_\_

Meeting Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EVENT CHECKLIST**

- N/A <sup>land 4-30-24</sup> Application Fee Paid
- \_\_\_\_\_ Certificate of Insurance listing N.W. as Additionally Insured
- \_\_\_\_\_ Additional Insured Endorsement Page(s) attached
- SD <sup>4-30-24</sup> Hold Harmless completed & signed
- \_\_\_\_\_ Detailed Site Plan defining the logistics of the event
- N/A Vendor list submitted to Clerk's Office
- \_\_\_\_\_ Copy of extra materials such as schedule, agenda, flyers, timeline, etc.
- \_\_\_\_\_ Additional applications (State Police-BOH-NJDOT-Fire Permit-ABC-Tent Permit)
- N/A Special Event Parking Passes Paid
- \_\_\_\_\_ Miscellaneous
- \_\_\_\_\_ Ready to be placed on the DMS

# TREASURER DEPARTMENT

## BILLING

RISC Student Bldg

Thu 5-23-24

Name of Event

Date of Event

Application Fee

\$ 0.00

Non-Profit \$25.00

For-Profit \$50.00

Police Dept.

\$ \_\_\_\_\_

Fire Dept.

\$ \_\_\_\_\_

Public Works Dept.

\$ \_\_\_\_\_

Buildings, Grounds, Electric-Parks

\$ \_\_\_\_\_

Clerk's Office

\$ \_\_\_\_\_

Construction, Fire & Housing

\$ \_\_\_\_\_

Beach Patrol

\$ \_\_\_\_\_

Recreation & Tourism Dept.

\$ \_\_\_\_\_

Stage Rental

\$ \_\_\_\_\_

Special Event Parking Passes

\$ \_\_\_\_\_

Miscellaneous Costs

\$ \_\_\_\_\_

TOTAL

\$ 0

Van 4-30-24

# CITY OF NORTH WILDWOOD

Cape May County, New Jersey

## RESOLUTION

### AUTHORIZING RETURN OF BALANCE OF ESCROW DEPOSIT

**WHEREAS**, the Application (P-22-10-3) submitted by MW of Wildwood, LLC applied for Conditional Use Standard approval with the duplex property located at 426 West 19<sup>th</sup> Avenue, North Wildwood, NJ, a/k/a Block 88, Lot 4, in the City's R-2 Zoning District.

**WHEREAS**, the application required funds to be escrowed in accordance with the provisions of Chapter 276 of the Code of the City of North Wildwood in order to pay for the costs of professional services incurred in connection with review of the application; and

**WHEREAS**, the application was reviewed & approved by the Planning Board & the Board's professionals on March 9, 2022; and

**WHEREAS**, §276-67(E)(2) provides that unused escrow balances may be returned to the Applicant within 90 days upon written request by the applicant & as authorized by City Council; and

**WHEREAS**, the amount of funds submitted and escrowed was \$2,000.00 & Applicant has made written request for return of the unused balance, after Board professionals' fees have been paid, which amount the Chief Financial Officer of the City of North Wildwood has calculated to be \$1,344.80.

**NOW, THEREFORE, BE IT RESOLVED** by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey as follows:

1. All of the allegations of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. The Chief Financial Officer be and hereby is authorized to return the unused escrow balance as aforesaid to the Applicant.
3. The Chief Financial Officer and such other officials as are necessary be and they hereby are authorized to take such actions that are necessary and proper in order to effectuate the purposes and intent of this resolution.

\*\*\*\*\*

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 7<sup>th</sup> day of May, 2024.

Dated: May 7, 2024

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

Approved: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						





**CITY OF NORTH WILDWOOD**

Cape May County, New Jersey

**RESOLUTION**

**REFUND FOR OVERPAYMENT OF REAL ESTATE TAXES**

**WHEREAS**, the Tax Collector reports that the following persons or associations of persons have overpaid and/or paid in error real estate taxes as set forth on the schedule below.

**NOW, THEREFORE, BE IT RESOLVED** by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that refunds be given to the following persons or associations of persons in the amounts set forth:

<u>PROPERTY</u>	<u>PAYEE</u>	<u>AMOUNT</u>
BLK 32 LT 41 2023 QTR 2	GALATON, MICHAEL JAY OR EILEEN 11 TARLTON CT WEST DEPTFORD, NJ 08051	\$1,583.94
TOTAL		\$1,583.94

**BE IT FURTHER RESOLVED** that the Tax Collector be and he is hereby authorized, empowered and directed to make the necessary corrections in his records and to see to the payment of these refunds.

\*\*\*\*\*  
**STATE OF NEW JERSEY** **COUNTY OF CAPE MAY**

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 7<sup>th</sup> day of May 2024.

Dated: May 7, 2024

Signed: \_\_\_\_\_  
W. Scott Jett, City Clerk

Approved: \_\_\_\_\_  
Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						

**CITY OF NORTH WILDWOOD**  
Cape May County, New Jersey

**RESOLUTION**

**REFUND FOR OVERPAYMENT OF SEWER TAXES**

**WHEREAS**, the Tax Collector reports that the following persons or associations of persons have overpaid and/or paid in error sewer taxes as set forth on the schedule below.

**NOW, THEREFORE, BE IT RESOLVED** by the Members of Council of the City of North Wildwood, in the County of Cape May and State of New Jersey that refunds be given to the following persons or associations of persons in the amounts set forth:

<u>PROPERTY</u>	<u>PAYEE</u>	<u>AMOUNT</u>
2410 NEW YORK AVE 1293-0	SHORE TITLE 107 E 17 <sup>TH</sup> AVE NORTH WILDWOOD, NJ 08260	\$4,159.64
TOTAL		\$4,159.64

**BE IT FURTHER RESOLVED** that the Tax Collector be and he is hereby authorized, empowered and directed to make the necessary corrections in his records and to see to the payment of these refunds.

\*\*\*\*\*

**STATE OF NEW JERSEY**

**COUNTY OF CAPE MAY**

I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 7<sup>th</sup> day of May 2024.

Dated: May 7, 2024

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Patrick T. Rosenello, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Tolomeo						
Rullo						
Kane						
Del Conte						
Koehler						
Bishop						
Zampirri						